The State of New Hampshire
**Department of Environmental Services**

**Robert R. Scott, Commissioner**

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Sam

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January 12, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the New Hampshire Department of Environmental Services (NHDES) to enter into a **RETROACTIVE** Memorandum of Agreement with the University of New Hampshire, Sponsored Programs Administration (UNH), (VC #315187-B083) Durham, NH in the amount of $215,000 to support implementation of the Piscataqua Region Estuaries Partnership (PREP) management plan and monitoring plan, effective as of July 1, 2021 through June 30, 2022, upon Governor and Council Approval. 100% Federal Funds.

EXPLANATION

The Piscataqua Region Estuaries Partnership (PREP) is an effort involving federal, state, and local government, non-governmental organizations, businesses, and the public to improve the environmental quality of the State's estuaries through implementation of its management plan. This agreement is **retroactive** because of unanticipated delays both at DES and UNH, largely due to the timing of the underlying Federal grant. PREP is part of the National Estuary Program, funded with monies from by EPA. UNH, which received an EPA grant for PREP, is providing funds to the NHDES to conduct activities to assist PREP in implementing specific actions outlined in its management plan, monitoring plan, and annual work plan. The Federal grant which supports PREP was not finalized until the Fall. Changes in staffing further delayed the finalization of the agreement, as the executive director of PREP (UNH) left prior to the contract being signed and sent to NHDES. The interim director was not made aware the contract was outstanding until NHDES reached out to them looking for it. It is important that the start date coincide with the start of the PREP federal grant in order to accurately account for project match. The Period of Performance of the Agreement is listed as July 1, 2021 through June 30, 2022.

NHDES will conduct a variety of activities largely focused on supporting PREP with eliminating pollution to improve water quality, enhancing the use and productivity of shellfish resources, and monitoring the health of the estuaries. The total projected costs are budgeted at $215,000. UNH will provide $15,000 to NHDES through this agreement. These funds will be placed in Account 03-44-44-442010-1514. NHDES will contribute up to $200,000 in in-kind match through its funding of NHDES Wetland Fees program staff. There is no cash match.

In the event that federal funds become no longer available, general funds will not be requested to support this program. The agreement has been approved by the Office of the Attorney General as to form, execution, and content.

We respectfully request your approval.

Robert R. Scott, Commissioner

www.des.nh.gov
29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-3503 • Fax: 271-2867 • TDD Access: Relay NH 1-800-735-2964

# FDP Cost Reimbursement Research Subaward Agreement

**Federal Awarding Agency:** Environmental Protection Agency (EPA)

| **Pass-Through Entity (PTE):** | **Subrecipient:** |
|---|---|
| University of New Hampshire | New Hampshire Department of Environmental Services |
| PTE PI: Fay Rubin | Sub PI: Matthew Wood |
| PTE Federal Award No: CE99171125 | Subaward No: PZL0185 |

Project Title: FY21 - FY22 PREP Workplan

| | |
|---|---|
| Subaward Period of Performance (Budget Period): Start: 07/01/2021 End: 06/30/2022 | Amount Funded This Action (USD): $ 15,000.00 |
| Estimated Project Period (if incrementally funded): Start: End: | Incrementally Estimated Total (USD): $ |

**Terms and Conditions**

1. PTE hereby awards a cost reimbursable subaward, as described above, to Subrecipient. The Statement of Work and budget for this Subaward are as shown in Attachment 5. In its performance of Subaward work, Subrecipient shall be an independent entity and not an employee or agent of PTE.
2. Subrecipient shall submit invoices not more often than monthly and not less frequently than quarterly for allowable costs incurred. Upon the receipt of proper invoices, the PTE agrees to process payments in accordance with this Subaward and 2 CFR 200.305. All invoices shall be submitted using Subrecipient's standard invoice, but at a minimum shall include current and cumulative costs (including cost sharing), Subaward number, and certification, as required in 2 CFR 200.415 (a). Invoices that do not reference PTE Subaward number shall be returned to Subrecipient. Invoices and questions concerning invoice receipt or payments shall be directed to the party's Financial Contact, shown in Attachment 3A.
3. A final statement of cumulative costs incurred, including cost sharing, marked "FINAL" must be submitted to PTE's Financial Contact, as shown in Attachment 3A, not later than **60** days after the Project Period end date. The final statement of costs shall constitute Subrecipient's final financial report.
4. All payments shall be considered provisional and are subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding against the Subrecipient.
5. Matters concerning the technical performance of this Subaward shall be directed to the appropriate party's Principal Investigator as shown in Attachments 3A and 3B. Technical reports are required as shown in Attachment 4.
6. Matters concerning the request or negotiation of any changes in the terms, conditions, or amounts cited in this Subaward, and any changes requiring prior approval, shall be directed to each party's Authorized Official Contact, as shown in Attachments 3A and 3B. Any such change made to this Subaward requires the written approval of each party's Authorized Official, as shown in Attachments 3A and 3B.
7. The PTE may issue non-substantive changes to the Period of Performance and budget Bilaterally Unilateral modification shall be considered valid 14 days after receipt unless otherwise indicated by Subrecipient when sent to Subrecipient's Authorized Official Contact, as shown in Attachment 3B.
8. Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or directors, to the extent allowed by law.
9. Either party may terminate this Subaward with 30 days written notice to the appropriate party's Authorized Official Contact, as shown in Attachments 3A and 3B. PTE shall pay Subrecipient for termination costs as allowable under Uniform Guidance, 2 CFR 200, or 45 CFR Part 75 Appendix IX, as applicable.
10. By signing this Subaward, including the attachments hereto which are hereby incorporated by reference, Subrecipient certifies that it will perform the Statement of Work in accordance with the terms and conditions of this Subaward and the applicable terms of the Federal Award, including the appropriate Research Terms and Conditions ("RTCs") of the Federal Awarding Agency, as referenced in Attachment 2. The parties further agree that they intend this Subaward to comply with all applicable laws, regulations and requirements.

| By an Authorized Official of Pass-through Entity: | By an Authorized Official of Subrecipient: |
|---|---|
| Jennifer Taylor-Hillebrand — Digitally signed by Jennifer Taylor-Hillebrand Date: 2021.12.07 15:21:59 -05'00' | [signature] |
| Name: Jennifer Taylor-Hillebrand — Date: 12/07/2021 | Name: Robert R. Scott — Date: 1-11-22 |
| Title: Sr. Subaward Administrator | Title: Commissioner, NHDES |

As to form, substance, and execution. [signature] Asst. Atty. Gen. 1/26/2022

# Attachment 1
**Certifications and Assurances**

Subaward Number:
PZL0185

**Certification Regarding Lobbying (2 CFR 200.450)**
By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief, that no Federal appropriated funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement in accordance with 2 CFR 200.450.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or intending to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Subrecipient shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," to the PTE.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

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**Debarment, Suspension, and Other Responsibility Matters (2 CFR 200.214 and 2 CFR 180)**
By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief that neither the Subrecipient nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency, in accordance with 2 CFR 200.213 and 2 CFR 180.

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**Audit and Access to Records**
Subrecipient certifies that it will provide PTE with notice of any adverse findings which impact this Subaward. Subrecipient certifies compliance with applicable provisions of 2 CFR 200.501-200.521. If Subrecipient is not required to have a Single Audit as defined by 200.501, Awarding Agency requirements, or the Single Audit Act, then Subrecipient will provide notice of the completion of any required audits and will provide access to such audits upon request. Subrecipient will provide access to records as required by parts 2 CFR 200.337 and 200.338 as applicable.

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**Program for Enhancement of Contractor Employee Protections (41 U.S.C 4712)**
Subrecipient is hereby notified that they are required to: inform their employees working on any federal award that they are subject to the whistleblower rights and remedies of the program; inform their employees in writing of employee whistleblower protections under 41 U.S.C §4712 in the predominant native language of the workforce; and include such requirements in any agreement made with a subcontractor or subgrantee.

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The Subrecipient shall require that the language of the certifications above in this Attachment 1 be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

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**Use of Name**
Neither party shall use the other party's name, trademarks, or other logos in any publicity, advertising, or news release without the prior written approval of an authorized representative of that party. The parties agree that each party may use factual information regarding the existence and purpose of the relationship that is the subject of this Subaward for legitimate business purposes, to satisfy any reporting and funding obligations, or as required by applicable law or regulation without written permission from the other party. In any such statement, the relationship of the parties shall be accurately and appropriately described.

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**Prohibition on Certain Telecommunication and Video Surveillance Services or Equipment**
Pursuant to 2 CFR 200.216, Subrecipient will not obligate or expend funds received under this Subaward to: (1) procure or obtain; (2) extend or renew a contract to procure or obtain; or (3) enter into a contract (or extend or renew a contract)- to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services (as described in Public Law 115-232, section 889) as a substantial or essential component of any system, or as a critical technology as part of any system.

# Attachment 2

**Federal Award Terms and Conditions**

Subaward Number: PZL0185

## Required Data Elements

The data elements required by Uniform Guidance are incorporated in the attached Federal Award.

| Federal Award Issue Date | FAIN | CFDA No. |
|---|---|---|
| | | |

CFDA Title:

Key Personnel Per NOA:

**This Subaward Is:**

- [x] Research & Development
- [x] Subject to FFATA

## General Terms and Conditions

By signing this Subaward, Subrecipient agrees to the following:

1. To abide by the conditions on activities and restrictions on expenditure of federal funds in appropriations acts that are applicable to this Subaward to the extent those restrictions are pertinent. This includes any recent legislation noted on the Federal Awarding Agency's website:

   40 CFR Chapter I, Subchapter B – Grants & Other Federal Assistance

2. 2 CFR 200 and 2 CFR 1500 and 40 CFR 33 and 40 CFR 35 Subpart P
3. The Federal Awarding Agency's grants policy guidance, including addenda in effect as of the beginning date of the period of performance or as amended found at:

   https://www.epa.gov/grants

4. Research Terms and Conditions, including any Federal Awarding Agency's Specific Requirements found at:

   https://www.nsf.gov/awards/managing/rtc.jsp except for the following :

   a. No-cost extensions require the written approval of the PTE. Any requests for a no-cost extension shall be directed to the Administrative Contact shown in Attachment 3A, not less than 30 days prior to the desired effective date of the requested change.
   b. Any payment mechanisms and financial reporting requirements described in the applicable Federal Awarding Agency Terms and Conditions and Agency-Specific Requirements are replaced with Terms and Conditions (1) through (4) of this Subaward; and
   c. Any prior approvals are to be sought from the PTE and not the Federal Awarding Agency.
   d. Title to equipment as defined in 2 CFR 200.33 that is purchased or fabricated with research funds or Subrecipient cost sharing funds, as direct costs of the project or program, shall vest in the Subrecipient subject to the conditions specified in 2 CFR 200.313.
   e. Prior approval must be sought for a change in Subrecipient PI or change in Key Personnel (defined as listed on the NOA).

5. Treatment of program income: Additive

This section intentionally left blank

## Special Terms and Conditions:

**Copyrights:**

Subrecipient Shall Grant to PTE an irrevocable, royalty-free, non-transferable, non-exclusive right and license to use, reproduce, make derivative works, display, and perform publicly any copyrights or copyrighted material (including any computer software and its documentation and/or databases) first developed and delivered under this Subaward solely for the purpose of and only to the extent required to meet PTE's obligations to the Federal Government under its PTE Federal Award.

Subrecipient grants to PTE the right to use any written progress reports and deliverables created under this Subaward solely for the purpose of and only to the extent required to meet PTE's obligations to the Federal Government under its Federal Award.

**Data Rights:**

Subrecipient grants to PTE the right to use data created in the performance of this Subaward solely for the purpose of and only to the extent required to meet PTE's obligations to the Federal Government under its PTE Federal Award.

**Data Sharing and Access** (Check if applicable):

- [x] Subrecipient agrees to comply with the Federal Awarding Agency's data sharing and access requirements as reflected in the NOA (or in the special terms below) and the Data Management/Sharing Plan submitted to the Federal Awarding Agency and provided upon request.

**Promoting Objectivity in Research (COI):**

Subrecipient must designate herein which entity's Financial Conflicts of Interest policy (COI) will apply: Subrecipient

If applying its own COI policy, by execution of this Subaward, Subrecipient certifies that its policy complies with the requirements of the relevant Federal Awarding Agency as identified herein: 2 CFR 200.112

Subrecipient shall report any financial conflict of interest to PTE's Administrative Representative or COI contact, as designated on Attachment 3A. Any financial conflicts of interest identified shall, when applicable, subsequently be reported to Federal Awarding Agency. Such report shall be made before expenditure of funds authorized in this Subaward and within 45 days of any subsequently identified COI.

**Work Involving Human or Vertebrate Animals** (Select Applicable Options)

☒ No Human or Vertebrate Animals

This section left intentionally blank.

**Human Subjects Data** (Select One) Not Applicable

This section left intentionally blank

## Additional Terms

Subrecipient is subject to the terms and conditions of the Notice of Award (NOA) in Attachment 6, including but not limited to:

1) Consultant Cap. EPA participation in the salary rate (excluding overhead) paid to individual consultants retained by recipients or by a recipient's contractors or subcontractors shall be limited to the maximum daily rate for a Level IV of the Executive Schedule, available at: https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/, to be adjusted annually. This limit applies to consultation services of designated individuals with specialized skills who are paid at a daily or hourly rate. This rate does not include transportation and subsistence costs for travel performed (the recipient will pay these in accordance with their normal travel reimbursement practices).

2) Management Fees. Management fees or similar charges in excess of the direct costs and approved indirect rates are not allowable. The term "management fees or similar charges" refers to expenses added to the direct costs in order to accumulate and reserve funds for ongoing business expenses; unforeseen liabilities; or for other similar costs which are not allowable under this assistance agreement. Management fees or similar charges may not be used to improve or expand the project funded under this agreement, except to the extent authorized as a direct cost of carrying out the scope of work.

3) Prior Approvals. Prior approval by PTE is required when transfers between budget items exceeds 10% of the total budget and/or when new budget categories are created. Prior approval by PTE is required for the transferring or contracting out of any of the work if not in the approved budget. Prior approval by PTE is required for 25% or greater decrease in level of committed effort of Subrecipient PI. Prior approval by PTE is required for all changes to Subrecipient's Statement of Work.

# Attachment 3A
**Pass-Through Entity (PTE) Contacts**

Subaward Number: PZL0185

**PTE Information**

Entity Name: University of New Hampshire

Legal Address:
University of New Hampshire
Office of Sponsored Programs
Service Building, 51 College Road
Durham, NH 03824

Website: https://www.unh.edu/research/

**PTE Contacts**

Central Email: spa.subawards@unh.edu

Principal Investigator Name: Fay Rubin

Email: Fay.Rubin@unh.edu Telephone Number: (603) 862-4240

Administrative Contact Name: Jennifer Taylor-Hillebrand

Email: Jennifer.Taylor-Hillebrand@unh.edu Telephone Number: (603) 862-5834

COI Contact email (if different to above):

Financial Contact Name: Linda Tibbetts

Email: Linda.Tibbetts@unh.edu Telephone Number: (603) 862-3048

Email invoices? (●) Yes ( ) No Invoice email (if different):

Authorized Official Name: Same as Administrative Contact

Email: Telephone Number:

**PI Address:**

University of New Hampshire
Morse Hall
Durham, NH 03824

**Administrative Address:**

University of New Hampshire
Sponsored Programs Administration
Service Building, 51 College Road
Durham, NH 03824

**Invoice Address:**

University of New Hampshire
Room 360, Morse Hall
Durham, NH 03824

# Attachment 3B

Research Subaward Agreement

Subrecipient Contacts

Subaward Number: PZL0185

**Subrecipient Information for FFATA reporting**

Entity's DUNS Name:

EIN No.: 026000618

Institution Type:

DUNS: 042828025

Currently registered in SAM.gov: ◯ Yes ◯ No

Exempt from reporting executive compensation: ◯ Yes ◯ No *(if no, complete 3Bpg2)*

Parent DUNS:

*This section for U.S. Entities:*

Congressional District: ALL

Zip Code Look-up

Zip Code+4: 03302-0095

**Place of Performance Address**

New Hampshire Department of Environmental Services
P.O. Box 0095
Concord, NH 03302-0095

**Subrecipient Contacts**

Central Email: info@des.nh.gov

Website: https://www.des.nh.gov/

Principal Investigator Name: Matthew Wood

Email: matthew.wood@des.nh.gov Telephone Number: 603-271-8868

Administrative Contact Name: Sheila Ireland

Email: sheila.ireland@des.nh.gov Telephone Number: 603-271-2413

Financial Contact Name: Sheila Ireland

Email: sheila.ireland@des.nh.gov Telephone Number: 603-271-2413

Invoice Email: GrantsManagement@des.nh.gov

Authorized Official Name: Susan Carlson

Email: susan.carlson@des.nh.gov Telephone Number: 603-271-1881

**Legal Address:**

P.O. Box 0095
Concord, NH 03302-0095

**Administrative Address:**

P.O. Box 0095
Concord, NH 03302-0095

**Payment Address:**

P.O. Box 0095
Concord, NH 03302-0095

Subaward Number:

PZL0185

# Attachment 4

**Reporting and Prior Approval Terms**

Subrecipient agrees to submit the following reports (PTE contacts are identified in Attachment 3A):

**Technical Reports:**

☐ Monthly technical/progress reports will be submitted to the PTE's Administrative Contact within 15 days of of the end of the month.

☐ Quarterly technical/progress reports will be submitted within 30 days after the end of each project quarter to the PTE's Administrative Contact

☐ Annual technical / progress reports will be submitted within 60 days prior to the end of each budget period to the PTE's Administrative Contact. Such report shall also include a detailed budget for the next Budget Period, updated other support for key personnel, certification of appropriate education in the conduct of human subject research of any new key personnel, and annual IRB or IACUC approval, if applicable.

☐ A Final technical/progress report will be submitted to the PTE's Principal Investigator within 60 days of the end of the Project Period or after termination of this award, whichever comes first.

☒ Technical/progress reports on the project as may be required by PTE's Principal Investigator in order for the PTE to satisfy its reporting obligations to the Federal Awarding Agency.

**Prior Approvals:**

Carryover:

Carryover is automatic

**Other Reports:**

☒ In accordance with 37 CFR 401.14, Subrecipient agrees to notify PTE's Administrative Contact 60 days after Subrecipient's inventor discloses invention(s) in writing to Subrecipient's personnel responsible for patent matters. The Subrecipient will submit a final invention report using Federal Awarding Agency specific forms to the PTE's Administrative Contact within 60 days of the end of the Project Period to be included as part of the PTE's final invention report to the Federal Awarding Agency.

A negative report is required: No

☐ Property Inventory Report (only when required by Federal Awarding Agency), specific requirements below.

Additional cost sharing requirements included below:

**Other Special Reporting Requirements:**

Funding Acknowledgment:
Reports of activities or analyses conducted with funding through this Subaward Agreement shall cite funding from Federal Awarding Agency consistent with the terms of the Notice of Award.

Subaward Number: PZL0185

# Attachment 5
**Statement of Work, Cost Sharing, Indirects & Budget**

## Statement of Work

○ Below ● Attached, 1 pages

If award is FFATA eligible and SOW exceeds 4000 characters, include a *Subrecipient Federal Award Project Description*

## Budget Information

| | | | |
|---|---|---|---|
| **Indirect Information** Indirect Cost Rate (IDC) Applied | 3.09 % | **Cost Sharing** | Yes |
| Rate Type: | Modified Total Direct Costs | If Yes, include Amount: $ | 200,000.00 |

## Budget Details

○ Below ● Attached, 1 pages

## Budget Totals

| | |
|---|---|
| Direct Costs | $ 14,575.00 |
| Indirect Costs | $ 425.00 |
| Total Costs | $ 15,000.00 |

*All amounts are in United States Dollars*

**Scope of Services and Budget for the NHDES Subaward**

**(Effective July 1, 2021 through June 30, 2022)**

| | |
|---|---|
| Personnel (Class 10, 18, 50, 59) | $9,150 |
| Benefits (Class 42 and 60) | $4,600 |
| Travel (Class 66, 70 and 80) | $0 |
| Equipment (Class 30) -only above 5k | $ 0 |
| Supplies (Class 20 & 30<5k) | $ 0 |
| Contractual (Class 72,102) | $ 0 |
| Other Costs (Class 22,26,27,28,48, 41,49 + supplies, Class 40 DAS) | $825 |
| Indirect Costs (Class 40) | $425 |
| **Total** | $15,000 |
| Match Funds to be provided from NHDES to PREP | $200,000 |

BUDGET JUSTIFICATION

Matthew Wood, NHDES' Water Quality Assessment Program Coordinator will serve as the principal investigator for this project and will provide support to the Piscataqua Region Estuaries Partnership for all project activities. Mr. Wood will dedicate approximately 12% of his time over 12 months, for a total cost of $9,150. The NHDES benefit rate of 46.6% and the additional fringe benefit rate of 3.68% are applied to total direct personnel costs. Benefits include medical, dental, life insurance, FICA, and retirement benefits, which amount to $4,600. The Administrative rate of 6% is applied to total personnel and fringe benefits, which equals $825. The NHDES indirect cost rate of 3.09% is also applied to total personnel and fringe benefits and equals $425. Total costs for the project include personnel charges ($9,150), benefits ($4,600), indirect costs ($425) and other/administrative costs ($825), for a total of $15,000.

WORK TASKS

NHDES staff will support PREP through technical assistance and document review, as well as data access and management activities in calendar years 2021-2022. NHDES' support will include technical support for the PREP Coastal Science Program Manager and the PREP Science and Monitoring

Program. Work in support of technical assistance and any deliverables shall not exceed the total dollar amount paid to NHDES by PREP per this agreement.

NHDES will undertake the following subtasks in support of PREP's science and technical program:

1. Technical Assistance and Review

   a. NHDES staff will aid in the review and analysis of datasets related to water quality and biological resources (specifically Tier 2 seagrass monitoring) as needed for PREP initiatives. Specific assistance will be need in support of Tier 1 SAV distribution (specific to accuracy assessments).

   b. DES staff will also provide technical review, training and advice on QA procedures.

   c. Facilitate upload of data to NHDES' Environmental Monitoring Database (EMD), and ensure data is uploaded into EPA's database.

   d. Assist in the development and review of technical reports for the Great Bay and Hampton-Seabrook estuaries by providing data from NHDES' EMD and expertise on methodology.

2. Geographic Information Systems Support

   a. Specific tasks may include making maps, updating maps, and management of GIS data layers. And specific support for Tier 2 seagrass GIS data.

3. Coastal Monitoring Data Support and Review for PREP Indicators

   a. Specific tasks may include providing data and expertise as PREP undertakes development of the Integrated Research and Monitoring Plan, and the 2023 State of Our Estuaries Report.

   b. Begin working with PREP to add new datasets (e.g., SeagrassNet data; aerial distribution of eelgrass data, etc.) to the Environmental Monitoring Database (EMD), dependent on availability of IT resources.

4. Comprehensive Monitoring and Research and Data Management for the Piscataqua Region Estuaries

   a. Participation in coordination meetings with monitoring partners, TAC meetings, providing technical assistance with the development of clear research questions, providing technical assistance with the development of proposals and/or quality assurance project plans.

b. Assist in the implementation of the PREP Integrated Research and Monitoring Plan via the Piscataqua Region Monitoring Collaborative.

Matching Funds

NHDES will provide PREP with $200,000 in non-federal matching funds.

## Harrison, Joshua

**From:** Wood, Matt <Matthew.A.Wood@des.nh.gov>
**Sent:** Wednesday, January 26, 2022 12:42 PM
**To:** Harrison, Joshua
**Subject:** FW: UNH MOA re PREP

Josh,

Attached you will find the authorization you requested from Karen, for Jennifer Taylor-Hillebrand to sign the MOA between UNH and NHDES.

Regards,
Matt

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Matthew A. Wood, Water Quality Assessment Program Coordinator
Watershed Management Bureau
Water Division, NH Department of Environmental Services
PO Box 95 • 29 Hazen Drive
Concord, NH 03302-0095
Tel (603) 271-8868 • Fax (603) 271-7894
Email matthew.wood@des.nh.gov
Follow us on Twitter! Like us on Facebook!

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**From:** Karen Jensen <Karen.Jensen@unh.edu>
**Sent:** Wednesday, January 26, 2022 12:06 PM
**To:** Wood, Matt <Matthew.A.Wood@des.nh.gov>
**Cc:** Grant, Andrew <Andrew.M.Grant@des.nh.gov>; Kalle Matso <Kalle.Matso@unh.edu>; Fay Rubin <Fay.Rubin@unh.edu>; Comstock, Gregg <WILLIAM.G.COMSTOCK@des.nh.gov>; Jennifer Taylor-Hillebrand <Jennifer.Taylor-Hillebrand@unh.edu>
**Subject:** RE: UNH MOA re PREP

**EXTERNAL:** Do not open attachments or click on links unless you recognize and trust the sender.

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Good afternoon Matt,

Please consider this email authorization for Jennifer Taylor-Hillebrand to sign the MOA between UNH and the State of NH.

Let me know if you need anything further.
Best,
Karen

Karen M Jensen
*Director, Pre-Award Compliance*
***Sponsored Programs Administration***
*51 College Road | Service Bldg Rm 111A | Durham, NH 03824*
*Office: 603-862-2172 | Cell: 603-799-7855*
*Email: Karen.Jensen@unh.edu*
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