

**ATTORNEY GENERAL  
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET  
CONCORD, NEW HAMPSHIRE 03301-6397

JOHN M. FORMELLA  
ATTORNEY GENERAL



JANE E. YOUNG  
DEPUTY ATTORNEY GENERAL

January 25, 2022

The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu  
And the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

- Pursuant to RSA 14:30-a, VI, authorize the New Hampshire Department of Justice to accept and expend a grant in the amount of \$118,105, from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, Paul Coverdell Forensic Science Improvement Act (Coverdell), for the purpose of creating a full time temporary Planning Analyst Data Systems position for the Office of Chief Medical Examiner,(OCME) upon approvals of the Fiscal Committee of the General Court and Governor and Executive Council through June 30, 2023. 100% Federal Funds.

Funds are to be budgeted in account #02-20-20-202010-1033, Department of Justice, Division of Medical Examiner Operations, Chief Medical Examiner, as follows:

Class/ Expense	Class Title	Current SFY 2022 Budget	Increase Amount	Revised SFY 2022 Budget
010-500100	Personal Services-Perm Class	\$81,622	\$0	\$81,622
014-500134	Salary Other Unclassified	\$89,287	\$0	\$89,287
015-500137	Salary Other Unclassified	\$695,600	\$0	\$695,600
018-500106	Overtime	\$1,000	\$0	\$1,000
020-500200	Current Expense	\$22,377	\$0	\$22,377
022-500255	Rents/Lease Other Than State	\$109,055	\$0	\$109,055
027-582703	Transfers to DoIT	\$39,091	\$0	\$39,091
030-500311	Equipment New/Replace	\$7,577	\$0	\$7,577

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037-500173	Technology Hardware	\$1,250	\$0	\$1,250
038-500175	Desktop Software	\$36,000	\$0	\$36,000
039-500188	Telecommunications	\$12,500	\$0	\$12,500
040-500800	Indirect-SWCAP	\$8,151	\$0	\$8,151
042-500620	Post-Retirement	\$7,475	\$0	\$7,475
046-500462	Consultants	\$1	\$0	\$1
050-500109	Part Time Salaries	\$44,820	\$0	\$44,820
059-500117	Salary-Temporary Employee	\$0	\$80,681	\$80,681
060-500601	Benefits	\$330,362	\$37,424	\$367,786
070-500706	In-State Travel	\$2,300	\$0	\$2,300
080-500710	Out-of-State Travel	\$6,250	\$0	\$6,250
102-500731	Contracts For Program Services	\$37,538	\$0	\$37,538
234-500783	Autopsy Expense	\$864,310	\$0	\$864,310
<b>Total</b>		<b>\$2,396,566</b>	<b>\$118,105</b>	<b>\$2,514,671</b>

<b>Source of Funds</b>				
00S-000010	General Funds	\$2,094,970	\$0	\$2,094,970
009-403168	CME Autopsy/Tox	\$138,040	\$0	\$138,040
000-404530	Federal Funds	\$163,556	\$118,105	\$281,661
<b>Total</b>		<b>\$2,396,566</b>	<b>\$118,105</b>	<b>\$2,514,671</b>

- Upon approval of paragraph one and pursuant to RSA 124:15, authorize the Department of Justice, Office of Chief Medical Examiner (OCME), to establish one temporary (1) full-time Planning Analyst/ Data Systems, position 9T3175, within budget class 059 (Full-Time Temporary) upon approvals of the Fiscal Committee of the General Court and Governor and Executive Council through June 30, 2023. 100% Federal Funds.

**EXPLANATION**

The New Hampshire Department of Justice is seeking authorization to accept and expend a grant award, received U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, Paul Coverdell Forensic Science Improvement Act (Coverdell). This grant provides funds for forensic investigations including, but not limited to, laboratory testing, autopsy data and forensic support. The Department receives funds yearly from the Coverdell Grant. These funds were not previously budgeted because the grant award was more than expected.

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The Attorney General is authorized, pursuant to RSA 611-B:4 to employ such persons as are reasonably necessary to assist the Chief Medical Examiner (CME) in the performance of her duties. Pursuant to RSA 611-B, the CME is required to perform autopsies in cases of death occurring under certain statutorily defined circumstances, including suspicious deaths. The investigative exigencies in such cases require prompt availability of qualified staff to process death-related data under the jurisdiction of the CME.

The Office of Chief Medical Examiner currently performs over 500 autopsies per year. The tracking, processing and reporting of death-related data is a responsibility of the Planning Analyst/Data Systems position. With approval, a portion of the Coverdell funds will be utilized to convert a part time temporary Planning Analyst/Data Systems position to a full time temporary Planning Analyst/Data Systems in order to keep current with the necessary tasks required.

In the event that federal funds are no longer available, general funds will not be requested to support this program.

Please let me know if you have any questions concerning this request. Thank you for your consideration of this request.

Respectfully submitted,



John M. Formella  
Attorney General

#3436040

Department of Justice  
 GRANTS FISCAL SITUATION-FISCAL YEAR 2022  
 02-20-20-202010-1033-Chief Medical Examiner

Total Agency Authorization		\$ 2,514,671
Less Expenditures to 06/30/2021		<u>\$ -</u>
Remaining Authorization to Budget		\$ 2,514,671
Less Current Budget Authorization		<u>\$ 2,396,566</u>
Total Available for Budgeting		\$ 118,105
Available to Budget at Later Date		<u>\$ -</u>
<b>REQUESTED ACTION</b>		<u><u>\$ 118,105</u></u>

Grant Award Number	Award Amount	Expenses to 06/30/2021	Balance
15PJA-21-GG-02914-COVE	\$ 118,105	\$ -	\$ 118,105