



# New Hampshire Fish and Game Department

JAN31 '22 PM 1:07 RCUD *72 BR*

**HEADQUARTERS:** 11 Hazen Drive, Concord, NH 03301-6500  
(603) 271-3421  
FAX (603) 271-1438

**www.WildNH.com**  
e-mail: info@wildlife.nh.gov  
TDD Access: Relay NH 1-800-735-2964

January 27, 2022

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the New Hampshire Fish and Game Department (NHFG) to accept and expend federal funds from the United States Fish and Wildlife Service (USFWS) in the amount of \$75,000 for the purpose of conducting a survey of New Hampshire resident's participation in fishing, hunting and wildlife associated recreation, effective upon Governor and Council approval through June 30, 2023. 100% Federal Funds.

Funds to be budgeted as follows:

Office of the Director						
03-75-75-750020-11710000						
Fiscal Year 2022						
Class	Expense Account	Class Description	Revenue Account	Current Budget	Requested Change	Adjusted Budget
005		FISH & GAME FUNDS	000020	(\$784,897)	\$0	(\$784,897)
000		FEDERAL FUNDS	404606	(\$109,672)	(\$75,000)	(\$184,672)
<b>Total</b>				<b>(\$894,569)</b>	<b>(\$75,000)</b>	<b>(\$969,569)</b>
<b>Expense</b>						
010	500100	PERSONAL SERVICES PERMANENT-CLASSIFIED		\$489,735		\$489,735
011	500126	PERSONAL SERVICES UNCLASSIFIED		111,188		111,188
020	500200	CURRENT EXPENSES		3,000		3,000
041	500801	AUDIT FUND SET-ASIDE	<i>404606</i>	110	75	185
060	500602	BENEFITS		287,286		287,286
070	500705	IN-STATE TRAVEL		250		250
080	500719	OUT OF STATE TRAVEL		3,000		3,000
103	502507	CONTRACTS FOR OPERATIONAL SERVICES	404606	0	74,925	74,925
<b>Total</b>				<b>\$894,569</b>	<b>\$75,000</b>	<b>\$969,569</b>

**REGION 1**

629B Main Street  
Lancaster, NH 03584-3612  
(603) 788-3164  
FAX (603) 788-4823  
email: reg1@wildlife.nh.gov

**REGION 2**

PO Box 417  
New Hampton, NH 03256  
(603) 744-5470  
FAX (603) 744-6302  
email: reg2@wildlife.nh.gov

**REGION 3**

225 Main Street  
Durham, NH 03824-4732  
(603) 868-1095  
FAX (603) 868-3305  
email: reg3@wildlife.nh.gov

**REGION 4**

15 Ash Brook Court  
Keene, NH 03431  
(603) 352-9669  
FAX (603) 352-8798  
email: reg4@wildlife.nh.gov

**EXPLANATION**

The National Survey of Fishing, Hunting, and Wildlife-Associated Recreation (FHWAR) has been conducted every five years from 1955 through 2016 and is one of the most comprehensive continuing recreation surveys. The FHWAR collects information on the number of anglers, hunters, and wildlife watchers, how often they participate, and how much they spend on their activities in the United States. Funding comes from the Multistate Conservation Grant Programs, authorized by the Sport Fish and Wildlife Restoration Acts. The Association of Fish and Wildlife Agencies (AFWA) and the United States Fish and Wildlife Service (USFWS) carry out the survey on behalf of all State Fish and Wildlife Agencies (SFWAs). The resulting participation and expenditure data is used by SFWAs to make policy decisions related to fish and wildlife restoration and management. Participation patterns and trend information help identify present and future needs and demands, and agencies use the data on expenditures and participation to assess the value of wildlife-related recreational uses of the natural resources they manage on behalf of the public. Wildlife-related recreation expenditure information is used to estimate the impact on the economy and to support the dedication of tax revenues for fish and wildlife restoration programs.

The 2022 FHWAR survey will be the fourteenth conducted since 1955. Past surveys included state-level reports for each state. However, due in part to high costs; the 2022 FHWAR survey will NOT include such state-level reporting. The quantification of participants and economic impacts of wildlife-based recreation is an important source of data used by the New Hampshire Fish and Game Department (Department). Therefore, there is a need for the Department to fund its own state-level survey of participation in FHWAR to assess current trends in wildlife-related recreation and provide the data necessary to better inform the Department's fish and wildlife resource management decisions. The National Opinion Research Center (NORC) was engaged by AFWA to conduct the national survey in 2022. NORC offers states options to purchase additional sampling to leverage the national survey as a starting point for reliable state surveys of participation and recreational expenditure estimates. This allows interviews of New Hampshire residents already being conducted as part of the national survey to be utilized at no additional cost.

These grant funds will be used to enter into a contract to conduct a survey, supplemented with samples from the national survey, to collect participation and expenditure data from New Hampshire residents participating in fishing, hunting, and wildlife associated recreation in the State of New Hampshire.

The required non-federal match to these funds will be paid for from the Department's Small Gifts and Donations Account, no Fish and Game Funds will be used for this project.

General Funds will not be requested for this project.

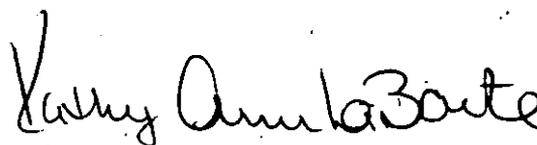
Specific class codes are as follows:

- Class 041: \$75 as required when accepting additional federal grant funds.
- Class 103: \$75,925 for a contract with the National Opinion Research Center (NORC) to conduct the survey, provide analysis and data collection.

Respectfully submitted,



Scott R. Mason  
Executive Director



Kathy Ann LaBonte  
Chief, Business Division

**NOTICE OF AWARD**



AUTHORIZATION (Legislation/Regulations)

Pittman-Robertson Wildlife Restoration Act—Wildlife Restoration and Basic Hunter Education (16 U.S.C. §669 et seq., except as Pub. L. 106-

1. DATE ISSUED MM/DD/YYYY 08/11/2021		1a. SUPERSEDES AWARD NOTICE dated except that any additions or restrictions previously imposed remain in effect unless specifically rescinded	
2. CFDA NO. 15.611 - Wildlife Restoration and Basic Hunter Education			
3. ASSISTANCE TYPE Formula Grant			
4. GRANT NO. F21AF01880-00 Originating MCA #		5. TYPE OF AWARD Other	
4a. FAIN F21AF01880		5a. ACTION TYPE New	
6. PROJECT PERIOD MM/DD/YYYY From 05/10/2021		Through 09/30/2025	
7. BUDGET PERIOD MM/DD/YYYY From 05/10/2021		Through 09/30/2025	

8. TITLE OF PROJECT (OR PROGRAM)  
NH FW-35-R-1 Survey of New Hampshire Residents' Participation In Fishing, Hunting, and Wildlife Associated Recreation (2022)

9a. GRANTEE NAME AND ADDRESS FISH AND GAME, NEW HAMPSHIRE DEPARTMENT OF 11 Hazen Dr Concord, NH 03301-8502	9b. GRANTEE PROJECT DIRECTOR Ms. Joanne Elmsary 11 HAZEN DR CONCORD, NH 03301-8502 Phone: 803-271-5825
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10a. GRANTEE AUTHORIZING OFFICIAL Mr. Randy L. Curtis 11 Hazen Dr New Hampshire Fish and Game Department Concord, NH 03301-8502	10b. FEDERAL PROJECT OFFICER Kyle Welsh 300 WESTGATE CENTER DRIVE HADLEY, MA 01035 Phone: 413-253-8709
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ALL AMOUNTS ARE SHOWN IN USD

11. APPROVED BUDGET (Excludes Direct Assistance)		12. AWARD COMPUTATION	
I Financial Assistance from the Federal Awarding Agency Only		a. Amount of Federal Financial Assistance (from item 11m) \$ 75,000.00	
II Total project costs including grant funds and all other financial participation		b. Less Unobligated Balance From Prior Budget Periods \$ 0.00	
a. Salaries and Wages	\$ 0.00	c. Less Cumulative Prior Award(s) This Budget Period \$ 0.00	
b. Fringe Benefits	\$ 0.00	d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION \$ 75,000.00	
c. Total Personnel Costs	\$ 0.00	13. Total Federal Funds Awarded to Date for Project Period \$ 75,000.00	
d. Equipment	\$ 0.00	14. RECOMMENDED FUTURE SUPPORT	
e. Supplies	\$ 0.00	(Subject to the availability of funds and satisfactory progress of the project):	
f. Travel	\$ 0.00	YEAR	TOTAL DIRECT COSTS
g. Construction	\$ 0.00	a. 2	\$
h. Other	\$ 0.00	d. 5	\$
i. Contractual	\$ 100,000.00	b. 3	\$
j. TOTAL DIRECT COSTS	\$ 100,000.00	c. 4	\$
k. INDIRECT COSTS	\$ 0.00	15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:	
l. TOTAL APPROVED BUDGET	\$ 100,000.00	a. DEDUCTION	
m. Federal Share	\$ 75,000.00	b. ADDITIONAL COSTS	
n. Non-Federal Share	\$ 25,000.00	c. MATCHING	
		d. OTHER RESEARCH (Add / Deduct Option)	
		e. OTHER (See REMARKS)	
		16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARDDING AGENCY OR THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:	
		a. The grant program legislation	
		b. The grant program regulations.	
		c. This award notice including terms and conditions, if any, noted below under REMARKS.	
		d. Federal administrative requirements, cost principles and audit requirements applicable to this grant.	
		In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.	

REMARKS (Other Terms and Conditions Attached -  Yes  No)  
There is not approved program income for this grant.

GRANTS MANAGEMENT OFFICIAL:  
Shelley Dibona, GRANTS FISCAL OFFICER  
300 WESTGATE CENTER DRIVE  
HADLEY, MA 01035  
Phone: 413-253-8509

17. VENDOR CODE	0070059517	18. DUNS	808590863	19. CONG. DIST.	02	
LINE#	FINANCIAL ACCT	AMT OF FIN ASST	START DATE	END DATE	TAS ACCT	PO LINE DESCRIPTION
1	0051010519-00010	\$37,500.00	05/10/2021	09/30/2025	5029	5222 NH
2	0051010519-00020	\$8,250.00	05/10/2021	09/30/2025	8151	9512 NH
3	0051010519-00030	\$28,250.00	05/10/2021	09/30/2025	8151	9514 NH

NOTICE OF AWARD (Continuation Sheet)

PAGE 2 of 5	DATE ISSUED 06/11/2021
GRANT NO. F21AF01880-00	

**Terms and Conditions**

1. **U.S. Fish and Wildlife General Award Terms and Conditions** (see link <https://www.fws.gov/grants/atc.html>)
2. **Mandatory Disclosures**

**Conflicts of interest:** Per 2 CFR §1402.112, non-Federal entities and their employees must take appropriate steps to avoid conflicts of interest in their responsibilities under or with respect to Federal financial assistance agreements. In the procurement of supplies, equipment, construction, and services by recipients and by subrecipients, the conflict of interest provisions in 2 CFR §200.318 apply. Non-Federal entities, including applicants for financial assistance awards, must disclose in writing any conflict of interest to the DOI awarding agency or pass-through entity in accordance with 2 CFR §200.112. Recipients must establish internal controls that include, at a minimum, procedures to identify, disclose, and mitigate or eliminate identified conflicts of interest. The recipient is responsible for notifying the Service Project Officer identified in their notice of award in writing of any conflicts of interest that may arise during the life of the award, including those that reported by subrecipients. The Service will examine each conflict of interest disclosure to determine whether a significant potential conflict exists and, if it does, work with the applicant or recipient to develop an appropriate resolution. Failure to resolve conflicts of interest in a manner that satisfies the government may be cause for termination of the award. Failure to make required disclosures may result in any of the remedies for noncompliance described in 2 CFR §200.339, including suspension or debarment (see also 2 CFR Part 180).

**Lobbying:** The recipient must not use any federally appropriated funds (annually appropriated or continuing appropriations) or matching funds under a Federal award to pay any person for lobbying in connection with the award. Lobbying is influencing or attempting to influence an officer or employee of any U.S. agency, a Member of the U.S. Congress, an officer or employee of the U.S. Congress, or an employee of a Member of the U.S. Congress connection with the award. The recipient must complete and submit the SF-LLL, "Disclosure of Lobbying Activities" form to the Service Project Officer identified in their notice of award if the Federal share of their award is more than \$100,000 and the recipient has made or has agreed to make any payment using non- appropriated funds for lobbying in connection with the application or award. See 43 CFR, Subpart 18.100 for more information on when additional submission of this form is required.

**Other Mandatory Disclosures:** Recipients and subrecipients must disclose, in a timely manner, in writing to the Service Project Officer identified in their notice of award or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that receive a Federal award including the term and condition outlined in 2 CFR 200, Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies for noncompliance described in 2 CFR §200.339, including suspension or debarment.

**SCOPE OF WORK**

1. **Project Description**

The Service hereby incorporates the recipient's application submitted to and approved by the Service into these award terms and conditions.