



Lori Shiblinette
Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF PUBLIC HEALTH SERVICES

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Patricia M. Tilley
Director

November 23, 2021

The Honorable Karen Umberger, Chairman
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1. Pursuant to the provisions of RSA 14:30-a, VI, authorize the Department of Health and Human Services, Division of Public Health Services, to accept and expend federal funds from the Centers for Disease Control and Prevention (CDC), entitled Epidemiology and Laboratory Capacity (ELC) to fund the Infection Prevention and Control Program under the Coronavirus Aid, Relief, and Economic Security Act in the amount of \$279,404 effective upon approval by the Fiscal Committee and Governor and Council through June 30, 2022, and further authorize the allocation of these funds in the accounts below. 100% Federal Funds.
2. Contingent upon the approval of Requested Action #1, pursuant to RSA 124:15, authorize the Department of Health and Human Services, Division of Public Health Services to continue one temporary full-time position for ELC administrative purposes effective upon approval by the Fiscal Committee and Governor and Council through June 30, 2022. 100% Federal Funds.

05-95-90-903010-1936-HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF LABORATORY SERVICES, ELC HEALTHCARE IPC TRAINING

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SFY2022 Class/Object	Class Title	Current Authorized Budget	This Request	Adjusted Budget
Revenue				
000-404706	Federal Funds	\$ 565,900	\$ 279,404	\$ 845,304
	General Funds	\$ -	\$ -	\$ -
Total Revenue:		\$ 565,900	\$ 279,404	\$ 845,304
Expense				
020-500200	Curent Expenses	\$ 9,658	\$ -	\$ 9,658
037-500173	Technology-Hardware	\$ 2,000	\$ -	\$ 2,000
038-500175	Technology-Software	\$ 500	\$ -	\$ 500
039-500188	Telecommunications	\$ 100	\$ -	\$ 100
041-500801	Audit Fund Set Aside	\$ 931	\$ 47	\$ 978
042-500620	Post Retirements Benefits	\$ 3,072	\$ 3,812	\$ 6,884
059-500117	Temp Full Time	\$ 22,415	\$ 44,782	\$ 67,197
060-500601	Benefits	\$ 17,050	\$ 28,950	\$ 46,000
066-500544	Employee Training	\$ 568	\$ -	\$ 568
070-500704	In State Travel Reimb	\$ 5,000	\$ -	\$ 5,000
080-500714	Out of State Travel Reimb	\$ 11,717	\$ -	\$ 11,717
102-500731	Contracts for Program Services	\$ 492,889	\$ 201,813	\$ 694,702
Total Expense:		\$ 565,900	\$ 279,404	\$ 845,304

EXPLANATION

This request is being made to accept unspent COVID-19 grant funds for SFY 2022 to administer the Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC) under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 Public Law 116-136. These special ELC Project E funds are to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) by maintaining a vital position to manage Project Firstline. This position is coordinating work with two vendors that conducted an assessment and another to develop statewide training opportunities for healthcare workers to stop the spread of infectious disease threats. This position will monitor the services provided by the vendor; ensure coordination with COVID-19 response, and liaison between NH DHHS and the Centers for Disease Control ELC Project Firstline. In addition, this position will assist grant management, including coordinating with other DHHS staff to submit and develop milestones for the ELC Strike Team grant which will work to provide staffing resources in long-term care facilities (LTCF). The notice of additional funds awarded was received May 28, 2020.

The funds are to be budgeted as follows:

- Class 041 The funds will be used to pay for audit fund set aside per state requirement.
- Class 042 The funds will be used to pay for post-retirement benefits.

- Class 059 The funds will be used to pay for the positions originally approved on October 30, 2020, position # 9T3077, Program Specialist IV.
- Class 060 The funds will be used to pay for benefits for the above position.
- Class 102 The funds will be used to provide contracted services to develop and maintain an Infection Prevention and Control (IPC) training plan that delivers statewide training opportunities to healthcare workers at the local level, utilizing the Centers for Disease Control and Prevention (CDC) Project Firstline curriculum, through in-person or online trainings. The Contractor will implement a train-the-trainer program which will benefit a variety of correctional facilities and healthcare settings. Additionally, the Contractor will create a "community of practice" to support trainers and provide opportunities to share challenges, ideas and best practices.

The following information is provided in accordance with the comptroller's instructional memorandum dated September 21, 1981:

1. List of personnel involved: 1 position will be continued utilizing this funding; as the position was approved and filled after the initial accept and expend on October 30, 2020.
2. Nature, Need, and Duration: Continuation of this position will support the COVID-19 response by increasing the state's capacity to implement Project Firstline which is to develop an Infection Prevention and Control (IPC) training plan and provide opportunities for healthcare workers at the local level, utilizing the Centers for Disease Control and Prevention (CDC) Project Firstline curriculum, through in-person or online trainings. Centers for Disease Control and Prevention (CDC) Project Firstline curriculum promotes trainings for healthcare providers to stop the spread of infectious disease threats, including COVID-19. This position supports critical program functions related to ensuring: program oversight, quality assurance, communication with stakeholders, contract monitoring, grant(s) management, compliance with Federal requirements and reporting, and increasing access to IPC knowledge among healthcare workers across the continuum of care (particularly in LTCF settings). The need to maintain this position is critical, especially in light of COVID-19 response and start of Project Firstline. The duration for this position will be 24 months.
3. Relationship to existing agency programs: This is an ongoing public health event and the CDC has continued support of the activities:
4. Has a similar program been requested of the legislature and denied? No
5. Why wasn't funding included in the agency's budget request? At the time of budget submission it was not known that this COVID-19 funding would be available.
6. Can portions of the grant funds be utilized? All grant dollars are being used for this request.
7. Estimate the funds required to continue this position:

<u>Positions (Salary & Benefits)</u>	<u>FY 2022</u>
Program Specialist IV	\$112,764

In response to the anticipated two-part question, "Can these funds be used to offset General Funds?" and "What is the compelling reason for not offsetting General Funds?" the Division offers the following information: The funds are provided for a specified purpose by the CDC as defined in the Notice of Grant Award and cannot be used to offset general funds. These funds will not change the program eligibility levels. No new program will be established with the reacceptance of these funds.

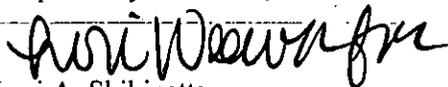
Area served: Statewide

Source of Funds: 100% Federal Funds from the Centers for Disease Control and Prevention (CDC). The notice of funds awarded was received May 28, 2020. These funds were originally approved during New Hampshire's State of Emergency. They were granted to the State to assist in the public health Coronavirus response.

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If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully submitted,



Lori A. Shibinette
Commissioner

AWARD HISTORY
 ELC COVID-19 Infection Prevention Control

A CDC ELC COVID IPC
B NU50CK000522-01-05 issued 05/28/20
 Award Ending 5/28/2022

977,166

C Expended through 6/30/21 (66,862) enter as negative number

D Unobligated Balance Unable to Spend - enter as negative number

E Award Balance SFY 21 \$ 910,304

F SFY 22 Appropriation ** - enter as negative number

G Balance Forward (565,900) enter as negative number

H Available to Accept in SFY 21 344,404

I Amount Requested this Action 279,404

**** SFY 22 Appropriation**

010-090-19360000

Current	OYR	Total	This Action	Revised Budget
-	565,900	565,900	279,404	845,304
-	565,900	565,900	279,404	845,304

131,862

J Total

Estimated Allocated Costs

65,000

279,404