



STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
DIVISION of HISTORICAL RESOURCES
19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301

November 3, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 261:97-c, Use of Funds, authorize the Department of Natural and Cultural Resources, Division of Historical Resources, to award a Conservation Number Plate (Moose Plate) Grant to the Town of Gilmanon, NH (VC #177394), in the amount of \$10,000 for comprehensive exterior rehabilitation of the historic Odd Fellows Hall/Town Hall effective upon Governor and Executive Council approval through September 30, 2023. 100% Other Funds (Agency Income).

Funding is available in account, Conservation Plate Fund, as follows:

03-035-035-350010-34050000-073-509074 – Grants Non-Federal

FY 2022
\$10,000

EXPLANATION

The Conservation Number Plate Fund is used to promote the use and conservation of cultural resources in New Hampshire and to preserve the cultural heritage that belongs to all New Hampshire citizens by providing for the preservation of publicly-owned historic properties.

The Gilmanon Odd Fellows Hall/Town Hall was built in 1903 in the village of Gilmanon Iron Works in the Queen Anne/Second Empire styles of architecture. The second floor was used by the local grange and the building has served an important role in the community for over 100 years. The building currently houses the historical society museum. The building is listed in the NH State Register of Historic Places.

Respectfully submitted,

Sarah L. Stewart
Commissioner

GRANT AGREEMENT Grant #MP-21-13

New Hampshire Division of Historical Resources

This agreement between the State of New Hampshire, Division of Historical Resources (hereinafter "DHR") and the Town of Gilmanston (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. GRANT PERIOD: Pending G&C Approval – September 30, 2023
2. OBLIGATION OF THE GRANTEE: The Grantee agrees to accept \$10,000 and apply it to the project(s) described in the grant application and approved budget referenced above. In the performance of this grant agreement the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.

As required by the Conservation License Plate Grant Program and the DHR, Grantee agrees to prominently place a DHR provided grant information sign on site or within the community throughout the project funded by this grant, and to acknowledge support of the DHR and the Conservation License Plate Program on any materials promoting the project.

The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant shall cease.

3. PAYMENT of 50% will be made following review by the NH Attorney General's Office and Governor and Council (as appropriate). Payment of the final 50% will be made upon receipt and approval of the final report documentation.
4. REPORTING: The Grantee agrees to submit a narrative report of progress to the DHR by April 1 and September 1 annually for the duration of the grant which summarizes progress on the project. The Grantee agrees to submit a final financial and project report in a format provided by the DHR, no more than 30 days after the end of the grant period.
5. SOVERIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

Sarah L. Stewart 11/9/21
Sarah L. Stewart, Commissioner Date

DIVISION HISTORICAL RESOURCES

Benjamin H. Wilson 11/9/21
Benjamin H. Wilson, Director/SHPO Date

Approved as to form, substance and execution:

[Signature] 11/18/21
Office of Attorney General Date

GRANTEE

Name HEATHER CARPENTER
Address 503 PONDICE RD
GILMANSTON NH 03232
Heather Carpenter 10.18.21
Authorized Signature Date

STATE OF NEW HAMPSHIRE, COUNTY OF
The foregoing statement was acknowledged before me
this 18 day of October 20 21

[Signature]
Signature of Notary Public Commission Expires

MAURA C. THOMAS
Notary Public - New Hampshire
My Commission Expires October 3, 2023

The grant funds will be used to help support a comprehensive restoration of the building. The needs of the building were determined through a Condition Assessment Report prepared by Bedard Preservation and Restoration in 2020. Included in the overall project will be: restoration of all the original 1902 wooded windows, installation of storm windows on the 2nd and 3rd floors, scraping and painting of the exterior, minor clapboard repair, ADA access improvements, minor grade improvements for positive drainage, placement of a layer of sand, vapor barrier and crushed stone on the dirt basement floor, replacement of deteriorated basement lally columns, installation of safety crash bars on the entrance doors, refinishing the auditorium floor, installation point of use water heaters, and replace all wiring at the basement and first floor levels.

Only slight grading is proposed with minimal ground disturbance, so archaeological features will not be disturbed. The grading will simply reestablish the original grade outside the building so that there is positive drainage away from the foundation.

Income Sources

LCHIP Request-	\$75,000
Mooseplate Grant	\$10,000
Town of Gilmanton	\$85,000
<u>Total Income =</u>	<u>170,000</u>

(must equal or exceed TPC--)

Eligible Expenses	Cash
Paint building exterior	39,000
Restore windows, install storms	55,000
ADA improvements grading	9,500
Basement improvements	11,800
Fire/safety improvement	4,700
Point of use heaters/wiring	15,500
Refinish auditorium floor	6,000
Const. management & gen. conditions	14,150
Contingency	14,350
Total Expenses Ineligible Project Expenses	170,000



Total Project Cost

See attached grant application for more detail



SELECTMEN'S OFFICE
TOWN OF GILMANTON

503 Province Rd., Gilmanton, NH 03237

Ph.: (603) 267-6700 Fax: (603) 267-6701 Website: www.gilmantonnh.org

Municipality Certification of Authority

I, Maura Thomas, hereby certify/attest that I am duly elected Clerk/Secretary of The Town of Gilmanton New Hampshire. I hereby certify the following is a true copy of the resolution adopted during a meeting of the Municipality Officers, duly called and held on October 18, 2021, at which a quorum of the Municipality Officers was present and voting.

RESOLVED: That Heather Carpenter, Town Administrator, is duly authorized to enter into contracts or agreements on behalf of Gilmanton (Name of Municipality) with the State of New Hampshire, acting by and through the Department of Natural and Cultural Resources, and is further authorized to execute any documents on behalf of this Municipality, which may be in his/her judgement, desirable or necessary to effect the purpose of this resolution.

I hereby certify that the foregoing resolution has not been amended or repealed and remains in full force and effect as of October 18, 2021. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that they have full authority to bind the Municipality. This authority remains valid for thirty (30) days from the date of this certificate.

DATED: 10/18/2021

ATTEST: [Signature] (Secretary/Clerk Signature Completing this Certificate)

STATE OF New Hampshire
COUNTY OF Belknap

On this the 18 day of October, 2021, before me Elise Smith, the undersigned officer, personally appeared Maura Thomas, known to me or satisfactorily proven to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes therein contained. In witness whereof, I hereunto set me hand and

[Signature]
Justice of the Peace / Notary Public
My Commission Expires: 10/2/24





CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member: Town of Gilmanton PO Box 550 Gilmanton, NH 03237		Member Number: 179	Company Affording Coverage: NH Public Risk Management Exchange - Primex ³ Bow Brook Place 46 Donovan Street Concord, NH 03301-2624	
Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, if Not:	
<input checked="" type="checkbox"/> General Liability (Occurrence Form) Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	1/1/2021	1/1/2022	Each Occurrence	\$ 5,000,000
			General Aggregate	\$ 5,000,000
			Fire Damage (Any one fire)	
			Med Exp (Any one person)	
<input checked="" type="checkbox"/> Automobile Liability Deductible Comp and Coll: \$1,000 <input type="checkbox"/> Any auto	1/1/2021	1/1/2022	Combined Single Limit (Each Accident)	\$5,000,000
			Aggregate	\$5,000,000
<input checked="" type="checkbox"/> Workers' Compensation & Employers' Liability	1/1/2021	1/1/2022	<input checked="" type="checkbox"/> Statutory	
			Each Accident	\$2,000,000
			Disease - Each Employee	\$2,000,000
			Disease - Policy Limit	
<input checked="" type="checkbox"/> Property (Special Risk includes Fire and Theft)	1/1/2021	1/1/2022	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: \$1,000
Description: Proof of Primex Member coverage only.				

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex³ - NH Public Risk Management Exchange
NH Department of Natural and Cultural Resources 172 Pembroke Road Concord, NH 03301			By: <i>Mary Beth Purcell</i>
			Date: 10/7/2021 mpurcell@nhprimex.org Please direct inquires to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax