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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION FOR BEHAVIORAL HEALTH

Lori A. Shabinette
Commissioner

Katja S. Fox
Director

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January 11, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Behavioral Health, to amend existing contracts with the Contractors listed in **bold** below to remove Supported Housing services from the Mental Health Services contracts and consolidate them under the Housing Bridge Subsidy contracts with the Community Mental Health Centers (CMHC), with no change to the price limitation of \$52,369,907 and no change to the contract completion dates of June 30, 2022, effective upon Governor and Council approval. This request is contingent upon Governor and Council approval of the corresponding request to amend the Housing Bridge Subsidy contracts with the Contractors listed in **bold** below. 10% Federal Funds. 90% General Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Northern Human Services	177222-B001	Conway	\$4,477,380	\$0	\$4,477,380	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12 A3: 6/30/21 #21 A4: 1/12/22 #17
West Central Services, Inc. DBA West Central Behavioral Health	177654-B001	Lebanon	\$3,001,206	\$0	\$3,001,206	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21 A3: 1/12/22 #17

The Lakes Region Mental Health Center, Inc.	154480- B001	Laconia	\$3,287,814	\$0	\$3,287,814	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21 A3: 1/12/22 #17
Riverbend Community Mental Health, Inc.	177192- R001	Concord	\$4,528,379	\$0	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Monadnock Family Services	177510- B005	Keene	\$3,268,983	\$0	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21 A3: 1/12/22 #17
The Community Council of Nashua, N.H. DBA Greater Nashua Mental Health Center at Community Council	154112- B001	Nashua	\$9,697,254	\$0	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2017, #15. A2: 12/19/18 #18. A3: 6/19/19, #29 A4: 6/30/21 #21 A5: 1/12/22 #17
The Mental Health Center of Greater Manchester, Inc.	177184- B001	Manchester	\$10,767,012	\$0	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21 A3: 1/12/22 #17

Seacoast Mental Health Center, Inc.	174089-R001	Portsmouth	\$5,782,478	\$0	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21
Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Partners of Strafford County	177278-B002	Dover	\$3,682,987	\$0	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 6/30/21 #21 A3: 1/12/22 #17
The Mental Health Center for Southern New Hampshire DBA Center for Life Management	174116-R001	Derry	\$3,876,414	\$0	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29 A3: 6/30/21 #21
Total:			\$52,369,907	\$0	\$52,369,907	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

The purpose of this request is to remove Supported Housing services from these Mental Health Services contracts and consolidate them under contracts with the Community Mental Health Centers (CMHC) for Housing Bridge Subsidy Program services, which focus on targeted housing services for individuals with severe mental illness, through a corresponding amendment. By consolidating housing services under one set of contracts, the Department will be able to more effectively monitor Contractor performance programmatically and financially.

This request includes two (2) of the ten (10) Mental Health Services contracts. Seven (7) of the Mental Health Services contracts were amended with Governor and Council approval on January 12, 2022 (item #17). The Department anticipates presenting the remaining one (1) amendment with Riverbend Community Mental Health, Inc. at a future Executive Council meeting.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401

Eligibility Determination and Individual Service Planning. Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide a full array of Mental Health services, including Crisis Response Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

The Department will continue to monitor contracted services by:

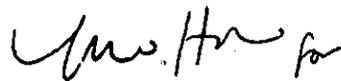
- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.
- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

Should the Governor and Executive Council not authorize this request, the lack of consolidation of housing services under the Housing Bridge Subsidy contracts may prevent the Department from being able to monitor Contractor performance more accurately and effectively.

Source of Federal Funds: Assistance Listing #93.778, FAIN #05-1505NHBIPP; Assistance Listing #93.150, FAIN #X06SM083717-01; Assistance Listing #93.958, FAIN #B09SM083816 and FAIN #B09SM083987; Assistance Listing #93.243, FAIN #H79SM080245; Assistance Listing #93.959, FAIN #TI083464.

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



Lori A. Shibinette
Commissioner

Attachment A
Financial Details

05-05-92-022010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$645,304	\$0	\$645,304
2021	102-500731	Contracts for program services	92204117	\$748,446	\$0	\$748,446
2022	102-500731	Contracts for program services	92204117	\$1,415,368	\$0	\$1,415,368
			Subtotal	\$3,657,616	\$0	\$3,657,616

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$377,202	\$0	\$377,202
2022	102-500731	Contracts for program services	92204117	\$1,121,563	\$0	\$1,121,563
			Subtotal	\$2,546,025	\$0	\$2,546,025

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$617,670	\$0	\$617,670
2022	102-500731	Contracts for program services	92204117	\$1,126,563	\$0	\$1,126,563
			Subtotal	\$2,814,633	\$0	\$2,814,633

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$1,616,551	\$0	\$1,616,551
			Subtotal	\$2,945,273	\$0	\$2,945,273

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$427,475	\$0	\$427,475
2022	102-500731	Contracts for program services	92204117	\$999,625	\$0	\$999,625
			Subtotal	\$2,589,870	\$0	\$2,589,870

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,326,702	\$0	\$1,326,702
2022	102-500731	Contracts for program services	92204117	\$2,364,495	\$0	\$2,364,495
			Subtotal	\$7,188,649	\$0	\$7,188,649

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Attachment A
Financial Details

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,646,829	\$0	\$1,646,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2022	102-500731	Contracts for program services	92204117	\$2,588,551	\$0	\$2,588,551
			Subtotal	\$9,257,977	\$0	\$9,257,977

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,765	\$0	\$746,765
2019	102-500731	Contracts for program services	92204117	\$836,765	\$0	\$836,765
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$845,860	\$0	\$845,860
2022	102-500731	Contracts for program services	92204117	\$1,139,625	\$0	\$1,139,625
			Subtotal	\$4,311,835	\$0	\$4,311,835

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$417,598	\$0	\$417,598
2022	102-500731	Contracts for program services	92204117	\$1,297,096	\$0	\$1,297,096
			Subtotal	\$2,741,378	\$0	\$2,741,378

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$668,846	\$0	\$668,846
2022	102-500731	Contracts for program services	92204117	\$999,625	\$0	\$999,625
			Subtotal	\$2,806,899	\$0	\$2,806,899
Total CMH Program Support				\$40,860,155	\$0	\$40,860,155

05-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$111,000	\$0	\$111,000
			Subtotal	\$111,000	\$0	\$111,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2021	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2022	074-500585	Grants for Pub Asst and Relief	92224120	\$60,000	\$0	\$60,000
			Subtotal	\$287,824	\$0	\$287,824

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget

Attachment A
Financial Details

2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$111,000	\$0	\$111,000
			Subtotal	\$111,000	\$0	\$111,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$118,600	\$0	\$118,600
			Subtotal	\$118,600	\$0	\$118,600
		Total Mental Health Block Grant		\$628,424	\$0	\$628,424

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			Subtotal	\$30,000	\$0	\$30,000

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			Subtotal	\$30,000	\$0	\$30,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			Subtotal	\$30,000	\$0	\$30,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			Subtotal	\$30,000	\$0	\$30,000

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000

Attachment A
Financial Details

2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
		Subtotal		\$30,000	\$0	\$30,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
		Subtotal		\$30,000	\$0	\$30,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
		Subtotal		\$30,000	\$0	\$30,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
		Subtotal		\$30,000	\$0	\$30,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
		Subtotal		\$30,000	\$0	\$30,000

Attachment A
Financial Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$10,000	\$0	\$10,000
			<i>Subtotal</i>	\$30,000	\$0	\$30,000
Total Mental Health Data Collection				\$300,000	\$0	\$300,000

05-95-02-021010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$605,091	\$0	\$605,091
			<i>Subtotal</i>	\$631,091	\$0	\$631,091

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$402,331	\$0	\$402,331
			<i>Subtotal</i>	\$416,331	\$0	\$416,331

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
			<i>Subtotal</i>	\$434,331	\$0	\$434,331

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
			<i>Subtotal</i>	\$1,357,054	\$0	\$1,357,054

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$341,363	\$0	\$341,363
			<i>Subtotal</i>	\$355,363	\$0	\$355,363

Attachment A
Financial Details

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$1,051,054	\$0	\$1,051,054
			Subtotal	\$1,353,054	\$0	\$1,353,054

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$653,326	\$0	\$653,326
			Subtotal	\$679,326	\$0	\$679,326

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$605,091	\$0	\$605,091
			Subtotal	\$631,091	\$0	\$631,091

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$408,331	\$0	\$408,331
			Subtotal	\$434,331	\$0	\$434,331

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$467,363	\$0	\$467,363
			Subtotal	\$738,363	\$0	\$738,363
		Total System of Care		\$7,030,335	\$0	\$7,030,335

05-95-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	644-504195	SGFSER SGF SERVICES	42105876	\$5,310	\$0	\$5,310
			Subtotal	\$26,550	\$0	\$26,550

Attachment A
Financial Details

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
		Subtotal		\$8,850	\$0	\$8,850

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
		Subtotal		\$8,850	\$0	\$8,850

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
		Subtotal		\$8,850	\$0	\$8,850

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
		Subtotal		\$8,850	\$0	\$8,850

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
		Subtotal		\$8,850	\$0	\$8,850

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	644-504195	SGFSER SGF SERVICES	42105876	\$3,540	\$0	\$3,540
		Subtotal		\$17,700	\$0	\$17,700

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770

Attachment A
Financial Details

				<i>Subtotal</i>	\$8,850	\$0	\$8,850
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Attachment A
Financial Details

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			<i>Subtotal</i>	\$8,850	\$0	\$8,850

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$1,770	\$0	\$1,770
			<i>Subtotal</i>	\$8,850	\$0	\$8,850
Total Child - Family Services				\$115,050	\$0	\$115,050

05-95-42-423010-7926 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2019	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
			<i>Subtotal</i>	\$187,202	\$0	\$187,202

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
			<i>Subtotal</i>	\$173,900	\$0	\$173,900

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
			<i>Subtotal</i>	\$212,303	\$0	\$212,303

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
			<i>Subtotal</i>	\$211,417	\$0	\$211,417

Attachment A
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
			Subtotal	\$164,702	\$0	\$164,702

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
			Subtotal	\$173,702	\$0	\$173,702
Total PATH GRANT				\$1,123,226	\$0	\$1,123,226

05-85-92-920510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
			Subtotal	\$350,000	\$0	\$350,000
Total BDAS				\$350,000	\$0	\$350,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
			Subtotal	\$175,000	\$0	\$175,000
Total BEAS				\$175,000	\$0	\$175,000

05-96-49-490510-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053316	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
			Subtotal	\$132,123	\$0	\$132,123
Total Balance Incentive Program				\$132,123	\$0	\$132,123

Attachment A
Financial Details

05-95-92-922010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEATHLH DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$616,574	\$0	\$616,574
			Subtotal	\$616,574	\$0	\$616,574

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$570,592	\$0	\$570,592
			Subtotal	\$570,592	\$0	\$570,592

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$468,428	\$0	\$468,428
			Subtotal	\$468,428	\$0	\$468,428
Total PROHEALTH NH GRANT				\$1,655,594	\$0	\$1,655,594

Amendment Total Price for All Vendors

\$52,369,907

\$0

\$52,369,907

**State of New Hampshire
Department of Health and Human Services
Amendment #3**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Seacoast Mental Health Center, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017, (Late Item A), as amended on June 19, 2019, (Item #29), and June 30, 2021 (Item #21), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Modify Exhibit A, Amendment #2, Scope of Services, by deleting all text in Section 13, Supported Housing, and replacing it to read:
 11. Reserved

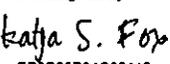
All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

1/25/2022

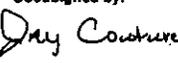
Date

DocuSigned by:

5D6068D04CE3443
Name: Katja S. Fox
Title: Director

Seacoast Mental Health Center, Inc.

1/21/2022

Date

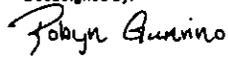
DocuSigned by:

A0063D3464F4489
Name: Jay Couture
Title: President and CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

1/27/2022

Date

DocuSigned by:

748734844041480

Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

State of New Hampshire

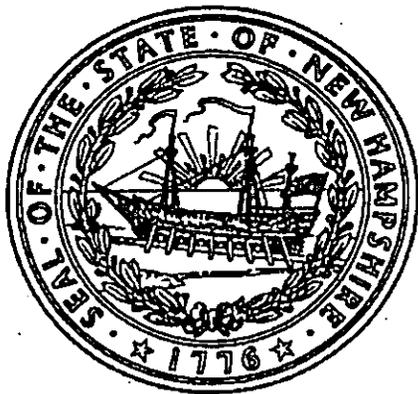
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that SEACOAST MENTAL HEALTH CENTER, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on January 21, 1963. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 65254

Certificate Number: 0005348514



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire.

this 14th day of April A.D. 2021.

A handwritten signature in black ink, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State

CERTIFICATE OF AUTHORITY

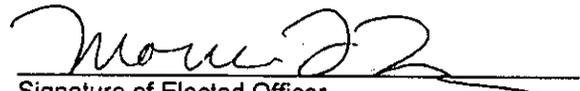
I, Monica Kieser, hereby certify that:

1. I am a duly elected Clerk/Secretary/Officer of Seacoast Mental Health Center, Inc.
2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on January 25, 2022, at which a quorum of the Directors/shareholders were present and voting.

VOTED: That Jay Couture, Chief Executive Officer, is duly authorized on behalf of Seacoast Mental Health Center, Inc. to enter into contracts or agreements with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30) days** from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 1/25/2022



Signature of Elected Officer

Name: **Monica Kieser**

Title: **President, Board of Directors**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/28/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Fred C. Church Insurance 41 Wellman Street Lowell MA 01851	CONTACT NAME: PHONE (A/C, No., Ext): 978-458-1865 FAX (A/C, No.): 978-454-1865 E-MAIL: jnorton@fredcchurch.com ADDRESS:
INSURER(S) AFFORDING COVERAGE	
INSURED Seacoast Mental Health Center, Inc. 1145 Sagamore Avenue Portsmouth NH 03801	SEACMEN-01 INSURER A : Philadelphia Indemnity Insurance Company NAIC # 18058 INSURER B : Granite State HC & HS Trust INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER: 1058019565** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			PHPK2242528	3/1/2021	3/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/PROP AGG \$ 3,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> Comp \$1,000 <input checked="" type="checkbox"/> Col \$1,000			PHPK2242530	3/1/2021	3/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB757923	3/1/2021	3/1/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	HCHS2020000262	2/1/2021	2/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability			PHPK2242528	3/1/2021	3/1/2022	\$1,000,000 \$3,000,000 Per Occurrence Annual Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER State of New Hampshire Department of Health and Human Services 129 Pleasant Street Concord NH 03301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

SEACOAST MENTAL HEALTH CENTER, INC.

MISSION STATEMENT

The mission of Seacoast Mental Health Center is to provide a broad, comprehensive array of high quality, effective and accessible services to residents of the eastern half of Rockingham County.

Seacoast Mental Health Center Resource Group, Inc.

FINANCIAL STATEMENTS

June 30, 2021

Seacoast Mental Health Center Resource Group, Inc.

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Seacoast Mental Health Center, Inc.

FINANCIAL STATEMENTS

June 30, 2021

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Kittell Branagan & Sargent

Certified Public Accountants

Vermont License #167

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Seacoast Mental Health Center, Inc.
Portsmouth, New Hampshire

We have audited the accompanying financial statements of Seacoast Mental Health Center, Inc. (a nonprofit organization) which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and changes in net assets and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

To the Board of Directors of
Seacoast Mental Health Center, Inc.
Page 2

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Seacoast Mental Health Center, Inc. as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information on Pages 13 through 16 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Kittell, Branagan + Sargent

St. Albans, Vermont
September 8, 2021

Seacoast Mental Health Center, Inc.
STATEMENT OF FINANCIAL POSITION
June 30, 2021

ASSETS

CURRENT ASSETS

Cash and Cash Equivalents	\$ 4,397,254
Accounts receivable (net of \$400,000 allowance)	1,116,839
Investments	6,513,010
Prepaid expenses	<u>165,173</u>

TOTAL CURRENT ASSETS 12,192,276

PROPERTY AND EQUIPMENT - NET 178,141

TOTAL ASSETS \$ 12,370,417

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	\$ 137,853
Deferred income	27,390
Accrued vacation	273,102
Accrued expenses	<u>704,232</u>

TOTAL CURRENT LIABILITIES 1,142,577

NET ASSETS

Net assets without donor restriction 11,227,840

TOTAL LIABILITIES AND NET ASSETS \$ 12,370,417

See Notes to Financial Statements

Seacoast Mental Health Center, Inc.
STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS
 For the Year Ended June 30, 2021

PUBLIC SUPPORT AND REVENUES

Public support -

Federal	\$ 78,856
State of New Hampshire - BMHS	1,049,394
Other public support	<u>1,256,130</u>
Total Public Support	<u>2,384,380</u>

Revenues -

Program service fees	17,582,358
Rental income	65,102
Other revenue	<u>775,063</u>
Total Revenues	<u>18,422,523</u>

TOTAL PUBLIC SUPPORT AND REVENUES 20,806,903

OPERATING EXPENSES

BBH funded program services -

Children services	5,202,578
Emergency services	2,047,413
Adult services	7,405,837
Act Team	1,743,816
Substance Use Disorder	696,264
Fairweather Lodge	833,607
REAP	<u>414,943</u>

TOTAL EXPENSES 18,344,458

**EXCESS OF PUBLIC SUPPORT AND
 REVENUE OVER EXPENSES FROM OPERATIONS.** 2,462,445

OTHER INCOME

PPP loan forgiveness	2,153,073
Investment Income	<u>731,168</u>

TOTAL OTHER INCOME 2,884,241

TOTAL INCREASE IN NET ASSETS 5,346,686

NET ASSETS WITHOUT DONOR RESTRICTION, beginning 5,881,154

NET ASSETS WITHOUT DONOR RESTRICTION, ending \$ 11,227,840

See Notes to Financial Statements

Seacoast Mental Health Center, Inc.
STATEMENT OF CASH FLOWS
For the Year Ended June 30, 2021

CASH FLOWS FROM OPERATING ACTIVITIES	
Increase in net assets	\$ 5,346,686
Adjustments to reconcile to net cash provided by operations:	
Depreciation	74,539
PPP loan forgiveness	(2,153,073)
(Increase) decrease in:	
Accounts receivable - trade	132,496
Prepaid expenses	(39,441)
Increase (decrease) in:	
Accounts payable & accrued liabilities	(12,841)
Deferred income	<u>10,766</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>3,359,132</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Purchases of property and equipment	(59,471)
Investment activity, net	<u>(2,725,266)</u>
NET CASH USED BY FINANCING ACTIVITIES	<u>(2,784,737)</u>
NET INCREASE IN CASH	574,395
CASH AT BEGINNING OF YEAR	<u>3,822,859</u>
CASH AT END OF YEAR	<u>\$ 4,397,254</u>

See Notes to Financial Statements

Seacoast Mental Health Center, Inc.
NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

Seacoast Mental Health Center, Inc. (the Center) is a not-for-profit corporation, organized under New Hampshire law to provide services in the areas of mental health, and related non-mental health programs; it is exempt from income taxes under Section 501 (c)(3) of the Internal Revenue Code. In addition, the organization qualifies for the charitable contribution deduction under Section 170 (b)(1)(a) and has been classified as an organization that is not a private foundation under Section 509(a)(2).

Basis of Presentation

The financial statements of the Center have been prepared on the accrual basis in accordance with accounting principles generally accepted in the United States of America. The financial statements are presented in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958 dated August 2016, and the provisions of the American Institute of Certified Public Accountants (AICPA) "Audit and Accounting Guide for Not-for-Profit Organizations" (the "Guide"). (ASC) 958-205 was effective July 1, 2018.

Under the provisions of the Guide, net assets and revenues and gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Center and changes therein are classified as follows:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Center. The Center's board may designate assets without restrictions for specific operational purposes from time to time.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Non-Profit Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Basis of Accounting

Income and expenses are reported on the accrual basis, which means that income is recognized as it is earned and expenses are recognized as they are incurred whether or not cash is received or paid out at that time.

Income Taxes

Consideration has been given to uncertain tax positions. The federal income tax returns for the years ended after June 30, 2018, remain open for potential examination by major tax jurisdictions, generally for three years after they were filed.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Seacoast Mental Health Center, Inc.
NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Related Organizations

The Center leases property and equipment from Seacoast Mental Health Center Resource Group, Inc. - a related non-profit corporation formed in 1985 for the benefit of Seacoast Mental Health Center, Inc. Seacoast Mental Health Center Resource Group was formed to support the operations of Seacoast Mental Health Center, Inc. by managing and renting property and raising other funds on its behalf.

Depreciation

The cost of property, equipment and leasehold improvements is depreciated over the estimated useful life of the assets using the straight line method. Assets deemed to have a useful life greater than three years are deemed capital in nature. Estimated useful lives range from 3 to 30 years.

State Grants

The Center receives a number of grants from and has entered into various contracts with the State of New Hampshire related to the delivery of mental health services.

Vacation Pay and Fringe Benefits

Vacation pay is accrued and charged to the programs when earned by the employee. Fringe benefits are allocated to the appropriate program expense based on the percentage of actual time spent on the programs.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Center considers all short-term debt securities purchased with a maturity of three months or less to be cash equivalents.

Accounts Receivable

Accounts receivable are recorded based on the amount billed for services provided, net of respective allowances.

Policy for Evaluating Collectability of Accounts Receivable

In evaluating the collectability of accounts receivable, the Center analyzes past results and identifies trends for each major payor source of revenue for the purpose of estimating the appropriate amounts of the allowance for doubtful accounts. Data in each major payor source is regularly reviewed to evaluate the adequacy of the allowance for doubtful accounts. Specifically, for receivables relating to services provided to clients having third-party coverage, an allowance for doubtful accounts and a corresponding provision for bad debts are established for amounts outstanding for an extended period of time and for third-party payors experiencing financial difficulties; for receivables relating to self-pay clients, a provision for bad debts is made in the period services are rendered based on experience indicating the inability or unwillingness of clients to pay amounts for which they are financially responsible.

Seacoast Mental Health Center, Inc.
NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Based on management's assessment, the Center provides for estimated uncollectible amounts through a charge to earnings and a credit to a valuation allowance. Balances that remain outstanding after the Center has used reasonable collection efforts are written off through a change to the valuation allowance and a credit to accounts receivable.

The Center increased its estimate in the allowance for doubtful accounts to \$400,000 as of June 30, 2021 from \$350,000 as of June 30, 2020. This was a result of Other insurance accounts receivable increasing to \$431,278 as of June 30, 2021 from \$325,424 as of June 30, 2020 and client balances increasing to \$209,943 as of June 30, 2021 from \$154,423 as of June 30, 2020.

Client Service Revenue

On July 1, 2020, the Center adopted ASC Topic 606 with no significant impact to its financial position or operations, using the modified retrospective method. There were no contracts that were not completed as of July 1, 2020. The client had no adjustment to opening net assets as of July 1, 2020 as a result of adopting ASC Topic 606. There was no material impact on revenue for the year ended June 30, 2021 as a result of applying ASC Topic 606.

Client Service Revenue is reported at the amount that reflects the consideration the corporation expects to receive in exchange for the services provided. These amounts are due from patients or third party payers and include variable consideration for retroactive adjustments, if any, under reimbursement programs. Performance obligations are determined based on the nature of the services provided. Client service revenue is recognized as performance obligations are satisfied. The Center recognized revenue for mental health services in accordance with ASC 606, Revenue for contracts with Customers. The Center has determined that these services included under the daily or monthly fee have the same timing and pattern of transfer and are a series of distinct services that are considered one performance obligation which is satisfied over time. The Center receives revenues for services under various third-party payer programs which include Medicaid and other third-party payers. The transaction price is based on standard charges for services provided to residents, reduced by applicable contractual adjustments, discounts, and implicit pricing concessions. The estimates of contractual adjustments and discounts are based on contractual agreements, discount policy, and historical collection experience. The corporation estimates the transaction price based on the terms of the contract with the payer, correspondence with the payer and historical trends.

Client service revenue (net of contractual allowances and discounts but before taking account of the provision for bad debts) recognized during the year ended June 30, 2021 totaled \$17,582,358, of which \$17,120,209 was revenue from third-party payors and \$462,149 was revenue from self-pay clients.

Third Party Contractual Arrangements

A significant portion of patient revenue is derived from services to patients insured by third-party payors. The center receives reimbursement from Medicare, Medicaid, Blue Cross, and other third-party insurers at defined rates for services rendered to patients covered by these programs.

Seacoast Mental Health Center, Inc.
NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The difference between the established billing rates and the actual rate of reimbursement is recorded as allowances when recorded. A provision for estimated contractual allowances is provided on outstanding patient receivables at the balance sheet date.

NOTE 2 CLIENT SERVICE REVENUES FROM THIRD PARTY PAYORS

The Center has agreements with third-party payors that provide payments to the Center at established rates. These payments include:

New Hampshire and Managed Medicaid

The Center is reimbursed for services from the State of New Hampshire and Managed Care Organizations (MCOs) for services rendered to Medicaid clients. Payments for these services are received in the form of monthly capitation amounts that are predetermined in a contractual agreement with the MCOs.

Approximately 81% of net client service revenue is from participation in the state and managed care organization sponsored Medicaid programs for the year ended June 30, 2021. Laws and regulations governing the programs are complex and subject to interpretation and change. As a result, it is reasonably possible that recorded estimates could change materially in the near term.

As part of the contractual arrangement with the MCOs, the Center is required to provide a specific amount of services under an arrangement referred to as a Maintenance of Effort (MOE). Under the MOE, if levels of service are not met the Center may be subject to repayment of a portion of the revenue received. The MOE calculation is subject to interpretation and a source of continued debate and negotiations with MCOs. This MOE calculation may result in a liability that would require a payback to the MCOs. Additionally, please refer to Note 13 regarding the MOE being waived for the year ended June 30, 2021.

NOTE 3 ACCOUNTS RECEIVABLE

ACCOUNTS RECEIVABLE - TRADE

Due from clients	\$ 209,943
Insurance companies	431,278
Medicaid receivable	194,575
Medicare receivable	<u>128,754</u>
	964,550
Allowance for doubtful accounts	<u>(400,000)</u>
	<u>564,550</u>

Seacoast Mental Health Center, Inc.
 NOTES TO FINANCIAL STATEMENTS
 June 30, 2021

NOTE 3 ACCOUNTS RECEIVABLE (continued)

ACCOUNTS RECEIVABLE - OTHER

BMHS	338,921
BEAS	11,250
BDAS	20,800
PATH	6,374
BHSIS	5,000
IDN	66,092
MCO Directed Payments	96,544
Other AR	<u>7,308</u>
	<u>552,289</u>

TOTAL ACCOUNTS RECEIVABLE \$ 1,116,839

NOTE 4 INVESTMENTS

The Center has invested funds with R.M. Davis Wealth Management. The approximate breakdown of these investments are as follows:

	<u>Cost</u>	<u>Unrealized Gain (Loss)</u>	<u>Market Value</u>
Cash & Money Market	\$ 117,908	\$ -	\$ 117,908
Fixed Income	2,557,505	18,898	2,576,403
Equities	2,434,816	627,077	3,061,893
Exchange Traded Funds	340,949	56,070	397,019
Mutual Funds	232,500	42,432	274,932
Other Assets	<u>72,382</u>	<u>12,473</u>	<u>84,855</u>
	<u>\$ 5,756,060</u>	<u>\$ 756,950</u>	<u>\$ 6,513,010</u>

Investment income consisted of the following:

Interest and dividends	\$ 97,205
Realized gains	20,014
Unrealized gains	639,540
Fee expenses	<u>(25,591)</u>
TOTAL	<u>\$ 731,168</u>

Seacoast Mental Health Center, Inc.
NOTES TO FINANCIAL STATEMENTS
 June 30, 2021

NOTE 5 FAIR VALUE MEASUREMENTS

Professional accounting standards established a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurement) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are described below:

Basis of Fair Value Measurement

- Level 1- Unadjusted quoted prices in active markets that are accessible at the measurement date for identical, unrestricted assets or liabilities;
- Level 2- Quoted prices in markets that are not considered to be active or financial instruments for which all significant inputs are observable, either directly or indirectly.
- Level 3- Prices or valuations that require inputs that are both significant to the fair value measurement and unobservable.

All investments are categorized as Level 1 and recorded at fair value, as of June 30, 2021. As required by professional accounting standards, investment assets are classified in their entirety based upon the lowest level of input that is significant to the fair value measurement.

NOTE 6 PROPERTY AND EQUIPMENT

Property and equipment, at cost, consists of the following:

Furniture, fixtures and computer equipment	\$ 599,323
Accumulated depreciation	<u>(421,182)</u>
Net Book Value	<u>\$ 178,141</u>

NOTE 7 LINE OF CREDIT

As of June 30, 2021, the Center had available a line of credit from a bank with an upper limit of \$500,000. At that date, \$-0- had been borrowed against the line of credit. These funds are available with an interest rate of The Wall Street Journal Prime Rate, floating. The line of credit expired and was not renewed.

Seacoast Mental Health Center, Inc.
NOTES TO FINANCIAL STATEMENTS
 June 30, 2021

NOTE 8 DEFERRED INCOME

Bauman Family Foundation, Inc.	\$	15,000
Transportation Grant		<u>12,390</u>
TOTAL	\$	<u>27,390</u>

NOTE 9 RELATED PARTY TRANSACTIONS

During the year ended June 30, 2021, the Center collected \$84,000 from Seacoast Mental Health Center Resource Group, Inc. (Resource Group) in management fees for administrative services.

A line of credit is available to the Center from Resource Group with a limit of \$500,000. Interest is charged at prime plus 1%. As of June 30, 2021 \$-0- had been borrowed against the line of credit and the interest rate was 4.25%. During the year ended June 30, 2021 \$-0- was paid to the Resource Group in interest related to this line of credit.

Operating Leases

During the year ended June 30, 2021, the Center rented properties and equipment from the Resource Group. Total rent paid for the year for property and equipment was \$657,312 and \$101,412, respectively. The Center is obligated to the Resource Group under cancelable leases to continue to rent these facilities and equipment at an annual rate of approximately \$758,724. The annual rates of rents are revisited on an annual basis.

NOTE 10 EMPLOYEE BENEFIT PLAN

The Center has the option to make contributions to a tax-sheltered annuity on behalf of its employees. This program covers substantially all full-time employees. During the year ended June 30, 2021, contributions of \$307,530 were made by the Center to the plan.

NOTE 11 CONCENTRATIONS OF CREDIT RISK

Cash deposits in the Center's accounts at June 30, 2021 consist of the following:

	<u>Book Balance</u>	<u>Bank Balance</u>
Insured by FDIC*	<u>\$ 4,397,254</u>	<u>\$ 4,448,881</u>

The differences between book and bank balances are reconciling items such as deposits in transit and outstanding checks.

Seacoast Mental Health Center, Inc.
NOTES TO FINANCIAL STATEMENTS
 June 30, 2021

NOTE 11 CONCENTRATIONS OF CREDIT RISK (continued)

* The Center has entered into an Insurance Cash Sweep Deposit Placement Agreement which places funds into deposit accounts at receiving depository institutions from the Center's transaction account with Destination Institutions. Each Destination Institution is insured by the Federal Deposit Insurance Corporation (FDIC) up to the current maximum deposit insurance amount of \$250,000. Included in cash insured by FDIC as of June 30, 2021 is \$4,198,881 deposited at Destination Institutions through the Insured Cash Sweep service.

The Center grants credit without collateral to its clients, most of who are area residents and are insured under third-party payor agreements. The mix of receivables due from clients and third-party payors at June 30, 2021 is as follows:

Due from clients	22 %
Insurance companies	45
Medicaid	20
Medicare	13
	100 %

NOTE 12 LIQUIDITY

The following reflects the Center's financial assets available within one year for general expenditures as of June 30, 2021:

Cash and Cash Equivalents	\$ 4,397,254
Accounts Receivable	1,116,839
Investments	6,513,010
Financial assets available within one year for general expenditures	\$12,027,103

As part of the Center's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

NOTE 13 RISKS & UNCERTAINTIES

As a result of the spread of the COVID-19 Coronavirus, economic uncertainties have arisen which are likely to negatively impact net income. Other financial impact could occur though such potential impact and the duration cannot be reasonably estimated at this time. Possible effects may include, but are not limited to, disruption to the Center's customers and revenue, absenteeism in the Center's labor workforce, unavailability of products and supplies used in operations, and decline in value of assets held by the Center, including receivables and property and equipment.

Seacoast Mental Health Center, Inc.
NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE 13 RISKS & UNCERTAINTIES (continued)

Due to these economic uncertainties the Center applied for and received Federal support and aid funding through the Paycheck Protection Program (aka PPP) and the Provider Relief Fund, which was implemented as part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). These proceeds were used to cover payroll costs, certain interest payments, rent, and utility costs. These funds were one-off unanticipated payments and any future relief is uncertain.

On April 1, 2020, the Center successfully petitioned all three managed care organizations to waive the Maintenance of Effort (MOE) provisions in each of the respective provider service agreements. The waiver period is effective only for the period of July 1, 2020 through June 30, 2021, and is thereafter reinstated. An extension to waive the MOE requirements beyond this effective period is also uncertain at this time.

NOTE 14 PAYCHECK PROTECTION PROGRAM LOAN

The Center was granted a loan in the amount of \$2,153,073 under the Paycheck Protection Program ("PPP") administered by the Small Business Administration ("SBA"). The loan is uncollateralized and is fully guaranteed by the Federal Government. The Center used the PPP loan proceeds for purposes consistent with the loan provisions and received forgiveness in April 2021. For the year ended June 30, 2021, the Center has recognized \$2,153,073 as PPP Loan forgiveness in other income.

NOTE 15 SUBSEQUENT EVENTS

In accordance with professional accounting standards, the Center has evaluated subsequent events through September 8, 2021, which is the date these financial statements were available to be issued. All subsequent events requiring recognition as of June 30, 2021, have been incorporated into the basic financial statements herein.

SUPPLEMENTARY INFORMATION

Seacoast Mental Health Center, Inc.
ANALYSIS OF ACCOUNTS RECEIVABLE
For the Year Ended June 30, 2021

	<u>Accounts Receivable Beginning of Year</u>	<u>Gross Fees</u>	<u>Contractual Allowances and Other Discounts Given</u>	<u>Cash Receipts</u>	<u>Accounts Receivable End of Year</u>
CLIENT FEES	\$ 154,423	\$ 992,418	\$ (530,269)	\$ (406,629)	\$ 209,943
MEDICAID	353,359	15,194,127	(864,727)	(14,488,184)	194,575
MEDICARE	132,132	1,346,220	(588,394)	(761,204)	128,754
OTHER INSURANCE	325,424	3,367,904	(1,334,921)	(1,927,129)	431,278
ALLOWANCE FOR UNCOLLECTIBLES	<u>(350,000)</u>	<u>-</u>	<u>(50,000)</u>	<u>-</u>	<u>(400,000)</u>
TOTAL	<u>\$ 615,338</u>	<u>\$ 20,900,669</u>	<u>\$ (3,368,311)</u>	<u>\$ (17,583,146)</u>	<u>\$ 564,550</u>

Seacoast Mental Health Center, Inc.
ANALYSIS OF BMHS REVENUES, RECEIPTS AND RECEIVABLES
 For the Year Ended June 30, 2021

	<u>Receivable From BMHS Beginning of Year</u>	<u>BMHS Revenues Per Audited Financial Statements</u>	<u>Receipts for Year</u>	<u>Receivable From BMHS End of Year</u>
CONTRACT YEAR, June 30, 2021	\$ 117,277	\$ 1,049,394	\$ (827,750)	\$ 338,921

Analysis of Receipts:

<u>Date of Receipt</u>	<u>Amount</u>
08/01/20	\$ 74,003
09/02/20	36,053
09/21/20	7,221
10/05/20	65,036
11/16/20	20,106
12/14/20	137,588
12/28/20	21,823
01/28/21	103,460
01/29/21	72,695
04/27/21	173,980
06/30/21	162,428
04/04/21	19,713
04/23/21	38,454
Less: Federal Monies	<u>(104,810)</u>
	<u>\$ 827,750</u>

Seacoast Mental Health Center, Inc.
STATEMENT OF FUNCTIONAL PUBLIC SUPPORT AND REVENUES
 For the Year Ended June 30, 2021

	Total Agency	Admin.	Total Programs	Children	Emergency Services	Adult Services	Act Team	Substance Use Disorder	Fairweather Lodges	REAP
Program Service Fees:										
Net Client Fee	\$ 462,149	\$ -	\$ 462,149	\$ 212,298	\$ 40,289	\$ 170,953	\$ 31,418	\$ 5,226	\$ 1,965	\$ -
Medicaid	14,329,400	-	14,329,400	5,267,301	161,387	7,935,746	704,764	131,677	128,525	-
Medicare	757,826	-	757,826	2,796	(367)	708,340	24,717	21,420	920	-
Other Insurance	2,032,983	-	2,032,983	613,872	166,131	1,185,347	18,037	45,782	3,814	-
Public Support - Other:										
United Way	5,000	-	5,000	2,000	-	3,000	-	-	-	-
Local/County Government	133,667	7,500	126,167	66,092	-	-	-	60,075	-	-
Donations/Contributions	117,038	117,038	-	-	-	-	-	-	-	-
Other Public Support	999,486	218,425	781,061	89,488	442,650	145,183	16,139	2899	12,524	72,178
DCYF	939	-	939	939	-	-	-	-	-	-
Federal Funding:										
Other Federal Grants	40,622	-	40,622	2,500	-	(66,878)	-	-	-	105,000
PATH	38,234	-	38,234	-	-	-	38,234	-	-	-
BMHS										
Community Mental Health	1,049,394	-	1,049,394	6,000	377,820	5,000	520,574	-	-	140,000
Rental Income	65,102	-	65,102	-	-	-	-	-	65,102	-
Other Revenues	775,063	86,821	688,242	218	13	498,605	189,208	198	-	-
	20,806,903	429,784	20,377,119	6,263,504	1,187,923	10,585,296	1,543,091	267,277	212,850	317,178
Administration	-	(429,784)	429,784	134,196	25,451	226,790	33,061	5,726	4,560	-
TOTAL PUBLIC SUPPORT AND REVENUES	\$ 20,806,903	\$ -	\$ 20,806,903	\$ 6,397,700	\$ 1,213,374	\$ 10,812,086	\$ 1,576,152	\$ 273,003	\$ 217,410	\$ 317,178

Seacoast Mental Health Center, Inc.
STATEMENT OF PROGRAM SERVICE EXPENSES
For the Year Ended June 30, 2021

	Total Agency	Admin.	Total Programs	Children	Emergency Services	Adult Services	Act Team	Substance Use Disorder	Fairweather Lodges	REAP
Personnel Costs:										
Salary and wages	\$ 12,580,339	\$ 2,264,891	\$ 10,315,448	\$ 2,927,188	\$ 1,263,075	\$ 4,405,598	\$ 801,180	\$ 393,947	\$ 412,763	\$ 111,697
Employee benefits	1,840,703	157,492	1,683,211	489,917	166,789	715,326	142,034	67,713	82,258	19,174
Payroll Taxes	891,911	155,755	736,156	209,163	94,969	311,418	56,330	26,047	31,939	6,290
Professional Fees:										
Accounting/audit fees	36,683	20,268	16,415	5,586	1,491	6,253	1,523	464	987	111
Legal fees	39,025	18,852	20,173	-	-	-	20,173	-	-	-
Other professional fees	358,687	129,860	228,827	23,728	1,148	21,834	1,569	467	1,012	179,069
Staff Devel. & Training:										
Journals & publications	1,736	529	1,207	303	29	116	29	9	719	2
Conferences & conventions	(935)	(935)	-	-	-	-	-	-	-	-
Other Staff Development	16,819	485	16,334	9,847	58	4,248	245	1,667	264	5
Occupancy costs:										
Rent	902,562	147,455	755,107	174,449	42,709	188,042	269,512	13,368	63,786	3,241
Other Utilities	80,869	17,112	63,757	17,699	4,889	19,279	4,794	1,424	15,282	390
Maintenance & repairs	137,701	33,473	104,228	32,453	8,820	36,231	8,744	2,661	14,632	687
Consumable Supplies:										
Office	36,236	9,312	26,924	9,202	4,257	8,996	2,153	684	1,459	173
Building/household	25,140	5,973	19,167	4,411	1,072	4,281	1,051	312	7,954	86
Food	34,512	703	33,809	637	128	1,024	239	38	31,733	10
Medical	6,075	620	5,455	1,513	177	2,184	476	752	339	14
Other	367,310	85,790	281,520	92,173	24,766	103,390	25,163	7,646	16,309	12,073
Depreciation	74,539	17,607	56,932	19,560	5,185	21,528	5,261	1,597	3,410	391
Equipment rental	97,029	19,890	77,139	24,336	5,838	25,471	7,279	1,789	11,983	443
Advertising	10,585	7,774	2,811	1,021	247	1,033	252	77	163	18
Printing	6,365	1,298	5,067	1,274	1,379	1,296	310	97	200	511
Telephone/communications	210,120	30,946	179,174	62,926	33,246	52,597	17,941	4,832	5,429	2,203
Postage/shipping	18,398	4,520	13,878	4,723	1,264	5,265	1,283	389	831	123
Transportation:										
Staff	253,769	1,287	252,482	94,858	8,377	89,459	51,025	2,033	3,470	3,260
Clients	679	-	679	43	-	44	297	152	143	-
Assist to Individuals:										
Client services	37,056	-	37,056	14,696	-	11,288	1,864	9,002	165	41
Insurance:										
Malpractice/bonding	43,527	10,218	33,309	11,334	3,027	12,688	3,091	942	2,002	225
Vehicles	3,327	-	3,327	660	-	971	496	-	1,200	-
Comp. Property/liability	105,775	24,975	80,800	27,487	7,374	30,741	7,502	2,281	4,862	553
Membership Dues	3,802	2,626	1,176	-	638	538	-	-	-	-
Other Expenditures	124,114	108,483	15,631	11,944	688	1,636	466	129	745	23
	<u>18,344,458</u>	<u>3,277,259</u>	<u>15,067,199</u>	<u>4,273,131</u>	<u>1,681,640</u>	<u>6,082,775</u>	<u>1,432,282</u>	<u>540,519</u>	<u>716,039</u>	<u>340,813</u>
Admin. Allocation	-	(3,277,259)	3,277,259	929,447	365,773	1,323,062	311,534	155,745	117,568	74,130
TOTAL PROGRAM EXPENSES	\$ 18,344,458	\$ -	\$ 18,344,458	\$ 5,202,578	\$ 2,047,413	\$ 7,405,837	\$ 1,743,816	\$ 696,264	\$ 833,607	\$ 414,943

Seacoast Mental Health Center, Inc.

Board of Directors Listing

First	Last	Employer/Affiliation	Address	City	State	Zip	Phone	Email	Term Begin	Term End	Officer'	Committees
Monica	Kaiser	Attorney			NH	03801			Jan-12	Jan-24	President	Audit/Finance Board Governance/Nomination Facilities
Kimberly	Hyer	Pediatrician, Hampton Pediatric Associates			NH	03801			Apr-97	Jun-23	Vice President	Audit/Finance Chair - Board Governance/Nomination Facilities
Mark	Cochran	Regional Sales Director B2W Software			NH	03833			Nov-17	Nov-23	Secretary	Development IT
Brian	Carolan	Principal & Chief Investment Officer			NH	03840			Mar-18	Mar-24	Treasurer	Finance
Martha	Byam	Clinical Associate Professor			NH	03833			Oct-20	Oct-23	N/A	Nominating
Jason	Coleman, SMSgt NHANG	Financial Systems Analyst, United States Air Force			Me	03903			Feb-03	Feb-24	N/A	Facilities IT
Kathleen	Dwyer	Assistant City Attorney City of Portsmouth			NH	03801			Aug-13	Aug-22	N/A	Development
Sandi	Hennequin	Vice President, U.S. Public Affairs, Emers Energy			NH	03862			May-17	May-23	N/A	Development
Dave	Keaveny	Portsmouth Police Department			ME	03903			Feb-20	Feb-23	N/A	
Erin	Lawson	Principal Owner AMM Consulting, LLC			NH	03801			Jan-16	Jan-22	N/A	Development
Andy	Mamczak				NH	03801			May-19	May-22	N/A	IT
John	Pendleton	Judge - NH Court System Employee/Owner - Commercial Solar Consultant			NH	03801			Feb-06	Feb-24	N/A	Nominating
Ned	Raynolds				NH	03801			May-14	May-23	N/A	Facilities
Eric	Speat	Owner IT Company Precision Campes			NH	03801			Mar-19	Mar-22	N/A	IT
Peter	Taylor	Attorney			NH	03801			Jan-19	Jan-22	N/A	Development
Mary	Tourapas	Independent Compliance Consultant			NH	03842			Jan-19	Jan-22	N/A	Development Finance

<i>First</i>	<i>Last</i>	<i>Employer/Affiliation</i>	<i>Address</i>	<i>City</i>	<i>State</i>
John	Pendleton	Attorney, Dwyer, Donovan & Pendleton, P.A.			NH
Carole	Bunting	Retired			NH
Jason	Coleman	Financial Systems Analyst, United States Air Force			NH
Paul	Sorli	Proprietor, Portsmouth Gas Light Company			NH
Anthony	Andronaco	Senior Vice President, CFO & Account Executive - Data Risk LLC			NH
Timothy	Black	Police Officer/Attorney			NH
Susan	Craig	Ph.D. - Consultant/Author			NH
Kathleen	Dwyer	Assistant City Attorney City of Portsmouth			
Timothy	Graff	Operations Officer, United States Air Force			NH
Kimberly	Hyer	Pediatrician, Hampton Pediatric Associates			NH
Lindsay	Josephs	Retired			NH
Monica	Kieser	Attorney			NH
Ed	Miller	Financial Advisor			NH
Nike	Speltz	Retired			NH
Robert	Stomierosky	Consultant			NH

<i>Zip</i>	<i>Phone</i>	<i>Email</i>	<i>Term Begin</i>	<i>Term End</i>	<i>Officer</i>
03801			Feb-06	Feb-15	President
03801			Nov-07	Nov-13	Vice President
03801			Feb-03	Feb-15	Treasurer
03801			Feb-00	Feb-15	Secretary
03801			Aug-13	Mar-14	
03862			Jan-12	Jan-15	N/A
03833			Jan-13	Jan-16	N/A
			Aug-13	Aug-16	
03825			Feb-03	Feb-15	
03842			Apr-97	Jun-14	N/A
03870			Jan-13	Jan-16	N/A
03801			Jan-12	Jan-15	N/A
03833			Apr-12	Apr-15	N/A
03801			Apr-04	Apr-16	
03871-0449			Aug-94	Aug-16	N/A

Committees
Audit/Finance
Board Governance/Nomination
Development
Facilities
Audit/Finance
Chair -Board
Governance/Nomination
Development
Facilities
Chair - Audit/Finance
Board Governance/Nomination
Development
Facilities
Audit/Finance
Chair - Facilities
Development
None
Finance
Facilities
None
Audit/Finance
Audit/Finance
Audit/Finance
Development
Facilities

Diane Catherine	Agrodina-Dorow Allen	Investment/Insurance Advisor	NH	03801
Anthony	Andronaco	CFO, Vice President and Account Executive of DataRisk	NH	03801
Anthony	Andronaco	Senior Vice President, CFO & Account Executive - Data Risk LLC	NH	03801
Susan	B.R. McLane	College for Lifelong Learning	NH	03801
Hugh	Baver	Senior Territory Manager, IBM	NH	03855
Timothy	Black	Police Officer/Attorney	NH	03862
Mary Ann	Blanchard		NH	03801
Carole	Bunting	Retired	NH	03801
Thomas	Burbank	DC Health & Co.	NH	03842
Jason	Coleman	Financial Systems Analyst, United States Air Force	NH	03801
Timothy	Connors	Portsmouth Housing Authority	NH	03801
Geraldine	Copeland			
Susan	Craig	Ph.D. - Consultant/Author	NH	03833
Melody	Dahl	Newspaper Editor	NH	03842
Ernest	D'Angelo			
Albert	D'Antonio	District Coordinator, Pike Industries	NH	03801
William	Davis	Comptroller, 157th Air Refueling Wing, NH Air National Guard	NH	03856
Stephen	Dunfey	Writer/Journalist	NH	03801
Charlotte	Duquette	Director, Consumer Alliance	NH	03857
Kathleen	Dwyer	Assistant City Attorney City of Portsmouth		
Thomas	Flynn	Judge	NH	03801
D. John	Foley	Foley Industrial Supply	NH	03801
Arthur	Gilcreast	Educator	NH	03833
Joseph	Glandorf		NH	
Timothy	Graff	Operations Officer, United States Air Force	NH	03825
Peter	Griffin	Great Bay Marina	NH	03862
Todd	Hanson	JSA Architects Interior Planners	NH	03801
John	Hoar	NH State Representative	NH	03042

3-Feb 1983	5/19/2009 ?		
2/21/2012	7/31/2012		
Aug-13	Aug-16		
1994?	1995		
Jan-05	Jan-08	N/A	Development
Jan-12	Jan-15		
?	1993		
Nov-07	Nov-13	Vice President	Audit/Finance Chair -Board Governance/Nomination Development Facilities
1979	1982		
Feb-03	Feb-15	Treasurer	Chair - Audit/Finance Board Governance/Nomination Development Facilities
1994?	1995		
1973	1974		
Jan-13	Jan-16	N/A	None
1979	1984?		
1973	1976		
Aug-79	Aug-09		
Oct-06	Dec-11		
Jan-01	Jan-13	N/A	None
Jan-01	Jan-08		
Aug-13	Aug-16		
1973	1982		
1979	1984?		
1994?	Jan-02		
1979	1982?		
Feb-03	Feb-15		
1992	2001		
Jul-02	Mar-10	New Heights Advisory Board Chair (Ex-officio)	Finance
1974	Dec-95		

First	Last	Employer/Affiliation	State	Zip	Term Begin	Term End		
Kimberly	Hver	Pediatrician, Hampton Pediatric Associates	NH	03842	Apr-97	Jun-14	N/A	Facilities
Marjorie	Isafolla	Retired	NH	03863-0121	Aug-94	Aug-08		
Lindsay	Josephs	Treasurer - Seacoast Consumer Alliance Peer Support Center	NH	03870	Jan-13	Jan-16	N/A	None
Theodore	Keith		NH	03862	1992	1995		
Monica	Kieser	Attorney	NH	03801	Jan-12	Jan-15	N/A	Audit/Finance
Gary	Marmontello	Apogent Technologies	NH	03801	Feb-00	Sep-02		
John	McPhee	Reverend			1976	1977		
Ed	Miller	Financial Advisor	NH	03833	Apr-12	Apr-15	N/A	Audit/Finance
Edward	O'Connell				1973	1977		
Deirdre	O'Leary	Artist	NH	03871	1994	Oct-95		
John	Pendleton	Attorney, Dwyer, Donovan & Pendleton, P.A.	NH	03801	Feb-06	Feb-15	President	Audit/Finance Board Governance/Nomination Development Facilities
Jodi	Philpott-Jones				1994	Oct-96		
Scott	Pope	Pope Housing	NH	03848	Feb-00	Nov-05		
Rona	Purdy	Retired	NH	03854	Sep-01	Aug-07		
Dana	Quinn	New England Signal Systems	NH	03261	1983	1983?		
Doris	Regan				1973	1974		
Diane	Schaefer	UNH	NH	03801	Nov-05	Mar-10	New Heights Advisory Board Vice Chair (Exofficio)	
Patty	Schwartz	Retired	NH	03870	Feb-97	Jun-12		
William	Scott	Attorney, Boynton, Waldron, Doleac and Scott, P.A.	NH	03801	Jun-89	Feb-13	N/A	Evaluation Nomination
Jean	Seavey				1973	1974		
C. G.	Shaffer	Educational Program Planning	NH	03801	Aug-10	Jan-13	Secretary	None
Joseph	Shanley	Reak Estate Broker	NH	03801-0467	Oct-98	2001		
Gerald	Shattuck	Pediatrician	NH	03801	1973	1983?		
Robert	Simpson				1973	1978		
Paul	Sorti	Proprietor, Portsmouth Gas Light Company	NH	03801	Feb-00	Feb-15	Secretary	Audit/Finance Chair - Facilities
Nike	Speltz	Retired	NH	03801	Apr-04	Apr-16		Audit/Finance Development
Robert	Stonierosky	Consultant	NH	03871-0449	Aug-94	Aug-16	N/A	Facilities
John	Tillinghast		NH	03862	1994?	Nov-05		
Arthur	Tufts				1973	1978		
William	Wagner	Janitorial Service	NH	03801	1973	1983?		
Stephen	Witt	Granite Bank	NH	03862	Feb-00	Apr-03		

Geraldine A. Couture



Professional Experience

Seacoast Mental Health Center, Inc., Portsmouth, NH
Executive Director, April 2002

Seacoast Mental Health Center, Inc., Portsmouth, NH
Associate Director, March 1993 - April 2002
Interim Director of Child Adolescent and Family Services, November 2000 -
Compliance Officer
Oversee fiscal and administrative functions of large community mental health center.
Coordinate development and monitoring of annual budget and state contract.
Facilitate ongoing development of team model Child, Adolescent and Family Services
Department including direct supervision of management staff, regional planning and inter-
agency collaboration.
Chair: Compliance Committee.
Member: Personnel, Staff Growth and Development and Quality Improvement Committees

Strafford Guidance Center, Inc., Dover, NH
Business Manager, December 1991 - March 1993
Assistant Business Manager, January 1991 - December 1991
Accounts Receivable Manager, August 1987 - January 1991
Actively oversee daily operations of Accounts Receivable Department in a community mental
health center.
Participate in development and monitoring of annual budget and contract with the New
Hampshire Division of Mental Health.

Rochester Site Office Manager, December 1986 - August 1987
Responsible for all daily operations of satellite office.

Administrative Assistant, June 1986 - December 1986
Provided administrative support services to the Director of the Community Support
Program.

Fradco Holdings, Inc., Greensburg, PA
President, June 1984 - April 1986
Administered all functions of company dealing in coal, timber and natural gas holdings.

Educational Experience

University of New Hampshire, Durham, NH
Master of Health Administration, May 2001.

University of New Hampshire, Durham, NH
Bachelor of Science, College of Life Sciences and Agriculture, Family and Consumer Studies,
May 1984

Honors and Awards

Federal Traineeship in Health Management and Policy, Academic Year 2000-2001

Membership

National Association of Reimbursement Officers, Past President

8/18/2021

Candidate Application Information

Resume

Virginia A. Gentile, CPA

Career Objective: I am seeking a leadership role in the behavioral health sector that will allow me to meaningfully contribute to the mission of the agency by providing sound financial and operational guidance and oversight and collaborative leadership.

Qualifications and Skills:

16 years in Behavioral Health Executive Finance role Strategic Planning
 Financial Management and Oversight Project Management
 Mergers and Acquisitions Federal and State Compliance
 Team Building and Collaboration Budgeting and Analysis

Experience:**Vice President of Finance, Sweetser 2014-Present**

- Member of four-member, executive management team of a \$60 million non-profit, behavioral health/social services agency
- Provide staffing support to the Board of Directors and the Finance and Investment Committees of the Board
- Oversee all activities of the 30 member combined team of Finance and Patient Accounts Departments, including direct supervision of the Directors of Finance and Patient Accounts
- Analyze and oversee financial analysis of new business opportunities
- Identify, organize and facilitate process improvement through ad hoc committees
- Advocate and negotiate rates, contracts, and banking relationships
- Oversee development of the agency budget, contract and foundation budgets and reporting
- Monitor and oversee monitoring of monthly performance including analysis, reporting, cash management, fiscal contract compliance
- Oversee preparation of financial statements for annual audits including state and federal compliance
- Oversee the function of Information Technology including direct supervision of the Director of Information Technology and as Security Officer
- Oversaw the administrative function of client records (2015-2019)

Chief Financial Officer, The Opportunity Alliance, Portland, ME 2004-2014

I was hired as the Chief Financial Officer of Youth Alternatives, Inc.(YA) in 2004. In 2007, YA merged with Ingraham, Inc. to form Youth Alternatives Ingraham (YI). In 2011, YI merged with Peoples Regional Opportunity Program (PROP) to form The Opportunity Alliance.

- Member of executive senior management team of a \$30 million non-profit, behavioral health/social services agency
- Provided staffing support to the Board of Directors and the Finance and Facilities Committees of the Board
- Oversaw all activities of the 16 member Finance Department, including direct supervision of the Vice President of Accounting and three Financial Reporting Analysts
- Analyzed and oversaw analysis of new business opportunities including mergers and acquisitions
- Developed and oversaw development of the agency budget, contract and foundation budgets and reporting
- Monitored and oversaw monitoring of monthly performance including analysis, reporting, cash management, fiscal contract compliance
- Negotiated and oversaw negotiation of rates and contracts
- Advocated and collaborated on ad hoc committees of the Department of Health and Human Services (DHHS) as a provider representative

continued, Virginia A. Gentile

- Oversaw preparation of financial statements for annual audits including MAAP and OMB Circular A-133 compliance
- Oversaw all activities of the Information Technology Department (2004-2011)
- Oversaw all activities of the Facilities Department (2007-2011)

8/16/2021

Candidate Application Information

Special Achievements

- Implemented new electronic health records for Sweetser and The Opportunity Alliance
- Implemented a Business Partner model with program/department staff for improved communication and financial performance
- Led financial due diligence, managed legal counsel, and implemented system conversions for two mergers
 - ? Youth Alternatives, Inc. and Ingraham (2007), doubled the agency size to \$18 million
 - ? Youth Alternatives Ingraham and the Peoples Regional Opportunity Program (PROP) (2011), doubled the agency size to \$36 million
- Managed new construction and building renovation project for administrative office relocation and secured tax exempt financing from Maine Health and Higher Education Facilities Authority (2006)

Audit Manager, Baker Newman Noyes, Portland, ME 2001-2004

- Analyzed financial information to determine reasonableness and trends
- Recommended improvements to client management for improving accounting practices and internal control environments
- Trained staff in audit methodology, specific industry practices and accounting updates
- Coordinated timing of engagements and determined appropriate staffing requirements with clients and firm management
- Managed audit teams in the performance of audits for multiple, concurrent engagements
- Reviewed audit documentation and financial statements for accuracy and propriety in accordance with firm, industry, audit and accounting standards
- Engaged in business development with teams of firm management
- Industry experience emphasis on not-for-profit, healthcare, federal compliance audits, and employee benefit plans

Senior/Staff Auditor, Baker Newman Noyes, Portland, ME 1996-2001

- Performed audit testing and documentation from planning to financial statement reporting
- Supervised and trained audit teams of one to five individuals in the audit performance and preparation of financial statements
- Designed audit programs and tests to meet client needs and audit objectives
- Evaluated internal controls and recommended improvements to client management
- Prepared financial statements in various industries including not-for-profit, healthcare, banking, distribution and manufacturing
- Developed planning, administrative, communication, and technical skills in accordance within firm, industry, audit and accounting standards

Professional Organizations

- American Institute of Certified Public Accountants, 1999-present
- Maine State Society of Certified Public Accountants, 1999-present

Education and Training

- University of Southern Maine, Portland, ME, BS in Accounting, Summa Cum Laude, May 1996
- Institute for Civic Leadership, Omicron Class, 2007-2008
- Results Based Accountability, 2014

WASSFY M. HANNA, M. D.



Experience

Medical Director

Responsible for insuring the delivery of quality psychiatric care
Seacoast Mental Health Center
Portsmouth, New Hampshire
1975-Present

Medical Director

Responsible for insuring delivery of psychiatric care to children, adolescents,
and their families
Portsmouth Pavilion Adolescent Unit
Portsmouth, New Hampshire
1988-Present

Private Practice

Psychiatric treatment of adults and of children and their families
1968-Present

Chief of Psychiatry

Insure quality of psychiatric care delivered at Portsmouth Pavilion
Portsmouth Hospital
1987-1993

Director of Training

Responsible for training of Harvard Fellows in Child Psychiatry
Gaebler Training Program in Child Psychiatry
Gaebler Children's Center
Waltham, Massachusetts
1975-1985

Staff Psychiatrist

Gaebler Children's Center
Waltham, Massachusetts
1968-1975

Staff Psychiatrist

Metropolitan Hospital
Waltham, Massachusetts
1963-1965

Teaching Appointments

Assistant Clinical Professor of Psychiatry

Responsible for the education of third year Tufts University Medical Students
during their rotation in Child Psychiatry and for Tufts University residents in
Adult Psychiatry during their rotation in Child Psychiatry
Tufts University Medical School
Boston, Massachusetts
1979-1985

Clinical Instructor in Psychiatry
Responsible for training of Harvard Fellows in Child Psychiatry
Harvard Medical School
Cambridge, Massachusetts
1968-1985

Appointments

Examiner
Child Psychiatry
American Board of Psychiatry and Neurology
1986-Present

Trustee
Portsmouth Regional Hospital and Pavilion
Portsmouth, New Hampshire
1992-Present

Education

Graduated Cairo University Medical School
Cairo, Egypt
January, 1957

Rotating Internship
Cairo University Hospital
Cairo, Egypt
1957-1958

Residency in Neurology
Cairo University Hospital
Cairo, Egypt
1958-1960

Residency in Adult Psychiatry
Metropolitan Hospital
Waltham, Massachusetts
1961-1963

Fellowship in Child Psychiatry
Harvard Medical School
Gaebler Children's Center
Waltham, Massachusetts
1965-1967

Board Certifications

Board Certified in Neurology
Cairo University
Cairo, Egypt
1960

Board Certified in Adult Psychiatry
American Board of Psychiatry and Neurology
1971

Board Certified in Child Psychiatry
American Board of Psychiatry and Neurology
1984

Licensure

Licensed to practice medicine in New Hampshire

Licensed to practice medicine in Massachusetts

Hospital Affiliations

Portsmouth Regional Hospital and Pavilion
Portsmouth, New Hampshire

Exeter Hospital
Exeter, New Hampshire

Saint Elizabeth Hospital (past affiliation)
Brighton, Massachusetts

Gaebler Children's Center (past affiliation)
Waltham, Massachusetts

Professional Memberships

American Psychiatric Association

New England Council of Child Psychiatry

New Hampshire Medical Society

New Hampshire Psychiatric Society

Publications

"Attention Deficit Disorder", 1978
American Psychiatric Association Continuous Medical Education Course, Child
Psychiatry for the General Psychiatrist
Presented at the Annual Meeting of the American Psychiatric Association, 1979-
1983

"Elective Mutism", 1978
American Psychiatric Association Continuous Medical Education Course, Child
Psychiatry for the General Psychiatrist
Presented at the Annual Meeting of the American Psychiatric Association, 1979-
1983

WASSFY M. HANNA, M. D.
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"Enuresis", 1978

American Psychiatric Association Continuous Medical Education Course, Child
Psychiatry for the General Psychiatrist

Presented at the Annual Meeting of the American Psychiatric Association, 1979-
1983

"The Importance of Follow-up in Latency" (Gair and Hanna), 1971

Presented at the Ortho-Psychiatry Annual Meeting, 1971

"Imaginary Companion and Superego Development" (Gair and Hanna), 1968

Presented at the Annual Meeting of the American Academy of Child Psychiatry,
1968

CONTRACTOR NAME: Seacoast Mental Health Center, Inc.

Key Personnel

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Geraldine Couture	President/CEO	213,000	0%	
Virginia Gentile	Chief Administrative Officer	140,000	0%	
Wassfy Hanna	Medical Director	145,000	0%	
	FY 2022 Levels			



Lori A. Shibnetta
Commissioner

Katja S. Fox
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9544 1-800-852-3345 Ext. 9544
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 11, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into **Sole Source** amendments to existing contracts with the vendors listed below to provide community mental health services, including statewide mobile crisis services, by increasing the total price limitation by \$24,517,006 from \$27,852,901 to \$52,369,907 and by extending the completion dates from June 30, 2021 to June 30, 2022, effective June 30, 2021, upon Governor and Council approval. 90% General Funds. 10% Federal Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Northern Human Services	177222-B001	Conway	\$2,354,431	\$2,122,949	\$4,477,380	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12
West Central Services, Inc. DBA West Central Behavioral Health	177654-B001	Lebanon	\$1,401,218	\$1,599,988	\$3,001,206	O: 6/21/17, Late Item A A1: 6/19/19, #29
Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$1,447,650	\$1,840,164	\$3,287,814	O: 6/21/17, Late Item A A1: 6/19/19, #29
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$1,810,770	\$2,717,609	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29
Monadnock Family Services	177510-B005	Keene	\$1,702,040	\$1,566,943	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29

21
max

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112- B001	Nashua	\$5,262,612	\$4,434,642	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2019, #15. A2: 12/19/18 #19. A3: 6/19/19, #29
The Mental Health Center of Greater Manchester, Inc.	177184- B001	Manchester	\$6,897,278	\$3,869,734	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29
Seacoast Mental Health Center, Inc.	174089- R001	Portsmouth	\$3,668,718	\$2,113,760	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29
Behavioral Health & Developmental Svs of Strafford County, Inc. DBA Community Partners of Strafford County	177278- B002	Dover	\$1,389,362	\$2,293,625	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116- R001	Derry	\$1,918,822	\$1,957,592	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29
		Total:	\$27,852,901	\$24,517,006	\$52,369,907	

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

EXPLANATION

This request is **Sole Source** because the Department is seeking to extend the contracts beyond the current completion dates and there are no renewal options available. The Department contracts for these services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in the NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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The purpose of this request is to continue providing and expand upon community mental health services for individuals in New Hampshire. Community mental health centers provide community-based mental health services to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilizations, and improve community tenure.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401 Eligibility Determination and Individual Service Planning. Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

These services are provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid and uninsured children, adults, and families. The Contractors will seek reimbursement for Medicaid services through agreements with the contracted Managed Care Organizations, through Medicaid fee-for-service and third part insurance payers. The contracts do not include funding for Medicaid reimbursement.

These amendments also included the following modifications to the scopes of services:

- Inclusion of statewide integrated mobile crisis response teams in crisis services. Currently only three regions (Regions 4, 6 & 7) operate mobile crisis response teams for adults with mental illness. All ten (10) community mental health centers will enhance their crisis services to ensure delivery of integrated mobile crisis response services to individuals experiencing a mental health and/or substance use crisis;
- Addition of six (6) supported housing beds in each region to expand the availability of supported housing options statewide;
- Expansion of First Episode Psychosis/Early Serious Mental Illness (FEP-ESMI) services. Currently only Region 6 holds provisions for FEP-ESMI programming. These programs provide evidence-based Coordinated Specialty Care for the treatment of FEP-ESMI utilizing early intervention for individuals age thirteen (13) to thirty-five (35) experiencing a first episode of mental illness. The expansion includes three (3) additional teams in Regions 5, 8, & 10;
- Expansion of deaf and hard of hearing services provided by Region 6, including increased opportunities for collaboration with other services providers statewide and the provision of consultative services in the treatment planning process for individuals who are deaf and/or hard of hearing;
- Addition of Statewide Work Incentives Counseling to include one (1) full-time equivalent Work Incentives Counselor in each of the ten (10) regions to support individuals in meeting employment related goals by providing comprehensive benefits counseling, supporting engagement in Supported Employment and improving collaboration with the Division of Vocational Rehabilitation;

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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- Inclusion of System of Care Activities with the Department of Education to develop a system of support for behavioral health within school districts in targeted regions;
- Inclusion of Pro-Health Services in Regions 6, 7 & 9. These services provide integrated medical and mental health services to individuals aged sixteen (16) through thirty-five (35) through FQHC primary care services co-located in the mental health center; and
- Inclusion of a specialty residential program in Region 9, which provides three (3) beds for individuals age eighteen (18) years and older who are dually diagnosed with a severe mental illness and developmental disability and/or acquired brain disorder.

The Department will monitor contracted services by:

- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.
- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

Should the Governor and Executive Council not authorize this request, approximately 43,000 adults, children and families in the state will not have access to critical community mental health services as required by NH RSA 135-C:13. As a result these individuals may experience an increase in symptoms causing them to seek more costly services at hospital emergency departments due to risk of harm to themselves or others and may have increased contact with law enforcement, correctional programs, or primary care physicians, none of which have the necessary services or supports available to provide necessary assistance. Lack of these services may also increase the likelihood of inpatient hospitalizations and death by suicide.

Area served: Statewide

Source of Funds: CFDA 93.778 FAIN #05-1505NHBIPP, CFDA 93.150 FAINX06SM083717-01, CFDA 93.958, FAINB09SM083816 and FAINB09SM083987, CFDA#93.243 FAINH79SM080245, CFDA#93.959 FAINTI083464

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



Lori A. Shibinette
Commissioner

Attachment A
Financial Details

05-95-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 17722-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$845,304	\$0	\$845,304
2021	102-500731	Contracts for program services	92204117	\$661,266	\$87,180	\$748,446
2022	102-500731	Contracts for program services	92204117	\$0	\$1,415,368	\$1,415,368
			Subtotal	\$2,155,068	\$1,502,548	\$3,657,616

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$312,878	\$64,324	\$377,202
2022	102-500731	Contracts for program services	92204117	\$0	\$1,121,563	\$1,121,563
			Subtotal	\$1,360,138	\$1,185,887	\$2,546,025

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$324,170	\$293,500	\$617,670
2022	102-500731	Contracts for program services	92204117	\$0	\$1,126,563	\$1,126,563
			Subtotal	\$1,394,570	\$1,420,063	\$2,814,633

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$0	\$1,616,551	\$1,616,551
			Subtotal	\$1,328,722	\$1,616,551	\$2,945,273

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$357,590	\$69,885	\$427,475
2022	102-500731	Contracts for program services	92204117	\$0	\$999,625	\$999,625
			Subtotal	\$1,520,360	\$1,069,510	\$2,589,870

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,039,854	\$286,848	\$1,326,702
2022	102-500731	Contracts for program services	92204117	\$0	\$2,364,495	\$2,364,495
			Subtotal	\$4,537,306	\$2,651,343	\$7,188,649

Attachment A
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,646,829	\$0	\$1,646,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2022	102-500731	Contracts for program services	92204117	\$0	\$2,588,551	\$2,588,551
Subtotal				\$6,669,426	\$2,588,551	\$9,257,977

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,765	\$0	\$746,765
2019	102-500731	Contracts for program services	92204117	\$836,765	\$0	\$836,765
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$742,820	\$103,040	\$845,860
2022	102-500731	Contracts for program services	92204117	\$0	\$1,139,625	\$1,139,625
Subtotal				\$3,069,170	\$1,242,665	\$4,311,835

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$309,598	\$108,000	\$417,598
2022	102-500731	Contracts for program services	92204117	\$0	\$1,297,096	\$1,297,096
Subtotal				\$1,336,282	\$1,405,096	\$2,741,378

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$346,846	\$322,000	\$668,846
2022	102-500731	Contracts for program services	92204117	\$0	\$999,625	\$999,625
Subtotal				\$1,485,274	\$1,321,625	\$2,806,899
Total CMH Program Support				\$24,856,316	\$16,003,839	\$40,860,155

05-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$111,000	\$111,000
Subtotal				\$0	\$111,000	\$111,000

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2021	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2022	074-500585	Grants for Pub Asst and Relief	92224120	\$0	\$60,000	\$60,000
Subtotal				\$227,824	\$60,000	\$287,824

Attachment A
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Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1058785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$111,000	\$111,000
Subtotal				\$0	\$111,000	\$111,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$118,600	\$118,600
Subtotal				\$0	\$118,600	\$118,600
Total Mental Health Block Grant				\$227,824	\$400,600	\$628,424

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
Subtotal				\$20,000	\$10,000	\$30,000

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
Subtotal				\$20,000	\$10,000	\$30,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
Subtotal				\$20,000	\$10,000	\$30,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
Subtotal				\$20,000	\$10,000	\$30,000

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Financial Details

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			Subtotal	\$20,000	\$10,000	\$30,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			Subtotal	\$20,000	\$10,000	\$30,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			Subtotal	\$20,000	\$10,000	\$30,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			Subtotal	\$20,000	\$10,000	\$30,000

Behavioral Health & Developmental Services of Stafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			Subtotal	\$20,000	\$10,000	\$30,000

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Financial Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			Subtotal	\$20,000	\$10,000	\$30,000
Total Mental Health Data Collection				\$200,000	\$100,000	\$300,000

05-95-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
			Subtotal	\$26,000	\$605,091	\$631,091

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$402,331	\$402,331
			Subtotal	\$14,000	\$402,331	\$416,331

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
			Subtotal	\$26,000	\$408,331	\$434,331

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
			Subtotal	\$306,000	\$1,051,054	\$1,357,054

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$341,363	\$341,363
			Subtotal	\$14,000	\$341,363	\$355,363

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Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
Subtotal				\$302,000	\$1,051,054	\$1,353,054

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$653,326	\$653,326
Subtotal				\$26,000	\$653,326	\$679,326

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
Subtotal				\$26,000	\$605,091	\$631,091

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
Subtotal				\$26,000	\$408,331	\$434,331

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$0	\$467,363	\$467,363
Subtotal				\$271,000	\$467,363	\$738,363
Total System of Care				\$1,037,000	\$5,993,335	\$7,030,335

05-95-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$5,310	\$5,310
Subtotal				\$21,240	\$5,310	\$26,550

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Financial Details

West Central Services, Inc (Vendor Code 177854-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
Subtotal				\$7,080	\$1,770	\$8,850

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
Subtotal				\$7,080	\$1,770	\$8,850

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
Subtotal				\$7,080	\$1,770	\$8,850

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
Subtotal				\$7,080	\$1,770	\$8,850

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
Subtotal				\$7,080	\$1,770	\$8,850

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$3,540	\$3,540
Subtotal				\$14,160	\$3,540	\$17,700

Attachment A
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
Subtotal				\$7,080	\$1,770	\$8,850

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
Subtotal				\$7,080	\$1,770	\$8,850

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
Subtotal				\$7,080	\$1,770	\$8,850
Total Child - Family Services				\$92,040	\$23,010	\$115,050

05-95-42-423010-7926 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2019	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
Subtotal				\$148,968	\$38,234	\$187,202

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
Subtotal				\$140,600	\$33,300	\$173,900

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$0	\$43,901	\$43,901
Subtotal				\$168,402	\$43,901	\$212,303

Attachment A
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
Subtotal				\$167,692	\$43,725	\$211,417

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
Subtotal				\$126,468	\$38,234	\$164,702

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
Subtotal				\$135,468	\$38,234	\$173,702
Total PATH GRANT				\$887,598	\$235,628	\$1,123,226

05-95-92-920510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
Subtotal				\$280,000	\$70,000	\$350,000
Total BDAS				\$280,000	\$70,000	\$350,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108462	\$0	\$35,000	\$35,000
Subtotal				\$140,000	\$35,000	\$175,000
Total BEAS				\$140,000	\$35,000	\$175,000

05-96-49-490510-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Attachment A
Financial Details

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2019	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053316	\$132,123	\$0	\$132,123
2021	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
2022	102-500731	Contracts for program services	49053316	\$0	\$0	\$0
			Subtotal	\$132,123	\$0	\$132,123
Total Balance Incentive Program				\$132,123	\$0	\$132,123

05-95-92-922010-2340 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PROHEALTH NH GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$616,574	\$616,574
			Subtotal	\$0	\$616,574	\$616,574

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$570,592	\$570,592
			Subtotal	\$0	\$570,592	\$570,592

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92202340	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92202340	\$0	\$468,428	\$468,428
			Subtotal	\$0	\$468,428	\$468,428
Total PROHEALTH NH GRANT				\$0	\$1,655,594	\$1,655,594

Amendment Total Price for All Vendors

\$27,852,901

\$24,517,006

\$52,369,907

**State of New Hampshire
Department of Health and Human Services
Amendment #2**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Seacoast Mental Health Center, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017, (Late Item A), as amended on June 19, 2019, (Item #29), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:
June 30, 2022.
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$5,782,478.
3. Modify Exhibit A, Amendment #1, Scope of Services by replacing in its entirety with Exhibit A Amendment #2, Scope of Services, which is attached hereto and incorporated by reference herein.
4. Modify Exhibit B, Amendment #1, Methods and Conditions Precedent to Payment by replacing in its entirety with Exhibit B, Amendment #2, Methods and Conditions Precedent to Payment, which is attached hereto and incorporated by reference herein.
5. Add Exhibit K, Amendment #2, DHHS Information Security Requirements, which is attached hereto and incorporated by reference herein.



All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below.

State of New Hampshire
Department of Health and Human Services

6/11/2021

Date

DocuSigned by:
Katja Fox
FD8D05B04C63442
Name: Katja Fox
Title: Director

Seacoast Mental Health Center, Inc.

6/11/2021

Date

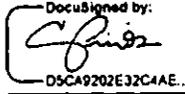
DocuSigned by:
Jay Couture
A9953D2454F1468
Name: Jay Couture
Title: President and CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/11/2021

Date

DocuSigned by:

D5CA9202E32C4AE..

Name: Catherine Pinos

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:



**New Hampshire Department of Health and Human Services
Mental Health Services**

Exhibit A Amendment # 2

Scope of Services

1. Provisions Applicable to All Services

- 1.1. The Contractor shall submit a detailed description of the language assistance services they will provide to persons with limited English proficiency to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.
- 1.2. The Contractor shall operate a Community Mental Health Center (CMHC) that provides services intended to promote recovery from mental illness for eligible residents in the State of New Hampshire (individuals) for Region 8. The Contractor agrees that, to the extent future legislative action by the New Hampshire General Court or federal or state court orders may have an impact on the Services described herein, the State Agency has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.
- 1.3. For the purposes of this Agreement, the Department has identified the Contractor as a Subrecipient in accordance with 2 CFR 200.0. et seq.
- 1.4. Prior to termination of this contract the parties will agree on a plan for transition and destruction of confidential data in accordance with Exhibit K.
- 1.5. The Contractor shall provide individualized, recovery based services and supports in the manner that best allows each individual to stay within their home and community providing current treatment and recovery options that are based on scientific research and evidence based practices (EBP).
- 1.6. The Contractor acknowledges the requirements of the Community Mental Health Agreement (CMHA) and shall demonstrate progress toward meeting the following terms in the CMHA: 1.) Assertive Community Treatment Teams; 2.) Evidence-Based Supported Employment; and 3.) Transition planning for individuals at New Hampshire Hospital and Glenclyff Home and 4.) Supported Housing. Further, the Contractor shall participate in annual Quality Service Reviews (QSR) conducted under the terms of the CMHA.
- 1.7. The Contractor shall enter into a capitation model of contracting with all NH Managed Care Organizations to support the delivery and coordination of behavioral health services and supports for children, youth, transition-aged youth, young adults, and adults in order to ensure economic sustainability for the Contractor, allow for flexibility in the delivery of care and provide appropriate incentives to improve the quality of care.
- 1.8. The Contractor shall support the integration of physical and behavioral health as a standard of practice; implementing the Substance Abuse and Mental Health Services Administration's (SAMHSA) Six Levels of Collaboration/Integration to the maximum extent feasible.

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**New Hampshire Department of Health and Human Services
Mental Health Services**

Exhibit A Amendment # 2

- 1.9. The Contractor shall ensure that clinical standards and operating procedures are consistent with trauma-informed models of care, as defined by SAMHSA. The clinical standards and operating procedures must reflect a focus on wellness, recovery, and resiliency.
- 1.10. The Contractor shall engage in ongoing implementation, service improvements, and expansion efforts associated with New Hampshire's 10 Year Mental Health Plan.
- 1.11. For the purposes of this agreement, all references to days shall mean calendar days unless otherwise specified.
- 1.12. The Contractor shall provide individuals, caregivers and youth the opportunity for feedback and leadership within the agency to help improve services in a person-centered manner when applicable and appropriate.
- 1.13. The Contractor shall ensure rapid access to services is available to each individual by offering an appointment slot on the same or next calendar day of the initial contact.

2. System of Care for Children's Mental Health

- 2.1. The Contractor shall collaborate with the Department on the implementation of NH RSA 135-F, System of Care for Children's Mental Health.
- 2.2. The Contractor shall provide services for children, youth, and young adults with serious emotional disturbance (SED) in a manner that aligns with NH RSA 135-F. The Contractor shall ensure services are:
 - 2.2.1. Family Driven - services and supports are provided in a manner that best meets the needs of the family and the family goals;
 - 2.2.2. Youth Driven - services and supports are provided in a manner that best meets the needs of the child, youth or young adult and that supports their goals;
 - 2.2.3. Community Based - services and supports are provided in a manner that best allow children, youth, and young adults to stay within their home and community; and
 - 2.2.4. Cultural and Linguistic Competent - Services are provided in a manner that honors a child, youth, or young adult and their family-identified culture, beliefs, ethnicity, preferred language, gender and gender identity and sexual orientation.
- 2.3. The Contractor shall collaborate with the FAST Forward program, ensuring services are available for all children and youth enrolled in the program.
- 2.4. The Contractor shall make referrals to the FAST Forward program for any child, youth, or young adult that may be eligible.



**New Hampshire Department of Health and Human Services
Mental Health Services**

Exhibit A Amendment # 2

3. Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct Problems (MATCH-ADTC)

- 3.1. The Contractor shall maintain appropriate levels of certification through a contract with the Judge Baker Center for Children for new and existing staff to ensure access to the evidence-based practice of MATCH-ADTC for children and youth who meet the criteria.
- 3.2. The Contractor shall ensure new and incoming staff work towards meeting a goal of 70% of their children and youth client's needs with the evidence-based practice of Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct problems (MATCH-ADTC).
- 3.3. The Contractor shall utilize the Judge Baker's Center for Children (JBCC) TRAC system to support each case with MATCH-ADTC as the identified treatment modality.
- 3.4. The Contractor shall invoice BCBH through green sheets for:
 - 3.4.1. The costs for both the certification of incoming therapists and the recertification of existing clinical staff, not to exceed the budgeted amount.
 - 3.4.2. The full cost of the annual fees paid to the JBCC for the use of their TRAC system to support MATCH-ADTC.

4. System of Care Grant (SoC) Activities with the New Hampshire Department of Education (NH DOE)

- 4.1. The Contractor shall participate in local comprehensive planning processes with the NH DOE, on topics and tools that include, but are not limited to:
 - 4.1.1. Needs assessment.
 - 4.1.2. Environmental scan.
 - 4.1.3. Gaps analysis.
 - 4.1.4. Financial mapping.
 - 4.1.5. Sustainability planning.
 - 4.1.6. Cultural linguistic competence plan.
 - 4.1.7. Strategic communications plan.
 - 4.1.8. SoC grant project work plan.
- 4.2. The Contractor shall participate in ongoing development of a Multi-Tiered System of Support for Behavioral Health and Wellness (MTS-B) within participating school districts.
- 4.3. The Contractor shall utilize evidence based practices (EBPs) that respond to identified needs within the community including, but not limited to:



**New Hampshire Department of Health and Human Services
Mental Health Services**

Exhibit A Amendment # 2

- 4.3.1. MATCH-ADTC.
- 4.3.2. All EBPs chosen for grant project work that support participating school districts' MTS-B.
- 4.4. The Contractor shall maintain and strengthen collaborative, working relationships with participating school districts within the region which includes, but is not limited to:
 - 4.4.1. Developing and utilizing a facilitated referral process.
 - 4.4.2. Co-hosting joint professional development opportunities.
 - 4.4.3. Identifying and responding to barriers to access for local families and youth.
- 4.5. The Contractor shall maintain an appropriate full time equivalent (FTE) staff who is a full-time, year-round School and Community Liaison. The Contractor shall:
 - 4.5.1. Ensure the FTE staff is engaging on a consistent basis with each of the participating schools in the region in person or by remote access to support program implementation.
 - 4.5.2. Hire additional staff positions to ensure effective implementation of a System of Care.
- 4.6. The Contractor shall provide appropriate supervisory, administrative and fiscal support to all project staff dedicated to SoC Grant Activities.
- 4.7. The Contractor shall designate staff to participate in locally convened District Community Leadership Team (DCLT) and all SoC Grant Activities-focused meetings, as deemed necessary by either NH DOE or the Department.
- 4.8. The Contractor shall actively participate in the SoC Grant Activities evaluation processes with the NH DOE, including collecting and disseminating qualitative and quantitative data, as requested by the Department.
- 4.9. The Contractor shall conduct National Outcomes Measures (NOMs) surveys on all applicable tier 3 supports and services to students and their families at the SoC grant project intervals, as determined by the Department.
- 4.10. The Contractor shall abide by all federal and state compliance measures and ensure SoC grant funds are expended on allowable activities and expenses, including, but not limited to an Marijuana (MJ) Attestation letter.
- 4.11. The Contractor shall maintain accurate records of all in-kind services from non-federal funds provided in support of SoC Grant Activities, in accordance with NH DOE guidance.

5. Renew Sustainability (Rehabilitation for Empowerment, Education, and Work)

Seacoast Mental Health Center, Inc.

Exhibit A – Amendment #2

Contractor Initials

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SS-2018-DBH-01-MENTA-08-A02
Rev.09/06/18

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Date 6/11/2021



**New Hampshire Department of Health and Human Services
Mental Health Services**

Exhibit A Amendment # 2

- 5.1. The Contractor shall provide the Rehabilitation for Empowerment, Education and Work (RENEW) intervention with fidelity to transition-aged youth who qualify for state-supported community mental health services, in accordance with the University of New Hampshire (UNH) -Institute On Disability (IOD) model.
- 5.2. The Contractor shall obtain support and coaching from the IOD at UNH to improve the competencies of implementation team members and agency coaches.
6. **Division for Children, Youth and Families (DCYF)**
 - 6.1. The Contractor shall provide mental health consultation to staff at Division for Children, Youth and Families (DCYF) District Offices related to mental health assessments and/or ongoing treatment for children served by DCYF.
 - 6.2. The Contractor shall provide Foster Care Mental Health Assessments for children and youth younger than eighteen (18) years of age who are entering foster care for the first time.
7. **Crisis Services**
 - 7.1. If the Contractor has, or enters into, an agreement with a hospital to provide crisis services to individuals who are eligible, or presumed eligible in the emergency department, for Medicaid services, the Contractor may bill Medicaid according to fee schedules or MCO contracts for services rendered.
 - 7.2. The Contractor shall document crisis services delivered in the emergency department setting as part of its Phoenix Submissions, in a format, and with content, completeness, and timelines specified by the Department, ensuring documented information includes screenings performed, diagnosis codes, and referrals made.
 - 7.3. The Contractor shall provide documentation of each collaborative relationship with acute care hospitals in its region, at the request of the Department.
 - 7.4. The Contractor shall provide emergency services as defined in NH Administrative Rule He-M 403.06 (a)(6) and NH Administrative Rule He-M 426.09.
 - 7.5. As part of the crisis resolution, the Contractor shall screen each individual for Assertive Community Treatment (ACT). If clinically appropriate, the Contractor shall:
 - 7.5.1. Refer the individual for an expedited ACT assessment and/or intake and treatment upon discharge; or
 - 7.5.2. Inform the appropriate regional CMHC in order to expedite the ACT assessment and/or intake and treatment upon discharge from emergency department or inpatient psychiatric or medicals care

**New Hampshire Department of Health and Human Services
Mental Health Services**



Exhibit A Amendment # 2

setting, if the individual resides in a region other than the region in which the individual is receiving crisis services.

- 7.6. The Contractor shall not refer an individual for hospitalization at New Hampshire Hospital (NHH) unless the Contractor has determined that NHH is the least restrictive setting in which the individual's immediate psychiatric treatment needs can be met. The Contractor shall:
 - 7.6.1. Make all reasonable efforts to ensure no other clinically appropriate bed is available at any other NH inpatient psychiatric unit, Designated Receiving Facility (DRF), Adult Psychiatric Residential Treatment Program (APRTP), Mobile Crisis apartments, or other step-up/step-down beds prior to referring an individual to NHH.
 - 7.6.2. Work collaboratively with the Department and contracted Managed Care Organizations for the implementation of the Zero Suicide within emergency departments.
- 7.7. The Contractor shall provide services to individuals experiencing a psychiatric and/or substance use related crisis through a rapid response team that includes, but is not limited to:
 - 7.7.1. One (1) Master's level clinician.
 - 7.7.2. One (1) peer support specialist as defined by HeM 426.13(d)(4).
 - 7.7.2.1. Bachelor's level staff or a Certified Recovery Support Worker (CRSW) may be substituted into the peer role up to 50% of FTE peer allocation.
 - 7.7.3. Access to telehealth, including tele-psychiatry, for additional capacity, as needed.
- 7.8. The Contractor shall ensure all staff have the necessary qualifications as defined under New Hampshire Administrative Rule He-M 400, Community Mental Health, Parts 403 and 426.
- 7.9. The Contractor shall develop an implementation and/or transition plan with a timeline for implementation of the new model for Department approval no later than 30 days from the contract effective date. The Contractor shall ensure the implementation and/or transition plan includes, but is not limited to:
 - 7.9.1. The plan to educate current community partners and individuals on the use of the Access Point Number.
 - 7.9.2. Staffing adjustments needed in order to meet the full crisis response scope and titrated up to meet the 24/7 nature of this crisis response.
 - 7.9.3. The plan to meet each performance measure over time.

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- 7.9.4. How data will be sent to the Access Point if calls are received directly at the center and are addressed by the center during the transition period.
- 7.10. The Contractor shall work in tandem with the designated vendor providing services through the Rapid Response Access Point contract as approved by the Governor and Executive Council.
- 7.11. The Contractor shall enter into a Memorandum of Understanding within 30 days of contract effective date with the Rapid Response Access Point, which provides the Regional Response Teams information regarding the nature of the crisis through verbal and/or electronic communication including but not limited to:
 - 7.11.1. The location of the crisis.
 - 7.11.2. The safety plan either developed over the phone or on record from prior contact(s).
 - 7.11.3. Any accommodations needed.
 - 7.11.4. Treatment history of the individual, if known.
- 7.12. The Contractor shall promote the use of the telephone number for the Rapid Response Access Point as the primary contact for crisis services, which utilizes Global Positioning System (GPS) enabled technology to identify the closest and available Regional Response Team.
- 7.13. The Contractor shall ensure all rapid response team members participate in a crisis response training, as designated by the Department, which follows the concepts and topics identified in the National Guidelines for Crisis Care Best Practice Toolkit published by the Substance Abuse and Mental Health Services Administration (SAMHSA).
- 7.14. The Contractor shall provide the physical address of the physical location to the Rapid Response Access Point where the rapid response team may provide office-based urgent assessments.
- 7.15. The Contractor shall ensure a rapid response team is available twenty-four (24) hours per day, seven (7) days a week for deployment within their region and boarder regions, as directed by the Rapid Response Access Point.
- 7.16. The Contractor shall ensure the rapid response team is trained and available to provide crisis response services to avoid unnecessary hospitalization, incarceration or institutionalization. The Contractor shall ensure services include but are not limited to:
 - 7.16.1. Face-to-face assessments.
 - 7.16.2. Disposition and decision making.
 - 7.16.3. Initial care and safety planning.

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7.16.4. Post crisis and stabilization services. .

7.17. The Contractor may utilize presumptive eligibility when responding to individuals who are not connected to a CMHC or who may be considered low utilizers.

7.18. The Contractor shall ensure the rapid response team responds to all dispatches face-to-face in the community within one (1) hour of the request ensuring:

7.18.1. The response team includes a minimum of two (2) individuals for safety purposes, which includes a Master's level staff and a peer and/or BS and/or CRSW if occurring at locations based on individual and family choice that include but are not limited to:

7.18.1.1. In or at the individual's home.

7.18.1.2. In an individual's school setting.

7.18.1.3. Other natural environments of residence including foster homes.

7.18.1.4. Community settings.

7.18.1.5. Peer run agencies.

7.18.2. The response team includes a minimum of one (1) Master's level team member if occurring at safe, staffed sites or public service locations which may include, but are not limited to:

7.18.2.1. Schools.

7.18.2.2. Jails.

7.18.2.3. Police departments.

7.18.2.4. Emergency departments.

7.18.3. A no-refusal policy upon triage and all requests for mobile response receive a response and assessment regardless of the individual's disposition, which may include current substance use.

7.18.4. Documented clinical rationale with administrative support when a mobile intervention is not provided.

7.18.5. Coordination with law enforcement personnel, if required, when responding to individuals in a mental health crisis presenting a safety concern or when active rescue is required. The Contractor shall:

7.18.5.1. Work in partnership with the Rapid Response Access Point and Department to establish protocols to ensure a bi-directional partnership with law enforcement.

7.18.6. A face-to-face lethality assessment as needed that includes, but is not limited to:

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- 7.18.6.1. Obtaining a client's mental health history including, but not limited to:
 - 7.18.6.1.1. Psychiatric, including recent inpatient hospitalizations and current treatment providers.
 - 7.18.6.1.2. Substance misuse.
 - 7.18.6.1.3. Social, familial and legal factors.
- 7.18.6.2. Understanding the client's presenting symptoms and onset of crisis.
- 7.18.6.3. Obtaining medication list, adherence to prescribed medications and brief medical history.
- 7.18.6.4. Conducting a mental status exam.
- 7.18.7. Developing a mutually agreed upon individualized safety plan and care disposition and decision making, with the client, which may include, but is not limited to:
 - 7.18.7.1. Staying in place with:
 - 7.18.7.1.1. Stabilization services;
 - 7.18.7.1.2. A safety plan; and
 - 7.18.7.1.3. Outpatient providers.
 - 7.18.7.2. Stepping up to crisis stabilization services or apartments.
 - 7.18.7.3. Admission to peer respite.
 - 7.18.7.4. Voluntary hospitalization.
 - 7.18.7.5. Initiation of Involuntary Emergency Admission (IEA).
 - 7.18.7.6. Medical hospitalization.
- 7.19. The Contractor shall provide Crisis Stabilization Services, which are services and supports that are provided until the crisis episode subsides. The Contractor shall ensure:
 - 7.19.1. Crisis Stabilization Services are delivered by the rapid response team for individuals who are in active treatment prior to the crisis in order to assist with stabilizing the individual and family as rapidly as possible.
 - 7.19.2. Are provided in the individual and family home, as desired by the individual.
 - 7.19.3. Stabilization services are implemented using methods that include, but are not limited to:

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- 7.19.3.1. Involving peer support specialist(s) and/or Bachelor level crisis staff by providing follow up contact within forty-eight (48) hours post-crisis for all face-to-face interventions, which may include, but are not limited to:
 - 7.19.3.1.1. Promoting recovery.
 - 7.19.3.1.2. Building upon life, social and other skills.
 - 7.19.3.1.3. Offering support.
 - 7.19.3.1.4. Facilitating referrals.
- 7.19.3.2. Providing warm hand offs for post-crisis support services, including connecting back to existing treatment providers and/or providing a referral for additional peer support specialist contacts.
- 7.19.3.3. Providing crisis stabilization services with a Master's level clinician through short-term, trauma informed approaches, which may include, but are not limited to:
 - 7.19.3.3.1. Cognitive Behavior Therapy (CBT).
 - 7.19.3.3.2. Dialectical Behavior Therapy (DBT).
 - 7.19.3.3.3. Solution-focused therapy.
 - 7.19.3.3.4. Developing concrete discharge plans.
 - 7.19.3.3.5. Providing substance use disorder assessment and counseling techniques for dually diagnosed individuals.
- 7.19.4. Crisis stabilization in a Residential Treatment facility for children and youth are provided by a Department certified and approved Residential Treatment Provider.
- 7.20. The Contractor may provide Sub-Acute Care services for up to 30 days to individuals who are not connected to any treatment provider prior to contact with the regional rapid response team or Regional Response Access Point in order assist individuals with bridging the gap between the crisis event and ongoing treatment services. The Contractor shall:
 - 7.20.1. Ensure sub-acute care services are provided by the CMHC region in which the individual is expected to receive long-term treatment.
 - 7.20.2. Work with the Rapid Response Access Point to conduct educational and outreach activities within the local community and to institutional stakeholders in order to promote appropriate referrals to, and the utilization of, rapid response team resources.
 - 7.20.3. Work with the Rapid Response Access Point to ensure the community is aware of, and is able to, access rapid response mobile crisis



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services and supports through the outreach and educational plan of the Rapid Response Access Point outreach and educational plan, which includes but is not limited to:

- 7.20.3.1. A website that prominently features the Rapid Response Access Point phone number and links with information about Rapid Response and connectivity to the Rapid Response Access Point.
- 7.20.3.2. All newly printed appointment cards that include the Rapid Response Access point crisis telephone number as a prominent feature.
- 7.20.3.3. Direct communications with partners to the Rapid Response Access Point for crisis services and deployment.
- 7.20.4. Work with the Rapid Response Access Point to change existing patterns of hospital emergency departments (ED) for crisis response in the region and collaborate by:
 - 7.20.4.1. Meeting regularly with local police and first responders to discuss interface, procedures, and collaborations to understand challenges and improve outcomes for individuals in the community;
 - 7.20.4.2. Educating partners, clients and families on all diversionary services available, by encouraging early intervention;
 - 7.20.4.3. Maintaining and developing relationships with local hospitals and work together to promote the use of the Rapid Response Access Point number and rapid response services, in order to reduce ED use;
 - 7.20.4.4. Coordinating with homeless outreach services; and
 - 7.20.4.5. Conducting outreach to at-risk seniors programming.
- 7.21. The Contractor shall ensure that within ninety (90) days of the contract effective date:
 - 7.21.1. Connection with the Rapid Response Access Point and the identified GPS system that enables transmission of information needed to:
 - 7.21.1.1. Determine availability of the Regional Rapid Response Teams;
 - 7.21.1.2. Facilitate response of dispatched teams; and
 - 7.21.1.3. Resolve the crisis intervention.
 - 7.21.2. Connection to the designated resource tracking system.

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- 7.21.3. A bi-directional referral system is in place with electronic scheduling to support information sharing that facilitates closed loop referrals and transmission of clinical triage summaries, safety plans and shared care plans with community providers.
- 7.22. The Contractor shall submit reports relative to the rapid response services provided in this agreement. The Contractor shall:
 - 7.22.1. Document all contacts in the medical record for both State eligible and non-eligible individuals who receive regional rapid response team services.
 - 7.22.2. Provide monthly reports by the fifteenth (15th) day of each month, on a template provided by the Department which includes, but is not limited to:
 - 7.22.2.1. Number of unique individuals who received services.
 - 7.22.2.2. Date and time of mobile arrival.
 - 7.22.3. Submit information through the Department's Phoenix System beginning no later than six (6) months from the contract effective date, unless otherwise instructed on a temporary basis by the Department:
 - 7.22.3.1. Diversions from hospitalizations;
 - 7.22.3.2. Diversions from Emergency Rooms;
 - 7.22.3.3. Services provided;
 - 7.22.3.4. Location where services were provided;
 - 7.22.3.5. Length of time service or services provided;
 - 7.22.3.6. Whether law enforcement was involved for safety reasons;
 - 7.22.3.7. Whether law enforcement was involved for other reasons;
 - 7.22.3.8. Identification of follow up with the individual by a member of the Contractor's regional rapid response team within 48 hours post face-to-face intervention;
 - 7.22.3.9. Indication that referral for ongoing mental health services following the immediate crisis was provided; and
 - 7.22.3.10. Outcome of service provided, which may include but is not limited to:
 - 7.22.3.10.1. Remained in home.
 - 7.22.3.10.2. Hospitalization.
 - 7.22.3.10.3. Crisis stabilization services.
 - 7.22.3.10.4. Crisis apartment.

Seacoast Mental Health Center, Inc.

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7.22.3.10.5. Emergency department.

7.23. The Contractor's performance will be monitored by ensuring Contractor performance by ensuring seventy (70%) of clients receive a post-crisis follow up from a member of the Contractor's regional rapid response team within forty-eight (48) hours of a face-to-face intervention, as identified through Phoenix encounter data.

8. Adult Assertive Community Treatment (ACT) Teams

8.1. The Contractor shall maintain Adult ACT Teams that meet the SAMHSA Model and are available twenty-four (24) hours per day, seven (7) days per week, with on-call availability from midnight to 8:00 A.M.. The Contractor shall ensure:

8.1.1. Adult ACT Teams deliver comprehensive, individualized, and flexible services, supports, targeted case management, treatment, and rehabilitation in a timely manner as needed, onsite in the individuals' homes and in other natural environments and community settings, or alternatively, via telephone where appropriate to meet the needs of the individual.

8.1.2. Each Adult ACT Team is composed of seven (7) to ten (10) dedicated professionals who make-up a multi-disciplinary team including, a psychiatrist, a nurse, a Masters-level clinician, or functional equivalent therapist, functional support worker and a full time equivalent (FTE) certified peer specialist.

8.1.3. Each Adult ACT Team includes an individual trained to provide substance abuse support services including competency in providing co-occurring groups and individual sessions, and supported employment.

8.1.4. Caseloads for Adult ACT Teams serve no more than twelve (12) individuals per Adult ACT Team member, excluding the psychiatrist who serves more than seventy (70) people served per 0.5 FTE psychiatrist, unless otherwise approved by the Department.

8.2. The Contractor shall ensure ACT staff, with the exception of psychiatrist and nurse, receive:

8.2.1. A minimum of 15 hours in basic ACT training within one (1) year of hire date that is consistent with the ACT EBP SAMHSA toolkit approved by BMHS.

8.2.2. A minimum of 4 hours of advanced ACT training of co-occurring disorders within fifteen (15) months of hire date that is consistent with the ACT EBP SAMSHA toolkit and Integrated Dual Disorder Model approved by BMHS.

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- 8.3. The Contractor shall ensure Adult ACT Teams do not have waitlists for screening purposes and/or admission to the ACT Team. The Contractor shall ensure:
- 8.3.1. Individuals do not wait longer than 30 days for either assessment or placement.
 - 8.3.2. Work with the Department at identifying solutions and appropriate levels of care for any individual waiting for Adult ACT Team services for more than 30 days in order to meet the demand for services and implement the solutions within forty-five (45) days.
 - 8.3.3. Individuals receiving services from Adult ACT Team members, if psychiatrically hospitalized, are offered a same day or next day appointment with any Adult ACT Team member upon date of discharge.
- 8.4. The Contractor shall report its level of compliance with the above listed requirements on a monthly basis at the staff level in the format, and with content, completeness, and timeliness as specified by the Department as part of the Phoenix submissions, which are due no later than the 15th of the month. The Department may waive this provision in whole or in part in lieu of an alternative reporting protocol, being provided under an agreement with DHHS contracted Medicaid Managed Care Organizations. The Contractor shall:
- 8.4.1. Ensure services provided by the Adult ACT Team are identified in the Phoenix submissions as part of the ACT cost center.
 - 8.4.2. Screen for ACTper Administrative Rule He-M 426.08, Psychotherapeutic Services.
 - 8.4.3. Report all ACT screenings with the outcome of the screening to indicate whether the individual is appropriate for ACT, as part of the Phoenix submissions, or in the format, content, completeness, and timelines as specified by the Department.
 - 8.4.4. Make a referral for an ACT assessment within (7) days of:
 - 8.4.4.1. A screening outcome that an individual may be appropriate to receive ACT services.
 - 8.4.4.2. An individual being referred for an ACT assessment.
 - 8.4.5. Report the outcome of ACT assessments to the Department as part of the Phoenix submissions, in the format, content, completeness, and timelines as specified by the Department.
 - 8.4.6. Ensure, fall individuals assessed as appropriate for ACT services are admitted to the ACT team caseload and begin receiving ACT services within seven (7) days, with the exception of individuals

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who decline such services, or are not available to receive such services for reasons that may include, but are not limited to:

8.4.6.1. Extended hospitalization or incarceration.

8.4.6.2. Relocation of individuals out of the Contractor's designated community mental health region.

8.4.7. Ensure, in the event that admitting the individual to the ACT Team caseload causes the ACT Team to exceed the caseload size limitations specified above, consultation with the Department to seek approval:

8.4.7.1. To exceed caseload size requirements, or

8.4.7.2. To provide alternative services to the individual until the individual can be admitted to the ACT caseload.

9. Evidence-Based Supported Employment (EBSE)

9.1. The Contractor shall gather employment status for all adults with Severe Mental Illness(SMI)/Severe Persistent Mental Illness (SPMI) at intake and every quarter thereafter.

9.2. The Contractor shall report the employment status for all adults with SMI/SMPI to the Department in the format, content, completeness, and timelines specified by the Department.

9.3. The Contractor shall provide a referral for all individuals who express an interest in receiving Evidence-Based Supported Employment (EBSE) services to the Supported Employment team within seven (7) days.

9.4. The Contractor shall deemed the individual as waiting for SE services if the SE team cannot accommodate enrollment of SE services at which the individual will be added to the waitlist, which is reported to the Department, as specified by the Department.

9.5. The Contractor shall provide EBSE to eligible individuals in accordance with the SAMHSA and/or Dartmouth model.

9.6. The Contractor shall ensure EBSE services include, but are not limited to:

9.6.1. Job development.

9.6.2. Work incentive counseling.

9.6.3. Rapid job search.

9.6.4. Follow along supports for employed individuals.

9.6.5. Engagement with mental health treatment teams and local NH Vocational Rehabilitation services.



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- 9.7. The Contractor shall ensure EBSE services do not have waitlists, ensuring individuals do not wait longer than 30 days for EBSE services. If waitlists are identified, the Contractor shall:
- 9.7.1. Work with the Department to identify solutions to meet the demand for services; and
 - 9.7.2. Implement such solutions within 45 days.
- 9.8. The Contractor shall maintain the penetration rate of individuals receiving EBSE at a minimum of 18.6 percent (18.6%) as per the CMHA agreement.
- 9.9. The Contractor shall ensure SE staff receive:
- 9.9.1. A minimum of 15 hours in basic training within one year of hire date as approved by the IPS Employment Center and approved by BMHS.
 - 9.9.2. A minimum of 7 hours of advanced SE Job Development Training within 15 months of hire as approved by the IPS-SE Employment Center and BMHS.

10. Work Incentives Counselor Capacity Building

- 10.1. The Contractor shall employ a minimum of one FTE equivalent Work Incentive Counselor located onsite at the CMHC for a minimum of one (1) state fiscal year.
- 10.2. The Contractor shall ensure services provided by the Work Incentive Counselor include, but are not limited to:
- 10.2.1. Connecting individuals and applying for Vocational Rehabilitation services, ensuring a smooth referral transition.
 - 10.2.2. Engaging individuals in supported employment (SE) and/or increased employment by providing work incentives counseling and planning.
 - 10.2.3. Providing accurate and timely work incentives counseling for beneficiaries with mental illness who are pursuing SE and self-sufficiency.
- 10.3. The Contractor shall develop a comprehensive plans for individuals that include visualization of the impact of two or three different levels of income on existing benefits and what specific work incentive options individuals might use to:
- 10.3.1. Increase financial independence;
 - 10.3.2. Accept pay raises; or
 - 10.3.3. Increase earned income.

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- 10.4. The Contractor shall develop comprehensive documentation of all individual existing disability benefits programs including, but not limited to:
 - 10.4.1. SSA disability programs;
 - 10.4.2. SSI income programs;
 - 10.4.3. Medicaid;
 - 10.4.4. Medicare;
 - 10.4.5. Housing Programs; and
 - 10.4.6. Food stamps and food subsidy programs.
- 10.5. The Contractor shall collect data to develop quarterly reports in a format requested by the Department, on employment outcomes and work incentives counseling benefits that includes but is not limited to:
 - 10.5.1. The number of benefits orientation presentations provided to individuals.
 - 10.5.2. The number of individuals referred to Vocational Rehabilitation who receive mental health services.
 - 10.5.3. The number of individuals who engage in SE services.
 - 10.5.3.1. Percentage of individuals seeking part-time employment.
 - 10.5.3.2. Percentage of individuals seeking full-time employment.
 - 10.5.3.3. The number of individuals who increase employment hours to part-time and full-time.
- 10.6. The Contractor shall ensure the Work Incentive Counselor staff are certified to provide Work Incentives Planning and Assistance (WIPA) through the no-cost training program offered by Virginia Commonwealth University.
- 10.7. The Contractor shall collaborate with the Vocational Rehabilitation providers to develop the Partnership Plus Model to identify how Social Security funding will be obtained to support the Work Incentives Counselor position after Vocational Rehabilitation funding ceases.
- 10.8. The Department will monitor Contractor performance by reviewing data to determine outcomes that include:
 - 10.8.1. An increased engagement of individuals in supported employment based on the SE penetration rate.
 - 10.8.2. An increase in Individual Placement in both part-time and full-time employment and;
 - 10.8.3. Improved fidelity outcomes specifically targeting:

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10.8.3.1. Work Incentives Planning.

10.8.3.2. Collaboration between Employment Specialists & Vocational Rehab.

11. Coordination of Care from Residential or Psychiatric Treatment Facilities

- 11.1. The Contractor shall designate a member of its staff to serve as the primary liaison to New Hampshire Hospital (NHH) who works with the applicable NHH staff, payer(s), guardian(s), other community service providers, and the applicable individual, to assist with coordinating the seamless transition of care for individuals transitioning from NHH to community based services or transitioning to NHH from the community.
- 11.2. The Contractor shall not close the case of any individual who is admitted to NHH. Notwithstanding, the Contractor shall be deemed to be in compliance with all Administrative He-M 408, Clinical Records rules regarding documentation if it is noted in the record that the individual is an inpatient at NHH or another treatment facility. All documentation requirements as per He-M 408 will be required to resume upon re-engagement of services following the individual's discharge from inpatient care.
- 11.3. The Contractor shall participate in transitional and discharge planning within 24 hours of admission to an inpatient facility.
- 11.4. The Contractor shall work with the Department, payers and guardians (if applicable) to review cases of individuals that NHH, Transitional Housing, or alternative treatment facility or the Contractor, have indicated will have difficulty returning to the community to identify barriers to discharge, and to develop an appropriate plan to transition into the community.
- 11.5. The Contractor shall make a face-to-face appointment available to an individual leaving NHH, Transitional Housing or alternative residential setting who desires to reside in the region served by the Contractor within seven (7) calendar days of receipt of notification of the individual's discharge, or within seven (7) calendar days of the individual's discharge, whichever is later.
- 11.6. The Contractor shall ensure individuals who are discharged and are new to a CMHC have an intake appointment within seven (7) calendar days. If the individual declines to accept the appointment, declines services, or requests an appointment to be scheduled beyond the seven (7) calendar days, the Contractor may accommodate the individual's request provided the accommodation is clinically appropriate, and does not violate the terms of a conditional discharge. The Contractor's Adult ACT Team must see individuals who are on the ACT caseload and transitioning from NHH into the community within 24 hours of NHH discharge.
- 11.7. The Contractor shall make all reasonable efforts to ensure that no appropriate bed is available at any other inpatient psychiatric unit, Designated Receiving



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Facility (DRF) per NH RSA 135-C and NH Administrative Rule He-M 405, Designation of Receiving Facilities, Mobile Crisis Apartment, Peer Support Recovery Center, or Adult Psychiatric Residential Treatment Program (APRTP) prior to referring an individual to NHH.

- 11.8. The Contractor shall collaborate with NHH and Transitional Housing Services (THS) to develop and execute conditional discharges from NHH to THS in order to ensure that individuals receive treatment in the least restrictive environment. The Department will review the requirements of NH Administrative Rule He-M 609 to ensure obligations under this section allow CMHC delegation to the THS vendors for clients who reside there.
- 11.9. The Contractor shall have all necessary staff members available to receive, evaluate, and treat individuals discharged from NHH seven (7) days per week, consistent with the provisions in NH Administrative Rule He-M 403 and NH Administrative Rule He-M 426.
- 11.10. For individuals at NHH who formerly resided in the Contractor's designated community mental health region prior to NHH admission, who have been identified for transition planning to the Glenciff Home, the Contractor shall, at the request of the individual or guardian, or of NHH or Glenciff Home staff, participate in transition planning to determine if the individual can be supported in the Contractor's region with community based services and supports instead of transitioning to the Glenciff Home. In the event the individual would require supports from multiple funding sources or the Department's systems of care, the Contractor shall collaborate with additional Department staff at NHH's request, to address any barriers to discharge the individual to the community.

12. COORDINATED CARE AND INTEGRATED TREATMENT

12.1. Primary Care

- 12.1.1. The Contractor shall request written consent from each individual to allow the designated primary care provider to release information for the purpose of coordinating care regarding mental health services or substance misuse services or both.
- 12.1.2. The Contractor shall support each individual with linking to an available primary care provider, if the individual does not have an identified primary care provider, to:
 - 12.1.2.1. Monitor health;
 - 12.1.2.2. Provide medical treatment as necessary; and
 - 12.1.2.3. Engage in preventive health screenings.
- 12.1.3. The Contractor shall consult with each primary care provider at least annually, or as necessary, to integrate care between mental and physical health for each individual, which may include the exchange



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of pertinent information including, but not limited to medication changes or changes in the individual's medical condition.

12.1.4. The Contractor shall document on the release of information from the reason(s) written consent to release information was refused in the event an individual refuses to provide consent to release information.

12.2. Substance Misuse Treatment, Care and/or Referral

12.2.1. The Contractor shall provide services and meet requirements to address substance misuse and to support recovery intervention implementation, which include, but are not limited to:

12.2.1.1. Screening no less than 95% of eligible individuals for substance misuse at the time of intake, and annually thereafter.

12.2.1.2. Conducting a full assessment for substance misuse disorder and associated impairments for each individual that screens positive for substance use.

12.2.1.3. Developing an individualized service plan for each eligible individual based on information from substance misuse screening.

12.2.2. The Contractor shall utilize the SAMSHA evidence-based models for Co-Occurring Disorders Treatment to develop treatment plans with individuals and to provide an array of evidence-based interventions that enhance recovery for individuals and follow the fidelity standards to such a model.

12.2.3. The Contractor shall make all appropriate referrals if the individual requires additional substance use disorder care utilizing the current New Hampshire system of care, and ensuring linkage to and coordination with resources.

12.3. Area Agencies

12.3.1. The Contractor shall collaborate with the Area Agency that serves the region to address processes that include:

12.3.1.1. Enrolling individuals for services who are dually eligible for both organizations.

12.3.1.2. Ensuring transition-aged clients are screened for the presence of mental health and developmental supports and refer, link and support transition plans for youth leaving children's services into adult services identified during screening.

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- 12.3.1.3. Following the "Protocol for Extended Department Stays for Individuals served by Area Agency" issued December 1, 2017 by the State of New Hampshire Department of Health and Humans Services, as implemented by the regional Area Agency.
 - 12.3.1.4. Facilitating collaborative discharge planning meetings to assess individuals who are leaving NHH to re-engage them with both the CMHC and Area Agency representatives.
 - 12.3.1.5. Ensuring annual training is designed and completed for intake, eligibility, and case management for dually diagnosed individuals and that attendee's include intake clinicians, case-managers, service coordinators and other frontline staff identified by both CMHC's and Area Agencies. The Contractor shall ensure the training utilizes the Diagnostic Manual for Intellectual Disability 2 that is specific to intellectual disabilities, in conjunction with the DSM V.
 - 12.3.1.6. Planning for each person who receives dual case management by outlining the responsibilities of each organization and expectations for collaboration between the organizations.
 - 12.3.1.7. Participating in shared service annual treatment meetings to assess quality and progress towards treatment goals as well as monitoring continued need for dual services when waivers are required for services between agencies.
- 12.4. Peer Supports
- 12.4.1. The Contractor shall promote recovery principles and integrate peer support services through the agency, which includes, but is not limited to:
 - 12.4.1.1. Employing peers as integrated members of the CMHC treatment team(s) with the ability to deliver conventional interventions that include case management or psychotherapy, and interventions uniquely suited to the peer role that includes intentional peer support.
 - 12.4.1.2. Supporting peer specialists to promote hope and resilience, facilitate the development and use of recovery-based goals and care plans, encourage treatment engagement and facilitate connections with natural supports.



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12.4.1.3. Establishing working relationships with the local Peer Support Agencies, including any Peer Respite, step-up/step-down, and Clubhouse Centers and promote the availability of these services.

12.5. Transition of Care with MCOs

12.5.1. The Contractor shall ensure ongoing coordination occurs with the MCO Care Managers to support care coordination among and between services providers.

13. Supported Housing

13.1. The Contractor shall stand up a minimum of six (6) new supported housing beds including, but not limited to, transitional or community residential beds by December 31, 2021. The Contractor shall:

13.1.1. Submit a plan for expanding supported housing in the region including a budget to the Department for approval by August 15, 2021, that includes but is not limited to:

13.1.1.1. Type of supported housing beds.

13.1.1.2. Staffing plan.

13.1.1.3. Anticipated location.

13.1.1.4. Implementation timeline.

13.1.2. Provide reporting in the format and frequency requested by the Department that includes, but is not limited to:

13.1.2.1. Number of referrals received.

13.1.2.2. Number of individuals admitted.

13.1.2.3. Number of people transitioned into other local community residential settings.

14. CANS/ANSA or Other Approved Assessment

14.1. The Contractor shall ensure all clinicians providing community mental health services to individuals eligible for services in accordance with NH Administrative Rule He-M 426, are certified in the use of:

14.1.1. The New Hampshire version of the Child and Adolescent Needs and Strengths Assessment (CANS) if serving the child and youth population; and

14.1.2. The New Hampshire version of the Adult Needs and Strengths Assessment (ANSA), or other approved evidence based tool, if serving the adult population.

14.2. The Contractor shall ensure clinicians are maintain certification by ^{DS}through successful completion of a test provided by the Praed Foundation, annually.

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- 14.3. The Contractor shall ensure ratings generated by the New Hampshire version of the CANS or ANSA assessment are:
 - 14.3.1. Utilized to develop an individualized, person-centered treatment plan.
 - 14.3.2. Utilized to document and review progress toward goals and objectives and to assess continued need for community mental health services.
 - 14.3.3. Submitted to the database managed for the Department that allows client-level, regional, and statewide outcome reporting by the 15th of every month, in CANS/ANSA format.
 - 14.3.4. Employed to assist in determining eligibility for State Psychiatric Rehabilitation services.
- 14.4. The Contractor shall complete documentation of re-assessments using the New Hampshire version of the CANS or ANSA 2.0 in accordance with NH Administrative Rule He-M 401.04-09 for eligibility determination and in accordance with NH Administrative Rule He-M 401.12-13 for periodic Individual Service Plan (ISP) reviews.
- 14.5. The Contractor may use an alternate evidence based, assessment tool that meets all ANSA 2.0 domains, subject to written Department approval. There is no alternate assessment tool allowed for the use of CANS. If an alternative tool is approved, monthly reporting of data generated by the Contractor must be in ANSA 2.0 format, to enable client-level, regional and statewide reporting.
- 14.6. The Contractor shall consult with the Medicaid Managed Care Organizations (MCO) to develop and implement a process that meets the MCOs' need to measure program effectiveness.
- 14.7. The Contractor shall correct all errors or complete all system corrections to ensure data is submitted in its entirety and completeness no later than six (6) months from contract effective date. Failure to complete all correction may result in withholding of funds until all corrections are completed.
- 15. **Pre-Admission Screening and Resident Review**
 - 15.1. The Contractor shall assist the Department with Pre-Admission Screening and Resident Review (PASRR) to meet the requirements of the PASRR provisions of the Omnibus Budget Reconciliation Act of 1987.
 - 15.2. Upon request by the Department, the Contractor shall:
 - 15.2.1. Provide the information necessary to determine the existence of mental illness or mental retardation in a nursing facility applicant or resident; and

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15.2.2. Conduct evaluations and examinations needed to provide the data to determine if an individual being screened or reviewed:

- 15.2.2.1. Requires nursing facility care; and
- 15.2.2.2. Has active treatment needs.

16. Application for Other Services

16.1. The Contractor shall assist eligible individuals in accordance with NH Administrative Rule He-M 401, with completing applications for all sources of financial, medical, and housing assistance, according to their respective rules, requirements and filing deadlines. The Contract shall assist with applications that may include, but are not limited to:

- 16.1.1. Medicaid.
- 16.1.2. Medicare.
- 16.1.3. Social Security Disability Income.
- 16.1.4. Veterans Benefits.
- 16.1.5. Public Housing.
- 16.1.6. Section 8 Subsidies.

17. Community Mental Health Program (CMHP) Status

- 17.1. The Contractor shall meet the approval requirements of NH Administrative Rule He-M 403 as a governmental or non-governmental non-profit agency, or the contract requirement of NH RSA 135-C:3 as an individual, partnership, association, public or private, for profit or nonprofit, agency or corporation to provide services in the state mental health services system.
- 17.2. The Contractor shall provide all applicable documentation, policies and procedures, and shall participate in an onsite compliance review, as requested by the Department, to determine compliance with NH Administrative Rule He-M 403 and NH RSA 135-C:3. Compliance reviews will be at times to be determined by the Department, and will occur no less than once every five (5) years.

18. Quality Improvement

- 18.1. The Contractor shall perform, or cooperate with the performance of, quality improvement and/or utilization review activities, as are determined to be necessary and appropriate by the Department within timeframes reasonably specified by the Department.
- 18.2. The Contractor shall cooperate with the Department-conducted individual satisfaction survey. The Contractor shall:
 - 18.2.1. Furnish information necessary, within HIPAA regulations, to complete the survey.

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- 18.2.2. Furnish complete and current contact information so that individuals may be contacted to participate in the survey.
- 18.2.3. Support the efforts of the Department to conduct the survey.
- 18.2.4. Encourage all individuals sampled to participate.
- 18.2.5. Display posters and other materials provided by the Department to explain the survey and otherwise support attempts by the Department to increase participation in the survey.
- 18.3. The Contractor shall demonstrate efforts to incorporate findings from their individual survey results into their Quality Improvement Plan goals.
- 18.4. The Contractor shall engage and comply with all aspects of fidelity reviews based on a model approved by the Department and on a schedule approved by the Department.
- 19. Maintenance of Fiscal Integrity**
 - 19.1. The Contractor shall submit to the Department the Balance Sheet, Profit and Loss Statement, and Cash Flow Statement for the Contractor and all related parties that are under the Parent Corporation of the mental health provider organization each month.
 - 19.2. The Profit and Loss Statement shall include a budget column allowing for budget to actual analysis. These statements shall be individualized by providers, as well as a consolidated (combined) statement that includes all subsidiary organizations.
 - 19.3. Statements shall be submitted within thirty (30) calendar days after each month end, and shall include, but are not limited to:
 - 19.3.1. Days of Cash on Hand:
 - 19.3.1.1. Definition: The days of operating expenses that can be covered by the unrestricted cash on hand.
 - 19.3.1.2. Formula: Cash, cash equivalents and short term investments divided by total operating expenditures, less depreciation/amortization and in-kind plus principal payments on debt divided by days in the reporting period. The short-term investments as used above must mature within three (3) months and should not include common stock.
 - 19.3.1.3. Performance Standard: The Contractor shall have enough cash and cash equivalents to cover expenditures for a minimum of thirty (30) calendar days with no variance allowed.

19.3.2. Current Ratio:

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- 19.3.2.1. Definition: A measure of the Contractor's total current assets available to cover the cost of current liabilities.
- 19.3.2.2. Formula: Total current assets divided by total current liabilities.
- 19.3.2.3. Performance Standard: The Contractor shall maintain a minimum current ratio of 1.5:1 with 10% variance allowed.
- 19.3.3. Debt Service Coverage Ratio:
 - 19.3.3.1. Rationale: This ratio illustrates the Contractor's ability to cover the cost of its current portion of its long-term debt.
 - 19.3.3.2. Definition: The ratio of Net Income to the year to date debt service.
 - 19.3.3.3. Formula: Net Income plus Depreciation/Amortization Expense plus Interest Expense divided by year to date debt service (principal and interest) over the next twelve (12) months.
 - 19.3.3.4. Source of Data: The Contractor's Monthly Financial Statements identifying current portion of long-term debt payments (principal and interest).
 - 19.3.3.5. Performance Standard: The Contractor shall maintain a minimum standard of 1.2:1 with no variance allowed.
- 19.3.4. Net Assets to Total Assets:
 - 19.3.4.1. Rationale: This ratio is an indication of the Contractor's ability to cover its liabilities.
 - 19.3.4.2. Definition: The ratio of the Contractor's net assets to total assets.
 - 19.3.4.3. Formula: Net assets (total assets less total liabilities) divided by total assets.
 - 19.3.4.4. Source of Data: The Contractor's Monthly Financial Statements.
 - 19.3.4.5. Performance Standard: The Contractor shall maintain a minimum ratio of .30:1, with a 20% variance allowed.
- 19.4. In the event that the Contractor does not meet either:
 - 19.4.1. The standard regarding Days of Cash on Hand and the standard regarding Current Ratio for two (2) consecutive months; or
 - 19.4.2. Three (3) or more of any of the Maintenance of Fiscal Integrity standards for three (3) consecutive months:



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- 19.4.2.1. The Department may require that the Contractor meet with Department staff to explain the reasons that the Contractor has not met the standards.
- 19.4.2.2. The Department may require the Contractor to submit a comprehensive corrective action plan within thirty (30) calendar days of notification and plan shall be updated at least every thirty (30) calendar days until compliance is achieved.
- 19.4.2.3. The Department may request additional information to assure continued access to services.
- 19.4.2.4. The Contractor shall provide requested information in a timeframe agreed upon by both parties.
- 19.5. The Contractor shall inform the Director of the Bureau of Mental Health Services (BMHS) by phone and by email within twenty-four (24) hours of when any key Contractor staff learn of any actual or likely litigation, investigation, complaint, claim, or transaction that may reasonably be considered to have a material financial impact on and/or materially impact or impair the ability of the Contractor to perform under this Agreement
- 19.6. The monthly Balance Sheet, Profit & Loss Statement, Cash Flow Statement, and all other financial reports shall be based on the accrual method of accounting and include the Contractor's total revenues and expenditures whether or not generated by or resulting from funds provided pursuant to this Agreement. These reports are due within thirty (30) calendar days after the end of each month.
- 19.7. The Contractor shall provide its Revenue and Expense Budget within twenty (20) calendar days of the contract effective date.
- 19.8. The Contractor shall complete the Fiscal Year Revenue and Expense Budget on a form supplied by the Department, which shall include but not be limited to, all the Contractor's cost centers. If the Contractor's cost centers are a combination of several local cost centers, the Contractor shall display them separately as long as the cost center code is unchanged.
- 19.9. The Contractor shall provide quarterly Revenue and Expense Reports (Budget Form A), within thirty (30) calendar days after the end of each fiscal quarter, defined as July 1 to September 30, October 1 to December 31, January 1 to March 31, and April 1 to June 30.

20. Reduction or Suspension of Funding

- 20.1. In the event that the State funds designated as the Price Limitation in Form P-37, General Provisions, Block 1.8. of the General Provisions are materially reduced or suspended, the Department shall provide prompt-written notification to the Contractor of such material reduction or suspension.



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- 20.2. In the event that the reduction or suspension in federal or state funding shall prevent the Contractor from providing necessary services to individuals, the Contractor shall develop a service reduction plan, detailing which necessary services will no longer be available.
- 20.3. Any service reduction plan is subject to approval from the Department, and shall include, at a minimum, provisions that are acceptable to the Department, with services that include, but are not limited to:
 - 20.3.1. Evaluation of and, if eligible, an individual service plan for all new applicants for services.
 - 20.3.2. Emergency services for all individuals.
 - 20.3.3. Services for individuals who meet the criteria for involuntary admission to a designated receiving facility.
 - 20.3.4. Services to individuals who are on a conditional discharge pursuant to RSA 135-C:50 and NH Administrative Rule He-M 609.

21. Elimination of Programs and Services by Contractor

- 21.1. The Contractor shall provide a minimum thirty (30) calendar days written notice prior to any reductions in delivery of services, or notice as soon as possible if the Contractor is faced with a more sudden need to reduce delivery of services.
- 21.2. The Contractor shall consult and collaborate with the Department prior to elimination or reduction of services in order to reach a mutually agreeable solution as to the most effective way to provide necessary services.
- 21.3. The Department reserves the right to require the Contractor to participate in a mediation process with the Commissioner of the Department of Health and Human Services, and to invoke an additional thirty (30) calendar day extension in the event of a proposal to reduce or eliminate any contracted services.
- 21.4. If the parties are still unable to come to a mutual agreement within the thirty (30) calendar day extension, the Contractor may proceed with its proposed program change(s) so long as proper notification to eligible individuals is provided.
- 21.5. The Contractor shall not redirect funds allocated in the budget for the program or service that has been eliminated or substantially reduced to another program or service without the mutual agreement of both parties.
- 21.6. In the event that an agreement cannot be reached, the Department shall control the expenditure of the unspent funds.

22. Data Reporting

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- 22.1. The Contractor shall submit any data needed to comply with federal or other reporting requirements to the Department or contractor designated by the Department.
- 22.2. The Contractor shall submit all required data elements via the Phoenix system except for the CANS/ANSA and Projects for Assistance in Transition from Homelessness program (PATH) data, as specified. Any system changes that need to occur in order to support this must be completed within six (6) months from the contract effective date.
- 22.3. The Contractor shall submit individual demographic and encounter data, including data on non-billable individual-specific services and rendering staff providers on all encounters, to the Department's Phoenix system, or its successors, in the format, content, completeness, frequency, method and timeliness as specified by the Department. Individual data must include a Medicaid ID number for individuals who are enrolled in Medicaid.
- 22.4. The Contractor shall include client eligibility with all Phoenix services in alignment with current reporting specifications. For an individual's services to be considered BMHS eligible, SPMI, SMI, Low Utilizer (LU), SED, and Severe Emotional Disturbance Interagency (SEDIA) are acceptable.
- 22.5. The Contractor shall meet the general requirements for the Phoenix system which include, but are not limited to:
 - 22.5.1. Agreeing that all data collected in the Phoenix system, which is Confidential Data as defined by Exhibit K, is the property of the Department to use as it deems necessary.
 - 22.5.2. Ensuring data files and records are consistent with file specification and specification of the format and content requirements of those files.
 - 22.5.3. Ensuring that errors in data returned to the Contractor are corrected and resubmitted to the Department within ten (10) business days.
 - 22.5.4. Ensuring data is current and updated in the Contractor's systems as required for federal reporting and other reporting requirements and as specified by the Department.
 - 22.5.5. Implementing review procedures to validate data submitted to the Department to confirm:
 - 22.5.5.1. All data is formatted in accordance with the file specifications;
 - 22.5.5.2. No records will reject due to illegal characters or invalid formatting; and



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- 22.5.5.3. The Department's tabular summaries of data submitted by the Contractor match the data in the Contractor's system.
- 22.6. The Contractor shall meet the following standards:
- 22.6.1. Timeliness: monthly data shall be submitted no later than the fifteenth (15th) of each month for the prior month's data unless otherwise approved by the Department, and the Contractor shall review the Department's tabular summaries within five (5) business days.
- 22.6.2. Completeness: submitted data must represent at least ninety-eight percent (98%) of billable services provided, and ninety-eight percent (98%) individuals served by the Contractor.
- 22.6.3. Accuracy: submitted service and member data shall conform to submission requirements for at least ninety-eight percent (98%) of the records, and one-hundred percent One-hundred percent (100%) of unique member identifiers shall be accurate and valid.
- 22.7. The Department may waive requirements for fields in Phoenix on a case by case basis through a written waiver communication that specifies the items being waived. In all circumstances:
- 22.7.1. The waiver length shall not exceed 180 days.
- 22.7.2. Where the Contractor fails to meet standards, the Contractor shall submit a corrective action plan within thirty (30) calendar days of being notified of an issue.
- 22.7.3. After approval of the corrective action plan, the Contractor shall implement the plan.
- 22.7.4. Failure of the Contractor to implement the plan may require:
- 22.7.4.1. Another plan; or
- 22.7.4.2. Other remedies, as specified by the Department.
- 23. Behavioral Health Services Information System (BHSIS)**
- 23.1. The Contractor may receive funding for data infrastructure projects or activities, depending upon the receipt of federal funds and the criteria for use of those funds, as specified by the federal government. The Contractor shall ensure funding-specific activities include:
- 23.2. Identification of costs associated with client-level Phoenix and CANS/ANSA databases including, but not limited to:
- 23.2.1. Rewrites to database and/or submittal routines.



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- 23.2.2. Information Technology (IT) staff time used for re-writing, testing or validating data.
- 23.2.3. Software and/or training purchased to improve data collection.
- 23.2.4. Staff training for collecting new data elements.
- 23.2.5. Development of any other BMHS-requested data reporting system.
- 23.3. Progress Reports from the Contractor that:
 - 23.3.1. Outline activities related to Phoenix database;
 - 23.3.2. Include any costs for software, scheduled staff trainings; and
 - 23.3.3. Include progress to meet anticipated deadlines as specified.

24. PATH Services

- 24.1. The Contractor shall provide services through the PATH program in compliance with the Federal Public Health Services Act, Section 522(b)(10), Part C to individuals who are homeless or at imminent risk of being homeless and who are believed to have Severe Mental Illness (SMI), or SMI and a co-occurring substance use disorder.
- 24.2. The Contractor shall ensure PATH services include, but are not limited to:
 - 24.2.1. Outreach.
 - 24.2.2. Screening and diagnostic treatment.
 - 24.2.3. Staff training.
 - 24.2.4. Case management.
- 24.3. The Contractor shall ensure PATH case management services include, but are not limited to:
 - 24.3.1. Assisting eligible homeless individuals with obtaining and coordinating services, including referrals for primary health care.
 - 24.3.2. Assisting eligible individuals with obtaining income support services, including, but not limited to:
 - 24.3.2.1. Housing assistance.
 - 24.3.2.2. Food stamps.
 - 24.3.2.3. Supplementary security income benefits.
- 24.4. The Contractor shall acknowledge that provision of PATH outreach services may require a lengthy engagement process and that eligible individuals may be difficult to engage, and may or may not have been officially diagnosed with a mental illness at the time of outreach activities.
- 24.5. The Contractor shall identify a PATH worker to:

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- 24.5.1. Conduct outreach, early intervention, case management, housing and other services to PATH eligible clients.
- 24.5.2. Participate in periodic Outreach Worker Training programs scheduled by the Bureau of Homeless and Housing Services; and
- 24.5.3. Provide housing supports, as identified by the Department.
- 24.6. The Contractor shall comply with all reporting requirements under the PATH Grant.
- 24.7. The Contractor shall be licensed to provide client level data into the New Hampshire Homeless Management Information System (NH HMIS).
- 24.8. The Contractor shall be familiar with and follow NH-HMIS policy, including specific information that is required for data entry, accuracy of data entered, and time required for data entry.
- 24.9. Failure to submit reports or enter data into HMIS in a timely manner could result in delay or withholding of reimbursements until such reports are received or data entries are confirmed by the Department.
- 24.10. The Contractor shall ensure that each PATH worker provides outreach through ongoing engagement with individuals who:
 - 24.10.1. Are potentially PATH eligible; and
 - 24.10.2. May be referred to PATH services by street outreach workers, shelter staff, police and other concerned individuals.
- 24.11. The Contractor shall ensure that each PATH worker is available to team up with other outreach workers, police or other professionals in active outreach efforts to engage difficult to engage or hard to serve individuals.
- 24.12. The Contractor shall conduct PATH outreach is conducted wherever PATH eligible clients may be found.
- 24.13. The Contractor shall ensure the designated PATH worker assesses each individual for immediacy of needs, and continues to work with each individual to enhance treatment and/or housing readiness.
- 24.14. The Contractor shall ensure the PATH worker's continued efforts enhance individual safety and treatment while assisting the individual with locating emergency and/or permanent housing and mental health treatment.
- 24.15. The Department reserves the option to observe PATH performance, activities and documents through this agreement ensuring observations do not unreasonably interfere with Contractor performance.
- 24.16. The Contractor shall inform BHHS of any staffing changes relative to PATH services.

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24.17. The Contractor shall retain all records related to PATH services the latter of either:

24.17.1. A period of five (5) years following the contract completion date and receipt of final payment by the Contractor; or

24.17.2. Until an audit is completed and all questions are resolved.

24.18. The Department reserves the right to make changes to the contract service that do not affect its scope, duration, or financial limitations upon agreement between the Contractor and the Department.

25. Deaf Services

25.1. The Contractor shall work with the Deaf Services Team, employed by Region 6, for all individuals seeking services who would benefit from receiving treatment in American Sign Language (ASL) or from staff who are specially trained to work with the deaf and hard of hearing population.

25.2. The Contractor shall work with the Deaf Services Team for consultation for disposition and treatment planning, as appropriate.

25.3. The Contractor shall ensure treatment plans take the importance of access to culturally and linguistically appropriate services on treatment outcomes into consideration.

25.4. The Contractor shall ensure services are client-directed, which may result in:

25.4.1. Clients being seen only by the Deaf Services Team through CMHC Region 6;

25.4.2. Care being shared across the regions; or

25.4.3. The individual's local CMHC providing care after consultation with the Deaf Services Team.

26. Early Serious Mental Illness/First Episode Psychosis – Coordinated Specialty Care (ESMI/FEP – CSC) Services

26.1. The Contractor shall provide a Coordinated Specialty Care (CSC) model for the treatment of Early Serious Mental Illness (ESMI) and First Episode Psychosis (FEP) (ESMI/FEP – CSC).

26.2. The Contractor shall identify staff to participate in intensive evidence-based ESMI/FEP - CSC training and consultation, as designated by the Department.

26.3. The Contractor shall ensure ESMI/FEP-CSC treatment services are available and provided to youth and adults between sixteen (16) and thirty-five (35) years of age who are experiencing early symptoms of mental illness.

26.4. The Contractor shall ensure the ESMI/ FEP - CSC treatment program involves a team structure that is based on:

26.4.1. Principles of shared decision-making;



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- 26.4.2. A strengths and resiliency focus;
 - 26.4.3. Recognition of the need for motivational enhancement;
 - 26.4.4. A psychoeducational approach;
 - 26.4.5. Cognitive behavioral therapy methods;
 - 26.4.6. Development of coping skills; and
 - 26.4.7. Integration of natural and peer supports.
- 26.5. The Contractor shall provide ESMI/FEP – CSC treatment services utilizing a discrete team approach ensuring team member provide ESMI/FEP-specific services and other services identified on individual treatment plans. The Contractor shall ensure services include, but are not limited to:
- 26.5.1. A specialized ESMI/FEP intake prior to entry to the program.
 - 26.5.2. Specialized psychiatric support that includes, but is not limited to:
 - 26.5.2.1. Providing education on the importance of:
 - 26.5.2.2. Managing symptoms with medications;
 - 26.5.2.3. Providing assistance with securing the best, lowest dosage medications.
 - 26.5.2.4. Ensuring referrals to specialized psychiatric services to an agency prepared to provide telehealth psychiatric services, through a subcontract payment modality, in instances that an individual is as needed external psychiatric support.
 - 26.5.3. Providing medication management services as clinically indicated.
 - 26.5.4. Providing specialized youth and adult Peer supports and services.
 - 26.5.5. Facilitating weekly individual and family psychotherapy that is informative and provides skills to families to support the individual's treatment and recovery.
 - 26.5.6. Providing family psychoeducation.
 - 26.5.7. Providing access to telemedicine options for services that cannot be provided by the Contractor, but are available through a regional CMHC that is able to provide services through a telemedicine model.
 - 26.5.8. Providing supported education and/or supported employment services.
- 26.6. The Contractor shall participate in quarterly meetings with the Department to report on program implementation, enrollment, and updates and ensure ongoing the EMSI/FEP-CSC model is reflected in treatment.

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- 26.7. The Contractor shall provide community outreach to ensure knowledge of the program is widespread and available to those in need. The Contractor shall ensure:
 - 26.7.1. Outreach efforts include local community hospitals, housing programs, and schools; and
 - 26.7.2. Outreach contacts are reported on a quarterly basis.
- 26.8. The Contractor shall utilize the CANS/ANSA, or other Department-approved evidence based tool, to measure strengths and needs of the individual at program entry and to track the recovery process thereafter.
- 26.9. The Contractor may be reimbursed for costs associated with standing up ESMI/FEP-CSC treatment program services, which may include, but are not limited to:
 - 26.9.1. Activities conducted specifically for development and implementation of ESMI/FEP-CSC.
 - 26.9.2. ESMI/FEP-CSC services provided that are not covered by public or private insurance.
 - 26.9.3. Other client services defined as services that remove or reduce barriers for the client to access the ESMI/FEP services.
 - 26.9.4. Program-building efforts.
 - 26.9.5. Other activities, as approved by the Department.
- 26.10. The Contractor shall submit monthly and quarterly reports to the Department in a Department-approved format and frequency, which include but are not limited to:
 - 26.10.1. Monthly enrollment, service utilization, and outcomes reports, which are due on the 15th of the month following the month in which services were provided.
 - 26.10.2. Quarterly Team Leader Reports that are due on the 15th of the month following the close of each quarter, which include but are not limited to:
 - 26.10.2.1. Quarterly staffing summary.
 - 26.10.2.2. Quarterly meeting summary.
 - 26.10.2.3. Referral and enrollment efforts.
 - 26.10.2.4. Community outreach efforts inclusive of outreach descriptions, occurrences, and agencies contacted.
- 26.11. The Contractor shall submit a ESMI/FEP – CSC treatment program Sustainability Plan no later than June 30, 2022 following full implementation of services for Department review and approval.

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**New Hampshire Department of Health and Human Services
Mental Health Services**

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26.12. The Contractor shall submit invoices for services in a format provided by the BMHS Financial Management Unit, which are processed for payment upon verification of timely reporting.

27. Referral, Educations, Assessment, Prevention (REAP) and Enhanced REAP

27.1. The Contractor shall provide a statewide community-based education and brief intervention-counseling program in accordance with protocols and policies approved by the Department, that are specifically designed for:

27.2. Individuals who are sixty (60) years of age and older;

27.3. Families of individuals who are sixty (60) years of age and older;

27.4. Other informal caregivers of individuals who are sixty (60) years of age and older.

27.5. The Contractor shall ensure priority of the program is the prevention or alleviation of substance misuse, including but not limited to:

27.5.1. Alcohol.

27.5.2. Medications.

27.5.3. Other drugs.

27.6. The Contractor shall provide services to address factors that may include but are not limited to:

27.6.1. Depression or emotional stress.

27.6.2. Isolation.

27.6.3. Interpersonal relationships.

27.6.4. Grief and loss.

27.6.5. Other life changes and issues that can affect an individual's ability to live independently, including home safety and injury prevention.

27.7. The Contractor shall ensure REAP services include:

27.7.1. Counseling sessions to older adults over sixty (60) years of age, and their caregivers. The Contractor shall ensure:

27.7.1.1. Sessions are conducted in clients' homes or community settings.

27.7.1.2. Screenings and brief interventions are completed by using evidence-based instruments.

27.7.1.3. Sessions are at no cost to the client.

27.7.1.4. Three (3) to five (5) sessions are provided per client.

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- 27.7.2. Technical Assistance to area professionals, which includes senior housing managers and service coordinators, for assistance and guidance in dealing elderly-specific issues.
- 27.7.3. Community Intervention and/or Mediation provided when conflict arises at local elder housing complexes, to:
 - 27.7.3.1. De-escalate situations.
 - 27.7.3.2. Find the sources of the problems.
 - 27.7.3.3. Facilitate resolutions.
- 27.7.4. An annual meeting with all REAP counselors and housing specialists to provide training on:
 - 27.7.4.1. Evidenced based practices;
 - 27.7.4.2. Tools; and
 - 27.7.4.3. Approaches.
- 27.8. The Contractor shall ensure the enhanced REAP program is comprised of the existing REAP substance misuse services, above, and:
 - 27.8.1. Additional depression treatment services via the Evidenced Based Practice (EBP) Behavioral Activation (BA); and
 - 27.8.2. Increased symptom monitoring.
- 27.9. The Contractor shall screen eligible program participants for depressive symptoms and substance misuse, including medication misuse to determine if participants will be offered REAP services or Enhanced REAP services. The Contractor shall:
 - 27.9.1. Utilize the Patient Health Questionnaire-9 (PHQ-9) to screen individuals for depression symptoms.
 - 27.9.2. Offer REAP services to participants who screen below the clinical threshold for depression.
 - 27.9.3. Offer Enhanced REAP to participants who screen above the clinical threshold for depression.
 - 27.9.4. Provide Motivational Interviewing (MI) and BA to participants who screen positive for substance misuse.
 - 27.9.5. Ensure Enhanced REAP, BA and MI treatments are integrated in in services provided to participants who screen positive for depression or co-occurring substance misuse and depression.
- 27.10. The Contractor shall ensure administrative oversight for all REAP services and technical assistance is provided by Certified Prevention Specialists in accordance with the State of NH Prevention Certification Board and the International Certification and Reciprocity Consortium.

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**New Hampshire Department of Health and Human Services
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- 27.11. The Contractor shall conduct evaluations of REAP services and provide evaluation results to the Department, which include:
- 27.11.1. Short Term Outcomes: Increase social connections; Increase activity to maintain health, independence, and mental health; Reduction of harm in mixing medications with other substances;
 - 27.11.2. Intermediate Outcomes: Increase perception of harm and awareness; and
 - 27.11.3. Long-term Outcomes: Reduce thirty (30) day use of alcohol, binge or heavy drinking, and related consequences of substance use (e.g. alcohol use and prescribed medications). Elderly and families/caretakers are informed of the dangers of substance misuses and opportunities for healthy lifestyles that are possible through REAP.
- 27.12. The Contractor shall provide quarterly reports relative to meeting the Block Grant National Outcomes Data.
- 27.13. The Contractor shall notify the Department when the Contractor is not in compliance with grant and will provide a corrective action plan to ensure full compliance with grant requirements.
- 27.14. The Contractor shall collaborate with the Regional Public Health Networks to:
- 27.14.1. Provide education regarding substance misuse among older adults and the related dangers;
 - 27.14.2. Share data across disciplines; and
 - 27.14.3. Provide outreach of services.
- 27.15. The Contractor shall submit a Quarterly Program Service Report no later than the fifteenth (15th) of the month following the State Fiscal Year quarter reported, as instructed by the Department.
- 27.16. The Contractor shall obtain client feedback relative to the quality of services provided and report the outcome to the Department in the Quarterly Program Service Report that is due for the second (2nd) quarter.

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**New Hampshire Department of Health and Human Services
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Exhibit B Amendment #2

Method and Conditions Precedent to Payment

1. This Agreement is funded by:
 - 1.1. 2.86% Title IID: Preventative Health Money from the Administration for Community Living, as awarded on 2/11/2021, by the U.S. Department of Health and Human Services, CFDA# 93.043, FAIN# 2101NHOAPH-01.
 - 1.2. 5.72% Substance Abuse Prevention and Treatment (SAPT) Block Grant, as awarded on 10/1/2020, by the U.S. Department of Health and Human Services, CFDA# 93.959, FAIN# TI083464.
 - 1.3. 2.85% Projects for Assistance in Transition from Homelessness (PATH) as awarded on 9/17/2020, by the U.S. Department of Health and Human Services, CFDA# 93.150, FAIN X06SM083717-01.
 - 1.4. 2.27% Mental Health Block Grant, as awarded on 2/3/2021 and 3/11/2021, by the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, CFDA# 93.958, FAIN B09SM083816 and FAIN B09SM083987
 - 1.5. 85.79% General funds.
 - 1.6. 0.51% Other funds; Behavioral Health Services Information System (BHSIS). U.S. Department of Health and Human Services.
2. For the purposes of this Agreement:
 - 2.1. The Department has identified the Contractor as a Subrecipient, in accordance with 2 CFR 200.331.
 - 2.2. The Department has identified this Agreement as NON-R&D, in accordance with 2 CFR §200.332.
3. The State shall pay the Contractor an amount not to exceed the Price Limitation, specified in Form P-37, General Provisions, Block 1.8 for the services provided by the Contractor pursuant to Exhibit A, Amendment #2 Scope of Services.
4. The Contractor agrees to provide the services in Exhibit A, Amendment #2 Scope of Services in compliance with funding requirements.
5. The Contractor shall provide a Revenue and Expense Budget on a Department-provided template, within twenty (20) business days from the contract effective date, for Department approval.
6. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this Contract may be withheld, in whole or in part, in the event of noncompliance with any State or Federal law, rule or regulation applicable to the services provided, or if the said services have not been completed in accordance with the terms and conditions of this Agreement.
7. Mental Health Services provided by the Contractor shall be paid by the New Hampshire Department of Health and Human Services as follows:
 - 7.1. For Medicaid enrolled individuals:
 - 7.1.1. Medicaid Care Management: If enrolled with a Managed Care Organization (MCO), the Contractor shall be paid in accordance with its contract with the MCO.
 - 7.1.2. Medicaid Fee for Service: The Contractor shall bill Medicaid for services on the Fee for Service (FFS) schedule.

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**New Hampshire Department of Health and Human Services
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Exhibit B Amendment #2

7.2. For individuals with other insurance or payors:

7.2.1. The Contractor shall directly bill the other insurance or payors.

8. All Medicaid/MCO invoicing shall follow billing and coding requirements outlined by the Department when appropriate. For the purpose of Medicaid billing and all other reporting requirements, a Unit of Service is defined as fifteen (15) minutes. The Contractor shall report and bill in whole units. The intervals of time in the below table define how many units to report or bill.

Direct Service Time Intervals	Unit Equivalent
0-7 minutes	0 units
8-22 minutes	1 unit
23-37 minutes	2 units
38-52 minutes	3 units
53-60 minutes	4 units

9. Other Contract Programs:

9.1. The table below summarizes the other contract programs and their maximum allowable amounts.

Program to be Funded	SFY2019 Amount	SFY2019 Amount	SFY2020 Amount	SFY2021 Amount	SFY2022 Amount
Div. for Children Youth and Families (DCYF) Consultation	\$ 1,770	\$ 1,770	\$ 1,770	\$ 1,770	\$ 1,770
Emergency Services (effective SFY 22)	\$ 377,820	\$ 377,820	\$ 377,820	\$ 377,820	\$ 377,820
Crisis Service Transformation Including Mobile Crisis (effective SFY 22)					\$ 615,368
Assertive Community Treatment Team (ACT) - Adults	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000
ACT Enhancement Payments		\$ 25,000			\$ 12,500
Behavioral Health Services Information System (BHSIS)	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 10,000
Modular Approach to Therapy for Children with Anxiety, Depression, Trauma or Conduct Problems (MATCH)	\$ 4,000		\$ 5,000	\$ 5,000	\$ 5,000
Rehabilitation for Empowerment, Education and Work (RENEW)	\$ 3,945	\$ 3,945	\$ 6,000	\$ 6,000	\$ 6,000
PATH Provider (BHS Funding)	\$ 25,000	\$ 25,000	\$ 38,234	\$ 38,234	\$ 38,234
Housing Bridge Start Up Funding		\$ 25,000			
General Training Funding		\$ 10,000			\$ 5,000
System Upgrade Funding		\$ 30,000			\$ 15,000
REAP Funding	\$ 245,000	\$ 245,000	\$ 245,000	\$ 245,000	\$ 245,000
VR Work Incentives					\$ 80,000
System of Care 2.0					\$ 263,028

New Hampshire Department of Health and Human Services
Mental Health Services



Exhibit B Amendment #2

First Episode Psychosis Training & Services					\$ 111,000
Total	\$ 887,535	\$ 973,535	\$ 903,824	\$ 903,824	\$ 2,010,720

9.2. Payment for each contracted service in the above table shall be made on a cost reimbursement basis only, for allowable expenses and in accordance with the Department approved individual program budgets.

9.2.1. The Contractor shall provide invoices on Department supplied forms.

9.2.2. The Contractor shall provide supporting documentation to support evidence of actual expenditures, in accordance with the Department approved Revenue and Expense budgets.

9.2.3. Allowable costs and expenses shall be determined by the Department in accordance with applicable state and federal laws and regulations.

9.3. Failure to expend Program funds as directed may, at the discretion of the Department, result in financial penalties not greater than the amount of the directed expenditure.

9.4. The Contractor shall submit an invoice for each program above by the tenth (10th) working day of each month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The invoice must be submitted to:

Financial Manager
Bureau of Behavioral Health
Department of Health and Human Services
105 Pleasant Street, Main Building
Concord, NH 03301

9.5. The State shall make payment to the Contractor within thirty (30) days of receipt of each Department-approved invoice for Contractor services provided pursuant to this Agreement.

9.6. Division for Children, Youth, and Families (DCYF) Consultation: The Contractor shall be reimbursed at a rate of **\$73.75** per hour for a maximum of two (2) hours per month for each of the twelve (12) months in the fiscal year for services outlines in Exhibit A, Amendment #2 Scope of Services, Division for Children, Youth, and Families (DCYF).

9.7. Emergency Services: DHHS shall reimburse the Contractor only for those Emergency Services provided to clients defined in Exhibit A, Amendment #2 Scope of Services, Provision of Crisis Services. Effective July 1, 2021, the Contractor shall bill and seek reimbursement for mobile crisis services provided to individuals pursuant to this Agreement as follows:

9.7.1. For Medicaid enrolled individuals through the Department Medicaid Fee for Service program in accordance with the current, publically posted Fee for Service (FFS) schedule located at NHMMIS.NH.gov.

9.7.2. For Managed Care Organization enrolled individuals the Contractor shall be reimbursed pursuant to the Contractor's agreement with the applicable Managed Care Organization for such services.

9.7.3. For individuals with other health insurance or other coverage for the services they receive, the Contractor will directly bill the other insurance or payors.

9.7.4. For individuals without health insurance or other coverage for the services received, and for operational costs contained in Exhibit B, Amendment #2 Method and

Seacoast Mental Health Center, Inc.

SS-2018-DBH-01-MENTA-08-A02

Exhibit B Amendment #2

Contractor Initials:

Date: 6/11/2021

**New Hampshire Department of Health and Human Services
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Conditions Precedent to Payment or which the Contractor cannot otherwise seek reimbursement from an insurance or third-party payer, the Contractor will directly bill the Department to access contract funds provided through this Agreement.

9.7.4.1. Invoices of this nature shall include general ledger detail indicating the Department is only being invoiced for net expenses, shall only be reimbursed up to the current Medicaid rate for the services provided and contain the following items for each client and line item of service:

9.7.4.1.1. First and last name of client.

9.7.4.1.2. Date of birth.

9.7.4.1.3. Medicaid ID Number.

9.7.4.1.4. Date of Service identifying date, units, and any possible third party reimbursement received.

9.7.5. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in the Department-approved budget.

9.7.5.1. The Contractor shall provide a Mobile Crisis Budget within twenty (20) business days from the contract effective date on a Department-provided template for Department approval.

9.7.5.2. Law enforcement is not an authorized expense.

9.8. Crisis Services Transformation Including Mobile Crisis: Funding is subject to the transformation of crisis services by achieving milestones identified in the transition plan in Exhibit A, Amendment #2 Scope of Services, and subject to the terms as outlined above.

9.9. Crisis Transformation Startup Funds: Payment for start-up period expenses incurred by the Contractor shall be made by the Department based on the start-up amount of **\$103,040**; the total of all such payments shall not exceed the specified start-up amount total and shall not exceed the total expenses actually incurred by the Contractor for the start-up period. All Department payments to the Contractor for the start-up period shall be made on a cost reimbursement basis.

STARTUP COSTS	TOTAL COST
Recruitment Startup	\$50,000
IT Equipment, Supplies & Development	\$42,000
Indirect Cost Limit of 12%	\$11,040

9.10. Assertive Community Treatment Team (ACT) Adults: The Contractor shall be paid based on an activity and general payment as outlined below. Funds support programming and staffing defined in Exhibit A, Amendment #2 Scope of Services, Adult Assertive Community Treatment (ACT) Teams.

ACT Costs	INVOICE TYPE	TOTAL COST
Invoice based payments on invoice	Programmatic costs as outlined on invoice by month	\$225,000

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<p>ACT Enhancements</p>	<p>Agencies may choose one of the following for a total of 5 (five) one time payments of \$5000.00. Each item may only be reported on one time for payment.</p> <ol style="list-style-type: none"> 1. Agency employs a minimum of .5 Psychiatrists on Team based on SFY 19 or 20 Fidelity Review. 2. Agency receives a 4 or higher score on their SFY 19 or 20 Fidelity Review for Consumer on Team, Nurse on Team, SAS on Team, SE on Team, or Responsibility for crisis services. <p>ACT Incentives can be drawn down upon completion of the CMHC FY22 Fidelity Review. \$6,250 can be drawn down for each incentive to include; intensity and frequency of individualized client care to total \$12,500.</p> <p>Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service for an individual must be between 2-3 times per client per week.</p>	<p>\$25,000 in SFY 2019, \$12,500 per SFY for 2022</p>
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9.11. Behavioral Health Services Information System (BHSIS): Funds to be used for items outlined in Exhibit A, Amendment #2 Scope of Services.

9.12. MATCH: Funds to be used to support services and trainings outlined in Exhibit A, Amendment #2 Scope of Services. The breakdown of this funding per SFY effective SFY 2020 is outlined below.

TRAC COSTS	CERTIFICATION OR RECERTIFICATION	TOTAL COST
\$2,500	\$250/Person X 10 People = \$2,500	\$5,000

9.13. RENEW Sustainability Continuation: The Department shall reimburse the Contractor for RENEW Activities Outlines in Exhibit A, RENEW Sustainability. Renew costs will be billed on green sheets and will have detailed information regarding the expense associated with each of the following items, not to exceed 6,000.00 annually. Funding can be used for training of new Facilitators; training for an Internal Coach; coaching IOD for Facilitators, Coach, and Implementation Teams; and Travel costs.

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Exhibit B Amendment #2

- 9.14. PATH Funding: Subject to change based on performance standards, HMIS compliance, SAMHSA requirements, and PATH grant requirements as outlined in Exhibit A, Amendment #2 Scope of Services, PATH Services.
- 9.15. Housing Support Services including Bridge: The contractor shall be paid based on an activity and general payment as outlined below. Funds to be used for the provision of services as outlined in Exhibit A, Amendment #2 Scope of Services, in SFY 2019.

Housing Services Costs	INVOICE TYPE	TOTAL COST
Hire of a designated housing support staff	One time payment	\$15,000
Direct contact with each individual receiving supported housing services in catchment area as defined in Exhibit A	One time payment	\$10,000

- 9.16. First Episode Psychosis Training and Services: The contractor shall be paid based on an activity and general payment as outlined below. Funds support training, programming and staffing defined in Exhibit A, Amendment #2 Scope of Services, Early Serious Mental Illness/First Episode Psychosis Coordinated Specialty Care. Invoices will only be processed upon receipt of outlined data reports and invoice shall reference contract budget line items. All trainings must receive advanced approval in writing by the Department.

FEP/ESMI Services Costs	TOTAL COST
Staff Training on EBP FEP/ESMI Coordinated Specialty Care	\$51,000
Invoiced based payments for unbillable services delivered by the FEP/ESMI team	\$60,000

- 9.17. General Training Funding: Funds are available in SFY 2019 and SFY 2022 to support any general training needs for staff. Focus should be on trainings needed to retain current staff or trainings needed to obtain staff for vacant positions.
- 9.18. System Upgrade Funding: One time funds available in SFY 2019 and SFY 2022 to support software, hardware, and data upgrades to support items outlined in Exhibit A, Amendment #2 Scope of Services, Data Reporting. Funds may also be used to support system upgrades to ensure accurate insurance billing occurs as outlined in Exhibit B, Method and Conditions Precedent to Payment, Section 9. Invoice for funds should outline activity it has supported.
- 9.19. REAP Funding: Funding to support services, training, and support as outlined in Exhibit A, Amendment #2 Scope of Services.
- 9.20. System of Care 2.0: Funds are available in SFY 2022 to support a School Liaison position and associated program expenses as outlined in the below budget table.

School Liaison and Supervisory Positions & Benefits	130,000.00
Program Staff Travel	12,075.00
Program Office Supplies, Copying and Postage	8,700.00

**New Hampshire Department of Health and Human Services
Mental Health Services**



Exhibit B Amendment #2

Implementation Science and MATCH-ADTC Training for CMHC staff	7,500.00
Professional development for CMHC staff in support of grant goals and deliverables	30,000.00
Expenses incurred in the delivery of services not supported by Medicaid, private insurance, or other source	60,000.00
Indirect Costs (not to exceed 6%)	14,753.00
Total	263,028.00

10. Notwithstanding paragraph 18 of the General Provisions of this Agreement P-37, an amendment limited to the adjustment of the amounts between budget line items and/or State Fiscal Years, related items, and amendments of related budget exhibits, and within the price limitation, can be made by written agreement of both parties and may be made without obtaining approval of Governor and Executive Council.

New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements



A. Definitions

The following terms may be reflected and have the described meaning in this document:

1. "Breach" means the loss of control, compromise, unauthorized disclosure, unauthorized acquisition, unauthorized access, or any similar term referring to situations where persons other than authorized users and for an other than authorized purpose have access or potential access to personally identifiable information, whether physical or electronic. With regard to Protected Health Information, "Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.
2. "Computer Security Incident" shall have the same meaning "Computer Security Incident" in section two (2) of NIST Publication 800-61, Computer Security Incident Handling Guide, National Institute of Standards and Technology, U.S. Department of Commerce.
3. "Confidential Information" or "Confidential Data" means all non-public information owned, managed, created, received for or on behalf of, the Department that is protected by information security, privacy or confidentiality rules, Agreement and state and federal laws or policy. This information may include but is not limited to, derivative data, Protected Health Information (PHI), Personally Identifiable Information (PII), Substance Use Disorder Information (SUD), Federal Tax Information, Social Security Administration, and CJIS (Criminal Justice Information Services) data, including the copy of information submitted known as the Phoenix Data. Confidential Information or Confidential Data shall not include medical records produced and maintained by the contractor in the course of their practice or information owned by the patient/client. Contractor shall be solely responsible for the administration and secure maintenance of such medical and other records produced and maintained by the contractor. "End User" means any person or entity (e.g., contractor, contractor's employee, business associate, subcontractor, other downstream user, etc.) that receives Confidential Data in accordance with the terms of this Contract.
4. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996 and the regulations promulgated thereunder.
5. "Incident" means an act that potentially violates an explicit or implied security policy, which includes attempts (either failed or successful) to gain unauthorized access to a system or its data, unwanted disruption or denial of service, the unauthorized use of a system for the processing or storage of data; and changes to system hardware, firmware, or software characteristics without the owner's knowledge, instruction, or consent. Incidents include the loss of data through theft or device misplacement, loss or misplacement of hardcopy documents, and misrouting of physical or electronic mail, all of which may have the potential to put the data at risk of unauthorized access, use, disclosure, modification or destruction.

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New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements



6. "Open Wireless Network" means any network or segment of a network that is not designated by the State of New Hampshire's Department of Information Technology or delegate as a protected network (designed, tested, and approved, by means of the State, to transmit) will be considered an open network and not adequately secure for the transmission of unencrypted PI, PFI, PHI or Confidential Data.
7. "Personal Information" (or "PI") means information which can be used to distinguish or trace an individual's identity, such as their name, social security number, personal information as defined in New Hampshire RSA 359-C:19, biometric records, etc., alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc.
8. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.
9. "Protected Health Information" (or "PHI") has the same meaning as provided in the definition of "Protected Health Information" in the HIPAA Privacy Rule at 45 C.F.R. § 160.103.
10. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 C.F.R. Part 164, Subpart C, and amendments thereto.
11. "Unsecured Protected Health Information" means Protected Health Information that is not secured by a technology standard that renders Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

I. RESPONSIBILITIES OF DHHS AND THE CONTRACTOR

A. Business Use and Disclosure of Confidential Information.

1. The Contractor must not use, disclose, maintain or transmit Confidential Information except as reasonably necessary as outlined under this Contract. Further, Contractor, including but not limited to all its directors, officers, employees and agents, must not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.
2. The Contractor must not disclose any Confidential Information in response to a request for disclosure on the basis that it is required by law, in response to a subpoena, etc., without first notifying DHHS so that DHHS has an opportunity to consent or object to the disclosure.

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New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements



3. Omitted.
4. The Contractor agrees that Confidential Data or derivative there from disclosed to an End User must only be used pursuant to the terms of this Contract.
5. The Contractor agrees Confidential Data obtained under this Contract may not be used for any other purposes that are not indicated in this Contract.
6. The Contractor agrees to grant access to the Confidential Data to the authorized representatives of DHHS for the purpose of inspecting to confirm compliance with the terms of this Contract.

II. METHODS OF SECURE TRANSMISSION OF DATA

1. Application Encryption. If End User is transmitting Confidential Data between applications, the Contractor attests the applications have been evaluated by an expert knowledgeable in cyber security and that said application's encryption capabilities ensure, secure transmission via the internet.
2. Computer Disks and Portable Storage Devices. End User may not use computer disks or portable storage devices, such as a thumb drive, as a method of transmitting Confidential Data.
3. Encrypted Email. End User may only employ email to transmit Confidential Data if email is encrypted and being sent to and being received by email addresses of persons authorized to receive such information.
4. Encrypted Web Site. If End User is employing the Web to transmit Confidential Data, the secure socket layers (SSL) must be used and the web site must be secure. SSL encrypts data transmitted via a Web site.
5. File Hosting Services, also known as File Sharing Sites. End User may not use file hosting services, such as Dropbox or Google Cloud Storage, to transmit Confidential Data.
6. Ground Mail Service. End User may only transmit Confidential Data via *certified* ground mail within the continental U.S. and when sent to a named individual.
7. Laptops and PDA. If End User is employing portable devices to transmit Confidential Data said devices must be encrypted and password-protected.
8. Open Wireless Networks. End User may not transmit Confidential Data via an open wireless network. End User must employ a virtual private network (VPN) when remotely transmitting via an open wireless network.
9. Remote User Communication. If End User is employing remote communication to access or transmit Confidential Data, a virtual private network (VPN) must be installed on the End User's mobile device(s) or laptop from which information will be transmitted or accessed.
10. SSH File Transfer Protocol (SFTP), also known as Secure File Transfer Protocol. If

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New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements



End User is employing an SFTP to transmit Confidential Data, End User will structure the Folder and access privileges to prevent inappropriate disclosure of information. SFTP folders and sub-folders used for transmitting Confidential Data will be coded for 24-hour auto-deletion cycle (i.e. Confidential Data will be deleted every 24 hours).

11. Wireless Devices. If End User is transmitting Confidential Data via wireless devices, all data must be encrypted to prevent inappropriate disclosure of information.

III. RETENTION AND DISPOSITION OF IDENTIFIABLE RECORDS

The Contractor will only retain the Confidential Data for the duration of this Contract. After such time, the Contractor will have 30 days to destroy the Confidential Data, unless, otherwise required by law or permitted under this Contract. If it is infeasible to return or destroy the Confidential Data, protections pursuant to this Information Security Requirements Exhibit survive this contract. To this end, the parties must:

A. Retention

1. The Contractor agrees it will not store, transfer or process Confidential Data collected in connection with the services rendered under this Contract outside of the United States. This physical location requirement shall also apply in the implementation of cloud computing, cloud service or cloud storage capabilities, and includes backup data and Disaster Recovery locations.
2. The Contractor agrees to ensure proper security monitoring capabilities are in place to detect potential security events that can impact Confidential Data State of NH systems and/or Department confidential information for contractor provided systems.
3. The Contractor agrees to provide security awareness and education for its End Users in support of protecting Confidential Data
4. The Contractor agrees to retain all electronic and hard copies of Confidential Data in a secure location.
5. The Contractor agrees Confidential Data stored in a Cloud must be in a FedRAMP/HITECH compliant solution and comply with all applicable statutes and regulations regarding the privacy and security. All servers and devices must have currently-supported and hardened operating systems, the latest anti-viral, anti-hacker, anti-spam, anti-spyware, and anti-malware utilities. The environment, as a whole, must have aggressive intrusion-detection and firewall protection.
6. The Contractor agrees to and ensures its complete cooperation with the State's Chief Information Officer in the detection of any security vulnerability of the hosting infrastructure.

New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements



B. Disposition

1. If the Contractor will maintain any Confidential Information on its systems (or its sub-contractor systems), the Contractor will maintain a documented process for securely disposing of such Confidential Data upon request or contract termination; and will obtain written certification for any Confidential Data destroyed by the Contractor or any subcontractors as a part of ongoing, emergency, and or disaster recovery operations. When no longer in use, electronic media containing Confidential Data shall be rendered unrecoverable via a secure wipe program in accordance with industry-accepted standards for secure deletion and media sanitization, or otherwise physically destroying the media (for example, degaussing) as described in NIST Special Publication 800-88, Rev 1, Guidelines for Media Sanitization, National Institute of Standards and Technology, U. S. Department of Commerce. The Contractor will document and certify in writing at time of the Confidential Data destruction, and will provide written certification to DHHS upon request. The written certification will include all details necessary to demonstrate Confidential Data has been properly destroyed and validated. Where applicable, regulatory and professional standards for retention requirements will be jointly evaluated by the State and Contractor prior to destruction.
2. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to destroy all hard copies of Confidential Data using a secure method such as shredding.
3. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to completely destroy all electronic Confidential Data by means of data erasure, also known as secure data wiping.

IV. PROCEDURES FOR SECURITY

- A. Contractor agrees to safeguard the Confidential Data received under this Contract, as follows:
1. The Contractor will maintain proper security controls to protect Confidential Data collected, processed, managed, and/or stored in the delivery of contracted services.
 2. The Contractor will maintain policies and procedures to protect Confidential Data throughout the information lifecycle, where applicable, (from creation, transformation, use, storage and secure destruction) regardless of the media used to store the Confidential Data (i.e., tape, disk, paper, etc.).
 3. The Contractor will maintain appropriate authentication and access controls to contractor systems that collect, transmit, or store Confidential Data where applicable.
 4. The Contractor will ensure proper security monitoring capabilities are in place to detect potential security events that can impact Confidential Data, State of NH systems and/or Department confidential information for contractor provided systems.

New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements



5. The Contractor will provide regular security awareness and education for its End Users in support of protecting Confidential Data.
6. If the Contractor will be sub-contracting any core functions of the engagement supporting the services for State of New Hampshire, the Contractor will maintain a program of an internal process or processes that defines specific security expectations, and monitoring compliance to security requirements that at a minimum match those for the Contractor, including breach notification requirements.
7. The Contractor will work with DHHS to sign and comply with all applicable State of New Hampshire and Department system access and authorization policies and procedures, systems access forms, and computer use agreements as part of obtaining and maintaining access to any DHHS system(s). Agreements will be completed and signed by the Contractor and any applicable sub-contractors prior to system access being authorized.
8. If DHHS determines the Contractor is a Business Associate pursuant to 45 CFR 160.103, the Contractor will execute a HIPAA Business Associate Agreement (BAA) with DHHS and is responsible for maintaining compliance with the agreement.
9. Omitted.
10. The Contractor will not store, knowingly or unknowingly, any Confidential Data or State of New Hampshire data offshore or outside the boundaries of the United States unless prior express written consent is obtained from the Information Security Office leadership member within DHHS.
11. Data Security Breach Liability. In the event of any security breach Contractor shall make efforts to investigate the causes of the breach, promptly take measures to prevent future breach and minimize any damage or loss resulting from the breach. The State shall recover from the Contractor all costs of response and recovery from the breach, including but not limited to: credit monitoring services, mailing costs and costs associated with website and telephone call center services necessary due to the breach.
12. Contractor must, comply with all applicable statutes and regulations regarding the privacy and security of Confidential Information, and must in all other respects maintain the privacy and security of PI and PHI at a level and scope that is not less than the level and scope of requirements applicable to federal agencies, including, but not limited to, provisions of the Privacy Act of 1974 (5 U.S.C. § 552a), DHHS Privacy Act Regulations (45 C.F.R. §5b), HIPAA Privacy and Security Rules (45 C.F.R. Parts 160 and 164) that govern protections for individually identifiable health information and as applicable under State law.
13. Contractor agrees to establish and maintain appropriate administrative, technical, and physical safeguards to protect the confidentiality of the Confidential Data and to prevent

New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements



unauthorized use or access to it. The safeguards must provide a level and scope of security that is not less than the level and scope of security requirements established by the State of New Hampshire, Department of Information Technology. Refer to Vendor Resources/Procurement at <https://www.nh.gov/doi/vendor/index.htm> for the Department of Information Technology policies, guidelines, standards, and procurement information relating to vendors.

14. Contractor agrees to maintain a documented breach notification and incident response process. The Contractor will notify the State's Privacy Officer and the State's Security Officer of any security breach immediately, at the email addresses provided in Section VI. This includes a confidential information breach, computer security incident, or suspected breach which affects or includes any Confidential Data or State of New Hampshire systems that connect to the State of New Hampshire network.
15. Contractor must restrict access to the Confidential Data obtained under this Contract to only those authorized End Users who need such Confidential Data to perform their official duties in connection with purposes identified in this Contract.
16. The Contractor must ensure that all End Users:
 - a. comply with such safeguards as referenced in Section IV A. above, implemented to protect Confidential Information that is furnished by DHHS under this Contract from loss, theft or inadvertent disclosure.
 - b. safeguard this information at all times.
 - c. ensure that laptops and other electronic devices/media containing PHI, PI, or PFI are encrypted and password-protected.
 - d. send emails containing Confidential Information only if encrypted and being sent to and being received by email addresses of persons authorized to receive such information.
 - e. limit disclosure of the Confidential Information to the extent permitted by law.
 - f. Confidential Information received under this Contract and individually identifiable Confidential Data, must be stored in an area that is physically and technologically secure from access by unauthorized persons during duty hours as well as non-duty hours (e.g., door locks, card keys, biometric identifiers, etc.).
 - g. only authorized End Users may transmit the Confidential Data, and in all cases, such Confidential Data must be encrypted at all times when in transit, at rest, or when stored on portable media as required in section IV above.
 - h. in all other instances Confidential Data must be maintained, used and disclosed using appropriate safeguards, as determined by a risk-based assessment of the circumstances involved.
 - i. understand that their user credentials (user name and password) must not be shared with anyone. End Users will keep their credential information secure.

DS
DC

New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements



This applies to credentials used to access the site directly or indirectly through a third party application.

Contractor is responsible for oversight and compliance of their End Users. DHHS reserves the right to conduct onsite inspections to monitor compliance with this Contract, including the privacy and security requirements provided in herein, HIPAA, and other applicable laws and Federal regulations until such time the Confidential Data is disposed of in accordance with this Contract.

V. LOSS REPORTING

- A. The Contractor must notify NH DHHS Information Security via the email address provided in this Exhibit, of any known or suspected Incidents or Breaches immediately after the Contractor has determined that the aforementioned has occurred and that Confidential Data may have been exposed or compromised.
 - 1. Parties acknowledge and agree that unless notice to the contrary is provided by DHHS in its sole discretion to Contractor, this Section V.A.1 constitutes notice by Contractor to DHHS of the ongoing existence and occurrence or attempts of Unsuccessful Security Incidents for which no additional notice to DHHS shall be required. "Unsuccessful Security Incidents" means, without limitation, pings and other broadcast attacks on Contractor's firewalls, port scans, unsuccessful log-on attempts, denial of service attacks, and any combination of the above, so long as no such incident results in unauthorized access, use or disclosure of Confidential Data.
- B. Per the terms of this Exhibit the Contractor's and End User's security incident and breach response procedures must address how the Contractor will:
 - 1. Identify incidents;
 - 2. Determine if Confidential Data is involved in incidents;
 - 3. Report suspected or confirmed incidents to DHHS as required in this Exhibit. DHHS will provide the Contractor with a NH DHHS Business Associate Incident Risk Assessment Report for completion.
 - 4. Within 24 hours of initial notification to DHHS, email a completed NH DHHS Business Associate Incident Risk Assessment Preliminary Report to the DHHS' Information Security Office at the email address provided herein;
 - 5. Identify and convene a core response group to determine the risk level of incidents and determine risk-based responses to incidents and mitigation measures, prepare to include DHHS in the incident response calls throughout the incident response investigation;

New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements



6. Identify incident/breach notification method and timing;
 7. Within one business week of the conclusion of the Incident/Breach response investigation a final written Incident Response Report and Mitigation Plan is submitted to DHHS Information Security Office at the email address provided herein;
 8. Address and report incidents and/or Breaches that implicate personal information (PI) to DHHS in accordance with NH RSA 359-C:20 and this Agreement;
 9. Address and report incidents and/or Breaches per the HIPAA Breach Notification Rule, and the Federal Trade Commission's Health Breach Notification Rule 16 CFR Part 318 and this Agreement.
 10. Comply with all applicable state and federal suspected or known Confidential Data loss obligations and procedures.
- C. All legal notifications required as a result of a breach of Confidential Data, or potential breach, collected pursuant to this Contract shall be coordinated with the State if caused by the Contractor. The Contractor shall ensure that any subcontractors used by the Contractor shall similarly notify the State of a Breach, or potential Breach immediately upon discovery, shall make a full disclosure, including providing the State with all available information, and shall cooperate fully with the State, as defined above.

VI. PERSONS TO CONTACT

A. DHHS Privacy Officer:

DHHSPrivacyOfficer@dhhs.nh.gov

B. DHHS Security Officer:

DHHSInformationSecurityOffice@dhhs.nh.gov



Jeffrey A. Meyers
Commissioner

Katja S. Fox
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9544 1-800-852-3345 Ext. 9544
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

May 13, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into sole source amendments with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, by increasing the price limitation by \$14,764,904 from \$12,939,912 to an amount not to exceed \$27,704,816 in the aggregate, effective July 1, 2019 or upon the date of approval from the Governor and Executive Council, whichever is later, through June 30, 2021. 6% Federal Funds and 94% General Funds.

Vendor	Vendor Code	New Hampshire Locations	Current Budget	Increase/ (Decrease)	Revised Budget
Northern Human Services	177222-B001	Conway	\$783,118	\$1,423,228	\$2,206,346
West Central Services DBA West Central Behavioral Health	177654-B001	Lebanon	\$661,922	\$739,296	\$1,401,218
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$673,770	\$773,880	\$1,447,650
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$853,346	\$957,424	\$1,810,770
Monadnock Family Services	177510-B005	Keene	\$806,720	\$895,320	\$1,702,040
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112-B001	Nashua	\$2,567,238	\$2,695,374	\$5,262,612

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The Mental Health Center of Greater Manchester, Inc.	177184-B001	Manchester	\$3,394,980	\$3,502,298	\$6,897,278
Seacoast Mental Health Center, Inc.	174089-R001	Portsmouth	\$1,771,070	\$1,897,648	\$3,668,718
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	177278-B002	Dover	\$644,626	\$744,736	\$1,389,362
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116-R001	Derry	\$783,122	\$1,135,700	\$1,918,822
TOTAL			\$12,939,912	\$14,764,904	\$27,704,816

Funds are available in the following accounts for State Fiscal Year 2019, and are anticipated to be available in State Fiscal Years 2020 and 2021, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

Please see attached financial detail.

EXPLANATION

These ten (10) contracts are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Department contracts for services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403. This request, if approved, will allow the Department to provide community mental health services to approximately 45,000 adults, children and families, statewide in New Hampshire.

The ten (10) contracts include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

The Contractors will provide community-based mental health services as identified above to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilization, and improve community tenure. Services include Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Illness Management and Recovery, Evidence Based Supported Employment, Assertive Community Treatment (ACT), Projects for Assistance in Transition from Homelessness,

His Excellency, Governor Christopher T. Sununu
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wraparound services for children, and Community Residential Services. These agreements also include delivery of acute care services to individuals experiencing psychiatric emergencies in a hospital emergency department and awaiting admission to a designated receiving facility. These services are within the scope authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the State's acute care hospitals.

Community Mental Health Services will be provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid clients for related services, including Emergency Services for adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the contracted Managed Care Organizations for clients enrolled in managed care, through Medicaid fee-for-service for clients enrolled as a fee-for-service client, and from third party insurance payers. The contracts do not include funding for Medicaid reimbursement, which is paid outside of these contracts.

In accordance with NH RSA 135-C:7, performance standards are included in the contracts. Those performance standards include individual outcome measures and fiscal integrity measures. The effectiveness of services is measured using the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment, or other approved Evidence Based assessment. These individual level outcome tools measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. Effectiveness and quality of services is also measured through annual Fidelity Reviews for Assertive Community Treatment and Supported Employment. Program-wide annual Quality Service Reviews also take place for adult services. Fidelity and Quality Service Reviews reports are published and each contractor develops quality improvement plans for ongoing program improvement. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured with a focus on timely access to appointments, services, and supports.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

Should the Governor and Executive Council determine not to approve this request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Individuals may experience a relapse of symptoms, seek costly services at hospital emergency departments due to the risk of harm to themselves or others, and may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

Area served: Statewide.

Source of funds: 6% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Title III-D: Preventative Health Money from the Administration for Community Living, Substance Abuse Prevention and Treatment Block Grant and the Behavioral Health Services Information System and 94% General Funds.

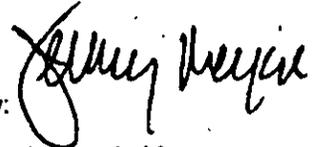
In the event that the Federal or Other Funds become no longer available, additional General

His Excellency, Governor Christopher T. Sununu
and His Honorable Council
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Funds shall not be requested to support these programs.

Respectfully submitted

Approved by:



Jeffrey A. Meyers

Commissioner

Fiscal Details

05-05-02-022010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-8004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	02204117	\$379,249	\$90,000	\$469,249
2020	102-500731	Contracts for program services	02204117	\$0	\$845,304	\$845,304
2021	102-500731	Contracts for program services	02204117	\$0	\$845,304	\$845,304
			Subtotal	\$758,499	\$1,380,608	\$2,139,106

West Central Services, Inc (Vendor Code 177854-8001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	02204117	\$322,191	\$90,000	\$412,191
2020	102-500731	Contracts for program services	02204117	\$0	\$312,878	\$312,878
2021	102-500731	Contracts for program services	02204117	\$0	\$312,878	\$312,878
			Subtotal	\$644,382	\$715,756	\$1,360,138

The Lakes Region Mental Health Center (Vendor Code 154480-8001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	02204117	\$328,115	\$90,000	\$418,115
2020	102-500731	Contracts for program services	02204117	\$0	\$324,170	\$324,170
2021	102-500731	Contracts for program services	02204117	\$0	\$324,170	\$324,170
			Subtotal	\$656,230	\$738,340	\$1,394,570

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	02204117	\$381,653	\$90,000	\$471,653
2020	102-500731	Contracts for program services	02204117	\$0	\$237,708	\$237,708
2021	102-500731	Contracts for program services	02204117	\$0	\$237,708	\$237,708
			Subtotal	\$763,306	\$565,416	\$1,328,722

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	02204117	\$357,590	\$90,000	\$447,590
2020	102-500731	Contracts for program services	02204117	\$0	\$357,590	\$357,590
2021	102-500731	Contracts for program services	02204117	\$0	\$357,590	\$357,590
			Subtotal	\$715,180	\$805,180	\$1,520,360

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	02204117	\$1,183,799	\$90,000	\$1,273,799
2020	102-500731	Contracts for program services	02204117	\$0	\$1,039,854	\$1,039,854
2021	102-500731	Contracts for program services	02204117	\$0	\$1,039,854	\$1,039,854
			Subtotal	\$2,367,598	\$2,169,708	\$4,537,306

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$1,848,829	\$0	\$1,848,829
2019	102-500731	Contracts for program services	02204117	\$1,848,829	\$90,000	\$1,938,829
2020	102-500731	Contracts for program services	02204117	\$0	\$1,842,884	\$1,842,884
2021	102-500731	Contracts for program services	02204117	\$0	\$1,842,884	\$1,842,884
			Subtotal	\$3,293,858	\$3,375,768	\$6,669,426

Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,785	\$0	\$746,785
2019	102-500731	Contracts for program services	92204117	\$746,785	\$90,000	\$836,785
2020	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
2021	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
Subtotal				\$1,493,530	\$1,575,640	\$3,069,170

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$313,543	\$90,000	\$403,543
2020	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
2021	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
Subtotal				\$627,086	\$709,196	\$1,336,242

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$350,791	\$90,000	\$440,791
2020	102-500731	Contracts for program services	92204117	\$0	\$346,846	\$346,846
2021	102-500731	Contracts for program services	92204117	\$0	\$346,846	\$346,846
Subtotal				\$701,582	\$783,692	\$1,485,274
Total CMH Program Support				\$12,021,050	\$12,819,304	\$24,840,354

05-85-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$0	\$61,162	\$61,162
2021	102-500731	Contracts for program services	92224120	\$0	\$61,162	\$61,162
Subtotal				\$105,500	\$122,324	\$227,824
Total Mental Health Block Grant				\$105,500	\$122,324	\$227,824

05-85-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000

Fiscal Details

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Rivierland Community Mental Health, Inc. (Vendor Code 177182-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Behavioral Health & Developmental Services of Stafford County, Inc. (Vendor Code 177278-R002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000

Fiscal Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1058788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
			Subtotal	\$10,000	\$10,000	\$20,000
Total CMH Program Support				\$100,000	\$100,000	\$200,000

05-85-82-021010-2063 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

West Central Services, Inc (Vendor Code 177654-B001) PO #1058774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
			Subtotal	\$4,000	\$10,000	\$14,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1058775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1058778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
			Subtotal	\$4,000	\$302,000	\$306,000

Monadnock Family Services (Vendor Code 177510-B005) PO #1058779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
			Subtotal	\$4,000	\$10,000	\$14,000

Fiscal Details

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
			Subtotal	\$0	\$302,000	\$302,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$0	\$131,000	\$131,000
2021	102-500731	Contracts for program services	92102053	\$0	\$131,000	\$131,000
			Subtotal	\$9,000	\$262,000	\$271,000
Total System of Care				\$41,000	\$296,000	\$1,017,000

05-85-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
			Subtotal	\$10,620	\$10,620	\$21,240

Fiscal Details

West Central Services, Inc. (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Monadnock Family Services (Vendor Code 177310-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
			Subtotal	\$7,080	\$7,080	\$14,160

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

Fiscal Details

Behavioral Health & Developmental Services of Stratford County, Inc. (Vendor Code 17778-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080
Total Child - Family Services				\$48,020	\$48,020	\$22,040

05-85-42-423610-7928 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2019	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
			Subtotal	\$72,500	\$76,468	\$148,988

Monadnock Family Services (Vendor Code 177510-B005) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
2021	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
			Subtotal	\$74,000	\$66,600	\$140,600

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$0	\$43,901	\$43,901
2021	102-500731	Contracts for program services	42307150	\$0	\$43,901	\$43,901
			Subtotal	\$80,600	\$87,802	\$168,402

The Mental Health Center of Oneida (Vendor Code 17715-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
2021	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
			Subtotal	\$80,242	\$87,450	\$167,692



Jeffrey A. Meyers
Commissioner

Karla S. Fox
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301
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June 9, 2017

G&C Approved

Date

6/21/17

Mem #

Kate Stem #A

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Bureau of Mental Health Services, to enter into sole source Contracts with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, in an amount not to exceed \$12,829,412 in the aggregate, effective July 1, 2017, or date of Governor and Council approval through June 30, 2019. Funds are 15.51% Federal Funds, .14% Other Funds, and 84.35% General Funds.

Summary of contracted amounts by vendor:

Vendor	New Hampshire Locations	State Fiscal Year 2018	State Fiscal Year 2019	Total Amount
Northern Human Services	Conway	\$ 393,559	\$ 389,559	\$ 783,118
West Central Services DBA West Central Behavioral Health	Lebanon	\$ 328,961	\$ 332,961	\$ 661,922
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	Laconia	\$ 334,935	\$ 338,555	\$ 673,490
Riverbend Community Mental Health, Inc.	Concord	\$ 424,673	\$ 428,673	\$ 853,346
Monadnock Family Services	Keene	\$ 401,360	\$ 405,360	\$ 806,720
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	Nashua	\$1,230,869	\$1,230,869	\$ 2,461,738
The Mental Health Center of Greater Manchester, Inc.	Manchester	\$1,699,490	\$1,695,490	\$ 3,394,980
Seacoast Mental Health Center, Inc.	Portsmouth	\$ 887,535	\$ 883,535	\$ 1,771,070
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	Dover	\$ 320,313	\$ 324,313	\$ 644,626
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	Derry	\$ 391,061	\$ 387,061	\$ 778,122
TOTAL		\$6,412,706	\$6,416,706	\$12,829,412

Please see attached financial detail.

Funds are anticipated to be available in State Fiscal Years 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget

His Excellency, Governor Christopher T. Sununu
and His Honorable Council
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EXPLANATION

These ten (10) agreements are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Bureau of Mental Health Services contracts for services through the community mental health centers which are designated by the Bureau to serve the towns and cities within a designated geographic region as outlined in NH RSA 135-C and NH Administrative Rule He-M 403.

These ten (10) agreements include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

Approval of these ten (10) contracts will allow the Department to continue to provide community mental health services for approximately 45,000 adults, children and families in New Hampshire. The Contractors will provide community mental health services as identified above and additional services such as Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Evidence Based Practices including Illness Management and Recovery, Evidence Based Supported Employment, Trauma Focused Cognitive Behavioral Therapy, and Community Residential Services.

Community mental health services are designed to build resiliency, promote recovery within a person-centered approach, promote successful access to competitive employment, reduce inpatient hospital utilization, improve community tenure, and assist individuals and families in managing the symptoms of mental illness. These agreements include new provisions to ensure individuals experiencing a psychiatric emergency in a hospital emergency department setting receive mental health services to address their acute needs while waiting for admission to a designated receiving facility. The services are within the scope of those authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the state's acute care hospitals.

Community Mental Health Services will be provided to Medicaid clients and non-Medicaid clients for related services, including Emergency Services to adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the Managed Care contractors when a client is enrolled in managed care, through Medicaid fee-for-service when a client is enrolled as a fee-for-service client, and from third party insurance payers. The Contracts do not include funding for the Medicaid dollars as they are not paid for through these contracts. The Contracts include funding for the other non-Medicaid billable community mental health services, such as Adult and Children Assertive Community Treatment teams, Projects for Assistance in Transition from Homelessness, rental housing subsidies, and emergency services.

His Excellency, Governor Christopher T. Sununu
and His Honorable Council
Page 3 of 3

Should Governor and Executive Council determine not to approve this Request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Many of these individuals may experience a relapse of symptoms. They may seek costly services at hospital emergency departments due to the risk of harm to themselves or others and may be at significant risk without treatment or interventions. These individuals may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

In conformance with RSA 135-C:7, performance standards have been included in this contract. Those standards include individual outcome measures and fiscal integrity measures. The effectiveness of services will be measured through the use of the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment. The individual level outcomes tools are designed to measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

All residential and partial hospital programs are licensed/certified when required by State laws and regulations in order to provide for the life safety of the persons served in these programs. Copies of all applicable licenses/certifications are on file with the Department of Health and Human Services.

Area served: Statewide.

Source of funds: 15.51% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Balancing Incentive Program, Title IIIID: Preventative Health Money from the Administration for Community Living, and Substance Abuse Prevention and Treatment Block Grant, .14% Other Funds from Behavioral Health Services Information System, and 84.35% General Funds.

In the event that the Federal or Other Funds become no longer available, General Funds shall not be requested to support these programs.

Respectfully submitted


Katja S. Fox
Director

Approved by: 
Jeffrey A. Meyers
Commissioner

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-922010-4117, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:
BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT
88.2% General Funds; 11.65% Federal Funds; .15% Other

CFDA # 93.778
FAIN 1705NH5MAP
Vendor # 177222

Northern Human Services

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	379,249
2019	102/500731	Contracts for Program Services	TBD	379,249
Sub Total				758,498

West Central Svcs, Inc., DBA West Behavioral Health

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	322,191
2019	102/500731	Contracts for Program Services	TBD	322,191
Sub Total				644,382

The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	328,115
2019	102/500731	Contracts for Program Services	TBD	328,115
Sub Total				656,230

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	381,653
2019	102/500731	Contracts for Program Services	TBD	381,653
Sub Total				763,306

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	357,590
2019	102/500731	Contracts for Program Services	TBD	357,590
Sub Total				715,180

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,183,799
2019	102/500731	Contracts for Program Services	TBD	1,183,799
Sub Total				2,367,598

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,646,829
2019	102/500731	Contracts for Program Services	TBD	1,646,829
Sub Total				3,293,658

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	746,765
2019	102/500731	Contracts for Program Services	TBD	746,765
Sub Total				1,493,530

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	313,543
2019	102/500731	Contracts for Program Services	TBD	313,543
		Sub Total		627,086

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	350,791
2019	102/500731	Contracts for Program Services	TBD	350,791
		Sub Total		701,582
		SUB TOTAL		12,021,030

05-95-92-922010-4121-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION

100% Federal Funds

CFDA #

N/A

FAIN

N/A

Northern Human Services

Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

West Central Svcs, Inc., DBA West Behavioral Health Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

The Lakes Region Mental Health Center., Inc. DBA Genesis Behavioral Health Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

Riverbend Community Mental Health, Inc. Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

Monadnock Family Services Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
		Sub Total		10,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

The Mental Health Center of Greater Manchester, Inc. **Vendor # 177184**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

Seacoast Mental Health Center, Inc. **Vendor # 174089**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community **Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life **Vendor # 174116**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000
SUB TOTAL				100,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-921010-2053-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT
OF, HHS: BEHAVIORAL HEALTH DIV ,BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE
100% General Funds

CFDA # N/A
FAIN N/A
Vendor # 177222

Northern Human Services

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

West Central Svcs, Inc., DBA West Behavioral Health

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

The Lakes Region Mental Health Center., Inc. DBA Genesis Behavioral Health

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
		Sub Total		4,000
		SUB TOTAL		36,000

05-95-42-421010-2958, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:
HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES
100% General Funds

CFDA # N/A
FAIN N/A

Northern Human Services Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	5,310
2019	550/500398	Contracts for Program Services	42105824	5,310
		Sub Total		10,620

West Central Svcs, Inc., DBA West Behavioral Health Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Riverbend Community Mental Health, Inc. Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Monadnock Family Services Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Mental Health Center of Greater Manchester, Inc. Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	3,540
2019	550/500398	Contracts for Program Services	42105824	3,540
		Sub Total		7,080

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540
SUB TOTAL				46,020

05-95-42-423010-7926, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:
HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT
100% Federal Funds

CFDA #
FAIN93,150
SM016030-14

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	36,250
2019	102/500731	Contracts for Program Services	42307150	36,250
Sub Total				72,500

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	37,000
2019	102/500731	Contracts for Program Services	42307150	37,000
Sub Total				74,000

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,300
2019	102/500731	Contracts for Program Services	42307150	40,300
Sub Total				80,600

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,121
2019	102/500731	Contracts for Program Services	42307150	40,121
Sub Total				80,242

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	25,000
2019	102/500731	Contracts for Program Services	42307150	25,000
		Sub Total		50,000

The Mental Health Center for Southern New Hampshire DBA CLM.Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	29,500
2019	102/500731	Contracts for Program Services	42307150	29,500
		Sub Total		59,000
		SUB TOTAL		416,342

05-95-92-920510-3380, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:
 BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES
 2% General Funds. 98% Federal Funds CFDA # 93.959
FAIN 171010035

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92056502	70,000
2019	102/500731	Contracts for Program Services	92056502	70,000
		SUB TOTAL		140,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:
 ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS
 100% Federal Funds CFDA # 93.043
FAIN 17AANHT3PH

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	48108462	35,000
2019	102/500731	Contracts for Program Services	48108462	35,000
		SUB TOTAL		70,000
		TOTAL		12,829,412

**State of New Hampshire
Department of Health and Human Services
Amendment #4**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and The Mental Health Center for Southern New Hampshire DBA Center for Life Management ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017, (Late Item A), as amended on September 20, 2018 (Item #21), and on June 19, 2019, (Item #29), and June 30, 2021 (Item #21), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Modify Exhibit A, Amendment #3, Scope of Services, by deleting all text in Section 13, Supported Housing, and replacing it to read:
 11. Reserved.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

1/21/2022

Date

DocuSigned by:
Katja S. Fox
50005804C82442
Name: Katja S. Fox
Title: Director

The Mental Health Center for Southern New Hampshire
DBA Center for Life Management

1/20/2022

Date

Vic Topo
D4AA756C2EAC48A
Name: Vic Topo
Title: ceo

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

1/21/2022

Date

DocuSigned by:
Robyn Guarino
748731810841488
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on April 17, 1967. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 61791

Certificate Number: 0005362146



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 4th day of May A.D. 2021.

A handwritten signature in black ink, appearing to read "Wm Gardner".

William M. Gardner
Secretary of State

State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that CENTER FOR LIFE MANAGEMENT is a New Hampshire Trade Name registered to transact business in New Hampshire on January 30, 2020. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 835849

Certificate Number: 0005362175



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 4th day of May A.D. 2021.

A handwritten signature in cursive script, appearing to read "Wm Gardner".

William M. Gardner
Secretary of State

CERTIFICATE OF AUTHORITY

I, Susan Davis, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of CLM Center for Life Management
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on January 19th, 2022, at which a quorum of the Directors/shareholders were present and voting. (Date)

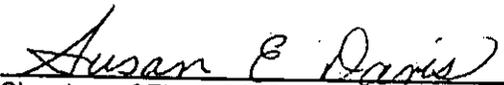
VOTED: That Vic Topo, President/CEO (may list more than one person)
(Name and Title of Contract Signatory)

is duly authorized on behalf of CLM Center for Life Management to enter into contracts or agreements with the State
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30) days** from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 1/19/2022


Signature of Elected Officer
Name: Susan Davis
Title: Secretary, Board of Directors
CLM Center for Life Management

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/28/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Services LLC 3 Executive Park Drive, Suite 300 Bedford, NH 03110 855 874-0123	CONTACT NAME: PHONE (A/C, No, Ext): 855 874-0123	FAX (A/C, No):
	E-MAIL ADDRESS:	
INSURED The Mental Health Center for Southern NH DBA CLM Center for Life Management 10 Tsienneto Rd Derry, NH 03038	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Philadelphia Indemnity Insurance Co.	NAIC # 18058
	INSURER B : Granite State Healthcare & Human Svc WC	NONAIC
	INSURER C :	
	INSURER D :	
	INSURER E :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		PKPK2330908	10/01/2021	10/01/2022	EACH OCCURRENCE	\$1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$250,000
						MED EXP (Any one person)	\$10,000
						PERSONAL & ADV INJURY	\$1,000,000
						GENERAL AGGREGATE	\$3,000,000
						PRODUCTS - COMP/OP AGG	\$3,000,000
							\$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY		PHPK2330905	10/01/2021	10/01/2022	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED. <input checked="" type="checkbox"/> RETENTION \$10000		PHUB786952	10/01/2021	10/01/2022	EACH OCCURRENCE	\$5,000,000
						AGGREGATE	\$5,000,000
							\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N N/A	HCHS20210000377	02/01/2021	02/01/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
						E.L. EACH ACCIDENT	\$1,000,000
						E.L. DISEASE - EA EMPLOYEE	\$1,000,000
						E.L. DISEASE - POLICY LIMIT	\$1,000,000
A	Professional Liab		PKPK2330908	10/01/2021	10/01/2022	1,000,000	3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER State of NH Department of Health & Human Services 129 Pleasant St. Concord, NH 03301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



**Granite State Healthcare
and Human Service Trust**

PO Box 4197
Concord, NH 03302-4197

Issue Date: Jan 20, 2022

This certificate is issued as a matter of information only
and confers no rights upon the certificate holder.

This certificate does not amend, extend or alter
the coverage afforded by the policies below.

Certificate Holder

Diana Lachapelle
The Mental Health Center for Southern N
10 Tsienneto Road
Derry, NH 03078

Certificate of Insurance

Companies Affording Coverage

Company Letter A Granite State HC&HS Trust

Company Letter B Midwest Employers Casualty Corp.

This policy is effective at 12:00 am on 01/01/2022, and will expire at 12:01 am on 01/01/2023.

This policy will automatically be renewed unless notified by either party by October 1st of any fund year.

Coverages

This is to certify that the Workers' Compensation and Employer's Liability Insurance has been issued to the insured named above for the policy period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

Type of Insurance/Carrier	Policy Number	Effective Date	Expiration Date	LIMITS
A: Workers' Compensation & Employer's Liability				
Granite State HC&HS Trust	HCHS20220000530	01/01/2022	01/01/2023	E.L. Each Accident \$1,000,000 E.L. Disease-Pol Limit \$1,000,000 E.L. Disease-Each Emp \$1,000,000
B: Excess Insurance				
Midwest Employers Casualty Corp.	EWC009477	01/01/2022	01/01/2023	Workers' Compensation Statutory Employer's Liability \$1,000,000

Description of Operations

Officers Excluded

Member

Diana Lachapelle
The Mental Health Center for Southern NH
10 Tsienneto Road
Derry, NH 03078

Cancellation

Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the certificate holder named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.



Authorized Representative

Jan 20, 2022

Date



MISSION STATEMENT

To promote the health and well-being of individuals, families and organizations. We accomplish this through professional, caring and comprehensive behavioral health care services and by partnering with other organizations that share our philosophy.

THE MENTAL HEALTH CENTER FOR
SOUTHERN NEW HAMPSHIRE
D/B/A CLM CENTER FOR LIFE
MANAGEMENT AND AFFILIATES

CONSOLIDATED FINANCIAL STATEMENTS
AND SUPPLEMENTARY INFORMATION
Years ended June 30, 2021 and 2020

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES
Years ended June 30, 2021 and 2020

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Independent Auditor's Report

To the Board of Directors of
The Mental Health Center for Southern New Hampshire
d/b/a CLM Center for Life Management and Affiliates

Report on the Financial Statements

We have audited the accompanying consolidated financial statements of The Mental Health Center for Southern New Hampshire d/b/a CLM Center for Life Management and Affiliates (a nonprofit organization), which are comprised of the consolidated statements of financial position as of June 30, 2021 and 2020, and the related consolidated statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Mental Health Center for Southern New Hampshire d/b/a CLM Center for Life Management and Affiliates as of June 30, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information on pages 19-25 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 11, 2021, on our consideration of The Mental Health Center for Southern New Hampshire d/b/a CLM Center for Life Management and Affiliates internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of The Mental Health Center for Southern New Hampshire d/b/a CLM Center for Life Management and Affiliates internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering The Mental Health Center for Southern New Hampshire d/b/a CLM Center for Life Management and Affiliates internal control over financial reporting and compliance.

Change in Accounting Principle

As described in Note 1 of the financial statements, in 2021, the organization adopted ASU 2014-09, *Revenue from Contracts with Customers (Topic 606)*. Our opinion is not modified with respect to this matter.

Wade White & Assoc., LLC

Essex Junction, Vermont
Registration number VT092.0000684
November 11, 2021

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES

Consolidated Statements of Financial Position
June 30, 2021 and 2020

ASSETS

	<u>2021</u>	<u>2020</u>
Current assets:		
Cash and cash equivalents	\$ 6,583,475	\$ 3,980,700
Accounts receivable, net	477,737	848,651
Other receivables	226,806	193,213
Prepaid expenses	121,323	121,456
Security deposit	11,087	11,087
Total current assets	<u>7,420,428</u>	<u>5,155,107</u>
Property and equipment, net	<u>3,682,944</u>	<u>3,621,331</u>
Total assets	<u>\$ 11,103,372</u>	<u>\$ 8,776,438</u>

LIABILITIES AND NET ASSETS

Current liabilities:		
Current portion of long term debt	\$ 103,538	\$ 98,538
Accounts payable	100,008	47,019
Accrued payroll and payroll liabilities	201,904	641,109
Accrued vacation	472,798	383,284
Accrued expenses	190,415	41,576
Deferred revenue	274,587	8,000
Total current liabilities	<u>1,343,250</u>	<u>1,219,526</u>
Long term liabilities		
Interest rate swap agreement	100,265	163,783
PMPM reserve	483,543	210,687
Paycheck protection program note payable	2,212,100	2,212,100
Long term debt, less current portion	2,013,109	2,116,679
Total long term liabilities	<u>4,809,017</u>	<u>4,703,249</u>
Total liabilities	6,152,267	5,922,775
Net assets		
Without donor restrictions	4,825,908	2,802,763
With donor restrictions	125,197	50,900
Total net assets	<u>4,951,105</u>	<u>2,853,663</u>
Total liabilities and net assets	<u>\$ 11,103,372</u>	<u>\$ 8,776,438</u>

See notes to financial statements

**THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES**

Consolidated Statements of Activities

Year ended June 30, 2021

	Without Donor <u>Restrictions</u>	With Donor <u>Restrictions</u>	<u>Total</u>
<u>Public support and revenues:</u>			
Public support:			
Federal	\$ 868,764	\$ -	\$ 868,764
State of New Hampshire - BBH	828,490	-	828,490
State and local funding	36,600	-	36,600
Other public support	<u>68,967</u>	<u>118,175</u>	<u>187,142</u>
Total public support	1,802,821	118,175	1,920,996
Revenues:			
Program service fees, net	17,727,719	-	17,727,719
Other service income	245,722	-	245,722
Rental income	4,963	-	4,963
Other	<u>419,873</u>	<u>-</u>	<u>419,873</u>
Total revenues	<u>18,398,277</u>	<u>-</u>	<u>18,398,277</u>
Total public support and revenues	20,201,098	118,175	20,319,273
Net assets released from restrictions:			
Satisfaction of program restrictions	<u>43,878</u>	<u>(43,878)</u>	<u>-</u>
Total	20,244,976	74,297	20,319,273
<u>Operating expenses:</u>			
BBH funded programs:			
Children	5,427,719	-	5,427,719
Elders	552,287	-	552,287
Vocational	332,014	-	332,014
Multi-Service	4,197,913	-	4,197,913
Acute Care	1,289,002	-	1,289,002
Independent Living	2,973,494	-	2,973,494
Assertive Community Treatment	909,960	-	909,960
Non-Specialized Outpatient	490,110	-	490,110
Non-BBH funded program services	<u>936,896</u>	<u>-</u>	<u>936,896</u>
Total program expenses	17,109,395	-	17,109,395
Administrative expenses	<u>1,175,953</u>	<u>-</u>	<u>1,175,953</u>
Total expenses	<u>18,285,348</u>	<u>-</u>	<u>18,285,348</u>
Change in net assets from operations	1,959,628	74,297	2,033,925
<u>Non-operating expenses:</u>			
Fair value gain (loss) on interest rate swap	<u>63,517</u>	<u>-</u>	<u>63,517</u>
Change in net assets	2,023,145	74,297	2,097,442
Net assets, beginning of year	<u>2,802,763</u>	<u>50,900</u>	<u>2,853,663</u>
Net assets, end of year	<u>\$ 4,825,908</u>	<u>\$ 125,197</u>	<u>\$ 4,951,105</u>

See notes to financial statements

**THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES**

Consolidated Statements of Activities

Year ended June 30, 2020

	Without Donor <u>Restrictions</u>	With Donor <u>Restrictions</u>	<u>Total</u>
<u>Public support and revenues:</u>			
Public support:			
Federal	\$ 1,143,039	\$ -	\$ 1,143,039
State of New Hampshire - BBH	380,896	-	380,896
State and local funding	44,102	-	44,102
Other public support	116,913	50,900	167,813
Total public support	1,684,950	50,900	1,735,850
Revenues:			
Program service fees, net	13,759,719	-	13,759,719
Other service income	584,033	-	584,033
Rental income	5,288	-	5,288
Other	228,025	-	228,025
Total revenues	14,577,065	-	14,577,065
Total public support and revenues	16,262,015	50,900	16,312,915
Net assets released from restrictions:			
Satisfaction of program restrictions	-	-	-
Total	16,262,015	50,900	16,312,915
<u>Operating expenses:</u>			
BBH funded programs:			
Children	5,269,747	-	5,269,747
Elders	580,123	-	580,123
Vocational	321,661	-	321,661
Multi-Service	3,148,577	-	3,148,577
Acute Care	1,183,032	-	1,183,032
Independent Living	2,688,824	-	2,688,824
Assertive Community Treatment	799,937	-	799,937
Non-Specialized Outpatient	986,629	-	986,629
Non-BBH funded program services	584,153	-	584,153
Total program expenses	15,562,683	-	15,562,683
Administrative expenses	1,027,869	-	1,027,869
Total expenses	16,590,552	-	16,590,552
Change in net assets from operations	(328,537)	50,900	(277,637)
<u>Non-operating expenses:</u>			
Fair value gain (loss) on interest rate swap	(105,753)	-	(105,753)
Change in net assets	(434,290)	50,900	(383,390)
Net assets, beginning of year	3,237,053	-	3,237,053
Net assets, end of year	<u>\$ 2,802,763</u>	<u>\$ 50,900</u>	<u>\$ 2,853,663</u>

See notes to financial statements

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES

Consolidated Statements of Functional Expenses

Years ended June 30, 2021 and 2020

	<u>2021</u>			<u>2020</u>		
	<u>Program Services</u>	<u>Administrative</u>	<u>Total</u>	<u>Program Services</u>	<u>Administrative</u>	<u>Total</u>
Personnel costs:						
Salaries and wages	\$ 11,390,591	\$ 668,007	\$ 12,058,598	\$ 9,968,290	\$ 673,659	\$ 10,641,949
Employee benefits	2,322,455	96,707	2,419,162	2,258,081	105,781	2,363,862
Payroll taxes	759,060	45,487	804,547	667,575	45,825	713,400
Accounting/audit fees	66,278	387	66,665	55,169	4,365	59,534
Advertising	13,997	879	14,876	40,832	3,685	44,517
Conferences, conventions and meetings	43,081	5,724	48,805	17,705	10,694	28,399
Depreciation	211,932	38,576	250,508	208,693	16,692	225,385
Equipment maintenance	15,061	479	15,540	16,359	1,288	17,647
Equipment rental	41,545	1,011	42,556	43,820	2,661	46,481
Insurance	55,975	30,891	86,866	74,402	5,783	80,185
Interest expense	72,382	31,233	103,615	101,157	8,077	109,234
Legal fees	1,140	24,440	25,580	30,848	2,323	33,171
Membership dues	11,828	53,665	65,493	25,054	32,385	57,439
Occupancy expenses	1,245,469	31,901	1,277,370	1,145,274	9,002	1,154,276
Office expenses	280,820	44,316	325,136	235,196	22,695	257,891
Other expenses	9,083	30,584	39,667	28,586	11,862	40,448
Other professional fees	276,237	50,482	326,719	331,946	56,650	388,596
Program supplies	131,468	20,034	151,502	167,365	13,395	180,760
Travel	160,993	1,150	162,143	146,331	1,047	147,378
	<u>17,109,395</u>	<u>1,175,953</u>	<u>18,285,348</u>	<u>15,562,683</u>	<u>1,027,869</u>	<u>16,590,552</u>
Administrative allocation	1,175,953	(1,175,953)	-	1,027,869	(1,027,869)	-
Total expenses	<u>18,285,348</u>	<u>\$ -</u>	<u>\$ 18,285,348</u>	<u>\$ 16,590,552</u>	<u>\$ -</u>	<u>\$ 16,590,552</u>

See notes to financial statements

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES

Consolidated Statements of Cash Flows
Years ended June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Cash flows from operating activities:		
Increase (decrease) in net assets	\$ 2,097,442	\$ (383,390)
Adjustments to reconcile increase (decrease) in net assets to net cash provided by operating activities:		
Depreciation	250,508	225,385
Amortization of loan origination fees included in interest expense	18,930	18,930
Gain on sale of assets	-	-
Fair value (gain) loss on interest rate swap	(63,518)	105,753
(Increase) decrease in:		
Accounts receivable, net	370,914	94,530
Other receivables	(33,593)	91,716
Prepaid expenses	133	(27,688)
Increase (decrease) in:		
Accounts payable and accrued expenses	(147,863)	242,530
Deferred revenue	266,587	(3,980)
PMPM reserve	<u>272,856</u>	<u>(14,313)</u>
Net cash provided by operating activities	3,032,396	349,473
 Cash flows from investing activities:		
Purchases of property and equipment	<u>(312,121)</u>	<u>(131,248)</u>
Net cash (used) provided by investing activities	<u>(312,121)</u>	<u>(131,248)</u>
 Cash flows from financing activities:		
Net principal payments on long term debt	(117,500)	(112,500)
Proceeds received from paycheck protection program	<u>-</u>	<u>2,212,100</u>
Net cash used in financing activities	<u>(117,500)</u>	<u>2,099,600</u>
 Net increase (decrease) in cash and cash equivalents	2,602,775	2,317,825
 Cash and cash equivalents, beginning of year	<u>3,980,700</u>	<u>1,662,875</u>
 Cash and cash equivalents, end of year	<u>\$ 6,583,475</u>	<u>\$ 3,980,700</u>
 <u>Supplemental cash flow disclosures:</u>		
Cash paid during the year for interest	<u>\$ 103,615</u>	<u>\$ 109,234</u>

See notes to financial statements

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES

Notes to Consolidated Financial Statements
June 30, 2021 and 2020

Note 1. Nature of organization

The Mental Health Center for Southern New Hampshire d/b/a CLM Center for Life Management (the "Organization") is a not-for-profit corporation, organized under New Hampshire law to provide services in the areas of mental health and related non-mental health programs.

During 2006, the Center for Life Management Foundation (the "Foundation") was established to act for the benefit of, to carry out the functions of, and to assist the Organization. It is affiliated with The Mental Health Center for Southern New Hampshire d/b/a CLM Center for Life Management through common board members and management. In addition, the Organization is the sole member.

The Mental Health Center for Southern New Hampshire d/b/a CLM Center for Life Management and the Center for Life Management Foundation are collectively referred to the "Organization".

Basis of consolidation

The consolidated financial statements include the accounts of The Mental Health Center for Southern New Hampshire d/b/a CLM Center for Life Management and the Center for Life Management Foundation. All intercompany transactions have been eliminated in consolidation.

Note 2. Basis of accounting and summary of significant accounting policies

Basis of accounting

The financial statements are prepared on the accrual basis of accounting. Under this basis, revenues, other than contributions, and expenses are reported when incurred, without regard to date of receipt or payment of cash. Contributions are reported in accordance with FASB Accounting Standards Codification ("ASC") *Accounting for Contributions Received and Contributions Made*.

Basis of presentation

The Organization's financial statements have been prepared in accordance with U.S. generally accepted accounting principles ("US GAAP"), which require the Organization to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES

Notes to Consolidated Financial Statements

June 30, 2021 and 2020

Note 2. Basis of accounting and summary of significant accounting policies (continued)

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

At June 30, 2021 and 2020, the Organization had net assets without donor restrictions of \$4,825,908 and \$2,802,763, respectively and had net assets with donor restrictions of \$125,197 and \$50,900, respectively. See Note 8 for discussion regarding net assets with donor restrictions.

General

The significant accounting policies of the Organization are presented to assist in understanding the Organization's financial statements. The financial statements and the notes are representations of the Organization's management. The Organization is responsible for the integrity and objectivity of the financial statements.

Use of estimates

Management uses estimates and assumptions in preparing these financial statements in accordance with generally accepted accounting principles. Those estimates and assumptions affect the reported amount of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenue and expenses. Actual results could vary from the estimates that were used.

Cash and cash equivalents

The Organization considers all highly liquid investments purchased with an original maturity of three months or less to be cash and cash equivalents.

Accounts receivable

Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management writes off accounts when they are deemed uncollectible and establishes an allowance for doubtful accounts for estimated uncollectible amounts. The Organization had an allowance for doubtful accounts of \$246,250 and \$207,758 as of June 30, 2021 and 2020, respectively. Refer to Note 3 for additional discussion of accounts receivable.

Property

Property is recorded at cost, except for donated assets which are recorded at estimated fair value at the date of donation. Depreciation is computed on the straight line basis over the estimated useful lives of the related assets as follows:

Buildings and improvements	15 – 40 years
Automobiles	3 – 15 years
Equipment	5 – 7 years

All equipment valued at \$500 or more is capitalized. Expenditures for repairs and maintenance are expensed when incurred and betterments are capitalized. Assets sold or otherwise disposed of are removed from the accounts, along with the related accumulated depreciation, and any gain or loss is recognized. Depreciation expense was \$250,508 and \$225,385 for the years ended June 30, 2021 and 2020, respectively.

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES

Notes to Consolidated Financial Statements

June 30, 2021 and 2020

Note 2. Basis of accounting and summary of significant accounting policies (continued)

Finance costs

Financing costs are recorded on the statement of position net of accumulated amortization. In accordance with generally accepted accounting principles, the unamortized financing costs are reported as a reduction in long term debt - see Note 7. The costs are amortized over the term of the respective financing arrangement.

Vacation pay and fringe benefits

Vacation pay is accrued and charged to programs when earned by the employee. Fringe benefits are allocated to the appropriate program expense based on the percentage of actual time spent on programs.

Fair value measurements and financial instruments

The Organization adopted FASB ASC 820, Fair Value Measurements and Disclosures, for assets and liabilities measured at fair value on a recurring basis. The codification established a common definition for fair value to be applied to existing generally accepted accounting principles that requires the use of fair value measurements, establishes a framework for measuring fair value, and expands disclosure about such fair value measurements.

FASB ASC 820 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Additionally, FASB ASC 820 requires the use of valuation techniques that maximize the use of observable inputs and minimize the use of unobservable inputs. These inputs are prioritized as follows:

- Level 1: Observable market inputs such as quoted prices (unadjusted) in active markets for identical assets or liabilities;
- Level 2: Observable market inputs, other than quoted prices in active markets, that are observable either directly or indirectly; and
- Level 3: Unobservable inputs where there is little or no market data, which require the reporting entity to develop its own assumptions.

The Organization's financial instruments consist primarily of cash, accounts receivables, accounts payable and accrued expenses. The carrying amount of the Organization's financial instruments approximates their fair value due to the short-term nature of such instruments. The carrying value of long-term debt approximates fair value due to their bearing interest at rates that approximate current market rates for notes with similar maturities and credit quality.

The Organization's interest rate swap agreements are classified as level 2 in the hierarchy, as all significant inputs to the fair value measurement are directly observable, such as the underlying interest rate assumptions.

Third-party contractual arrangements

A significant portion of revenue is derived from services to patients insured by third-party payers. Reimbursements from Medicare, Medicaid, and other commercial payers are at defined service rates for services rendered to patients covered by these programs. The difference between the established billing rates and the actual rate of reimbursement is recorded as an allowance when received. A provision for estimated contractual allowances is provided on outstanding patient receivables at the statement of financial position date.

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June 30, 2021 and 2020

Note 2. Basis of accounting and summary of significant accounting policies (continued)

Advertising expenses

The Organization expenses advertising costs as they are incurred.

Expense allocation

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Contributions

Contributions received are recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Contributions that are restricted by the donor are reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the contribution is recognized. All other donor restricted contributions are reported as an increase in net assets with donor restrictions, depending on the nature of restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Contributed property and equipment are recorded at fair value at the date of donation. Contributions with donor-imposed stipulations regarding how long the contributed assets must be used are recorded as net assets with donor restrictions; otherwise, the contributions are recorded as net assets without donor restrictions.

Interest rate swap

The Organization uses an interest rate swap to effectively convert the variable rate on its State Authority Bond to a fixed rate, as described in Note 12. The change in the fair value of the swap agreement and the payments to or receipts from the counterparty to the swap are netted with the interest expense on the bonds. Cash flows from interest rate swap contracts are classified as a financing activity on the statement of cash flows.

Income taxes

The Organization is a non-profit organization exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. The Organization has also been classified as an entity that is not a private foundation within the meaning of 509(a) and qualifies for deductible contributions.

The Foundation is a non-profit organization exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. It is an organization that is organized and operated exclusively for the benefit of the Organization.

These financial statements follow FASB ASC, *Accounting for Uncertain Income Taxes*, which clarifies the accounting for uncertainty in income taxes and prescribes a recognition threshold and measurement attribute for financial statement recognition and measurement of tax positions taken or expected to be taken in a tax return.

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Notes to Consolidated Financial Statements
June 30, 2021 and 2020

Note 2. Basis of accounting and summary of significant accounting policies (continued)

Accounting for Uncertain Income Taxes did not have a material impact on these financial statements as the Organization believes it has taken no uncertain tax positions that could have an effect on its financial statements.

Federal Form 990 (Return of an Organization Exempt from Income Tax) for fiscal years 2018 through 2020 are subject to examination by the IRS, generally for three years after filing.

New Accounting Pronouncement

In May 2014, the FASB issued ASU 2014-09, *Revenue from Contracts with Customers (Topic 606)* primarily to eliminate inconsistencies in current revenue recognition standards and practices across different industries, including nonprofit organizations. The core principle of ASU 2014-09 is based on the contract (written, oral, or implied) between a vendor and a customer for the provision of goods or services (with certain contracts excluded). Revenue will be recognized by the vendor when control over the goods or services is transferred to the customer. The ASU has been applied retrospectively to all periods presented and no significant adjustments were required.

Subsequent events

The Organization has evaluated all subsequent events through November 11, 2021, the date the financial statements were available to be issued.

Note 3. Accounts receivable, net

Accounts receivable consist of the following at June 30,:

	2021			2020		
<u>Accounts receivable</u>	<u>Receivable</u>	<u>Allowance</u>	<u>Net</u>	<u>Receivable</u>	<u>Allowance</u>	<u>Net</u>
Clients	\$ 224,925	\$ (156,103)	\$ 68,822	\$ 217,938	\$ (149,684)	\$ 68,254
Insurance companies	209,422	(13,100)	196,322	167,288	(6,511)	160,777
Medicaid	206,597	(73,213)	133,384	546,959	(43,602)	503,357
Medicare	83,043	(3,834)	79,209	124,224	(7,961)	116,263
	<u>\$ 723,987</u>	<u>\$ (246,250)</u>	<u>\$ 477,737</u>	<u>\$ 1,056,409</u>	<u>\$ (207,758)</u>	<u>\$ 848,651</u>

	2021	2020
<u>Other receivables</u>		
Towns	\$ 32,500	\$ 32,500
NH Division of Mental Health	173,978	157,555
Contractual services	20,328	3,158
	<u>\$ 226,806</u>	<u>\$ 193,213</u>

Note 4. Prepays

Prepays consists of the following at June 30:

	2021	2020
Prepaid insurance	\$ 42,898	\$ 47,145
Prepaid rents	78,425	74,311
	<u>\$ 121,323</u>	<u>\$ 121,456</u>

**THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE
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Notes to Consolidated Financial Statements

June 30, 2021 and 2020

Note 5. Concentrations of credit risk

Financial instruments that potentially subject the Organization to concentrations of credit risk consist of the following:

	<u>2021</u>	<u>2020</u>
Receivables primarily for services provided to individuals and entities located in southern New Hampshire	\$ <u>477,737</u>	\$ <u>848,651</u>
Other receivables due from entities located in New Hampshire	\$ <u>226,806</u>	\$ <u>193,213</u>

Bank balances are insured by the Federal Deposit Insurance Corporation ("FDIC") for up to the prevailing FDIC limit. At June 30, 2021 and 2020, the Organization had approximately \$6,113,000 and \$3,537,000 in uninsured cash balances.

Note 6. Property and equipment

Property and equipment consists of the following at June 30:

	<u>2021</u>	<u>2020</u>
Land	\$ 565,000	\$ 565,000
Buildings and improvements	4,082,773	4,065,775
Automobiles	18,800	18,800
Equipment	1,810,791	1,602,233
Construction in process	<u>1,831</u>	<u>-</u>
	6,479,195	6,251,808
Less: accumulated depreciation	<u>(2,796,251)</u>	<u>(2,630,477)</u>
Property and equipment, net	\$ <u>3,682,944</u>	\$ <u>3,621,331</u>

Note 7. Long term debt

Long term debt consists of the following as of June 30,:

	<u>2021</u>	<u>2020</u>
Series 2015 New Hampshire Health and Education Facilities Bond - Payable through 2036, original principal of \$3,042,730, remarketed and sold to People's United Bank at a variable rate, with an effective rate of 1.73178% and 1.79538% at June 30, 2021 and 2020, respectively. Secured by land, building, equipment, and certain revenues, and is subject to certain financial covenants. The note matures August 2025. The Organization has entered into an interest rate swap agreement to effectively fix the interest rate on the note. See Note 11.	2,417,730	2,535,230
Less: unamortized finance costs	<u>(301,083)</u>	<u>(320,013)</u>
Long term debt, less unamortized finance costs	2,116,647	2,205,217
Less: current portion of long term debt	<u>(103,538)</u>	<u>(98,538)</u>
Long term debt, less current portion	\$ <u>2,013,109</u>	\$ <u>2,116,679</u>

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE
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Notes to Consolidated Financial Statements
June 30, 2021 and 2020

Note 7. Long term debt (continued)

In 2017, the Organization retroactively adopted the requirements of FASB ASC 835-30 to present debt issuance costs as a reduction of the carrying amount of debt rather than as an asset.

Amortization of \$18,930 is reported as interest expense in the consolidated statement of activities for the years ended June 30, 2021 and 2020, respectively.

Future maturities to long term debt are as follows:

<u>Year ending June 30,</u>	<u>Long Term Debt Principal</u>	<u>Unamortized Finance Costs</u>	<u>Net</u>
2022	\$ 122,500	\$ (18,962)	\$ 103,538
2023	127,500	(18,962)	108,538
2024	132,500	(18,962)	113,538
2025	137,500	(18,962)	118,538
2026	142,500	(18,962)	123,538
Thereafter	<u>1,755,230</u>	<u>(206,273)</u>	<u>1,548,957</u>
Total	<u>\$ 2,417,730</u>	<u>\$ (301,083)</u>	<u>\$ 2,116,647</u>

Note 8. Net assets with donor restrictions

Net assets with donor restrictions were restricted as to the following areas of support as follows at June 30,:

	<u>2021</u>	<u>2020</u>
Space plan analysis for Derry location	\$ 10,000	\$ 10,000
Technology	-	10,900
Housing support	24,165	30,000
Quimby Housing Program Initiatives	20,000	-
Access to Care Initiatives	27,751	-
Homeless Efforts	13,606	-
Charitable	16,287	-
Miscellaneous	<u>13,388</u>	<u>-</u>
	<u>\$ 125,197</u>	<u>\$ 50,900</u>

Note 9. Deferred revenue

Deferred revenue consists of the following at June 30,:

	<u>2021</u>	<u>2020</u>
Town funds received	\$ -	\$ 8,000
Provider relief funds	<u>274,587</u>	<u>-</u>
	<u>\$ 274,587</u>	<u>\$ 8,000</u>

During the year ending June 30, 2021, the Organization received \$274,587 in Provider Relief Funds ("PRF") from the U.S. Department of Health and Human Services ("HHS"). The CARES Act created the Provider Relief Fund to reimburse eligible healthcare providers for healthcare-related expenses and lost revenues attributable to COVID-19.

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Notes to Consolidated Financial Statements
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Note 9. Deferred revenue (continued)

In accordance with Generally Accepted Accounting Principles, the Organization reports the PRF funding under *ASC 958-60, Not-for-Profit Entities – Revenue Recognition*. Under the guidance, the PRF funds would be accounted for as conditional grants which reports funding as a refundable advance, until the conditions have been substantially met or explicitly waived by the grantor.

As part of the PRF program, recoupment of the funding received is possible should the funding be spent on expenditures not allowable under the program.

Because entitlement to the payments is conditioned upon having incurred health care-related expenses or lost revenues that are attributable to COVID-19 (that is, a barrier to entitlement), and because noncompliance with the terms and conditions is grounds for recoupment by HHS of some or all of the payments (that is, a right of return), the payments are considered deferred revenue until such point that the conditions have been substantially met or explicitly waived by HHS, which had not occurred as of June 30, 2021.

Note 10. Paycheck protection program

On April 17, 2020, the Organization received \$2,212,100 in loan proceeds under the Paycheck Protection Program (“PPP”). The PPP, established as part of the Coronavirus Aid, Relief and Economic Security Act (“CARES Act”), provides loans to qualifying businesses for amounts up to 2.5 times of the average monthly payroll expenses of the qualifying business.

The loans and accrued interest are forgivable after eight or twenty-four weeks (the “Covered Period”) as long as the borrower uses the loan proceeds for eligible purposes, including payroll, benefits, rent and utilities, and maintains its payroll levels. The amount of loan forgiveness will be reduced if the borrower terminates employees or reduces salaries during the eight or twenty-four week period. The unforgiven portion of the PPP loan is payable over two years at an interest rate of 1%, with a deferral of payments for the first six months.

The Organization was notified during August 2021 that the loan was forgiven in its entirety. As such, the Organization has no requirement to repay the funds and in accordance with Generally Accepted Accounting Principles, the entire amount will be reported as debt forgiveness income in the period it was forgiven.

Note 11. Line of credit

As of June 30, 202 and 2020, the Organization had a demand line of credit with People’s United Bank with a borrowing capacity of \$850,000, which is available through March 29, 2022. Interest accrued on the outstanding principal balance is payable monthly at the Wall Street Journal Prime plus .50% (an effective rate of 3.75% at June 30, 2021 and 2020). The outstanding balance on the line at June 30, 2021 and 2020 was \$0, respectively. The line of credit is secured by all business assets and real estate.

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE
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Notes to Consolidated Financial Statements
June 30, 2021 and 2020

Note 12. Interest rate swap

During 2016, the Organization entered into an interest rate swap agreement with People's United Bank that effectively fixes the interest rate on the outstanding principal of the Bank's term note at 3.045%.

Under the arrangement, the notional principal amount is the balance of the note, with the Organization receiving floating payments of one month London InterBank Offered rate ("LIBOR") plus .69% and paying a fixed rate of 3.045%.

The agreement matures August 2025 and has a notional amount of \$2,417,730 and \$2,535,230 at June 30, 2021 and 2020, respectively.

In accordance with generally accepted accounting principles, the interest rate swap agreement is recorded at its fair value as an asset or liability, with the changes in fair value being reported as a component of the change in net assets without donor restrictions. For the years ended June 30, 2021 and 2020, the Organization reported an interest rate swap liability of \$100,265 and \$163,783 on the statement of financial position and a fair value gain / (loss) on the interest rate swap of \$63,517 and (\$105,753) on the statement of activities, respectively. The fair value gain / (loss) is reported as a non-operating expense of the Organization and is a non-cash transaction.

Note 13. Employee benefit plan

Discretionary matching contributions to a tax-deferred annuity plan qualified under Section 403(b) of the Internal Revenue Code are contingent upon financial condition. This program covers eligible regular full-time and part-time employees who have successfully completed at least one year of employment and work at least 20 hours per week. Eligible employees may make contributions to the plan up to the maximum amount allowed by the Internal Revenue Code if they wish. Employer contributions totaled \$152,590 and \$120,073 for the years ended June 30, 2021 and 2020, respectively.

Note 14. Concentrations

For the years ended June 30, 2021 and 2020, the Organization received approximately 74% and 73%, respectively, of its total revenue in the form of Medicaid reimbursements. Being a State of New Hampshire designated Community Mental Health Center affords the Organization Medicaid provider status. Annual contracting with New Hampshire Department of Health and Human Services-Bureau of Behavioral Health provides a base allocation of state general funds and Federal funding, which are drawn as related expenses are incurred.

Note 15. Lease commitments

The Organization leases facilities and multiple copier agreements under various operating leases. Rent expense recorded under these arrangements was approximately \$216,600 and \$212,500 for the years ended June 30, 2021 and 2020, respectively.

**THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE
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Notes to Consolidated Financial Statements

June 30, 2021 and 2020

Note 15. Lease commitments (continued)

The following details the future minimum lease payments on leases with an initial or remaining term of greater than one year as of June 30, 2020:

<u>Years ending June 30,</u>	
2022	\$ 215,325
2023	219,539
2024	223,753
2025	<u>54,185</u>
Total	<u>\$ 712,802</u>

Note 16. Availability and liquidity

The following represents the Organization's financial assets at June 30,:

	<u>2021</u>	<u>2020</u>
<u>Financial assets at year end:</u>		
Cash and cash equivalents	\$6,583,475	\$3,980,700
Accounts receivable	477,737	848,651
Other receivable	226,806	193,213
Security deposit	<u>11,087</u>	<u>11,087</u>
Total financial assets	7,299,105	5,033,651
 <u>Less amounts not available within one year:</u>		
Security deposit	<u>(11,087)</u>	<u>(11,087)</u>
 Financial assets available to meet general Expenditures over the next twelve months	 <u>\$7,288,018</u>	 <u>\$5,022,564</u>

The Organization regularly monitors liquidity required to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Organization considers all expenditures related to its ongoing mission-related activities, as well as the conduct of service undertaken to support those activities, to be general expenditures.

The Organization's primary source of liquidity is its cash and cash equivalents.

In addition to financial assets available to meet general expenditures within one year, the Organization operates with a budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources.

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE
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Notes to Consolidated Financial Statements
June 30, 2021 and 2020

Note 17. COVID-19

The COVID-19 outbreak in the United States and other countries has caused business disruption through mandated and voluntary closings, travel restrictions, quarantine requirements, and other disruptions to general business operations. While the disruptions are currently expected to be temporary, there is uncertainty around the duration of the various mandated and voluntary restrictions in place, and what, if any, negative financial impact it will have on the Association. As of the date of this report, the related financial impact and duration cannot be reasonably estimated at this time.

SUPPLEMENTARY INFORMATION

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES
Consolidating Statement of Position
June 30, 2021

	<u>Center for Life</u>	<u>CLM</u>			
	<u>Management</u>	<u>Foundation</u>	<u>Total</u>	<u>Eliminations</u>	<u>Consolidated</u>
<u>ASSETS</u>					
Current assets:					
Cash and cash equivalents	\$ 6,313,446	\$ 270,029	\$ 6,583,475	\$ -	\$ 6,583,475
Accounts receivable, net	477,737	-	477,737	-	477,737
Other receivables	226,806	-	226,806	-	226,806
Prepaid expenses	121,323	-	121,323	-	121,323
Security deposit	11,087	-	11,087	-	11,087
Total current assets	<u>7,150,399</u>	<u>270,029</u>	<u>7,420,428</u>	<u>-</u>	<u>7,420,428</u>
Property and equipment, net	3,682,944	-	3,682,944	-	3,682,944
Total assets	<u>\$ 10,833,343</u>	<u>\$ 270,029</u>	<u>\$ 11,103,372</u>	<u>\$ -</u>	<u>\$ 11,103,372</u>
<u>LIABILITIES AND NET ASSETS</u>					
Current liabilities:					
Current portion of long-term debt	\$ 103,538	\$ -	\$ 103,538	\$ -	\$ 103,538
Accounts payable	100,008	-	100,008	-	100,008
Accrued payroll and payroll liabilities	201,904	-	201,904	-	201,904
Accrued vacation	472,798	-	472,798	-	472,798
Accrued expenses	190,415	-	190,415	-	190,415
Deferred revenue	274,587	-	274,587	-	274,587
Total current liabilities	<u>1,343,250</u>	<u>-</u>	<u>1,343,250</u>	<u>-</u>	<u>1,343,250</u>
Long term liabilities:					
Interest rate swap agreement	100,265	-	100,265	-	100,265
PMPM reserve	483,543	-	483,543	-	483,543
Paycheck protection program note payable	2,212,100	-	2,212,100	-	2,212,100
Long-term-debt less current portion	2,013,109	-	2,013,109	-	2,013,109
Total long term liabilities	<u>4,809,017</u>	<u>-</u>	<u>4,809,017</u>	<u>-</u>	<u>4,809,017</u>
Total liabilities	<u>6,152,267</u>	<u>-</u>	<u>6,152,267</u>	<u>-</u>	<u>6,152,267</u>
Net assets:					
Without donor restrictions	4,681,076	144,832	4,825,908	-	4,825,908
With donor restrictions	-	125,197	125,197	-	125,197
Total net assets	<u>4,681,076</u>	<u>270,029</u>	<u>4,951,105</u>	<u>-</u>	<u>4,951,105</u>
Total liabilities and net assets	<u>\$ 10,833,343</u>	<u>\$ 270,029</u>	<u>\$ 11,103,372</u>	<u>\$ -</u>	<u>\$ 11,103,372</u>

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES
Consolidating Statement of Position
June 30, 2020

	<u>Center for Life Management</u>	<u>CLM Foundation</u>	<u>Total</u>	<u>Eliminations</u>	<u>Consolidated</u>
<u>ASSETS</u>					
Current assets:					
Cash and cash equivalents	\$ 3,762,816	\$ 196,548	\$ 3,959,364	\$ 21,336	\$ 3,980,700
Accounts receivable, net	848,651	-	848,651	-	848,651
Other receivables	214,549	-	214,549	(21,336)	193,213
Prepaid expenses	121,456	-	121,456	-	121,456
Security deposit	11,087	-	11,087	-	11,087
Total current assets	<u>4,958,559</u>	<u>196,548</u>	<u>5,155,107</u>	<u>-</u>	<u>5,155,107</u>
Property and equipment, net	3,621,331	-	3,621,331	-	3,621,331
Total assets	<u>\$ 8,579,890</u>	<u>\$ 196,548</u>	<u>\$ 8,776,438</u>	<u>\$ -</u>	<u>\$ 8,776,438</u>
<u>LIABILITIES AND NET ASSETS</u>					
Current liabilities:					
Current portion of long-term debt	\$ 98,538	\$ -	\$ 98,538	\$ -	\$ 98,538
Accounts payable	47,019	-	47,019	-	47,019
Accrued payroll and payroll liabilities	641,109	-	641,109	-	641,109
Accrued vacation	383,284	-	383,284	-	383,284
Accrued expenses	41,576	-	41,576	-	41,576
Deferred revenue	8,000	-	8,000	-	8,000
Total current liabilities	<u>1,219,526</u>	<u>-</u>	<u>1,219,526</u>	<u>-</u>	<u>1,219,526</u>
Long term liabilities					
Interest rate swap agreement	163,783	-	163,783	-	163,783
PMPM reserve	210,687	-	210,687	-	210,687
Paycheck protection program note payable	2,212,100	-	2,212,100	-	2,212,100
Long-term-debt less current portion	<u>2,116,679</u>	<u>-</u>	<u>2,116,679</u>	<u>-</u>	<u>2,116,679</u>
Total long term liabilities	<u>4,703,249</u>	<u>-</u>	<u>4,539,466</u>	<u>-</u>	<u>4,539,466</u>
Total liabilities	<u>5,922,775</u>	<u>-</u>	<u>5,922,775</u>	<u>-</u>	<u>5,922,775</u>
Net assets:					
Without donor restrictions	2,657,115	145,648	2,802,763	-	2,802,763
With donor restrictions	-	50,900	50,900	-	50,900
Total net assets	<u>2,657,115</u>	<u>196,548</u>	<u>2,853,663</u>	<u>-</u>	<u>2,853,663</u>
Total liabilities and net assets	<u>\$ 8,579,890</u>	<u>\$ 196,548</u>	<u>\$ 8,776,438</u>	<u>\$ -</u>	<u>\$ 8,776,438</u>

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES
Consolidating Statement of Activities
For the Year Ended June 30, 2021

	Center for Life Management	CLM Foundation		Total	Total	Eliminations	Consolidated
		Without Donor Restrictions	With Donor Restrictions				
Public support and revenues:							
Public support:							
Federal	\$ 868,764	\$ -	\$ -	\$ -	\$ 868,764	\$ -	\$ 868,764
State of New Hampshire - BBH	828,490	-	-	-	828,490	-	828,490
State and local funding	36,600	-	-	-	36,600	-	36,600
Other public support	27,699	41,268	118,175	159,443	187,142	-	187,142
Total public support	1,761,553	41,268	118,175	159,443	1,920,996	-	1,920,996
Revenues:							
Program service fees, net	17,727,719	-	-	-	17,727,719	-	17,727,719
Other service income	245,722	-	-	-	245,722	-	245,722
Rental income	4,963	-	-	-	4,963	-	4,963
Other	491,160	-	-	-	491,160	(71,287)	419,873
Total revenues	18,469,564	-	-	-	18,469,564	(71,287)	18,398,277
Total public support and revenues	20,231,117	41,268	118,175	159,443	20,390,560	(71,287)	20,319,273
Net assets released from restrictions:							
Satisfaction of program restrictions	-	43,878	(43,878)	-	-	-	-
Total	20,231,117	85,146	74,297	159,443	20,390,560	(71,287)	20,319,273
Operating expenses:							
BBH funded programs:							
Children	5,427,719	-	-	-	5,427,719	-	5,427,719
Elders	552,287	-	-	-	552,287	-	552,287
Vocational	332,014	-	-	-	332,014	-	332,014
Multi-Service	4,197,913	-	-	-	4,197,913	-	4,197,913
Acute Care	1,289,002	-	-	-	1,289,002	-	1,289,002
Independent Living	2,973,494	-	-	-	2,973,494	-	2,973,494
Assertive Community Treatment	909,960	-	-	-	909,960	-	909,960
Non-Specialized Outpatient	490,110	-	-	-	490,110	-	490,110
Non-BBH funded program services	922,221	14,675	-	14,675	936,896	-	936,896
Contributions	-	71,287	-	71,287	71,287	(71,287)	-
Total program expenses	17,094,720	85,962	-	85,962	17,180,682	(71,287)	17,109,395
Administrative expenses	1,175,953	-	-	-	1,175,953	-	1,175,953
Total expenses	18,270,673	85,962	-	85,962	18,356,635	(71,287)	18,285,348
Change in net assets from operations	1,960,444	(816)	74,297	73,481	2,033,925	-	2,033,925
Non-operating expenses:							
Fair value gain on interest rate swap	63,517	-	-	-	63,517	-	63,517
Change in net assets	2,023,961	(816)	74,297	73,481	2,097,442	-	2,097,442
Net assets, beginning of year	2,657,115	145,648	50,900	196,548	2,853,663	-	2,853,663
Net assets, end of year	\$ 4,681,076	\$ 144,832	\$ 125,197	\$ 270,029	\$ 4,951,105	\$ -	\$ 4,951,105

See Independent Auditor's Report

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES
Consolidating Statement of Activities
For the Year Ended June 30, 2020

	Center for Life Management	CLM Foundation		Total	Total	Eliminations	Consolidated
		Without Donor Restrictions	With Donor Restrictions				
Public support and revenues:							
Public support:							
Federal	\$ 1,143,039	\$ -	\$ -	\$ -	\$ 1,143,039	\$ -	\$ 1,143,039
State of New Hampshire - BBH	380,896	-	-	-	380,896	-	380,896
State and local funding	44,102	-	-	-	44,102	-	44,102
Other public support	117,714	56,199	50,900	107,099	224,813	(57,000)	167,813
Total public support	1,685,751	56,199	50,900	107,099	1,792,850	(57,000)	1,735,850
Revenues:							
Program service fees, net	13,759,719	-	-	-	13,759,719	-	13,759,719
Other service income	584,033	-	-	-	584,033	-	584,033
Rental income	5,288	-	-	-	5,288	-	5,288
Other	286,347	-	-	-	286,347	(58,322)	228,025
Total revenues	14,635,387	-	-	-	14,635,387	(58,322)	14,577,065
Total public support and revenues	16,321,138	56,199	50,900	107,099	16,428,237	(115,322)	16,312,915
Operating expenses:							
BBH funded programs:							
Children	5,269,747	-	-	-	5,269,747	-	5,269,747
Elders	580,123	-	-	-	580,123	-	580,123
Vocational	321,661	-	-	-	321,661	-	321,661
Multi-Service	3,148,577	-	-	-	3,148,577	-	3,148,577
Acute Care	1,183,032	-	-	-	1,183,032	-	1,183,032
Independent Living	2,688,824	-	-	-	2,688,824	-	2,688,824
Assertive Community Treatment	799,937	-	-	-	799,937	-	799,937
Non-Specialized Outpatient	986,629	-	-	-	986,629	-	986,629
Non-BBH funded program services	577,697	6,456	-	6,456	584,153	-	584,153
Contributions	-	115,322	-	115,322	115,322	(115,322)	-
Total program expenses	15,556,227	121,778	-	121,778	15,678,005	(115,322)	15,562,683
Administrative expenses	1,027,869	-	-	-	1,027,869	-	1,027,869
Total expenses	16,584,096	121,778	-	121,778	16,705,874	(115,322)	16,590,552
Change in net assets from operations	(262,958)	(65,579)	50,900	(14,679)	(277,637)	-	(277,637)
Non-operating expenses:							
Fair value gain (loss) on interest rate swap	(105,753)	-	-	-	(105,753)	-	(105,753)
Change in net assets	(368,711)	(65,579)	50,900	(14,679)	(383,390)	-	(383,390)
Net assets, beginning of year	3,025,826	211,227	-	211,227	3,237,053	-	3,237,053
Net assets, end of year	\$ 2,657,115	\$ 145,648	\$ 50,900	\$ 196,548	\$ 2,853,663	\$ -	\$ 2,853,663

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE
D/B/A CLM CENTER FOR LIFE MANAGEMENT AND AFFILIATES
Analysis of Accounts Receivable
For the Year Ended June 30, 2021

	Accounts Receivable Beginning of <u>Year</u>	<u>Gross Fees</u>	Contractual Allowances and Other Discounts <u>Given</u>	<u>Cash Receipts</u>	Change in <u>Allowance</u>	Accounts Receivable End of <u>Year</u>
Clients	\$ 217,938	\$ 899,089	\$ (679,650)	\$ (212,452)	-	\$ 224,925
Insurance companies	167,288	2,750,472	(802,302)	(1,906,036)	-	209,422
Medicaid	546,959	15,946,027	(976,172)	(15,310,217)	-	206,597
Medicare	124,224	784,810	(194,555)	(631,436)	-	83,043
Allowance	<u>(207,758)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(38,492)</u>	<u>(246,250)</u>
Total	<u>\$ 848,651</u>	<u>\$ 20,380,398</u>	<u>\$ (2,652,679)</u>	<u>\$ (18,060,141)</u>	<u>\$ (38,492)</u>	<u>\$ 477,737</u>

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE
D/B/A CLM CENTER FOR LIFE MANAGEMENT
Schedule of Program Revenues and Expenses
For the Year Ended June 30, 2021

	<u>Children</u>	<u>Elders</u>	<u>Vocational</u>	<u>Multi- Service</u>	<u>Acute Care</u>	<u>Independent Living</u>	<u>Assertive Community Treatment</u>	<u>Non- Specialized Outpatient</u>	<u>Other Non-BBH</u>	<u>Total Program Services</u>	<u>Admin- istrative</u>	<u>Total Agency</u>
Public support and revenues:												
Public support:												
Federal	\$ 1,625	\$ -	\$ -	\$ -	\$ -	\$ 865,514	\$ -	\$ 1,625	\$ -	\$ 868,764	\$ -	\$ 868,764
State of New Hampshire - BBH	127,867	-	-	31,061	133,138	209,696	225,000	6,675	95,053	828,490	-	828,490
State and local funding	-	-	-	-	36,600	-	-	-	-	36,600	-	36,600
Other public support	2,660	249	166	1,496	499	5,877	416	826	166	12,355	15,344	27,699
Total public support	132,152	249	166	32,557	170,237	1,081,087	225,416	9,126	95,219	1,746,209	15,344	1,761,553
Revenues:												
Program service fees, net	7,658,435	1,013,228	279,668	4,756,173	943,176	1,573,243	555,854	176,482	771,460	17,727,719	-	17,727,719
Other service income	66,709	41,318	-	-	-	55	-	44,733	91,231	244,046	1,676	245,722
Rental income	914	-	-	1,474	837	837	-	901	-	4,963	-	4,963
Other	139,290	7,507	14,306	130,307	27,063	98,907	29,127	10,917	11,052	468,476	22,684	491,160
Total revenues	7,865,348	1,062,053	293,974	4,887,954	971,076	1,673,042	584,981	233,033	873,743	18,445,204	24,360	18,469,564
Total public support and revenues	7,997,500	1,062,302	294,140	4,920,511	1,141,313	2,754,129	810,397	242,159	968,962	20,191,413	39,704	20,231,117
Total expenses	5,804,656	590,024	354,750	4,485,415	1,377,277	3,177,266	972,285	523,580	985,420	18,270,673	-	18,270,673
Change in net assets from operations	2,192,844	472,278	(60,610)	435,096	(235,964)	(423,137)	(161,888)	(281,421)	(16,458)	1,920,740	39,704	1,960,444
Non-operating expenses:												
Fair value gain on interest rate swap	23,446	2,922	1,061	12,703	3,817	7,146	2,712	2,699	2,254	58,760	4,757	63,517
Change in net assets	\$ 2,216,290	\$ 475,200	\$ (59,549)	\$ 447,799	\$ (232,147)	\$ (415,991)	\$ (159,176)	\$ (278,722)	\$ (14,204)	\$ 1,979,500	\$ 44,461	\$ 2,023,961

THE MENTAL HEALTH CENTER FOR SOUTHERN NEW HAMPSHIRE
D/B/A CLM CENTER FOR LIFE MANAGEMENT
Schedule of Program Expenses
For the Year Ended June 30, 2021

	<u>Children</u>	<u>Elders</u>	<u>Vocational</u>	<u>Multi- Service</u>	<u>Acute Care</u>	<u>Independent Living</u>	<u>Assertive Community Treatment</u>	<u>Non- Specialized Outpatient</u>	<u>Other Non-BBH</u>	<u>Total Program Services</u>	<u>Admin- istrative</u>	<u>Total Agency</u>
Personnel costs:												
Salaries and wages	\$ 3,801,073	\$ 416,290	\$ 223,839	\$ 3,110,403	\$ 942,307	\$ 1,346,177	\$ 612,795	\$ 353,341	\$ 584,366	\$ 11,390,591	\$ 668,007	\$ 12,058,598
Employee benefits	730,904	70,244	65,456	566,645	183,369	374,321	159,333	33,305	138,878	2,322,455	96,707	2,419,162
Payroll taxes	260,978	28,465	11,761	206,932	59,749	84,033	41,029	26,827	39,286	759,060	45,487	804,547
Accounting/audit fees	24,039	2,397	988	18,511	3,837	8,790	3,111	1,062	2,755	65,490	387	65,877
Advertising	5,023	491	233	3,714	1,431	1,264	631	662	472	13,921	879	14,800
Conferences, conventions and meetings	17,952	232	167	10,746	4,852	4,048	600	533	3,951	43,081	5,724	48,805
Depreciation	77,660	6,139	3,831	45,831	21,316	25,597	10,145	12,526	8,887	211,932	38,576	250,508
Equipment maintenance	5,392	448	326	3,612	1,223	2,002	817	477	764	15,061	479	15,540
Equipment rental	17,178	1,302	688	8,096	2,809	4,223	2,019	1,657	3,573	41,545	1,011	42,556
Insurance	18,997	1,761	662	13,056	5,715	4,697	5,279	4,410	1,398	55,975	30,891	86,866
Interest expense	27,446	2,019	929	13,074	9,336	7,476	2,803	7,175	2,124	72,382	31,233	103,615
Legal fees	-	-	-	-	-	-	1,140	-	-	1,140	24,440	25,580
Membership dues	2,255	163	77	1,896	499	1,784	942	442	3,770	11,828	53,665	65,493
Occupancy expenses	164,359	3,107	1,026	26,184	10,265	964,807	13,037	18,743	43,941	1,245,469	31,901	1,277,370
Office expenses	102,951	7,205	5,043	63,582	16,956	32,272	23,160	11,748	17,903	280,820	44,316	325,136
Other expenses	1,007	18	62	1,063	438	1,959	285	133	62	5,027	30,584	35,611
Other professional fees	93,061	7,474	5,316	68,485	19,964	32,639	13,473	8,009	18,061	266,482	50,482	316,964
Program supplies	33,557	1,455	1,412	21,385	4,579	8,358	3,639	7,235	49,848	131,468	20,034	151,502
Travel	43,887	3,077	10,198	14,698	357	69,047	15,722	1,825	2,182	160,993	1,150	162,143
	<u>5,427,719</u>	<u>552,287</u>	<u>332,014</u>	<u>4,197,913</u>	<u>1,289,002</u>	<u>2,973,494</u>	<u>909,960</u>	<u>490,110</u>	<u>922,221</u>	<u>17,094,720</u>	<u>1,175,953</u>	<u>18,270,673</u>
Administrative allocation	376,937	37,737	22,736	287,502	88,275	203,772	62,325	33,470	63,199	1,175,953	(1,175,953)	-
Total program expenses	<u>\$ 5,804,656</u>	<u>\$ 590,024</u>	<u>\$ 354,750</u>	<u>\$ 4,485,415</u>	<u>\$ 1,377,277</u>	<u>\$ 3,177,266</u>	<u>\$ 972,285</u>	<u>\$ 523,580</u>	<u>\$ 985,420</u>	<u>\$ 18,270,673</u>	<u>\$ -</u>	<u>\$ 18,270,673</u>

BOARD OF DIRECTORS FY2021

Name/Position Home Address Day Phone/E-mail Address

David Hebert
Chairperson

Maria Gudinas
Vice Chair

Susan Davis
Secretary

Ron Lague
Treasurer

Elizabeth Roth

Judi Ryan

Jeffrey Rind, MD

Gail Corcoran

Vic Topo
President & CEO

Vernon Thomas

Christopher Peterson, MD

Joseph Crawford

6
1

VICTOR TOPO

President/Chief Executive Officer

Successful 32-year career as clinician, manager and CEO in community mental health organizations located in Ohio and New Hampshire. Proven ability to lead board and staff with a persistent focus on mission and achieving results. Talent for exploring new and innovative approaches to delivering traditional and non-traditional behavioral health care. Possess wide range of knowledge and experience with all service populations, especially vulnerable persons at high risk. Strengths include:

- Operations
- Reorganization and reinvention
- Team building and leadership
- Strategic planning
- Collaboration
- Strategic partnerships
- Strong relationship with funders
- Community building
- Innovation

Professional Experience

Center for Life Management – Derry, NH
President/Chief Executive Officer

1999 – Present

Recruited to manage 501(c) 3 comprehensive community mental health center and its title holding 501(c) 2 corporation, entitled West Rock Endowment Association including two residential facilities.

Key results:

- Restructured senior management increasing direct reports from three to six.
- Revenues increased from 6.5 million to 13 million.
- Established closer connection with surrounding community utilizing aggressive public relations strategy while also rebranding CLM in 2004.
- Guided Board of Directors towards more accountability including higher expectation from management and individual board members.
- Initiated and implemented Corporate Compliance Program, including selection of corporate compliance officer
- Increased year after year number of persons served starting with 3,400 to nearly 6,000.
- Created and implemented strategy to integrate behavioral health care with physician healthcare. Integrated behavioral health services into two Primary Care/Pediatric Practices and two Specialty Practices in Southern New Hampshire.
- Consolidated outpatient offices toward design and construction of new state of the art 26,000 square foot facility. Received national awards for design and use of new facility.
- Provided leadership and vision to oversee the development and implementation of an Electronic Health Record (EHR) called webAISCE. Software now includes e-prescribing and has begun acquiring Meaningful Use dollars with regular upgrades over course of fifteen years.
- Adopted Neurostar Transcranial Magnetic Stimulation (TMS) in 2010 as newest neuro tech treatment for treatment resistant Major Depressive Disorder. First free standing community mental health center in the U.S. to offer it.

Pathways, Inc. – Mentor, OH

1988 - 1999

Chief Executive Officer/Executive Director

Started with managing a small single purpose case management agency with revenues of \$486,000 and over 11 years grew revenues to 4 million by expanding services to chronically mentally ill consumers. Created senior management team and strengthened Board of Directors utilizing shared vision approach.

VICTOR TOPO

-Page 2-

Key results:

- In collaboration with mental health board designed one of Ohio's first 24 hour 7 days a week in-home crisis stabilization program called C.B.S. (Community Based Stabilization).
- Assumed leadership role in transitioning 32 long-term patients back to our community.
- Positioned organization every year to competitively bid on ever/service provided and be awarded the service contract. Expanded wide range of services that include psychiatry, counseling, emergency services and housing.
- Created county's only Atypical Neuroleptic Medication Program (e.g. Clozaril).
- Pathways' first long range strategic plan in 1992.
- Increased Medicaid revenue from \$38,000 in 1989 to \$431,210 in 1997.

Community Counseling Center – Ashtabula, OH

1983-1988

Case Management Supervisor/Case Manager

Provided direct services and supervision for services to severely mentally disabled persons in the community. Partnered with local private hospital as well as state hospital.

Key results:

- Transitioned consumers back into supervised and independent living.
- Recruited, trained and managed staff of five case managers.
- Designed and implemented agency's first case management program.

EDUCATION

Master of Social Work (MSW)
West Virginia University, Morgantown, WV

Bachelor of Arts (BA)
Siena College, Londonville, NY

Associate of Applied Science (AAS)
Fulton-Montgomery Community College, Johnstown, NY

BOARD/LEADERSHIP POSITIONS

Heritage United Way – Board of Directors

Mental Health Commission – Co-Chair
Consumers and Families Work Group

Statewide Evidenced Based Practice Committee – Co-Chair

Greater Salem Chamber of Commerce – Board of Directors

Behavioral Health Network – Board of Directors

Greater Derry/Londonderry Chamber of Commerce – Board of Directors

Greater Derry/Salem Regional Transportation Council (RTC) -
Chairman, Board of Directors, Derry, NH

Greater Salem Leadership Program – Graduate, Class of 2001

DIANA LACHAPPELLE, CPA

Strategically focused leader with extensive operations, accounting and financial management experience. Possesses keen business acumen and decision making skill. Proven track record of working collaboratively and driving change to optimize profitability.

Core Qualifications

- Strategic Planning
- Revenue Cycle Management
- Financial Reporting & Analysis
- SOX Compliance
- Budgeting & Forecasting
- Contract Negotiations
- Internal Controls
- Audit
- Labor Management

PROFESSIONAL EXPERIENCE

VICE PRESIDENT – CHIEF FINANCIAL OFFICER

The Mental Health Center for Southern New Hampshire d.b.a. Center for Life Management, Derry, NH March 2020 to present

Provide leadership and direction in the areas of finance, revenue cycle and cash management. Develop, implement and evaluate strategic plans to improve operating performance.

CHIEF EXECUTIVE OFFICER

Encompass Health Rehabilitation Hospital (formerly HealthSouth), Concord, NH February 2018 to February 2020

Leader of this for profit, 50-bed, acute care rehabilitation hospital and outpatient treatment center reporting directly to the Regional President. Hospital is part of a publicly traded healthcare system comprised of 133 inpatient rehabilitation hospitals, 245 home health agencies and 82 hospice locations.

Key contributions and results:

- Strategic leadership to achieve discharge growth of 15% year over year for two consecutive years in an industry where 3% growth is the norm.
- Financial leadership to realize EBITDA growth year over year of 24% and 19% for 2018 and 2019, respectively.
- Organizational and change management to improve employee engagement results by 16 basis points.
- Process improvement leadership to improve patient outcomes and satisfaction.

CONTROLLER/CHIEF FINANCIAL OFFICER

Encompass Health Rehabilitation Hospital (formerly HealthSouth), Concord, NH January 2012 to January 2018

Responsible for all financial aspects of the hospital including the development of the annual operating plan, monthly analysis of results and execution of corrective actions as needed to ensure achievement of planned results. Chief liaison between corporate finance and the hospital.

Key contributions and results:

- Implemented cost reduction initiatives to improve profitability by 7%.
- Restructured outpatient operation to create a viable business unit, improving net income by 34%.
- Developed and executed a labor management plan to improve operational efficiency and reduce full time equivalents by 7%.
- Preceptor for newly hired Controllers.

CPA SERVICES

Diana C. Lachapelle, CPA, Bedford, NH 2003-2011

Provided accounting leadership and business solutions to clients including cash management, forecasting, budgeting, financial statement preparation, tax preparation, and development of internal controls.

DIRECTOR OF WORLDWIDE FOOTWEAR COST & FINANCIAL PLANNING

Timberland Corporation, Stratham, NH 1996-1999

- Responsible for all financial aspects of this \$550 million manufacturing and sourcing operation including accounting, forecasting, budgeting, reporting, product costing and audit.
- Partnered with the VP of Operations to achieve key cost reductions, as well as, improved reliability and quality resulting in actual performance exceeding budget by \$6.9 million.

FINANCIAL MANAGER, CONSUMER PRODUCTS GROUP

Nashua Corporation, Nashua, NH 1993-1996

AUDITOR

Ernst & Young, Manchester, NH 1989-1992

EDUCATION & CERTIFICATION

Bachelor of Science in Business Administration, University of New Hampshire, Durham
Certified Public Accountant, State of New Hampshire
Member of the American College of Healthcare Executives and Healthcare Financial Management Association

SYSTEM EXPERIENCE

Oracle Enterprise Performance Management System, Oracle PeopleSoft, Hyperion, Cerner EMR and reporting, E-Time, Attendance Enterprise, Microsoft Office Suite, Ariba Contract Management, Maven, Beacon, Tableau

Steve Arnault

- Assistant Director of Behavioral Health Services Portsmouth Regional Hospital
Portsmouth, NH 4/2005 – 1/2006
- Responsible for the clinical and administrative functioning of the Psychiatric assessment and Referral Service (PARS). Manage annual budget of 600K.
 - Supervision of 22 clinicians who provide psychiatric crisis assessments, admissions, intake and referral 24 hours a day.
 - Supervision, oversight and development of the Interdepartmental Service: 3 clinicians who provide psychiatric assessment, consultation and therapy to patients admitted medically to the hospital.
- Director of Adult Services Community Partners; Dover, NH 11/2001 – 4/2005
- Responsible for the clinical, administrative and financial operations of the Adult Outpatient Therapy, EAP, Admissions, Emergency Services, Geriatric and Acute Service programs (PHP/IOP) serving Strafford County. Supervised 4 managers responsible for 26 staff. Manage annual budget of 3 million dollars.
- Clinical Director of Community Support Prog. Riverbend Community Mental Health Ctr
Concord, NH 9/2000 – 11/2001
- Responsible for the clinical, administrative and fiscal operations of programs serving 554 consumers with severe and persistent mental illness. Directly supervise 5 managers responsible for 60 staff. Development and oversight of annual budget of 4 million dollars.
- Treatment Team Coordinator Riverbend Community Mental Health Ctr
Concord, NH 8/1996 – 9/2000
- Clinical and administrative supervision of a multidisciplinary team of 12 direct care staff. Serving an average of 100 individuals with severe and persistent mental illness.
- Team Leader Strafford Guidance Center; Dover, NH 1/1993 – 8/1996
- Clinical and administrative supervision of 8 direct care staff. Serving an average of 80 individuals with severe and persistent mental illness.
 - Developed the first interagency treatment team to serve individuals with severe and persistent mental illness and developmental disabilities in NH.
- Clinical Case Manager Strafford Guidance Center; Dover, NH 1/1992 – 12/1993
- Provided psychotherapy and case management services to individuals with severe and persistent mental illness and substance abuse issues as part of The Continuous Treatment Team study through Dartmouth College.

Steve Arnault

Assistant Director / Behavioral Specialist Residential Resources; Keene, NH 1/1989 - 1/1992

- Directed all administrative, fiscal and clinical activities for 5 group homes and 3 supported living arrangements serving people with developmental disabilities. Provide behavioral consultation to individuals with behavioral/functional challenges.

Behavioral Specialist / Clinical Supervisor The Center for Humanistic Change Manchester, NH 8/1986 - 1/1989

- Provide behavioral consultation to individuals facing behavioral/functional challenges in group homes, day programs, vocational and family settings. Supervised 2 clinicians.

House Manager Greater Lawrence Psychological Center Lawrence, MA 6/1984 - 8/1986

- Administrative, clinical and financial management of a group home serving 4 men with severe and persistent mental illness.

Teaching & Educational Experience

Adjunct Faculty New England College; Henniker, NH 9/1994 - Present
www.nec.edu

- Teach graduate and undergraduate courses in psychology, counseling, program development and evaluation

Director of Masters Degree Program in Mental Health Counseling New England College; Henniker, NH 1/1998 - 3/2002

- Developed and implemented curriculum for degree program.
- Oversight of curriculum to insure quality, academic standards and student retention.
- Development and execution of marketing plan.
- Provided academic advising and mentoring to students.
- Faculty recruitment, supervision and monitoring of academic quality

Curriculum Consultant New England College; Henniker, NH Fall 2012 - Present

- Developed curricula for a certificate and C.A.G.S. in the integration of behavioral health into primary medicine.

KENNETH M. BROWN, M.D.,M.P.H.

EDUCATION

- 1994-1996 Child and Adolescent Psychiatry Fellowship
University of Miami/ Jackson Memorial Hospital
- 1991-1994 Psychiatry Residency
Medical University of South Carolina
Institute of Psychiatry
Charleston, South Carolina
- 1987-1992 Doctor of Medicine
Tulane University School of Medicine
Tulane Medical Center
Charity Hospital
New Orleans, Louisiana
- 1987-1991 Masters of Public Health
Tulane University School of Tropical Medicine and Public Health
New Orleans, Louisiana
- 1983-1987 Bachelor of Science Engineering
Major: Biomedical Engineering
Tulane University School of Engineering
- 1985-1986 Tulane University Honor Scholar Junior Year Abroad
Major: Engineering
University of Southampton
Southampton, England

EMPLOYMENT

- 2000-Present Medical Director
Hampstead Hospital
Hampstead, New Hampshire
- 1996-2000 Chief, Child and Adolescent Psychiatrist
Hampstead Hospital
Hampstead, New Hampshire

EMPLOYMENT (cont.)

- 1996-Present Solo Private Practice (Inpatient and Outpatient).
Child, Adolescent and Adult Psychotherapy and Psychopharmacology
Hampstead Hospital
218 East Road
Hampstead, New Hampshire
- 1997-2000 Child and Adolescent Psychiatrist
Center for Life Management
Community Mental Health Center
Derry, New Hampshire
- 1991-1994 Court Appointed Expert Witness
Court Appointed Designated Examiner
Charleston County Court
- 1993-1994 Treating Psychiatrist
South Carolina Department of Mental Health
Dual Diagnoses Community Mental Health Clinic
Charleston, South Carolina

ACADEMIC AFFILIATIONS

- 1999-Present Adjunct Professor in Clinical Research
Dartmouth University
Hanover, New Hampshire

RESEARCH

- 2001-2003 Sub-investigator
Access Clinical Trials
- A Three- Week, Multicenter, Randomized, Double-Blind, Placebo-
Controlled, Parallel-Group Safety and Efficacy Study of Extended-Release
Carbamazepine in Patients with Bipolar Disorder.
Shire Laboratories
- A Three- Week, Multicenter, Randomized, Double-Blind, Placebo-
Controlled, Parallel-Group Safety and Efficacy Study of Extended-Release
Carbamazepine in Lithium Failure Patients with Bipolar Disorder.
Shire Laboratories
- A Double-Blind, Parallel Study of the Safety, Tolerability and Preliminary
Efficacy of Flutamide Compared to Placebo in Patients with Anorexia
Nervosa
Vela Pharmaceuticals Inc.

RESEARCH (cont.)

A Phase III, Randomized, Double-Blind, Placebo-Controlled Study of Safety and Efficacy of C-1073 (Mifepristone) in Patients with Major Depressive Disorder with Psychotic Features Who are not Receiving Antidepressants or Antipsychotics.
Corcept Therapeutics, Inc.

Olanzapine Versus Ziprasidone in the Treatment of Schizophrenia
Eli Lilly and Company

A Multicenter, Randomized, Double-Blind, Study of Aripiprazole Versus Placebo in the Treatment of Acutely Manic Patients with Bipolar Disorder.
Bristol-Myers Squibb Pharmaceutical Research Institute

PUBLICATIONS and POSTER PRESENTATIONS

Bupropion Sustained Release in Adolescents With Comorbid Attention-Deficit/ Hyperactivity Disorder and Depression
Daviss, Bentivoglio, Racusin, Brown, et al.,
J. Am. Acad. Child Adolescent Psychiatry, 40:3, March 2001

A Retrospective Study of Citalopram in Adolescents with Depression
Bostic J.Q., Prince J., Brown K., Place S.
Journal of Child and Adolescent Psychopharmacology 2001; 11; 159-166.

Citalopram for the Treatment of Adolescent Anxiety Disorders: A Pilot Study.
Prince J., Bostic J.Q., Monuteaux M., Brown K., Place S.
Psychopharmacology Bulletin 2002; 36: 100-107

- 2001 Citalopram in Adolescents with Mood and Anxiety Disorders: A Chart Review.
Presented at the Annual Meeting of the American Psychiatric Association,
New Orleans, LA 5/9/2001
- 2001 Citalopram in Adolescents with Mood and Anxiety Disorders.
Presented at the Annual Meeting of NCDEU,
Phoenix, AZ 5/29/2001
- 2001 Citalopram in Adolescents with Mood, Anxiety, and Comorbid Conditions.
Presented at the Annual Meeting of the American Psychiatric Association 2001
Institute on Psychiatric Services,
Orlando, FL 10/11/2001

HONORS AND OFFICES HELD

ACADEMIC AWARDS AND OFFICES

- Golden Apple Award for Excellence in teaching medical students
- Residency Education Committee representative
- Vice President Tulane Medical School Class of 1991
- President Jewish Medical Student Organization

ACADEMIC AWARDS AND OFFICES (cont.)

- Tau Beta Pi (engineering honor society)
- Alpha Eta Mu Beta (biomedical engineering honor society)
- Alpha Epsilon Delta (premedical honor society)
- Honor Scholar Junior Year Abroad Program

SOCIETY MEMBERSHIPS

- American Medical Association
- American Psychiatry Association
- American Academy of Child and Adolescent Psychiatry
- New Hampshire Medical Association
- New Hampshire Psychiatry Association
- New England Society of Child and Adolescent Psychiatry

CERTIFICATIONS

- Board Certified General Psychiatry
American Board of Psychiatry and Neurology, #43597
- Board Eligible, Child and Adolescent Psychiatry

LICENSES

- New Hampshire, Maine, South Carolina, Florida, Louisiana

CONTRACTOR NAME

Key Personnel

Name	Job Title	Salary Amount Paid from this Contract
Vic Topo	CEO	\$60,800
Diana Lachapelle	VP - CFO	\$48,320
Steve Arnault	VP Operations & Quality	\$51,840
Kenneth Brown	Medical Director	\$104,320



Lori A. Shibinette
Commissioner

Katja S. Fox
Director

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9544 1-800-852-3345 Ext. 9544
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 11, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into **Sole Source** amendments to existing contracts with the vendors listed below to provide community mental health services, including statewide mobile crisis services, by increasing the total price limitation by \$24,517,006 from \$27,852,901 to \$52,369,907 and by extending the completion dates from June 30, 2021 to June 30, 2022, effective June 30, 2021, upon Governor and Council approval. 90% General Funds. 10% Federal Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Northern Human Services	177222-B001	Conway	\$2,354,431	\$2,122,949	\$4,477,380	O: 6/21/17, Late Item A A1: 6/19/19, #29 A2: 2/19/20, #12
West Central Services, Inc. DBA West Central Behavioral Health	177654-B001	Lebanon	\$1,401,218	\$1,599,988	\$3,001,206	O: 6/21/17, Late Item A A1: 6/19/19, #29
Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$1,447,650	\$1,840,164	\$3,287,814	O: 6/21/17, Late Item A A1: 6/19/19, #29
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$1,810,770	\$2,717,609	\$4,528,379	O: 6/21/17, Late Item A A1: 6/19/19, #29
Monadnock Family Services	177510-B005	Keene	\$1,702,040	\$1,566,943	\$3,268,983	O: 6/21/17, Late Item A A1: 6/19/19, #29

His Excellency, Governor Christopher T. Sununu
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Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112-B001	Nashua	\$5,262,612	\$4,434,642	\$9,697,254	O: 6/21/17, Late Item A A1: 9/13/2019, #15. A2: 12/19/18 #19. A3: 6/19/19, #29
The Mental Health Center of Greater Manchester, Inc.	177184-B001	Manchester	\$6,897,278	\$3,869,734	\$10,767,012	O: 6/21/17, Late Item A A1: 6/19/19, #29
Seacoast Mental Health Center, Inc.	174089-R001	Portsmouth	\$3,668,718	\$2,113,760	\$5,782,478	O: 6/21/17, Late Item A A1: 6/19/19, #29
Behavioral Health & Developmental Svs of Strafford County, Inc. DBA Community Partners of Strafford County	177278-B002	Dover	\$1,389,362	\$2,293,625	\$3,682,987	O: 6/21/17, Late Item A A1: 6/19/19, #29
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116-R001	Derry	\$1,918,822	\$1,957,592	\$3,876,414	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29
		Total:	\$27,852,901	\$24,517,006	\$52,369,907	

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

EXPLANATION

This request is **Sole Source** because the Department is seeking to extend the contracts beyond the current completion dates and there are no renewal options available. The Department contracts for these services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in the NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403.

His Excellency, Governor Christopher T. Sununu
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The purpose of this request is to continue providing and expand upon community mental health services for individuals in New Hampshire. Community mental health centers provide community-based mental health services to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilizations, and improve community tenure.

The populations served include children with Serious Emotional Disturbances and adults with Severe Mental Illness/Severe and Persistent Mental Illness, including individuals with Severe/Severe and Persistent Mental Illness with Low Service Utilization (LU) per He-M 401 Eligibility Determination and Individual Service Planning. Approximately 43,000 adults, children and families will be served from June 30, 2021 to June 30, 2022.

The Contractors will continue to provide Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, Illness Management and Recovery, Evidenced Based Supported Employment, Assertive Community Treatment, Projects for Assistance in Transition from Homelessness, wraparound services for children, Community Residential Services, and Acute Care Services to individuals experiencing psychiatric emergencies while awaiting admission to a Designated Receiving Facility. All contracts include provisions for Mental Health Services required per NH RSA 135-C and with State Regulations applicable to the mental health system as outlined in He-M 400, as well as in compliance with the Community Mental Health Agreement (CMHA).

These services are provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid and uninsured children, adults, and families. The Contractors will seek reimbursement for Medicaid services through agreements with the contracted Managed Care Organizations, through Medicaid fee-for-service and third part insurance payers. The contracts do not include funding for Medicaid reimbursement.

These amendments also included the following modifications to the scopes of services:

- Inclusion of statewide integrated mobile crisis response teams in crisis services. Currently only three regions (Regions 4, 6 & 7) operate mobile crisis response teams for adults with mental illness. All ten (10) community mental health centers will enhance their crisis services to ensure delivery of integrated mobile crisis response services to individuals experiencing a mental health and/or substance use crisis;
- Addition of six (6) supported housing beds in each region to expand the availability of supported housing options statewide;
- Expansion of First Episode Psychosis/Early Serious Mental Illness (FEP-ESMI) services. Currently only Region 6 holds provisions for FEP-ESMI programming. These programs provide evidence-based Coordinated Specialty Care for the treatment of FEP-ESMI utilizing early intervention for individuals age thirteen (13) to thirty-five (35) experiencing a first episode of mental illness. The expansion includes three (3) additional teams in Regions 5, 8, & 10;
- Expansion of deaf and hard of hearing services provided by Region 6, including increased opportunities for collaboration with other services providers statewide and the provision of consultative services in the treatment planning process for individuals who are deaf and/or hard of hearing;
- Addition of Statewide Work Incentives Counseling to include one (1) full-time equivalent Work Incentives Counselor in each of the ten (10) regions to support individuals in meeting employment related goals by providing comprehensive benefits counseling, supporting engagement in Supported Employment and improving collaboration with the Division of Vocational Rehabilitation;

His Excellency, Governor Christopher T. Sununu
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- Inclusion of System of Care Activities with the Department of Education to develop a system of support for behavioral health within school districts in targeted regions;
- Inclusion of Pro-Health Services in Regions 6, 7 & 9. These services provide integrated medical and mental health services to individuals aged sixteen (16) through thirty-five (35) through FQHC primary care services co-located in the mental health center; and
- Inclusion of a specialty residential program in Region 9, which provides three (3) beds for individuals age eighteen (18) years and older who are dually diagnosed with a severe mental illness and developmental disability and/or acquired brain disorder.

The Department will monitor contracted services by:

- Ensuring quality assurance by conducting performance reviews and utilization reviews as determined to be necessary and appropriate based on applicable licensing, certifications and service provisions.
- Conducting quarterly meetings to review submitted quarterly data and reports to identify ongoing programmatic improvements.
- Reviewing monthly Financial Statements provided by the Contractors for ongoing evaluation of the programs fiscal integrity.

Should the Governor and Executive Council not authorize this request, approximately 43,000 adults, children and families in the state will not have access to critical community mental health services as required by NH RSA 135-C:13. As a result these individuals may experience an increase in symptoms causing them to seek more costly services at hospital emergency departments due to risk of harm to themselves or others and may have increased contact with law enforcement, correctional programs, or primary care physicians, none of which have the necessary services or supports available to provide necessary assistance. Lack of these services may also increase the likelihood of inpatient hospitalizations and death by suicide.

Area served: Statewide

Source of Funds: CFDA 93.778 FAIN #05-1505NHBIPP, CFDA 93.150 FAINX06SM083717-01, CFDA 93.958, FAINB09SM083816 and FAINB09SM083987, CFDA#93.243 FAINH79SM080245, CFDA#93.959 FAINTI083464

The Department will request General Funds in the event that Federal Funds are no longer available and services are still needed.

Respectfully submitted,



Lori A. Shibinette
Commissioner

Attachment A
Financial Details

05-95-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$469,249	\$0	\$469,249
2020	102-500731	Contracts for program services	92204117	\$845,304	\$0	\$845,304
2021	102-500731	Contracts for program services	92204117	\$661,266	\$87,180	\$748,448
2022	102-500731	Contracts for program services	92204117	\$0	\$1,415,368	\$1,415,368
			Subtotal	\$2,155,068	\$1,502,548	\$3,657,616

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	92204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	92204117	\$312,878	\$64,324	\$377,202
2022	102-500731	Contracts for program services	92204117	\$0	\$1,121,563	\$1,121,563
			Subtotal	\$1,360,138	\$1,185,887	\$2,546,025

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	92204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	92204117	\$324,170	\$293,500	\$617,670
2022	102-500731	Contracts for program services	92204117	\$0	\$1,126,563	\$1,126,563
			Subtotal	\$1,394,570	\$1,420,063	\$2,814,633

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$471,653	\$0	\$471,653
2020	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	92204117	\$237,708	\$0	\$237,708
2022	102-500731	Contracts for program services	92204117	\$0	\$1,616,551	\$1,616,551
			Subtotal	\$1,328,722	\$1,616,551	\$2,945,273

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	92204117	\$357,590	\$69,885	\$427,475
2022	102-500731	Contracts for program services	92204117	\$0	\$999,825	\$999,825
			Subtotal	\$1,520,360	\$1,069,510	\$2,589,870

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$1,039,854	\$288,848	\$1,328,702
2022	102-500731	Contracts for program services	92204117	\$0	\$2,364,495	\$2,364,495
			Subtotal	\$4,537,306	\$2,651,343	\$7,188,649

Attachment A
Financial Details

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,646,829	\$0	\$1,646,829
2019	102-500731	Contracts for program services	92204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2021	102-500731	Contracts for program services	92204117	\$1,642,884	\$0	\$1,642,884
2022	102-500731	Contracts for program services	92204117	\$0	\$2,588,551	\$2,588,551
Subtotal				\$6,669,426	\$2,588,551	\$9,257,977

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$746,765	\$0	\$746,765
2019	102-500731	Contracts for program services	92204117	\$836,765	\$0	\$836,765
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$742,820	\$103,040	\$845,860
2022	102-500731	Contracts for program services	92204117	\$0	\$1,139,825	\$1,139,825
Subtotal				\$3,069,170	\$1,242,665	\$4,311,835

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$309,598	\$108,000	\$417,598
2022	102-500731	Contracts for program services	92204117	\$0	\$1,297,096	\$1,297,096
Subtotal				\$1,336,282	\$1,405,096	\$2,741,378

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$346,846	\$0	\$346,846
2021	102-500731	Contracts for program services	92204117	\$346,846	\$322,000	\$668,846
2022	102-500731	Contracts for program services	92204117	\$0	\$999,625	\$999,625
Subtotal				\$1,485,274	\$1,321,625	\$2,806,899
Total CMH Program Support				\$24,856,316	\$16,003,839	\$40,860,155

05-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 92244120	\$0	\$111,000	\$111,000
Subtotal				\$0	\$111,000	\$111,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2021	102-500731	Contracts for program services	92224120	\$61,162	\$0	\$61,162
2022	074-500585	Grants for Pub Asst and Relief	82224120	\$0	\$60,000	\$60,000
Subtotal				\$227,824	\$60,000	\$287,824

Attachment A
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 82244120	\$0	\$111,000	\$111,000
Subtotal				\$0	\$111,000	\$111,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2021	102-500731	Contracts for program services	92224120	\$0	\$0	\$0
2022	074-500585	Grants for Pub Asst and Relief	92224120 / 82244120	\$0	\$118,600	\$118,600
Subtotal				\$0	\$118,600	\$118,600
Total Mental Health Block Grant				\$227,824	\$400,600	\$628,424

05-95-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
Subtotal				\$20,000	\$10,000	\$30,000

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
Subtotal				\$20,000	\$10,000	\$30,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
Subtotal				\$20,000	\$10,000	\$30,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
Subtotal				\$20,000	\$10,000	\$30,000

Attachment A
Financial Details

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			Subtotal	\$20,000	\$10,000	\$30,000

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			Subtotal	\$20,000	\$10,000	\$30,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			Subtotal	\$20,000	\$10,000	\$30,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			Subtotal	\$20,000	\$10,000	\$30,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
			Subtotal	\$20,000	\$10,000	\$30,000

Attachment A
Financial Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92204121	\$0	\$10,000	\$10,000
Subtotal				\$20,000	\$10,000	\$30,000
Total Mental Health Data Collection				\$200,000	\$100,000	\$300,000

05-95-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
Subtotal				\$26,000	\$605,091	\$631,091

West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$402,331	\$402,331
Subtotal				\$14,000	\$402,331	\$416,331

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
Subtotal				\$26,000	\$408,331	\$434,331

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
Subtotal				\$306,000	\$1,051,054	\$1,357,054

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2022	102-500731	Contracts for program services	92102053	\$0	\$341,363	\$341,363
Subtotal				\$14,000	\$341,363	\$355,363

Attachment A
Financial Details

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2022	102-500731	Contracts for program services	92102053	\$0	\$1,051,054	\$1,051,054
			Subtotal	\$302,000	\$1,051,054	\$1,353,054

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$653,326	\$653,326
			Subtotal	\$28,000	\$653,326	\$679,326

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$605,091	\$605,091
			Subtotal	\$26,000	\$605,091	\$631,091

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2022	102-500731	Contracts for program services	92102053	\$0	\$408,331	\$408,331
			Subtotal	\$26,000	\$408,331	\$434,331

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2022	102-500731	Contracts for program services	92102053	\$0	\$467,363	\$467,363
			Subtotal	\$271,000	\$467,363	\$738,363
		Total System of Care		\$1,037,000	\$5,993,335	\$7,030,335

05-95-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$5,310	\$5,310
			Subtotal	\$21,240	\$5,310	\$26,550

Attachment A
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West Central Services, Inc (Vendor Code 177654-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
Subtotal				\$7,080	\$1,770	\$8,850

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
Subtotal				\$7,080	\$1,770	\$8,850

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
Subtotal				\$7,080	\$1,770	\$8,850

Monadnock Family Services (Vendor Code 177510-B005)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
Subtotal				\$7,080	\$1,770	\$8,850

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
Subtotal				\$7,080	\$1,770	\$8,850

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$3,540	\$3,540
Subtotal				\$14,160	\$3,540	\$17,700

Attachment A
Financial Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
Subtotal				\$7,080	\$1,770	\$8,850

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
Subtotal				\$7,080	\$1,770	\$8,850

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2022	644-504195	SGFSER SGF SERVICES	42105876	\$0	\$1,770	\$1,770
Subtotal				\$7,080	\$1,770	\$8,850
Total Child - Family Services				\$92,040	\$23,010	\$115,050

05-95-42-423010-7926 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2019	102-500731	Contracts for program services	42307150	\$36,250	\$0	\$36,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
Subtotal				\$148,968	\$38,234	\$187,202

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2022	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
Subtotal				\$140,600	\$33,300	\$173,900

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2022	102-500731	Contracts for program services	42307150	\$0	\$43,901	\$43,901
Subtotal				\$168,402	\$43,901	\$212,303

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The Mental Health Center of Greater Manchester (Vendor Code 177184-B001)

PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2022	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
			Subtotal	\$187,692	\$43,725	\$211,417

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
			Subtotal	\$126,468	\$38,234	\$164,702

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2022	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
			Subtotal	\$135,468	\$38,234	\$173,702
Total PATH GRANT				\$887,598	\$235,628	\$1,123,226

05-95-92-920510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2022	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
			Subtotal	\$280,000	\$70,000	\$350,000
Total BDAS				\$280,000	\$70,000	\$350,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2022	102-500731	Contracts for program services	48108462	\$0	\$35,000	\$35,000
			Subtotal	\$140,000	\$35,000	\$175,000
Total BEAS				\$140,000	\$35,000	\$175,000

05-96-49-490510-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

**State of New Hampshire
Department of Health and Human Services
Amendment #3**

This Amendment to the Mental Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and The Mental Health Center for Southern New Hampshire d/b/a/ CLM Center for Life Management ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 21, 2017, (Late Item A), as amended on September 20, 2018, (Item #21), and June 19, 2019, (Item #29), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:
June 30, 2022.
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$3,876,414.
3. Modify Exhibit A, Amendment #2, Scope of Services by replacing in its entirety with Exhibit A Amendment #3, Scope of Services, which is attached hereto and incorporated by reference herein.
4. Modify Exhibit B, Amendment #2, Methods and Conditions Precedent to Payment by replacing in its entirety with Exhibit B, Amendment #3, Methods and Conditions Precedent to Payment, which is attached hereto and incorporated by reference herein.
5. Modify Exhibit K, DHHS Information Security Requirements, by replacing in its entirety Exhibit K, Amendment #2, DHHS Information Security Requirements, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

6/11/2021

Date

DocuSigned by:
Katja Fox
50005B04C03443
Name: Katja Fox
Title: Director

The Mental Health Center for Southern
New Hampshire d/b/a CLM Center for Life Management

6/11/2021

Date

DocuSigned by:
Vic Topo
DAAAT55C30AC4BA
Name: Vic Topo
Title: ceo

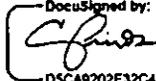
The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/11/2021

Date

DocuSigned by:



DSCA8702E32C4AE...

Name: Catherine Pinos

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:



**New Hampshire Department of Health and Human Services
Mental Health Services**

Exhibit A Amendment # 3

Scope of Services

1. Provisions Applicable to All Services

- 1.1. The Contractor shall submit a detailed description of the language assistance services they will provide to persons with limited English proficiency to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.
- 1.2. The Contractor shall operate a Community Mental Health Center (CMHC) that provides services intended to promote recovery from mental illness for eligible residents in the State of New Hampshire (individuals) for Region 10. The Contractor agrees that, to the extent future legislative action by the New Hampshire General Court or federal or state court orders may have an impact on the Services described herein, the State Agency has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.
- 1.3. For the purposes of this Agreement, the Department has identified the Contractor as a Subrecipient in accordance with 2 CFR 200.0. et seq.
- 1.4. Prior to termination of this contract the parties will agree on a plan for transition and destruction of confidential data in accordance with Exhibit K.
- 1.5. The Contractor shall provide individualized, recovery based services and supports in the manner that best allows each individual to stay within their home and community providing current treatment and recovery options that are based on scientific research and evidence based practices (EBP).
- 1.6. The Contractor acknowledges the requirements of the Community Mental Health Agreement (CMHA) and shall demonstrate progress toward meeting the following terms in the CMHA: 1.) Assertive Community Treatment Teams; 2.) Evidence-Based Supported Employment; and 3.) Transition planning for individuals at New Hampshire Hospital and Glenclyff Home and 4.) Supported Housing. Further, the Contractor shall participate in annual Quality Service Reviews (QSR) conducted under the terms of the CMHA.
- 1.7. The Contractor shall enter into a capitation model of contracting with all NH Managed Care Organizations to support the delivery and coordination of behavioral health services and supports for children, youth, transition-aged youth, young adults, and adults
- 1.8. The Contractor shall support the integration of physical and behavioral health as a standard of practice; implementing the Substance Abuse and Mental Health Services Administration's (SAMHSA) Six Levels of Collaboration/Integration to the maximum extent feasible.
- 1.9. The Contractor shall ensure that clinical standards and operating procedures are consistent with trauma-informed models of care, as defined by SAMHSA.

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**New Hampshire Department of Health and Human Services
Mental Health Services**

Exhibit A Amendment # 3

The clinical standards and operating procedures must reflect a focus on wellness, recovery, and resiliency.

- 1.10. The Contractor shall engage in ongoing implementation, service improvements, and expansion efforts associated with New Hampshire's 10 Year Mental Health Plan.
- 1.11. The Contractor shall provide individuals, caregivers and youth the opportunity for feedback and leadership within the agency to help improve services in a person-centered manner when applicable and appropriate.
- 1.12. The Contractor shall ensure rapid access to services is available to each individual by offering an appointment slot on the same or next calendar day of the initial contact.

2. System of Care for Children's Mental Health

- 2.1. The Contractor shall collaborate with the Department on the implementation of NH RSA 135-F, System of Care for Children's Mental Health.
- 2.2. The Contractor shall provide services for children, youth, and young adults with serious emotional disturbance (SED) in a manner that aligns with NH RSA 135-F. The Contractor shall ensure services are:
 - 2.2.1. Family Driven - services and supports are provided in a manner that best meets the needs of the family and the family goals;
 - 2.2.2. Youth Driven - services and supports are provided in a manner that best meets the needs of the child, youth or young adult and that supports his or her goals;
 - 2.2.3. Community Based - services and supports are provided in a manner that best allow children, youth, and young adults to stay within his or her home and community; and
 - 2.2.4. Cultural and Linguistic Competent - Services are provided in a manner that honors a child, youth, or young adult and their family-identified culture, beliefs, ethnicity, preferred language, gender and gender identity and sexual orientation.
- 2.3. The Contractor shall collaborate with the FAST Forward program, ensuring services are available for all children and youth enrolled in the program.
- 2.4. The Contractor shall make referrals to the FAST Forward program for any child, youth, or young adult that may be eligible.

3. Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct Problems (MATCH-ADTC)

- 3.1. The Contractor shall maintain appropriate levels of certification through a contract with the Judge Baker Center for Children.



**New Hampshire Department of Health and Human Services
Mental Health Services**

Exhibit A Amendment # 3

- 3.2. The Contractor shall ensure new and incoming staff work towards meeting a goal of 70% of children and youth clients' needs with the evidence-based practice of Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct problems (MATCH-ADTC).
- 3.3. The Contractor shall maintain a use of the Judge Baker's Center for Children (JBCC) TRAC system to support each case with MATCH-ADTC as the identified treatment modality.
- 3.4. The Contractor shall invoice BCBH through green sheets for:
 - 3.4.1. The costs for both the certification of incoming therapists and the recertification of existing clinical staff, not to exceed the budgeted amount.
 - 3.4.2. The full cost of the annual fees paid to the JBCC for the use of their TRAC system to support MATCH-ADTC.

4. Children's Intensive Community Based Services

- 4.1. The Contractor shall use the Child and Adolescent Needs and Strengths (CANS) assessment to determine the appropriate level of collaborative care and which children's intensive community based services are most appropriate.
- 4.2. The Contractor shall provide children's intensive community based services to children diagnosed with a serious emotional disturbance (SED), with priority given to children who:
 - 4.2.1. Have a history of psychiatric hospitalization or repeated visits to hospital emergency departments for psychiatric crisis;
 - 4.2.2. Are at risk for residential placement;
 - 4.2.3. Present with significant ongoing difficulties at school; and/or
 - 4.2.4. Are at risk of interaction with law enforcement.
- 4.3. The Contractor shall provide children's intensive community based services through a full array of services as defined in New Hampshire Administrative Rule He-M 426, Community Mental Health Services, which include, but are not limited to:
 - 4.3.1. Functional Support Services (FSS).
 - 4.3.2. Individual and family therapy.
 - 4.3.3. Medication services.
 - 4.3.4. Targeted case management (TCM) services.
 - 4.3.5. Supported education.
- 4.4. The Contractor shall provide a minimum of eight (8) up to a maximum of ten (10) hours of children's intensive community based services per week for each

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**New Hampshire Department of Health and Human Services
Mental Health Services**

Exhibit A Amendment # 3

eligible individual, as defined in New Hampshire Administrative Rule He-M 426, ensuring more intensive services are provided during the first twelve (12) weeks of enrollment.

- 4.5. The Contractor shall screen adolescent clients for substance use using one or more tools, as appropriate, that include:

4.5.1. The Car, Relax, Alone, Family, Friends, Trouble (CRAFFT) screening tool for individuals age twelve (12) years and older, which consists of six (6) screening questions as established by the Center for Adolescent Substance Abuse Research (CeASAR) at Children's Hospital Boston.

4.5.2. The Global Appraisal of Individual Needs – Short Screener (GAIN-SS), which is used by school based clinicians for clients referred for substance use.

- 4.6. The Contractor shall provide children's intensive community based services to clients and their families to ensure access to an array of community mental health services that include community and natural supports, which effectively support the clients and their families in the community, in a culturally competent manner.

- 4.7. The Contractor shall conduct and facilitate weekly children's intensive community based team meetings in order to communicate client and family needs and discuss client progress.

5. Renew Sustainability (Rehabilitation for Empowerment, Education, and Work)

5.1. The Contractor shall provide the Rehabilitation for Empowerment, Education and Work (RENEW) intervention with fidelity to transition-aged youth who qualify for state-supported community mental health services, in accordance with the University of New Hampshire (UNH) -Institute On Disability (IOD) model.

5.2. The Contractor shall obtain support and coaching from the IOD at UNH to improve the competencies of implementation team members and agency coaches.

6. Division for Children, Youth and Families (DCYF)

6.1. The Contractor shall provide mental health consultation to staff at Division for Children, Youth and Families (DCYF) District Offices related to mental health assessments and/or ongoing treatment for children served by DCYF.

6.2. The Contractor shall provide Foster Care Mental Health Assessments for children and youth younger than eighteen (18) years of age who are entering foster care for the first time.

7. Crisis Services

The Mental Health Center for Southern
New Hampshire d/b/a CLM

Exhibit A – Amendment #3

Contractor Initials

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**New Hampshire Department of Health and Human Services
Mental Health Services**

Exhibit A Amendment # 3

- 7.1. If the Contractor has, or enters into, an agreement with a hospital to provide crisis services to individuals who are eligible, or presumed eligible in the emergency department, for Medicaid services, the Contractor may bill Medicaid according to fee schedules or MCO contracts for services rendered.
- 7.2. The Contractor shall document crisis services delivered in the emergency department setting as part of its Phoenix Submissions, in a format, and with content, completeness, and timelines specified by the Department, ensuring documented information includes screenings performed, diagnosis codes, and referrals made.
- 7.3. The Contractor shall provide documentation of each collaborative relationship with acute care hospitals in its region, at the request of the Department.
- 7.4. The Contractor shall provide emergency services as defined in NH Administrative Rule He-M 403.06 (a)(6) and NH Administrative Rule He-M 426.09.
- 7.5. As part of the crisis resolution, the Contractor shall screen each individual for Assertive Community Treatment (ACT). If clinically appropriate, the Contractor shall:
 - 7.5.1. Refer the individual for an expedited ACT assessment and/or intake and treatment upon discharge; or
 - 7.5.2. Inform the appropriate regional CMHC in order to expedite the ACT assessment and/or intake and treatment upon discharge from emergency department or inpatient psychiatric or medical care setting, if the individual resides in a region other than the region in which the individual is receiving crisis services.
- 7.6. The Contractor shall not refer an individual for hospitalization at New Hampshire Hospital (NHH) unless the Contractor has determined that NHH is the least restrictive setting in which the individual's immediate psychiatric treatment needs can be met. The Contractor shall:
 - 7.6.1. Make all reasonable efforts to ensure no other clinically appropriate bed is available at any other NH inpatient psychiatric unit, Designated Receiving Facility (DRF), Adult Psychiatric Residential Treatment Program (APRTP), Mobile Crisis apartments, or other step-up/step-down beds prior to referring an individual to NHH.
 - 7.6.2. Work collaboratively with the Department and contracted Managed Care Organizations for the implementation of the Zero Suicide within emergency departments.
- 7.7. The Contractor shall provide services to individuals experiencing a psychiatric and/or substance use related crisis through a rapid response team that includes, but is not limited to:



**New Hampshire Department of Health and Human Services
Mental Health Services**

Exhibit A Amendment # 3

- 7.7.1. One (1) Master's level clinician.
- 7.7.2. One (1) peer support specialist as defined by HeM 426.13(d)(4).
 - 7.7.2.1. Bachelor's level staff, or a Certified Recovery Support Worker (CRSW) may be substituted into the peer role up to 50% of FTE peer allocation.
- 7.7.3. Access to telehealth, including tele-psychiatry, for additional capacity, as needed.
- 7.8. The Contractor shall ensure all staff have the necessary qualifications as defined under New Hampshire Administrative Rule He-M 400, Community Mental Health, Parts 403 and 426.
- 7.9. The Contractor shall develop an implementation and/or transition plan with a timeline for transforming crisis services for Department approval no later than 30 days from the contract effective date. The Contractor shall ensure the implementation and/or transition plan includes, but is not limited to:
 - 7.9.1. The plan to educate current community partners and individuals on the use of the Access Point Number.
 - 7.9.2. Staffing adjustments needed in order to meet the full crisis response scope and titrated up to meet the 24/7 nature of this crisis response.
 - 7.9.3. The plan to meet each performance measure over time.
 - 7.9.4. How data will be sent to the Access Point if calls are received directly at the center and are addressed by the center during the transition period.
- 7.10. The Contractor shall work in tandem with the designated vendor providing services through the Rapid Response Access Point contract as approved by the Governor and Executive Council.
- 7.11. The Contractor shall enter into a Memorandum of Understanding within 30 days of contract effective date with the Rapid Response Access Point, which provides the Regional Response Teams information regarding the nature of the crisis through verbal and/or electronic communication including but not limited to:
 - 7.11.1. The location of the crisis.
 - 7.11.2. The safety plan either developed over the phone or on record from prior contact(s).
 - 7.11.3. Any accommodations needed.
 - 7.11.4. Treatment history of the individual, if known.
- 7.12. The Contractor shall promote the use of the telephone number for the Rapid Response Access Point as the primary contact for crisis services, which utilizes

The Mental Health Center for Southern
New Hampshire d/b/a CLM

Exhibit A – Amendment #3

Contractor Initials

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Exhibit A Amendment # 3

Global Positioning System (GPS) enabled technology to identify the closest and available Regional Response Team.

- 7.13. The Contractor shall ensure all rapid response team members participate in a crisis response training, as designated by the Department, which follows the concepts and topics identified in the National Guidelines for Crisis Care Best Practice Toolkit published by the Substance Abuse and Mental Health Services Administration (SAMHSA).
- 7.14. The Contractor shall provide the physical address of the physical location to the Rapid Response Access Point where the rapid response team may provide office-based urgent assessments.
- 7.15. The Contractor shall ensure a rapid response team is available twenty-four (24) hours per day, seven (7) days a week for deployment within their region and border regions, as directed by the Rapid Response Access Point.
- 7.16. The Contractor shall ensure the rapid response team is trained and available to provide crisis response services to avoid unnecessary hospitalization, incarceration or institutionalization. The Contractor shall ensure services include but are not limited to:
 - 7.16.1. Face-to-face assessments.
 - 7.16.2. Disposition and decision making.
 - 7.16.3. Initial care and safety planning.
 - 7.16.4. Post crisis and stabilization services.
- 7.17. The Contractor may utilize presumptive eligibility when responding to individuals who are not connected to a CMHC or who may be considered low utilizers.
- 7.18. The Contractor shall ensure the rapid response team responds to all dispatches face-to-face in the community within one (1) hour of the request ensuring:
 - 7.18.1. The response team includes a minimum of two (2) individuals for safety purposes, which includes a Master's level staff and a peer and/or BS and/or CRSW if occurring at locations based on individual and family choice that include but are not limited to:
 - 7.18.1.1. In or at the individual's home.
 - 7.18.1.2. In an individual's school setting.
 - 7.18.1.3. Other natural environments of residence including foster homes.
 - 7.18.1.4. Community settings.
 - 7.18.1.5. Peer run agencies.

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- 7.18.2. The response team includes a minimum of one (1) Master's level team member if occurring at safe, staffed sites or public service locations which may include, but are not limited to:
 - 7.18.2.1. Schools.
 - 7.18.2.2. Jails.
 - 7.18.2.3. Police departments.
 - 7.18.2.4. Emergency departments.
- 7.18.3. A no-refusal policy upon triage and all requests for mobile response receive a response and assessment regardless of the individual's disposition, which may include current substance use.
- 7.18.4. Documented clinical rationale with administrative support when a mobile intervention is not provided.
- 7.18.5. Coordination with law enforcement personnel, if required, when responding to individuals in a mental health crisis presenting a safety concern or when active rescue is required. The Contractor shall:
 - 7.18.5.1. Work in partnership with the Rapid Response Access Point and Department to establish protocols to ensure a bi-directional partnership with law enforcement.
- 7.18.6. A face-to-face lethality assessment as needed that includes, but is not limited to:
 - 7.18.6.1. Obtaining a client's mental health history including, but not limited to:
 - 7.18.6.1.1. Psychiatric, including recent inpatient hospitalizations and current treatment providers.
 - 7.18.6.1.2. Substance misuse.
 - 7.18.6.1.3. Social, familial and legal factors.
 - 7.18.6.2. Understanding the client's presenting symptoms and onset of crisis.
 - 7.18.6.3. Obtaining medication list, adherence to prescribed medications and brief medical history.
 - 7.18.6.4. Conducting a mental status exam.
- 7.18.7. Developing a mutually agreed upon individualized safety plan and care disposition and decision making, with the client, which may include, but is not limited to:
 - 7.18.7.1. Staying in place with:



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Mental Health Services**

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- 7.18.7.1.1. Stabilization services;
 - 7.18.7.1.2. A safety plan; and
 - 7.18.7.1.3. Outpatient providers.
 - 7.18.7.2. Stepping up to crisis stabilization services or apartments.
 - 7.18.7.3. Admission to peer respite.
 - 7.18.7.4. Voluntary hospitalization.
 - 7.18.7.5. Initiation of Involuntary Emergency Admission (IEA).
 - 7.18.7.6. Medical hospitalization.
- 7.19. The Contractor shall provide Crisis Stabilization Services, which are services and supports that are provided until the crisis episode subsides. The Contractor shall ensure:
- 7.19.1. Crisis Stabilization Services are delivered by the rapid response team for individuals who are in active treatment prior to the crisis in order to assist with stabilizing the individual and family as rapidly as possible.
 - 7.19.2. Are provided in the individual and family home, as desired by the individual.
 - 7.19.3. Stabilization services are implemented using methods that include, but are not limited to:
 - 7.19.3.1. Involving peer support specialist(s) and/or Bachelor level crisis staff by providing follow up contact within forty-eight (48) hours post-crisis for all face-to-face interventions, which may include, but are not limited to:
 - 7.19.3.1.1. Promoting recovery.
 - 7.19.3.1.2. Building upon life, social and other skills.
 - 7.19.3.1.3. Offering support.
 - 7.19.3.1.4. Facilitating referrals.
 - 7.19.3.2. Providing warm hand offs for post-crisis support services, including connecting back to existing treatment providers and/or providing a referral for additional peer support specialist contacts.
 - 7.19.3.3. Providing crisis stabilization services with a Master's level clinician through short-term, trauma informed approaches, which may include, but are not limited to:
 - 7.19.3.3.1. Cognitive Behavior Therapy (CBT).



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- 7.19.3.3.2. Dialectical Behavior Therapy (DBT).
- 7.19.3.3.3. Solution-focused therapy.
- 7.19.3.3.4. Developing concrete discharge plans.
- 7.19.3.3.5. Providing substance use disorder assessment and counseling techniques for dually diagnosed individuals.
- 7.19.4. Crisis stabilization in a Residential Treatment facility for children and youth are provided by a Department certified and approved Residential Treatment Provider.
- 7.20. The Contractor may provide Sub-Acute Care services for up to 30 days to individuals who are not connected to any treatment provider prior to contact with the regional rapid response team or Regional Response Access Point in order assist individuals with bridging the gap between the crisis event and ongoing treatment services. The Contractor shall:
 - 7.20.1. Ensure sub-acute care services are provided by the CMHC region in which the individual is expected to receive long-term treatment.
 - 7.20.2. Work with the Rapid Response Access Point to conduct educational and outreach activities within the local community and to institutional stakeholders in order to promote appropriate referrals to, and the utilization of, rapid response team resources.
 - 7.20.3. Work with the Rapid Response Access Point to ensure the community is aware of, and is able to, access rapid response mobile crisis services and supports through the outreach and educational plan of the Rapid Response Access Point outreach and educational plan, which includes but is not limited to:
 - 7.20.3.1. A website that prominently features the Rapid Response Access Point phone number and links with information about Rapid Response and connectivity to the Rapid Response Access Point.
 - 7.20.3.2. All newly printed appointment cards that include the Rapid Response Access point crisis telephone number as a prominent feature.
 - 7.20.3.3. Direct communications with partners to the Rapid Response Access Point for crisis services and deployment.
 - 7.20.4. Work with the Rapid Response Access Point to change existing patterns of hospital emergency departments (ED) for crisis response in the region and collaborate by:

**New Hampshire Department of Health and Human Services
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Exhibit A Amendment # 3

- 7.20.4.1. Meeting regularly with local police and first responders to discuss interface, procedures, and collaborations to understand challenges and improve outcomes for individuals in the community;
 - 7.20.4.2. Educating partners, clients and families on all diversionary services available, by encouraging early intervention;
 - 7.20.4.3. Maintaining and developing relationships with local hospitals and work together to promote the use of the Rapid Response Access Point number and rapid response services, in order to reduce ED use;
 - 7.20.4.4. Coordinating with homeless outreach services; and
 - 7.20.4.5. Conducting outreach to at-risk seniors programming.
- 7.21. The Contractor shall ensure that within ninety (90) days of the contract effective date:
- 7.21.1. Connection with the Rapid Response Access Point and the identified GPS system that enables transmission of information needed to:
 - 7.21.1.1. Determine availability of the Regional Rapid Response Teams;
 - 7.21.1.2. Facilitate response of dispatched teams; and
 - 7.21.1.3. Resolve the crisis intervention.
 - 7.21.2. Connection to the designated resource tracking system.
 - 7.21.3. A bi-directional referral system is in place with electronic scheduling to support information sharing that facilitates closed loop referrals and transmission of clinical triage summaries, safety plans and shared care plans with community providers.
- 7.22. The Contractor shall submit reports relative to the rapid response services provided in this agreement. The Contractor shall:
- 7.22.1. Document all contacts in the medical record for both State eligible and non-eligible individuals who receive regional rapid response team services.
 - 7.22.2. Provide monthly reports by the tenth (10th) day of each month, on a template provided by the Department which includes, but is not limited to:
 - 7.22.2.1. Number of unique individuals who received services.
 - 7.22.2.2. Date and time of mobile arrival.

**New Hampshire Department of Health and Human Services
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- 7.22.3. Submit information through the Department's Phoenix System beginning no later than six (6) months from the contract effective date, unless otherwise instructed on a temporary basis by the Department:
 - 7.22.3.1. Diversions from hospitalizations;
 - 7.22.3.2. Diversions from Emergency Rooms;
 - 7.22.3.3. Services provided;
 - 7.22.3.4. Location where services were provided;
 - 7.22.3.5. Length of time service or services provided;
 - 7.22.3.6. Whether law enforcement was involved for safety reasons;
 - 7.22.3.7. Whether law enforcement was involved for other reasons;
 - 7.22.3.8. Identification of follow up with the individual by a member of the Contractor's regional rapid response team within 48 hours post face-to-face intervention;
 - 7.22.3.9. Indication that referral for ongoing mental health services following the immediate crisis was provided; and
 - 7.22.3.10. Outcome of service provided, which may include but is not limited to:
 - 7.22.3.10.1. Remained in home.
 - 7.22.3.10.2. Hospitalization.
 - 7.22.3.10.3. Crisis stabilization services.
 - 7.22.3.10.4. Crisis apartment.
 - 7.22.3.10.5. Emergency department.

7.23. The Contractor's performance will be monitored by ensuring seventy (70%) of clients receive a post-crisis follow up from a member of the Contractor's regional rapid response team within forty-eight (48) hours of a face-to-face intervention, as identified through Phoenix encounter data.

8. Adult Assertive Community Treatment (ACT) Teams

8.1. The Contractor shall maintain Adult ACT Teams that meet the SAMHSA Model and are available twenty-four (24) hours per day, seven (7) days per week, with on-call availability from midnight to 8:00 A.M. The Contractor shall ensure:

8.1.1. Adult ACT Teams deliver comprehensive, individualized, and flexible services, supports, targeted case management, treatment, and rehabilitation in a timely manner as needed, onsite in the

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- individuals' homes and in other natural environments and community settings, or alternatively, via telephone where appropriate to meet the needs of the individual.
- 8.1.2. Each Adult ACT Team is composed of seven (7) to ten (10) dedicated professionals who make-up a multi-disciplinary team including, a psychiatrist, a nurse, a Masters-level clinician, or functional equivalent therapist, functional support worker and a full time equivalent (FTE) certified peer specialist.
 - 8.1.3. Each Adult ACT Team includes an individual trained to provide substance abuse support services including competency in providing co-occurring groups and individual sessions, and supported employment.
 - 8.1.4. Caseloads for Adult ACT Teams serve no more than twelve (12) individuals per Adult ACT Team member, excluding the psychiatrist who serves more than seventy (70) people served per 0.5 FTE psychiatrist, unless otherwise approved by the Department.
- 8.2. The Contractor shall ensure ACT staff, with the exception of psychiatrist and nurse, receive:
- 8.2.1. A minimum of 15 hours in basic ACT training within one (1) year of hire date that is consistent with the ACT EBP SAMHSA toolkit approved by BMHS.
 - 8.2.2. A minimum of 4 hours of advanced ACT training of co-occurring disorders within fifteen (15) months of hire date that is consistent with the ACT EBP SAMSHA toolkit and Integrated Dual Disorder Model approved by BMHS.
- 8.3. The Contractor shall ensure Adult ACT Teams do not have waitlists for screening purposes and/or admission to the ACT Team. The Contractor shall ensure:
- 8.3.1. Individuals do not wait longer than 30 days for either assessment or placement.
 - 8.3.2. Work with the Department at identifying solutions and appropriate levels of care for any individual waiting for Adult ACT Team services for more than 30 days in order to meet the demand for services and implement the solutions within forty-five (45) days.
 - 8.3.3. Individuals receiving services from Adult ACT Team members, if psychiatrically hospitalized, are offered a same day or next day appointment with any Adult ACT Team member upon date of discharge.

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- 8.4. The Contractor shall report its level of compliance with the above listed requirements on a monthly basis at the staff level in the format, and with content, completeness, and timeliness as specified by the Department as part of the Phoenix submissions, which are due no later than the 15th of the month. The Department may waive this provision in whole or in part in lieu of an alternative reporting protocol, being provided under an agreement with DHHS contracted Medicaid Managed Care Organizations. The Contractor shall:
- 8.4.1. Ensure services provided by the Adult ACT Team are identified in the Phoenix submissions as part of the ACT cost center.
 - 8.4.2. Screen for ACT per Administrative Rule He-M 426.08, Psychotherapeutic Services.
 - 8.4.3. Report all ACT screenings with the outcome of the screening to indicate whether the individual is appropriate for ACT, as part of the Phoenix submissions, or in the format, content, completeness, and timelines as specified by the Department.
 - 8.4.4. Make a referral for an ACT assessment within (7) days of:
 - 8.4.4.1. A screening outcome that an individual may be appropriate to receive ACT services.
 - 8.4.4.2. An individual being referred for an ACT assessment.
 - 8.4.5. Report the outcome of ACT assessments to the Department as part of the Phoenix submissions, in the format, content, completeness, and timelines as specified by the Department.
 - 8.4.6. Ensure, fall individuals assessed as appropriate for ACT services are admitted to the ACT team caseload and begin receiving ACT services within seven (7) days, with the exception of individuals who decline such services, or are not available to receive such services for reasons that may include, but are not limited to:
 - 8.4.6.1. Extended hospitalization or incarceration.
 - 8.4.6.2. Relocation of individuals out of the Contractor's designated community mental health region.
 - 8.4.7. Ensure, in the event that admitting the individual to the ACT Team caseload causes the ACT Team to exceed the caseload size limitations specified above, consultation with the Department to seek approval:
 - 8.4.7.1. To exceed caseload size requirements, or
 - 8.4.7.2. To provide alternative services to the individual until the individual can be admitted to the ACT caseload.

9. Evidence-Based Supported Employment (EBSE)

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- 9.1. The Contractor shall gather employment status for all adults with Severe Mental Illness (SMI)/Severe Persistent Mental Illness (SPMI) at intake and every quarter thereafter.
- 9.2. The Contractor shall report the employment status for all adults with SMI/SMPI to the Department in the format, content, completeness, and timelines specified by the Department.
- 9.3. The Contractor shall provide a referral for all individuals who express an interest in receiving Evidence-Based Supported Employment (EBSE) services to the Supported Employment team within seven (7) days.
- 9.4. The Contractor shall be deemed the individual as waiting for SE services if the SE team cannot accommodate enrollment of SE services at which the individual will be added to the waitlist, which is reported to the Department, as specified by the Department.
- 9.5. The Contractor shall provide EBSE to eligible individuals in accordance with the SAMHSA and/or Dartmouth model.
- 9.6. The Contractor shall ensure EBSE services include, but are not limited to:
 - 9.6.1. Job development.
 - 9.6.2. Work incentive counseling.
 - 9.6.3. Rapid job search.
 - 9.6.4. Follow along supports for employed individuals.
 - 9.6.5. Engagement with mental health treatment teams and local NH Vocational Rehabilitation services.
- 9.7. The Contractor shall ensure EBSE services do not have waitlists, ensuring individuals do not wait longer than 30 days for EBSE services. If waitlists are identified, Contractor shall:
 - 9.7.1. Work with the Department to identify solutions to meet the demand for services; and
 - 9.7.2. Implement such solutions within 45 days.
- 9.8. The Contractor shall maintain the penetration rate of individuals receiving EBSE at a minimum of 18.6 percent (18.6%) as per the CMHA agreement.
- 9.9. The Contractor shall ensure SE staff receive:
 - 9.9.1. A minimum of 15 hours in basic training within one year of hire date as approved by the IPS Employment Center and approved by BMHS.



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9.9.2. A minimum of 7 hours of advanced SE Job Development Training within 15 months of hire as approved by the IPS-SE Employment Center and BMHS.

10. Work Incentives Counselor Capacity Building

10.1. The Contractor shall employ a minimum of one FTE equivalent Work Incentive Counselor located onsite at the CMHC for a minimum of one (1) state fiscal year.

10.2. The Contractor shall ensure services provided by the Work Incentive Counselor include, but are not limited to:

10.2.1. Connecting individuals and applying for Vocational Rehabilitation services, ensuring a smooth referral transition.

10.2.2. Engaging individuals in supported employment (SE) and/or increased employment by providing work incentives counseling and planning.

10.2.3. Providing accurate and timely work incentives counseling for beneficiaries with mental illness who are pursuing SE and self-sufficiency.

10.3. The Contractor shall develop a comprehensive plans for individuals that include visualization of the impact of two or three different levels of income on existing benefits and what specific work incentive options individuals might use to:

10.3.1. Increase financial independence;

10.3.2. Accept pay raises; or

10.3.3. Increase earned income.

10.4. The Contractor shall develop comprehensive documentation of all individual existing disability benefits programs including, but not limited to:

10.4.1. SSA disability programs;

10.4.2. SSI income programs;

10.4.3. Medicaid;

10.4.4. Medicare;

10.4.5. Housing Programs; and

10.4.6. Food stamps and food subsidy programs.

10.5. The Contractor shall collect data to develop quarterly reports in a format requested by the Department, on employment outcomes and work incentives counseling benefits that includes but is not limited to:

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- 10.5.1. The number of benefits orientation presentations provided to individuals.
- 10.5.2. The number of individuals referred to Vocational Rehabilitation who receive mental health services.
- 10.5.3. The number of individuals who engage in SE services.
 - 10.5.3.1. Percentage of individuals seeking part-time employment.
 - 10.5.3.2. Percentage of individuals seeking full-time employment.
 - 10.5.3.3. Number of individuals who increase employment hours to part-time and full-time.
- 10.6. The Contractor shall ensure the Work Incentive Counselor staff are certified to provide Work Incentives Planning and Assistance (WIPA) through the no-cost training program offered by Virginia Commonwealth University.
- 10.7. The Contractor shall collaborate with the Vocational Rehabilitation providers to develop the Partnership Plus Model to identify how Social Security funding will be obtained to support the Work Incentives Counselor position after Vocational Rehabilitation funding ceases.
- 10.8. The Department will monitor Contractor performance by reviewing data to determine outcomes that include:
 - 10.8.1. An increased engagement of individuals in supported employment based on the SE penetration rate.
 - 10.8.2. An increase in Individual Placement in both part-time and full-time employment and;
 - 10.8.3. Improved fidelity outcomes specifically targeting:
 - 10.8.3.1. Work Incentives Planning.
 - 10.8.3.2. Collaboration between Employment Specialists & Vocational Rehab.

11. Coordination of Care from Residential or Psychiatric Treatment Facilities

- 11.1. The Contractor shall designate a member of its staff to serve as the primary liaison to New Hampshire Hospital (NHH) who works with the applicable NHH staff, payer(s), guardian(s), other community service providers, and the applicable individual, to assist with coordinating the seamless transition of care for individuals transitioning from NHH to community based services or transitioning to NHH from the community.
- 11.2. The Contractor shall not close the case of any individual who is admitted to NHH. Notwithstanding, the Contractor shall be deemed to be in compliance with all Administrative He-M 408, Clinical Records rules regarding

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documentation if it is noted in the record that the individual is an inpatient at NHH or another treatment facility. All documentation requirements as per He-M 408 will be required to resume upon re-engagement of services following the individual's discharge from inpatient care.

- 11.3. The Contractor shall participate in transitional and discharge planning within 24 hours of admission to an inpatient facility.
- 11.4. The Contractor shall work with the Department, payers and guardians (if applicable) to review cases of individuals that NHH, Transitional Housing, or alternative treatment facility or the Contractor, have indicated will have difficulty returning to the community to identify barriers to discharge, and to develop an appropriate plan to transition into the community.
- 11.5. The Contractor shall make a face-to-face appointment available to an individual leaving NHH, Transitional Housing or alternative residential setting who desires to reside in the region served by the Contractor within seven (7) calendar days of receipt of notification of the individual's discharge, or within seven (7) calendar days of the individual's discharge, whichever is later.
- 11.6. The Contractor shall ensure individuals who are discharged and are new to a CMHC have an intake appointment within seven (7) calendar days. If the individual declines to accept the appointment, declines services, or requests an appointment to be scheduled beyond the seven (7) calendar days, the Contractor may accommodate the individual's request provided the accommodation is clinically appropriate, and does not violate the terms of a conditional discharge. The Contractor's Adult ACT Team must see individuals who are on the ACT caseload and transitioning from NHH into the community within 24 hours of NHH discharge.
- 11.7. The Contractor shall make all reasonable efforts to ensure that no appropriate bed is available at any other inpatient psychiatric unit, Designated Receiving Facility (DRF) per NH RSA 135-C and NH Administrative Rule He-M 405, Designation of Receiving Facilities, Mobile Crisis Apartment, Peer Support Recovery Center, or Adult Psychiatric Residential Treatment Program (APRTP) prior to referring an individual to NHH.
- 11.8. The Contractor shall collaborate with NHH and Transitional Housing Services (THS) to develop and execute conditional discharges from NHH to THS in order to ensure that individuals receive treatment in the least restrictive environment. The Department will review the requirements of NH Administrative Rule He-M 609 to ensure obligations under this section allow CMHC delegation to the THS vendors for clients who reside there.
- 11.9. The Contractor shall have all necessary staff members available to receive, evaluate, and treat individuals discharged from NHH seven (7) days per week, consistent with the provisions in NH Administrative Rule He-M 403 and NH Administrative Rule He-M 426.

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11.10. For individuals at NHH who formerly resided in the Contractor's designated community mental health region prior to NHH admission, who have been identified for transition planning to the Glenclyff Home, the Contractor shall, at the request of the individual or guardian, or of NHH or Glenclyff Home staff, participate in transition planning to determine if the individual can be supported in the Contractor's region with community based services and supports instead of transitioning to the Glenclyff Home. In the event the individual would require supports from multiple funding sources or the Department's systems of care, the Contractor shall collaborate with additional Department staff at NHH's request, to address any barriers to discharge the individual to the community.

12. COORDINATED CARE AND INTEGRATED TREATMENT

12.1. Primary Care

12.1.1. The Contractor shall request written consent from each individual to allow the designated primary care provider to release information for the purpose of coordinating care regarding mental health services or substance misuse services or both.

12.1.2. The Contractor shall support each individual with linking to an available primary care provider, if the individual does not have an identified primary care provider, to:

12.1.2.1. Monitor health;

12.1.2.2. Provide medical treatment as necessary; and

12.1.2.3. Engage in preventive health screenings.

12.1.3. The Contractor shall consult with each primary care provider at least annually, or as necessary, to integrate care between mental and physical health for each individual, which may include the exchange of pertinent information including, but not limited to medication changes or changes in the individual's medical condition.

12.1.4. The Contractor shall document on the release of information form the reason(s) written consent to release information was refused in the event an individual refuses to provide consent to release information.

12.2. Substance Misuse Treatment, Care and/or Referral

12.2.1. The Contractor shall provide services and meet requirements to address substance misuse and to support recovery intervention implementation, which include, but are not limited to:

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- 12.2.1.1. Screening no less than 95% of eligible individuals for substance misuse at the time of intake, and annually thereafter.
- 12.2.1.2. Conducting a full assessment for substance misuse disorder and associated impairments for each individual that screens positive for substance use.
- 12.2.1.3. Developing an individualized service plan for each eligible individual based on information from substance misuse screening.
- 12.2.2. The Contractor shall utilize the SAMSHA evidence-based models for Co-Occurring Disorders Treatment to develop treatment plans with individuals and to provide an array of evidence-based interventions that enhance recovery for individuals and follow the fidelity standards to such a model.
- 12.2.3. The Contractor shall make all appropriate referrals if the individual requires additional substance use disorder care utilizing the current New Hampshire system of care, and ensuring linkage to and coordination with resources.
- 12.3. Area Agencies
 - 12.3.1. The Contractor shall collaborate with the Area Agency that serves the region to address processes that include:
 - 12.3.1.1. Enrolling individuals for services who are dually eligible for both organizations.
 - 12.3.1.2. Ensuring transition-aged clients are screened for the presence of mental health and developmental supports and refer, link and support transition plans for youth leaving children's services into adult services identified during screening.
 - 12.3.1.3. Following the "Protocol for Extended Department Stays for Individuals served by Area Agency" issued December 1, 2017 by the State of New Hampshire Department of Health and Humans Services, as implemented by the regional Area Agency.
 - 12.3.1.4. Facilitating collaborative discharge planning meetings to assess individuals who are leaving NHH to re-engage them with both the CMHC and Area Agency representatives.
 - 12.3.1.5. Ensuring annual training is designed and completed for intake, eligibility, and case management for ~~dually~~

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diagnosed individuals and that attendee's include intake clinicians, case-managers, service coordinators and other frontline staff identified by both CMHC's and Area Agencies. The Contractor shall ensure the training utilizes the Diagnostic Manual for Intellectual Disability 2 that is specific to intellectual disabilities, in conjunction with the DSM V.

- 12.3.1.6. Planning for each person who receives dual case management by outlining the responsibilities of each organization and expectations for collaboration between the organizations.
- 12.3.1.7. Participating in shared service annual treatment meetings to assess quality and progress towards treatment goals as well as monitoring continued need for dual services when waivers are required for services between agencies.

12.4. Peer Supports

12.4.1. The Contractor shall promote recovery principles and integrate peer support services through the agency, which includes, but is not limited to:

- 12.4.1.1. Employing peers as integrated members of the CMHC treatment team(s) with the ability to deliver conventional interventions that include case management or psychotherapy, and interventions uniquely suited to the peer role that includes intentional peer support.
- 12.4.1.2. Supporting peer specialists to promote hope and resilience, facilitate the development and use of recovery-based goals and care plans, encourage treatment engagement and facilitate connections with natural supports.
- 12.4.1.3. Establishing working relationships with the local Peer Support Agencies, including any Peer Respite, step-up/step-down, and Clubhouse Centers and promote the availability of these services.

12.5. Transition of Care with MCO's

12.5.1. The Contractor shall ensure ongoing coordination occurs with the MCO Care Managers to support care coordination among and between services providers.

13. Supported Housing

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13.1. The Contractor shall stand up a minimum of six (6) new supported housing beds including, but not limited to, transitional or community residential beds by December 31, 2021. The Contractor shall:

13.1.1. Submit a plan for expanding supported housing in the region including a budget to the Department for approval by August 15, 2021, that includes but is not limited to:

13.1.1.1. Type of supported housing beds.

13.1.1.2. Staffing plan.

13.1.1.3. Anticipated location.

13.1.1.4. Implementation timeline.

13.1.2. Provide reporting in the format and frequency requested by the Department that includes, but is not limited to:

13.1.2.1. Number of referrals received.

13.1.2.2. Number of individuals admitted.

13.1.2.3. Number of people transitioned into other local community residential settings.

14. CANS/ANSA or Other Approved Assessment

14.1. The Contractor shall ensure all clinicians providing community mental health services to individuals eligible for services in accordance with NH Administrative Rule He-M 426, are certified in the use of:

14.1.1. The New Hampshire version of the Child and Adolescent Needs and Strengths Assessment (CANS) if serving the child and youth population; and

14.1.2. The New Hampshire version of the Adult Needs and Strengths Assessment (ANSA), or other approved evidence based tool, if serving the adult population.

14.2. The Contractor shall ensure clinicians are maintain certification by through successful completion of a test provided by the Praed Foundation, annually.

14.3. The Contractor shall ensure ratings generated by the New Hampshire version of the CANS or ANSA assessment are:

14.3.1. Utilized to develop an individualized, person-centered treatment plan.

14.3.2. Utilized to document and review progress toward goals and objectives and to assess continued need for community mental health services.



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- 14.3.3. Submitted to the database managed for the Department that allows client-level, regional, and statewide outcome reporting by the 15th of every month, in CANS/ANSA format.
 - 14.3.4. Employed to assist in determining eligibility for State Psychiatric Rehabilitation services.
 - 14.4. The Contractor shall complete documentation of re-assessments using the New Hampshire version of the CANS or ANSA 2.0 in accordance with NH Administrative Rule He-M 401.04-09 for eligibility determination and in accordance with NH Administrative Rule He-M 401.12-13 for periodic Individual Service Plan (ISP) reviews.
 - 14.5. The Contractor may use an alternate evidence based, assessment tool that meets all ANSA 2.0 domains, subject to written Department approval. There is no alternate assessment tool allowed for the use of CANS. If an alternative tool is approved, monthly reporting of data generated by the Contractor must be in ANSA 2.0 format, to enable client-level, regional and statewide reporting.
 - 14.6. The Contractor shall consult with the Medicaid Managed Care Organizations (MCO) to develop and implement a process that meets the MCOs' need to measure program effectiveness.
 - 14.7. The Contractor shall correct all errors or complete all system corrections to ensure data is submitted in its entirety and completeness no later than six (6) months from contract effective date. Failure to complete all correction may result in withholding of funds until all corrections are completed.
- 15. Pre-Admission Screening and Resident Review**
- 15.1. The Contractor shall assist the Department with Pre-Admission Screening and Resident Review (PASRR) to meet the requirements of the PASRR provisions of the Omnibus Budget Reconciliation Act of 1987.
 - 15.2. Upon request by the Department, the Contractor shall:
 - 15.2.1. Provide the information necessary to determine the existence of mental illness or mental retardation in a nursing facility applicant or resident; and
 - 15.2.2. Conduct evaluations and examinations needed to provide the data to determine if an individual being screened or reviewed:
 - 15.2.2.1. Requires nursing facility care; and
 - 15.2.2.2. Has active treatment needs.

16. Application for Other Services

- 16.1. The Contractor shall assist eligible individuals in accordance with NH Administrative Rule He-M 401, with completing applications for all sources of

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financial, medical, and housing assistance, according to their respective rules, requirements and filing deadlines. The Contract shall assist with applications that may include, but are not limited to:

- 16.1.1. Medicaid.
- 16.1.2. Medicare.
- 16.1.3. Social Security Disability Income.
- 16.1.4. Veterans Benefits.
- 16.1.5. Public Housing.
- 16.1.6. Section 8 Subsidies.

17. Community Mental Health Program (CMHP) Status

- 17.1. The Contractor shall meet the approval requirements of NH Administrative Rule He-M 403 as a governmental or non-governmental non-profit agency, or the contract requirement of NH RSA 135-C:3 as an individual, partnership, association, public or private, for profit or nonprofit, agency or corporation to provide services in the state mental health services system.
- 17.2. The Contractor shall provide all applicable documentation, policies and procedures, and shall participate in an onsite compliance review, as requested by the Department, to determine compliance with NH Administrative Rule He-M 403 and NH RSA 135-C:3. Compliance reviews will be at times to be determined by the Department, and will occur no less than once every five (5) years.

18. Quality Improvement

- 18.1. The Contractor shall perform, or cooperate with the performance of, quality improvement and/or utilization review activities, as are determined to be necessary and appropriate by the Department within timeframes reasonably specified by the Department.
- 18.2. The Contractor shall cooperate with the Department-conducted individual satisfaction survey. The Contractor shall:
 - 18.2.1. Furnish information necessary, within HIPAA regulations, to complete the survey.
 - 18.2.2. Furnish complete and current contact information so that individuals may be contacted to participate in the survey.
 - 18.2.3. Support the efforts of the Department to conduct the survey.
 - 18.2.4. Encourage all individuals sampled to participate.

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- 18.2.5. Display posters and other materials provided by the Department to explain the survey and otherwise support attempts by the Department to increase participation in the survey.
- 18.3. The Contractor shall demonstrate efforts to incorporate findings from their individual survey results into their Quality Improvement Plan goals.
- 18.4. The Contractor shall engage and comply with all aspects of fidelity reviews based on a model approved by the Department and on a schedule approved by the Department.
19. **Maintenance of Fiscal Integrity**
- 19.1. The Contractor shall submit to the Department the Balance Sheet, Profit and Loss Statement, and Cash Flow Statement for the Contractor and all related parties that are under the Parent Corporation of the mental health provider organization each month.
- 19.2. The Profit and Loss Statement shall include a budget column allowing for budget to actual analysis. These statements shall be individualized by providers, as well as a consolidated (combined) statement that includes all subsidiary organizations.
- 19.3. Statements shall be submitted within thirty (30) calendar days after each month end, and shall include, but are not limited to:
- 19.3.1. Days of Cash on Hand:
- 19.3.1.1. Definition: The days of operating expenses that can be covered by the unrestricted cash on hand.
- 19.3.1.2. Formula: $\text{Cash, cash equivalents and short term investments divided by total operating expenditures, less depreciation/amortization and in-kind plus principal payments on debt divided by days in the reporting period. The short-term investments as used above must mature within three (3) months and should not include common stock.}$
- 19.3.1.3. Performance Standard: The Contractor shall have enough cash and cash equivalents to cover expenditures for a minimum of thirty (30) calendar days with no variance allowed.
- 19.3.2. Current Ratio:
- 19.3.2.1. Definition: A measure of the Contractor's total current assets available to cover the cost of current liabilities.
- 19.3.2.2. Formula: Total current assets divided by total current liabilities.

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19.3.2.3. Performance Standard: The Contractor shall maintain a minimum current ratio of 1.5:1 with 10% variance allowed.

19.3.3. Debt Service Coverage Ratio:

19.3.3.1. Rationale: This ratio illustrates the Contractor's ability to cover the cost of its current portion of its long-term debt.

19.3.3.2. Definition: The ratio of Net Income to the year to date debt service.

19.3.3.3. Formula: Net Income plus Depreciation/Amortization Expense plus Interest Expense divided by year to date debt service (principal and interest) over the next twelve (12) months.

19.3.3.4. Source of Data: The Contractor's Monthly Financial Statements identifying current portion of long-term debt payments (principal and interest).

19.3.3.5. Performance Standard: The Contractor shall maintain a minimum standard of 1.2:1 with no variance allowed.

19.3.4. Net Assets to Total Assets:

19.3.4.1. Rationale: This ratio is an indication of the Contractor's ability to cover its liabilities.

19.3.4.2. Definition: The ratio of the Contractor's net assets to total assets.

19.3.4.3. Formula: Net assets (total assets less total liabilities) divided by total assets.

19.3.4.4. Source of Data: The Contractor's Monthly Financial Statements.

19.3.4.5. Performance Standard: The Contractor shall maintain a minimum ratio of .30:1, with a 20% variance allowed.

19.4. In the event that the Contractor does not meet either:

19.4.1. The standard regarding Days of Cash on Hand and the standard regarding Current Ratio for two (2) consecutive months; or

19.4.2. Three (3) or more of any of the Maintenance of Fiscal Integrity standards for three (3) consecutive months:

19.4.2.1. The Department may require that the Contractor meet with Department staff to explain the reasons that the Contractor has not met the standards.

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- 19.4.2.2. The Department may require the Contractor to submit a comprehensive corrective action plan within thirty (30) calendar days of notification and plan shall be updated at least every thirty (30) calendar days until compliance is achieved.
 - 19.4.2.3. The Department may request additional information to assure continued access to services.
 - 19.4.2.4. The Contractor shall provide requested information in a timeframe agreed upon by both parties.
 - 19.5. The Contractor shall inform the Director of the Bureau of Mental Health Services (BMHS) by phone and by email within twenty-four (24) hours of when any key Contractor staff learn of any actual or likely litigation, investigation, complaint, claim, or transaction that may reasonably be considered to have a material financial impact on and/or materially impact or impair the ability of the Contractor to perform under this Agreement.
 - 19.6. The monthly Balance Sheet, Profit & Loss Statement, Cash Flow Statement, and all other financial reports shall be based on the accrual method of accounting and include the Contractor's total revenues and expenditures whether or not generated by or resulting from funds provided pursuant to this Agreement. These reports are due within thirty (30) calendar days after the end of each month.
 - 19.7. The Contractor shall provide its Revenue and Expense Budget within twenty (20) calendar days of the contract effective date.
 - 19.8. The Contractor shall complete the Fiscal Year Revenue and Expense Budget on a form supplied by the Department, which shall include but not be limited to, all the Contractor's cost centers. If the Contractor's cost centers are a combination of several local cost centers, the Contractor shall display them separately as long as the cost center code is unchanged.
 - 19.9. The Contractor shall provide quarterly Revenue and Expense Reports (Budget Form A), within thirty (30) calendar days after the end of each fiscal quarter, defined as July 1 to September 30, October 1 to December 31, January 1 to March 31, and April 1 to June 30.
- 20. Reduction or Suspension of Funding**
- 20.1. In the event that the State funds designated as the Price Limitation in Form P-37, General Provisions, Block 1.8. of the General Provisions are materially reduced or suspended, the Department shall provide prompt written notification to the Contractor of such material reduction or suspension.
 - 20.2. In the event that the reduction or suspension in federal or state funding shall prevent the Contractor from providing necessary services to individuals, the

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Contractor shall develop a service reduction plan, detailing which necessary services will no longer be available.

20.3. Any service reduction plan is subject to approval from the Department, and shall include, at a minimum, provisions that are acceptable to the Department, with services that include, but are not limited to:

20.3.1. Evaluation of and, if eligible, an individual service plan for all new applicants for services.

20.3.2. Emergency services for all individuals.

20.3.3. Services for individuals who meet the criteria for involuntary admission to a designated receiving facility.

20.3.4. Services to individuals who are on a conditional discharge pursuant to RSA 135-C:50 and NH Administrative Rule He-M 609.

21. Elimination of Programs and Services by Contractor

21.1. The Contractor shall provide a minimum thirty (30) calendar days written notice prior to any reductions in delivery of services, or notice as soon as possible if the Contractor is faced with a more sudden need to reduce delivery of services.

21.2. The Contractor shall consult and collaborate with the Department prior to elimination or reduction of services in order to reach a mutually agreeable solution as to the most effective way to provide necessary services.

21.3. The Department reserves the right to require the Contractor to participate in a mediation process with the Commissioner of the Department of Health and Human Services, and to invoke an additional thirty (30) calendar day extension in the event of a proposal to reduce or eliminate any contracted services.

21.4. If the parties are still unable to come to a mutual agreement within the thirty (30) calendar day extension, the Contractor may proceed with its proposed program change(s) so long as proper notification to eligible individuals is provided.

21.5. The Contractor shall not redirect funds allocated in the budget for the program or service that has been eliminated or substantially reduced to another program or service without the mutual agreement of both parties.

21.6. In the event that an agreement cannot be reached, the Department shall control the expenditure of the unspent funds.

22. Data Reporting

22.1. The Contractor shall submit any data needed to comply with federal or other reporting requirements to the Department or contractor designated by the Department.

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- 22.2. The Contractor shall submit all required data elements via the Phoenix system except for the CANS/ANSA and Projects for Assistance in Transition from Homelessness program (PATH) data, as specified. Any system changes that need to occur in order to support this must be completed within six (6) months from the contract effective date.
- 22.3. The Contractor shall submit individual demographic and encounter data, including data on non-billable individual-specific services and rendering staff providers on all encounters, to the Department's Phoenix system, or its successors, in the format, content, completeness, frequency, method and timeliness as specified by the Department. Individual data must include a Medicaid ID number for individuals who are enrolled in Medicaid.
- 22.4. The Contractor shall include client eligibility with all Phoenix services in alignment with current reporting specifications. For an individual's services to be considered BMHS eligible, SPMI, SMI, Low Utilizer (LU), SED, and Severe Emotional Disturbance Interagency (SEDIA) are acceptable.
- 22.5. The Contractor shall meet the general requirements for the Phoenix system which include, but are not limited to:
- 22.5.1. Agreeing that all data collected in the Phoenix system, which is Confidential Data as defined by Exhibit K, is the property of the Department to use as it deems necessary.
 - 22.5.2. Ensuring data files and records are consistent with file specification and specification of the format and content requirements of those files.
 - 22.5.3. Ensuring that errors in data returned to the Contractor are corrected and resubmitted to the Department within ten (10) business days.
 - 22.5.4. Ensuring data is current and updated in the Contractor's systems as required for federal reporting and other reporting requirements and as specified by the Department.
 - 22.5.5. Implementing review procedures to validate data submitted to the Department to confirm:
 - 22.5.5.1. All data is formatted in accordance with the file specifications;
 - 22.5.5.2. No records will reject due to illegal characters or invalid formatting; and
 - 22.5.5.3. The Department's tabular summaries of data submitted by the Contractor match the data in the Contractor's system.
- 22.6. The Contractor shall meet the following standards:

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- 22.6.1. **Timeliness:** monthly data shall be submitted no later than the fifteenth (15th) of each month for the prior month's data unless otherwise approved by the Department, and the Contractor shall review the Department's tabular summaries within five (5) business days.
- 22.6.2. **Completeness:** submitted data must represent at least ninety-eight percent (98%) of billable services provided, and ninety-eight percent (98%) individuals served by the Contractor.
- 22.6.3. **Accuracy:** submitted service and member data shall conform to submission requirements for at least ninety-eight percent (98%) of the records, and one-hundred percent One-hundred percent (100%) of unique member identifiers shall be accurate and valid.
- 22.7. The Department may waive requirements for fields in Phoenix on a case by case basis through a written waiver communication that specifies the items being waived. In all circumstances:
 - 22.7.1. The waiver length shall not exceed 180 days.
 - 22.7.2. Where the Contractor fails to meet standards, the Contractor shall submit a corrective action plan within thirty (30) calendar days of being notified of an issue.
 - 22.7.3. After approval of the corrective action plan, the Contractor shall implement the plan.
 - 22.7.4. Failure of the Contractor to implement the plan may require:
 - 22.7.4.1. Another plan; or
 - 22.7.4.2. Other remedies, as specified by the Department.

23. Behavioral Health Services Information System (BHSIS)

- 23.1. The Contractor may receive funding for data infrastructure projects or activities, depending upon the receipt of federal funds and the criteria for use of those funds, as specified by the federal government. The Contractor shall ensure funding-specific activities include:
- 23.2. Identification of costs associated with client-level Phoenix and CANS/ANSA databases including, but not limited to:
 - 23.2.1. Rewrites to database and/or submittal routines.
 - 23.2.2. Information Technology (IT) staff time used for re-writing, testing or validating data.
 - 23.2.3. Software and/or training purchased to improve data collection.
 - 23.2.4. Staff training for collecting new data elements.



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- 23.2.5. Development of any other BMHS-requested data reporting system.
- 23.3. Progress Reports from the Contractor that:
 - 23.3.1. Outline activities related to Phoenix database;
 - 23.3.2. Include any costs for software, scheduled staff trainings; and
 - 23.3.3. Include progress to meet anticipated deadlines as specified.
- 24. **PATH Services**
 - 24.1. The Contractor shall provide services through the PATH program in compliance with the Federal Public Health Services Act, Section 522(b)(10), Part C to individuals who are homeless or at imminent risk of being homeless and who are believed to have Severe Mental Illness (SMI), or SMI and a co-occurring substance use disorder.
 - 24.2. The Contractor shall ensure PATH services include, but are not limited to:
 - 24.2.1. Outreach.
 - 24.2.2. Screening and diagnostic treatment.
 - 24.2.3. Staff training.
 - 24.2.4. Case management.
 - 24.3. The Contractor shall ensure PATH case management services include, but are not limited to:
 - 24.3.1. Assisting eligible homeless individuals with obtaining and coordinating services, including referrals for primary health care.
 - 24.3.2. Assisting eligible individuals with obtaining income support services, including, but not limited to:
 - 24.3.2.1. Housing assistance.
 - 24.3.2.2. Food stamps.
 - 24.3.2.3. Supplementary security income benefits.
 - 24.4. The Contractor shall acknowledge that provision of PATH outreach services may require a lengthy engagement process and that eligible individuals may be difficult to engage, and may or may not have been officially diagnosed with a mental illness at the time of outreach activities.
 - 24.5. The Contractor shall identify a PATH worker to:
 - 24.5.1. Conduct outreach, early intervention, case management, housing and other services to PATH eligible clients.
 - 24.5.2. Participate in periodic Outreach Worker Training programs scheduled by the Bureau of Homeless and Housing Services; and

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- 24.5.3. Provide housing supports, as identified by the Department.
- 24.6. The Contractor shall comply with all reporting requirements under the PATH Grant.
- 24.7. The Contractor shall be licensed to provide client level data into the New Hampshire Homeless Management Information System (NH HMIS).
- 24.8. The Contractor shall be familiar with and follow NH-HMIS policy, including specific information that is required for data entry, accuracy of data entered, and time required for data entry.
- 24.9. Failure to submit reports or enter data into HMIS in a timely manner could result in delay or withholding of reimbursements until such reports are received or data entries are confirmed by the Department.
- 24.10. The Contractor shall ensure that each PATH worker provides outreach through ongoing engagement with individuals who:
- 24.10.1. Are potentially PATH eligible; and
 - 24.10.2. May be referred to PATH services by street outreach workers, shelter staff, police and other concerned individuals.
- 24.11. The Contractor shall ensure that each PATH worker is available to team up with other outreach workers, police or other professionals in active outreach efforts to engage difficult to engage or hard to serve individuals.
- 24.12. The Contractor shall conduct PATH outreach is conducted wherever PATH eligible clients may be found.
- 24.13. The Contractor shall ensure the designated PATH worker assesses each individual for immediacy of needs, and continues to work with each individual to enhance treatment and/or housing readiness.
- 24.14. The Contractor shall ensure the PATH worker's continued efforts enhance individual safety and treatment while assisting the individual with locating emergency and/or permanent housing and mental health treatment.
- 24.15. The Department reserves the option to observe PATH performance, activities and documents through this agreement ensuring observations do not unreasonably interfere with Contractor performance.
- 24.16. The Contractor shall inform BHHS of any staffing changes relative to PATH services.
- 24.17. The Contractor shall retain all records related to PATH services the latter of either:
- 24.17.1. A period of five (5) years following the contract completion date and receipt of final payment by the Contractor; or
 - 24.17.2. Until an audit is completed and all questions are resolved.

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24.18. The Department reserves the right to make changes to the contract service that do not affect its scope, duration, or financial limitations upon agreement between the Contractor and the Department.

25. Deaf Services

25.1. The Contractor shall work with the Deaf Services Team, employed by Region 6, for all individuals seeking services who would benefit from receiving treatment in American Sign Language (ASL) or from staff who are specially trained to work with the deaf and hard of hearing population.

25.2. The Contractor shall work with the Deaf Services Team for consultation on disposition and treatment planning, as appropriate.

25.3. The Contractor shall ensure treatment plans take the importance of access to culturally and linguistically appropriate services on treatment outcomes into consideration.

25.4. The Contractor shall ensure services are client-directed, which may result in:

25.4.1. Clients being seen only by the Deaf Services Team through CMHC Region 6;

25.4.2. Care being shared across the regions; or

25.4.3. The individual's local CMHC providing care after consultation with the Deaf Services Team.

26. Early Serious Mental Illness/First Episode Psychosis - Coordinated Specialty Care (EMSI/FEP-CSC)/ Training Program

26.1. The Contractor shall secure and coordinate specialty training for staff to stand up evidence-based Early Serious Mental Illness (ESMI)/First Episode Psychosis (FEP) Coordinated Specialty Care (CSC) for individuals sixteen (16) to thirty-five (35) years of age.

26.2. The Contractor shall ensure the training and consultation is available for up to three (3) additional staff from other CMHCs. The Contractor shall:

26.2.1. Train identified CMHC staff in the FEP NAVIGATE model, which includes but is not limited to:

26.2.1.1. Training all team members in fundamental information about ESMI/FEP-CSC;

26.2.1.2. Training staff on the use of joint decision-making with individuals and natural supports;

26.2.1.3. Training for specific staff roles and team composition, and specialty clinical and support skills;



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- 26.2.1.4. Providing reference materials, manuals, and NAVIGATE guides for each CMHC; and
- 26.2.1.5. Providing one year of consultation and fidelity monitoring for successful implementation.
- 26.2.2. Ensure CMHCs can implement ESMI/FEP-CSC treatment services and continue services upon completing training, which includes, but is not limited to:
 - 26.2.2.1. Initial assessments.
 - 26.2.2.2. Clinical and support services.
 - 26.2.2.3. Coordination of ESMI/FEP-CSC treatment services.
- 26.3. The Contractor shall identify staff within the agency to participate in intensive CSC staff training. The costs eligible for reimbursement include staff hours spent in training that reduce planned billable and administrative time.
- 27. Early Serious Mental Illness/First Episode Psychosis – Coordinated Specialty Care (ESMI/FEP – CSC) Services**
 - 27.1. The Contractor shall provide a Coordinated Specialty Care (CSC) model for the treatment of Early Serious Mental Illness (ESMI) and First Episode Psychosis (FEP) (ESMI/FEP – CSC).
 - 27.2. The Contractor shall identify staff to participate in intensive evidence-based ESMI/FEP - CSC training and consultation, as designated by the Department.
 - 27.3. The Contractor shall ensure ESMI/FEP-CSC treatment services are available and provided to youth and adults between thirteen (13) and thirty-five (35) years of age who are experiencing early symptoms of mental illness.
 - 27.4. The Contractor shall ensure the ESMI/ FEP - CSC treatment program involves a team structure that is based on:
 - 27.4.1. Principles of shared decision-making;
 - 27.4.2. A strengths and resiliency focus;
 - 27.4.3. Recognition of the need for motivational enhancement;
 - 27.4.4. A psychoeducational approach;
 - 27.4.5. Cognitive behavioral therapy methods;
 - 27.4.6. Development of coping skills; and
 - 27.4.7. Integration of natural and peer supports.
 - 27.5. The Contractor shall provide ESMI/FEP – CSC treatment services utilizing a discrete team approach ensuring team member provide ESMI/FEP-specific



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services and other services identified on individual treatment plans. The Contractor shall ensure services include, but are not limited to:

- 27.5.1. A specialized ESM/FEP intake prior to entry to the program.
- 27.5.2. Specialized psychiatric support that includes, but is not limited to:
 - 27.5.2.1. Providing education on the importance of:
 - 27.5.2.2. Managing symptoms with medications;
 - 27.5.2.3. Providing assistance with securing the best, lowest dosage medications.
 - 27.5.2.4. Ensuring referrals to specialized psychiatric services to an agency prepared to provide telehealth psychiatric services, through a subcontract payment modality, in instances that an individual is as needed external psychiatric support.
- 27.5.3. Providing medication management services as clinically indicated.
- 27.5.4. Providing specialized youth and adult Peer supports and services.
- 27.5.5. Facilitating weekly individual and family psychotherapy that is informative and provides skills to families to support the individual's treatment and recovery.
- 27.5.6. Providing family psychoeducation.
- 27.5.7. Providing access to telemedicine options for services that cannot be provided by the Contractor, but are available through a regional CMHC that is able to provide services through a telemedicine model.
- 27.5.8. Providing supported education and/or supported employment services.
- 27.6. The Contractor shall participate in quarterly meetings with the Department to report on program implementation, enrollment, and updates and ensure ongoing the EMSI/FEP-CSC model is reflected in treatment.
- 27.7. The Contractor shall provide community outreach to ensure knowledge of the program is widespread and available to those in need. The Contractor shall ensure:
 - 27.7.1. Outreach efforts include local community hospitals, housing programs, and schools; and
 - 27.7.2. Outreach contacts are reported on a quarterly basis.



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- 27.8. The Contractor shall utilize the CANS/ANSA, or other Department-approved evidence based tool, to measure strengths and needs of the individual at program entry and to track the recovery process thereafter.
- 27.9. The Contractor may be reimbursed for costs associated with standing up ESMI/FEP-CSC treatment program services, which may include, but are not limited to:
 - 27.9.1. Activities conducted specifically for development and implementation of ESMI/FEP-CSC.
 - 27.9.2. ESMI/FEP-CSC services provided that are not covered by public or private insurance;
 - 27.9.3. Other client services defined as services that remove or reduce barriers for the client to access the ESMI/FEP services;
 - 27.9.4. Program-building efforts.
 - 27.9.5. Other activities, as approved by the Department.
- 27.10. The Contractor shall submit monthly and quarterly reports to the Department in a Department-approved format and frequency, which include but are not limited to:
 - 27.10.1. Monthly enrollment, service utilization, and outcomes reports, which are due on the 15th of the month following the month in which services were provided.
 - 27.10.2. Quarterly Team Leader Reports that are due on the 15th of the month following the close of each quarter, which include but are not limited to:
 - 27.10.2.1. Quarterly staffing summary.
 - 27.10.2.2. Quarterly meeting summary.
 - 27.10.2.3. Referral and enrollment efforts.
 - 27.10.2.4. Community outreach efforts inclusive of outreach descriptions, occurrences, and agencies contacted.
- 27.11. The Contractor shall submit a ESMI/FEP – CSC treatment program Sustainability Plan no later than June 30, 2022 following full implementation of services for Department review and approval.
- 27.12. The Contractor shall submit invoices for services in a format provided by the BMHS Financial Management Unit, which are processed for payment upon verification of timely reporting.

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Method and Conditions Precedent to Payment

1. This Agreement is funded by:
 - 1.1. 4.14%, Projects for Assistance in Transition from Homelessness (PATH), as awarded on 9/17/2020, by the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, CFDA# 93.150, FAIN X06SM083717-01.
 - 1.2. 3.40%; Mental Health Block Grant, as awarded on 2/3/2021 and 3/11/2021, by the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, CFDA# 93.958, FAIN B09SM083816 and FAIN B09SM083987
 - 1.3. 91.74% General funds.
 - 1.4. 0.72% Other funds; Behavioral Health Services Information System (BHSIS), U.S. Department of Health and Human Services
2. For the purposes of this Agreement:
 - 2.1. The Department has identified the Contractor as a Subrecipient, in accordance with 2 CFR 200.331.
 - 2.2. The Department has identified this Agreement as NON-R&D, in accordance with 2 CFR §200.332.
3. The State shall pay the Contractor an amount not to exceed the Price Limitation, specified in Form P-37, General Provisions, Block 1.8 for the services provided by the Contractor pursuant to Exhibit A, Amendment #3 Scope of Services.
4. The Contractor agrees to provide the services in Exhibit A, Amendment #3 Scope of Services in compliance with funding requirements.
5. The Contractor shall provide a Revenue and Expense Budget on a Department-provided template, within twenty (20) business days from the contract effective date, for Department approval.
6. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this Contract may be withheld, in whole or in part, in the event of noncompliance with any State or Federal law, rule or regulation applicable to the services provided, or if the said services have not been completed in accordance with the terms and conditions of this Agreement.
7. Mental Health Services provided by the Contractor shall be paid by the New Hampshire Department of Health and Human Services as follows:
 - 7.1. For Medicaid enrolled individuals:
 - 7.1.1. Medicaid Care Management: If enrolled with a Managed Care Organization (MCO), the Contractor shall be paid in accordance with its contract with the MCO.
 - 7.1.2. Medicaid Fee for Service: The Contractor shall bill Medicaid for services on the Fee for Service (FFS) schedule.
 - 7.2. For individuals with other insurance or payors:
 - 7.2.1. The Contractor shall directly bill the other insurance or payors.
8. All Medicaid/MCO invoicing shall follow billing and coding requirements outlined by the Department when appropriate. For the purpose of Medicaid billing and all other reporting requirements, a Unit of Service is defined as fifteen (15) minutes. The Contractor shall report and bill in whole units. The intervals of time in the table below define how many units to report or bill.

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Direct Service Time Intervals	Unit Equivalent
0-7 minutes	0 units
8-22 minutes	1 unit
23-37 minutes	2 units
38-52 minutes	3 units
53-60 minutes	4 units

9. Other Contract Programs:

9.1. The table below summarizes the other contract programs and their maximum allowable amounts.

Program to be Funded	SFY2018 Amount	SFY2019 Amount	SFY2020 Amount	SFY2021 Amount	SFY2022 Amount
Div. for Children Youth and Families (DCYF) Consultation	\$ 1,770	\$1,770	\$1,770	\$1,770	\$1,770
Emergency Services	\$ 121,846	\$121,846	\$121,846	\$121,846	\$121,846
Crisis Service Transformation Including Mobile Crisis (effective SFY 22)					\$871,342
Assertive Community Treatment Team (ACT) - Adults	\$ 225,000	\$225,000	\$225,000	\$225,000	\$225,000
ACT Enhancement Payments		\$25,000	\$ -	\$ -	\$12,500
Child and Youth Based Programming and Team Based Approaches (BCBH)		\$5,000	\$120,000	\$120,000	\$120,000
Behavioral Health Services Information System (BHSIS) Modular Approach to Therapy for Children with Anxiety, Depression, Trauma or Conduct Problems (MATCH)	\$ 5,000	\$ 5,000	\$5,000	\$5,000	\$10,000
Rehabilitation for Empowerment, Education and Work (RENEW)	\$ 3,945	\$3,945	\$6,000	\$6,000	\$6,000
PATH Provider (BHS Funding)	\$ 29,500	\$29,500	\$38,234	\$38,234	\$38,234
Housing Bridge Start Up Funding		\$25,000	\$ -	\$ -	\$ -
General Training Funding		\$10,000	\$ -	\$ -	\$5,000
System Upgrade Funding		\$30,000	\$ -	\$ -	\$15,000
VR Work Incentives		\$ -	\$ -	\$ -	\$80,000
System of Care 2.0		\$ -	\$ -	\$ -	\$5,300
First Episode Psychosis Training & Services		\$ -	\$ -	\$ -	\$118,600
Total	\$ 391,061	\$ 482,061	\$ 522,850	\$ 522,850	\$ 1,635,592

9.2. Payment for each contracted service in the table above shall be made on a cost reimbursement basis only, for allowable expenses and in accordance with the Department approved individual program budgets.

9.2.1. The Contractor shall provide invoices on Department supplied forms.

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- 9.2.2. The Contractor shall provide supporting documentation to support evidence of actual expenditures, in accordance with the Department approved Revenue and Expense budgets.
- 9.2.3. Allowable costs and expenses shall be determined by the Department in accordance with applicable state and federal laws and regulations.
- 9.3. Failure to expend Program funds as directed may, at the discretion of the Department, result in financial penalties not greater than the amount of the directed expenditure.
- 9.4. The Contractor shall submit an invoice for each program above by the tenth (10th) working day of each month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The invoice must be submitted to:
 - Financial Manager
 - Bureau of Behavioral Health
 - Department of Health and Human Services
 - 105 Pleasant Street, Main Building
 - Concord, NH 03301
- 9.5. The State shall make payment to the Contractor within thirty (30) days of receipt of each Department approved invoice for Contractor services provided pursuant to this Agreement.
- 9.6. Division for Children, Youth, and Families (DCYF) Consultation: The Contractor shall be reimbursed at a rate of **\$73.75** per hour for a maximum of two (2) hours per month for each of the twelve (12) months in the fiscal year for services outlines in Exhibit A, Amendment #3 Scope of Services, Division for Children, Youth, and Families (DCYF).
- 9.7. Emergency Services: The Department shall reimburse the Contractor only for those Emergency Services provided to clients defined in Exhibit A, Amendment #3, Provision of Crisis Services. Effective July 1, 2021, the Contractor shall bill and seek reimbursement for mobile crisis services provided to individuals pursuant to this Agreement as follows:
 - 9.7.1. For Medicaid enrolled individuals through the Department Medicaid Fee for Service program in accordance with the current, publically posted Fee for Service (FFS) schedule.
 - 9.7.2. For Managed Care Organization enrolled individuals the Contractor shall be reimbursed pursuant to the Contractor's agreement with the applicable Managed Care Organization for such services.
 - 9.7.3. For individuals with other health insurance or other coverage for the services received, the Contractor shall directly bill the other insurance or payors.
 - 9.7.4. For individuals without health insurance or other coverage for the services received, and for operational costs contained in Exhibits B, Amendment #3 Method and Conditions Precedent to Payment or which the Contractor cannot otherwise seek reimbursement from an insurance or third-party payer, the Contractor shall directly bill the Department to access contract funds provided through this Agreement.
 - 9.7.4.1. Invoices of this nature shall include general ledger detail indicating the Department is only being invoiced for net expenses, shall only be reimbursed up to the current Medicaid rate for the services provided and contain the following items for each client and line item of service:
 - 9.7.4.1.1. First and last name of client.

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- 9.7.4.1.2. Date of birth.
- 9.7.4.1.3. Medicaid ID Number.
- 9.7.4.1.4. Date of Service identifying date, units, and any possible third party reimbursement received.

9.7.5. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in in the Department-approved budget.

9.7.5.1. The Contractor shall provide a Mobile Crisis Budget within twenty (20) business days from the contract effective date on a Department-provided template for Department approval.

9.7.5.2. Law enforcement is not an authorized expense.

9.8. Crisis Services Transformation Including Mobile Crisis: Funding is subject to the transformation of crisis services as evidenced by achieving milestones identified in the transition plan in Exhibit A, Amendment #3 Scope of Services, and subject to the terms as outlined above.

9.9. Crisis Transformation Startup Funds: Payment for start-up period expenses incurred by the Contractor shall be made by the Department based on the start-up amount of **\$322,000**; the total of all such payments shall not exceed the specified start-up amount total and shall not exceed the total expenses actually incurred by the Contractor for the start-up period. All Department payments to the Contractor for the start-up period shall be made on a cost reimbursement basis.

Startup Cost	Total Cost
Recruitment Startup	\$50,000
IT Equipment, Supplies, & Consultation/Development	\$222,000
Mobile Crisis Vehicle	\$30,000
Staff Training	\$20,000

9.10. Assertive Community Treatment Team (ACT) Adults: The Contractor shall be paid based on an activity and general payment as outlined below. Funds support programming and staffing defined in Exhibit A, Adult Assertive Community Treatment (ACT) Teams.

ACT Costs	INVOICE TYPE	TOTAL COST
Invoice Based payments	Programmatic costs as outlined on invoice by month.	\$225,000
ACT Enhancements	Agencies may choose one of the following for a total of five (5) one (1) time payments of \$5,000.00. Each item may only be reported on one (1) time for payment. <ol style="list-style-type: none"> 1. Agency employs a minimum of .5 Psychiatrist on Team based on SFY 19 and 20 Fidelity Review. 2. Agency receives a four (4) or higher score on their SFY 19 and 20 Fidelity Review for Consumer on Team, Nurse on Team, SAS on Team, SE on Team, or Responsibility for crisis services. 	\$25,000 in SFY 2019; \$12,500 per SFY for 2022

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Mental Health Services**



Exhibit B Amendment #3

	<p>ACT Incentives may be drawn down upon completion of the CMHC FY22 Fidelity Review. \$6,250 may be drawn down for each incentive to include; intensity and frequency of individualized client care to total \$12,500.</p> <p>Intensity of services must be measured between 50-84 minutes of services per client per week on average. Frequency of service for an individual must be between 2-3 times per client per week.</p>	
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- 9.11. Child and Youth Based Programming and Team Based Approaches funding to support programming specified in Exhibit A, Amendment #3 Scope of Services.
- 9.12. Behavioral Health Services Information System (BHSIS): Funds to be used for items outlined in Exhibit A, Amendment #3 Scope of Services.
- 9.13. MATCH: Funds to be used to support services and trainings outlined in Exhibit A, Amendment #3 Scope of Services. The breakdown of this funding per SFY effective SFY 2020 is outlined below.

TRAC COSTS	CERTIFICATION OR RECERTIFICATION	TOTAL COST
\$2,500	\$250/Person X 10 People = \$2,000	\$5,000

- 9.14. RENEW Sustainability Continuation: The Department shall reimburse the Contractor for RENEW activities outlined in Exhibit A Amendment #3, RENEW Sustainability. RENEW costs will be billed on green sheets and will have detailed information regarding the expense associated with each of the following items, not to exceed \$6,000 annually. Funding can be used for training of new facilitators; training for an internal coach; coaching Institute On Disability (IOD) for facilitators, coach, and implementation teams; and travel costs.
- 9.15. PATH Funding: Subject to change based on performance standards, HMIS compliance, SAMHSA requirements, and PATH grant requirements as outlined in Exhibit A, Amendment #3 Scope of Services PATH Services.
- 9.16. Housing Support Services including Bridge: The Contractor shall be paid based on an activity and general payment as outlined below. Funds to be used for the provision of services as outlined in Exhibit A, Amendment #3 Scope of Services, in SFY 2019.

Housing Services Costs	INVOICE TYPE	TOTAL COST
Hire of a designated housing support staff	One-time payment	\$15,000
Direct contact with each individual receiving supported housing services in catchment area as defined in Exhibit A	One-time payment	\$10,000

- 9.17. General Training Funding: Funds are available in SFY 2019 and SFY 2022 to support any general training needs for staff. Focus should be on trainings needed to retain current staff or trainings needed to obtain staff for vacant positions.
- 9.18. System Upgrade Funding: Funds are available in SFY 2019 and SFY 2022 to support software, hardware, and data upgrades to support items outlined in Exhibit A, Data Reporting. Funds may

**New Hampshire Department of Health and Human Services
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also be used to support system upgrades to ensure accurate insurance billing occurs as outlined in Exhibit B, Amendment #3 Method and Conditions Precedent to Payment, ensuring invoices specify purposes for use of funds.

9.19. First Episode Psychosis Training and Services: The Contractor shall be paid based on an activity and general payment as outlined below. Funds support training, programming and staffing defined in Exhibit A, Early Serious Mental Illness/First Episode Psychosis (ESMI/FEP) Coordinated Specialty Care. Invoices will only be processed upon receipt of outlined data reports and invoice shall reference contract budget line items. All trainings must receive advanced approval in writing by the Department.

FEP/ESMI Services Costs	TOTAL COST
Staff Training on EBP FEP/ESMI Coordinated Specialty Care	\$58,600
Invoiced based payments for unbillable services delivered by the ESMI/FEP team	\$60,000

9.20. System of Care 2.0: Funds are available in SFY 2022 to support associated program expenses as outlined in the below budget table.

Clinical training for expansion of Modular Approach to Therapy for Children with Anxiety, Depression, Trauma, or Conduct Problems (MATCH-ADTC) program	\$5,000
Indirect Costs (not to exceed 6%)	\$300
Total	\$5,300

10. Notwithstanding paragraph 18 of the General Provisions of this Agreement P-37, an amendment limited to the adjustment of the amounts between budget line items and/or State Fiscal Years, related items, and amendments of related budget exhibits, and within the price limitation, can be made by written agreement of both parties and may be made without obtaining approval of Governor and Executive Council.

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Exhibit K, Amendment #3

DHHS Information Security Requirements



A. Definitions

The following terms may be reflected and have the described meaning in this document:

1. "Breach" means the loss of control, compromise, unauthorized disclosure, unauthorized acquisition, unauthorized access, or any similar term referring to situations where persons other than authorized users and for an other than authorized purpose have access or potential access to personally identifiable information, whether physical or electronic. With regard to Protected Health Information, "Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.
2. "Computer Security Incident" shall have the same meaning "Computer Security Incident" in section two (2) of NIST Publication 800-61, Computer Security Incident Handling Guide, National Institute of Standards and Technology, U.S. Department of Commerce.
3. "Confidential Information" or "Confidential Data" means all non-public information owned, managed, created, received for or on behalf of, the Department that is protected by information security, privacy or confidentiality rules, Agreement and state and federal laws or policy. This information may include but is not limited to, derivative data, Protected Health Information (PHI), Personally Identifiable Information (PII), Substance Use Disorder Information (SUD), Federal Tax Information, Social Security Administration, and CJIS (Criminal Justice Information Services) data, including the copy of information submitted known as the Phoenix Data. Confidential Information or Confidential Data shall not include medical records produced and maintained by the contractor in the course of their practice or information owned by the patient/client. Contractor shall be solely responsible for the administration and secure maintenance of such medical and other records produced and maintained by the contractor
4. "End User" means any person or entity (e.g., contractor, contractor's employee, business associate, subcontractor, other downstream user, etc.) that receives Confidential Data or derivative data in accordance with the terms of this Contract.
5. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996 and the regulations promulgated thereunder.
6. "Incident" means an act that potentially violates an explicit or implied security policy, which includes attempts (either failed or successful) to gain unauthorized access to a system or its data, unwanted disruption or denial of service, the unauthorized use of a system for the processing or storage of data; and changes to system hardware, firmware, or software characteristics without the owner's knowledge, instruction, or consent. Incidents include the loss of data through theft or device misplacement, loss or misplacement of hardcopy documents, and misrouting of physical or electronic mail, all of which may have the potential to put the data at risk of unauthorized access, use, disclosure, modification or destruction.

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New Hampshire Department of Health and Human Services

Exhibit K, Amendment #3

DHHS Information Security Requirements



7. "Open Wireless Network" means any network or segment of a network that is not designated by the State of New Hampshire's Department of Information Technology or delegate as a protected network (designed, tested, and approved, by means of the State, to transmit) will be considered an open network and not adequately secure for the transmission of unencrypted PI, PFI, PHI or Confidential data.
8. "Personal Information" (or "PI") means information which can be used to distinguish or trace an individual's identity, such as their name, social security number, personal information as defined in New Hampshire RSA 359-C:19, biometric records, etc., alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc.
9. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.
10. "Protected Health Information" (or "PHI") has the same meaning as provided in the definition of "Protected Health Information" in the HIPAA Privacy Rule at 45 C.F.R. § 160.103.
11. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 C.F.R. Part 164, Subpart C, and amendments thereto.
12. "Unsecured Protected Health Information" means Protected Health Information that is not secured by a technology standard that renders Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

I. RESPONSIBILITIES OF DHHS AND THE CONTRACTOR

A. Business Use and Disclosure of Confidential Information.

1. The Contractor must not use, disclose, maintain or transmit Confidential Information except as reasonably necessary as outlined under this Contract. Further, Contractor, including but not limited to all its directors, officers, employees and agents, must not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.
2. The Contractor must not disclose any Confidential Information in response to a request for disclosure on the basis that it is required by law, in response to a subpoena, etc., without first notifying DHHS so that DHHS has an opportunity to consent or object to the disclosure.

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Exhibit K, Amendment #3

DHHS Information Security Requirements



3. If DHHS notifies the Contractor that DHHS has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Contractor must be bound by such additional restrictions and must not disclose PHI in violation of such additional restrictions and must abide by any additional security safeguards.
4. The Contractor agrees that Confidential Data or derivative there from disclosed to an End User must only be used pursuant to the terms of this Contract.
5. The Contractor agrees Confidential Data obtained under this Contract may not be used for any other purposes that are not indicated in this Contract.
6. The Contractor agrees to grant access to the Confidential Data to the authorized representatives of DHHS for the purpose of inspecting to confirm compliance with the terms of this Contract.

II. METHODS OF SECURE TRANSMISSION OF DATA

1. Application Encryption. If End User is transmitting DHHS data containing Confidential Data between applications, the Contractor attests the applications have been evaluated by an expert knowledgeable in cyber security and that said application's encryption capabilities ensure secure transmission via the internet.
2. Computer Disks and Portable Storage Devices. End User may not use computer disks or portable storage devices, such as a thumb drive, as a method of transmitting Confidential Data.
3. Encrypted Email. End User may only employ email to transmit Confidential Data if email is encrypted and being sent to and being received by email addresses of persons authorized to receive such information.
4. Encrypted Web Site. If End User is employing the Web to transmit Confidential Data, the secure socket layers (SSL) must be used and the web site must be secure. SSL encrypts data transmitted via a Web site.
5. File Hosting Services, also known as File Sharing Sites. End User may not use file hosting services, such as Dropbox or Google Cloud Storage, to transmit Confidential Data.
6. Ground Mail Service. End User may only transmit Confidential Data via *certified* ground mail within the continental U.S. and when sent to a named individual.
7. Laptops and PDA. If End User is employing portable devices to transmit Confidential Data said devices must be encrypted and password-protected.
8. Open Wireless Networks. End User may not transmit Confidential Data via an open wireless network. End User must employ a virtual private network (VPN) when remotely transmitting via an open wireless network.
9. Remote User Communication. If End User is employing remote communication to

New Hampshire Department of Health and Human Services

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DHHS Information Security Requirements



access or transmit Confidential Data, a virtual private network (VPN) must be installed on the End User's mobile device(s) or laptop from which information will be transmitted or accessed.

10. SSH File Transfer Protocol (SFTP), also known as Secure File Transfer Protocol. If End User is employing an SFTP to transmit Confidential Data, End User will structure the Folder and access privileges to prevent inappropriate disclosure of information. SFTP folders and sub-folders used for transmitting Confidential Data will be coded for 24-hour auto-deletion cycle (i.e. Confidential Data will be deleted every 24 hours).
11. Wireless Devices. If End User is transmitting Confidential Data via wireless devices, all data must be encrypted to prevent inappropriate disclosure of information.

III. RETENTION AND DISPOSITION OF IDENTIFIABLE RECORDS

The Contractor will only retain the data and any derivative of the Confidential Data for the duration of this Contract. After such time, the Contractor will have 30 days to destroy the data and any derivative in whatever form it may exist, unless, otherwise required by law or permitted under this Contract. If it is infeasible to return or destroy the Confidential Data, protections pursuant to this Information Security Requirements Exhibit survive this contract. To this end, the parties must:

A. Retention

1. The Contractor agrees it will not store, transfer or process Confidential Data collected in connection with the services rendered under this Contract outside of the United States. This physical location requirement shall also apply in the implementation of cloud computing, cloud service or cloud storage capabilities, and includes backup data and Disaster Recovery locations.
2. The Contractor agrees to ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
3. The Contractor agrees to provide security awareness and education for its End Users in support of protecting Department confidential information.
4. The Contractor agrees to retain all electronic and hard copies of Confidential Data in a secure location and identified in section IV. A.2
5. The Contractor agrees Confidential Data stored in a Cloud must be in a FedRAMP/HITECH compliant solution and comply with all applicable statutes and regulations regarding the privacy and security. All servers and devices must have currently-supported and hardened operating systems, the latest anti-viral, anti-hacker, anti-spam, anti-spyware, and anti-malware utilities. The environment, as a whole, must have aggressive intrusion-detection and firewall protection.
6. The Contractor agrees to and ensures its complete cooperation with the State's Chief Information Officer in the detection of any security vulnerability of the hosting

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infrastructure.

B. Disposition

1. If the Contractor will maintain any Confidential Information on its systems (or its sub-contractor systems), the Contractor will maintain a documented process for securely disposing of such Confidential Data upon request or contract termination; and will obtain written certification for any State of New Hampshire Confidential Data destroyed by the Contractor or any subcontractors as a part of ongoing, emergency, and or disaster recovery operations. When no longer in use, electronic media containing State of New Hampshire Confidential Data shall be rendered unrecoverable via a secure wipe program in accordance with industry-accepted standards for secure deletion and media sanitization, or otherwise physically destroying the media (for example, degaussing) as described in NIST Special Publication 800-88, Rev 1, Guidelines for Media Sanitization, National Institute of Standards and Technology, U. S. Department of Commerce. The Contractor will document and certify in writing at time of the Confidential Data destruction, and will provide written certification to the Department upon request. The written certification will include all details necessary to demonstrate Confidential Data has been properly destroyed and validated. Where applicable, regulatory and professional standards for retention requirements will be jointly evaluated by the State and Contractor prior to destruction.
2. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to destroy all hard copies of Confidential Data using a secure method such as shredding.
3. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to completely destroy all electronic Confidential Data by means of data erasure, also known as secure data wiping.

IV. PROCEDURES FOR SECURITY

- A. Contractor agrees to safeguard the Confidential Data received under this Contract, and any derivative data or files, as follows:
1. The Contractor will maintain proper security controls to protect Department confidential information collected, processed, managed, and/or stored in the delivery of contracted services.
 2. The Contractor will maintain policies and procedures to protect Department confidential information throughout the information lifecycle, where applicable, (from creation, transformation, use, storage and secure destruction) regardless of the media used to store the data (i.e., tape, disk, paper, etc.).
 3. The Contractor will maintain appropriate authentication and access controls to

New Hampshire Department of Health and Human Services

Exhibit K, Amendment #3

DHHS Information Security Requirements



contractor systems that collect, transmit, or store Department confidential information where applicable.

4. The Contractor will ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
5. The Contractor will provide regular security awareness and education for its End Users in support of protecting Department confidential information.
6. If the Contractor will be sub-contracting any core functions of the engagement supporting the services for State of New Hampshire, the Contractor will maintain a program of an internal process or processes that defines specific security expectations, and monitoring compliance to security requirements that at a minimum match those for the Contractor, including breach notification requirements.
7. The Contractor will work with the Department to sign and comply with all applicable State of New Hampshire and Department system access and authorization policies and procedures, systems access forms, and computer use agreements as part of obtaining and maintaining access to any Department system(s). Agreements will be completed and signed by the Contractor and any applicable sub-contractors prior to system access being authorized.
8. If the Department determines the Contractor is a Business Associate pursuant to 45 CFR 160.103, the Contractor will execute a HIPAA Business Associate Agreement (BAA) with the Department and is responsible for maintaining compliance with the agreement.
9. Omitted.
10. The Contractor will not store, knowingly or unknowingly, any Confidential Data or State of New Hampshire or Department data offshore or outside the boundaries of the United States unless prior express written consent is obtained from the Information Security Office leadership member within the Department.
11. Data Security Breach Liability. In the event of any security breach Contractor shall make efforts to investigate the causes of the breach, promptly take measures to prevent future breach and minimize any damage or loss resulting from the breach. The State shall recover from the Contractor all costs of response and recovery from the breach, including but not limited to: credit monitoring services, mailing costs and costs associated with website and telephone call center services necessary due to the breach.
12. Contractor must, comply with all applicable statutes and regulations regarding the privacy and security of Confidential Information, and must in all other respects maintain the privacy and security of PI and PHI at a level and scope that is not less than the

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level and scope of requirements applicable to federal agencies, including, but not limited to, provisions of the Privacy Act of 1974 (5 U.S.C. § 552a), DHHS Privacy Act Regulations (45 C.F.R. §5b), HIPAA Privacy and Security Rules (45 C.F.R. Parts 160 and 164) that govern protections for individually identifiable health information and as applicable under State law.

13. Contractor agrees to establish and maintain appropriate administrative, technical, and physical safeguards to protect the confidentiality of the Confidential Data and to prevent unauthorized use or access to it. The safeguards must provide a level and scope of security that is not less than the level and scope of security requirements established by the State of New Hampshire, Department of Information Technology. Refer to Vendor Resources/Procurement at <https://www.nh.gov/doit/vendor/index.htm> for the Department of Information Technology policies, guidelines, standards, and procurement information relating to vendors.
14. Contractor agrees to maintain a documented breach notification and incident response process. The Contractor will notify the State's Privacy Officer and the State's Security Officer of any security breach immediately, at the email addresses provided in Section VI. This includes a confidential information breach, computer security incident, or suspected breach which affects or includes any State of New Hampshire systems that connect to the State of New Hampshire network.
15. Contractor must restrict access to the Confidential Data obtained under this Contract to only those authorized End Users who need such DHHS Data to perform their official duties in connection with purposes identified in this Contract.
16. The Contractor must ensure that all End Users:
 - a. comply with such safeguards as referenced in Section IV A. above, implemented to protect Confidential Information that is furnished by DHHS under this Contract from loss, theft or inadvertent disclosure.
 - b. safeguard this information at all times.
 - c. ensure that laptops and other electronic devices/media containing PHI, PI, or PFI are encrypted and password-protected.
 - d. send emails containing Confidential Information only if encrypted and being sent to and being received by email addresses of persons authorized to receive such information.
 - e. limit disclosure of the Confidential Information to the extent permitted by law.
 - f. Confidential Information received under this Contract and individually identifiable data derived from DHHS Data, must be stored in an area that is physically and technologically secure from access by unauthorized persons during duty hours as well as non-duty hours (e.g., door locks, card keys, biometric identifiers, etc.).
 - g. only authorized End Users may transmit the Confidential Data, including any

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New Hampshire Department of Health and Human Services

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DHHS Information Security Requirements



derivative files containing personally identifiable information, and in all cases, such Confidential Data must be encrypted at all times when in transit, at rest, or when stored on portable media as required in section IV above.

- h. in all other instances Confidential Data must be maintained, used and disclosed using appropriate safeguards, as determined by a risk-based assessment of the circumstances involved.
- i. understand that their user credentials (user name and password) must not be shared with anyone. End Users will keep their credential information secure. This applies to credentials used to access the site directly or indirectly through a third party application.

Contractor is responsible for oversight and compliance of their End Users. DHHS reserves the right to conduct onsite inspections to monitor compliance with this Contract, including the privacy and security requirements provided in herein, HIPAA, and other applicable laws and Federal regulations until such time the Confidential Data is disposed of in accordance with this Contract.

V. LOSS REPORTING

The Contractor must notify the State's Privacy Officer and Security Officer of any Security Incidents and Breaches immediately, at the email addresses provided in Section VI.

The Contractor must further handle and report Incidents and Breaches involving PHI in accordance with the agency's documented Incident Handling and Breach Notification procedures and in accordance with 42 C.F.R. §§ 431.300 - 306. In addition to, and notwithstanding, Contractor's compliance with all applicable obligations and procedures, Contractor's procedures must also address how the Contractor will:

1. Identify Incidents;
2. Determine if personally identifiable information is involved in Incidents;
3. Report suspected or confirmed Incidents as required in this Exhibit or P-37;
4. Identify and convene a core response group to determine the risk level of Incidents and determine risk-based responses to Incidents; and
5. Determine whether Breach notification is required, and, if so, identify appropriate Breach notification methods, timing, source, and contents from among different options, and bear costs associated with the Breach notice as well as any mitigation measures.

Incidents and/or Breaches that implicate PI must be addressed and reported, as applicable, in accordance with NH RSA 359-C:20.

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DHHS Information Security Requirements



VI. PERSONS TO CONTACT

A. DHHS Privacy Officer:

DHHSPrivacyOfficer@dhhs.nh.gov

B. DHHS Security Officer:

DHHSInformationSecurityOffice@dhhs.nh.gov



Lori A. Shilbrette
Commissioner

Katja S. Fox
Director

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man

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9544 1-800-852-3345 Ext. 9544
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

February 3, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Behavioral Health, to amend an existing agreement with the vendor listed in bold below to provide non-Medicaid community mental health services, by increasing the total price limitation by \$148,085 from \$27,704,816 to \$27,852,901 with no change to the completion date of June 30, 2021, effective upon Governor and Executive Council approval. 89% Federal Funds, 11% General Funds.

The Governor and Executive Council approved the original agreements on June 21st, 2017 (Late Item A), which were subsequently amended as approved by the Governor and Executive Council as indicated in the table below.

Vendor	Current Budget	Increase / (Decrease) Budget	Total Budget	Contract History
Northern Human Services	\$2,206,346	\$148,085	\$2,354,431	O: 6/21/17, Late Item A A1: 6/19/19, #29
West Central Services DBA West Central Behavioral Health	\$1,401,218	\$0	\$1,401,218	O: 6/21/17, Late Item A A1: 6/19/19, #29
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	\$1,447,650	\$0	\$1,447,650	O: 6/21/17, Late Item A A1: 6/19/19, #29
Riverbend Community Mental Health, Inc.	\$1,810,770	\$0	\$1,810,770	O: 6/21/17, Late Item A A1: 6/19/19, #29
Monadnock Family Services	\$1,702,040	\$0	\$1,702,040	O: 6/21/17, Late Item A A1: 6/19/19, #29
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	\$5,262,612	\$0	\$5,262,612	O: 6/21/17, Late Item A A1: 9/13/17, #15 A2: 12/19/18, #19 A3: 6/19/19, #29
The Mental Health Center of Greater Manchester, Inc.	\$6,897,278	\$0	\$6,897,278	O: 6/21/17, Late Item A A1: 6/19/19, #29
Seacoast Mental Health Center, Inc.	\$3,668,718	\$0	\$3,668,718	O: 6/21/17, Late Item A A1: 6/19/19, #29
Behavioral Health & Developmental Svcs of Strafford County, Inc., DBA Community Partners of Strafford County	\$1,389,362	\$0	\$1,389,362	O: 6/21/17, Late Item A A1: 6/19/19, #29
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	\$1,918,822	\$0	\$1,918,822	O: 6/21/17, Late Item A A1: 9/20/18, #21 A2: 6/19/19, #29
Total	\$27,704,816	\$148,085	\$27,852,901	

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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Funds are available in the following account(s) for State Fiscal Year 2020 and 2021, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

The agreements are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Department contracts for services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403. This request, if approved, will allow the Department to provide in-reach liaison services that will facilitate collaboration between individuals residing in the Glenciff Home and the statewide network of community mental health centers.

The purpose of this request is to add an In-Reach liaison to the Northern Human Services community mental health center team to provide in-reach services that include meeting with Glenciff Home residents and staff, and applicable community mental health center staff, to support and facilitate resident transitions back to the community. The liaison will help residents explore options for community living and will support transition planning. The Glenciff Home is within the Northern Human Services community mental health region. The In-Reach liaison will serve as the designated liaison to all ten (10) community mental health centers.

The Glenciff In-Reach liaison will provide in-reach services to approximately 100 individuals from March 1, 2020 through June 30, 2021. Approximately 45,000 adults, children and families statewide are served by the community mental health centers.

The community mental health center contracts provide mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services. These contracts and services also support compliance with the Community Mental Health Agreement.

Community Mental Health Agreement services build resiliency, promote recovery, reduce inpatient hospital utilization and improve community tenure. The In-Reach liaison supports transitions for identified residents by providing services including, but not limited to: engaging in shared learning with Glenciff Home residents regarding the values of integrated community-based living; addressing residents' regional and cultural preferences, special medical needs, behavioral health-related issues and similar concerns; collaborating with residents, guardians, Glenciff Home staff, and community providers to achieve resident transition plan goals; meeting with residents to discuss their living preferences and assist with submitting applications for those options; and developing working relationships with community providers, property management entities, and other community resources to identify community-based living options that meet residents' transition needs. These services are within the scope authorized under the Community Mental Health Agreement.

The Department effectiveness in delivering services will be measured through the monitoring of the following performance measures:

- Glenciff Home residents have a better awareness of the benefits of community-based living;
- Glenciff Home residents are better prepared to return to community-based living; and
- Community stakeholders, including providers, are better prepared to participate and collaborate in transition planning activities, and to provide needed community-based services and housing opportunities to Glenciff Home residents seeking transition.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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Should the Governor and Executive Council not authorize this request, Glenciff Home residents will not have access to an important pathway of information and supports needed to help them transition from the Glenciff Home to community-based living, and compliance with this requirement within the CMHA will not be achieved.

Area served: Statewide

Source of Funds: 89% Federal Funds from Centers for Medicare and Medicaid Services. CFDA# 93.778/FAIN# 05-1505NHBIPP and 11% General Funds.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette
Commissioner

Fiscal Details

06-09-02-022010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 17722-B004) PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	02204117	\$489,249	\$0	\$489,249
2020	102-500731	Contracts for program services	02204117	\$645,304	\$0	\$645,304
2021	102-500731	Contracts for program services	02204117	\$645,304	\$15,062	\$661,206
			Subtotal	\$2,139,106	\$15,062	\$2,155,068

West Central Services, Inc (Vendor Code 177854-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	02204117	\$412,191	\$0	\$412,191
2020	102-500731	Contracts for program services	02204117	\$312,878	\$0	\$312,878
2021	102-500731	Contracts for program services	02204117	\$312,878	\$0	\$312,878
			Subtotal	\$1,360,138	\$0	\$1,360,138

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	02204117	\$418,115	\$0	\$418,115
2020	102-500731	Contracts for program services	02204117	\$324,170	\$0	\$324,170
2021	102-500731	Contracts for program services	02204117	\$324,170	\$0	\$324,170
			Subtotal	\$1,394,570	\$0	\$1,394,570

Riverbend Community Mental Health, Inc. (Vendor Code 177182-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$381,853	\$0	\$381,853
2019	102-500731	Contracts for program services	02204117	\$471,853	\$0	\$471,853
2020	102-500731	Contracts for program services	02204117	\$237,708	\$0	\$237,708
2021	102-500731	Contracts for program services	02204117	\$237,708	\$0	\$237,708
			Subtotal	\$1,328,722	\$0	\$1,328,722

Monadnock Family Services (Vendor Code 177510-B005) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	02204117	\$447,590	\$0	\$447,590
2020	102-500731	Contracts for program services	02204117	\$357,590	\$0	\$357,590
2021	102-500731	Contracts for program services	02204117	\$357,590	\$0	\$357,590
			Subtotal	\$1,520,360	\$0	\$1,520,360

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$1,193,799	\$0	\$1,193,799
2019	102-500731	Contracts for program services	02204117	\$1,273,799	\$0	\$1,273,799
2020	102-500731	Contracts for program services	02204117	\$1,039,854	\$0	\$1,039,854
2021	102-500731	Contracts for program services	02204117	\$1,039,854	\$0	\$1,039,854
			Subtotal	\$4,537,306	\$0	\$4,537,306

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	02204117	\$1,648,829	\$0	\$1,648,829
2019	102-500731	Contracts for program services	02204117	\$1,736,829	\$0	\$1,736,829
2020	102-500731	Contracts for program services	02204117	\$1,642,884	\$0	\$1,642,884
2021	102-500731	Contracts for program services	02204117	\$1,642,884	\$0	\$1,642,884
			Subtotal	\$6,669,426	\$0	\$6,669,426

Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$748,785	\$0	\$748,785
2019	102-500731	Contracts for program services	92204117	\$836,785	\$0	\$836,785
2020	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
2021	102-500731	Contracts for program services	92204117	\$742,820	\$0	\$742,820
			Subtotal	\$3,069,170	\$0	\$3,069,170

Behavioral Health & Developmental Services of Stafford County, Inc. (Vendor Code 177275-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$403,543	\$0	\$403,543
2020	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
2021	102-500731	Contracts for program services	92204117	\$309,598	\$0	\$309,598
			Subtotal	\$1,336,282	\$0	\$1,336,282

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$440,791	\$0	\$440,791
2020	102-500731	Contracts for program services	92204117	\$348,848	\$0	\$348,848
2021	102-500731	Contracts for program services	92204117	\$348,848	\$0	\$348,848
			Subtotal	\$1,485,274	\$0	\$1,485,274
Total CMH Program Support				\$26,840,364	\$16,982	\$26,857,346

06-88-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$84,000	\$0	\$84,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$81,182	\$0	\$81,182
2021	102-500731	Contracts for program services	92224120	\$51,182	\$0	\$51,182
			Subtotal	\$227,824	\$0	\$227,824
Total Mental Health Block Grant				\$227,824	\$0	\$227,824

06-96-92-922010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
			Subtotal	\$20,000	\$0	\$20,000

West Central Services, Inc (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
			Subtotal	\$20,000	\$0	\$20,000

Fiscal Details

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
			Subtotal	\$20,000	\$0	\$20,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
			Subtotal	\$20,000	\$0	\$20,000

Monadnock Family Services (Vendor Code 177510-B005) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
			Subtotal	\$20,000	\$0	\$20,000

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
			Subtotal	\$20,000	\$0	\$20,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
			Subtotal	\$20,000	\$0	\$20,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
			Subtotal	\$20,000	\$0	\$20,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
			Subtotal	\$20,000	\$0	\$20,000

Fiscal Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001)

PO #1056768

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
			Subtotal	\$20,000	\$0	\$20,000
Total CMH Program Support				\$20,000	\$0	\$20,000

05-88-02-021010-2063 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL NLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056762

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
			Subtotal	\$26,000	\$0	\$26,000

West Central Services, Inc (Vendor Code 177854-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
			Subtotal	\$14,000	\$0	\$14,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001)

PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
			Subtotal	\$26,000	\$0	\$26,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001)

PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
			Subtotal	\$306,000	\$0	\$306,000

Monadnock Family Services (Vendor Code 177510-B003)

PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2021	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
			Subtotal	\$14,000	\$0	\$14,000

Fiscal Details

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
2021	102-500731	Contracts for program services	92102053	\$151,000	\$0	\$151,000
			Subtotal	\$302,000	\$0	\$302,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1058784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
			Subtotal	\$26,000	\$0	\$26,000

Sacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1058785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
			Subtotal	\$26,000	\$0	\$26,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1058787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
2021	102-500731	Contracts for program services	92102053	\$11,000	\$0	\$11,000
			Subtotal	\$26,000	\$0	\$26,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1058788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
2021	102-500731	Contracts for program services	92102053	\$131,000	\$0	\$131,000
			Subtotal	\$271,000	\$0	\$271,000
		Total System of Care		\$1,037,000	\$0	\$1,037,000

05-96-42-421010-2968 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1058782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
			Subtotal	\$21,240	\$0	\$21,240

Fiscal Details

West Central Services, Inc (Vendor Code 177854-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
			Subtotal	\$7,080	\$0	\$7,080

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
			Subtotal	\$7,080	\$0	\$7,080

Riverbend Community Mental Health, Inc. (Vendor Code 177182-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
			Subtotal	\$7,080	\$0	\$7,080

Monadnock Family Services (Vendor Code 177510-B005) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
			Subtotal	\$7,080	\$0	\$7,080

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
			Subtotal	\$7,080	\$0	\$7,080

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2020	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
			Subtotal	\$14,160	\$0	\$14,160

Sesacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
			Subtotal	\$7,080	\$0	\$7,080

Fiscal Details

Behavioral Health & Developmental Services of Stafford County, Inc. (Vendor Code 177278-8002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
			Subtotal	\$7,080	\$0	\$7,080

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
			Subtotal	\$7,080	\$0	\$7,080
Total Child - Family Services				\$92,040	\$0	\$92,040

05-88-42-423010-7928 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2019	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
			Subtotal	\$148,968	\$0	\$148,968

Monadnock Family Services (Vendor Code 177510-B005) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
2021	102-500731	Contracts for program services	42307150	\$33,300	\$0	\$33,300
			Subtotal	\$140,600	\$0	\$140,600

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
2021	102-500731	Contracts for program services	42307150	\$43,901	\$0	\$43,901
			Subtotal	\$168,402	\$0	\$168,402

The Mental Health Center of Greater Manchester (Vendor Code 177164-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
2021	102-500731	Contracts for program services	42307150	\$43,725	\$0	\$43,725
			Subtotal	\$167,692	\$0	\$167,692

Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
			Subtotal	\$126,468	\$0	\$126,468

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
2021	102-500731	Contracts for program services	42307150	\$38,234	\$0	\$38,234
			Subtotal	\$135,468	\$0	\$135,468
Total Child - Family Services				\$897,519	\$0	\$897,519

06-95-92-920810-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Fund)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92056502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
2021	102-500731	Contracts for program services	92057502	\$70,000	\$0	\$70,000
			Subtotal	\$280,000	\$0	\$280,000
Total Mental Health Block Grant				\$280,000	\$0	\$280,000

06-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
2021	102-500731	Contracts for program services	48108462	\$35,000	\$0	\$35,000
			Subtotal	\$140,000	\$0	\$140,000
Total Mental Health Block Grant				\$140,000	\$0	\$140,000

06-95-48-490810-2888 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMM-BASED CARE SVCS DIV, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

Northern Human Services (Vendor Code 177222-8004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services		\$0	\$0	\$0
2019	102-500731	Contracts for program services		\$0	\$0	\$0
2020	102-500731	Contracts for program services	49053316	\$0	\$132,123	\$132,123
2021	102-500731	Contracts for program services		\$0	\$0	\$0
			Subtotal	\$0	\$132,123	\$132,123
Total Mental Health Block Grant				\$0	\$132,123	\$132,123



Jeffrey A. Meyers
Commissioner

Katja S. Fox
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9544 1-800-852-3345 Ext. 9544
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May 13, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into sole source amendments with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, by increasing the price limitation by \$14,764,904 from \$12,939,912 to an amount not to exceed \$27,704,816 in the aggregate, effective July 1, 2019 or upon the date of approval from the Governor and Executive Council, whichever is later, through June 30, 2021. 6% Federal Funds and 94% General Funds.

Vendor	Vendor Code	New Hampshire Locations	Current Budget	Increase/ (Decrease)	Revised Budget
Northern Human Services	177222-B001	Conway	\$783,118	\$1,423,228	\$2,206,346
West Central Services DBA West Central Behavioral Health	177654-B001	Lebanon	\$661,922	\$739,296	\$1,401,218
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480-B001	Laconia	\$673,770	\$773,880	\$1,447,650
Riverbend Community Mental Health, Inc.	177192-R001	Concord	\$853,346	\$957,424	\$1,810,770
Monadnock Family Services	177510-B005	Keene	\$806,720	\$895,320	\$1,702,040
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	154112-B001	Nashua	\$2,567,238	\$2,695,374	\$5,262,612

His Excellency, Governor Christopher T. Sununu
and His Honorable Council
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The Mental Health Center of Greater Manchester, Inc.	177184-B001	Manchester	\$3,394,980	\$3,502,298	\$6,897,278
Seacoast Mental Health Center, Inc.	174089-R001	Portsmouth	\$1,771,070	\$1,897,648	\$3,668,718
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	177278-B002	Dover	\$644,626	\$744,736	\$1,389,362
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	174116-R001	Derry	\$783,122	\$1,135,700	\$1,918,822
TOTAL			\$12,939,912	\$14,764,904	\$27,704,816

Funds are available in the following accounts for State Fiscal Year 2019, and are anticipated to be available in State Fiscal Years 2020 and 2021, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

Please see attached financial detail.

EXPLANATION

These ten (10) contracts are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Department contracts for services through the community mental health centers, which are designated by the Department to serve the towns and cities within a designated geographic region, as outlined in NH Revised Statutes Annotated (RSA) 135-C, and NH Administrative Rule He-M 403. This request, if approved, will allow the Department to provide community mental health services to approximately 45,000 adults, children and families, statewide in New Hampshire.

The ten (10) contracts include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

The Contractors will provide community-based mental health services as identified above to adults, children, and families to build resiliency, promote recovery, reduce inpatient hospital utilization, and improve community tenure. Services include Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Illness Management and Recovery, Evidence Based Supported Employment, Assertive Community Treatment (ACT), Projects for Assistance in Transition from Homelessness,

His Excellency, Governor Christopher T. Sununu
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wraparound services for children, and Community Residential Services. These agreements also include delivery of acute care services to individuals experiencing psychiatric emergencies in a hospital emergency department and awaiting admission to a designated receiving facility. These services are within the scope authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the State's acute care hospitals.

Community Mental Health Services will be provided to individuals enrolled in the State Medicaid plan as well as non-Medicaid clients for related services, including Emergency Services for adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the contracted Managed Care Organizations for clients enrolled in managed care, through Medicaid fee-for-service for clients enrolled as a fee-for-service client, and from third party insurance payers. The contracts do not include funding for Medicaid reimbursement, which is paid outside of these contracts.

In accordance with NH RSA 135-C:7, performance standards are included in the contracts. Those performance standards include individual outcome measures and fiscal integrity measures. The effectiveness of services is measured using the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment, or other approved Evidence Based assessment. These individual level outcome tools measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. Effectiveness and quality of services is also measured through annual Fidelity Reviews for Assertive Community Treatment and Supported Employment. Program-wide annual Quality Service Reviews also take place for adult services. Fidelity and Quality Service Reviews reports are published and each contractor develops quality improvement plans for ongoing program improvement. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured with a focus on timely access to appointments, services, and supports.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

Should the Governor and Executive Council determine not to approve this request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Individuals may experience a relapse of symptoms, seek costly services at hospital emergency departments due to the risk of harm to themselves or others, and may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

Area served: Statewide.

Source of funds: 6% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Title III D: Preventative Health Money from the Administration for Community Living, Substance Abuse Prevention and Treatment Block Grant and the Behavioral Health Services Information System and 94% General Funds.

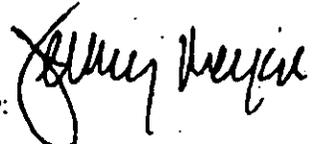
In the event that the Federal or Other Funds become no longer available, additional General

His Excellency, Governor Christopher T. Sununu
and His Honorable Council
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Funds shall not be requested to support these programs.

Respectfully submitted

Approved by:



Jeffrey A. Meyers

Commissioner

Fiscal Details

05-85-82-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: BEHAVIORAL HEALTH DIV. BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT (100% General Funds)

Northern Human Services (Vendor Code 177222-8004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$379,249	\$0	\$379,249
2019	102-500731	Contracts for program services	92204117	\$379,249	\$90,000	\$469,249
2020	102-500731	Contracts for program services	92204117	\$0	\$645,304	\$645,304
2021	102-500731	Contracts for program services	92204117	\$0	\$645,304	\$645,304
		Subtotal		\$758,498	\$1,380,608	\$2,139,108

West Central Services, Inc (Vendor Code 177654-8001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$322,191	\$0	\$322,191
2019	102-500731	Contracts for program services	92204117	\$322,191	\$90,000	\$412,191
2020	102-500731	Contracts for program services	92204117	\$0	\$312,878	\$312,878
2021	102-500731	Contracts for program services	92204117	\$0	\$312,878	\$312,878
		Subtotal		\$644,382	\$715,756	\$1,360,138

The Lakes Region Mental Health Center (Vendor Code 154480-8001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$328,115	\$0	\$328,115
2019	102-500731	Contracts for program services	92204117	\$328,115	\$90,000	\$418,115
2020	102-500731	Contracts for program services	92204117	\$0	\$324,170	\$324,170
2021	102-500731	Contracts for program services	92204117	\$0	\$324,170	\$324,170
		Subtotal		\$656,230	\$738,340	\$1,394,570

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$381,653	\$0	\$381,653
2019	102-500731	Contracts for program services	92204117	\$381,653	\$90,000	\$471,653
2020	102-500731	Contracts for program services	92204117	\$0	\$237,708	\$237,708
2021	102-500731	Contracts for program services	92204117	\$0	\$237,708	\$237,708
		Subtotal		\$763,306	\$565,416	\$1,328,722

Monadnock Family Services (Vendor Code 177510-8005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$357,590	\$0	\$357,590
2019	102-500731	Contracts for program services	92204117	\$357,590	\$90,000	\$447,590
2020	102-500731	Contracts for program services	92204117	\$0	\$357,590	\$357,590
2021	102-500731	Contracts for program services	92204117	\$0	\$357,590	\$357,590
		Subtotal		\$715,180	\$755,180	\$1,470,360

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,183,799	\$0	\$1,183,799
2019	102-500731	Contracts for program services	92204117	\$1,183,799	\$90,000	\$1,273,799
2020	102-500731	Contracts for program services	92204117	\$0	\$1,039,854	\$1,039,854
2021	102-500731	Contracts for program services	92204117	\$0	\$1,039,854	\$1,039,854
		Subtotal		\$2,367,598	\$2,169,708	\$4,537,306

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$1,648,829	\$0	\$1,648,829
2019	102-500731	Contracts for program services	92204117	\$1,648,829	\$90,000	\$1,738,829
2020	102-500731	Contracts for program services	92204117	\$0	\$1,842,884	\$1,842,884
2021	102-500731	Contracts for program services	92204117	\$0	\$1,842,884	\$1,842,884
		Subtotal		\$3,297,658	\$3,375,768	\$6,673,426

Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001)

PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$748,785	- \$0	\$748,785
2019	102-500731	Contracts for program services	92204117	\$748,785	\$90,000	\$838,785
2020	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
2021	102-500731	Contracts for program services	92204117	\$0	\$742,820	\$742,820
Subtotal				\$1,497,530	\$1,575,640	\$3,069,170

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002)

PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$313,543	\$0	\$313,543
2019	102-500731	Contracts for program services	92204117	\$313,543	\$90,000	\$403,543
2020	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
2021	102-500731	Contracts for program services	92204117	\$0	\$309,598	\$309,598
Subtotal				\$627,086	\$709,196	\$1,336,282

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001)

PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204117	\$350,791	\$0	\$350,791
2019	102-500731	Contracts for program services	92204117	\$350,791	\$90,000	\$440,791
2020	102-500731	Contracts for program services	92204117	\$0	\$348,848	\$348,848
2021	102-500731	Contracts for program services	92204117	\$0	\$348,848	\$348,848
Subtotal				\$701,582	\$783,692	\$1,485,274
Total CMH Program Support				\$12,021,030	\$12,819,304	\$24,840,334

05-85-02-022010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT (100% Federal Funds)

Community Council of Nashua, NH (Vendor Code 154112-B001)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92224120	\$64,000	\$0	\$64,000
2019	102-500731	Contracts for program services	92224120	\$21,500	\$0	\$21,500
2020	102-500731	Contracts for program services	92224120	\$0	\$61,182	\$61,182
2021	102-500731	Contracts for program services	92224120	\$0	\$61,182	\$61,182
Subtotal				\$105,500	\$122,324	\$227,624
Total Mental Health Block Grant				\$105,500	\$122,324	\$227,624

05-85-02-022010-4121 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

Northern Human Services (Vendor Code 177222-B004)

PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000

West Central Services, Inc (Vendor Code 177854-B001)

PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000

Fiscal Details

The Lakes Region Mental Health Center (Vendor Code 154480-8001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000

Monadnock Family Services (Vendor Code 177510-8005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000

Seacoast Mental Health Center, Inc. (Vendor Code 174689-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000

Behavioral Health & Developmental Services of Stratford County, Inc. (Vendor Code 177278-8002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000

Fiscal Details

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2019	102-500731	Contracts for program services	92204121	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92204121	\$0	\$5,000	\$5,000
Subtotal				\$10,000	\$10,000	\$20,000
Total CMH Program Support				\$100,000	\$100,000	\$200,000

05-85-92-921010-2053 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE (100% General Funds)

Northern Human Services (Vendor Code 177222-B004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
Subtotal				\$4,000	\$22,000	\$26,000

West Central Services, Inc (Vendor Code 177854-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
Subtotal				\$4,000	\$10,000	\$14,000

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
Subtotal				\$4,000	\$22,000	\$26,000

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
Subtotal				\$4,000	\$302,000	\$306,000

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
2021	102-500731	Contracts for program services	92102053	\$0	\$5,000	\$5,000
Subtotal				\$4,000	\$10,000	\$14,000

Fiscal Details

Community Council of Nashua, NH (Vendor Code 154112-8001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
2021	102-500731	Contracts for program services	92102053	\$0	\$151,000	\$151,000
			Subtotal	\$0	\$302,000	\$302,000

The Mental Health Center of Greater Manchester (Vendor Code 177184-8001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177278-B002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$0	\$0	\$0
2019	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2020	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
2021	102-500731	Contracts for program services	92102053	\$0	\$11,000	\$11,000
			Subtotal	\$4,000	\$22,000	\$26,000

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92102053	\$4,000	\$0	\$4,000
2019	102-500731	Contracts for program services	92102053	\$5,000	\$0	\$5,000
2020	102-500731	Contracts for program services	92102053	\$0	\$131,000	\$131,000
2021	102-500731	Contracts for program services	92102053	\$0	\$131,000	\$131,000
			Subtotal	\$9,000	\$262,000	\$271,000
Total System of Care				\$41,000	\$296,000	\$317,000

05-85-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES (100% General Funds)

Northern Human Services (Vendor Code 177222-8004) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2019	550-500398	Assessment and Counseling	42105824	\$5,310	\$0	\$5,310
2020	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
2021	550-500398	Assessment and Counseling	42105824	\$0	\$5,310	\$5,310
			Subtotal	\$10,620	\$10,620	\$21,240

Fiscal Details

West Central Services, Inc. (Vendor Code 177654-B001) PO #1056774

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

The Lakes Region Mental Health Center (Vendor Code 154480-B001) PO #1056775

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

Riverbend Community Mental Health, Inc. (Vendor Code 177182-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

Monadnock Family Services (Vendor Code 177510-B005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

The Mental Health Center of Greater Manchester (Vendor Code 177184-B001) PO #1056784

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$3,540	\$0	\$3,540
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
2021	550-500398	Assessment and Counseling	42105824	\$0	\$3,540	\$3,540
Subtotal				\$7,080	\$7,080	\$14,160

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1056785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
Subtotal				\$3,540	\$3,540	\$7,080

Fiscal Details

Behavioral Health & Developmental Services of Strafford County, Inc. (Vendor Code 177778-8002) PO #1056787

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080

The Mental Health Center for Southern New Hampshire (Vendor Code 174116-R001) PO #1056788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2019	550-500398	Assessment and Counseling	42105824	\$1,770	\$0	\$1,770
2020	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
2021	550-500398	Assessment and Counseling	42105824	\$0	\$1,770	\$1,770
			Subtotal	\$3,540	\$3,540	\$7,080
Total Child - Family Services				\$48,020	\$48,020	\$22,040

05-95-42-423010-7928 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

Riverbend Community Mental Health, Inc. (Vendor Code 177192-R001) PO #1056778

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2019	102-500731	Contracts for program services	42307150	\$38,250	\$0	\$38,250
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
			Subtotal	\$72,500	\$76,468	\$148,968

Monadnock Family Services (Vendor Code 177510-8005) PO #1056779

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2019	102-500731	Contracts for program services	42307150	\$37,000	\$0	\$37,000
2020	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
2021	102-500731	Contracts for program services	42307150	\$0	\$33,300	\$33,300
			Subtotal	\$74,000	\$66,600	\$140,600

Community Council of Nashua, NH (Vendor Code 154112-B001) PO #1056782

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2019	102-500731	Contracts for program services	42307150	\$40,300	\$0	\$40,300
2020	102-500731	Contracts for program services	42307150	\$0	\$43,921	\$43,921
2021	102-500731	Contracts for program services	42307150	\$0	\$43,921	\$43,921
			Subtotal	\$80,600	\$87,802	\$168,402

The Mental Health Center of Seacoast Mental Health Dept. (Vendor Code 177114-R001) PO #1056744

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2019	102-500731	Contracts for program services	42307150	\$40,121	\$0	\$40,121
2020	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
2021	102-500731	Contracts for program services	42307150	\$0	\$43,725	\$43,725
			Subtotal	\$80,242	\$87,450	\$167,692

Fiscal Details

Seacoast Mental Health Center, Inc. (Vendor Code 174089-R001) PO #1058785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2019	102-500731	Contracts for program services	42307150	\$25,000	\$0	\$25,000
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
Subtotal				\$50,000	\$78,468	\$128,468

The Mental Health Center for Southern New Hampshire (Vendor Code 174118-R001) PO #1058788

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2019	102-500731	Contracts for program services	42307150	\$29,500	\$0	\$29,500
2020	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
2021	102-500731	Contracts for program services	42307150	\$0	\$38,234	\$38,234
Subtotal				\$59,000	\$78,468	\$137,468
Total Child - Family Services				\$118,342	\$171,756	\$275,936

05-95-92-920510-3380 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (97% Federal Funds, 3% General Fund)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1058785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	92058502	\$70,000	\$0	\$70,000
2019	102-500731	Contracts for program services	92058502	\$70,000	\$0	\$70,000
2020	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
2021	102-500731	Contracts for program services	92057502	\$0	\$70,000	\$70,000
Subtotal				\$140,000	\$140,000	\$280,000
Total Mental Health Block Grant				\$140,000	\$140,000	\$280,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

Seacoast Mental Health Center (Vendor Code 174089-R001) PO #1058785

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget	Increase/ Decrease	Revised Modified Budget
2018	102-500731	Contracts for program services	48108492	\$35,000	\$0	\$35,000
2019	102-500731	Contracts for program services	48108492	\$35,000	\$0	\$35,000
2020	102-500731	Contracts for program services	48108492	\$0	\$35,000	\$35,000
2021	102-500731	Contracts for program services	48108492	\$0	\$35,000	\$35,000
Subtotal				\$70,000	\$70,000	\$140,000
Total Mental Health Block Grant				\$70,000	\$70,000	\$140,000

Amendment Total Price for All Vendors \$12,929,917 \$14,764,904 \$27,704,816



Jeffrey A. Meyers
Commissioner

Katja S. Fox
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION FOR BEHAVIORAL HEALTH
BUREAU OF MENTAL HEALTH SERVICES

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5000 1-800-852-3345 Ext. 5000
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July 6, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Bureau of Mental Health Services, formally Behavioral Health Services, to amend the Center for Life Management contract, which is one (1) of the ten (10) sole source agreements below by adding Children's Assertive Community Treatment (ACT) Wraparound services to the scope of services and by increasing the price limitation by \$5,000 from \$12,829,412 to \$12,834,412, with no change to the completion date of June 30, 2019, effective upon Governor and Executive Council approval. Funds are, 100% General Funds.

Vendor	Vendor Number	Location	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget	G&C Approval
The Mental Health Center for Southern NH, dba CLM Center for Life Management	174116	Derry	\$778,122	\$5,000	\$783,122	O: 06/21/17 Late Item: A
Northern Human Services	177222	Conway	\$783,118	\$0.00	\$783,118	O: 06/21/17 Late Item: A
West Central Services DBA West Central Behavioral Health	177654	Lebanon	\$661,922	\$0.00	\$661,922	O: 06/21/17 Late Item: A
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	154480	Laconia	\$673,770	\$0.00	\$673,770	O: 06/21/17 Late Item: A
Riverbend Community Mental Health, Inc.	177192	Concord	\$853,346	\$0.00	\$853,346	O: 06/21/17 Late Item: A
Monadnock Family Services	177510	Keene	\$806,720	\$0.00	\$806,720	O: 06/21/17 Late Item: A
Community Council of Nashua, NH, DBA Greater Nashua Mental Health Center at Community Council	154112	Nashua	\$2,461,738	\$0.00	\$2,461,738	O: 09/13/17 Item: 15
The Mental Health Center of Greater Manchester, Inc.	177184	Manchester	\$3,394,980	\$0.00	\$3,394,980	O: 06/21/17 Late Item: A
Seacoast Mental Health Center, Inc.	174089	Portsmouth	\$1,771,070	\$0.00	\$1,771,070	O: 06/21/17 Late Item: A
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	177278	Dover	\$644,626	\$0.00	\$644,626	O: 06/21/17 Late Item: A
Totals:			\$12,829,412	\$5,000	\$12,834,412	

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His Excellency, Governor Christopher T. Sununu
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Funds to support this request are available in State Fiscal Year 2019.

Please see attached financial details sheet

EXPLANATION

These ten (10) agreements are **sole source** because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Bureau of Mental Health Services' contracts for services through the community mental health centers are designated by the Bureau to serve the towns and cities within a designated geographic region as outlined in NH RSA 135-C and NH Administrative Rule He-M 403.

The purpose of this request is to expand the services provided by (CLM) Center for Life Management, to include Children's Assertive Community Treatment (ACT) Wraparound services. Services are provided to youth diagnosed with a Serious Emotional Disturbance (SED). The population served is identified youth with complex behavioral health needs that face a range of challenges and are at risk for poor health and education outcomes. Youth eligible to receive services are more likely to have difficulty forming friendships, drop out of school, enter into juvenile justice system and attempt suicide, than children/youth that are not balancing the daily challenges of having an SED. Youth with complex behavioral health needs, especially those served in out-of-home placements such as foster and/or residential care are often taking more than one psychotropic medication, putting children at increased risk for adverse side effects that could negatively impact their physical health.

Children/youth are often served by, or come into contact with, multiple state and local agencies, such as: Medicaid, social service agencies, child welfare agencies, behavioral health agencies, juvenile justice systems, schools and other education organizations. Services to be provided are intensive community based that are family driven, youth guided and in alignment with RSA 135:F, System of Care Law. Each child's ACT team will include a nurse, psychiatrist, case management, functional support specialist and master's level clinicians. Visits are provided in an array of locations that meet the child and family's needs.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. The vendor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

Should Governor and Executive Council determine not to approve this request, children with SED may not have access to intensive level treatment needed to support their mental health and emotional needs. Without ACT wraparound services such youth may have difficulty forming friendships, have decreased school attendance, increased suicide attempts and are at higher risk of entering into the juvenile justice system. Additionally youth who are prescribed multiple psychotropic medications may have an increase in adverse side effects that could impact their physical health, as such increasing the need for ACT services in order to maintain the safety of the youth and the community.

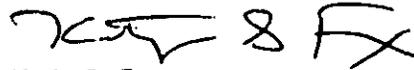
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Area served: Statewide.

Source of funds: 100% General Funds.

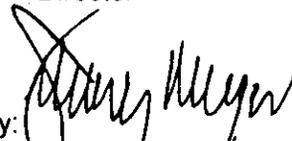
In the event that the Federal or Other Funds become no longer available, General Funds shall not be requested to support these programs.

Respectfully submitted



Katja S. Fox
Director

Approved by:



Jeffrey A. Meyers
Commissioner

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-922010-4117, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HMS:
BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT
88.2% General Funds; 11.65% Federal Funds; .15% Other

CFDA # 93.778
FAIN 1705NH5MAP
Vendor # 177222

Northern Human Services

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	TBD	379,249	-	379,249
2019	102/500731	Contracts for Program Services	TBD	379,249	-	379,249
Sub Total				758,498	-	758,498

West Central Svcs, Inc., DBA West Behavioral Health

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	TBD	322,191	-	322,191
2019	102/500731	Contracts for Program Services	TBD	322,191	-	322,191
Sub Total				644,382	-	644,382

The Lakes Region Mental Health Center., Inc. DBA Genesis Behavioral Health

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	TBD	328,115	-	328,115
2019	102/500731	Contracts for Program Services	TBD	328,115	-	328,115
Sub Total				656,230	-	656,230

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	TBD	381,653	-	381,653
2019	102/500731	Contracts for Program Services	TBD	381,653	-	381,653
Sub Total				763,306	-	763,306

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	TBD	357,590	-	357,590
2019	102/500731	Contracts for Program Services	TBD	357,590	-	357,590
Sub Total				715,180	-	715,180

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	TBD	1,183,799	-	1,183,799
2019	102/500731	Contracts for Program Services	TBD	1,183,799	-	1,183,799
		Sub Total		2,367,598	-	2,367,598

The Mental Health Center of Greater Manchester, Inc. Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	TBD	1,646,829	-	1,646,829
2019	102/500731	Contracts for Program Services	TBD	1,646,829	-	1,646,829
		Sub Total		3,293,658	-	3,293,658

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	TBD	746,765	-	746,765
2019	102/500731	Contracts for Program Services	TBD	746,765	-	746,765
		Sub Total		1,493,530	-	1,493,530

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	TBD	313,543	-	313,543
2019	102/500731	Contracts for Program Services	TBD	313,543	-	313,543
		Sub Total		627,086	-	627,086

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	TBD	350,791	-	350,791
2019	102/500731	Contracts for Program Services	TBD	350,791	-	350,791
		Sub Total		701,582	-	701,582
		SUB TOTAL		12,021,050	-	12,021,050

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-922010-4121-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT
OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH
DATA COLLECTION
100% Federal Funds

CFDA #
FAIN

N/A
N/A

Vendor # 177222

Northern Human Services

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
		Sub Total		10,000	-	10,000

West Central Svcs, Inc., DBA West Behavioral Health

Vendor # 177854

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
		Sub Total		10,000	-	10,000

The Lakes Region Mental Health Center., Inc. DBA Genesis Behavioral Health

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
		Sub Total		10,000	-	10,000

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
		Sub Total		10,000	-	10,000

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
		Sub Total		10,000	-	10,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
Sub Total				10,000	-	10,000

The Mental Health Center of Greater Manchester, Inc. Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
Sub Total				10,000	-	10,000

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
Sub Total				10,000	-	10,000

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
Sub Total				10,000	-	10,000

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000	-	5,000
Sub Total				10,000	-	10,000
SUB TOTAL				100,000	-	100,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-921010-2053-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT
OF, HHS: BEHAVIORAL HEALTH DIV ,BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE
100% General Funds

CFDA # N/A
FAIN N/A

Vendor # 177222

Northern Human Services

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92102053	4,000	-	4,000
2019	102/500731	Contracts for Program Services	92102053	-	-	-
		Sub Total		4,000	-	4,000

West Central Svcs, Inc., DBA West Behavioral Health

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92102053	-	-	-
2019	102/500731	Contracts for Program Services	92102053	4,000	-	4,000
		Sub Total		4,000	-	4,000

The Lakes Region Mental Health Center., Inc. DBA Genesis Behavioral Health

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92102053	-	-	-
2019	102/500731	Contracts for Program Services	92102053	4,000	-	4,000
		Sub Total		4,000	-	4,000

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92102053	-	-	-
2019	102/500731	Contracts for Program Services	92102053	4,000	-	4,000
		Sub Total		4,000	-	4,000

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92102053	-	-	-
2019	102/500731	Contracts for Program Services	92102053	4,000	-	4,000
		Sub Total		4,000	-	4,000

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92102053	4,000	-	4,000
2019	102/500731	Contracts for Program Services	92102053	-	-	-
		Sub Total		4,000	-	4,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92102053	4,000	-	4,000
2019	102/500731	Contracts for Program Services	92102053	-	-	-
Sub Total				4,000	-	4,000

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92102053	-	-	-
2019	102/500731	Contracts for Program Services	92102053	4,000	-	4,000
Sub Total				4,000	-	4,000

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92102053	4,000	-	4,000
2019	102/500731	Contracts for Program Services	92102053	-	5,000	5,000
Sub Total				4,000	5,000	9,000
SUB TOTAL				36,000	6,000	41,000

05-95-42-421010-2958, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:
HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES
100% General Funds

CFDA # N/A
FAIN N/A

Northern Human Services

Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	550/500398	Contracts for Program Services	42105824	5,310	-	5,310
2019	550/500398	Contracts for Program Services	42105824	5,310	-	5,310
Sub Total				10,620	-	10,620

West Central Svcs, Inc., DBA West Behavioral Health

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
Sub Total				3,540	-	3,540

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
Sub Total				3,540	-	3,540

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
Sub Total				3,540	-	3,540

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
Sub Total				3,540	-	3,540

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
Sub Total				3,540	-	3,540

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	550/500398	Contracts for Program Services	42105824	3,540	-	3,540
2019	550/500398	Contracts for Program Services	42105824	3,540	-	3,540
Sub Total				7,080	-	7,080

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
Sub Total				3,540	-	3,540

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
Sub Total				3,540	-	3,540

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770	-	1,770
Sub Total				3,540	-	3,540
SUB TOTAL				46,020	-	46,020

05-95-42-423010-7926, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:
HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT
100% Federal Funds

CFDA # 93.160
FAIN SM016030-14

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	42307150	36,250	-	36,250
2019	102/500731	Contracts for Program Services	42307150	38,250	-	38,250
Sub Total				72,500	-	72,500

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	42307150	37,000	-	37,000
2019	102/500731	Contracts for Program Services	42307150	37,000	-	37,000
Sub Total				74,000	-	74,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	42307150	40,300	-	40,300
2019	102/500731	Contracts for Program Services	42307150	40,300	-	40,300
Sub Total				80,600	-	80,600

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	42307150	40,121	-	40,121
2019	102/500731	Contracts for Program Services	42307150	40,121	-	40,121
Sub Total				80,242	-	80,242

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	42307150	25,000	-	25,000
2019	102/500731	Contracts for Program Services	42307150	25,000	-	25,000
Sub Total				50,000	-	50,000

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life

Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	42307150	29,500	-	29,500
2019	102/500731	Contracts for Program Services	42307150	29,500	-	29,500
Sub Total				59,000	-	59,000
SUB TOTAL				416,342	-	416,342

05-95-92-920510-3380, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:
BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES
2% General Funds, 98% Federal Funds

CFDA # 93.959
FAIN T1010035

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	92056502	70,000	-	70,000
2019	102/500731	Contracts for Program Services	92056502	70,000	-	70,000
SUB TOTAL				140,000	-	140,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:
ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS
100% Federal Funds

CFDA # 93.043
FAIN 17AANHT3PH

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	102/500731	Contracts for Program Services	48108462	35,000	-	35,000
2019	102/500731	Contracts for Program Services	48108462	35,000	-	35,000
SUB TOTAL				70,000	-	70,000
TOTAL				12,829,412	5,000	12,834,412



**STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF BEHAVIORAL HEALTH**

Jeffrey A. Bleyers
Commissioner

Katja S. Fox
Director

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9422 1-800-852-3345 Ext. 9422
Fax: 603-271-4431 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 9, 2017
G&C Approved

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

Date 6/21/17
Mem # Kate Stem # A

REQUESTED ACTION

Authorize the Department of Health and Human Services, Bureau of Mental Health Services, to enter into sole source Contracts with the ten (10) vendors identified in the table below to provide non-Medicaid community mental health services, in an amount not to exceed \$12,829,412 in the aggregate, effective July 1, 2017, or date of Governor and Council approval through June 30, 2019. Funds are 15.51% Federal Funds, 14% Other Funds, and 84.35% General Funds.

Summary of contracted amounts by vendor:

Vendor	New Hampshire Locations	State Fiscal Year 2018	State Fiscal Year 2019	Total Amount
Northern Human Services	Conway	\$ 393,559	\$ 389,559	\$ 783,118
West Central Services DBA West Central Behavioral Health	Lebanon	\$ 328,961	\$ 332,961	\$ 661,922
The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health	Laconia	\$ 334,935	\$ 338,555	\$ 673,770
Riverbend Community Mental Health, Inc.	Concord	\$ 424,673	\$ 428,673	\$ 853,346
Monadnock Family Services	Keene	\$ 401,360	\$ 405,360	\$ 806,720
Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council	Nashua	\$1,230,860	\$1,230,860	\$ 2,461,733
The Mental Health Center of Greater Manchester, Inc.	Manchester	\$1,699,490	\$1,695,490	\$ 3,394,980
Seacoast Mental Health Center, Inc.	Portsmouth	\$ 887,535	\$ 883,535	\$ 1,771,070
Behavioral Health & Developmental Svs of Strafford County, Inc., DBA Community Partners of Strafford County	Dover	\$ 320,313	\$ 324,313	\$ 644,626
The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Management	Derry	\$ 391,061	\$ 387,061	\$ 778,122
TOTAL		\$6,412,706	\$6,416,706	\$12,829,412

Please see attached financial detail.

Funds are anticipated to be available in State Fiscal Years 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget

His Excellency, Governor Christopher T. Sununu
and His Honorable Council
Page 2 of 3

EXPLANATION

These ten (10) agreements are sole source because community mental health services are not subject to the competitive bidding requirement of NH Administrative Rule ADM 601.03. The Bureau of Mental Health Services contracts for services through the community mental health centers which are designated by the Bureau to serve the towns and cities within a designated geographic region as outlined in NH RSA 135-C and NH Administrative Rule He-M 403.

These ten (10) agreements include provisions for:

- Mental health services required per NH RSA 135-C and in accordance with State regulations applicable to the State mental health system, including NH Administrative Rules He-M 401 Eligibility Determination and Individual Service Planning, He-M 403 Approval and Operation of Community Mental Health Programs, He-M 408 Clinical Records, and He-M 426 Community Mental Health Services; and
- Compliance with and funding for the Community Mental Health Agreement (CMHA)

Approval of these ten (10) contracts will allow the Department to continue to provide community mental health services for approximately 45,000 adults, children and families in New Hampshire. The Contractors will provide community mental health services as identified above and additional services such as Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Evidence Based Practices including Illness Management and Recovery, Evidence Based Supported Employment, Trauma Focused Cognitive Behavioral Therapy, and Community Residential Services.

Community mental health services are designed to build resiliency, promote recovery within a person-centered approach, promote successful access to competitive employment, reduce inpatient hospital utilization, improve community tenure, and assist individuals and families in managing the symptoms of mental illness. These agreements include new provisions to ensure individuals experiencing a psychiatric emergency in a hospital emergency department setting receive mental health services to address their acute needs while waiting for admission to a designated receiving facility. The services are within the scope of those authorized under NH Administrative Rule He-M 426, are consistent with the goals of the NH Building Capacity for Transformation, Section 1115 Waiver, and focus significantly on care coordination and collaborative relationship building with the state's acute care hospitals.

Community Mental Health Services will be provided to Medicaid clients and non-Medicaid clients for related services, including Emergency Services to adults, children and families without insurance. The Contractors will seek reimbursement for Medicaid services through an agreement with the Managed Care contractors when a client is enrolled in managed care, through Medicaid fee-for-service when a client is enrolled as a fee-for-service client, and from third party insurance payers. The Contracts do not include funding for the Medicaid dollars as they are not paid for through these contracts. The Contracts include funding for the other non-Medicaid billable community mental health services, such as Adult and Children Assertive Community Treatment teams, Projects for Assistance in Transition from Homelessness, rental housing subsidies, and emergency services.

His Excellency, Governor Christopher T. Sununu
and His Honorable Council
Page 3 of 3

Should Governor and Executive Council determine not to approve this Request, approximately 45,000 adults, children and families in the state may not receive community mental health services as required by NH RSA 135-C:13. Many of these individuals may experience a relapse of symptoms. They may seek costly services at hospital emergency departments due to the risk of harm to themselves or others and may be at significant risk without treatment or interventions. These individuals may also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

In conformance with RSA 135-C:7, performance standards have been included in this contract. Those standards include individual outcome measures and fiscal integrity measures. The effectiveness of services will be measured through the use of the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment. The individual level outcomes tools are designed to measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. Each contractor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

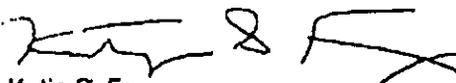
All residential and partial hospital programs are licensed/certified when required by State laws and regulations in order to provide for the life safety of the persons served in these programs. Copies of all applicable licenses/certifications are on file with the Department of Health and Human Services.

Area served: Statewide.

Source of funds: 15.51% Federal Funds from the US Department of Health and Human Services, Projects for Assistance in Transition from Homelessness, Balancing Incentive Program, Title IIIID: Preventative Health Money from the Administration for Community Living, and Substance Abuse Prevention and Treatment Block Grant, .14% Other Funds from Behavioral Health Services Information System, and 84.35% General Funds.

In the event that the Federal or Other Funds become no longer available, General Funds shall not be requested to support these programs.

Respectfully submitted



Katja S. Fox
Director

Approved by:



Jeffrey A. Meyers
Commissioner

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-922010-4117, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:
BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT
88.2% General Funds; 11.65% Federal Funds; .15% Other

CFDA # 93.778
FAIN 1705NH5MAP
Vendor # 177222

Northern Human Services

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	379,249
2019	102/500731	Contracts for Program Services	TBD	379,249
Sub Total				758,498

West Central Svcs, Inc., DBA West Behavioral Health

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	322,191
2019	102/500731	Contracts for Program Services	TBD	322,191
Sub Total				644,382

The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	328,115
2019	102/500731	Contracts for Program Services	TBD	328,115
Sub Total				656,230

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	381,653
2019	102/500731	Contracts for Program Services	TBD	381,653
Sub Total				763,306

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	357,590
2019	102/500731	Contracts for Program Services	TBD	357,590
Sub Total				715,180

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,153,799
2019	102/500731	Contracts for Program Services	TBD	1,183,799
Sub Total				2,337,598

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	1,646,829
2019	102/500731	Contracts for Program Services	TBD	1,646,829
Sub Total				3,293,658

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	746,765
2019	102/500731	Contracts for Program Services	TBD	746,765
Sub Total				1,493,530

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	313,543
2019	102/500731	Contracts for Program Services	TBD	313,543
Sub Total				627,086

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	TBD	350,791
2019	102/500731	Contracts for Program Services	TBD	350,791
Sub Total				701,582
SUB TOTAL				12,021,050

05-95-92-922010-4121-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH DATA COLLECTION
100% Federal Funds

CFDA # N/A
FAIN N/A

Northern Human Services Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

West Central Svcs, Inc., DBA West Behavioral Health Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

The Lakes Region Mental Health Center., Inc. DBA Genesis Behavioral Health Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

Riverbend Community Mental Health, Inc. Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

Monadnock Family Services Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

The Mental Health Center of Greater Manchester, Inc. **Vendor # 177184**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

Seacoast Mental Health Center, Inc. **Vendor # 174089**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community **Vendor # 177278**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life **Vendor # 174116**

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92204121	5,000
2019	102/500731	Contracts for Program Services	92204121	5,000
Sub Total				10,000
SUB TOTAL				100,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

05-95-92-921010-2053-102-500731, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT
OF, HHS: BEHAVIORAL HEALTH DIV ,BUR FOR CHILDRENS BEHAVRL HLTH, SYSTEM OF CARE
100% General Funds

CFDA # N/A
FAIN N/A

Northern Human Services

Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

West Central Svcs, Inc., DBA West Behavioral Health

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
Sub Total				4,000

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92102053	-
2019	102/500731	Contracts for Program Services	92102053	4,000
Sub Total				4,000

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Current Modified Budget
2018	102/500731	Contracts for Program Services	92102053	4,000
2019	102/500731	Contracts for Program Services	92102053	-
		Sub Total		4,000
		SUB TOTAL		35,000

05-95-42-421010-2958, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:
HUMAN SERVICES DIV, CHILD PROTECTION, CHILD - FAMILY SERVICES

100% General Funds

CFDA #
FAIN

N/A
N/A

Northern Human Services

Vendor # 177222

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	5,310
2019	550/500398	Contracts for Program Services	42105824	5,310
		Sub Total		10,620

West Central Svcs. Inc., DBA West Behavioral Health

Vendor # 177654

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Lakes Region Mental Health Center., Inc. DBA Genesis Behavioral Health

Vendor # 154480

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
		Sub Total		3,540

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	3,540
2019	550/500398	Contracts for Program Services	42105824	3,540
		Sub Total		7,080

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc.

Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

Behavioral Health & Developmental Services of Strafford County, Inc. DBA Community

Vendor # 177278

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540

The Mental Health Center for Southern New Hampshire DBA CLM Center for Life

Vendor # 174118

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	550/500398	Contracts for Program Services	42105824	1,770
2019	550/500398	Contracts for Program Services	42105824	1,770
Sub Total				3,540
SUB TOTAL				46,020

05-95-42-423010-7926, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:
HUMAN SERVICES DIV, HOMELESS & HOUSING, PATH GRANT
100% Federal Funds

CFDA #
FAIN

93,150
SM016030-14

Riverbend Community Mental Health, Inc.

Vendor # 177192

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	36,250
2019	102/500731	Contracts for Program Services	42307150	36,250
Sub Total				72,500

Monadnock Family Services

Vendor # 177510

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	37,000
2019	102/500731	Contracts for Program Services	42307150	37,000
Sub Total				74,000

Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at

Vendor # 154112

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,300
2019	102/500731	Contracts for Program Services	42307150	40,300
Sub Total				80,600

The Mental Health Center of Greater Manchester, Inc.

Vendor # 177184

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	40,121
2019	102/500731	Contracts for Program Services	42307150	40,121
Sub Total				80,242

**NH DHHS COMMUNITY MENTAL HEALTH CENTER CONTRACTS
SFY 2018-2019 FINANCIAL DETAIL**

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	25,000
2019	102/500731	Contracts for Program Services	42307150	25,000
Sub Total				50,000

The Mental Health Center for Southern New Hampshire DBA CLM.Center for Life Vendor # 174116

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	42307150	29,500
2019	102/500731	Contracts for Program Services	42307150	29,500
Sub Total				59,000
SUB TOTAL				416,342

05-95-92-920510-3380, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:
 BEHAVIORAL HEALTH DIV, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES
 2% General Funds, 98% Federal Funds
 CFDA # 93.959
 FAIN T1010035

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	92056502	70,000
2019	102/500731	Contracts for Program Services	92056502	70,000
SUB TOTAL				140,000

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:
 ELDERLY & ADULT SVCS DIV, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS
 100% Federal Funds
 CFDA # 93.043
 FAIN 17AANHT3PH

Seacoast Mental Health Center, Inc. Vendor # 174089

Fiscal Year	Class / Account	Class Title	Job Number	Amount
2018	102/500731	Contracts for Program Services	48108462	35,000
2019	102/500731	Contracts for Program Services	48108462	35,000
SUB TOTAL				70,000
TOTAL				12,829,412