



15  
MAC

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shabinette  
Commissioner

Nancy L. Rollins  
Interim Director

105 PLEASANT STREET, CONCORD, NH 03301  
603-271-5034 1-800-852-3345 Ext. 5034  
Fax: 603-271-5166 TDD Access: 1-800-735-2964  
www.dhhs.nh.gov

November 9, 2021

The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 14:30-a, VI authorize the Department of Health and Human Services, Division of Long Term Supports and Services to accept and expend Elder Justice Act ARP grant funds from the Administration for Community Living in the amount of \$645,450 effective upon approval of the Fiscal Committee and Governor and Executive Council through June 30, 2023, and further authorize the allocation of these funds in the account below. 100% Federal Funds.

05-095-048-481010-24XXXXXX HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS;  
HHS: DLTSS-ELDERLY & ADULT SVCS; GRANTS FOR SOCIAL SVC PROG; ELDER JUSTICE ARP GRANT

<u>Class/Object</u>	<u>Class Title</u>	<u>Current Adjusted Authorized Budget</u>	<u>Requested Change</u>	<u>Adjusted Budget</u>
<b>Revenue</b>				
000-400146	Federal Funds	\$0	\$645,450	\$645,450
	General Funds	\$0	\$0	\$0
	Total Revenue	\$0	\$645,450	\$645,450
<b>Expense</b>				
041-500801	Audit Fund Set Aside	\$0	\$645	\$645
066-500555	Employee Training	\$0	\$12,000	\$12,000
070-500704	In State Travel	\$0	\$4,537	\$4,537
074-500585	Grants for Pub Asst and Relief	\$0	\$600,000	\$600,000
080-500719	Out of State Travel	\$0	\$28,268	\$28,268
	Total Expense	\$0	\$645,450	\$645,450

**EXPLANATION**

This request is being made to accept and expend grant funds available for SFY 2022-2023 to administer Adult Protective Services (APS) Elder Justice American Rescue Plan grant funds from the Administration for Community Living. Funds are being used to enhance and improve adult protective services provided by the State in response to the COVID-19 pandemic by continuing the development and implementation of an online reporting system for Adult Protective Services and for the automation of the BEAS State Registry. The online reporting system will be accessible 24 hours a day and information submitted will be immediately uploaded into the APS investigation management system, making it immediately accessible to APS staff. State Registry checks will be submitted online to the Bureau of Elderly and Adult Services and employers will be able to log in and view State Registry check results. Funds will also be allocated to employee training and will consist of sending APS staff to the National Adult Protective Services Association's annual conference. Additional training opportunities

The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
November 9, 2021  
Page 2 of 2

relevant to APS work and competencies as well as specialized areas such as Forensic Interviewing will be offered to APS staff. Lastly, some funds will be used to work with Evident Change, formerly the National Council on Crime & Delinquency and the Children's Research Center to review and revise the Structured Decision-Making® assessments used in Adult Protective Services. These tools were implemented in 2008 through a contract with the National Council on Crime & Delinquency and the Children's Research Center and had a minor revision in 2011. The Structured Decision Making model for adult protection services assists New Hampshire APS make decisions, based on a standardized tool, for and with vulnerable adults. This evidence- and research-based system which Evident Change created, identifies the key points in an APS case and uses structured assessments to improve the consistency and validity of each decision. The SDM model for adult protection seeks to reduce subsequent harm to vulnerable adults and to improve the delivery of appropriate services.

Class 041	Audit costs per state requirements.
Class 066	Provides funding for APS staff training.
Class 070	Funding for in state travel reimbursement to trainings for APS staff.
Class 074	Information technology development and implementation of an on-line reporting platform, automation of the BEAS State Registry and the Structured Decision Making model.
Class 080	Provides funding for APS staff to attend the National Adult Protective Services Associations annual conference.

Area Served: Statewide.

Source of Funds: 100% Federal from the American Rescue Plan (ARP) Act.

In the event that federal funds become no longer available, general funds will not be requested to support the program expenditures.

Respectfully submitted,



Lori A. Shibinette  
Commissioner



Notice of Award

**Title of Program: (APC6) American Rescue Plan (ARP) for APS under SSA Title XX Section 2042(b)**

**Award Authority: P.L. 117-2 under P.L. 115-123 (SSA)**

**Grantee:**  
New Hampshire  
Dept of Health and Human Services  
Office of Family Services Elderly & Adult Services  
129, Pleasant St.  
CONCORD, NEW HAMPSHIRE 03301 3852

**Date:** August 3, 2021

**Grant No.:** 2101NHAPC6-00  
**Award Instrument:** Grant (Formula)  
**Project Period:** 08-01-2021 - 09-30-2023  
**Budget Period:** 08-01-2021 - 09-30-2023

**EIN:** 1026000618B1  
**DUNS#:** 011040545

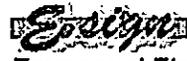
**CFDA:** 93.747

**Object Class Code:** 41.15

Appropriation	CAN	Award This Action	Cumulative Grant Award to Date
75-X-0142	2021,299C6J1	\$645,450.00	\$645,450.00
	Total	\$645,450.00	\$645,450.00

**ACL Contact Information:**

Please find your assigned ACL programmatic and fiscal contacts on ACL's website at <https://www.acl.gov/grants/acl-mandatory-grants-programmatic-and-fiscal-contacts>.

  
Emmanuel Ekwo  
ACL Grants Officer

**Terms and Conditions:**

1. This grant is issued under the authority of the American Rescue Plan Act of 2021 (P.L. 117-2) for activities authorized under the Elder Justice Act Section 2042(b) of Title XX of the Social Security Act [Public Law 74-271] [As Amended Through P.L. 115-123, Enacted February 9, 2018]. The terms and conditions of this Notice of Award (NoA) and other requirements have the following order of precedence: (1) statute; (2) executive order; (3) program regulation; (4) administrative regulation found in 45 CFR Part 75; (5) agency policies; and (6) Any additional terms and conditions and remarks on NoA.

Please visit ACL's website at <https://www.acl.gov/grants/managing-grant> to view some of these terms and conditions such as:

- Prohibition on certain telecommunications and video surveillance services or equipment

**ACL Title of Program:** American Rescue Plan (ARP) for APS under SSA Title XX Section 2042(b)  
**Grant No.:** 2101NHAPC6-00  
**Date:** August 3, 2021

- SAM.gov / DUNS Requirement
- National Policies including Trafficking Victims Protection Act, Whistleblower Protections, and DOMA: Implementation of Same-Sex Spouses/Marriages
- Federal Funding Accountability and Transparency Act (FFATA)
- Federal Awardee Performance and Integrity Information System (FAPIIS)

2. By requesting or receiving funds under this award, the recipient assures that it will carry out the project/program described in its letter of assurance and will comply with the terms and conditions and other requirements of this award.

3. **SF-425 Financial Reporting:** Grantee is required to submit SF-425s on a semi-annual basis. The SF-425 shall be submitted using the HHS' Payment Management System (PMS). PMS website is located at: <https://pms.psc.gov>. Reports are due within 30 days for the periods ending September 30 and March 31 (i.e., due October 30 and April 30), through September 30, 2023. The first SF-425 report should be submitted for 8 months, covering the period from August 1, 2021 to March 31, 2022. A final PMS drawdown and a final SF-425 are due within 120 days after September 30, 2023 (i.e., due January 31, 2024). If a final SF-425 report will be submitted January 31, 2024, a semi-annual report is not required to be filed for report ending September 30, 2023.

4. **Federal Cash Reporting:** On the SF-425 form, lines 10 a. through c. are reported on a quarterly calendar year basis (for the periods ending 12/31, 3/31, 6/30, 9/30) at the HHS' Payment Management System (PMS). PMS website is located at: <https://pms.psc.gov>. Reconciliation of advances and disbursements is required for each quarter and the report must be completed within 30 days of the end of each quarter (i.e., by 1/30, 4/30, 7/30, 10/30). This reporting requirement is separate from completing the entire SF-425 as denoted in the financial reporting term.

**Remarks:**

1. The grant award for this program to your state has been approved for the project period August 1, 2021 - September 30, 2023 after review of the letter of assurance and initial spending plan submitted. The period for liquidation of the obligations is through December 31, 2023, 90 days after the project end date.
2. Payment under this award will be made available through the HHS Departmental Payment Management System (PMS). PMS provides instructions for making withdrawals of Federal funds. When requesting payment from PMS, please use your P account login and reference the Grant No. listed above for payment. Instructions regarding payments can be obtained at <https://pms.psc.gov/training/pms-user-guide.html#Request>, or contact your PSC Account Liaison; 1-877-614-5533; [PMSSupport@psc.gov](mailto:PMSSupport@psc.gov).
3. This Notice of Award provides one time funding to support enhancing and improving adult protective services provided by states and local units of government, as outlined in the American Rescue Plan Act of 2021 (P.L. 117-2).