



# State of New Hampshire

DEPARTMENT OF SAFETY  
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November 29, 2021

The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

## REQUESTED ACTION

1. Pursuant to RSA 14:30-a VI, authorize the Department of Safety, Division of Homeland Security and Emergency Management, to accept and expend Public Assistance (PA) Grant Program funds in the amount of \$6,936,491.00 from the Federal Emergency Management Agency (FEMA) for DR4622 Severe Storms and Flooding July 17-19, 2021 and DR4624 Severe Storms and Flooding July 29-30, 2021. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2023. Funding Source: 100% Federal Funds.

2. Pursuant to RSA 124:15, and contingent upon the approval of requested action #1, authorize the Department of Safety, Division of Homeland Security and Emergency Management, to create seven temporary full-time positions: one Chief of Mitigation and Recovery (LG 27), one Program Planner II (LG 21) and five Program Planner I's (LG 19), to assist with Public Assistance grant administration. Effective upon Fiscal Committee and Governor and Council through June 30, 2023. Funding Source: 100% Federal Funds.

Funds are to be budgeted in SFY2022 in the following account:

02-23-23-236010-12320000 Dept. of Safety		HSEM	Declared Disasters Public Assistance	
		<u>SFY2022 Current</u>		<u>SFY2022 Revised</u>
<u>Class</u>	<u>Description</u>	<u>Adjusted Authorized</u>	<u>Requested Action</u>	<u>Adjusted Authorized</u>
000-404805	Federal Funds	(\$90,689,583.91)	(\$6,936,491.00)	(\$97,626,074.91)
010-500100	Personal Services Perm Class	\$100,000.00	\$0.00	\$100,000.00
018-500106	Overtime	\$510,000.00	\$0.00	\$510,000.00
019-500105	Holiday Pay	\$7,500.00	\$0.00	\$7,500.00
020-500200	Current Expense	\$10,656,216.98	\$10,000.00	\$10,656,216.98
022-500248	Rent To Owners Non-State Space	\$0.00	\$85,000.00	\$85,000.00
030-500311	Equipment	\$262,325.70	\$45,000.00	\$307,325.70
037-500174	Technology-Hardware	\$66,024.00	\$17,500.00	\$83,524.00
038-500177	Technology-Software	\$20,000.00	\$3,500.00	\$23,500.00
039-500188	Telecommunications	\$500,000.00	\$7,000.00	\$507,000.00
040-500800	Indirect Costs	\$2,112,549.00	\$124,300.00	\$2,236,849.00
041-500801	Audit Fund Set Aside	\$182,400.00	\$7,000.00	\$189,400.00
047-500240	Own Forces Maint (Bldg-Grnds)	\$5,672.23	\$0.00	\$5,672.23
050-500109	Personal Service Temp	\$350,000.00	\$0.00	\$350,000.00

The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
November 29, 2021  
Page 2 of 4

059-500117	Temp Full-Time	\$928,692.00	\$432,000.00	\$1,360,692.00
060-500601	Benefits	\$999,704.00	\$293,000.00	\$1,292,704.00
066-500543	Employee Training	\$8,500.00	\$0.00	\$8,500.00
070-500705	In-State Travel	\$75,000.00	\$0.00	\$75,000.00
072-500574	Grants Federal	\$7,000,000.00	\$5,887,191.00	\$12,887,191.00
080-507101	Out of State Travel	\$15,000.00	\$0.00	\$15,000.00
085-500599	Interagency Transfers Fed Funds	\$62,200,000.00	\$0.00	\$62,200,000.00
103-502664	Contracts for Operational Services	<u>\$4,700,000.00</u>	<u>\$25,000.00</u>	<u>\$4,725,000.00</u>
	Total	<u>\$90,689,583.91</u>	<u>\$6,936,491.00</u>	<u>\$97,626,074.91</u>

#### EXPLANATION

The Federal Emergency Management Agency (FEMA) Public Assistance (PA) Grant Program provides federal assistance to state and local government organizations and certain qualified private nonprofit organizations to assist in responding to and recovering from federally declared disasters. To date, the State of New Hampshire (NH) is managing eight declared disasters since July 1, 2017 impacting the entire State, including the most recent flooding events in July 2021 in Cheshire and Sullivan Counties. FEMA acknowledges the costs incurred by State agencies like HSEM when administering the PA program, and provides 100% federal funding above and beyond disaster reimbursements to support the State's Public Assistance Management Costs.

Funds requested will be used to hire seven new temporary full-time positions, rent temporary office space, and provide the equipment and resources needed to support HSEM's response to the unprecedented number of active presidentially declared disasters in a timely manner. With eight active disaster declarations, the case management is significantly more than the current staff can manage efficiently. FEMA requires the State to manage the Public Assistance Grant Program more stringently than in times past which requires staff to interact with applicants on a more frequent basis and to apply increased scrutiny to administrative processes. Additional staff time and resources are required to efficiently manage the substantial documentation required by FEMA. Without increased resources, there will be delays in processing PA grant project applications and federal reimbursements for state and local government organizations and certain qualified private nonprofit organizations.

The Chief of Mitigation and Recovery will be responsible for administration, management and promotion of all activities related to FEMA Presidentially Declared Disasters for the State. This position will supervise the Mitigation and Recovery staff responsible for providing reimbursements to impacted communities as well as State agencies. Responsibility for coordinating and providing technical and organizational assistance to local, state and federal, and private sector agencies in preparing for, responding to, and recovering from, natural, human caused and other disasters.

The Program Planner II position and five Program Planner I positions will be working with Federal, State, and local officials, surveying damage and gathering documentation to validate cost information provided by communities, state agencies, and private sector entities. Once collected, they will utilize this information to make determinations of the impact and resulting needs of communities and the public sector as a whole. This structure will also provide the Division with the ability to respond to future disasters with an enhanced, timely and efficient manner.

The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
November 29, 2021  
Page 3 of 4

The funding mechanism is 100% Federal and will be funded by a portion of the State's Public Assistance Management Costs. PA funds were included in the development of the FY22/23 budget, however, the full extent of the funds necessary was unknown at that time.

The funds will be budgeted as follows:

Class 020 - Current Expense: to be used to purchase office supplies for new rental space

Class 022 - Rent to Owners Non-State Space: to be used to pay new rental space to house HSEM personnel

Class 030 - Equipment: to be used to purchase work stations at new rental space

Class 037 - Technology - Hardware: to be used to purchase seven new computers and related equipment

Class 038 - Technology - Software: to be used to purchase software needed for the seven new positions, to include Visio and Nuance Power PDF

Class 039 -Telecommunications: to be used to purchase telecommunication equipment for the seven new positions, to include desk phones

Class 040 - Indirect Costs: to be used to pay associated indirect costs

Class 041 - Audit Expense: to be used to pay associated audit fund set aside expenses

Class 059 - Temp Full-Time: to be used to pay salaries for seven new full-time temp positions supporting PA Disaster response

Class 060 - Benefits: to pay the benefits associated with the program positions

Class 072 - Grants- Locals: to be used to fund grants to sub-grantees

Class 103 - Contracts for Operational Services: to be used to pay for contractual needs for new rental space, to include cleaning, trash removal, etc.

The following information is provided in accordance with the comptroller's instructional memorandum dated September 21, 1981.

1) *List of personnel involved:* (1) Chief of Mitigation and Recovery (LG 27 A000), (1) Program Planner II (LG 21 A000) and (5) Program Planner I's (LG 19 A000).

2) *Nature, Need, and Duration:* These positions are needed to assist HSEM with Public Assistance grant administration. The proposed grant funding for this position ends on June 30, 2023.

3) *Relationship to existing agency programs:* These positions will provide support to HSEM with public assistance grant administration.

4) *Has a similar program been requested of the legislature and denied?* No.

5) *Why wasn't funding included in the agency's budget request?* These funds were unanticipated at the time the budget was created.

6) *Can portions of the grant funds be utilized?* All grant funds must be used for eligible work within the declared disaster areas.

The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
November 29, 2021  
Page 4 of 4

7) *Estimate the funds required to continue this position:* Funds for these positions are estimated at \$725,000.00 for the duration of the grants through June 30, 2023.

There are no General funds required with this request. In the event that Federal funds are no longer available, General funds and/or Highway funds will not be requested to support this program.

Respectfully submitted,



Robert L. Quinn  
Commissioner of Safety

**Homeland Security and Emergency Management  
Public Assistance Grant Program  
Fiscal Situation**

**Federal Funds Awarded:**

DR4329 July 2017 Severe Storms and Flooding (7/1/2017-11/06/2019)	\$5,353,589.85
DR4355 Oct 2017 Severe Storms and Flooding (Ongoing)	\$9,263,163.66
DR4370 March 2018 Severe Storm and Flooding (Ongoing)	\$4,297,287.04
DR4371 March 2018 Severe Winter Storm and Snowstorm (Ongoing)	\$2,544,789.77
DR4457 July 2019 Severe Storm and Flooding (Ongoing)	\$2,507,790.50
DR4516 COVID-19 (Ongoing)	\$198,000,000.00
DR4622 July 2021 Severe Storm and Flooding (Ongoing)	\$2,294,535.00
DR4624 July 2021 Severe Storm and Flooding (Ongoing)	<u>\$4,981,420.00</u>
<b>Total Grant Funds Awarded</b>	<b>\$229,242,575.82</b>

Less expenses in FY 2018	(\$583,807.60)
Less expenses in FY 2019	(\$11,713,691.86)
Less expenses in FY 2020	(\$4,600,232.51)
Less expenses in FY 2021	<u>(\$111,917,302.37)</u>
<b>Total Prior Fiscal Year Actual Expenses</b>	<b>(\$128,815,034.34)</b>

**Net Grant Funds Remaining as of July 1, 2021** **\$100,427,541.48**

Less SFY 2022 Appropriation including prior year encumbrances  
Account 02-23-23-236010-12320000 **(\$90,418,818.79)**

Excess grant funds available to appropriate **\$10,008,722.69**

**This Request** **\$6,936,491.00**

# DECLARED SEPTEMBER 30, 2021

## SUMMARY

STATE: New Hampshire  
NUMBER: FEMA-4622-DR  
INCIDENT: Severe Storm and Flooding  
INCIDENT PERIOD: July 17-19, 2021  
DATE REQUESTED BY GOVERNOR: September 11, 2021  
FEDERAL COORDINATING OFFICER: Robert Fogel  
National FCO Program

### DESIGNATIONS AND TYPES OF ASSISTANCE:

#### INDIVIDUAL ASSISTANCE (Assistance to individuals and households):

Not Requested.

#### PUBLIC ASSISTANCE (Assistance for emergency work and the repair or replacement of disaster-damaged facilities):

Cheshire County.

#### HAZARD MITIGATION GRANT PROGRAM (Assistance for actions taken to prevent or reduce long term risk to life and property from natural hazards):

All areas in the State of New Hampshire are eligible for assistance under the Hazard Mitigation Grant Program.

OTHER: Additional designations may be made at a later date if requested by the state and warranted by the results of further damage assessments.

# DECLARED OCTOBER 4, 2021

## SUMMARY

STATE: New Hampshire  
NUMBER: FEMA-4624-DR  
INCIDENT: Severe Storm and Flooding  
INCIDENT PERIOD: July 29-30, 2021  
DATE REQUESTED BY GOVERNOR: September 20, 2021  
FEDERAL COORDINATING OFFICER: William Roy  
National FCO Program

### DESIGNATIONS AND TYPES OF ASSISTANCE:

#### INDIVIDUAL ASSISTANCE (Assistance to individuals and households):

Not Requested.

#### PUBLIC ASSISTANCE (Assistance for emergency work and the repair or replacement of disaster-damaged facilities):

Cheshire and Sullivan Counties.

#### HAZARD MITIGATION GRANT PROGRAM (Assistance for actions taken to prevent or reduce long term risk to life and property from natural hazards):

All areas in the State of New Hampshire are eligible for assistance under the Hazard Mitigation Grant Program.

OTHER: Additional designations may be made at a later date if requested by the state and warranted by the results of further damage assessments.

