



DEC 16 '21 PM 4:00 RCVD

SR
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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
DIVISION of HISTORICAL RESOURCES
19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301
Phone: (603) 271-3483 FAX: (603) 271 3433

December 8, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 261:97-c, Use of Funds, authorize the Department of Natural and Cultural Resources, Division of Historical Resources, to award a Conservation Number Plate (Moose Plate) Grant to the City of Somersworth (VC #177476) in the amount of \$10,000 for roof repairs to the historic well house in Forest Glade Cemetery effective upon Governor and Executive Council approval through September 30, 2023. 100% Other Funds (Agency Income).

Funding is available in account, Conservation Plate Fund, as follows:

	<u>FY 2022</u>
03-035-035-350010-34050000-073-509074 – Grants Non-Federal	\$10,000

EXPLANATION

The Conservation Number Plate Fund is used to promote the use and conservation of cultural resources in New Hampshire and to preserve the cultural heritage that belongs to all New Hampshire citizens by providing for the preservation of publicly-owned historic properties.

The Forest Glade Cemetery is the oldest cemetery in Somersworth, established in 1851 and listed to the National Register of Historic Places in 2017. In addition to the burials, the cemetery features architecturally significant structures like the Furber Chapel and several Italianate style well houses.

Respectfully submitted,

(15M)

Sarah L. Stewart
Commissioner

GRANT AGREEMENT Grant #MP-21-06

New Hampshire Division of Historical Resources

This agreement between the State of New Hampshire, Division of Historical Resources (hereinafter "DHR") and the City of Somersworth (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. GRANT PERIOD: Pending G&C Approval – September 30, 2023
2. OBLIGATION OF THE GRANTEE: The Grantee agrees to accept \$10,000 and apply it to the project(s) described in the grant application and approved budget referenced above. In the performance of this grant agreement the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.

As required by the Conservation License Plate Grant Program and the DHR, Grantee agrees to prominently place a DHR provided grant information sign on site or within the community throughout the project funded by this grant, and to acknowledge support of the DHR and the Conservation License Plate Program on any materials promoting the project.

The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant shall cease.

3. PAYMENT of 50% will be made following review by the NH Attorney General's Office and Governor and Council (as appropriate). Payment of the final 50% will be made upon receipt and approval of the final report documentation.
4. REPORTING: The Grantee agrees to submit a narrative report of progress to the DHR by April 1 and September 1 annually for the duration of the grant which summarizes progress on the project. The Grantee agrees to submit a final financial and project report in a format provided by the DHR, no more than 30 days after the end of the grant period.
5. SOVERIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES
Sarah Stewart 12/10/21
 Sarah L. Stewart, Commissioner Date

DIVISION HISTORICAL RESOURCES
B. H. Wilson 12/8/21
 Benjamin H. Wilson, Director/SHPO Date

Approved as to form, substance and execution:
Mark [Signature] 12/15/2021
 Office of Attorney General Date

GRANTEE
 Name Robert M. Belmore
 Address 1 GOVERNMENT WAY
SOMERSWORTH, NH 03878
Robert M. Belmore 12-08-21
 Authorized Signature Date

STATE OF NEW HAMPSHIRE, COUNTY OF
 The foregoing statement was acknowledged before me
 this 10 day of December 2021
[Signature]
 Signature of Notary Public
 Commission Expires JUNE 6, 2023
 LINDA M. CORRIVEAU
 JUSTICE
 COMMISSION
 OF THE PEACE
 NEW HAMPSHIRE

November 2021

Scope of Work-Italianate Well House Roof Replacement Project.

1. Background

Italianate Well House, Avenue A, ca. 1857.

Located near the front entrance gate, this Italianate-style well house is a well-preserved example of a rare property type. Set on a stone foundation, the wood-framed octagonal structure displays wooden quoining on the sides of the rectangular openings and recessed panels below. The overhanging eaves are supported by paired brackets. Historic images indicate that at one time the building was capped by a finial. Cedar Shingles were used for the roofing material as part of the original construction. Inside the structure there is a round projection with the partial remains of a pump. The well opening has been filled with concrete.

2. Project Scope

The scope of work is as follows:

1. Contractor shall remove existing roofing material dispose of construction debris according to standard industry practices.
2. Contractor shall install cedar breather underlayment.
3. Contractor shall install approximately 250 square feet of cedar shingles to match existing.
4. Contractor shall install new cedar hip and ridge caps.

A map of the Cemetery for reference is shown in Attachment A: Site Map.

Municipality Certification of Authority

I, Jonathan Slaven (Name), hereby certify/attest that I am duly elected Clerk/Secretary of the City of Somersworth, New Hampshire. I hereby certify the following is a true copy of the resolution adopted during a meeting of the Municipality Officers, duly called and held on October 25, 2021, at which a quorum of the Municipality Officers were present and voting.

RESOLVED: That Robert M. Belmore, City Manager, is duly authorized to enter into contracts or agreements on behalf of, the City of Somersworth, with the State of New Hampshire, acting by and through the Department of Natural and Cultural Resources, and is further authorized to execute any documents on behalf of this Municipality which may be in his/her judgement desirable or necessary to effect the purpose of this resolution.

I hereby certify that the foregoing resolution has not been amended or repealed and remains in full force and effect as of October 25, 20 21. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that they have full authority to bind the Municipality. This authority remains valid for thirty (30) days from the date of this certificate.

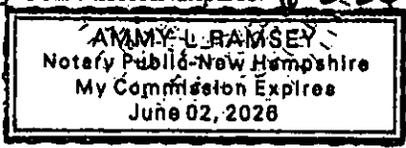
DATED: 11-16-2021 ATTEST: [Signature]
(Secretary/Clerk Signature Completing this Certificate)

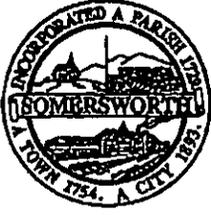
STATE OF New Hampshire
COUNTY OF Strafford

On this the 16 day of November, 20 21, before me Ammy L Ramsey, the undersigned officer, personally appeared Jonathan Slaven, known to me or satisfactorily proven to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes therein contained. In witness whereof, I hereunto set me hand and official seal:

[Signature]
Justice of the Peace, Notary Public

My Commission Expires: 6-2-26





City of Somersworth - Resolution

Resolution No: 12-22

TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A PROJECT AGREEMENT WITH THE STATE OF NEW HAMPSHIRE DIVISION OF HISTORICAL RESOURCES AND TO ACCEPT A MOOSE PLATE PROGRAM GRANT AWARD

October 25, 2021

WHEREAS, the City of Somersworth has successfully utilized the New Hampshire Moose Plate Grant Program to support the City's historical preservation efforts, and

WHEREAS, the New Hampshire Division of Historical Resources has awarded the City a grant of \$10,000.00 (Ten Thousand Dollars), to be used for replacing a Italianate Well House Roof at Forest Glade Cemetery and requires no local matching funds, and

WHEREAS, the grant funds will be used to restore the roof to cedar shingles which was used in the original construction of the Well House in 1857,

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents and agreements necessary for the grant's acceptance and execution, and take any and all other such actions relative to this grant project's completion determined to be in the best interest of the City.

Authorization	
Sponsored by: Mayor Dana S. Hilliard	Approved: City Attorney

I hereby certify the foregoing to be

A TRUE COPY

ATTEST:


City Clerk, Somersworth, NH

City of Somersworth Resolution 12-22

History

First Read Date:	10/25/2021	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:	10/25/2021		

Discussion

10/25/2021

Councilor Paradis made a motion to waive Council rules to allow for a second reading of Resolution No. 12-22. The motion was seconded by Councilor Witham and passed 8-0. City Clerk Slaven performed a second reading of Resolution No. 12-22.

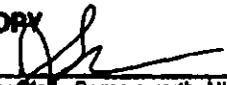
Councilor Paradis made a motion to adopt Resolution No. 12-22 as presented. The motion was seconded by Councilor Cameron and passed 8-0 by roll call vote.

Voting Record		YES	NO
Ward 1 Councilor	Pepin	X	
Ward 2 Councilor	Vincent	Excused	
Ward 3 Councilor	Dumont	X	
Ward 4 Councilor	Austin	X	
Ward 5 Councilor	Michaud	X	
At Large Councilor	Witham	X	
At Large Councilor	Gerding	X	
At Large Councilor	Cameron	X	
At Large Councilor	Paradis	X	
TOTAL VOTES:		8	0
On 10/25/2021 Resolution 12-22		PASSED	FAILED

I hereby certify the foregoing to be

A TRUE COPY

ATTEST:


City Clerk, Somersworth, NH



CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member: City of Somersworth One Government Way Somersworth, NH 03878	Member Number: 293	Company Affording Coverage: NH Public Risk Management Exchange - Primex ³ Bow Brook Place 46 Donovan Street Concord, NH 03301-2624			
Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply if Not	Limits - NH Statutory Limits May Apply if Not	Limits - NH Statutory Limits May Apply if Not
<input checked="" type="checkbox"/> General Liability (Occurrence Form) Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	7/1/2021	7/1/2022	Each Occurrence	\$ 5,000,000	
			General Aggregate	\$ 5,000,000	
			Fire Damage (Any one fire)		
			Med Exp (Any one person)		
<input checked="" type="checkbox"/> Automobile Liability Deductible Comp and Coll: \$1,000 <input type="checkbox"/> Any auto	7/1/2021	7/1/2022	Combined Single Limit (Each Accident)	\$5,000,000	
			Aggregate	\$5,000,000	
<input checked="" type="checkbox"/> Workers' Compensation & Employers' Liability	7/1/2021	7/1/2022	<input checked="" type="checkbox"/> Statutory		
			Each Accident	\$2,000,000	
			Disease - Each Employee	\$2,000,000	
			Disease - Policy Limit		
<input checked="" type="checkbox"/> Property (Special Risk includes Fire and Theft)	7/1/2021	7/1/2022	Blanket Limit, Replacement Cost (unless otherwise stated)		Deductible: \$1,000
Description: Proof of Primex Member coverage only.					

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex³ - NH Public Risk Management Exchange
			By: <i>Mary Beth Powell</i>
			Date: 11/15/2021 mpurcell@nhprimex.org
NH Department of Natural and Cultural Resources 172 Pembroke Road Concord, NH 03301			Please direct inquiries to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax