



Lori A. Shabinette  
Commissioner

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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF THE COMMISSIONER

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December 2, 2021

The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to the provisions of RSA 9:16-a, Transfers Authorized, the Department of Health and Human Services is requesting authorization to transfer other funds in the amount of \$122,180 between class lines and create new classes, effective upon approval of the Fiscal Committee and the Governor and Executive Council through June 30, 2023. 100% Inter-Agency Funds.

05-95-95-950010-19190000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
COMMISSIONER'S OFFICE , OFFICE OF THE COMMISSIONER, COVID19 FEMA – DHHS

CLASS OBJ	CLASS TITLE	Current Modified Budget	Increase/Decrease	Revised Modified Budget
OOD-488523	Other Funds	\$ 131,804,786	\$ -	\$ 131,804,786
	Total Revenue	\$ 131,804,786	\$ -	\$ 131,804,786
018-500106	Overtime	\$ -	\$ 100,000	\$ 100,000
020-500200	Current Expense	\$ 8,051,851	\$ -	\$ 8,051,851
030-500301	Equipment	\$ 200,525	\$ -	\$ 200,525
037-500173	Technology-Hardware	\$ 347,375	\$ -	\$ 347,375
038-500177	Technology-Software	\$ 600,000	\$ -	\$ 600,000
060-500601	Benefits	\$ -	\$ 22,180	\$ 22,180
103-502664	Contracts for Operation Svcs	\$ 122,605,035	\$ (122,180)	\$ 122,482,855
	Total Expense	\$ 131,804,786	\$ -	\$ 131,804,786

**EXPLANATION**

The Department of Health and Human Services is requesting authorization to transfer funds between various class lines to cover overtime costs incurred initially related to the December 11, 2021 Booster Blitz.

*The Department of Health and Human Services' Mission is to join communities and families in providing opportunities for citizens to achieve health and independence.*

The funds are to be budgeted as follows:

Class 018 – The funds will be used to compensate staff that work overtime associated with FEMA approved projects.

Class 060 - The funds will be used to cover payroll taxes associated with the overtime incurred.

The following is the information specifically required when transfers are requested, in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions:

- A. Justification:  
This transfer is necessary to continue COVID-19 response efforts. Funds are needed in Class 018 and 060 – Overtime and Benefits.
- B. Does this transfer involve continuing programs or one-time projects?  
This transfer involves continuing COVID-19 response efforts.
- C. Is this transfer required to maintain existing program levels or will it increase the program?  
This transfer is required to maintain COVID-19 response efforts.
- D. Cite any requirements which make this program mandatory.  
It is not mandatory for New Hampshire to utilize FEMA funding.
- E. Identify the source of funds on all accounts listed on this transfer.  
100% Inter-Agency Funds.
- F. Will there be any effect on revenue if this transfer is not approved?  
No.
- G. Are funds expected to lapse if this transfer is not approved?  
No.
- H. Are personnel services involved?  
No.

Respectfully submitted,



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