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Lori A. Shabinette
Commissioner

Joseph E. Ribsam, Jr.
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION FOR CHILDREN, YOUTH & FAMILIES

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January 27, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of the Commissioner to continue one full-time temporary Supervisor III DRC, Position #8T3049, salary grade 23 effective **RETROACTIVE** to January 1, 2022 upon Governor and Council approval through December 31, 2022. 100% General Funds.

Funding is available in account <u>Sununu Youth Service Center</u> as follows:	<u>FY2022</u>	<u>FY2023</u>
05-95-42-421510-66430000-050-500109	\$23,805	\$29,757

EXPLANATION

The Supervisor III DRC, Position #8T3049, ended on January 1, 2022. This request is retroactive as the expiration date was missed and the position is still filled and needed to provide oversight of the facility.

The position is responsible for directing aspects of residential facility management. The residential facility provider rehabilitative services to children and youth throughout a structurally secure facility. Responsibilities include residential facility management, program supervision and residential operations supervision in order to address youth treatment needs and issues and ensure the state's duty to protect, care for, and rehabilitate children under state and federal mandates of the Division for Children, Youth & Families. The supervisor III position is an integral position within the facility and it is necessary to maintain safety and security.

Respectfully submitted,

Lori A. Shabinette
Commissioner