

STATE OF NEW HAMPSHIRE

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November 23, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Energy, Office of the Commissioner to make a **retroactive** one-time payment from State Fiscal Years (SFY) 2021 and 2022 funds to Kenneth Walsh, Utility Analyst IV in the amount of \$4,319.88. This payment is to compensate the employee for wages that were not paid for State Fiscal Years 2021 and 2022. The funds will be 100% Other Funds (Utility Assessment) and are available in the following account as follows:

02-52-52-18880000- 5200 DEPARTMENT OF ENERGY, ENFORCEMENT

Employee Name	Class / Title	Amount
Kenneth Walsh	010-500100 Personal Services-Perm. Class.	\$3,767.90
Kenneth Walsh	060-500601 FICA (Permanent)	\$233.60
Kenneth Walsh	060-500604 Employee Retirement (Permanent)	\$263.75
Kenneth Walsh	060-500531 Medicare Coverage (Permanent)	<u>\$54.63</u>
Total		<u>\$4,319.88</u>

EXPLANATION

This request is made retroactively because Mr. Walsh was due compensation in State Fiscal Years 2021 and 2022 that was not paid. The administrative error was not discovered until States Fiscal Years 2022. The Bureau of Human Resource Management has instituted a process to minimize the reoccurrence of related errors.

Mr. Walsh was due to receive an increment from step 3 to step 4 on July 13, 2020, and an increment from step 4 to step 5 on July 13, 2021. Through administrative error his promotion was not processed, and he is due pay from July 13, 2020 through August 26, 2021. This error was just recently brought to the attention of the Bureau of Human Resource Management. Approval of this Request will rectify the error thereby allowing payment of overdue wages to Mr. Walsh.

Respectfully submitted,

Jared Chicoine
Commissioner