



ROBERT L. QUINN
COMMISSIONER

State of New Hampshire

DEPARTMENT OF SAFETY
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ASSISTANT COMMISSIONER

EDDIE EDWARDS
ASSISTANT COMMISSIONER

December 6, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-P:43, authorize the New Hampshire Department of Safety, Office of the Commissioner, to enter into a grant agreement with the New Hampshire Department of Health and Human Services (Vendor Code 177921 B001) in the amount of \$15,000.00 to administer the Metropolitan Medical Response System (MMRS) portion of the 2020 Homeland Security Grant Program. Effective upon Governor and Council approval through August 31, 2023. Funding Source: 100% Federal Funds.

Funds are available in the SFY 2022 operating budget as follows:

02-23-23-231010-54100000 - Dept. of Safety - Office of the Commissioner- HLS Equipment Grants	<u>SFY2022</u>
085-588590.23HS20MM - Grants to Other State Agencies-Federal	\$15,000.00

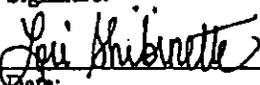
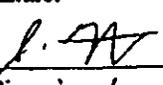
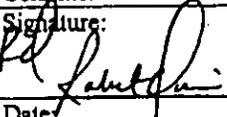
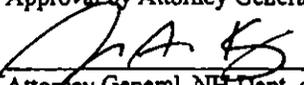
EXPLANATION

The grant award from the Federal Fiscal Year 2020 Homeland Security Grant Program to the Department of Health and Human Services (DHHS) will be used for Metropolitan Medical Response System (MMRS) planning conducted in a pass-through to the City of Franklin to administer the MMRS Program on behalf of DHHS. MMRS functions as a coordinating and training resource in responding to the health and medical consequences of a weapon of mass destruction attack. State oversight of the MMRS Program is conducted by the Department of Health and Human Services (DHHS) under a sub-award agreement with the Department of Safety to better coordinate activities with other public health initiatives.

Highway Funds or General Funds will not be used should federal funds become unavailable.

Respectfully submitted,

Robert Quinn
Commissioner of Safety

STATE OF NEW HAMPSHIRE DEPARTMENT OF SAFETY GRANT AWARD: Subgrantee will comply with all Terms & Conditions attached.		
Agency Name: Department of Health & Human Services	Vendor Code: 20252, B001	NOV 2 2021
Program Name: MMRS	Amount: \$15,000.00	
Grant Start Date: G&C approval	State Grant Number:	
Grant End Date: August 31, 2023	Federal Grant Number: EMW-2020-SS-00045-SO1	
IFS Appropriation No.: 010-023-5410000-588590 Job Number: 23HS20MM		
Head of Agency: Lori Shibinette Commissioner	Project Director: Iain N. Watt Bureau Chief	Fiscal Officer: Richelle Swanson Finance Director
Federal Grant Name: 2020 State Homeland Security Program Federal Agency: Department of Homeland Security Bureau/Office: Preparedness Directorate, Office of Grants and Training CFDA Number: 97.067		
Purpose of Grant: These funds are intended to fund the Metropolitan Medical Response System (MMRS) in accordance with the 2020 Homeland Security Grant Guidance.		
Financial Requirements: All inventory standards for equipment must be maintained per State and Federal requirements. Final report must include disposition of equipment valued at \$5,000 or over and/or in accordance with State requirements. All requests for reimbursement must be accompanied by copies of invoices and proof of payment.		
Match Requirements: None		
Reporting Requirements: Only DHS allowable costs will be reimbursed. Inventory to DOS of equipment valued at \$5,000 or more and/or in accordance with State and Federal guidelines. Copies of invoices for all purchases submitted to DOS in compliance with federal, state and local eligibility and audit requirements. Copies of agency payment to validate reimbursement to DOS will be required.		
APPROVAL		
Head of Agency Name: Lori Shibinette or successor	Project Director Name: Iain N. Watt	NH Department of Safety: Robert L. Quinn
Title: Commissioner	Title: Bureau Chief	Title: Commissioner
Signature: 	Signature: 	Signature: 
Date: 10/26/21	Date: 10/13/21	Date: 12-6-21
Approval by Attorney General (Form, Substance and Execution)		
		12/21/21
Attorney General, NH Dept. of Justice		Date
All terms of this grant award not valid unless signed by all authorized parties.		

SPECIAL CONDITIONS – FFY 2020

SUBGRANTEE: Dept. of Health & Human Services, DPHS GRANT AWARD AMOUNT: \$15,000
Bureau of Emergency Preparedness, Response and Recovery

GRANT TITLE: State support of MMRS Maintenance of Capability GRANT AWARD DATE: upon G&C approval

GRANT PROGRAM: HSGP CFDA#: 97.067
DHS Grant Award Number: EMW-2020-SS-00045

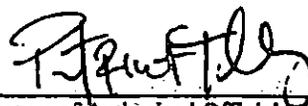
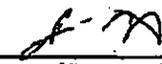
ALL SPECIAL CONDITIONS MUST BE RESPONDED TO *WITHIN THIRTY (30) DAYS* FROM THE AWARD DATE AND PRIOR TO DISBURSEMENT OF FUNDS UNLESS OTHERWISE SPECIFIED. THESE GRANT FUNDS EXPIRE ON August 31, 2023. Accordingly per DHS/FEMA- Office of Financial & Grants Management guide: page 21: The award period is the period of time when Federal funding is available for obligation by the recipient. The recipient may charge to the grant only allowable costs resulting from the obligations incurred during the funding period... Any funds not properly obligated by the recipient within the grant award period will lapse and revert back to DOS or DHS/FEMA...The obligation period is the same as the award period listed on the award document.
BY SIGNING THIS FORM YOU AGREE TO THE CONDITIONS OF THIS GRANT.

1. Please note the following special conditions for your grant award:
 - a. Indicate which of the following is true regarding the project funded with these Nonprofit Security Grant Program dollars by circling the correct selection (circle only one).
 - i. Sustaining or maintaining a capability acquired with Nonprofit Security Grant Program;
 - ii. Sustaining or maintaining a capability acquired without Nonprofit Security Grant Program funding; or
 - iii. Developing or acquiring a new core capability.
 - b. Per 2020 Grant Guidance, please provide your DUNS number here: 1011040545
 - c. Note: award letter process outline and reimbursement instructions must be followed
 - d. *The following must be submitted in order for you to move forward with your award:*
 - i. MMRS Team must submit a list of current staff and team members.
 - ii. Must submit a current policy for the disposal of pharmaceuticals.
 - e. MMRS Team must submit the most recent meeting minutes showing the election of officers.
 - f. Copy of Governor and Council approval to accept and expend.
 - g. Copy of Governor and Council approval of agreement between the NH Department of Health and Human Services and the City of Franklin.
 - h. Salary certifications for the City of Franklin staff that work on this grant signed by the City Manager.
 - i. Salary certification for the City Manager signed by the Mayor.
 - j. Prior to purchase it is the joint responsibility of DHHS, DPHS, Bureau of Emergency Preparedness, Response and Recovery and local MMRS to be sure that the approval for the purchase is granted by the Department of Safety, Grants Management Bureau.
 - k. This is a reimbursement program and reimbursement will not be completed until all special conditions are met and proper purchase and payment documentation is provided to Grants Management Bureau at 33 Hazen Drive, Concord, NH 03305. No reimbursement will be made for purchases made prior to special conditions being met.
 - l. Per 2 CFR 208 and Subpart D, the organization must submit its most recent audit to be subject to a risk assessment testing for fiscal practices and capabilities. This must be submitted within 15 days of the date of this award and may necessitate the addition of more special conditions to this award accordance with



the results of the standard risk assessment review. This grant is not VALID until the risk assessment is completed successfully.

- m. Procurement procedures per 2 CFR 200 must be followed and documentation attached must be submitted to DOS-GMU prior to any purchase as outlined.
2. **Project Implementation:** The sub-recipient agrees to implement this project within 90 days following the grant award effective date or be subject to automatic cancellation of the grant. For projects subject to EHP/NEPA, NO work can begin until EHP/NEPA approvals are granted. DOS-GMU will advise sub-recipient of the approval once received. DOS-GMU reserves the right to verify project start date. All projects must be completed at least 30 days prior to end of the grant period as specified on the Grant Special Conditions page. No work may be completed or be eligible for reimbursement if it occurs after the grant period end date.
 3. All sub-grantees must comply with the Grant Terms and Conditions included with this award.
 4. All sub-grantees must comply and be familiar with Homeland Security Presidential Policy Directive-8, the National Preparedness System* (NPS) and the National Preparedness Goal (NPG). See: <http://www.dhs.gov/presidential-policy-directive-8-national-preparedness>.
 5. It is recommended that all grant recipients modify their existing incident management and emergency operations plans in accordance with the National Response Plan's coordinating structures, processes, and protocols. http://www.dhs.gov/xlibrary/assets/NRP_Brochure.pdf
 6. Recurring costs/fees are not allowable for funding under the 2020 Nonprofit Security Grant Program. Internet service fees, radio service fees, cellular phone fees, satellite phone fees, etc. paid for with grant funds are for 12 months during the year of equipment purchase only and cannot extend beyond the end date of the grant.

	_____	10/18/21
Signature of Authorized Official	Email	Date
	_____	10/13/21
Signature of Program Manager/Contact	Email	Date