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STATE OF NEW HAMPSHIRE  
DEPARTMENT of NATURAL and CULTURAL RESOURCES  
DIVISION of HISTORICAL RESOURCES  
19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301  
Phone: (603) 271-3483 FAX: (603) 271 3433

December 1, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 261:97-c, Use of Funds, authorize the Department of Natural and Cultural Resources, Division of Historical Resources, to award a Conservation Number Plate (Moose Plate) Grant to the Town of Mont Vernon (VC #177519) in the amount of \$10,000 for window rehabilitation at the historic town hall effective upon Governor and Executive Council approval through September 30, 2023. 100% Other Funds (Agency Income)

Funding is available in account, Conservation Plate Fund, as follows:

	<u>FY 2022</u>
03-035-035-350010-34050000-073-509074 – Grants Non-Federal	\$10,000

**EXPLANATION**

The Conservation Number Plate Fund is used to promote the use and conservation of cultural resources in New Hampshire and to preserve the cultural heritage that belongs to all New Hampshire citizens by providing for the preservation of publicly-owned historic properties.

The Mont Vernon Town Hall, built ca. 1781, has held church services, town government offices, and community meeting space. Today, the building is used for town offices, polling and community events, and houses the local Historical Society Museum on the second floor. It was listed to the NH State Register of Historic Places for its significance as an important community building and for its architectural significance.

Respectfully submitted,

(SM)

Sarah L. Stewart  
Commissioner

RECEIVED

NOV 02 2021

New Hampshire Division of Historical Resources

GRANT AGREEMENT Grant #MP-21-03

This agreement between the State of New Hampshire, Division of Historical Resources (hereinafter "DHR") and the Town of Mont Vernon (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

- 1. GRANT PERIOD: Pending G&C Approval - September 30, 2023
2. OBLIGATION OF THE GRANTEE: The Grantee agrees to accept \$10,000 and apply it to the project(s) described in the grant application and approved budget referenced above. In the performance of this grant agreement the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.

As required by the Conservation License Plate Grant Program and the DHR, Grantee agrees to prominently place a DHR provided grant information sign on site or within the community throughout the project funded by this grant, and to acknowledge support of the DHR and the Conservation License Plate Program on any materials promoting the project.

The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant shall cease.

- 3. PAYMENT of 50% will be made following review by the NH Attorney General's Office and Governor and Council (as appropriate). Payment of the final 50% will be made upon receipt and approval of the final report documentation.
4. REPORTING: The Grantee agrees to submit a narrative report of progress to the DHR by April 1 and September 1 annually for the duration of the grant which summarizes progress on the project. The Grantee agrees to submit a final financial and project report in a format provided by the DHR, no more than 30 days after the end of the grant period.
5. SOVERIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

Sarah L. Stewart, Commissioner 12/10/21 Date

DIVISION HISTORICAL RESOURCES

Benjamin H. Wilson, Director/SHPO 12/8/21 Date

GRANTEE

Name: Mont Vernon Heritage Commission
Address: 1 S. Main St.
Mont Vernon, NH 03057
Authorized Signature: [Signature] Date: 10/18/21

STATE OF NEW HAMPSHIRE, COUNTY OF

The foregoing statement was acknowledged before me this 18th day of October 2021
Joan M. Cleary 5/15/24
Signature of Notary Public Commission Expires

Approved as to form, substance and execution:

[Signature] 12/15/2021
Office of Attorney General Date

JOAN M. CLEARY, Notary Public
State of New Hampshire
My Commission Expires May 15, 2024

**Municipality Certification of Authority**

I, Belinda Yeaton (Name), hereby certify/attest that I am duly elected Clerk/Secretary of Mont Vernon (Name of Municipality), New Hampshire. I hereby certify the following is a true copy of the resolution adopted during a meeting of the Municipality Officers, duly called and held on October 18, 2021, at which a quorum of the Municipality Officers were present and voting.

**RESOLVED:** That John Espobito (Name and Title of Official Signing the Agreement) is duly authorized to enter into contracts or agreements on behalf of Mont Vernon (Name of Municipality) with the State of New Hampshire, acting by and through the Department of Natural and Cultural Resources, and is further authorized to execute any documents on behalf of this Municipality which may be in his/her judgement desirable or necessary to effect the purpose of this resolution.

I hereby certify that the foregoing resolution has not been amended or repealed and remains in full force and effect as of October 18, 2021. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that they have full authority to bind the Municipality. This authority remains valid for thirty (30) days from the date of this certificate.

DATED: 10/27/21

ATTEST: Belinda Yeaton  
(Secretary/Clerk Signature Completing this Certificate)

STATE OF New Hampshire  
COUNTY OF Hillsborough

On this the 27<sup>th</sup> day of October, 2021, before me Joan Cleary Belinda Yeaton, the undersigned officer, personally appeared Belinda Yeaton, known to me or satisfactorily proven to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes therein contained. In witness whereof, I hereunto set me hand and official seal:

Joan M. Cleary  
Justice of the Peace / Notary Public

My Commission Expires: 5/15/24



## CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex<sup>3</sup>) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex<sup>3</sup> is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex<sup>3</sup> is entitled to the categories of coverage set forth below. In addition, Primex<sup>3</sup> may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex<sup>3</sup>, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex<sup>3</sup> Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only, Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex<sup>3</sup>. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

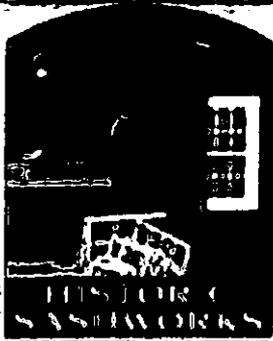
This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

<b>Participating Member:</b> Town of Mont Vernon 1 South Main Street PO Box 444 Mont Vernon, NH 03057	<b>Member Number:</b> 242	<b>Company Affording Coverage:</b> NH Public Risk Management Exchange - Primex <sup>3</sup> Bow Brook Place 46 Donovan Street Concord, NH 03301-2624
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	Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, If Not:	
<input checked="" type="checkbox"/>	<b>General Liability (Occurrence Form)</b> <b>Professional Liability (describe)</b> <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	1/1/2021	1/1/2022	Each Occurrence	\$ 5,000,000
				General Aggregate	\$ 5,000,000
				Fire Damage (Any one fire)	
				Med Exp (Any one person)	
<input checked="" type="checkbox"/>	<b>Automobile Liability</b> Deductible    Comp and Coll: \$1,000 <input type="checkbox"/> Any auto	1/1/2021	1/1/2022	Combined Single Limit (Each Accident)	\$5,000,000
				Aggregate	\$5,000,000
<input checked="" type="checkbox"/>	<b>Workers' Compensation &amp; Employers' Liability</b>	1/1/2021	1/1/2022	<input checked="" type="checkbox"/> Statutory	
				Each Accident	\$2,000,000
				Disease - Each Employee	\$2,000,000
				Disease - Policy Limit	
<input checked="" type="checkbox"/>	<b>Property (Special Risk Includes Fire and Theft)</b>	1/1/2021	1/1/2022	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: \$1,000

**Description:** Proof of Primex Member coverage only.

<b>CERTIFICATE HOLDER:</b>	<b>Additional Covered Party</b>	<b>Loss Payee</b>	<b>Primex<sup>3</sup> - NH Public Risk Management Exchange</b>
NH Department of Natural and Cultural Resources 172 Pembroke Road Concord, NH 03301			By: <i>Mary Beth Purcell</i>
			Date: 10/28/2021    mpurcell@nhprimex.org Please direct inquires to: Primex <sup>3</sup> Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax



ARCH WEATHERS  
**HISTORIC  
 SASHWORKS**

Restoring the Past

603-744-8984

historicsashworks@gmail.com

HistoricSashworks.com

# PROPOSAL

PROPOSAL SUBMITTED TO MONT VERNON TOWN HALL	DATE 05/01/2021	EMAIL berrypainter@aol.com
ADDRESS, CITY, STATE MONT VERNON, NH	JOB LOCATION SAME	

- Number of sash sets:
- (6) 6/6 double-hung; opening 49x109
  - (7) 2/2 double-hung; opening 31x76
  - (2) 2/2 double-hung; opening 32x69
  - (8) 2/2 double-hung' opening 33x64

Remove and steam-strip; repair (or replace in-kind if the severity of the deterioration requires it) rails, stiles, and muntins; re-pin (as necessary). Broken glass will be replaced with like glass (flat for flat, wavy for wavy) as supplies permit. Prime 2 coats oil-based, re-glaze, finish paint (2) coats latex acrylic, and re-install.

Weatherstrip jambs, sill, meeting rails and header with appropriate material. Check all pulleys, replace existing cord with steel chain;

COST OF REPAIRS (per window)

6/6	\$1,819.00
2/2	\$1,339.00

Removal, re-install, weatherstripping, mechanical upgrades (per window)	\$825.00
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Workmanship and materials guaranteed

Acceptance of Proposal - The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Customer signature: \_\_\_\_\_

DATE: \_\_\_\_\_

Arch Weathers for AHSW - 05/01/2021