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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
STATE COUNCIL on the ARTS
19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301
Telephone (602) 271-2789 FAX (603) 271-3584

November 30, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Natural and Cultural Resources, Division of the Arts, to award a Partnership Initiative Grant to the New Hampshire Learning Initiative, Inc. (VC #299943), Hampton, NH for the New Hampshire Poetry Out Loud High School Recitation Program in the amount of \$20,000 effective upon Governor and Executive Council approval through June 30, 2022. 100% Federal Funds.

Funding is available in account, Federal Arts Partnership Grants, as follows:

	<u>FY 2022</u>
03-035-035-353510-41110000-072-500575 – Grants-Federal	\$20,000

EXPLANATION

The New Hampshire Learning Institute, in partnership with NH State Council on the Arts, the National Endowment for the Arts and the Poetry Foundation is sponsoring the *2021/2022 State of New Hampshire Poetry Out Loud National Recitation Program* (NH POL Program). Since its inception, the NH State Council on the Arts has worked with a non-profit Fiscal Agent through a partnership model. A Request for Proposal for a Fiscal Agent was issued to non-profit arts organizations for the 2021/2022 NH POL Program and it was posted to our website. The New Hampshire Learning Institute was the sole respondent.

This program encourages the New Hampshire youth to learn about great poetry through memorization and performance. *Poetry Out Loud* uses a pyramid structure that begins at the classroom level. Winners advance to the school wide competition, then to the state competition, and ultimately to the National Finals. This year, the semifinals will be held virtually with hopes to hold the State Finals in person during March 2022. This exciting program helps students master public speaking skills, build self-confidence, and learn about their literary heritage

The Attorney General’s office has approved the agreement as to form, substance and execution.

Respectfully submitted,

Sarah L. Stewart
Commissioner

299943
FY2022SP/PROG # 10606
Acct Code: 4110000-072 35 F POL



NEW HAMPSHIRE STATE COUNCIL ON THE ARTS GRANT AGREEMENT

This agreement between the State of New Hampshire, New Hampshire State Council on the Arts (hereinafter "Council") and NH Learning Initiative (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

- 1. GRANT PERIOD: FY2022
- 2. OBLIGATIONS OF THE GRANTEE:
 - The Grantee agrees to accept \$20,000.00 and apply it to the program(s) described in the grant application and approved budget for To support the 2021/2022 NH Poetry Out Loud Competition. In the performance of this grant agreement, the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.
 - Funding credit including Council logo must appear in all programs, publicity, and promotional materials. The following wording and Council logo should be used:



NH Learning Initiative is supported in part by a grant from the New Hampshire State Council on the Arts & the National Endowment for the Arts.

New Hampshire State Council on the Arts

- The Grantee acknowledges that the NHSCA Program Coordinator may schedule a site visit to the organization and may request a site visit from the NIISCA.
- The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease. That determination rests within the sole discretion of the Council.
- 3. PAYMENT will be made following the receipt and execution of all required documents and approval of the Governor and Executive Council
- 4. FINAL REPORT: The Grantee agrees to submit a final financial and narrative report on a form provided by the Council no more than 30 days after the end of the grant period. Failure to submit the final report will render the Grantee ineligible for Council funding for two years.
- 5. SOVEREIGN IMMUNITY. No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

COUNCIL APPROVAL

Contracting Officer for State Agency
[Signature]
11/21/21
Signature Date

Name, Title: Virginia Lupi, Director
[Signature]
12/6/21
Signature Date

Name, Title: Sarah Stewart, Commissioner

APPROVED BY ATTORNEY GENERAL
as to form, substance and execution:
[Signature] 12/6/2021
Office of Attorney General Date

GRANTEE SIGNATURE
Org/ Name: NH Learning Initiative
Address: 1 LIBERTY LANE EAST
ELLEN HUME-HOWARD
Printed Name of Authorized Official for Grantee
[Signature] 9.21.21
Authorized Official's Signature & Title Date

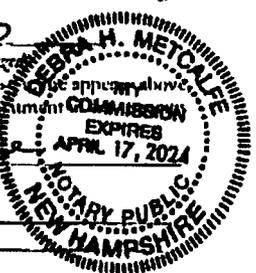
SUITE 110
HAMPTON
NH 03842

NOTARIZATION REQUIRED:
STATE OF NEW HAMPSHIRE, COUNTY OF
ROCKINGHAM

On the 21 day of SEPT 2021 before the undersigned officer personally appeared ELLEN HUME-HOWARD

(Print name of person whose signature is being witnessed or satisfactorily proven to be the person who executed this document and acknowledged that s/he executed this document in person)

[Signature]
Notary Public/ Justice of the Peace
Printed Name:
My Commission expires:



State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that NEW HAMPSHIRE LEARNING INITIATIVE, INC is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on May 27, 2015. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID 726744

Certificate Number: 0005347567



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 13th day of April A.D. 2021.

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State

Certificate of Authority #1

(Corporation, Non-profit Corporation)

Corporate Resolution

I, Val Zanchuk, hereby certify that I am duly elected Clerk/Secretary/Officer
(Name of Person A)
of New Hampshire Learning Initiative. I hereby certify the following is a true of a vote taken at a
(Name of Organization)
meeting of the Board of Directors/shareholders, duly called and held on September 8, 2021, at
which a quorum of the directors/shareholders were present and voting.

Voted: That Ellen Hume-Howard (may list more than one person) is duly
(Name and Title-cannot be Person A)
authorized to enter into contracts or agreements on behalf of New Hampshire Learning Initiative
(Name of Organization)
with the State of New Hampshire and any of its agencies and departments and further is
authorized to execute any documents which may in his/her judgement to be desirable or
necessary to affect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full force
and effect as the date of the contract to which this certificate is attached. This authority shall
remain valid for thirty (30) days from the date of this Corporate Resolution. I further certify
that it is understood the State of New Hampshire will rely on this certificate as evidence the
person(s) listed above currently occupy the positions(s) indicated and that they have full
authority to bind the corporation. To the extent that there are limits on the authority of any listed
individual to bind the corporation in contracts with the State of New Hampshire, all such
limitations are expressly stated herein.

DATED: September 20, 2021

ATTEST:

Val Zanchuk
(Name of Person A)

STATE OF New Hampshire

COUNTY OF Rockingham

On the 20 day of September, before me Norma M. Milne,
the undersigned officer personally appeared Val Zanchuk, known to
me or satisfactorily proven to be the person whose name is subscribed to the within instrument
and acknowledged that he/she executed the same for purposes therein contained. In witness
whereof, I hereunto set my hand and official seal:

Norma M. Milne
Justice of the Peace / Notary Public

My Commission Expires:

NORMA M. MILNE, Notary Public
My Commission Expires July 15, 2025



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/21/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER E & S Insurance Services LLC 21 Meadowbrook Lane P O Box 7425 Gofford NH 03247-7425	CONTACT NAME: Eleanor Spinazzola PHONE (A/C, No, Ext): (603) 293-2791 FAX (A/C, No): (603) 293-7188 E-MAIL ADDRESS: Eleanorspinazzola@esinsurance.net
	INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Insurance Co INSURER B: Security National Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:
INSURED New Hampshire Learning Initiative Inc. One Liberty Lane East, Suite 110 Hampton NH 03842	

COVERAGES

CERTIFICATE NUMBER: 2021

REVISION NUMBER:

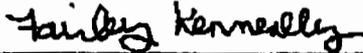
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED (INSR) / WAIVED (WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		PHBX19000010	01/15/2021	01/15/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per occurrence) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DCD <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/DECIUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	SWC1348320	08/01/2021	08/01/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

NH Department of Natural and Cultural Resources 172 Pembroke Road Concord NH 03301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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