



**STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER**

**Lori A. Shilbette
Commissioner**

**Lori A. Weaver
Deputy Commissioner**

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December 20, 2021

**His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301**

REQUESTED ACTION

Authorize the Department of Health and Human Services, to enter into an educational tuition agreement and to pay said costs in an amount of \$1,386 as follows:

Institution:	Granite State College 25 Hall Street Concord, NH 03301
Course Title(s):	Change Management & Communication
Course Date(s):	Begin: 02/14/2022 End: 03/25/2022
Employee:	Danijela Spasic Korasic
Funding Source:	05-95-95-953010-56770000-066-500544
Total Cost of Course(s):	\$1,386
State Share:	\$1,386
Source of Funds:	Employee Training, 20% Federal, 80% General

EXPLANATION

This course, Change Management & Communication, will benefit the Department and the employee by increasing Ms. Korasic's understanding of the principles of assessing change, managing change, and the communication tools necessary to implement change effectively. Through this course she will learn how to recognize when to use different methods of motivation and the challenges of motivating teams. This course will help Ms. Korasic to develop lifelong learning skills for leadership that she can apply to any organizational level in a wide variety of environments, ensuring she remains a positive influence on others completing different tasks, and strengthening her capability to meet the organization's goals.

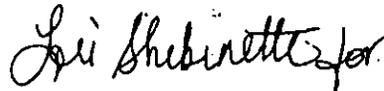
Danijela Spasic Korasic has been a Department of Health and Human Services (DHHS) employee for fourteen (14) years, the past four of which she has served as a Supervisor IV in New Hampshire Hospital's Rehabilitation Department. In her current role she is responsible for the planning, coordination, direction, and evaluation of Psychosocial Rehabilitation patient care services; developing and evaluating policies, programs, budgets, and operations to provide comprehensive and progressive treatment procedures. She also manages personnel, supervises clinical interventions, and assures adherence to professional, agency, and accrediting body standards.

The Department of Health and Human Services encourages and supports employees who wish to further their professional growth through continuing education in disciplines that are mutually advantageous. Successful completion of the courses will add to the overall strength of the Department to perform its mission to the residents of New Hampshire.

This course will not be taken on State time.

Attached is a fully executed Tuition Agreement for your review.

Respectfully submitted,



Lori Weaver
Deputy Commissioner



THE STATE OF NEW HAMPSHIRE
EDUCATIONAL TUITION AGREEMENT

Agreement dated this 6th day of December, 2021 by and through the Department of Health and Human Services (hereinafter referred to as the "State") and Danijela Spasic Korasic (hereinafter referred to as the "Recipient"). The State and the Recipient do hereby mutually agree as follows:

1. The State shall pay to the named institution the sum of \$1,386, which monies shall be used for the purpose of enrolling the Recipient in: Change Management and Communication, which course(s) is being offered by Granite State College and which course(s) shall commence on 2/14/2022 and terminate on 3/23/2022.
2. The Recipient shall complete and achieve a passing grade in each course named in paragraph 1.
3. Should the Recipient fail to complete or achieve a passing grade in each course named in paragraph 1, the Recipient shall pay to the State the sum set forth in paragraph 1, provided, however, that if more than one course is named in paragraph 1, the amount which shall be paid to the State shall be calculated on a pro rata basis.
4. Upon the satisfactory completion of the courses named in paragraph 1, the Recipient shall continue in the employ of the State in his/her current position (or in such other position, at equal or greater compensation, to which he/she may be assigned) for a period of six (6) months.
5. The Recipient shall work in any area of the State to which he/she may be assigned, provided that such assignment will not constitute a severe hardship to said Recipient.
6. Should the Recipient breach any of the conditions set forth in paragraphs 4 and 5, the Recipient shall pay to the State a sum equal to all monies previously paid by the State for the Recipient pursuant to the Agreement, provided, however, that the Recipient shall receive a credit for each month in which he/she is employed by the State subsequent to the date upon which the named course(s) are satisfactorily completed, the value of said credit to be calculated on a pro rata basis.
7. The Recipient shall not raise any setoff or counterclaim against the State in any action brought by the State to collect any amount due under this agreement.
8. Should any amount be found to be due the State in any action brought against the Recipient pursuant to this Agreement, the State shall, in addition to said amount, be entitled to an award of costs and a reasonable amount in "attorney" fees.

IN WITNESS WHEREOF the representatives of the State, in his/her official capacity only, and without personal liability, and the Recipient, have hereunto set their hands on the date first above written.

RECIPIENT

(signature) Danijela Spasic Korasic

(printed name) Danijela Spasic Korasic

NOTARY State of New Hampshire, County of Merrimack:

On this the 6th day of December, 2021, before me, Julie Stewart-Phelps the undersigned officer, personally appeared, Danijela Spasic Korasic (recipient) known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes herein contained.

In witness whereof I hereunto set my hand and official seal.

Julie Stewart-Phelps
Notary Public/Justice of the Peace

JULIE A. STEWART-PHELPS
Notary Public, State of New Hampshire
My Commission Expires March 24, 2026

THE STATE OF NEW HAMPSHIRE

(signature) Lori ShubINETTE

(date) 12/27/21

(printed name, title)

LORI ShubINETTE Commissioner