



State of New Hampshire

Office of the Child Advocate



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Moira O'Neill
Child Advocate

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord NH 03301

December 27, 2021

REQUESTED ACTION

Pursuant to RSA 4:8 Gifts to the State, authorize the Director of the Office of the Child Advocate (Office) to accept a gift in an amount not to exceed \$24,000 from Casey Family Programs, Seattle Washington, to continue to provide the services of Collaborative Safety, LLC, 8161 Hwy 100 #206, Nashville, TN. These services include System Learning Review Technical Assistance, training and ongoing fidelity, fidelity case reviews, and Systemic Critical Incident Review (SCIR) Management System.

EXPLANATION

The Office requests authorization to accept a gift from Casey Family Programs, a national organization whose mission is to provide and improve and ultimately prevent the need for foster care. Casey Family Programs partners with child welfare systems, families, policymakers, courts and American Indian tribes to support practices and policies that safely reduce the need for foster care, increase the safety and success of children and strengthen the resilience of families.

This gift will support the NH Office of the Child Advocate in continuing to strengthening the System Learning Review (SLR) model for conducting a SLR to examine system responsiveness to children in a collaborative method that engages and empowers Division for Children, Youth and Families staff. Additionally, this gift will provide access to the SCIR Management System (SMS), including the Systems Mapping Tool (SMT), to review critical incidents using evidence-based Safety Science, capture systemic influences within and without of the agency, and manage systemic critical incidents review data. This support situates the Office to effectively monitor incidents and identify system improvements in accordance with oversight duties pursuant to RSA 21-V.

The Office of the Child Advocate wishes for approval to accept this gift. Your favorable action on these items would be appreciated.

Respectfully submitted,

Moira O'Neill
Director

MO/kk

Attachment: Collaborative Safety, LLC. Scope of Work Proposal



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**New Hampshire Office of the Child Advocate
Scope of Work Proposal
CY2022**

10/20/21

Contractor Information:

Collaborative Safety, LLC

8161 Hwy 100 #206

Nashville, TN 37221

916-548-5041

sm@collaborative-safety.com

Proposal

Collaborative Safety, LLC proposes the following initial scope of service:

Scope of Work – Calendar Year 2022 (January 1, 2022 – December 31, 2022)

1. Systems Learning Review Technical Assistance

Total: \$24,000.00

Costs

Training/Item Title	Cost
Systems Learning Review Technical Assistance Phase 2	\$24,000 flat rate for 12 months



Detailed Description of Work

Systems Learning Review Technical Assistance Phase 2

- Technical Assistance and Ongoing Fidelity
 - Unlimited Email Access
 - Dedicated Slack Channel
 - Access to Technical Assistance Skills Sessions
 - Access to SCIR Management System (SMS)
 - Systems Mapping Tool (SMT)
 - SCIR Report System (SRS)
 - Fidelity Case Reviews**

*SCIR Management System

The SCIR Management System is a cloud-based software support for the Systemic Critical Incident Review process that is accessed by supported users via web application and includes two components: Systems Mapping Tool (SMT) and SCIR Reporting System (SRS). The SMT allows agencies to review critical incidents using evidence-based Safety Science. The tool is user-friendly and designed to capture systemic influences within and outside of the agency. The SMT is web-based and can be used during in-person or distance-based review meetings. Users can create, save, and edit systems maps and generate PDF copies as a part of their review process. The SRS allows agencies to develop online forms unique to their critical incident review process. The SRS further allows users to complete forms online and easily capture and access data specific to the critical incident review process. The SRS functionality includes management of systemic critical incident review data (including demographics, systems maps, systems analysis tool and other critical incident data).

**Fidelity Case Reviews Fidelity case reviews will take place following the implementation of the Systems Learning Review. The purpose of these reviews is to monitor and maintain the quality of work associated with the review process as well as calibrate skills learned in the Systems Learning Review Institute.