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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Nancy L. Rollins
Interim Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

November 16, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive** amendments to existing contracts with the Contractors listed in bold below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by $813,980 from $63,964,168 to $64,778,148 with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & *Gov Approval*
Community Action Program Belknap-Merrimack Counties, Inc.	**177203**	**Concord**	**$11,053,064.60**	**$142,650.00**	**$11,195,714.60**	**O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E)** ***Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)***
Community Action Partnership of Strafford County	177200	Dover	$228,440.00	$0	$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	$619,893.00	$0	$619,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:6/24/2020 #46E

Gibson Center for Seniors	**155344**	**North Conway**	**$1,850,314.72**	**$25,170.00**	**$1,875,484.72**	**O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E)** ***Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)***
Grafton County Senior Citizens Council, Inc.	**177675**	**Lebanon**	**$8,291,702.09**	**$67,140.00**	**$8,358,842.09**	**O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E)** ***Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)***
Greater Wakefield Resource Center	**158408**	**Union**	**$127,496.00**	**$8,400.00**	**$135,896.00**	**O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E)** ***Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)***
Lamprey Health Care	177677	Newmarket	$247,272.00	$0	$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	**177250**	**Newport**	**$4,562,258.76**	**$50,350.00**	**$4,612,608.76**	**O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E)** ***Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)***

Ossipee Concerned Citizens	170158	Center Ossipee	$2,679,416.48	$0	$2,679,416.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) *Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)*
Rockingham Nutrition/ Meals on Wheels	**155197**	**Brentwood**	**$10,535,140.74**	**$134,270.00**	**$10,669,410.74**	**O:12/21/2016 (Item #15) A1:6/7/2017 (Item #13) A212/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:6/24/2020 (Item #46E) *Gov Approval 6/24/2020 (Info. Item #P)* A5 9/23/2020 (Item #18) *A6: Gov Approval 11/18/20 (Info. Item #A)***
Southwestern Community Services	177511	Keene	$384,640.00	$0	$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	**155093**	**Merrimack**	**$11,340,541.74**	**$226,570.00**	**$11,567,111.74**	**O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) *Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)***
Strafford Nutrition MOW	**260818**	**Somersworth**	**$2,898,959.11**	**$50,340.00**	**$2,949,299.11**	**O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) *Gov Approval 6/24/2020 (Info. Item #P)***

						A4:Gov Approval 11/18/20 (Info. Item #A)
Tri-County Community Action Program	**177195**	**Berlin**	**$5,045,052.36**	**$58,750.00**	**$5,103,802.36**	**O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E)** ***Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)***
VNA at HCS	**177274**	**Keene**	**$4,099,976.41**	**$50,340.00**	**$4,150,316.41**	**O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E)** ***Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)***
		Total:	**$63,964,168.00**	**$813,980**	**$64,778,148.00**	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractors to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the contractors to identify how to best meet the needs of individuals served while reducing burden on the agencies providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. These amendments ensure the Contractors are able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff to safely provide the meals.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022

The Contractors will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Shibinette
Commissioner

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Nutrition and Transportation Amendments

FINANCIAL DETAIL ATTACHMENT SHEET

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$124,617.00	$0.00	$124,617.00
541-500383	Meals - Congregate	2017	$163,598.00	$0.00	$163,598.00
544-500386	Meals - Home Delivered	2017	$334,758.00	$0.00	$334,758.00
512-500352	Transportation of Clients	2018	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2018	$343,846.00	$0.00	$343,846.00
544-500386	Meals - Home Delivered	2018	$703,599.00	$0.00	$703,599.00
512-500352	Transportation of Clients	2019	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2019	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2019	$730,379.00	$0.00	$730,379.00
512-500352	Transportation of Clients	2020	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2020	$266,934.00	$0.00	$266,934.00
544-500386	Meals - Home Delivered	2020	$869,499.01	$0.00	$869,499.01
102-500731	Contracts (FFCRA)	2020	$196,280.00	$0.00	$196,280.00
512-500352	Transportation of Clients	2021	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2021	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2021	$779,499.01	$0.00	$779,499.01
512-500352	Transportation of Clients	2022	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2022	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2022	$779,499.01	$0.00	$779,499.01
		Subtotal	***$7,672,025.03***	***$0.00***	***$7,672,025.03***

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$53,894.00	$0.00	$53,894.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$113,199.00	$0.00	$113,199.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$619,893.00***	***$0.00***	***$619,893.00***

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$12,846.00	$0.00	$12,846.00
541-500383	Meals - Congregate	2017	$46,750.00	$0.00	$46,750.00
544-500386	Meals - Home Delivered	2017	$65,401.00	$0.00	$65,401.00
512-500352	Transportation of Clients	2018	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2018	$98,260.00	$0.00	$98,260.00
544-500386	Meals - Home Delivered	2018	$137,454.00	$0.00	$137,454.00
512-500352	Transportation of Clients	2019	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2019	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2019	$142,685.00	$0.00	$142,685.00
512-500352	Transportation of Clients	2020	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2020	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2020	$152,281.82	$0.00	$152,281.82
102-500731	Contracts (FFCRA)	2020	$38,340.00	$0.00	$38,340.00
512-500352	Transportation of Clients	2021	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2021	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2021	$152,281.82	$0.00	$152,281.82
512-500352	Transportation of Clients	2022	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2022	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2022	$152,281.82	$0.00	$152,281.82
		Subtotal	***$1,541,361.46***	***$0.00***	***$1,541,361.46***

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$183,131.00	$0.00	$183,131.00
541-500383	Meals - Congregate	2017	$187,622.00	$0.00	$187,622.00
544-500386	Meals - Home Delivered	2017	$161,073.00	$0.00	$161,073.00
512-500352	Transportation of Clients	2018	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2018	$394,346.00	$0.00	$394,346.00
544-500386	Meals - Home Delivered	2018	$338,546.00	$0.00	$338,546.00
512-500352	Transportation of Clients	2019	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2019	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2019	$351,432.00	$0.00	$351,432.00
512-500352	Transportation of Clients	2020	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2020	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2020	$375,066.26	$0.00	$375,066.26
102-500731	Contracts (FFCRA)	2020	$94,450.00	$0.00	$94,450.00
512-500352	Transportation of Clients	2021	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2021	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2021	$375,066.26	$0.00	$375,066.26
512-500352	Transportation of Clients	2022	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2022	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2022	$375,066.26	$0.00	$375,066.26
		Subtotal	***$6,396,347.78***	***$0.00***	***$6,396,347.78***

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$8,800.00	$0.00	$8,800.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$18,496.00	$0.00	$18,496.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$104,096.00***	***$0.00***	***$104,096.00***

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,873.00	$0.00	$33,873.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$247,272.00***	***$0.00***	***$247,272.00***

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$38,725.00	$0.00	$38,725.00
541-500383	Meals - Congregate	2017	$80,366.00	$0.00	$80,366.00
544-500386	Meals - Home Delivered	2017	$124,955.00	$0.00	$124,955.00
512-500352	Transportation of Clients	2018	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2018	$168,909.00	$0.00	$168,909.00
544-500386	Meals - Home Delivered	2018	$262,632.00	$0.00	$262,632.00
512-500352	Transportation of Clients	2019	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2019	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2019	$272,627.00	$0.00	$272,627.00
512-500352	Transportation of Clients	2020	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2020	$133,338.00	$0.00	$133,338.00
544-500386	Meals - Home Delivered	2020	$332,962.59	$0.00	$332,962.59
102-500731	Contracts (FFCRA)	2020	$73,270.00	$0.00	$73,270.00
512-500352	Transportation of Clients	2021	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2021	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2021	$290,962.59	$0.00	$290,962.59
512-500352	Transportation of Clients	2022	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2022	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2022	$290,962.59	$0.00	$290,962.59
		Subtotal	***$3,002,428.77***	***$0.00***	***$3,002,428.77***

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$62,778.00	$0.00	$62,778.00
544-500386	Meals - Home Delivered	2017	$71,858.00	$0.00	$71,858.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$131,946.00	$0.00	$131,946.00
544-500386	Meals - Home Delivered	2018	$151,031.00	$0.00	$151,031.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2019	$156,779.00	$0.00	$156,779.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$124,968.00	$0.00	$124,968.00
544-500386	Meals - Home Delivered	2020	$179,323.66	$0.00	$179,323.66
102-500731	Contracts (FFCRA)	2020	$42,130.00	$0.00	$42,130.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2021	$167,323.66	$0.00	$167,323.66
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2022	$167,323.66	$0.00	$167,323.66
		Subtotal	***$1,666,364.98***	***$0.00***	***$1,666,364.98***

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$90,843.00	$0.00	$90,843.00
541-500383	Meals - Congregate	2017	$123,750.00	$0.00	$123,750.00
544-500386	Meals - Home Delivered	2017	$331,837.00	$0.00	$331,837.00
512-500352	Transportation of Clients	2018	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2018	$260,100.00	$0.00	$260,100.00
544-500386	Meals - Home Delivered	2018	$697,461.00	$0.00	$697,461.00
512-500352	Transportation of Clients	2019	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2019	$270,000.00	$0.00	$270,000.00
544-500386	Meals - Home Delivered	2019	$724,009.00	$0.00	$724,009.00
512-500352	Transportation of Clients	2020	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2020	$214,000.00	$0.00	$214,000.00
544-500386	Meals - Home Delivered	2020	$828,698.48	$0.00	$828,698.48
102-500731	Contracts (FFCRA)	2020	$194,570.00	$0.00	$194,570.00
512-500352	Transportation of Clients	2021	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2021	$270,000.00	$0.00	$270,000.00
544-500386	Meals - Home Delivered	2021	$772,698.48	$0.00	$772,698.48
512-500352	Transportation of Clients	2022	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2022	$270,000.00	$0.00	$270,000.00
544-500386	Meals - Home Delivered	2022	$772,698.48	$0.00	$772,698.48
		Subtotal	***$6,916,841.44***	***$0.00***	***$6,916,841.44***

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$25,003.00	$0.00	$25,003.00
541-500383	Meals - Congregate	2017	$158,538.00	$0.00	$158,538.00
544-500386	Meals - Home Delivered	2017	$490,897.00	$0.00	$490,897.00
512-500352	Transportation of Clients	2018	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2018	$200,277.00	$0.00	$200,277.00
544-500386	Meals - Home Delivered	2018	$1,164,716.00	$0.00	$1,164,716.00
512-500352	Transportation of Clients	2019	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2019	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2019	$1,209,048.00	$0.00	$1,209,048.00
512-500352	Transportation of Clients	2020	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2020	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2020	$1,290,358.06	$0.00	$1,290,358.06
102-500731	Contracts (FFCRA)	2020	$324,910.00	$0.00	$324,910.00
512-500352	Transportation of Clients	2021	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2021	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2021	$1,290,358.06	$0.00	$1,290,358.06
512-500352	Transportation of Clients	2022	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2022	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2022	$1,290,358.06	$0.00	$1,290,358.06
		Subtotal	***$8,538,523.18***	***$0.00***	***$8,538,523.18***

Fiscal Details
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Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,441.00	$0.00	$33,441.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$70,239.00	$0.00	$70,239.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$384,640.00***	***$0.00***	***$384,640.00***

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$19,861.00	$0.00	$19,861.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$41,715.00	$0.00	$41,715.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$228,440.00***	***$0.00***	***$228,440.00***

Fiscal Details
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Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$27,974.00	$0.00	$27,974.00
544-500386	Meals - Home Delivered	2017	$129,234.00	$0.00	$129,234.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$58,788.00	$0.00	$58,788.00
544-500386	Meals - Home Delivered	2018	$271,625.00	$0.00	$271,625.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2019	$281,963.00	$0.00	$281,963.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2020	$300,926.45	$0.00	$300,926.45
102-500731	Contracts (FFCRA)	2020	$75,770.00	$0.00	$75,770.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2021	$300,926.45	$0.00	$300,926.45
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2022	$300,926.45	$0.00	$300,926.45
		Subtotal	***$1,992,237.35***	***$0.00***	***$1,992,237.35***

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$102,490.00	$0.00	$102,490.00
541-500383	Meals - Congregate	2017	$77,869.00	$0.00	$77,869.00
544-500386	Meals - Home Delivered	2017	$152,570.00	$0.00	$152,570.00
512-500352	Transportation of Clients	2018	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2018	$163,661.00	$0.00	$163,661.00
544-500386	Meals - Home Delivered	2018	$320,674.00	$0.00	$320,674.00
512-500352	Transportation of Clients	2019	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2019	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2019	$332,880.00	$0.00	$332,880.00
512-500352	Transportation of Clients	2020	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2020	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2020	$355,266.61	$0.00	$355,266.61
102-500731	Contracts (FFCRA)	2020	$89,460.00	$0.00	$89,460.00
512-500352	Transportation of Clients	2021	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2021	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2021	$355,266.61	$0.00	$355,266.61
512-500352	Transportation of Clients	2022	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2022	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2022	$355,266.61	$0.00	$355,266.61
		Subtotal	***$4,061,108.83***	***$0.00***	***$4,061,108.83***

Fiscal Details
RFA-2017-BEAS-06-NUTRI

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$28,985.00	$0.00	$28,985.00
541-500383	Meals - Congregate	2017	$73,277.00	$0.00	$73,277.00
544-500386	Meals - Home Delivered	2017	$118,745.00	$0.00	$118,745.00
512-500352	Transportation of Clients	2018	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2018	$154,008.00	$0.00	$154,008.00
544-500386	Meals - Home Delivered	2018	$249,575.00	$0.00	$249,575.00
512-500352	Transportation of Clients	2019	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2019	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2019	$259,073.00	$0.00	$259,073.00
512-500352	Transportation of Clients	2020	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2020	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2020	$276,497.06	$0.00	$276,497.06
102-500731	Contracts (FFCRA)	2020	$69,620.00	$0.00	$69,620.00
512-500352	Transportation of Clients	2021	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2021	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2021	$276,497.06	$0.00	$276,497.06
512-500352	Transportation of Clients	2022	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2022	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2022	$276,497.06	$0.00	$276,497.06
		Subtotal	***$2,726,534.18***	***$0.00***	***$2,726,534.18***

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-7872 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
		Subtotal	***$46,098,114.00***	***$0.00***	***$46,098,114.00***
			$46,098,114.00	*$0.00*	*$46,098,114.00*

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$252,962.00	$0.00	$252,962.00
544-500386	Meals Home Delivered	2018	$531,679.00	$0.00	$531,679.00
544-500386	Meals Home Delivered	2019	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2020	$551,915.00	$0.00	$551,915.00
544-500386	Meals Home Delivered	2021	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2022	$551,916.00	$0.00	$551,916.00
		Subtotal	***$2,992,304.00***	***$0.00***	***$2,992,304.00***

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$0.00***	***$0.00***	***$0.00***

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$19,701.00	$0.00	$19,701.00
544-500386	Meals Home Delivered	2018	$41,402.00	$0.00	$41,402.00
544-500386	Meals Home Delivered	2019	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2020	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2021	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2022	$42,978.00	$0.00	$42,978.00
		Subtotal	***$233,015.00***	***$0.00***	***$233,015.00***

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$144,419.00	$0.00	$144,419.00
544-500386	Meals Home Delivered	2018	$303,537.00	$0.00	$303,537.00
544-500386	Meals Home Delivered	2019	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2020	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2021	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2022	$315,090.00	$0.00	$315,090.00
		Subtotal	***$1,708,316.00***	***$0.00***	***$1,708,316.00***

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$0.00***	***$0.00***	***$0.00***

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$0.00***	***$0.00***	***$0.00***

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$119,598.00	$0.00	$119,598.00
544-500386	Meals Home Delivered	2018	$251,372.00	$0.00	$251,372.00
544-500386	Meals Home Delivered	2019	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2020	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2021	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2022	$260,940.00	$0.00	$260,940.00
		Subtotal	***$1,414,730.00***	***$0.00***	***$1,414,730.00***

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$78,590.00	$0.00	$78,590.00
544-500386	Meals Home Delivered	2018	$165,175.00	$0.00	$165,175.00
544-500386	Meals Home Delivered	2019	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2020	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2021	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2022	$171,462.00	$0.00	$171,462.00
		Subtotal	***$929,613.00***	***$0.00***	***$929,613.00***

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$273,306.00	$0.00	$273,306.00
544-500386	Meals Home Delivered	2018	$574,440.00	$0.00	$574,440.00
544-500386	Meals Home Delivered	2019	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2020	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2021	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2022	$596,304.00	$0.00	$596,304.00
		Subtotal	***$3,232,962.00***	***$0.00***	***$3,232,962.00***

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$182,479.00	$0.00	$182,479.00
544-500386	Meals Home Delivered	2018	$383,532.00	$0.00	$383,532.00
544-500386	Meals Home Delivered	2019	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2020	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2021	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2022	$398,130.00	$0.00	$398,130.00
		Subtotal	***$2,158,531.00***	***$0.00***	***$2,158,531.00***

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Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$0.00***	***$0.00***	***$0.00***

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$0.00***	***$0.00***	***$0.00***

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$63,965.00	$0.00	$63,965.00
544-500386	Meals Home Delivered	2018	$134,443.00	$0.00	$134,443.00
544-500386	Meals Home Delivered	2019	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2020	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2021	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2022	$139,560.00	$0.00	$139,560.00
		Subtotal	***$756,648.00***	***$0.00***	***$756,648.00***

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$68,206.00	$0.00	$68,206.00
544-500386	Meals Home Delivered	2018	$143,350.00	$0.00	$143,350.00
544-500386	Meals Home Delivered	2019	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2020	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2021	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2022	$148,806.00	$0.00	$148,806.00
		Subtotal	***$806,780.00***	***$0.00***	***$806,780.00***

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$104,451.00	$0.00	$104,451.00
544-500386	Meals Home Delivered	2018	$219,536.00	$0.00	$219,536.00
544-500386	Meals Home Delivered	2019	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2020	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2021	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2022	$227,892.00	$0.00	$227,892.00
		Subtotal	***$1,235,555.00***	***$0.00***	***$1,235,555.00***

05-95-48-481010-9255 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
		Subtotal	***$15,468,454.00***	***$0.00***	***$15,468,454.00***
			$15,468,454.00	*$0.00*	*$15,468,454.00*

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$388,735.57	$0.00	$388,735.57
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	***$388,735.57***	***$0.00***	***$388,735.57***

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	***$0.00***	***$0.00***	***$0.00***

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$75,938.26	$0.00	$75,938.26
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	***$75,938.26***	***$0.00***	***$75,938.26***

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$187,038.31	$0.00	$187,038.31
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	***$187,038.31***	***$0.00***	***$187,038.31***

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$23,400.00	$0.00	$23,400.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	***$23,400.00***	***$0.00***	***$23,400.00***

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Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	***$0.00***	***$0.00***	***$0.00***

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$145,099.99	$0.00	$145,099.99
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	***$145,099.99***	***$0.00***	***$145,099.99***

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$83,438.50	$0.00	$83,438.50
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	***$83,438.50***	***$0.00***	***$83,438.50***

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$385,337.30	$0.00	$385,337.30
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	***$385,337.30***	***$0.00***	***$385,337.30***

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$643,487.56	$0.00	$643,487.56
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	***$643,487.56***	***$0.00***	***$643,487.56***

Fiscal Details
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Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	***$0.00***	***$0.00***	***$0.00***

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	***$0.00***	***$0.00***	***$0.00***

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$150,073.76	$0.00	$150,073.76
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	***$150,073.76***	***$0.00***	***$150,073.76***

Fiscal Details
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Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$177,163.53	$0.00	$177,163.53
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	***$177,163.53***	***$0.00***	***$177,163.53***

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$137,887.23	$0.00	$137,887.23
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	***$137,887.23***	***$0.00***	***$137,887.23***

05-95-48-481010-1917 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$2,397,600.00	$0.00	$2,397,600.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	***$2,397,600.00***	***$0.00***	***$2,397,600.00***
			$2,397,600.00	*$0.00*	*$2,397,600.00*

05-95-48-481010-1978 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, HDC5 TITLE III-C2 GRANT, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$142,650.00	$142,650.00
		Subtotal	***$0.00***	***$142,650.00***	***$142,650.00***

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$0.00***	***$0.00***	***$0.00***

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$25,170.00	$25,170.00
		Subtotal	***$0.00***	***$25,170.00***	***$25,170.00***

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$67,140.00	$67,140.00
		Subtotal	***$0.00***	***$67,140.00***	***$67,140.00***

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$8,400.00	$8,400.00
		Subtotal	***$0.00***	***$8,400.00***	***$8,400.00***

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$0.00***	***$0.00***	***$0.00***

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Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$50,350.00	$50,350.00
		Subtotal	***$0.00***	***$50,350.00***	***$50,350.00***

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$0.00***	***$0.00***	***$0.00***

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$134,270.00	$134,270.00
		Subtotal	***$0.00***	***$134,270.00***	***$134,270.00***

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St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$226,570.00	$226,570.00
		Subtotal	***$0.00***	***$226,570.00***	***$226,570.00***

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$0.00***	***$0.00***	***$0.00***

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$0.00***	***$0.00***	***$0.00***

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$50,340.00	$50,340.00
		Subtotal	***$0.00***	***$50,340.00***	***$50,340.00***

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$58,750.00	$58,750.00
		Subtotal	***$0.00***	***$58,750.00***	***$58,750.00***

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$50,340.00	$50,340.00
		Subtotal	***$0.00***	***$50,340.00***	***$50,340.00***

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05-95-48-481010-1978 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$813,980.00	$813,980.00
		Subtotal	***$0.00***	***$813,980.00***	***$813,980.00***
			$0.00	*$813,980.00*	*$813,980.00*

Summary by Vendor by Year

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$875,935.00	$0.00	$875,935.00
		2018	$1,840,867.00	$0.00	$1,840,867.00
		2019	$1,900,972.00	$0.00	$1,900,972.00
		2020	$2,146,371.01	$0.00	$2,146,371.01
		2021	$2,338,827.58	$0.00	$2,338,827.58
		2022	$1,950,092.01	$142,650.00	$2,092,742.01
		Subtotal	***$11,053,064.60***	***$142,650.00***	***$11,195,714.60***

Easter Seals New Hampshire, Inc. (Vendor # 177204)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$53,894.00	$0.00	$53,894.00
		2018	$113,200.00	$0.00	$113,200.00
		2019	$113,200.00	$0.00	$113,200.00
		2020	$113,199.00	$0.00	$113,199.00
		2021	$113,200.00	$0.00	$113,200.00
		2022	$113,200.00	$0.00	$113,200.00
		Subtotal	***$619,893.00***	***$0.00***	***$619,893.00***

Gibson Center for Senior Services (Vendor #155344)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$144,698.00	$0.00	$144,698.00
		2018	$304,072.00	$0.00	$304,072.00
		2019	$314,619.00	$0.00	$314,619.00
		2020	$362,555.82	$0.00	$362,555.82
		2021	$400,154.08	$0.00	$400,154.08
		2022	$324,215.82	$25,170.00	$349,385.82
		Subtotal	***$1,850,314.72***	***$25,170.00***	***$1,875,484.72***

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$676,245.00	$0.00	$676,245.00
		2018	$1,421,054.00	$0.00	$1,421,054.00
		2019	$1,460,503.00	$0.00	$1,460,503.00
		2020	$1,578,587.26	$0.00	$1,578,587.26
		2021	$1,671,175.57	$0.00	$1,671,175.57
		2022	$1,484,137.26	$67,140.00	$1,551,277.26
		Subtotal	***$8,291,702.09***	***$67,140.00***	***$8,358,842.09***

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$8,800.00	$0.00	$8,800.00
		2018	$18,496.00	$0.00	$18,496.00
		2019	$19,200.00	$0.00	$19,200.00
		2020	$19,200.00	$0.00	$19,200.00
		2021	$42,600.00	$0.00	$42,600.00
		2022	$19,200.00	$8,400.00	$27,600.00
		Subtotal	***$127,496.00***	***$8,400.00***	***$135,896.00***

Lamprey Health Care (Vendor #177677)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,873.00	$0.00	$33,873.00
		2018	$71,133.00	$0.00	$71,133.00
		2019	$71,133.00	$0.00	$71,133.00
		2020	$71,133.00	$0.00	$71,133.00
		2021	$0.00	$0.00	$0.00
		2022	$0.00	$0.00	$0.00
		Subtotal	***$247,272.00***	***$0.00***	***$247,272.00***

Newport Senior Center (Vendor #177250)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$363,644.00	$0.00	$363,644.00
		2018	$764,254.00	$0.00	$764,254.00
		2019	$790,246.00	$0.00	$790,246.00
		2020	$881,851.59	$0.00	$881,851.59
		2021	$953,681.58	$0.00	$953,681.58
		2022	$808,581.59	$50,350.00	$858,931.59
		Subtotal	***$4,562,258.76***	***$50,350.00***	***$4,612,608.76***

Ossipee Concerned Citizens (Vendor #170158)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$213,226.00	$0.00	$213,226.00
		2018	$448,152.00	$0.00	$448,152.00
		2019	$465,209.00	$0.00	$465,209.00
		2020	$517,883.66	$0.00	$517,883.66
		2021	$559,192.16	$0.00	$559,192.16
		2022	$475,753.66	$0.00	$475,753.66
		Subtotal	***$2,679,416.48***	***$0.00***	***$2,679,416.48***

Rockingham Nutrition MOW (Vendor #155197)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$819,736.00	$0.00	$819,736.00
		2018	$1,722,783.00	$0.00	$1,722,783.00
		2019	$1,781,095.00	$0.00	$1,781,095.00
		2020	$2,024,354.48	$0.00	$2,024,354.48
		2021	$2,286,254.78	$0.00	$2,286,254.78
		2022	$1,900,917.48	$134,270.00	$2,035,187.48
		Subtotal	***$10,535,140.74***	***$134,270.00***	***$10,669,410.74***

St Joseph Community Services (Vendor #155093)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$856,917.00	$0.00	$856,917.00
		2018	$1,801,017.00	$0.00	$1,801,017.00
		2019	$1,867,570.00	$0.00	$1,867,570.00
		2020	$2,273,790.06	$0.00	$2,273,790.06
		2021	$2,592,367.62	$0.00	$2,592,367.62
		2022	$1,948,880.06	$226,570.00	$2,175,450.06
		Subtotal	***$11,340,541.74***	***$226,570.00***	***$11,567,111.74***

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Southwestern Community Services (Vendor #177511)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,441.00	$0.00	$33,441.00
		2018	$70,240.00	$0.00	$70,240.00
		2019	$70,240.00	$0.00	$70,240.00
		2020	$70,239.00	$0.00	$70,239.00
		2021	$70,240.00	$0.00	$70,240.00
		2022	$70,240.00	$0.00	$70,240.00
		Subtotal	***$384,640.00***	***$0.00***	***$384,640.00***

Community Action Partnership of Strafford County (Vendor #177200)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$19,861.00	$0.00	$19,861.00
		2018	$41,716.00	$0.00	$41,716.00
		2019	$41,716.00	$0.00	$41,716.00
		2020	$41,715.00	$0.00	$41,715.00
		2021	$41,716.00	$0.00	$41,716.00
		2022	$41,716.00	$0.00	$41,716.00
		Subtotal	***$228,440.00***	***$0.00***	***$228,440.00***

Strafford Nutrition MOW (Vendor # 260818)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$221,173.00	$0.00	$221,173.00
		2018	$464,856.00	$0.00	$464,856.00
		2019	$482,549.00	$0.00	$482,549.00
		2020	$577,282.45	$0.00	$577,282.45
		2021	$651,586.21	$0.00	$651,586.21
		2022	$501,512.45	$50,340.00	$551,852.45
		Subtotal	***$2,898,959.11***	***$50,340.00***	***$2,949,299.11***

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Tri-County Community Action Program (Vendor #177195)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$401,135.00	$0.00	$401,135.00
		2018	$842,914.00	$0.00	$842,914.00
		2019	$866,805.00	$0.00	$866,805.00
		2020	$978,651.61	$0.00	$978,651.61
		2021	$1,066,355.14	$0.00	$1,066,355.14
		2022	$889,191.61	$58,750.00	$947,941.61
		Subtotal	***$5,045,052.36***	***$58,750.00***	***$5,103,802.36***

VNA at HCS (Vendor #177274)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$325,458.00	$0.00	$325,458.00
		2018	$683,975.00	$0.00	$683,975.00
		2019	$707,691.00	$0.00	$707,691.00
		2020	$794,735.06	$0.00	$794,735.06
		2021	$863,002.29	$0.00	$863,002.29
		2022	$725,115.06	$50,340.00	$775,455.06
		Subtotal	***$4,099,976.41***	***$50,340.00***	***$4,150,316.41***

Summary for All Vendors by Year

		SFY	Current Budget	(Decrease)	Modified Budget
		2017	$5,048,036.00	$0.00	$5,048,036.00
		2018	$10,608,729.00	$0.00	$10,608,729.00
		2019	$10,952,748.00	$0.00	$10,952,748.00
		2020	$12,451,549.00	$0.00	$12,451,549.00
		2021	$13,650,353.00	$0.00	$13,650,353.00
		2022	$11,252,753.00	$813,980.00	$12,066,733.00
		Subtotal	***$63,964,168.00***	***$813,980.00***	***$64,778,148.00***
			$63,964,168.00	$813,980.00	$64,778,148.00

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
7872-541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
7872-512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
7872-512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
7872-512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
7872-541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
7872-512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
7872-512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00

9255-544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	$2,397,600.00	$0.00	$2,397,600.00
1978-544-500386	Meals Home Delivered	2022	$0.00	$813,980.00	$813,980.00
		Total	**$63,964,168.00**	**$813,980.00**	**$64,778,148.00**

7872-512-500352	Transportation of Clients	all	$8,599,271.00	$0.00	$8,599,271.00
7872-541-500383	Meals - Congregate	all	$11,077,887.00	$0.00	$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	$25,222,156.00	$0.00	$25,222,156.00
7872-102-500731	Contracts (FFCRA)	all	$1,198,800.00	$0.00	$1,198,800.00
9255-544-500386	Meals Home Delivered	all	$15,468,454.00	$0.00	$15,468,454.00
1917-102-500731	Contracts (CARES)	all	$2,397,600.00	$0.00	$2,397,600.00
1978-544-500386	Meals Home Delivered	all	$0.00	$813,980.00	$813,980.00
		Total	**$63,964,168.00**	**$813,980.00**	**$64,778,148.00**

Grand Total SFY17	2017	**$5,048,036.00**	**$0.00**	**$5,048,036.00**
Grand Total SFY18	2018	**$10,608,729.00**	**$0.00**	**$10,608,729.00**
Grand Total SFY19	2019	**$10,952,748.00**	**$0.00**	**$10,952,748.00**
Grand Total SFY20	2020	**$12,451,549.00**	**$0.00**	**$12,451,549.00**
Grand Total SFY21	2021	**$13,650,353.00**	**$0.00**	**$13,650,353.00**
Grand Total SFY22	2022	**$11,252,753.00**	**$813,980.00**	**$12,066,733.00**
Total Contract		**$63,964,168.00**	**$813,980.00**	**$64,778,148.00**

State of New Hampshire
Department of Health and Human Services
Amendment #5

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Community Action Program Belknap-Merrimack Counties, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Executive Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Executive Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), and as amended and approved by the Governor on October 20, 2020 and presented to the Executive Council on November 18, 2020 as Informational Item #A, the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $11,195,714.60

2. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:

   4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #5, Rate Sheet.

3. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:

   5.2. Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #5, Rate Sheet.

4. Modify Exhibit B-1 Amendment #4, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #5, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment #5 remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2021 upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

11/4/2021
Date

DocuSigned by:
Christine Santaniello
Name: Christine Santaniello
Title: Associate Commissioner

Community Action Program
Belknap-Merrimack Counties, Inc.

10/29/2021
Date

DocuSigned by:
Jeanne Agri
Name: Jeanne Agri
Title: Chief Executive Officer

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

11/4/2021
Date

DocuSigned by:
J. Christopher Marshall
Name: J. Christopher Marshall
Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

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Exhibit B-1 Rate Sheet
Amendment #5

Nutrition and Transportation					
1/1/2017 through 06/30/2017 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	45,993	$5.50		$ 252,962.00
Title IIIC HD Meals	Per Meal	60,865	$5.50		$ 334,758.00
Title IIIC Cong Meals	Per Meal	29,745	$5.50		$ 163,598.00
Title IIIB Transportation	PerClient/PerDay	5,258	$23.70		$ 124,617.00
			Subtotal		*$ 875,935.00*
7/1/2017 through 06/30/2018 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	91,986	$5.78		$ 531,679.00
Title IIIC HD Meals	Per Meal	121,730	$5.78		$ 703,599.00
Title IIIC Cong Meals	Per Meal	59,489	$5.78		$ 343,846.00
Title IIIB Transportation	PerClient/PerDay	10,516	$24.89		$ 261,743.00
			Subtotal		*$ 1,840,867.00*
7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	91,986	$5.78	$6.00	$ 551,916.00
Title IIIC HD Meals	Per Meal	121,730	$5.78	$6.00	$ 730,379.00
Title IIIC Cong Meals	Per Meal	59,489	$5.78	$6.00	$ 356,934.00
Title IIIB Transportation	PerClient/PerDay	10,516	$24.89	$24.89	$ 261,743.00
			Subtotal		*$ 1,900,972.00*
7/1/2019 through 06/30/2020 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	91,986	$6.00		$ 551,915.00
Title IIIC HD Meals	Per Meal	136,730	$6.00		$ 820,380.00
Title IIIC HD SUPPLEMENT	Per Meal	8,187	$6.00		$49,119.01
Title IIIC Cong Meals	Per Meal	44,489	$6.00		$ 266,934.00
Title III Meals (FFCRA)	Per Meal	19,628	$10.00		$196,280.00
Title IIIB Transportation	PerClient/PerDay	10,515	$24.89		$ 261,743.00
			Subtotal		*$ 2,146,371.01*
7/1/2020 through 06/30/2021 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	91,986	$6.00		$551,916.00
Title IIIC HD Meals	Per Meal	129,916	$6.00		$779,499.01
Title IIIC Cong Meals	Per Meal	59,489	$6.00		$356,934.00
Title IIIC (CARES)	NO UNITS	0	$0.00		$ 77,745.57
Title IIIC Meals (CARES)	Per Meal	31,099	$10.00		$ 310,990.00
Title IIIB Transportation	PerClient/PerDay	10,515	$24.89		$261,743.00
			Subtotal		*$ 2,338,827.58*
7/1/2021 through 06/30/2022 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	91,986	$6.00		$551,916.00
Title IIIC HD Meals	Per Meal	129,916	$6.00		$779,499.01
Title IIIC Meals (HDC5)	NO UNITS	0	$0.00		$ 142,650.00
Title IIIC Cong Meals	Per Meal	59,489	$6.00		$356,934.00
Title IIIB Transportation	PerClient/PerDay	10,515	$24.89		$261,743.00
			Subtotal		*$ 2,092,742.01*
			Total		$ 11,195,714.60

Contractor Initials: DS

Date: 10/29/2021

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State of New Hampshire

Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that COMMUNITY ACTION PROGRAM BELKNAP AND MERRIMACK COUNTIES, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on May 28, 1965. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **63021**

Certificate Number: **0005338239**

IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 2nd day of April A.D. 2021.

William M. Gardner

Secretary of State

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Phone (603) 225-3295
(800) 856-5525
Fax (603) 228-1898
Web www.bm-cap.org

COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.
EMPOWERING COMMUNITIES SINCE 1965

2 Industrial Park Drive
P.O. Box 1016
Concord, NH
03302-1016

CERTIFICATE OF AUTHORITY

I, Dennis Martino, President, Board of Directors, hereby certify that:

1. I am a duly elected officer of Community Action Program Belknap-Merrimack Counties, Inc.

2. The following is a true copy of a vote taken at a meeting of the Board of Directors, duly called and held on **January 14, 2021**, at which a quorum of the Directors were present and voting.

VOTED: That ***Jeanne Agri, Chief Executive Officer/Executive Director, Michael Tabory, Chief Operations Officer/Deputy Director, Steven Gregoire, Budget Analyst, Dennis Martino, President, Board of Directors*** are duly authorized on behalf of Community Action Program Belknap-Merrimack Counties, Inc. to enter into contracts or agreements with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. Such authority to be in force and effect until **June 30, 2022**. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dennis Martino

Dated: 10/8/2021

Signature of Elected Officer
Name: Dennis Martino
Title: President, Board of Directors

ALTON
Senior Center 875-7102
Prospect View Housing 875-3111

BELMONT
Heritage Terr. Housing 267-8801

BRADFORD
Senior Center 938-2104

CONCORD
Area Center 225-6880
Head Start 224-6492
Early Head Start 224-6492
Concord Area Meals on Wheels 225-9092
Concord Area Transit 225-1989
Horseshoe Pond Place 228-6956
WIC/CSFP 225-2050
Workplace Success 223-2305

EPSOM
Meadow Brook Housing 736-8250

FRANKLIN
Head Start 934-2161
Early Head Start 934-2161
Senior Center 934-4151
Riverside Housing 934-5340

LACONIA
Area Center 524-5512
Head Start 528-5334
Early Head Start 528-5334
Senior Center 524-7689
Family Planning 524-5453
Workplace Success 524-4367

MEREDITH
Area Center 279-4096

NEWBURY
Newbury Commons Housing 763-0360

PEMBROKE
Village at Pembroke Farms Housing 485-1842

PITTSFIELD
Senior Center 435-8482
Head Start 435-6618
Early Head Start 435-6611

SUNCOOK
Area Center 485-7824
Senior Center 485-4254

TILTON
Senior Center 527-8291

WARNER
Area Center 456-2207
Head Start 456-2208
North Ridge Housing 456-3398

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/07/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Andrea Nicklin	
FIAI/Cross Insurance 1100 Elm Street Manchester NH 03101	PHONE (A/C, No, Ext): (603) 669-3218	FAX (A/C, No): (603) 645-4331
	E-MAIL ADDRESS: manch.certs@crossagency.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Selective Insurance Group	
	INSURER B : Granite State Health Care and Human Services Self-	
	INSURER C : Federal Ins Co	20281
	INSURER D :	
	INSURER E :	
	INSURER F :	

INSURED: Community Action Program Belknap-Merrimack Counties Inc.
P. O. Box 1016
Concord NH 03302

COVERAGES CERTIFICATE NUMBER: 21-22 All lines w/D&O REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [X] LOC [ ] OTHER:			S 2509940	10/01/2021	10/01/2022	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 1,000,000 $ 20,000 $ 1,000,000 $ 3,000,000 $ 3,000,000
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY			S 2509940	10/01/2021	10/01/2022	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [X] RETENTION $ 0			S 2509940	10/01/2021	10/01/2022	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		HCHS20210000395 (3a.) NH	02/01/2021	02/01/2022	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
C	Directors & Officers Liability			82471794	04/01/2021	04/01/2022	Limit Deductible	$1,000,000 $5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

State of New Hampshire; Department of
Health & Human Services
129 Pleasant Street
Concord NH 03301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Phone (603) 225-3295
(800) 856-5525
Fax (603) 228-1898
Web www.bm-cap.org

COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.
EMPOWERING COMMUNITIES SINCE 1965

2 Industrial Park Drive
P.O. Box 1016
Concord, NH
03302-1016

COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.

STATEMENT OF PURPOSE

The purpose the corporation includes providing assistance for the reduction of poverty, the revitalization of low-income communities, and the empowerment of low-income families and individuals to become fully self-sufficient through planning and coordinating the use of a broad range of federal, state, local, and other assistance (including private resources) related to the elimination of poverty; the organization of a range of services related to the needs of low-income families and individuals, so that these services may have a measurable and potentially major impact on the causes of poverty and may help the families and individuals to achieve self-sufficiency; the maximum participation of residents of the low-income communities and members of the groups served to empower such residents and members to respond to the unique problems and needs within their communities; and to secure a more active role in the provision of services for private, religious, charitable, and neighborhood-based organizations, individual citizens, and business, labor, and professional groups, who are able to influence the quantity and quality of opportunities and services for the poor.

(Approved by Agency Board of Directors on 02/24/05
as part of the Agency Bylaws.)

ALTON
Senior Center 875-7102
Prospect View Housing 875-3111

BELMONT
Heritage Terr. Housing 267-8801

BRADFORD
Senior Center 938-2104

CONCORD
Area Center 225-6880
Head Start 224-6492
Early Head Start 224-6492
Concord Area Meals on Wheels 225-9092
Concord Area Transit 225-1989
Horseshoe Pond Place 228-6956
WIC/CSFP 225-2050
Workplace Success 223-2305

EPSOM
Meadow Brook Housing 736-8250

FRANKLIN
Area Center 934-3444
Head Start 934-2161
Early Head Start 934-2161
Senior Center 934-4151
Riverside Housing 934-5340

LACONIA
Area Center 524-5512
Head Start 528-5334
Early Head Start 528-5334
Senior Center 524-7689
Family Planning 524-5453
Workplace Success 524-4367

MEREDITH
Area Center 279-4096

NEWBURY
Newbury Commons Housing 763-0360

PEMBROKE
Village at Pembroke Farms Housing 485-1842

PITTSFIELD
Senior Center 435-8482
Head Start 435-6618
Early Head Start 435-6611

SUNCOOK
Area Center 485-7824
Senior Center 485-4254

TILTON
Senior Center 527-8291

WARNER
Area Center 456-2207
Head Start 456-2208
North Ridge Housing 456-3398

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Financial Statements

COMMUNITY ACTION PROGRAM
BELKNAP - MERRIMACK COUNTIES, INC.

FINANCIAL STATEMENTS
FOR THE YEARS ENDED FEBRUARY 29, 2020 AND FEBRUARY 28, 2019
AND
INDEPENDENT AUDITORS' REPORTS

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COMMUNITY ACTION PROGRAM BELKNAP – MERRIMACK COUNTIES, INC.

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Leone, McDonnell & Roberts
PROFESSIONAL ASSOCIATION
CERTIFIED PUBLIC ACCOUNTANTS
WOLFEBORO • NORTH CONWAY
DOVER • CONCORD
STRATHAM

To the Board of Directors
Community Action Program Belknap-Merrimack Counties, Inc.
Concord, New Hampshire

INDEPENDENT AUDITORS' REPORT

Report on the Financial Statements

We have audited the accompanying financial statements of Community Action Program Belknap-Merrimack Counties, Inc. (a nonprofit organization), which comprise the statements of financial position as of February 29, 2020 and February 28, 2019, and the related statements of activities, functional expenses and cash flows, and notes to the financial statements for the years then ended.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Community Action Program Belknap-Merrimack Counties, Inc. as of February 29, 2020 and February 28, 2019, and the changes in their net assets and their cash flows for the years then ended, in accordance with accounting principles generally accepted in the United States of America.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations (CFR)* Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, is* presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 5, 2021, on our consideration of Community Action Program Belknap-Merrimack Counties, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Community Action Program Belknap-Merrimack Counties, Inc.'s internal control over financial reporting and compliance.

Leone McDonnell & Roberts
Professional Association

Concord, New Hampshire
January 5, 2021

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COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.

STATEMENTS OF FINANCIAL POSITION
FEBRUARY 29, 2020 AND FEBRUARY 28, 2019

ASSETS

	2020	2019
CURRENT ASSETS		
Cash	$ 549,026	$ 1,411,762
Accounts receivable	2,556,855	2,321,041
Inventory	22,916	22,800
Prepaid expenses	44,159	52,632
Investments	110,078	102,522
Total current assets	3,283,034	3,910,757
PROPERTY		
Land, buildings and improvements	5,544,770	4,749,673
Equipment, furniture and vehicles	5,652,539	5,979,320
Total property	11,197,309	10,728,993
Less accumulated depreciation	6,695,428	6,330,580
Property, net	4,501,881	4,398,413
OTHER ASSETS		
Due from related party	139,441	139,441
Total other assets	139,441	139,441
TOTAL ASSETS	$ 7,924,356	$ 8,448,611

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Current portion of notes payable	$ 201,245	$ 183,269
Line of credit	550,000	-
Accounts payable	1,160,635	1,069,165
Accrued expenses	757,999	1,066,748
Refundable advances	1,084,516	998,332
Total current liabilities	3,754,395	3,317,514
LONG TERM LIABILITIES		
Notes payable, less current portion shown above	814,253	781,385
Total liabilities	4,568,648	4,098,899
NET ASSETS		
Without donor restrictions	2,992,894	3,842,297
With donor restrictions	362,814	507,415
Total net assets	3,355,708	4,349,712
TOTAL LIABILITIES AND NET ASSETS	$ 7,924,356	$ 8,448,611

See Notes to Financial Statements

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COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED FEBRUARY 29, 2020

	Without Donor Restrictions	With Donor Restrictions	2020 Total
REVENUES AND OTHER SUPPORT			
Grant awards	$ 18,276,247	$ -	$ 18,276,247
Other funds	2,437,366	2,986,021	5,423,387
In-kind	920,759	-	920,759
United Way	11,938	-	11,938
Total revenues and other support	21,646,310	2,986,021	24,632,331
NET ASSETS RELEASED FROM RESTRICTIONS	3,130,622	(3,130,622)	-
Total	24,776,932	(144,601)	24,632,331
EXPENSES			
Salaries and wages	9,213,867	-	9,213,867
Payroll taxes and benefits	2,508,455	-	2,508,455
Travel	322,894	-	322,894
Occupancy	1,393,046	-	1,393,046
Program services	9,231,697	-	9,231,697
Other costs	1,634,451	-	1,634,451
Depreciation	401,166	-	401,166
In-kind	920,759	-	920,759
Total expenses	25,626,335	-	25,626,335
CHANGE IN NET ASSETS	(849,403)	(144,601)	(994,004)
NET ASSETS, BEGINNING OF YEAR	3,842,297	507,415	4,349,712
NET ASSETS, END OF YEAR	$ 2,992,894	$ 362,814	$ 3,355,708

See Notes to Financial Statements

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COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED FEBRUARY 28, 2019

	Without Donor Restrictions	With Donor Restrictions	2019 Total
REVENUES AND OTHER SUPPORT			
Grant awards	$ 19,205,554	$ -	$ 19,205,554
Other funds	4,706,408	169,246	4,875,654
In-kind	829,464	-	829,464
United Way	18,227	-	18,227
Total revenues and other support	24,759,653	169,246	24,928,899
NET ASSETS RELEASED FROM RESTRICTIONS	364,684	(364,684)	-
Total	25,124,337	(195,438)	24,928,899
EXPENSES			
Salaries and wages	8,905,642	-	8,905,642
Payroll taxes and benefits	2,428,774	-	2,428,774
Travel	324,491	-	324,491
Occupancy	1,310,477	-	1,310,477
Program services	8,941,429	-	8,941,429
Other costs	1,707,999	-	1,707,999
Depreciation	330,491	-	330,491
In-kind	829,924	-	829,924
Total expenses	24,779,227	-	24,779,227
CHANGE IN NET ASSETS	345,110	(195,438)	149,672
NET ASSETS, BEGINNING OF YEAR	3,497,187	702,853	4,200,040
NET ASSETS, END OF YEAR	$ 3,842,297	$ 507,415	$ 4,349,712

See Notes to Financial Statements

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COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.

STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED FEBRUARY 29, 2020 AND FEBRUARY 28, 2019

	2020	2019
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	$ (994,004)	$ 149,672
Adjustments to reconcile change in net assets to net cash (used in) provided by operating activities:		
Depreciation	401,166	330,491
Decrease (increase) in current assets:		
Accounts receivable	(235,814)	672,364
Inventory	(116)	3,767
Prepaid expenses	8,473	35,655
Decrease (increase) in current liabilities:		
Accounts payable	91,470	(374,532)
Accrued expenses	(308,749)	10,072
Refundable advances	86,184	(189,001)
NET CASH (USED IN) PROVIDED BY OPERATING ACTIVITIES	(951,390)	638,488
CASH FLOWS FROM INVESTING ACTIVITIES		
Additions to property	(268,634)	(803,770)
Investment in partnership	(7,556)	(3,769)
NET CASH USED IN INVESTING ACTIVITIES	(276,190)	(807,539)
CASH FLOWS FROM FINANCING ACTIVITIES		
Net borrowings on line of credit	550,000	-
Repayment of long term debt	(185,156)	(170,872)
NET CASH PROVIDED BY (USED IN) FINANCING ACTIVITIES	364,844	(170,872)
NET DECREASE IN CASH	(862,736)	(339,923)
CASH BALANCE, BEGINNING OF YEAR	1,411,762	1,751,685
CASH BALANCE, END OF YEAR	$ 549,026	$ 1,411,762
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION:		
Cash paid during the year for interest	$ 73,255	$ 63,133
SUPPLEMENTAL DISCLOSURE OF NONCASH INVESTING AND FINANCING ACTIVITIES:		
Property purchased with new debt	$ 236,000	$ -

See Notes to Financial Statements

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COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.

STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED FEBRUARY 29, 2020

	Program	Management	Total
Salaries and wages	$ 8,797,236	$ 416,631	$ 9,213,867
Payroll taxes and benefits	2,468,991	39,464	2,508,455
Travel	322,870	24	322,894
Occupancy	1,225,265	167,781	1,393,046
Program Services	9,231,697	-	9,231,697
Other costs:			
Accounting fees	475	60,771	61,246
Legal fees	-	9,261	9,261
Supplies	214,778	31,442	246,220
Postage and shipping	19,055	34,399	53,454
Equipment rental and maintenance	3,627	275	3,902
Printing and publications	27,109	6,562	33,671
Conferences, conventions and meetings	27,248	4,662	31,910
Interest	57,543	15,712	73,255
Insurance	133,619	5,949	139,568
Membership fees	12,862	7,586	20,448
Utility and maintenance	170,336	48,114	218,450
Computer services	51,908	-	51,908
Other	663,656	27,502	691,158
Depreciation	401,166	-	401,166
In-kind	920,759	-	920,759
Total functional expenses	$ 24,750,200	$ 876,135	$ 25,626,335

See Notes to Financial Statements

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COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.

STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED FEBRUARY 28, 2019

	Program	Management	Total
Salaries and wages	$ 8,682,073	$ 223,569	$ 8,905,642
Payroll taxes and benefits	2,320,432	108,342	2,428,774
Travel	323,333	1,158	324,491
Occupancy	1,293,439	17,038	1,310,477
Program Services	8,941,429	-	8,941,429
Other costs:			
Accounting fees	-	57,892	57,892
Legal fees	19,554	3,520	23,074
Supplies	284,548	-	284,548
Postage and shipping	53,134	-	53,134
Equipment rental and maintenance	2,208	-	2,208
Printing and publications	45,786	3,732	49,518
Conferences, conventions and meetings	22,840	27,848	50,688
Interest	46,478	16,655	63,133
Insurance	143,136	6,760	149,896
Membership fees	9,891	9,093	18,984
Utility and maintenance	214,214	-	214,214
Computer services	37,562	1,304	38,866
Other	701,232	612	701,844
Depreciation	330,491	-	330,491
In-kind	829,924	-	829,924
Total functional expenses	$ 24,301,704	$ 477,523	$ 24,779,227

See Notes to Financial Statements

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COMMUNITY ACTION PROGRAM BELKNAP – MERRIMACK COUNTIES, INC.

NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED FEBRUARY 29, 2020 AND FEBRUARY 28, 2019

1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Organization

Community Action Program Belknap – Merrimack Counties, Inc. (the Organization) is a New Hampshire nonprofit organization that serves nutritional, health, living and support needs of the low income and elderly clients in the two county service areas, as well as state wide. These services are provided with the financial support of various federal, state, county and local organizations.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with the accounting principles generally accepted in the United State of America.

New Accounting Pronouncement

During the year, the Organization adopted the provisions of FASB ASU 2018-08, *Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made* (Topic 958). This accounting standard is meant to help not-for-profit entities evaluate whether transactions should be accounted for as contributions or as exchange transactions and, if the transaction is identified as a contribution, whether it is conditional or unconditional. ASU 2018-08 clarifies how an organization determines whether a resource provider is receiving commensurate value in return for a grant. If the resource provider does receive commensurate value from the grant recipient, the transaction is an exchange transaction and would follow the guidance under ASU 2014-09 (FASB ASC Topic 606). If no commensurate value is received by the grant maker, the transfer is a contribution. ASU 2018-08 stresses that the value received by the general public as a result of the grant is not considered to be commensurate value received by the provider of the grant. Results for reporting the years ending February 29, 2020 and February 28, 2019 are presented under FASB ASU 2018-08. The comparative information has not been restated and continues to be reported under the accounting standards in effect in those reporting periods. There was no material impact to the financial statements as a result of adoption. Accordingly, no adjustment to opening net assets was recorded.

Financial Statement Presentation

The financial statements of the Organization have been prepared in accordance with U.S. generally accepted accounting principles, which require the Organization to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions include net assets that are not subject to any donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and board of directors.

Net assets with donor restrictions include net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When restrictions expire, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities. The Organization had net assets with donor restrictions of $362,814 and $507,415 at February 29, 2020 and February 28, 2019, respectively. See **Note 13.**

Income Taxes

The Organization is organized as a nonprofit corporation and is exempt from federal income taxes under Internal Revenue Code Section 501(c)(3). The Internal Revenue Service has determined them to be other than a private foundation.

The Organization files information returns in the United States and the State of New Hampshire. The Organization is no longer subject to examinations by tax authorities for years before 2017.

Accounting Standard Codification No. 740 (ASC 740), *Accounting for Income Taxes,* established the minimum threshold for recognizing, and a system for measuring, the benefits of tax return positions in financial statements. The Organization has analyzed its tax position taken on its information returns for the years (2017 through 2020), and has concluded that no additional provision for income taxes is necessary in the Organization's financial statements.

Property

Property and equipment is recorded at cost or, if donated, at the approximate fair value at the date of the donation. Assets purchased with a useful life in excess of one year and exceeding $5,000 are capitalized unless a lower threshold is required by certain funding sources. Depreciation is computed on the straight-line basis over the estimated useful lives of the related assets as follows:

Buildings and improvements	40 years
Equipment, furniture and vehicles	3 - 7 years

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Use of Estimates
The preparation of financial statements in conformity with United States generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents
For purposes of the statement of cash flows, the Organization considers all liquid investments purchased with original maturities of three months or less to be cash equivalents. The Organization maintains its cash in bank deposit accounts, which at times may exceed federally insured limits. The Organization has not experienced any losses in such accounts and believes it is not exposed to any significant risk with respect to these accounts.

Contributed Services
Donated services are recognized as contributions in accordance with FASB ASC No. 958, *Accounting for Contributions Received and Contributions Made,* if the services (a) create or enhance non-financial assets or (b) require specialized skills, and would otherwise be purchased by the Agency.

Volunteers provided various services throughout the year that are not recognized as contributions in the financial statements since the recognition criteria under FASB ASC No. 958 were not met.

In-Kind Donations / Noncash Transactions
Donated facilities, services and supplies are reflected as revenue and expense in the accompanying financial statements, if the criteria for recognition is met. This represents the estimated fair value for the service, supplies and space that the Organization might incur under normal operating activities. The Organization received $920,759 and $829,924 in donated facilities, services and supplies for the years ended February 29, 2020 and February 28, 2019, respectively, as follows:

The Organization receives contributed professional services that are required to be recorded in accordance with FASB ASC No. 958. The estimated fair value of these services was determined to be $52,181 and $35,519 for the years ended February 29, 2020 and February 28, 2019, respectively.

The Organization also receives contributed food commodities and other goods that are required to be recorded in accordance with FASB ASC No. 958. The estimated fair value of these food commodities and goods was determined to be $868,578 and $793,945 for the years ended February 29, 2020 and February 28, 2019, respectively.

Advertising
The Organization expenses advertising costs as they are incurred. Total advertising costs for the years ended February 29, 2020 and February 28, 2020 totaled $46,899 and $54,461, respectively.

Inventory
Inventory consists of weatherization supplies and work in process and is valued at the lower of cost or net realizable value, using the first-in, first-out method.

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Functional Allocation of Expenses

The costs of providing the various programs and other activities have been presented in the Statements of Functional Expenses. Accordingly, certain costs have been allocated among the program services and supporting activities benefited. Expenses are charged to each program based on the direct expenses incurred or estimated usage based on time spent on each program by staff.

Expense	Method of allocation
Wages and benefits	Time and effort
Depreciation	Actual assets used by program
All other expenses	Direct assignment

2. LIQUIDITY AND AVAILABILITY

The following represents the Organization's financial assets as of February 29, 2020 and February 28, 2019:

	2020	2019
Financial assets at year end:		
Cash and cash equivalents, undesignated	$ 549,026	$ 1,411,762
Accounts receivable	2,556,855	2,321,041
Investments	110,078	102,522
Total financial assets	3,215,959	3,835,325
Less amounts not available to be used within one year:		
Net assets with donor restrictions	362,814	507,415
Less net assets with time restrictions to be met in less than a year	-	-
Amounts not available within one year	362,814	507,415
Financial assets available to meet general expenditures over the next twelve months	$ 2,853,145	$ 3,327,910

It is the Organization's goal to maintain financial assets to meet 60 days of operating expenses which approximates $3,995,000 and $3,880,000 respectively, at February 29, 2020 and 2019. The Organization has an available line of credit in the amount of $50,000 and $200,000, respectively, at February 29, 2020 and February 28, 2019.

3. ACCOUNTS RECEIVABLE

Accounts receivable are stated at the amount management expects to collect from balances outstanding at year end. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable. The allowance for uncollectible accounts was estimated to be zero at February 29, 2020 and February 28, 2019. The Organization has no policy for charging interest on overdue accounts.

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4. **REFUNDABLE ADVANCES**

Grants received in advance are recorded as refundable advances and recognized as revenue in the period in which the related services or expenditures are performed or incurred. Funds received in advance of grantor conditions being met aggregated $1,084,516 and $998,332 as of February 29, 2020 and February 28, 2019, respectively.

5. **RETIREMENT PLAN**

The Organization has a qualified contributory pension plan which covers substantially all employees. The cost of the plan is charged to programs administered by the Organization. The expense of the plan for the year ended February 29, 2020 and February 28, 2019 totaled $181,057 and $184,961, respectively.

6. **LEASED FACILITIES**

Facilities occupied by the Organization for its community service programs are leased under various operating leases. The lease terms range from month to month to twenty years. For the year ended February 29, 2020 and February 28, 2019, the annual lease expense for the leased facilities was $546,861 and $480,258, respectively.

The approximate future minimum lease payments on the above leases are as follows:

Year Ended February 28	Amount
2021	$ 456,568
2022	138,021
2023	125,947
2024	105,882
2025	98,362
Thereafter	876,241
Total	$ 1,801,021

7. **ACCRUED EARNED TIME**

The Organization has accrued a liability for future annual leave time that its employees have earned and vested with the employees in the amount of $341,532 and $377,163 at February 29, 2020 and 2019, respectively.

8. **BANK LINE OF CREDIT**

The Organization has a $200,000 revolving line of credit agreement (the line) with a bank that is due on demand. The line calls for monthly variable interest payments based on the Wall Street Journal Prime Rate (6.00% and 5.50% at February 29, 2020 and February 28, 2019, respectively) plus 1%, but not less than 6% per annum. The line is secured by all the Organization's assets. There was a balance of $200,000 outstanding at February 29, 2020. There was no outstanding balance on the line at February 28, 2019.

During the year ended February 29, 2020 the Organization entered into an additional revolving line of credit agreement (the line) in the amount of $400,000, with a bank that is due on demand. The line calls for monthly variable interest payments based on the LIBOR rate (4.02% at February 29, 2020). The line is secured by all the Organization's assets. There was a balance of $350,000 outstanding at February 29, 2020.

9. LONG TERM DEBT

Long term debt consisted of the following as of February 29, 2020 and February 28, 2019:

	2020	2019
5.50% note payable to a financial institution in monthly installments of $1,634 through July 2039. The note is secured by property of the Organization.	$ 232,259	$ -
5.75% note payable to a financial institution in monthly installments for principal and interest of $13,912 through July 2023. The note is secured by property of the Organization for Lakes Region Family Center.	520,492	649,372
3.00% note payable to the City of Concord for leasehold improvements in monthly installments for principal and interest of $747 through May 2027. The note is secured by property of the Organization for the agency administrative building renovations.	57,848	64,943
7.00% note payable to a bank in monthly installments for principal and interest of $4,842 through May 2023. The note is secured by a first real estate mortgage and assignment of rents and leases on property located in Concord, New Hampshire for Early Head Start.	204,899	250,339
Total	1,015,498	964,654
Less amounts due within one year	201,245	183,269
Long term portion	$ 814,253	$ 781,385

The scheduled maturities of long-term debt as of February 29, 2020 were as follows:

Year Ending February 28	Amount
2021	$ 201,245
2022	213,444
2023	226,567
2024	143,136
2025	16,749
Thereafter	214,357
	$ 1,015,498

10. PROPERTY AND EQUIPMENT

Property and equipment consisted of the following as of February 29, 2020 and February 28, 2019:

	2020	2019
Land	$ 168,676	$ 168,676
Building and improvements	5,376,094	4,580,996
Equipment and vehicles	5,652,539	5,979,321
	11,197,309	10,728,993
Less accumulated depreciation	6,695,428	6,330,580
Property and equipment, net	$ 4,501,881	$ 4,398,413

Depreciation expense for the years ended February 29, 2020 and February 28, 2019 was $401,166 and $330,491, respectively.

11. CONTINGENCIES

The Organization receives grant funding from various sources. Under the terms of these agreements, the Organization is required to use the funds within a certain period and for purposes specified by the governing laws and regulations. If expenditures were found not to have been made in compliance with the laws and regulations, the Organization might be required to repay the funds. No provisions have been made for this contingency because specific amounts, if any, have not been determined or assessed as of February 29, 2020.

12. CONCENTRATION OF RISK

For the years ended February 29, 2020 and February 28, 2019, approximately $12,100,000 (51%) and $12,000,000 (48%), respectively, of the Organization's total revenue was received from the Department of Health and Human Services. The future scale and nature of the Organization is dependent upon continued support from this department.

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13. NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are available for the following specific program services as of February 29, 2020 and February 28, 2019:

	2020	2019
NH Food Pantry Coalition	$ 663	$ 663
Senior Center	141,114	137,743
Elder Services	2,867	200,912
Mary Gale	24,082	-
NH Rotary Food Challenge	5,068	5,068
Summer Feeding	18,840	-
Common Pantry	4,764	5,534
Caring Fund	9,064	11,811
Agency – FAP	4,751	6,342
Agency Head Start	145,747	137,967
Community Crisis	2,550	350
Other Programs	3,304	1,025
Total net assets with donor restrictions	$ 362,814	$ 507,415

14. RELATED PARTY TRANSACTIONS

The Organization is related to the following corporation as a result of common management:

Related Party	Function
CAPBMC Development Corporation	Real Estate Development

There was $139,441 due from CAPBMC Development Corporation at both February 29, 2020 and February 28, 2019.

The Organization serves as the management agent for the following organizations:

Related Party	Function
Belmont Elderly Housing, Inc.	HUD Property
Epsom Elderly Housing, Inc.	HUD Property
Alton Housing for the Elderly, Inc.	HUD Property
Pembroke Housing for the Elderly, Inc.	HUD Property
Newbury Elderly Housing, Inc.	HUD Property
Kearsarge Elderly Housing, Inc.	HUD Property
Riverside Housing Corporation	HUD Property
Sandy Ledge Limited Partnership	Low Income Housing Tax Credit Property
Twin Rivers Community Corporation	Property Development
Ozanam Place, Inc.	Transitional Supportive Services
TRCC Housing Limited Partnership I	Low Income Housing Tax Credit Property

The services performed by the Organization included, marketing, accounting, tenant selection (for the HUD properties), HUD compliance (for the HUD properties), and maintenance of property.

The total amount due from the related parties (collectively) at February 29, 2020 and February 28, 2019 was $198,763 and $185,937, respectively, and is included in accounts receivables.

15. RECLASSIFICATION

Certain amounts and accounts from the prior year financial statements have been reclassified to enhance the comparability with the presentation of the current year.

16. FAIR VALUE OF FINANCIAL INSTRUMENTS

Community Action Program Belknap-Merrimack Counties, Inc. has also invested money relating to its Fix-it program in certain mutual funds. The fair value of the mutual funds totaled $109,078 and $101,522 at February 29, 2020 and February 28, 2019, respectively.

ASC Topic No. 825-10, Financial Instruments, provides a definition of fair value which focuses on an exit price rather than an entry price, establishes a framework in generally accepted accounting principles for measuring fair value which emphasizes that fair value is a market-based measurement, not an entity-specific measurement, and requires expanded disclosures about fair value measurements. In accordance with FASB ASC 820, the Organization may use valuation techniques consistent with market, income and cost approaches to measure fair value. As a basis for considering market participant assumptions in fair value measurements, FASB ASC 820 establishes a fair value hierarchy, which prioritizes the inputs used in measuring fair values. The hierarchy gives the highest priority to Level 1 measurements and the lowest priority to Level 3 measurements. The three levels of the fair value hierarchy under FASB ASC 820 are described as follows:

Level 1 - Inputs to the valuation methodology are quoted prices available in active markets for identical investments as of the reporting date.

Level 2 - Inputs to the valuation methodology are other than quoted market prices in active markets, which are either directly or indirectly observable as of the reporting date, and fair value can be determined through the use of models or other valuation methodologies.

Level 3 - Inputs to the valuation methodology are unobservable inputs in situations where there is little or no market activity for the asset or liability and the reporting entity makes estimates and assumptions related to the pricing of the asset or liability including assumptions regarding risk.

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At February 29, 2020 and February 28, 2019, the Organization's investments were classified as Level 1 and were based on fair value.

Fair Value Measurements using Significant Observable Inputs (Level 1)

	2020	2019
Beginning balance – mutual funds	$ 101,522	$ 97,753
Total gains (losses) – mutual funds	7,556	3,769
Ending balance – mutual funds	$ 109,078	$ 101,522

The carrying amount of cash, current assets, other assets and current liabilities, approximates fair value because of the short maturity of those instruments.

The Organization also has $1,000 invested in a Partnership, The Lakes Region Partnership for Public Health, at February 29, 2020 and February 28, 2019.

17. FISCAL AGENT

Community Action Program Belknap-Merrimack Counties, Inc. acts as the fiscal agent for the following community organizations: Franklin Community Services Building (Franklin), the Common Pantry (Laconia), the Caring Fund (Meredith), the NH Food Pantry Coalition, the NH Rotary Food Challenge and FGP/SCP Association Region 1. The Agency provides the management and oversight of the revenues received (donations) and the expenses (utilities, food and emergency services).

18. SUBSEQUENT EVENTS

Subsequent events are events or transactions that occur after the statement of financial position date, but before the financial statements are available to be issued. Recognized subsequent events are events or transactions that provide additional evidence about conditions that existed at the statement of financial position date, including the estimates inherent in the process of preparing financial statements. Non-recognized subsequent events are events that provide evidence about conditions that did not exist at the statement of financial position date, but arose after that date. Management has evaluated subsequent events through January 5, 2021, the date the financial statements were available to be issued.

The impact of the novel coronavirus (COVID-19) and measures to prevent its spread are affecting the Organization's business. The significance of the impact of these disruptions, including the extent of their adverse impact on the Organization's financial and operational results, will be dictated by the length of time that such disruptions continue and, in turn, will depend on the currently unknowable duration of the COVID-19 pandemic and the impact of governmental regulations that might be imposed in response to the pandemic.

In April 2020, the Organization received loan proceeds in the amount of $1,935,300 under the Paycheck Protection Program ("PPP"). The PPP, is established as part of the Coronavirus Aid, Relief and Economic Security Act ("CARES Act").

If the Organization does not meet the loan criteria, the unforgiven portion of the PPP loan is payable over five years at an interest rate of 1%, with a deferral of payments for the first six months. The Organization intends to use the proceeds for purposes consistent with the PPP. Through the date of this report, the final determination of forgiveness has not occurred.

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SUPPLEMENTAL INFORMATION

(See Independent Auditors' Report)

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COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND NON-FEDERAL AWARDS
FOR THE YEAR ENDED FEBRUARY 29, 2020

FEDERAL GRANTOR/ PROGRAM TITLE	CFDA NUMBER	PASS THROUGH NAME	
US DEPARTMENT OF HEALTH AND HUMAN SERVICES			
Head Start	93.600		01
Head Start	93.600	State of New Hampshire	NC
			TC
Low Income Home Energy Assistance Program	93.568	State of New Hampshire	G-
Low Income Home Energy Assistance Program-WX	93.568	State of New Hampshire	G-
Low Income Home Energy Assistance Program-HRRP	93.568	State of New Hampshire	G-
			TC
Community Services Block Grant	93.569	State of New Hampshire	G-
Social Services Block Grant-Home Delivered & Congregate Meals	93.667	State of New Hampshire	05
Social Services Block Grant-Service Link	93.667	State of New Hampshire	54
			TC
TANF CLUSTER			
Temporary Assistance for Needy Families-Family Planning	93.558	State of New Hampshire	05-9
Temporary Assistance for Needy Families-Workplace Success	93.558	Southern New Hampshire Services	05-9
			CLL
AGING CLUSTER			
Title III, Part B-Senior Transportation	93.044	State of New Hampshire	05-9
Title III, Part C-Congregate Meals	93.045	State of New Hampshire	05-9
Title III, Part C-Home Delivered Meals	93.045	State of New Hampshire	05-9
NSIP	93.053	State of New Hampshire	105
			CLL
CHILD CARE AND DEVELOPMENT FUND CLUSTER			
Child Care & Development Block Grant	93.575	State of New Hampshire	NOI
Child Care Mandatory & Matching Funds of the CCDF	93.596	State of New Hampshire	NOI
			CLL
MEDICAID CLUSTER			
Medical Assistance Program	93.778	State of New Hampshire	102
Medical Assistance Program - Veterans	93.778	Gateways Community Services	
			TOT
Family Planning - Services	93.217	State of New Hampshire	05-9
Public Health Emergency Response: Cooperative Agreement for Emergency Response: Public Health	93.354	State of New Hampshire	U62
MATERNAL, INFANT, AND EARLY CHILDHOOD HOME VISITING CLUSTER			
ACA - Maternal, Infant, & Early Childhood Home Visiting Program	93.505	State of New Hampshire	05-9
ACA - Aging & Disability Resource Center	93.517	State of New Hampshire	102
National Family Caregiver Support, Title III, Part E-Service Link	93.052	State of New Hampshire	102
Special Programs for Aging, Title IV-Service Link	93.048	State of New Hampshire	102
CMS Research Demonstrations & Evaluations	93.779	State of New Hampshire	102

FEDERAL GRANTOR/ PROGRAM TITLE	CFDA NUMBER	PASS THROUGH NAME	
FOOD DISTRIBUTION CLUSTER			
Commodity Supplemental Food Program	10.565	State of New Hampshire	15
Emergency Food Assistance Program-Administration	10.568	State of New Hampshire	81
Emergency Food Assistance Program	10.569	State of New Hampshire	81
			CI
Trade Mitigation	10.178	State of New Hampshire	N
Rural Housing Preservation Grant	10.433		N
			U
CORPORATION FOR NATIONAL & COMMUNITY SERVICES			
FOSTER GRANDPARENTS/SENIOR COMPANION CLUSTER			
Senior Companion Program	94.016		1
			C
US DEPARTMENT OF TRANSPORTATION			
Formula Grants for Rural Areas-Concord Transit	20.509	State of New Hampshire-Department of Transportation	NH
TRANSIT SERVICES PROGRAMS CLUSTER			
Enhanced Mobility of Seniors & Ind. W/Disabilities-CAT	20.513	State of New Hampshire-Department of Transportation	NH
Enhanced Mobility of Seniors & Ind. W/Disabilities-Rural Transportation	20.513	State of New Hampshire-Department of Transportation	NH
Enhanced Mobility of Seniors & Ind. W/Disabilities-Volunteer Drivers	20.513	Merrimack County	NH
			CL
			DO
US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			
Supportive Housing Program	14.235	State of New Hampshire	05-
Supportive Housing Program-Outreadh	14.235	State of New Hampshire	05-
Emergency Solutions Grant	14.231	State of New Hampshire	05-
Continuum of Care Program	14.267	State of New Hampshire	05-
			HU
US DEPARTMENT OF ENERGY			
Weatherization Assistance for Low Income Persons	81.042	State of New Hampshire	EE
			DO
US DEPARTMENT OF LABOR			
Senior Community Service Employment Program	17.235	State of New Hampshire	104
WIA/WIOA CLUSTER			

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COMMUNITY ACTION PROGRAM BELKNAP-MERRIMACK COUNTIES, INC.

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED FEBRUARY 29, 2020

NOTE 1 BASIS OF PRESENTATION

The accompanying schedule of expenditures of Federal Awards (the Schedule) includes the federal award activity of Community Action Program Belknap-Merrimack Counties, Inc. under programs of the federal government for the year ended February 29, 2020. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Community Action Program Belknap-Merrimack Counties, Inc., it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Organization.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

NOTE 3 INDIRECT COST RATE

Community Action Program Belknap-Merrimack Counties, Inc. has elected not to use the ten percent de minimis indirect cost rate allowed under the Uniform Guidance.

NOTE 4 FOOD COMMODITIES AND VEHICLES

Nonmonetary assistance is reported in the Schedule at the fair value of the commodities received and disbursed.

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COMMUNITY ACTION PROGRAM BELKNAP-MERRIMACK COUNTIES, INC.

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors
Community Action Program Belknap-Merrimack Counties, Inc.
Concord, New Hampshire

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Community Action Program Belknap-Merrimack Counties, Inc. (a nonprofit organization), which comprise the statement of financial position as of February 29, 2020, and the related statements of activities, cash flows, and functional expenses for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated January 5, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Community Action Program Belknap-Merrimack Counties, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Community Action Program Belknap-Merrimack Counties, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Community Action Program Belknap-Merrimack Counties, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify a deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2020-001 that we consider to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Community Action Program Belknap-Merrimack Counties, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Leone McDonnell & Roberts
Professional Association

Concord, New Hampshire
January 5, 2021

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COMMUNITY ACTION PROGRAM BELKNAP-MERRIMACK COUNTIES, INC.

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors
Community Action Program Belknap-Merrimack Counties, Inc.
Concord, New Hampshire

Report on Compliance for Each Major Federal Program

We have audited Community Action Program Belknap-Merrimack Counties, Inc.'s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Community Action Program Belknap-Merrimack Counties, Inc.'s major federal programs for the year ended February 29, 2020. Community Action Program Belknap-Merrimack Counties, Inc.'s major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Community Action Program Belknap-Merrimack Counties, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Community Action Program Belknap-Merrimack Counties, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Community Action Program Belknap-Merrimack Counties, Inc.'s compliance.

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Opinion on Each Major Federal Program

In our opinion, Community Action Program Belknap-Merrimack Counties, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended February 29, 2020.

Report on Internal Control Over Compliance

Management of Community Action Program Belknap-Merrimack Counties, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Community Action Program Belknap-Merrimack Counties, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Community Action Program Belknap-Merrimack Counties, Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Leone McDonnell & Roberts
Professional Association

Concord, New Hampshire
January 5, 2021

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COMMUNITY ACTION PROGRAM BELKNAP-MERRIMACK COUNTIES, INC.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED FEBRUARY 29, 2020

SUMMARY OF AUDITORS' RESULTS

1. The auditors' report expresses an unmodified opinion on whether the financial statements of Community Action Program Belknap-Merrimack Counties, Inc. were prepared in accordance with generally accepted accounting principles.

2. One material weakness relating to the audit of the financial statements is reported in the *Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.*

3. No instances of noncompliance material to the financial statements of Community Action Program Belknap-Merrimack Counties, Inc., which would be required to be reported in accordance with *Government Auditing Standards* were disclosed during the audit.

4. No significant deficiencies in internal control over major federal award programs are reported in the *Independent Auditors' Report on Compliance for Each Major Program and On Internal Control Over Compliance Required by the Uniform Guidance.* No material weaknesses are reported.

5. The auditors' report on compliance for the major federal award programs for Community Action Program Belknap-Merrimack Counties, Inc. expresses an unmodified opinion on all major programs.

6. There were no audit findings that are required to be reported in accordance with 2 CFR section 200.516(a).

7. The programs tested as major programs include:
   U.S. Department of Health and Human Services, Low Income Home Energy Assistance Program 93.568, Head Start 93.600, Community Services Block Grant 93.569, U.S. Department of Agriculture, Food Distribution Cluster, 10.565, 10.568, 10.569, Trade Mitigation 10.178, NON-FEDERAL Public Utilities Companies, Electrical Assistance Program.

8. The threshold for distinguishing Type A and B programs was $750,000.

9. Community Action Program Belknap-Merrimack Counties, Inc. was determined to not be a low-risk auditee.

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FINDINGS - FINANCIAL STATEMENTS AUDIT

MATERIAL WEAKNESS

2020-001

Condition: The financial statements presented to the auditor at the beginning of fieldwork understated revenue and expenses by a material amount. This was primarily the result of improper cut off due to revenue and expenses related to the fiscal year under audit being recorded to the subsequent period.

Criteria: The Organization's internal control procedures should be structured so that accounts are reconciled and reviewed on a timely basis and a review is completed prior to closing the financial records for the year.

Cause: The Organization's Director of Finance did not regard the proper cut off of the direct fuel assistance payments and reimbursement revenue to be important. Both the accounting staff and the staff within the fuel assistance department appears to maintain good controls and good records, however, the Director of Finance did not understand the importance of using the information available to post an entry to ensure correct cut off of revenue and expenses.

Effect: A significant adjusting journal entry was proposed by the auditor to ensure accurate revenue and expense cut off for the period under audit.

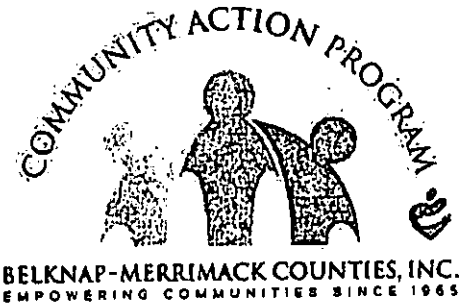
Recommendations: The auditors recommend that the financial closing process include a review of all significant balance sheet and profit and loss accounts.

FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL PROGRAMS AUDIT

None

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Phone (603) 225-3295
(800) 856-5525
Fax (603) 228-1898
Web www.bm-cap.org



2 Industrial Park Drive
P.O. Box 1016
Concord, NH
03302-1016

CORRECTIVE ACTION PLAN

Finding: 2020-001

Plan: Accounts will be reconciled and reviewed on a timely basis and completed prior to the annual close of the financial records.

The Staff Accountant or other accounting staff member reconciles all monthly bank statements which are then approved by the Fiscal Officer. The Staff Accountant prepares an adjusting entry for interest, service charges and other adjustments which are also approved by the Fiscal Officer.

The Staff Accountant or other accounting staff member reconciles all project balance sheet accounts monthly which are then approved by Fiscal Officer. The Staff Accountant or other accounting staff member print necessary schedules to reconcile the accounts & check balance totals. Any reconciling items are brought to the attention of the Fiscal Officer who corrects them at the Bank or approves the adjusting journal entry.

The Organization will ensure the policies are followed as written.

Contact:

Rossana Goding, Fiscal Officer
2 Industrial Park Drive Concord NH 03303 (603)
225-3295 x 1131

Jeanne Agri, Chief Executive Officer
2 Industrial Park Drive Concord, NH 03303 (603)
225-3295 x 1113

Anticipated completion date: February 28, 2021

ALTON
Senior Center 875-7102
Prospect View Housing 875-3111

BELMONT
Heritage Terr. Housing 267-8801

BRADFORD
Senior Center 938-2104

CONCORD
Area Center 225-6850
Head Start 224-6492
Early Head Start 224-6492
Concord Area Meals on Wheels 225-9092
Concord Area Transit 225-1989
Horseshoe Pond Place 228-6956
WIC/CSFP 225-2050
Workplace Success 223-2305

EPSOM
Meadow Brook Housing 736-8250

FRANKLIN
Head Start 934-2761
Early Head Start 934-2161
Senior Center 934-4151
Riverside Housing 934-5340

LACONIA
Area Center 524-5512
Head Start 528-5334
Early Head Start 528-5334
Senior Center 524-7689
Family Planning 524-5453
Workplace Success 524-4367

MEREDITH
Area Center 279-4096

NEWBURY
Newbury Commons Housing 763-0360

PEMBROKE
Village at Pembroke Farms Housing 485-1842

PITTSFIELD
Senior Center 435-8482
Head Start 435-6618
Early Head Start 435-6611

SUNCOOK
Area Center 485-7824
Senior Center 485-4254

TILTON
Senior Center 527-8291

WARNER
Area Center 456-2207
Head Start 456-2208
North Ridge Housing 456-3398

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COMMUNITY ACTION PROGRAM BELKNAP-MERRIMACK COUNTIES, INC.

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED FEBRUARY 29, 2020

MATERIAL WEAKNESS

2019-001

Condition: The financial statements presented to the auditor at the beginning of fieldwork understated net income by a material amount. This was primarily the result of improper cut off due to revenue related to the fiscal year under audit being recorded to the subsequent period.

Recommendations: The auditors recommend that the Organization implement procedures so that balance sheet accounts are reconciled and reviewed by management on a monthly basis. Further, the auditors recommend that the financial closing process be simplified and include a review of all significant balance sheet and profit and loss accounts.

Current Status: The balance sheet accounts did show evidence of monthly reconciliations. However, the financial closing process was not complete and the required entry to adjust fuel assistance revenue and expense was not made. See 2020-001.

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Effective September 2021

COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.

BOARD OF DIRECTORS

Dennis Martino, *President*	Theresa M. Cromwell
Chris Pyles, *Vice President*	Kathy Goode
Safiya Wazir, *Treasurer*	Sara A. Lewko
A. Bruce Carri, *Secretary/Clerk*	David Siff, Esq.
Heather Brown	David Croft, Sheriff

Current fiscal year (3/1/21 – 2/28/22) board meetings – 3/11/21, 5/13/21, 9/9/21, 11/18/21, 1/13/22

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DENNIS KEON

SUMMARY OF QUALIFICATIONS

- Self-motivated with strong organizational and planning skills to consistently meet deadlines and objectives
- Excellent interpersonal and communication skills: motivational, empowering, honest, and supportive
- Resourceful and proactive in collaborating, assessing and implementing an array of creative solutions to a variety of situations

WORK EXPERIENCE



2021 to Present

Community Action Program Belknap-Merrimack Counties, Inc.
Food Service Manager for Elder Services

- Oversees the distribution and service of nutritional meals to Senior Centers, MOW and Congregate Community Meal Sites
- Provide leadership, support and guidance to ensure that food quality standards, inventory levels, food safety guidelines and customer service expectations are met
- Support Senior Center Directors in opening the centers safely to bring the community members back in for meals and activities

2018 to 2021

Health Care Services Group Peterborough & Concord, NH
Account Manager/Director of Dietary and Nutrition

- Manage and supervise 12 dietary staff in all daily food operations in a 100 bed nursing/rehabilitation center
- Provide leadership, support and guidance to ensure that food quality standards, inventory levels, food safety guidelines and customer service expectations are met
- Effectively handle managerial responsibilities including but not limited to: communication and collaboration with the community we serve; payroll submission; assess staffing patterns; effective coaching and training; purchasing and budget reporting
- Implement and enforce policies and procedures in accordance with federal and state requirements

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1997 to 2018 **Sodexo Services 20 Years of Employment:**
Operations Manager, Maine Maritime Academy
Catering Manager, Plymouth State University
Operations and Catering Manager, Colby-Sawyer College
General Manager, St. Johnsbury Academy
Chef Manager, Landmark College

- Achieved budget expectations while continuing to deliver an exceptional dining program
- Supervised up to 90 employees at each account, ensuring an efficient friendly and welcoming environment
- Changed the climate of the overall operations to be positive and respectful by creating an inviting atmosphere where employees felt engaged valued members of the team and the institution they worked for
- Consistently implemented and maintained policies and procedures in compliance with institutional and personnel regulations
- Worked closely with internal and external customers to ensure positive memorable food service experiences
- A sought after instructor to deliver and train personnel in National Food Safety Practices to provide a safe environment for employees and customers

1995 to 1997 **NH Community Technical College Berlin, NH**
Consultant & Culinary Arts Instructor

- Developed a business plan and design assessment for the institution to open an experiential component to the Associate Degree Curriculum
- Instructed, assessed, motivated, and supported students in practical applications of culinary and restaurant knowledge
- Lectured on management and menu concepts
- Created a challenging supportive learning environment for a diverse group of culinary students
- Actively participated in regular departmental planning and budgetary review meetings with a focus on program goal attainment. This included student retention and graduating successful leaders in the culinary industry

1989 to 1995 **The Moorings Restaurant Westport, CT**
Sous Chef to Head Chef

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ADDITIONAL EXPERIENCE

1997 to Present — **Professional Ski Instructor NH & VT**

- Successfully Passed all exams for Level 3 Teaching Certification
- Recognized for 20 years of service in American Professional Ski Instructor Association in 2017
- Create a Safe and Comfortable learning environment so persons of all ages can enjoy the sport

1985 — **Earned & Awarded Rank of Eagle Scout, the Boy Scouts of America**

EDUCATION

1985-1989 — **JOHNSON AND WALES UNIVERSITY**
PROVIDENCE, RI
Bachelor of Science - Food Service Management
Associate of Science - Culinary Arts
Associate of Science - Food and Beverage Management

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Heather L. O'Brien

A history of strong counseling and communication skills; were gained by practicing confidentiality and sensitivity when working with residents/patients at nursing homes and rehabs. Practiced nutrition education by working with different dieticians for a total of 3 years.

History of preparing nutritious meals for up to 250 patients in a public health setting; while following proper food handling and sanitation. Along with worked in various foodservice settings from a country club to a bakery for a total of 10 years.

SKILLS:

- Maintain professionalism
- Communication
- Time Management skills
- Multicultural sensitivity/awareness
- Flexibility
- Prioritization
- Public Speaking
- Organization
- Critical Thinking
- Customer Service
- Dependable
- Adaptable
- Design, create, produce
- Dissemble & recreate
- Proficient in Microsoft Word, PowerPoint, Excel
- Proficient with Mac/PC
- Intermediate Spanish speaking
- Supervision
- Menu development
- Record Keeping + Data Entry

EDUCATION:

Bachelors of Science in Health Science:
Option -Nutrition and Dietetics
August 2013
Keene State College, Keene, NH

PROFESSIONAL EXPERIENCE:

Diet Technician, Southern New Hampshire Medical Center, Nashua NH
September 2017- present
Although I am currently still employed, I continue to learn values, goals and counseling techniques every day. This position has allowed me to learn and practice working with new cultures, and ethnic backgrounds all related to health, food and nutrition.

- Participates in the Nutrition Care Process determined by the Dietitian for nutrition assessment, developing and implementing nutrition interventions such as providing

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individualized or group nutrition education, and monitoring and evaluating of the patient's progress; examining the quality and accuracy of food served to the patients.

- Uses the established standards of practice in nutrition care to help determine nutrition interventions while providing a high level of patient/customer satisfaction while staying compliant with local, state and federal regulations.
- Assists the Dietitian in screening patients deemed at low nutrition risk; reviews and analyzes patient's dietary intake; evaluates food and intake from all sources; utilizes techniques that consider the varied needs of age-specific populations as well as cultural, religious and ethnic concerns; communicates findings to the Dietitian.
- Participates in the development and modification of the nutrition care plan for assigned patients with the Dietitian; documents relevant, accurate and timely data in the electronic medical record (EMR). Collaborates with the Dietitians and communicates all patient care needs.
- Calculates and documents data related to nutrient intake for calorie counts, checks on supplement acceptance/tolerance and educates patients on basic nutrition information.
- Instructs patient and/or family on modified diets or food/drug interactions as outlined in department policies and procedures; documents nutrition education in the electronic medical record (EMR).
- Operates At Your Request (AYR) Room Service program, maintains proficiency with application through updates and training; monitors and verifies changes in diet orders or prescriptions; monitors patients with food allergies; adheres to all patient safety standards as it relates to the provision of food service.
- Demonstrates professional and proper telephone etiquette, and performs basic tasks with the office equipment.
- Manages all tracking of nutrition services productivity for Clinical Consults and Educations along with manages the test tray assessment trending report.
- Participates in departmental and interdisciplinary meetings, task forces and projects. Maintains and creates the monthly "café table" with trending nutrition topics/informational handouts for the public.

Nutritional Services Supervisor & Cook, Greenbriar Terrace Transitional Care and Rehab, Nashua NH July 2015-Present

Hired in as a duel role of supervisor and a cook. While still employed (per diem) - every day I learn something valuable to growing my career in public health. This position has given me many opportunities to improve my counseling skills and has given me a better understanding and experience being in a supervisor role.

- Maximized patient health through nourishing healthy meals with individualized diet plans that balance the patient's desires for food preferences along with their medical needs while focusing on their quality of life.
- Worked daily with the dieticians to maintain the accuracy of nutrition assessments.
- General clerical duties: Process all dietary paperwork from the patients, dieticians, and all other healthcare personnel involved, filing and monitoring all phone calls.
- Met with residents to discuss their personalized diets, personal preferences, and casual conversations to lighten their moods by gaining the ability to effectively communicate

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with patients from different backgrounds and income levels all while practicing confidentiality.

- Counseled residents on their personalized diets and assisted with nutrition education.
- Ensured diets to be preventive or therapeutic as needed for each patient.
- Followed federal and state guidelines, policies and procedures in place for a public health facility.
- Practiced strong team building skills and the ability to multitask and work effectively in a high stress and fast moving environment.
- Supervised approximately 20 foodservice personnel by assigning daily work while following the procedures for standardized operations.
- As supervisor; maintained proper daily functions of the kitchen and the tray line by having strong communication and time management skills. Strong attention to detail was necessary to maintain a healthy work environment. Maintained cleanliness and sanitation of the entire kitchen from food storage to food production to proper sanitation in the dish room.
- When necessary; prepped and prepared the meals for an average census of 250 residents by following recipes to maintain quality and ensure proper nutritional needs of the residents.

Nanny, Children aged 2 and 4, Grantham, NH
October 2014-July 2015
While spending 16-hour days with the children, I learned how to work with children with many levels of difficulty. I gained hours of experience learning why children act the way they do in certain situations and helped them learn and grow.

- Prepared and served the children breakfast, lunch and dinner daily.
- Prepared and promoted the tasting of new foods with the children by allowing the children to help in the cooking process.
- Promoted healthy eating and physical activity daily through various daily activities.
- Helped teach and maintain routine in their daily schedules.
- Engaged the children in various puzzles, games, nature and creative activities.
- Administered daily medication to children while sick for prolonged periods.
- Promoted positive behaviors from socializing to the children's attitude.
- Traveled with the children for play and education; promoting experience outside of the house.

Waitress, Catering Staff, The Quechee Club, Quechee, VT
January 2008-July 2015
This was my first job hired in at 16 years old- I gained a love for foodservice while working here. I learned how to be a professional server to food handling and management all throughout my years.

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- Practiced strong communication skills daily while serving the members.
- Began as hostess and to go's, and when of age quickly became a server.
- Prepared, served and attended to the needs of the members of the prestigious country club.
- Set-up, served and dissembled the events such as weddings and functions for members & guests of the club.
- Gained the ability to adapt to last minute changes in a fast paced environment.
- Trained new employees and acted in a manager role when a manager was not around.

Dietary Aide, Cook, Supervisor, Kindred at Hanover Terrace Nursing and Rehab, Hanover NH August 2013- July 2014

This position was my first career out of college- I was given a wonderful opportunity to learn how to manage and run a public health kitchen. I learned all of the basics of being a foodservice director- cooking, ordering, daily duties and much more. This job opened me up to many opportunities to further my career.

- Began as dietary aide, then quickly progressed to night cook/supervisor.
- As dietary aide, followed meal tickets, corrected trays according to dietary needs, and assembled snack items.
- As cook: prepared, served, supervised and cleaned up meals twice a day. Maintained proper sanitation and food handling in accordance to corporate standards.
- Assisted with food ordering through Sysco, along with conducted inventory frequently. Earned the ability to calculate and call-in Hood milk orders biweekly along with New England coffee orders once a month. Gained computer access to print tray tickets and adjust patient tray cards from diet orders.
- Trained new employees.
- Met with residents for their dietary requests and counseled residents on nutritional needs along with the dietician.
- Performed duties of the Nutrition Services Manager while the manager was not present and performed daily duties of the Assistant Nutrition Services Manager without the title. Assisted with monthly and annual budget. Assisted with occasional in-services for employees. Adjusted menus to accordance with the census at the time by performing mathematical equations.

Sales Clerk, Central Square Café, Troy NH
September 2012- January 2013

- Operated cash register, received and dispensed correct change. Delivered meals made to order. Maintained a clean and attractive restaurant for dining.

Sales Clerk & prepared lunch, Eva's Bakery & Café, Troy NH
August 2011-September 2012

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- Courteously greeted customers and assisted with purchases. Worked shifts alone, demonstrating great responsibility. Assembled 8-10 lunch options made to order with or without another employee. Followed proper food handling skills and the necessary sanitation procedures of a foodservice establishment.

ADDITIONAL EXPERIENCE:

Volunteer time

Meals on Wheels Keene NH (10 hours)
Keene Community Kitchen Keene NH (20 hours)
Headstart Keene NH (10 hours)
Foodservice Management Project (Spring 2012)

Along with a group of three, planned, prepared and executed a lunch for the dining hall of Keene State College. Consisting of preparing, costing, marketing, caloric breakdown, and state regulations. Prepared and served a balanced and delicious meal to the students.

ACTIVITIES / HONORS / AFFILIATIONS / LEADERSHIP:

Student Dietetic Association Spring 2013

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SUZANNE L. DEMERS, MBA

Executive Management

• C-Level Collaboration •Negotiation • Brand & Public Image

• Resource Optimization • Marketing Campaigns • Year-over-Year Growth

Accomplished and creative executive possessing multifaceted experience and a proven ability to revitalize organizations, initiate organization wide strategy, and capture untapped opportunities for growth. Results-oriented, decisive leader; adept at forging lucrative relationships with key partners, vendors, and clients.

Executive Highlights

Negotiated HMO, PPO and State funding for dual diagnosis treatment hospital with an increase payment from 3 to 7 days.

Led sales efforts and cultivated business relationships to drive 30%-40% new client revenue annually, with emphasis on creative marketing strategies and rebranding services.

Led weekly meetings with executive leadership to identify opportunities for improvement, establish milestones and tailor services for key clients

Executive Performance

Community Action Program Belknap-Merrimack Counties (2018-present)
Director of Elder Service
Responsible for all aspects of programs: Meals on Wheels, senior centers, Merrimack County ServiceLink Resource Center, NH Senior Companion Program and other community-based services for older adults. Responsible for all internal/external marketing, fundraising and grant writing. Manager over one hundred and fifty employees.

Scott Farrar at Peterborough (2016-2018)
MARKETING DIRECTOR
Manage Market Sales process of the community to achieve and maintain100% occupancy for the community. Managed internal and external events and trainings. Organized and attended networking opportunities building a strong reputation. Maintain census that reflects over all operations budget.

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American Red Cross, Massachusetts (2015- 2016)
District Manager

Led a team of 10 Account Managers to achieve second place in the Nation for Blood Collection for 2015 with Operating efficiency of 95%. Recruited to lead sales and drive accelerated growth of Red Cross blood services donor recruitment while managing 10 staff in two offices; increased advisor appointment ratios from 0.9% to 2% and sales conversion ratio from 1.5% to 3% by communicating sales opportunities and coaching advisor on marketing best practices. Researched market penetration and viability, developed strategies and coinciding reports to track results; trends, profitability, and areas of opportunity, then adjusted strategies as needed. Developed and led monthly meetings with COO, CEO and Executive Directors to build One Red Cross brand.

American Red Cross, Massachusetts (2013-2015)
Business Development Manager

Aggressively identified, recruited and developed new and lapsed business development resulting in exceeding annual goal for blood collection for the State of Massachusetts. Achieved110% of goal with operating efficiency of 94% annually. Research targeted accounts and individuals for strategic growth opportunities. Responsible for directing business development for large business, military and educational accounts; acted as the key person for negotiation of issues with Executive levels with high profile accounts. Created, developed and implemented National training for Account Managers with new branding material of One Red Cross. Recruited, hired and training new Business Development Managers for Massachusetts.

Catholic Charities (2006-2012)
Director of Marketing/Social Worker/Admission

Established and maintained strong relationship with critical referral organizations; increase therapy services for higher billable hours. Acted as the face of Catholic Charities within the Monadnock Region for Annual Appeal and other funding needs. Assisted the non-profit organization Monadnock At Home with startup for two years. Key role of securing new customers and working with key department heads to ensure a smooth transition for residents and families for optimal satisfaction. Train and mentor staff in areas of customer service. Act as the Ethics Officer to ensure all rights are maintained.

Beech Hill Hospital (1997-1999)
Marketing Coordinator

Negotiated and Managed state, HMO and PPO contracts. Developed and implemented managed care strategy based on dual diagnosis clinical model. Acted as the first point of contact for new prospects and clients through the organization with tours and information. Daily and weekly meetings regarding census, legal issues and training needs; supported team in implementing strategy for plan of correction. Acted as the first point of contact for State of NH visits.

ORGANIZATIONAL LEADERSHIP

- Led and monitored complex projects and worked cross-functionally with various internal groups to determine project scope, requirements, and resources; managed RFP's and determined best practices while ensuring project activities aligned with business objectives.
- Analyzed funding source of private, HMO and PPO to create and implement marketing strategy to ensure organizations profitability.
- As Ethics Officer for training, investigation and reporting to legal counsel when necessary.

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- Experiences, results-driven leader who accelerates customer success, delivers implementation results, and champions adoption; record of accomplishments with high client satisfaction and a showcase of successful project delivery.
- Managed weekly payor source meetings for patient care plan; reviewed with the team best plan of action for the patient and organization.

WORKSHOPS, TRAINING, AND SEMINARS

- Created training module for on boarding Red Cross employees with vision of One Red Cross
- Staff Trainer and safety officer; train and retrain staff to maintain a safe work environment reduce injury
- Ethic's officer in Long Term, Assisted Living and Residential program
- Developed client orientated operations manual with detailed staff functions
- Staff Trainer for Self Determination in focused area of Developmental Disability, Elderly and Traumatic Brain Injury
- Staff trainer of Learning Styles with staff – increase connectivity with clients and co-worker

EDUCATION

MASTER OF BUSINESS ADMINISTRATION, 2001
Franklin Pierce University, NH

BACHELOR OF SCIENCE, 1995
Keene State College, NH

ASSOCIATE DEGREE CHEMICAL DEPENDENCY 1995
Keene State College, NH

AFFILIATIONS

Board of Directors Red Cross NH/VT 2017-2019

Red Cross Bio-Med Chair 2017-2019

Chamber of Commerce Peterborough/Jaffrey 2016-2018

Peterborough Woman's Club 2017-2018

Children's Friends, 2014-2016

Monadnock At Home 2011-2013

Board of Directors: New Hampshire Dance Institute 2006-2008

Grand Circle Community Resource Team 2002-2003

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Jeanne Agri

PROFESSIONAL PROFILE

Versatile and experienced leader with highly developed communication skills: written, verbal and presentational. Adept in coaching and mentoring employees and colleagues as evidenced by my selection by the National Office of Head Start to serve as a mentor for new Head Start Directors. Committed to continuous improvement of activities to ensure they meet outcomes approved by the board through strategic planning, creating goal-oriented systems and conformance with all local, state and federal guidance.

WORK EXPERIENCE

Community Action Program Belknap-Merrimack Counties, Concord, NH
Executive Director 2018-present

- Assures the organization has long-range strategy which makes consistent and timely progress towards meeting the Agencies overall mission
- Responsible for the general supervision of all grant awards, ensuring that all statutory, regulatory, and /or program and financial requirements are met, that generally accepted accounting principles are applied, and that all program and financial policies and procedures are adhered to.
- Provide leadership in developing programs, organizational structures and financial systems that carry out the instructions and policies authorized by the Board
- Establish sound working relationships and cooperative arrangements with community groups, organizations and all funding sources important to the development of the agency and programs.
- See that the Board Director is kept fully informed and up to date on the condition of the organization and all important Federal, State or local requirements impacting on the Agency and/or its programs.

Southern New Hampshire Services, Manchester, NH
Education and Nutrition Operations Director 2016 - 2018

- Coordinate, manage and monitor workings of Child Development, Women Infant and Children, and Literacy Programs, as well as development of an agency wide Two-Generational Approach to services
- Formulate, improve and implement departmental and organizational policies and procedures to maximize output. Monitor adherence to rules, regulations, and procedures
- Assist in the recruitment and placement of required staff; establishment of organizational structure; delegation of tasks and accountabilities
- Supervise staff, including establishment of work schedules and monitoring and evaluating performance in partnership with Executive Director
- Assist in development of strategic plans for operational activity; implement and manage operational plans

Director of Child Development Programs 2001-2016

- Hire, coach and evaluate the performance of Program Managers, Specialists, Coordinators, Center Directors, Teachers and Head Start support staff
- Provide coaching, and learning opportunities for all employees focused on promoting, supporting and improving early development of children from the prenatal stage to five years of age using research - based practices
- Plan and implement strategic interventions with Program Managers, Specialists, Coordinators and Center Directors for sites needing administrative support and direction
- Plan, coordinate and facilitate regular leadership meetings for evaluating and strengthening systems to maintain the highest quality of services in compliance with Head Start Performance Standards
- Develop internal structures, systems, and policies supporting major content areas of Head Start program including education, health, mental health, social services, parent involvement, nutrition, disabilities , and transportation

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- Collaborate with managers and internal fiscal department in the monitoring and control of component budgets; identification and interpretation of Head Start and community needs; conformance to the Performance Standards and other regulatory requirements
- Work in partnership with internal departments to support project goals and meet customerexpectations
- Establish and maintain relationships and collaborations with public school districts, systems of higher education, and other community agencies and partners
- Ensure adequate systems in place to maintain the highest quality of services to children and families in compliance with Head Start Performance Standards
- Ensure consistency in service delivery across the program with attention to inclusive practices and integration of component areas; encourage continuous improvement of systems.

Quality Assurance Director/Co-Director for Child Development Programs 1999-2001

- Established and managed a robust monitoring, analysis and evaluation system with well-defined results, milestones, and targets inclusive of Continuous Quality Improvement practices
- Monitored for quality and compliance at Grantee and Delegate level
- Worked closely with program Director to review, track and assess monitoring compliance throughout program operations
- Developed and implements a written quality assurance and performance evaluation plan in conjunction with Governing Board, Policy Council
- Interpreted and evaluated a variety of information to present it in meaningful oral or written form for varied audiences and provide reliable analysis leading to sound decision-making

Area Manager /Education Manager 1997-1999

- Supervision of various Child Care sites including direct supervision of Center Directors/Site Managers
- Coordinate personal and professional development and training plans for staff and ensure teaching staff progress towards educational requirements as supported by the Performance Standards
- Documented and administered both positive and negative feedback and utilize Performance Improvement Plans when warranted.

Child Care Center Director/Site Manager 1995-1997

- Supervised, mentored, coach and administered work plans and directives to staff
- Communicated areas of performance improvement to staff and promote training that reflected individual needs of staff members and the team as a whole
- Ensure program compliance with codes of state and local licensing agencies and grant requirements

New Hampshire Technical College, Nashua, NH

Instructor 1995-1997

- Taught Child Growth & Development and assisted in curriculum development for Early Childhood Education Program
- Planned and organized instruction to maximize documented student learning
- Employed appropriate teaching and learning strategies to communicate subject matter to students
- Modified, where applicable, instructional methods and strategies to meet diverse student needs

EDUCATION

Southern New Hampshire University, Manchester, NH
Master's in Business Administration June 2017

Notre Dame College, Manchester, NH
Bachelors of Arts in Elementary Education 1981

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Community Action Program Belknap-Merrimack Counties, Inc.

Department of Health and Human Services
Bureau of Elderly and Adult Services

NUTRITION AND TRANSPORTATION SERVICES
7/1/2020 – 6/30/2022

KEY PERSONNEL

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Jeanne Agri	Chief Executive Officer	$145,916.10	0%	$ 0.00
Suzanne Demers	Director of Elder Services	$ 85,215.00	80%	$ 68,712.00
Heather O'Brien	Operations Wellness Manager	$ 52,650.00	100%	$ 52,650.00
Dennis Keon	Administrative Billing Coordinator	$ 53,625.00	100%	$ 53,625.00

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scheetz
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

October 21, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive Sole Source** amendments to existing contracts with the eleven (11) Contractors listed below in bold print for the provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by $2,397,600 from $61,566,568 to $$63,964,168, with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2020.100% Federal Funds.

The original contracts were approved and subsequently amended as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	**177203**	**Concord**	**$10,664,329.03**	**$388,735.57**	**$11,053,064.60**	**O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E**
Community Action Partnership of Strafford County	177200	Dover	$228,440.00	$0	$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	$819,893.00	$0	$819,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	**155344**	**North Conway**	**$1,774,376.46**	**$75,938.26**	**$1,850,314.72**	**O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E**

Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$8,104,663.78	$187,038.31	$8,291,702.09	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Greater Wakefield Resource Center	158408	Union	$104,096.00	$23,400.00	$127,496.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Lamprey Health Care	177677	Newmarket	$247,272.00	$0	$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	$4,417,158.77	$145,099.99	$4,562,258.76	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	$2,595,977.98	$83,438.50	$2,679,416.48	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Rockingham Nutrition/ Meals on Wheels	166197	Brentwood	$10,149,803.44	$385,337.30	$10,535,140.74	O:12/21/2016, #15 A1:6/7/2017, #13 A212/20/2017, #23 A3:2/20/2019, #24 A4:6/24/2020, #46E A5 9/23/2020, #18
Southwestern Community Services	177511	Keene	$384,640.00	$0	$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	$10,697,054.18	$643,487.56	$11,340,541.74	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Strafford Nutrition MOW	260818	Somersworth	$2,748,885.35	$150,073.76	$2,898,959.11	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	$4,867,888.83	$177,163.53	$5,045,052.36	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #46E
VNA at HCS	177274	Keene	$3,962,089.18	$137,887.23	$4,099,976.41	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3 6/24/2020 #46E
		Total:	$61,566,568.00	$2,397,600.01	$63,964,168.01	

See attached fiscal details.

EXPLANATION

This item is **Retroactive** because the Department did not have the fully executed contract amendment documents ready for approval in time to supplement the costs incurred by providing services during this pandemic. This item is **Sole Source** because the most recent amendments to the contracts were Sole Source, and MOP 150 requires any subsequent amendments be labeled **Sole Source**. Further, the Contractors are best positioned to increase capacity quickly to ensure services for individuals continue during the Covid-19 State of Emergency.

The purpose of these amendments is to enable the current Contractors to continue support of the ongoing need for these services for older, isolated, and frail adults to assist them with living as independently as possible, both safely and with dignity. These amendments will ensure that the Contractors provide additional home-delivered meals, as well as additional unanticipated items that are needed to provide services safely during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff.

The Contractors will continue to provide meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before the individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Area served: Statewide

Source of Funds: , Federal Funds from Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Lori Shibinette

Lori A. Shibinette
Commissioner

FINANCIAL DETAIL ATTACHMENT SHEET
05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (58% Federal Funds; 42% General Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$124,617.00	$0.00	$124,617.00
541-500383	Meals - Congregate	2017	$163,598.00	$0.00	$163,598.00
544-500386	Meals - Home Delivered	2017	$334,758.00	$0.00	$334,758.00
512-500352	Transportation of Clients	2018	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2018	$343,846.00	$0.00.	$343,846.00
544-500386	Meals - Home Delivered	2018	$703,599.00	$0.00	$703,599.00
512-500352	Transportation of Clients	2019	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2019	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2019	$730,379.00	$0.00	$730,379.00
512-500352	Transportation of Clients	2020	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2020	$266,934.00	$0.00	$266,934.00
544-500386	Meals - Home Delivered	2020	$869,499.01	$0.00	$869,499.01
102-500731	Contracts (FFCRA)	2020	$196,280.00	$0.00	$196,280.00
512-500352	Transportation of Clients	2021	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2021	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2021	$779,499.01	$0.00	$779,499.01
512-500352	Transportation of Clients	2022	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2022	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2022	$779,499.01	$0.00	$779,499.01
		Subtotal	*$7,672,025.03*	*$0.00*	*$7,672,025.03*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$53,894.00	$0.00	$53,894.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$113,199.00	$0.00	$113,199.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$619,893.00***	***$0.00***	***$619,893.00***

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$12,846.00	$0.00	$12,846.00
541-500383	Meals - Congregate	2017	$46,750.00	$0.00	$46,750.00
544-500386	Meals - Home Delivered	2017	$65,401.00	$0.00	$65,401.00
512-500352	Transportation of Clients	2018	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2018	$98,260.00	$0.00	$98,260.00
544-500386	Meals - Home Delivered	2018	$137,454.00	$0.00	$137,454.00
512-500352	Transportation of Clients	2019	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2019	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2019	$142,685.00	$0.00	$142,685.00
512-500352	Transportation of Clients	2020	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2020	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2020	$152,281.82	$0.00	$152,281.82
102-500731	Contracts (FFCRA)	2020	$38,340.00	$0.00	$38,340.00
512-500352	Transportation of Clients	2021	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2021	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2021	$152,281.82	$0.00	$152,281.82
512-500352	Transportation of Clients	2022	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2022	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2022	$152,281.82	$0.00	$152,281.82
		Subtotal	***$1,541,361.46***	***$0.00***	***$1,541,361.46***

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$183,131.00	$0.00	$183,131.00
541-500383	Meals - Congregate	2017	$187,622.00	$0.00	$187,622.00
544-500386	Meals - Home Delivered	2017	$161,073.00	$0.00	$161,073.00
512-500352	Transportation of Clients	2018	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2018	$394,346.00	$0.00	$394,346.00
544-500386	Meals - Home Delivered	2018	$338,546.00	$0.00	$338,546.00
512-500352	Transportation of Clients	2019	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2019	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2019	$351,432.00	$0.00	$351,432.00
512-500352	Transportation of Clients	2020	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2020	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2020	$375,066.26	$0.00	$375,066.26
102-500731	Contracts (FFCRA)	2020	$94,450.00	$0.00	$94,450.00
512-500352	Transportation of Clients	2021	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2021	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2021	$375,066.26	$0.00	$375,066.26
512-500352	Transportation of Clients	2022	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2022	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2022	$375,066.26	$0.00	$375,066.26
		Subtotal	*$6,396,347.78*	*$0.00*	*$6,396,347.78*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$8,800.00	$0.00	$8,800.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$18,496.00	$0.00	$18,496.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$104,096.00*	*$0.00*	*$104,096.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,873.00	$0.00	$33,873.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00		$0.00
102-500731	Contracts (FFCRA)	2020	$0.00		$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$0.00		$0.00
544-500386	Meals - Home Delivered	2021	$0.00		$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$0.00		$0.00
544-500386	Meals - Home Delivered	2022	$0.00		$0.00
		Subtotal	*$247,272.00*	*$0.00*	*$247,272.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$38,725.00	$0.00	$38,725.00
541-500383	Meals - Congregate	2017	$80,366.00	$0.00	$80,366.00
544-500386	Meals - Home Delivered	2017	$124,955.00	$0.00	$124,955.00
512-500352	Transportation of Clients	2018	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2018	$168,909.00	$0.00	$168,909.00
544-500386	Meals - Home Delivered	2018	$262,632.00	$0.00	$262,632.00
512-500352	Transportation of Clients	2019	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2019	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2019	$272,627.00	$0.00	$272,627.00
512-500352	Transportation of Clients	2020	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2020	$133,338.00	$0.00	$133,338.00
544-500386	Meals - Home Delivered	2020	$332,962.59	$0.00	$332,962.59
102-500731	Contracts (FFCRA)	2020	$73,270.00	$0.00	$73,270.00
512-500352	Transportation of Clients	2021	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2021	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2021	$290,962.59	$0.00	$290,962.59
512-500352	Transportation of Clients	2022	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2022	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2022	$290,962.59	$0.00	$290,962.59
		Subtotal	*$3,002,428.77*	*$0.00*	*$3,002,428.77*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$62,778.00	$0.00	$62,778.00
544-500386	Meals - Home Delivered	2017	$71,858.00	$0.00	$71,858.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$131,946.00	$0.00	$131,946.00
544-500386	Meals - Home Delivered	2018	$151,031.00	$0.00	$151,031.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2019	$156,779.00	$0.00	$156,779.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$124,968.00	$0.00	$124,968.00
544-500386	Meals - Home Delivered	2020	$179,323.66	$0.00	$179,323.66
102-500731	Contracts (FFCRA)	2020	$42,130.00	$0.00	$42,130.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2021	$167,323.66	$0.00	$167,323.66
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2022	$167,323.66	$0.00	$167,323.66
		Subtotal	*$1,666,364.98*	*$0.00*	*$1,666,364.98*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$90,843.00	$0.00	$90,843.00
541-500383	Meals - Congregate	2017	$123,750.00	$0.00	$123,750.00
544-500386	Meals - Home Delivered	2017	$331,837.00	$0.00	$331,837.00
512-500352	Transportation of Clients	2018	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2018	$260,100.00	$0.00	$260,100.00
544-500386	Meals - Home Delivered	2018	$697,461.00	$0.00	$697,461.00
512-500352	Transportation of Clients	2019	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2019	$270,000.00	$0.00	$270,000.00
544-500386	Meals - Home Delivered	2019	$724,009.00	$0.00	$724,009.00
512-500352	Transportation of Clients	2020	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2020	$214,000.00		$214,000.00
544-500386	Meals - Home Delivered	2020	$828,698.48		$828,698.48
102-500731	Contracts (FFCRA)	2020	$194,570.00		$194,570.00
512-500352	Transportation of Clients	2021	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2021	$270,000.00		$270,000.00
544-500386	Meals - Home Delivered	2021	$772,698.48		$772,698.48
512-500352	Transportation of Clients	2022	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2022	$270,000.00		$270,000.00
544-500386	Meals - Home Delivered	2022	$772,698.48		$772,698.48
		Subtotal	*$6,916,841.44*	*$0.00*	*$6,916,841.44*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$25,003.00	$0.00	$25,003.00
541-500383	Meals - Congregate	2017	$158,538.00	$0.00	$158,538.00
544-500386	Meals - Home Delivered	2017	$490,897.00	$0.00	$490,897.00
512-500352	Transportation of Clients	2018	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2018	$200,277.00	$0.00	$200,277.00
544-500386	Meals - Home Delivered	2018	$1,164,716.00	$0.00	$1,164,716.00
512-500352	Transportation of Clients	2019	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2019	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2019	$1,209,048.00	$0.00	$1,209,048.00
512-500352	Transportation of Clients	2020	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2020	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2020	$1,290,358.06	$0.00	$1,290,358.06
102-500731	Contracts (FFCRA)	2020	$324,910.00	$0.00	$324,910.00
512-500352	Transportation of Clients	2021	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2021	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2021	$1,290,358.06	$0.00	$1,290,358.06
512-500352	Transportation of Clients	2022	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2022	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2022	$1,290,358.06	$0.00	$1,290,358.06
		Subtotal	*$8,538,523.18*	*$0.00*	*$8,538,523.18*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,441.00	$0.00	$33,441.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$70,239.00	$0.00	$70,239.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$384,640.00*	*$0.00*	*$384,640.00*

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$19,861.00	$0.00	$19,861.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$41,715.00	$0.00	$41,715.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$27,974.00	$0.00	$27,974.00
544-500386	Meals - Home Delivered	2017	$129,234.00	$0.00	$129,234.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$58,788.00	$0.00	$58,788.00
544-500386	Meals - Home Delivered	2018	$271,625.00	$0.00	$271,625.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2019	$281,963.00	$0.00	$281,963.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2020	$300,926.45	$0.00	$300,926.45
102-500731	Contracts (FFCRA)	2020	$75,770.00	$0.00	$75,770.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2021	$300,926.45	$0.00	$300,926.45
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2022	$300,926.45	$0.00	$300,926.45
		Subtotal	*$1,992,237.35*	*$0.00*	*$1,992,237.35*

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$102,490.00	$0.00	$102,490.00
541-500383	Meals - Congregate	2017	$77,869.00	$0.00	$77,869.00
544-500386	Meals - Home Delivered	2017	$152,570.00	$0.00	$152,570.00
512-500352	Transportation of Clients	2018	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2018	$163,661.00	$0.00	$163,661.00
544-500386	Meals - Home Delivered	2018	$320,674.00	$0.00	$320,674.00
512-500352	Transportation of Clients	2019	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2019	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2019	$332,880.00	$0.00	$332,880.00
512-500352	Transportation of Clients	2020	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2020	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2020	$355,266.61	$0.00	$355,266.61
102-500731	Contracts (FFCRA)	2020	$89,460.00	$0.00	$89,460.00
512-500352	Transportation of Clients	2021	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2021	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2021	$355,266.61	$0.00	$355,266.61
512-500352	Transportation of Clients	2022	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2022	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2022	$355,266.61	$0.00	$355,266.61
		Subtotal	*$4,061,108.83*	*$0.00*	*$4,061,108.83*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$28,985.00	$0.00	$28,985.00
541-500383	Meals - Congregate	2017	$73,277.00	$0.00	$73,277.00
544-500386	Meals - Home Delivered	2017	$118,745.00	$0.00	$118,745.00
512-500352	Transportation of Clients	2018	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2018	$154,008.00	$0.00	$154,008.00
544-500386	Meals - Home Delivered	2018	$249,575.00	$0.00	$249,575.00
512-500352	Transportation of Clients	2019	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2019	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2019	$259,073.00	$0.00	$259,073.00
512-500352	Transportation of Clients	2020	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2020	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2020	$276,497.06	$0.00	$276,497.06
102-500731	Contracts (FFCRA)	2020	$69,620.00	$0.00	$69,620.00
512-500352	Transportation of Clients	2021	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2021	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2021	$276,497.06	$0.00	$276,497.06
512-500352	Transportation of Clients	2022	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2022	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2022	$276,497.06	$0.00	$276,497.06
		Subtotal	*$2,726,534.18*	*$0.00*	*$2,726,534.18*

05-95-48-481010-7872 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
		Subtotal	*$46,098,114.00*	*$0.00*	*$46,098,114.00*
			$46,098,114.00	*$0.00*	*$46,098,114.00*

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT (60% Federal Funds; 40% General Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$252,962.00	$0.00	$252,962.00
544-500386	Meals Home Delivered	2018	$531,679.00	$0.00	$531,679.00
544-500386	Meals Home Delivered	2019	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2020	$551,915.00	$0.00	$551,915.00
544-500386	Meals Home Delivered	2021	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2022	$551,916.00	$0.00	$551,916.00
		Subtotal	*$2,992,304.00*	*$0.00*	*$2,992,304.00*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$19,701.00	$0.00	$19,701.00
544-500386	Meals Home Delivered	2018	$41,402.00	$0.00	$41,402.00
544-500386	Meals Home Delivered	2019	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2020	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2021	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2022	$42,978.00	$0.00	$42,978.00
		Subtotal	*$233,015.00*	*$0.00*	*$233,015.00*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$144,419.00	$0.00	$144,419.00
544-500386	Meals Home Delivered	2018	$303,537.00	$0.00	$303,537.00
544-500386	Meals Home Delivered	2019	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2020	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2021	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2022	$315,090.00	$0.00	$315,090.00
		Subtotal	*$1,708,316.00*	*$0.00*	*$1,708,316.00*

Greator Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$119,598.00	$0.00	$119,598.00
544-500386	Meals Home Delivered	2018	$251,372.00	$0.00	$251,372.00
544-500386	Meals Home Delivered	2019	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2020	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2021	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2022	$260,940.00	$0.00	$260,940.00
		Subtotal	*$1,414,730.00*	*$0.00*	*$1,414,730.00*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$78,590.00	$0.00	$78,590.00
544-500386	Meals Home Delivered	2018	$165,175.00	$0.00	$165,175.00
544-500386	Meals Home Delivered	2019	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2020	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2021	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2022	$171,462.00	$0.00	$171,462.00
		Subtotal	*$929,613.00*	*$0.00*	*$929,613.00*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$273,306.00	$0.00	$273,306.00
544-500386	Meals Home Delivered	2018	$574,440.00	$0.00	$574,440.00
544-500386	Meals Home Delivered	2019	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2020	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2021	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2022	$596,304.00	$0.00	$596,304.00
		Subtotal	*$3,232,962.00*	*$0.00*	*$3,232,962.00*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$182,479.00	$0.00	$182,479.00
544-500386	Meals Home Delivered	2018	$383,532.00	$0.00	$383,532.00
544-500386	Meals Home Delivered	2019	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2020	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2021	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2022	$398,130.00	$0.00	$398,130.00
		Subtotal	*$2,158,531.00*	*$0.00*	*$2,158,531.00*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Community Action Partnership of Strafford County (Vendor #177200)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$63,965.00	$0.00	$63,965.00
544-500386	Meals Home Delivered	2018	$134,443.00	$0.00	$134,443.00
544-500386	Meals Home Delivered	2019	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2020	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2021	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2022	$139,560.00	$0.00	$139,560.00
		Subtotal	*$756,648.00*	*$0.00*	*$756,648.00*

Tri-County Community Action Program (Vendor #177195)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$68,206.00	$0.00	$68,206.00
544-500386	Meals Home Delivered	2018	$143,350.00	$0.00	$143,350.00
544-500386	Meals Home Delivered	2019	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2020	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2021	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2022	$148,806.00	$0.00	$148,806.00
		Subtotal	*$806,780.00*	*$0.00*	*$806,780.00*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$104,451.00	$0.00	$104,451.00
544-500386	Meals Home Delivered	2018	$219,536.00	$0.00	$219,536.00
544-500386	Meals Home Delivered	2019	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2020	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2021	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2022	$227,892.00	$0.00	$227,892.00
		Subtotal	*$1,235,555.00*	*$0.00*	*$1,235,555.00*

05-95-48-481010-9255 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
		Subtotal	*$15,468,454.00*	*$0.00*	*$15,468,454.00*
			$15,468,454.00	*$0.00*	*$15,468,454.00*

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$388,735.57	$388,735.57
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$388,735.57*	*$388,735.57*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$75,938.26	$75,938.26
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$75,938.26*	*$75,938.26*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$187,038.31	$187,038.31
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$187,038.31*	*$187,038.31*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$23,400.00	$23,400.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$23,400.00*	*$23,400.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$145,099.99	$145,099.99
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$145,099.99*	*$145,099.99*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$83,438.50	$83,438.50
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$83,438.50*	*$83,438.50*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$385,337.30	$385,337.30
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$385,337.30*	*$385,337.30*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$643,487.56	$643,487.56
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$643,487.56*	*$643,487.56*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Community Action Partnership of Strafford County (Vendor #177200)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$150,073.76	$150,073.76
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$150,073.76*	*$150,073.76*

Tri-County Community Action Program (Vendor #177195)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$177,163.53	$177,163.53
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$177,163.53*	*$177,163.53*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$137,887.23	$137,887.23
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$137,887.23*	*$137,887.23*

05-95-48-481010-1917 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$2,397,600.00	$2,397,600.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$2,397,600.00*	*$2,397,600.00*
			$0.00	*$2,397,600.00*	*$2,397,600.00*

Summary by Vendor by Year					
Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$875,935.00	$0.00	$875,935.00
		2018	$1,840,867.00	$0.00	$1,840,867.00
		2019	$1,900,972.00	$0.00	$1,900,972.00
		2020	$2,146,371.01	$0.00	$2,146,371.01
		2021	$1,950,092.01	$388,735.57	$2,338,827.58
		2022	$1,950,092.01	$0.00	$1,950,092.01
		Subtotal	*$10,664,329.03*	*$388,735.57*	*$11,053,064.60*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$53,894.00	$0.00	$53,894.00
		2018	$113,200.00	$0.00	$113,200.00
		2019	$113,200.00	$0.00	$113,200.00
		2020	$113,199.00	$0.00	$113,199.00
		2021	$113,200.00	$0.00	$113,200.00
		2022	$113,200.00	$0.00	$113,200.00
		Subtotal	*$619,893.00*	*$0.00*	*$619,893.00*

Gibson Center for Senior Services (Vendor #155344)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$144,698.00	$0.00	$144,698.00
		2018	$304,072.00	$0.00	$304,072.00
		2019	$314,619.00	$0.00	$314,619.00
		2020	$362,555.82	$0.00	$362,555.82
		2021	$324,215.82	$75,938.26	$400,154.08
		2022	$324,215.82	$0.00	$324,215.82
		Subtotal	*$1,774,376.46*	*$75,938.26*	*$1,850,314.72*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$676,245.00	$0.00	$676,245.00
		2018	$1,421,054.00	$0.00	$1,421,054.00
		2019	$1,460,503.00	$0.00	$1,460,503.00
		2020	$1,578,587.26	$0.00	$1,578,587.26
		2021	$1,484,137.26	$187,038.31	$1,671,175.57
		2022	$1,484,137.26	$0.00	$1,484,137.26
		Subtotal	*$8,104,663.78*	*$187,038.31*	*$8,291,702.09*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$8,800.00	$0.00	$8,800.00
		2018	$18,496.00	$0.00	$18,496.00
		2019	$19,200.00	$0.00	$19,200.00
		2020	$19,200.00	$0.00	$19,200.00
		2021	$19,200.00	$23,400.00	$42,600.00
		2022	$19,200.00	$0.00	$19,200.00
		Subtotal	*$104,096.00*	*$23,400.00*	*$127,496.00*

Lamprey Health Care (Vendor #177677)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,873.00	$0.00	$33,873.00
		2018	$71,133.00	$0.00	$71,133.00
		2019	$71,133.00	$0.00	$71,133.00
		2020	$71,133.00	$0.00	$71,133.00
		2021	$0.00	$0.00	$0.00
		2022	$0.00	$0.00	$0.00
		Subtotal	*$247,272.00*	*$0.00*	*$247,272.00*

Newport Senior Center (Vendor #177250)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$363,644.00	$0.00	$363,644.00
		2018	$764,254.00	$0.00	$764,254.00
		2019	$790,246.00	$0.00	$790,246.00
		2020	$881,851.59	$0.00	$881,851.59
		2021	$808,581.59	$145,099.99	$953,681.58
		2022	$808,581.59	$0.00	$808,581.59
		Subtotal	*$4,417,158.77*	*$145,099.99*	*$4,562,258.76*

Ossipee Concerned Citizens (Vendor #170158)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$213,226.00	$0.00	$213,226.00
		2018	$448,152.00	$0.00	$448,152.00
		2019	$465,209.00	$0.00	$465,209.00
		2020	$517,883.66	$0.00	$517,883.66
		2021	$475,753.66	$83,438.50	$559,192.16
		2022	$475,753.66	$0.00	$475,753.66
		Subtotal	*$2,595,977.98*	*$83,438.50*	*$2,679,416.48*

Rockingham Nutrition MOW (Vendor #155197)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$819,736.00	$0.00	$819,736.00
		2018	$1,722,783.00	$0.00	$1,722,783.00
		2019	$1,781,095.00	$0.00	$1,781,095.00
		2020	$2,024,354.48	$0.00	$2,024,354.48
		2021	$1,900,917.48	$385,337.30	$2,286,254.78
		2022	$1,900,917.48	$0.00	$1,900,917.48
		Subtotal	*$10,149,803.44*	*$385,337.30*	*$10,535,140.74*

St Joseph Community Services (Vendor #155093)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$856,917.00	$0.00	$856,917.00
		2018	$1,801,017.00	$0.00	$1,801,017.00
		2019	$1,867,570.00	$0.00	$1,867,570.00
		2020	$2,273,790.06	$0.00	$2,273,790.06
		2021	$1,948,880.06	$643,487.56	$2,592,367.62
		2022	$1,948,880.06	$0.00	$1,948,880.06
		Subtotal	*$10,697,054.18*	*$643,487.56*	*$11,340,541.74*

Southwestern Community Services (Vendor #177511)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,441.00	$0.00	$33,441.00
		2018	$70,240.00	$0.00	$70,240.00
		2019	$70,240.00	$0.00	$70,240.00
		2020	$70,239.00	$0.00	$70,239.00
		2021	$70,240.00	$0.00	$70,240.00
		2022	$70,240.00	$0.00	$70,240.00
		Subtotal	*$384,640.00*	*$0.00*	*$384,640.00*

Community Action Partnership of Strafford County (Vendor #177200)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$19,861.00	$0.00	$19,861.00
		2018	$41,716.00	$0.00	$41,716.00
		2019	$41,716.00	$0.00	$41,716.00
		2020	$41,715.00	$0.00	$41,715.00
		2021	$41,716.00	$0.00	$41,716.00
		2022	$41,716.00	$0.00	$41,716.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Strafford Nutrition MOW (Vendor # 260818)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$221,173.00	$0.00	$221,173.00
		2018	$464,856.00	$0.00	$464,856.00
		2019	$482,549.00	$0.00	$482,549.00
		2020	$577,282.45	$0.00	$577,282.45
		2021	$501,512.45	$150,073.76	$651,586.21
		2022	$501,512.45	$0.00	$501,512.45
		Subtotal	*$2,748,885.35*	*$150,073.76*	*$2,898,959.11*

Tri-County Community Action Program (Vendor #177195)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$401,135.00	$0.00	$401,135.00
		2018	$842,914.00	$0.00	$842,914.00
		2019	$866,805.00	$0.00	$866,805.00
		2020	$978,651.61	$0.00	$978,651.61
		2021	$889,191.61	$177,163.53	$1,066,355.14
		2022	$889,191.61	$0.00	$889,191.61
		Subtotal	*$4,867,888.83*	*$177,163.53*	*$5,045,052.36*

VNA at HCS (Vendor #177274)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$325,458.00	$0.00	$325,458.00
		2018	$683,975.00	$0.00	$683,975.00
		2019	$707,691.00	$0.00	$707,691.00
		2020	$794,735.06	$0.00	$794,735.06
		2021	$725,115.06	$137,887.23	$863,002.29
		2022	$725,115.06	$0.00	$725,115.06
		Subtotal	*$3,962,089.18*	*$137,887.23*	*$4,099,976.41*

Summary for All Vendors by Year					
		SFY	Current Budget	(Decrease)	Modified Budget
		2017	$5,048,036.00	$0.00	$5,048,036.00
		2018	$10,608,729.00	$0.00	$10,608,729.00
		2019	$10,952,748.00	$0.00	$10,952,748.00
		2020	$12,451,549.00	$0.00	$12,451,549.00
		2021	$11,252,753.00	$2,397,600.00	$13,650,353.00
		2022	$11,252,753.00	$0.00	$11,252,753.00
		Subtotal	*$61,566,568.00*	*$2,397,600.00*	*$63,964,168.00*
			$61,566,568.00	$2,397,600.00	$63,964,168.00

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
7872-541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
7872-512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
7872-512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
7872-512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
7872-541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
7872-512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
7872-512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
9255-544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	$0.00	$2,397,600.00	$2,397,600.00
		Total	$61,566,568.00	$2,397,600.00	$63,964,168.00

7872-512-500352	Transportation of Clients	all	$8,599,271.00	$0.00	$8,599,271.00
7872-541-500383	Meals - Congregate	all	$11,077,887.00	$0.00	$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	$25,222,156.00	$0.00	$25,222,156.00
7872-102-500731	Contracts (FFCRA)	all	$1,198,800.00	$0.00	$1,198,800.00
9255-544-500386	Meals Home Delivered	all	$15,468,454.00	$0.00	$15,468,454.00
1917-102-500731	Contracts (CARES)	all	$0.00	$2,397,600.00	$2,397,600.00
		Total	$61,566,568.00	$2,397,600.00	$63,964,168.00
	Grand Total SFY17	2017	$5,048,036.00	$0.00	$5,048,036.00
	Grand Total SFY18	2018	$10,608,729.00	$0.00	$10,608,729.00
	Grand Total SFY19	2019	$10,952,748.00	$0.00	$10,952,748.00
	Grand Total SFY20	2020	$12,451,549.00	$0.00	$12,451,549.00
	Grand Total SFY21	2021	$11,252,753.00	$2,397,600.00	$13,650,353.00
	Grand Total SFY22	2022	$11,252,753.00	$0.00	$11,252,753.00
	Total Contract		$61,566,568.00	$2,397,600.00	$63,964,168.00

State of New Hampshire
Department of Health and Human Services
Amendment #4 to the Nutrition and Transportation Contract

This 4th Amendment to the Nutrition and Transportation contract (hereinafter referred to as "Amendment #4") is by and between the State of New Hampshire, Department of Health and Human Services (hereinafter referred to as the "State" or "Department") and Community Action Program Belknap - Merrimack Counties, Inc., (hereinafter referred to as "the Contractor"), a nonprofit corporation with a place of business at 2 Industrial Park Drive, Concord, NH, 03301.

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended on December 20, 2017, (Item #23), February 20, 2019, (Item #24), and on June 24, 2020, (Item #46E), which was also approved by the Governor on June 17, 2020 and presented to the Executive Council on June 24, 2020 (Information Item #O), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $11,053,064.60.

2. Exhibit A Amendment #3 Scope of Services, Section 1 Provisions Applicable to All Services, Subsection 1.4, to read:

   1.4 The Contractor shall adjust service delivery as directed by the Department, in accordance with the:

   1.4.1. Older American Act Services: Title IIIB-Supportive Services; and

   1.4.2. Coronavirus Aid, Relief and Economic Security (CARES) Act.

3. Exhibit A Amendment #3 Scope of Services, Section 2 Scope of Work, Subsection 2.1, Paragraph 2.1.1, to read:

   2.1.1. Home Delivered Meals, which are funded through Title III and Title XX and CARES Act supplemental funding: The Contractor shall:

   2.1.1.1. Deliver meals to eligible individuals, as defined in NH Administrative Rule He-E 501 and NH Administrative Rule He-E 502, who are:

   2.1.1.1.1 Homebound and unable to prepare their own meals; or

   2.1.1.1.2 Physically distancing by residing in their home for reasons related to the COVID-19 emergency, with no consideration for ability to prepare their own meals.

   2.1.1.2. Provide Home Delivered Meals funded through the Title III and Title XX and CARES Act Supplement to include:

   2.1.1.2.1. Grab-n-Go/Drive Thru, meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided meal(s) without being required to leave the vehicle.



2.1.1.2.2. Take Out/Pick Up, meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave the vehicle in order to receive the meal.

2.1.1.3. Comply with regulations regarding safety and sanitary food practice in accordance with state and local health, safety and sanitation requirements.

2.1.1.4. Accept referrals from Adult Protective Services (APS) and prioritize service to individual referred by APS.

2.1.1.5. Ensure each meal meets a minimum of one-third (33 1/3 %) of the dietary reference intakes established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, and complies with the most recent Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture.

2.1.1.6. Prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of the individual, including recommendations from the individual's licensed practitioner.

2.1.1.7. Ensure a visual contact with each individual on each day that meals are delivered as an assurance of the individual's safety, with the exception of meals provided for weekends or designated as emergency meals, which are delivered to individuals in advance of anticipated inclement weather conditions or other adverse conditions. If unable to make visual contact with an individual, the Contractor shall initiate its agency's protocol, Non-Response from Client at Delivery Time or the equivalent agency guideline or policy and procedure for homebound individual's nonresponse at the time of delivery.

4. Add Exhibit A Amendment #3 Scope of Services, Section 3 Reporting, Subsection 3.6, to read:

   3.6 The Contractor shall provide a monthly report that lists and describes all expenditures of COVID-19 response funds each month until all COVID-19 response funds are expended, or until CARES Act funds are no longer available, whichever comes first.

5. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.1, to read:

   2.1 Title of Program: (OASS) Older Americans Act Title III - Supportive Services, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.044 and Federal Award Identification Number 20AANHT3SS.

6. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.2, to read:

   2.2 Title of Program: (OACM) Older Americans Act Title III - Congregate Meals, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number 20AANHT3CM.

7. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection



2.3, to read:

2.3. Title of Program: (OAHD) Older Americans Act Title III - Home-Delivered Meals, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number 20AANHT3HD.

8. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.4, to read:

2.4. Title of Program: (SSBG) Social Services Block Grant, Award Effective date of October 1, 2019, United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant, Title XX, Catalog of Federal Domestic Assistance #93.667..

9. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, by adding Subsection 2.7, to read:

2.7 Title of Program: (HDC3) CARES Act for Nutrition Services, Older Americans Act Title III - Home-Delivered Meals, Award date of April 20, 2020, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number FAIN #2001NHHDC3-00.

10. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:

4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #4, Rate Sheet.

11. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:

5.2 Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #4, Rate Sheet.

12. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, by adding Subsection 5.4, to read:

5.4 The Contractor shall submit a separate monthly invoice for services provided using Supplemental Appropriations COVID-19 Emergency Response until all Supplemental Appropriations COVID-19 Emergency Response are expended, or until CARES Act funds are no longer available, whichever comes first.

13. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment by adding Section 10 to read:

10. Coronavirus Aid, Relief and Economic Security (CARES) Act Supplemental Appropriations COVID-19 Emergency Response Funds.

10.1. Coronavirus Aid, Relief and Economic Security (CARES) Act Supplemental Appropriations COVID-19 Emergency Response funds are for Supplemental Appropriations #3, and are available until September 30, 2021 to prevent, prepare for, and respond to the COVID-19 emergency.

10.2. Allowable expenditures using Supplemental Appropriations COVID-19 Emergency Response funds include, but are not limited to:



10.2.1. Providing Older Americans Act services related to the response. Funds must be expended on allowable Older Americans Act activities as defined by the Older Americans Act and State and local policy, which may include, but are not limited to:

10.2.1.1. Payment of senior center utilities even if no programming was occurring in the senior center for a period of time due to the COVID-19 emergency.

10.2.1.2. Payments for use of other sites including congregate meal sites and senior centers; or, to other staff including former congregate meal staff, for preparation and distribution of meals and other supplies.

10.2.1.3. Increased expenditures per unit of service due to the need to provide staff with personal protective equipment.

10.2.1.4. Sanitary equipment, supplies and expenses.

10.2.1.5. Expenditures for meals storage capacity.

10.3. The Contractor shall keep records of expenditures using Supplemental Appropriations COVID-19 Emergency Response funds, and provide the records to the Department upon request. The Contractor shall ensure expenditure records include, but are not limited to:

10.3.1. A general ledger showing revenue and expenses for the contract.

10.3.2 Timesheets and/or timecards signed by both employee and supervisor that support the hours employees worked for wages reported.

10.3.2.1 Per 45 CFR Part 75.430(i)(1) Charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed.

10.3.2.2 Per 2 CFR 200.430 (iii) Labor records must reasonably reflect the total activity for which each employee is compensated, showing percentages for time spent on activities under this contract and all other activities (totaling no more than 100%).

10.3.3 Invoices supporting expenses reported.

14. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment by adding Section 11 to read:

11. Audits

11.1. The Contractor is required to submit an annual audit to the Department if any of the following conditions exist:

11.1.1. Condition A - The Contractor expended $750,000 or more in federal funds received as a subrecipient pursuant to 2 CFR Part 200, during the most recently completed fiscal year.

11.1.2. Condition B - The Contractor is subject to audit pursuant to the requirements of NH RSA 7:28, III-b, pertaining to charitable organizations receiving support of $1,000,000 or more.

11.1.3. Condition C - The Contractor is a public company and required by Security and Exchange Commission (SEC) regulations to submit an annual financial audit.



11.2. If Condition A exists, the Contractor shall submit an annual single audit performed by an independent Certified Public Accountant (CPA) to the Department within 120 days after the close of the Contractor's fiscal year, conducted in accordance with the requirements of 2 CFR Part 200, Subpart F of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards.

11.3. If Condition B or Condition C exists, the Contractor shall submit an annual financial audit performed by an independent CPA within 120 days after the close of the Contractor's fiscal year.

11.4. In addition to, and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department all payments made under the Contract to which exception has been taken, or which have been disallowed because of such an exception.

15. Modify Exhibit B-1 Amendment #3, Rate Sheet by deleting it in its entirety and replacing it with Exhibit B-1 Amendment #4, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not inconsistent with this Amendment #4 remain in full force and effect. This amendment shall be retroactively effective to July 1, 2020 upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

10/12/20
Date

Name: Lori Shibinette
Title: Commissioner

Community Action Program Belknap -Merrimack Counties, Inc.

10/5/2020
Date

Name: Jeanne Agri
Title: Executive Director

New Hampshire Department of Health and Human Services
Nutrition and Transportation

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

10/14/20
Date

Catherine Pinos
Name: Catherine Pinos
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit B-1 Amendment 04
Rate Sheet

Nutrition and Transportation

1/1/2017 through 06/30/2017 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	46,983	$5.50		$ 752,952.00
Title IIIC HD Meals	Per Meal	60,865	$5.50		$ 334,758.00
Title IIIC Cong Meals	Per Meal	29,745	$5.50		$ 163,598.00
Title IIIB Transportation	PerClient/PerDay	5,254	$23.70		$ 124,617.00
			Subtotal		$ 875,933.00

7/1/2017 through 06/30/2018 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	91,986	$5.78		$ 531,679.00
Title IIIC HD Meals	Per Meal	121,730	$5.78		$ 703,599.00
Title IIIC Cong Meals	Per Meal	59,489	$5.78		$ 343,846.00
Title IIIB Transportation	PerClient/PerDay	10,518	$24.89		$ 261,743.00
			Subtotal		$ 1,840,887.00

7/1/2018 through 06/30/2019 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	91,986	$5.78	$6.00	$ 551,916.00
Title IIIC HD Meals	Per Meal	121,730	$5.78	$6.00	$ 730,379.00
Title IIIC Cong Meals	Per Meal	59,489	$5.78	$6.00	$ 356,934.00
Title IIIB Transportation	PerClient/PerDay	10,518	$24.89	$24.89	$ 261,743.00
			Subtotal		$ 1,900,972.00

7/1/2019 through 06/30/2020 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	91,986	$6.00		$ 551,916.00
Title IIIC HD Meals	Per Meal	136,730	$6.00		$ 820,380.00
Title IIIC HD SUPPLEMENT	Per Meal	8,187	$6.00		$49,119.01
Title IIIC Cong Meals	Per Meal	44,489	$6.00		$ 266,934.00
Title III Meals (COVID-19)	Per Meal	19,828	$10.00		$198,280.00
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	10,518	$24.89		$ 261,743.00
			Subtotal		$ 2,148,371.01

7/1/2020 through 06/30/2021 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	91,986	$6.00		$551,916.00
Title IIIC HD Meals	Per Meal	129,916	$6.00		$779,496.01
Title IIIC Cong Meals	Per Meal	59,489	$6.00		$356,934.00
Title IIIC (CARES) Supplemental Appropriations COVID-19 Emergency Response					$ 77,745.57
Title IIIC Meals (COVID-19)	Per Meal	31,000	$10.00		$ 310,990.00
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	10,515	$24.89		$261,743.00
			Subtotal		$ 2,338,827.58

7/1/2021 through 06/30/2022 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	91,986	$6.00		$551,916.00
Title IIIC HD Meals	Per Meal	129,916	$6.00		$779,496.01
Title IIIC Cong Meals	Per Meal	59,489	$6.00		$356,934.00
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	10,515	$24.89		$261,743.00
			Subtotal		$ 1,950,087.01
			Total		$ 11,053,964.60

Contractor Initials: QA
Date: 12/5/2020

18 mac

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scherer
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

August 1, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a Retroactive amendment to an existing Sole Source contract with the vendor listed in bold type below for transportation services for eligible seniors and adults, with no change to the total price limitation of $61,568,568 and no change to the contract completion date of June 30, 2022 , effective Retroactive to July 1, 2020 upon Governor and Council approval. 58% Federal Funds. 42% General Funds.

The original contracts were approved and subsequently amended, as approved by the Governor and Executive Council, as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$10,664,329.03	$0	$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Community Action Partnerships of Strafford County	177200	Dover	$228,440.00	$0	$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	$619,693.00	$0	$619,693.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	$1,774,376.46	$0	$1,774,376.46	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Grafton County Senior Citizens Council, Inc.	177875	Lebanon	$8,104,663.78	$0	$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E

Greater Wakefield Resource Center	158408	Union	$104,096.00	$0	$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T::
Lamprey Health Care	177877	Newmarket	$389,538.00	($142,266.00)	$247,272.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T: 8/11/2020
Newport Senior Center	177250	Newport	$4,417,158.77	$0	$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	$2,595,977.98	$0	$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	$10,007,637.44	$142,266.00	$10,149,803.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2:12/20/2017, #23 A3: 2/20/2019, #24 A4: 6/24/2020 #46E
Southwestern Community Services	177511	Keene	$384,640.00	$0	$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	$10,697,054.18	$0	$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Strafford Nutrition MOW	260618	Somersworth	$2,748,885.35	$0	$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	$4,887,888.83	$0	$4,887,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
VNA at HCS	177274	Keene	$3,962,089.18	$0	$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
		Total:	$61,668,668.00	$0	$61,668,668.00	

Funds are available in the following accounts for State Fiscal Year 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because the Department did not have the fully executed contract amendment documents to present for Governor and Executive Council approval in time to prevent a lapse in services that would have resulted from the termination of a contract with Lamprey Health Care. This amendment is **Sole Source** because the Contractor was best positioned to increase capacity quickly in order that services for individuals would continue in communities that were served by the terminated contract.

The purpose of this request is ensure transportation services continue for individuals formerly receiving services in the towns of Lee and Durham through a contract with Lamprey Health Care.

The population served are individuals who are at least 60 years of age as well as individuals who are 18 years of age and older who also have a disability or chronic illness. Approximately 50 individuals will be served with transportation services from July 1, 2020 through June 30, 2022.

Transportation services include providing transportation to individuals in a vehicle to and from home for medical appointments; grocery shopping and errands; and community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services are licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractor will continue to assist individuals by accepting applications for services either directly from clients or through referrals. Additionally, the Contractor will continue to assist individuals to obtain other supportive services, as appropriate.

Should the Governor and Executive Council not authorize this request, individuals in the towns of Lee and Durham who rely on the Department to provide transportation services may not be able to find alternative transportation to travel for necessary errands and appointments.

Area served: Towns of Lee and Durham

Source of Funds: Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.045 / 2001NHCMC2, CFDA# 93.045 / 2001NHHDC2, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Shibinette

Commissioner

Nutrition and Transportation Services

FINANCIAL DETAIL ATTACHMENT SHEET

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (50% Federal Funds; 50% General Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$124,617.00	$0.00	$124,617.00
541-500383	Meals - Congregate	2017	$163,598.00	$0.00	$163,598.00
544-500386	Meals - Home Delivered	2017	$334,758.00	$0.00	$334,758.00
512-500352	Transportation of Clients	2018	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2018	$343,846.00	$0.00	$343,846.00
544-500386	Meals - Home Delivered	2018	$703,599.00	$0.00	$703,599.00
512-500352	Transportation of Clients	2019	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2019	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2019	$730,379.00	$0.00	$730,379.00
512-500352	Transportation of Clients	2020	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2020	$266,934.00	$0.00	$266,934.00
544-500386	Meals - Home Delivered	2020	$869,499.01	$0.00	$869,499.01
102-500731	Contracts (FFCRA)	2020	$196,280.00	$0.00	$196,280.00
512-500352	Transportation of Clients	2021	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2021	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2021	$779,499.01	$0.00	$779,499.01
512-500352	Transportation of Clients	2022	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2022	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2022	$779,499.01	$0.00	$779,499.01
		Subtotal	*$7,672,025.03*	*$0.00*	*$7,672,025.03*

Nutrition and Transportation Services

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$53,894.00	$0.00	$53,894.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$113,199.00	$0.00	$113,199.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$619,893.00***	***$0.00***	***$619,893.00***

Nutrition and Transportation Services

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$12,846.00	$0.00	$12,846.00
541-500383	Meals - Congregate	2017	$46,750.00	$0.00	$46,750.00
544-500386	Meals - Home Delivered	2017	$65,401.00	$0.00	$65,401.00
512-500352	Transportation of Clients	2018	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2018	$98,260.00	$0.00	$98,260.00
544-500386	Meals - Home Delivered	2018	$137,454.00	$0.00	$137,454.00
512-500352	Transportation of Clients	2019	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2019	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2019	$142,685.00	$0.00	$142,685.00
512-500352	Transportation of Clients	2020	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2020	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2020	$152,281.82	$0.00	$152,281.82
102-500731	Contracts (FFCRA)	2020	$38,340.00	$0.00	$38,340.00
512-500352	Transportation of Clients	2021	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2021	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2021	$152,281.82	$0.00	$152,281.82
512-500352	Transportation of Clients	2022	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2022	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2022	$152,281.82	$0.00	$152,281.82
		Subtotal	***$1,541,361.46***	***$0.00***	***$1,541,361.46***

Nutrition and Transportation Services

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$183,131.00	$0.00	$183,131.00
541-500383	Meals - Congregate	2017	$187,622.00	$0.00	$187,622.00
544-500386	Meals - Home Delivered	2017	$161,073.00	$0.00	$161,073.00
512-500352	Transportation of Clients	2018	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2018	$394,346.00	$0.00	$394,346.00
544-500386	Meals - Home Delivered	2018	$338,546.00	$0.00	$338,546.00
512-500352	Transportation of Clients	2019	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2019	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2019	$351,432.00	$0.00	$351,432.00
512-500352	Transportation of Clients	2020	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2020	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2020	$375,066.26	$0.00	$375,066.26
102-500731	Contracts (FFCRA)	2020	$94,450.00	$0.00	$94,450.00
512-500352	Transportation of Clients	2021	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2021	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2021	$375,066.26	$0.00	$375,066.26
512-500352	Transportation of Clients	2022	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2022	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2022	$375,066.26	$0.00	$375,066.26
		Subtotal	***$6,396,347.78***	***$0.00***	***$6,396,347.78***

Nutrition and Transportation Services

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$8,800.00	$0.00	$8,800.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$18,496.00	$0.00	$18,496.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$104,096.00***	***$0.00***	***$104,096.00***

Nutrition and Transportation Services

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,873.00	$0.00	$33,873.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$71,133.00	($71,133.00)	$0.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$71,133.00	($71,133.00)	$0.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$389,538.00*	*($142,266.00)*	*$247,272.00*

Nutrition and Transportation Services

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$38,725.00	$0.00	$38,725.00
541-500383	Meals - Congregate	2017	$80,366.00	$0.00	$80,366.00
544-500386	Meals - Home Delivered	2017	$124,955.00	$0.00	$124,955.00
512-500352	Transportation of Clients	2018	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2018	$168,909.00	$0.00	$168,909.00
544-500386	Meals - Home Delivered	2018	$262,632.00	$0.00	$262,632.00
512-500352	Transportation of Clients	2019	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2019	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2019	$272,627.00	$0.00	$272,627.00
512-500352	Transportation of Clients	2020	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2020	$133,338.00	$0.00	$133,338.00
544-500386	Meals - Home Delivered	2020	$332,962.59	$0.00	$332,962.59
102-500731	Contracts (FFCRA)	2020	$73,270.00	$0.00	$73,270.00
512-500352	Transportation of Clients	2021	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2021	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2021	$290,962.59	$0.00	$290,962.59
512-500352	Transportation of Clients	2022	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2022	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2022	$290,962.59	$0.00	$290,962.59
		Subtotal	*$3,002,428.77*	*$0.00*	*$3,002,428.77*

Nutrition and Transportation Services

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$62,778.00	$0.00	$62,778.00
544-500386	Meals - Home Delivered	2017	$71,858.00	$0.00	$71,858.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$131,946.00	$0.00	$131,946.00
544-500386	Meals - Home Delivered	2018	$151,031.00	$0.00	$151,031.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2019	$156,779.00	$0.00	$156,779.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$124,968.00	$0.00	$124,968.00
544-500386	Meals - Home Delivered	2020	$179,323.66	$0.00	$179,323.66
102-500731	Contracts (FFCRA)	2020	$42,130.00	$0.00	$42,130.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2021	$167,323.66	$0.00	$167,323.66
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2022	$167,323.66	$0.00	$167,323.66
		Subtotal	*$1,666,364.98*	*$0.00*	*$1,666,364.98*

Nutrition and Transportation Services

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$90,843.00	$0.00	$90,843.00
541-500383	Meals - Congregate	2017	$123,750.00	$0.00	$123,750.00
544-500386	Meals - Home Delivered	2017	$331,837.00	$0.00	$331,837.00
512-500352	Transportation of Clients	2018	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2018	$260,100.00	$0.00	$260,100.00
544-500386	Meals - Home Delivered	2018	$697,461.00	$0.00	$697,461.00
512-500352	Transportation of Clients	2019	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2019	$270,000.00	$0.00	$270,000.00
544-500386	Meals - Home Delivered	2019	$724,009.00	$0.00	$724,009.00
512-500352	Transportation of Clients	2020	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2020	$214,000.00	$0.00	$214,000.00
544-500386	Meals - Home Delivered	2020	$828,698.48	$0.00	$828,698.48
102-500731	Contracts (FFCRA)	2020	$194,570.00	$0.00	$194,570.00
512-500352	Transportation of Clients	2021	$190,782.00	$71,133.00	$261,915.00
541-500383	Meals - Congregate	2021	$270,000.00	$0.00	$270,000.00
544-500386	Meals - Home Delivered	2021	$772,698.48	$0.00	$772,698.48
512-500352	Transportation of Clients	2022	$190,782.00	$71,133.00	$261,915.00
541-500383	Meals - Congregate	2022	$270,000.00	$0.00	$270,000.00
544-500386	Meals - Home Delivered	2022	$772,698.48	$0.00	$772,698.48
		Subtotal	*$6,774,575.44*	*$142,266.00*	*$6,916,841.44*

Nutrition and Transportation Services

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$25,003.00	$0.00	$25,003.00
541-500383	Meals - Congregate	2017	$158,538.00	$0.00	$158,538.00
544-500386	Meals - Home Delivered	2017	$490,897.00	$0.00	$490,897.00
512-500352	Transportation of Clients	2018	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2018	$200,277.00	$0.00	$200,277.00
544-500386	Meals - Home Delivered	2018	$1,164,716.00	$0.00	$1,164,716.00
512-500352	Transportation of Clients	2019	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2019	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2019	$1,209,048.00	$0.00	$1,209,048.00
512-500352	Transportation of Clients	2020	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2020	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2020	$1,290,358.06	$0.00	$1,290,358.06
102-500731	Contracts (FFCRA)	2020	$324,910.00	$0.00	$324,910.00
512-500352	Transportation of Clients	2021	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2021	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2021	$1,290,358.06	$0.00	$1,290,358.06
512-500352	Transportation of Clients	2022	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2022	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2022	$1,290,358.06	$0.00	$1,290,358.06
		Subtotal	***$8,538,523.18***	***$0.00***	***$8,538,523.18***

Nutrition and Transportation Services

Southwestern Community Services (Vendor #177611)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,441.00	$0.00	$33,441.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$70,239.00	$0.00	$70,239.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$384,640.00***	***$0.00***	***$384,640.00***

Nutrition and Transportation Services

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$19,861.00	$0.00	$19,861.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$41,715.00	$0.00	$41,715.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Nutrition and Transportation Services

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$27,974.00	$0.00	$27,974.00
544-500386	Meals - Home Delivered	2017	$129,234.00	$0.00	$129,234.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$58,788.00	$0.00	$58,788.00
544-500386	Meals - Home Delivered	2018	$271,625.00	$0.00	$271,625.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2019	$281,963.00	$0.00	$281,963.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2020	$300,926.45	$0.00	$300,926.45
102-500731	Contracts (FFCRA)	2020	$75,770.00	$0.00	$75,770.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2021	$300,926.45	$0.00	$300,926.45
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2022	$300,926.45	$0.00	$300,926.45
		Subtotal	*$1,992,237.35*	*$0.00*	*$1,992,237.35*

Nutrition and Transportation Services

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$102,490.00	$0.00	$102,490.00
541-500383	Meals - Congregate	2017	$77,869.00	$0.00	$77,869.00
544-500386	Meals - Home Delivered	2017	$152,570.00	$0.00	$152,570.00
512-500352	Transportation of Clients	2018	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2018	$163,661.00	$0.00	$163,661.00
544-500386	Meals - Home Delivered	2018	$320,674.00	$0.00	$320,674.00
512-500352	Transportation of Clients	2019	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2019	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2019	$332,880.00	$0.00	$332,880.00
512-500352	Transportation of Clients	2020	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2020	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2020	$355,266.61	$0.00	$355,266.61
102-500731	Contracts (FFCRA)	2020	$89,460.00	$0.00	$89,460.00
512-500352	Transportation of Clients	2021	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2021	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2021	$355,266.61	$0.00	$355,266.61
512-500352	Transportation of Clients	2022	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2022	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2022	$355,266.61	$0.00	$355,266.61
		Subtotal	***$4,061,108.83***	***$0.00***	***$4,061,108.83***

Nutrition and Transportation Services

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$28,985.00	$0.00	$28,985.00
541-500383	Meals - Congregate	2017	$73,277.00	$0.00	$73,277.00
544-500386	Meals - Home Delivered	2017	$118,745.00	$0.00	$118,745.00
512-500352	Transportation of Clients	2018	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2018	$154,008.00	$0.00	$154,008.00
544-500386	Meals - Home Delivered	2018	$249,575.00	$0.00	$249,575.00
512-500352	Transportation of Clients	2019	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2019	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2019	$259,073.00	$0.00	$259,073.00
512-500352	Transportation of Clients	2020	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2020	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2020	$276,497.06	$0.00	$276,497.06
102-500731	Contracts (FFCRA)	2020	$69,620.00	$0.00	$69,620.00
512-500352	Transportation of Clients	2021	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2021	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2021	$276,497.06	$0.00	$276,497.06
512-500352	Transportation of Clients	2022	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2022	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2022	$276,497.06	$0.00	$276,497.06
		Subtotal	*$2,726,534.18*	*$0.00*	*$2,726,534.18*

05-95-48-481010-7872 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
		Subtotal	***$46,098,114.00***	***$0.00***	***$46,098,114.00***

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT (60% Federal Funds; 40% General Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$252,962.00	$0.00	$252,962.00
544-500386	Meals Home Delivered	2018	$531,679.00	$0.00	$531,679.00
544-500386	Meals Home Delivered	2019	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2020	$551,915.00	$0.00	$551,915.00
544-500386	Meals Home Delivered	2021	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2022	$551,916.00	$0.00	$551,916.00
		Subtotal	*$2,992,304.00*	*$0.00*	*$2,992,304.00*

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$19,701.00	$0.00	$19,701.00
544-500386	Meals Home Delivered	2018	$41,402.00	$0.00	$41,402.00
544-500386	Meals Home Delivered	2019	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2020	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2021	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2022	$42,978.00	$0.00	$42,978.00
		Subtotal	*$233,015.00*	*$0.00*	*$233,015.00*

Nutrition and Transportation Services

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$144,419.00	$0.00	$144,419.00
544-500386	Meals Home Delivered	2018	$303,537.00	$0.00	$303,537.00
544-500386	Meals Home Delivered	2019	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2020	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2021	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2022	$315,090.00	$0.00	$315,090.00
		Subtotal	*$1,708,316.00*	*$0.00*	*$1,708,316.00*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Nutrition and Transportation Services

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$119,598.00	$0.00	$119,598.00
544-500386	Meals Home Delivered	2018	$251,372.00	$0.00	$251,372.00
544-500386	Meals Home Delivered	2019	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2020	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2021	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2022	$260,940.00	$0.00	$260,940.00
		Subtotal	*$1,414,730.00*	*$0.00*	*$1,414,730.00*

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$78,590.00	$0.00	$78,590.00
544-500386	Meals Home Delivered	2018	$165,175.00	$0.00	$165,175.00
544-500386	Meals Home Delivered	2019	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2020	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2021	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2022	$171,462.00	$0.00	$171,462.00
		Subtotal	*$929,613.00*	*$0.00*	*$929,613.00*

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$273,306.00	$0.00	$273,306.00
544-500386	Meals Home Delivered	2018	$574,440.00	$0.00	$574,440.00
544-500386	Meals Home Delivered	2019	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2020	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2021	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2022	$596,304.00	$0.00	$596,304.00
		Subtotal	*$3,232,962.00*	*$0.00*	*$3,232,962.00*

Nutrition and Transportation Services

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$182,479.00	$0.00	$182,479.00
544-500386	Meals Home Delivered	2018	$383,532.00	$0.00	$383,532.00
544-500386	Meals Home Delivered	2019	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2020	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2021	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2022	$398,130.00	$0.00	$398,130.00
		Subtotal	*$2,158,531.00*	*$0.00*	*$2,158,531.00*

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Nutrition and Transportation Services

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$63,965.00	$0.00	$63,965.00
544-500386	Meals Home Delivered	2018	$134,443.00	$0.00	$134,443.00
544-500386	Meals Home Delivered	2019	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2020	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2021	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2022	$139,560.00	$0.00	$139,560.00
		Subtotal	*$756,648.00*	*$0.00*	*$756,648.00*

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$68,206.00	$0.00	$68,206.00
544-500386	Meals Home Delivered	2018	$143,350.00	$0.00	$143,350.00
544-500386	Meals Home Delivered	2019	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2020	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2021	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2022	$148,806.00	$0.00	$148,806.00
		Subtotal	*$806,780.00*	*$0.00*	*$806,780.00*

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$104,451.00	$0.00	$104,451.00
544-500386	Meals Home Delivered	2018	$219,536.00	$0.00	$219,536.00
544-500386	Meals Home Delivered	2019	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2020	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2021	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2022	$227,892.00	$0.00	$227,892.00
		Subtotal	*$1,235,555.00*	*$0.00*	*$1,235,555.00*

05-95-48-481010-9255 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
		Subtotal	***$15,468,454.00***	***$0.00***	***$15,468,454.00***

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	***$0.00***	***$0.00***	***$0.00***

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	***$0.00***	***$0.00***	***$0.00***

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Nutrition and Transportation Services

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Nutrition and Transportation Services

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Nutrition and Transportation Services

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

05-95-48-481010-1917 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Summary by Vendor by Year

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$875,935.00	$0.00	$875,935.00
		2018	$1,840,867.00	$0.00	$1,840,867.00
		2019	$1,900,972.00	$0.00	$1,900,972.00
		2020	$2,146,371.01	$0.00	$2,146,371.01
		2021	$1,950,092.01	$0.00	$1,950,092.01
		2022	$1,950,092.01	$0.00	$1,950,092.01
		Subtotal	*$10,664,329.03*	*$0.00*	*$10,664,329.03*

Easter Seals New Hampshire, Inc. (Vendor # 177204)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$53,894.00	$0.00	$53,894.00
		2018	$113,200.00	$0.00	$113,200.00
		2019	$113,200.00	$0.00	$113,200.00
		2020	$113,199.00	$0.00	$113,199.00
		2021	$113,200.00	$0.00	$113,200.00
		2022	$113,200.00	$0.00	$113,200.00
		Subtotal	***$619,893.00***	***$0.00***	***$619,893.00***

Gibson Center for Senior Services (Vendor #155344)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$144,698.00	$0.00	$144,698.00
		2018	$304,072.00	$0.00	$304,072.00
		2019	$314,619.00	$0.00	$314,619.00
		2020	$362,555.82	$0.00	$362,555.82
		2021	$324,215.82	$0.00	$324,215.82
		2022	$324,215.82	$0.00	$324,215.82
		Subtotal	***$1,774,376.46***	***$0.00***	***$1,774,376.46***

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$676,245.00	$0.00	$676,245.00
		2018	$1,421,054.00	$0.00	$1,421,054.00
		2019	$1,460,503.00	$0.00	$1,460,503.00
		2020	$1,578,587.26	$0.00	$1,578,587.26
		2021	$1,484,137.26	$0.00	$1,484,137.26
		2022	$1,484,137.26	$0.00	$1,484,137.26
		Subtotal	***$8,104,663.78***	***$0.00***	***$8,104,663.78***

Nutrition and Transportation Services

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$8,800.00	$0.00	$8,800.00
		2018	$18,496.00	$0.00	$18,496.00
		2019	$19,200.00	$0.00	$19,200.00
		2020	$19,200.00	$0.00	$19,200.00
		2021	$19,200.00	$0.00	$19,200.00
		2022	$19,200.00	$0.00	$19,200.00
		Subtotal	***$104,096.00***	***$0.00***	***$104,096.00***

Lamprey Health Care (Vendor #177677)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,873.00	$0.00	$33,873.00
		2018	$71,133.00	$0.00	$71,133.00
		2019	$71,133.00	$0.00	$71,133.00
		2020	$71,133.00	$0.00	$71,133.00
		2021	$71,133.00	($71,133.00)	$0.00
		2022	$71,133.00	($71,133.00)	$0.00
		Subtotal	***$389,538.00***	***($142,266.00)***	***$247,272.00***

Newport Senior Center (Vendor #177250)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$363,644.00	$0.00	$363,644.00
		2018	$764,254.00	$0.00	$764,254.00
		2019	$790,246.00	$0.00	$790,246.00
		2020	$881,851.59	$0.00	$881,851.59
		2021	$808,581.59	$0.00	$808,581.59
		2022	$808,581.59	$0.00	$808,581.59
		Subtotal	***$4,417,158.77***	***$0.00***	***$4,417,158.77***

Nutrition and Transportation Services

Ossipee Concerned Citizens (Vendor #170158)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$213,226.00	$0.00	$213,226.00
		2018	$448,152.00	$0.00	$448,152.00
		2019	$465,209.00	$0.00	$465,209.00
		2020	$517,883.66	$0.00	$517,883.66
		2021	$475,753.66	$0.00	$475,753.66
		2022	$475,753.66	$0.00	$475,753.66
		Subtotal	*$2,595,977.98*	*$0.00*	*$2,595,977.98*

Rockingham Nutrition MOW (Vendor #155197)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$819,736.00	$0.00	$819,736.00
		2018	$1,722,783.00	$0.00	$1,722,783.00
		2019	$1,781,095.00	$0.00	$1,781,095.00
		2020	$2,024,354.48	$0.00	$2,024,354.48
		2021	$1,829,784.48	$71,133.00	$1,900,917.48
		2022	$1,829,784.48	$71,133.00	$1,900,917.48
		Subtotal	*$10,007,537.44*	*$142,266.00*	*$10,149,803.44*

St Joseph Community Services (Vendor #155093)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$856,917.00	$0.00	$856,917.00
		2018	$1,801,017.00	$0.00	$1,801,017.00
		2019	$1,867,570.00	$0.00	$1,867,570.00
		2020	$2,273,790.06	$0.00	$2,273,790.06
		2021	$1,948,880.06	$0.00	$1,948,880.06
		2022	$1,948,880.06	$0.00	$1,948,880.06
		Subtotal	*$10,697,054.18*	*$0.00*	*$10,697,054.18*

Nutrition and Transportation Services

Southwestern Community Services (Vendor #177511)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,441.00	$0.00	$33,441.00
		2018	$70,240.00	$0.00	$70,240.00
		2019	$70,240.00	$0.00	$70,240.00
		2020	$70,239.00	$0.00	$70,239.00
		2021	$70,240.00	$0.00	$70,240.00
		2022	$70,240.00	$0.00	$70,240.00
		Subtotal	*$384,640.00*	*$0.00*	*$384,640.00*

Community Action Partnership of Strafford County (Vendor #177200)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$19,861.00	$0.00	$19,861.00
		2018	$41,716.00	$0.00	$41,716.00
		2019	$41,716.00	$0.00	$41,716.00
		2020	$41,715.00	$0.00	$41,715.00
		2021	$41,716.00	$0.00	$41,716.00
		2022	$41,716.00	$0.00	$41,716.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Strafford Nutrition MOW (Vendor # 260818)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$221,173.00	$0.00	$221,173.00
		2018	$464,856.00	$0.00	$464,856.00
		2019	$482,549.00	$0.00	$482,549.00
		2020	$577,282.45	$0.00	$577,282.45
		2021	$501,512.45	$0.00	$501,512.45
		2022	$501,512.45	$0.00	$501,512.45
		Subtotal	*$2,748,885.35*	*$0.00*	*$2,748,885.35*

Nutrition and Transportation Services

Tri-County Community Action Program (Vendor #177195)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$401,135.00	$0.00	$401,135.00
		2018	$842,914.00	$0.00	$842,914.00
		2019	$866,805.00	$0.00	$866,805.00
		2020	$978,651.61	$0.00	$978,651.61
		2021	$889,191.61	$0.00	$889,191.61
		2022	$889,191.61	$0.00	$889,191.61
		Subtotal	*$4,867,888.83*	*$0.00*	*$4,867,888.83*

VNA at HCS (Vendor #177274)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$325,458.00	$0.00	$325,458.00
		2018	$683,975.00	$0.00	$683,975.00
		2019	$707,691.00	$0.00	$707,691.00
		2020	$794,735.06	$0.00	$794,735.06
		2021	$725,115.06	$0.00	$725,115.06
		2022	$725,115.06	$0.00	$725,115.06
		Subtotal	*$3,962,089.18*	*$0.00*	*$3,962,089.18*

Summary for All Vendors by Year

		SFY	Current Budget	(Decrease)	Modified Budget
		2017	$5,048,036.00	$0.00	$5,048,036.00
		2018	$10,608,729.00	$0.00	$10,608,729.00
		2019	$10,952,748.00	$0.00	$10,952,748.00
		2020	$12,451,549.00	$0.00	$12,451,549.00
		2021	$11,252,753.00	$0.00	$11,252,753.00
		2022	$11,252,753.00	$0.00	$11,252,753.00
		Subtotal	*$61,566,568.00*	*$0.00*	*$61,566,568.00*

Nutrition and Transportation Services

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
7872-541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
7872-512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
7872-512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
7872-512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
7872-541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
7872-512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
7872-512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00

Nutrition and Transportation Services

9255-544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
9255-544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
		Total	$61,566,568.00	$0.00	$61,566,568.00

7872-512-500352	Transportation of Clients	all	$8,599,271.00	$0.00	$8,599,271.00
7872-541-500383	Meals - Congregate	all	$11,077,887.00	$0.00	$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	$25,222,156.00	$0.00	$25,222,156.00
7872-102-500731	Contracts (FFCRA)	all	$1,198,800.00	$0.00	$1,198,800.00
9255-544-500386	Meals Home Delivered	all	$15,468,454.00	$0.00	$15,468,454.00
1917-102-500731	Contracts (CARES)	all	$0.00	$0.00	$0.00
		Total	$61,566,568.00	$0.00	$61,566,568.00

Grand Total SFY17	2017	$5,048,036.00	$0.00	$5,048,036.00
Grand Total SFY18	2018	$10,608,729.00	$0.00	$10,608,729.00
Grand Total SFY19	2019	$10,952,748.00	$0.00	$10,952,748.00
Grand Total SFY20	2020	$12,451,549.00	$0.00	$12,451,549.00
Grand Total SFY21	2021	$11,252,753.00	$0.00	$11,252,753.00
Grand Total SFY22	2022	$11,252,753.00	$0.00	$11,252,753.00
Total Contract		$61,566,568.00	$0.00	$61,566,568.00

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scheetz
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

June 15, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to amend existing **Retroactive, Sole Source** contracts with the vendors listed below for the provision of nutrition and/or transportation services, by exercising contract renewal options, by increasing the total price limitation by $22,805,506 from $38,761,062 to $61,566,568 and extending the completion dates from June 30, 2020, to June 30, 2022, effective retroactive to March 20, 2020, upon Governor and Council approval. 57.15% Federal Funds. 42.85% General Funds.

Governor and Executive Council approved the original contracts and subsequent amendments as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Requested Action - Increase (Decrease)	Revised Amount	Approval History (*** See note below ***)
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$6,715,026.00	$3,949,303.03	$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Community Action Partnerships of Strafford County	177200	Dover	$145,008.00	$83,432.00	$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Easter Seals New Hampshire, Inc.	177204	Manchester	$393,493.00	$226,400.00	$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Gibson Center for Seniors	155344	North Conway	$1,116,349.00	$658,027.46	$1,774,376.46	O: 12/21/2016, #15 A1: 12/20/2017, #23

						A2: 2/20/2019, #24
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$5,112,755.00	$2,991,908.78	$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Greater Wakefield Resource Center	158408	Union	$65,696.00	$38,400.00	$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Lamprey Health Care	177677	Newmarket	$247,272.00	$142,266.00	$389,538.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Newport Senior Center	177250	Newport	$2,781,681.00	$1,635,497.77	$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Ossipee Concerned Citizens	170158	Center Ossipee	$1,633,927.00	$962,050.98	$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	$6,299,278.00	$3,708,259.44	$10,007,537.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2:12/20/2017, #23 A3: 2/20/2019, #24
Southwestern Community Services	177511	Keene	$244,160.00	$140,480.00	$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
St. Joseph Community Services	155093	Merrimack	$6,717,984.00	$3,979,070.18	$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24

Strafford Nutrition MOW	260818	Somersworth	$1,726,898.00	$1,021,987.35	$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Tri-County Community Action Program	177195	Berlin	$3,067,119.00	$1,800,769.83	$4,867,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
VNA at HCS	177274	Keene	$2,494,436.00	$1,467,653.18	$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
		Total:	$38,761,062.00	22,805,506.00	$61,566,568.00	

*** Note: Governor Sununu recently approved the addition of $1,198,800 of emergency federal COVID-19 funding to the existing contracts to allow the Department to immediately disperse funding to Contractors to better support older, isolated, and frail adults who have become increasingly isolated during the COVID-19 pandemic. See the informational item on the 8/24/20 G&C agenda.

Funds are available in the following accounts for State Fiscal Years 2020 and 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

See attached fiscal details.

EXPLANATION – REQUESTED ACTION

This request is **Retroactive** because the Department needed to adjust the application of Older Americans Act funds for unforeseen expenses due to the change from congregate meal services to at-home meal services, as congregate locations closed due to the State of Emergency to protect people from the spread of COVID-10. This request is **Sole Source** because the Department is requesting the current contracts be extended twenty-one (21) months beyond the three (3) month renewal option currently available in the agreements. The purpose of this request is to enable the current Contractors, who have the ability to immediately continue to support the older, isolated, and frail adults they have been serving during the ongoing pandemic by continuing to provide nutrition and transportation services by extending the completion date and increasing the price limitation of the contracts. These funds will be used to support the ongoing need for these services for older, isolated, and frail adults in order to assist them to continue living as independently as possible, both safely and with dignity.

Nutrition services are comprised of home delivered and/or congregate meals. Contractors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals,

to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Contractors will provide congregate meals in community settings, where individuals travel to a specific site to share a meal with other individuals. Due to the COVID-19 health risks facing New Hampshire today, congregate meals are not currently possible but will continue as soon it is determined safe to do so. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners. Due to the COVID-19 Emergency, congregate meals in community settings are currently suspended. Contractors will follow federal, state, and local guidelines for re-opening congregate meal settings and providing congregate meals.

Transportation services include providing individuals with transportation in a vehicle to and from home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Contractors will ensure that vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services will be licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractors will assist individuals in accessing the aforementioned services in accordance with the Older Americans Act, and other federal, state, and local guidelines to ensure the safety of those served during the COVID-19 emergency.

These nutrition and transportation services support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services enable eligible adults to live as independently and safely as possible, and with dignity. The Contractors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 62,192 individuals will be served with congregate and home-delivered meals and 246,312 per person, per day units of transportation services will be provided from July 1, 2020 through June 30, 2022.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for one (1) year and nine (9) months. The Department is exercising the remaining three (3) months available and requesting the extension of the contract for an additional twenty-one (21) months.

The nutrition and transportation services were to provide support to individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need.

Should the Governor and Executive Council not authorize this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Ann H. Landry

Ann H. Landry
Associate Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

January 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into **retroactive** amendments with the vendors listed below by increasing the price limitation by $11,296,768 from $26,265,494 to an amount not to exceed $37,562,262 and extending the completion date from June 30, 2019 to June 30, 2020 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to January 1, 2019 effective upon Governor and Executive Council. 43% General Funds/57% Federal Funds.

The original agreements were approved by the Governor and Executive Council on December 21, 2016 (Item #15 – Vote 5-0). The agreement with Rockingham Nutrition Meals on Wheels was subsequently amended as approved by the Governor and Executive Council on June 7, 2017 (Item #13 – Vote 5-0). All agreements were amended as approved by the Governor and Executive Council on December 20, 2017 (Item #23 – Vote 5-0).

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$4,557,669	$1,961,077	$6,518,746
Community Action Partnership of Strafford County	177200	Dover	$103,293	$41,715	$145,008
Easter Seals New Hampshire, Inc.	177204	Manchester	$280,294	$113,199	$393,493
Gibson Center for Senior Services	155344	North Conway	$752,842	$325,167	$1,078,009
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$3,518,353	$1,499,952	$5,018,305
Greater Wakefield Resource Center	158408	Union	$45,792	$19,904	$65,696
Lamprey Health Care	177677	Newmarket	$176,139	$71,133	$247,272
Newport Senior Center	177250	Newport	$1,892,152	$816,239	$2,708,391
Ossipee Concerned Citizens	170158	Center Ossipee	$1,109,530	$482,267	$1,591,797
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$4,265,302	$1,839,406	$6,104,708

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Southwestern Community Services	177511	Keene	$173,921	$70,239	$244,160
St. Joseph Community Services	155093	Merrimack	$4,458,951	$1,934,123	$6,393,074
Strafford Nutrition MOW	260818	Somersworth	$1,150,885	$500,243	$1,651,128
Tri-County Community Action Program	177195	Berlin	$2,086,963	$890,696	$2,977,659
VNA at HCS	177274	Keene, NH	$1,693,408	$731,408	$2,424,816
		Total:	**$26,265,494**	**$11,296,768**	**$37,562,262**

Funds are available in the following account(s) for State Fiscal Year (SFY) 2019, and are anticipated to be available in SFY 2020, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is **retroactive** to January 1, 2019 because the Department needed time to calculate new rates to incorporate the federal funding increase for meals, and evaluate systems and impact on federal reporting requirements which delayed this action. The January 1, 2019 effective date will provide a full initial six (6) months' period (January 1, 2019-June 30, 2019) for contract agencies to apply the rate increases to their provision of services to clients. The Department did not receive the notification of the increase of funding until November 2018.

The purpose of this request is to enable vendors to continue providing Nutrition and Transportation Services by extending the completion date and increasing the price limitation of the contracts. These services support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community

facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 31,363 individuals will be served from January 1, 2019 through June 30, 2020.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for nine (9) months. This current renewal request for one (1) year, leaves an additional three (3) months of renewal.

Should the Governor and Executive Council not approve this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 18AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 18AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 18AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

November 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into **retroactive** amendments with the vendors listed below by increasing the price limitation by $8,597,592 from $17,667,902 to an amount not to exceed $26,265,494 and extending the completion date from September 30, 2018 to June 30, 2019 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, **retroactive** to July 1, 2017 effective upon Governor and Executive Council. The original agreements were approved by Governor and Executive Council on December 21, 2016 (Item # 15) and the contract with Rockingham Nutrition Meals on Wheels was amended on June 7, 2017 (Item #13). 43% General Funds/ 57% Federal Funds.

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$3,065,757	$1,491,912	$4,557,669
Community Action Partnership of Strafford County	177200	Dover	$69,513	$33,780	$103,293
Easter Seals New Hampshire, Inc.	177204	Manchester	$188,629	$91,665	$280,294
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$2,366,814	$1,151,539	$3,518,353
Greater Wakefield Resource Center	158408	Union	$30,800	$14,992	$45,792
Lamprey Health Care	177677	Newmarket	$118,560	$57,579	$176,139
Newport Senior Center	177250	Newport	$1,272,754	$619,398	$1,892,152
Ossipee Concerned Citizens	170158	Center Ossipee	$746,279	$363,251	$1,109,530

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$2,869,064	$1,396,238	$4,265,302
Southwestern Community Services	177511	Keene	$117,031	$56,890	$173,921
St Joseph Community Services	155093	Merrimack	$2,999,190	$1,459,761	$4,458,951
Strafford Nutrition MOW	260818	Somersworth	$774,098	$376,787	$1,150,885
The Gibson Center for Senior Services	155344	North Conway	$506,402	$246,440	$752,842
Tri-County Community Action Program	177195	Berlin	$1,403,957	$683,006	$2,086,963
VNA at HCS	177274	Keene, NH	$1,139,054	$554,354	$1,693,408
		Total:	$17,667,902	$8,597,592	$26,265,494

Funds to support this request are available in the following accounts in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is **retroactive** to July 1, 2017 because the New Hampshire Legislature appropriated in each year of the biennium (State Fiscal Years 2018 and 2019) a one-time increase of up to five percent (5%) for elderly and adult non-Medicaid services in HB144. The Department is amending the contracts to increase the per meal and per client per date transportation rates. The purpose of this request is to increase the price limitation and extend the completion date in order for the vendors to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients; including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will

prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals, ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services.

These contracts were selected through a competitive bid process. Sixteen (16) agreements were originally approved by the Governor and Executive Council, one (1) of which (City of Nashua) will be put before the Governor and Executive Council at a later date.

As referenced in the Request for Applications and in Exhibit C-1 of this contract, this Agreement includes the option to extend for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Council. The Division is exercising this renewal option for nine (9) months, leaving an additional one (1) year and three (3) months of renewal.

Should the Governor and Executive Council not approve this request, the Legislature's direction to increase rates paid for Nutrition and Transportation Services, and its inclusion of funding in the current biennium to support these increases will be unfulfilled.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN #: 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Christine L. Santaniello
Director

Approved by:
Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human Services

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

April 17, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to **retroactively** amend an existing contract with Rockingham Nutrition Meals on Wheels (Vendor ID # 155197) located at 106 North Road, Brentwood, NH 03833, to change the transportation service rate within the price limitation for the provision of Nutrition and/or Transportation Services effective upon Governor and Executive Council Approval. There is no change to the price limitation of $2,869,063.90 and no change to the completion date of September 30, 2018. The original agreement was approved by Governor and Executive Council on December 21, 2016 (Item # 15). 54% Federal Funds. 46%General Funds.

Funds to support this request are available in State Fiscal Year 2017 and are anticipated to be available for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (57% Federal Funds; 43% General Funds)

SFY	Class/ Account	Class Title	Current Budget
2017	512-500352	Transportation of Clients	$90,844.00
2017	541-500383	Meals - Congregate	$123,750.00
2017	544-500386	Meals - Home Delivered	$331,837.00
2018	512-500352	Transportation of Clients	$181,677.60
2018	541-500383	Meals - Congregate	$247,500.00
2018	544-500386	Meals - Home Delivered	$663,674.00
2019	512-500352	Transportation of Clients	$45,416.80
2019	541-500383	Meals - Congregate	$61,875.00
2019	544-500386	Meals - Home Delivered	$165,918.50
		Subtotal	***$1,912,492.90***

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT (44.79% Federal Funds; 55.21% General Funds)

	Class/Account	Class Title	Current Budget
SFY	544-500386	Meals Home Delivered	$273,306.00
2017	544-500386	Meals Home Delivered	$546,612.00
2018	544-500386	Meals Home Delivered	$136,653.00
2019		***Subtotal***	***$956,571.00***
		Total	$2,869,063.90

EXPLANATION

The purpose of this amendment is to request a **retroactive** change to the transportation service rate for Rockingham Nutrition Meals on Wheels from $10.40 to $23.70, while reducing the total number of rides anticipated, with no change to the price limitation. Transportation Services support older, isolated and frail adults ages sixty (60) and older in the community by assisting them to continue living as independently as possible, safely, and with dignity.

Effective January 1, 2017, the Bureau of Elderly and Adult Services implemented a new rate structure for contracted transportation agencies without increasing the total amount of funding available for transportation. The new rate structure is intended to reimburse contract agencies at a rate that is more aligned with their costs for providing these services in their geographic areas. The rate change is being made to correct an incorrect rate allocated to the agency. The current rate was based on the agency's geographic headquarters in southern New Hampshire and currently does not account for the large rural areas served by the agency. In addition, the agency had requested fewer transportation units in its proposal than were assigned in the currently effective contract. The request is **retroactive** to the beginning of the contract, January 1, 2017, to account for the error. It is projected that the increase in rates will support the additional costs of serving clients in more rural areas and will ensure that clients are able to receive needed transportation services.

Transportation Services includes transporting individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C 1800, commercial drivers licensing, as applicable. The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness. Services are designed to assist low income participants, including the elderly poor.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. Sixteen (16) contracts were approved by the Governor and Executive Council. These agreements include renewal options for up to two (2) years, contingent upon the provision of satisfactory services, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the funding rate assigned to the contractor will hamper the contractor's ability to provide transportation services.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Maureen U. Ryan
Director of Human Services

Approved by:
Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human Services

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Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

November 21, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to enter into contracts with the vendors listed below, for the provision of Nutrition and/or Transportation Services, in an amount not to exceed $17,667,902 effective January 1, 2017, or approval of the Governor and Executive Council, whichever is later, through September 30, 2018. 46%General Funds/54%Federal Funds.

Vendor Name	Vendor	Location	Current Budget
Community Action Partnership of Strafford County	177200	Dover	$69,513
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$3,065,757
Easter Seals New Hampshire, Inc.	177204	Manchester	$188,629
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$2,366,814
Greater Wakefield Resource Center	TBD	Union	$30,800
Lamprey Health Care	177677	Newmarket	$118,560
Newport Senior Center	177250	Newport	$1,272,754
Ossipee Concerned Citizens	170158	Center Ossipee	$746,279
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$2,869,064
St Joseph Community Services	155093	Merrimack	$2,999,190
Strafford Nutrition MOW	260818	Somersworth	$774,098
Southwestern Community Services	TBD	Keene	$117,031
The Gibson Center for Senior Services	155344	North Conway	$506,402
Tri-County Community Action Program	TBD	Berlin	$1,403,957
VNA at HCS	177274	Keene, NH	$1,139,054
		Total:	$17,667,902

Funds to support this request are anticipated to be available in the following accounts in State Fiscal Years 2017 and are anticipated to be available for State Fiscal Year 2018, and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

See Attached Fiscal Details

EXPLANATION

The purpose of this request is to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity. Notwithstanding any other provision of the Contract to the contrary, no services shall continue after, June 30, 2017 and the Department shall not be liable for any payments for services provided after June 30, 2017 unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Nutrition Services are comprised of home delivered and/or congregate meals. Selected vendors will deliver meals to eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each delivered meal includes at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Congregate meals are meals provided in community settings, where individuals travel to a specific site to share a meal with other individuals. The vendors will ensure each meal includes a minimum of one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000; drivers licensing and Saf-C 1800, commercial drivers licensing, as applicable.

Vendors for contracted services will assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals received. Additionally, vendors will assist clients with obtaining other services that may be of assistance to clients, as appropriate.

The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness and are targeted toward low income participants. Nutrition and Transportation Services support eligible adults to live as independently as possible, safely, and with dignity.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. These agreements include renewal options for up to 2 years contingent upon the provision of satisfactory services, continued funding and Governor and Executive Council approval.

The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. The team also included staff with significant business and management expertise.

Selected vendors will ensure clients served meet eligibility requirements for services and each vendor has identified and clients' who will receive services, and ensure clients have access to appropriate services.

Should the Governor and Executive Council not approve this request, funding to community programs, statewide, would be significantly impacted. Limiting funding at the community level will negatively impact home-bound individuals in the state and potentially reduce their ability to stay in their home environment. Limited funding would also reduce the mobility of individuals who require transportation in order to travel to and from community locations.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

Respectfully submitted,

Maureen U. Ryan
Director of Human Services

Approved by:

Jeffrey A. Meyers
Commissioner

New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Summary Scoring Sheet

Nutrition and Transportation Services
RFA Name

RFA-2017-BEAS-06-NUTRI
RFA Number

Bidder Name	Pass/Fail	Maximum Points	Actual Points
1. CAP Belknap-Merrimack Counties, Inc.		150	150
2. CAP Strafford County		150	105
3. Easter Seals NH		150	142
4. Grafton County Senior Citizens Council, Inc.		150	150
5. Greater Wakefield Resource Center		150	105
6. Lamprey Health Care		150	150
7. Nashua Transit System		150	135
8. Newport Senior Center, Inc.		150	130
9. Ossipee Concerned Citizens, Inc.		150	125
10. Rockingham Nutrition Meals on Wheels		150	150
11. St. Joseph Community Services, Inc.		150	145

Reviewer Names

1. Tracey Tarr, Administrator II, Elderly & Adult Srvcs, DHHS
2. Jean Crouch, Supervisor VII, DEAS
3. Wendy Autman, Administrator I DEAS
4.
5.
6.
7.
8.
9.

12. Strafford Nutrition Meals on Wheels		150	135
13. The Gibson Center for Senior Services, Inc		150	150
14. Tri County CAP, Inc.		150	150
15. VNA at HCS		150	130
16. Southwestern Community Services		150	120
17. 0		150	0
18. 0		150	0
19. 0		150	0
20. 0		150	0

State of New Hampshire
Department of Health and Human Services
Amendment #5

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Gibson Center for Senior Services, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), as amended and approved by the Governor on October 20, 2020 as presented to the Executive Council on November 18, 2020 as Informational Item #A the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $1,875,484.72

2. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:

   4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #5, Rate Sheet.

3. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:

   5.2 Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #5, Rate Sheet.

4. Modify Exhibit B-1 Amendment #4, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #5, Rate Sheet, which is attached hereto and incorporated by reference herein.

Contractor Initials DS BWC
Date 10/29/2021

All terms and conditions of the Contract and prior amendments not modified by this Amendment #5 remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2021 upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

11/4/2021
Date

DocuSigned by:
Christine Santaniello
Name: Christine Santaniello
Title: Associate Commissioner

Gibson Center for Senior Services, Inc.

10/29/2021
Date

DocuSigned by:
Barbara W. Campbell
Name: Barbara W. Campbell
Title: President, Board of Directors

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

11/4/2021
Date

DocuSigned by:
J. Christopher Marshall
Name: J. Christopher Marshall
Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit B-1 Rate Sheet
Amendment #5

Nutrition and Transportation

1/1/2017 through 06/30/2017 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	3,582	$5.50		$ 19,701.00
Title IIIC HD Meals	Per Meal	11,891	$5.50		$ 65,401.00
Title IIIC Cong Meals	Per Meal	8,500	$5.50		$ 46,750.00
Title IIIB Transportation	PerClient/PerDay	542	$23.70		$ 12,846.00
			Subtotal		*$ 144,698.00*

7/1/2017 through 06/30/2018 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	7,163	$5.78		$ 41,402.00
Title IIIC HD Meals	Per Meal	23,781	$5.78		$ 137,454.00
Title IIIC Cong Meals	Per Meal	17,000	$5.78		$ 98,260.00
Title IIIB Transportation	PerClient/PerDay	1,083	$24.89		$ 26,956.00
			Subtotal		*$ 304,072.00*

7/1/2018 through 06/30/2019 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	7,163	$5.78	$6.00	$ 42,978.00
Title IIIC HD Meals	Per Meal	23,781	$5.78	$6.00	$ 142,685.00
Title IIIC Cong Meals	Per Meal	17,000	$5.78	$6.00	$ 102,000.00
Title IIIB Transportation	PerClient/PerDay	1,083	$24.89	$24.89	$ 26,956.00
			Subtotal		*$ 314,619.00*

7/1/2019 through 06/30/2020 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	7,163	$6.00		$ 42,978.00
Title IIIC HD Meals	Per Meal	23,781	$6.00		$ 142,686.00
Title IIIC HD SUPPLEMENT	Per Meal	1,599	$6.00		$9,595.82
Title IIIC Cong Meals	Per Meal	17,000	$6.00		$ 102,000.00
Title III Meals (FFCRA)	Per Meal	3,834	$10.00		$38,340.00
Title IIIB Transportation	PerClient/PerDay	1,083	$24.89		$ 26,956.00
			Subtotal		*$ 362,555.82*

7/1/2020 through 06/30/2021 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	7,163	$6.00		$42,978.00
Title IIIC HD Meals	Per Meal	25,380	$6.00		$152,281.82
Title IIIC Cong Meals	Per Meal	17,000	$6.00		$102,000.00
Title IIIC (CARES)	NO UNITS	0	$0.00		$ 15,188.26
Title IIIC Meals (CARES)	Per Meal	6,075	$10.00		$ 60,750.00
Title IIIB Transportation	PerClient/PerDay	1,083	$24.89		$26,956.00
			Subtotal		*$ 400,154.08*

7/1/2021 through 06/30/2022 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	7,163	$6.00		$42,978.00
Title IIIC HD Meals	Per Meal	25,380	$6.00		$152,281.82
Title IIIC Meals (HDC5)	NO UNITS	0	$0.00		$ 25,170.00
Title IIIC Cong Meals	Per Meal	17,000	$6.00		$102,000.00
Title IIIB Transportation	PerClient/PerDay	1,083	$24.89		$26,956.00
			Subtotal		*$ 349,385.82*

Total		$ 1,875,484.72

DS
Contractor Initials: BWC
Date: 10/29/2021

DocuSign Envelope ID: A83A487A-79CC-4AA8-9935-6F470657A09D

State of New Hampshire

Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that GIBSON CENTER FOR SENIOR SERVICES, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on October 10, 1979. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 60369

Certificate Number: 0005440485

IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 8th day of September A.D. 2021.

William M. Gardner

Secretary of State

DocuSign Envelope ID: A83A487A-79CC-4AA8-9935-6F470657A09D

CERTIFICATE OF AUTHORITY

I, David Smolen, Treasurer, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of Gibson Center for Senior Services, Inc.
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on November 17, 2020, at which a quorum of the Directors/shareholders were present and voting.
(Date)

VOTED: That Barbara W. Campbell, President or Kelly Drew, Vice President or David Smolen, Treasurer (may list more than one person)
(Name and Title of Contract Signatory)

is duly authorized on behalf of Gibson Center for Senior Services, Inc. to enter into contracts or agreements with the State
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 10/29/2020

Signature of Elected Officer
Name: David Smolen
Title: Treasurer

DocuSign Envelope ID: A83A487A-79CC-4AA8-9935-6F470657A09D

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 09/08/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Chalmers Insurance Group - North Conway PO Box 2480 3277 White Mountain Highway North Conway NH 03860	CONTACT NAME: Heather Clement, CIC PHONE (A/C, No, Ext): (603) 356-6926 FAX (A/C, No): (603) 356-6934 E-MAIL ADDRESS: HClement@chalmersInsuranceGroup.com
INSURED Gibson Center for Senior Services, Inc. PO Box 655 North Conway NH 03860-0655	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A: Acadia Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** 21/22 Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			CPA0011316-37	05/01/2021	05/01/2022	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG [ ]	$ 1,000,000 $ 300,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [X] HIRED AUTOS ONLY [X] SCHEDULED AUTOS [X] NON-OWNED AUTOS ONLY			CAA0011366	05/01/2021	05/01/2022	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) [ ]	$ 1,000,000 $ $ $ $
A	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE DED [ ] RETENTION $			CUA0011366	05/01/2021	05/01/2022	EACH OCCURRENCE AGGREGATE [ ]	$ 1,000,000 $ 1,000,000 $
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] N/A If yes, describe under DESCRIPTION OF OPERATIONS below			WCA0011368	05/01/2021	05/01/2022	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 500,000 $ 500,000 $ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Operations: Social Services for Senior Citizens

CERTIFICATE HOLDER

State of New Hampshire
NH Dept of Health & Human Svcs
129 Pleasant Street
Concord NH 03301-3857

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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The mission of the Gibson Center for Senior Services is to offer programs that enable seniors in New Hampshire's Northern Carroll County to live independently and actively, with purpose and dignity.

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GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE

Consolidated Financial Statements

June 30, 2020 and 2019

and

Independent Auditor's Report

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GIBSON CENTER FOR SENIOR SERVICES, INC.
AND AFFILIATE

CONSOLIDATED FINANCIAL STATEMENTS
June 30, 2020 and 2019

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VACHON CLUKAY
& COMPANY PC

CERTIFIED PUBLIC ACCOUNTANTS
608 Chestnut Street • Manchester, New Hampshire 03104
(603) 622-7070 • Fax: (603) 622-1452 • www.vachonclukay.com

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Gibson Center for Senior Services, Inc. and Affiliate

We have audited the accompanying consolidated financial statements of the Gibson Center for Senior Services, Inc. (a nonprofit organization) and Affiliate, which comprise the consolidated statements of financial position as of June 30, 2020 and 2019, and the related consolidated statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the consolidated financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Gibson Center for Senior Services, Inc. and Affiliate as of June 30, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The consolidating financial statements are presented for purposes of additional analysis and are not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

Vachon Clukay & Company PC

Manchester, New Hampshire
September 17, 2020

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GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATED STATEMENTS OF FINANCIAL POSITION
June 30, 2020 and 2019

	2020	2019
ASSETS		
CURRENT ASSETS:		
Cash and cash equivalents	$ 339,304	$ 141,744
Investments	162,940	159,752
Accounts receivable	78,595	73,200
Prepaid expenses	41,863	34,015
Inventory	2,397	2,397
TOTAL CURRENT ASSETS	625,099	411,108
NONCURRENT ASSETS:		
New Hampshire Charitable Foundation Restricted Fund	743,474	780,011
Property and equipment, net	2,615,044	2,672,524
TOTAL NONCURRENT ASSETS	3,358,518	3,452,535
TOTAL ASSETS	$ 3,983,617	$ 3,863,643
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES:		
Accounts payable	$ 21,169	$ 25,904
Accrued expenses	38,447	39,385
Deferred income	715	1,385
Security deposit payable	12,252	12,036
Current portion of SBA note payable	42,629	
Current portion of mortgage note payable	17,847	16,908
TOTAL CURRENT LIABILITIES	133,059	95,618
NONCURRENT LIABILITIES:		
SBA note payable, less current portion	68,371	
Mortgage note payable, less current portion	84,158	101,947
TOTAL NONCURRENT LIABILITIES	152,529	101,947
TOTAL LIABILITIES	285,588	197,565
NET ASSETS:		
Without donor restrictions:		
Undesignated	2,794,586	2,735,157
Board reserved for capital acquisitions	855,145	889,510
With donor restrictions:		
Purpose restrictions	48,298	41,411
TOTAL NET ASSETS	3,698,029	3,666,078
TOTAL LIABILITIES AND NET ASSETS	$ 3,983,617	$ 3,863,643

See notes to consolidated financial statements

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GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATED STATEMENTS OF ACTIVITIES
For the Years Ended June 30, 2020 and 2019

	2020	2019
CHANGES IN NET ASSETS WITHOUT DONOR RESTRICTIONS		
REVENUE AND SUPPORT		
Fees and grants from governmental agencies	$ 405,015	$ 346,040
Town appropriations	55,500	50,000
Contributions	340,224	196,816
Fundraising	127,415	137,796
Rental income	166,279	157,785
Interest and dividend income	6,820	7,161
Other income	54,165	64,987
Loss on sale of assets		(250)
Net realized and unrealized gain (loss) on investments	(2,044)	18,815
Net assets released from donor restrictions	32,113	13,314
TOTAL REVENUE AND SUPPORT WITHOUT DONOR RESTRICTIONS	1,185,487	992,464
EXPENSES:		
Program Services:		
Nutrition	404,909	425,746
Transportation	78,278	79,777
Social and Educational	109,448	126,773
Home-share	5,690	4,837
Total Program Services	598,325	637,133
Supporting Services:		
Management and general	361,754	315,365
Fundraising	200,344	173,322
Total Supporting Services	562,098	488,687
TOTAL EXPENSES	1,160,423	1,125,820
INCREASE (DECREASE) IN NET ASSETS WITHOUT DONOR RESTRICTIONS	25,064	(133,356)
CHANGES IN NET ASSETS WITH DONOR RESTRICTIONS		
Grants	39,000	38,000
Net assets released from donor restrictions	(32,113)	(13,314)
INCREASE IN NET ASSETS WITH DONOR RESTRICTIONS	6,887	24,686
CHANGE IN NET ASSETS	31,951	(108,670)
NET ASSETS, July 1	3,666,078	3,774,748
NET ASSETS, June 30	$ 3,698,029	$ 3,666,078

See notes to consolidated financial statements

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GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended June 30, 2020

	Program Services					Supporting Services			
	Nutrition	Transportation	Social and Educational	Home-share	Total Program Services	Management and General	Fund Raising	Total Supporting Services	Total Expenses
Salaries and wages	$ 226,338	$ 45,380	$ 47,695	$ -	$ 319,413	$ 68,019	$ 125,261	$ 193,280	$ 512,693
Payroll taxes	16,646	3,224	3,404	-	23,274	4,347	9,131	13,478	36,752
Employee benefits	19,008	1,801	12,343	-	33,152	13,096	16,568	29,664	62,816
Total Salaries and Related Expenses	261,992	50,405	63,442	-	375,839	85,462	150,960	236,422	612,261
Food	58,041	-	-	-	58,041	-	-	-	58,041
Direct program expenses	24,062	15,552	37,299	121	77,034	285	19,567	19,852	96,886
Travel	454	106	-	-	560	618	345	963	1,523
Conferences and training	1,235	125	-	-	1,360	-	25	25	1,385
Insurance	7,168	2,549	2,549	1,863	14,129	14,184	2,661	16,845	30,974
Telephone	784	256	256	-	1,296	913	361	1,274	2,570
Professional services	5,654	1,602	4,602	-	11,858	7,332	20,802	28,134	39,992
Postage	230	-	-	-	230	480	194	674	904
Office expenses	4,602	1,226	1,272	3,273	10,373	2,521	4,321	6,842	17,215
Public relations/communications	371	1,066	28	433	1,898	-	405	405	2,303
Special events	-	-	-	-	-	-	703	703	703
Utilities	18,903	2,098	-	-	21,001	46,216	-	46,216	67,217
Repairs and maintenance	21,413	3,293	-	-	24,706	65,807	-	65,807	90,513
Foundation and investment expenses	-	-	-	-	-	7,763	-	7,763	7,763
Interest expense	-	-	-	-	-	6,287	-	6,287	6,287
Payments in lieu of real estate taxes	-	-	-	-	-	15,113	-	15,113	15,113
Total Expenses Before Depreciation	404,909	78,278	109,448	5,690	598,325	252,981	200,344	453,325	1,051,650
Depreciation expense	-	-	-	-	-	108,773	-	108,773	108,773
Total Expenses	$ 404,909	$ 78,278	$ 109,448	$ 5,690	$ 598,325	$ 361,754	$ 200,344	$ 562,098	$ 1,160,423

See notes to consolidated financial statements

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GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended June 30, 2019

	Program Services					Supporting Services			
	Nutrition	Transportation	Social and Educational	Home-share	Total Program Services	Management and General	Fund Raising	Total Supporting Services	Total Expenses
Salaries and wages	$ 224,123	$ 44,364	$ 54,054	$ -	$ 322,541	$ 39,224	$ 98,247	$ 137,471	$ 460,012
Payroll taxes	16,874	3,287	4,120	-	24,281	2,991	7,286	10,277	34,558
Employee benefits	37,974	3,542	14,656	-	56,172	10,456	19,405	29,861	86,033
Total Salaries and Related Expenses	278,971	51,193	72,830	-	402,994	52,671	124,938	177,609	580,603
Food	63,061	-	-	-	63,061	-	-	-	63,061
Direct program expenses	24,834	18,580	51,070	95	94,579	532	17,042	17,574	112,153
Travel	284	16	-	-	300	770	573	1,343	1,643
Conferences and training	1,274	170	-	-	1,444	-	663	663	2,107
Insurance	8,613	2,335	726	373	12,047	16,175	816	16,991	29,038
Telephone	614	239	239	-	1,092	874	239	1,113	2,205
Professional services	4,332	1,125	1,125	-	6,582	4,277	20,286	24,563	31,145
Postage	255	-	-	-	255	410	-	410	665
Office expenses	3,753	857	783	4,369	9,762	3,126	4,476	7,602	17,364
Public relations/communications	49	-	-	-	49	-	681	681	730
Special events	-	-	-	-	-	-	3,608	3,608	3,608
Utilities	23,402	2,286	-	-	25,688	35,378	-	35,378	61,066
Repairs and maintenance	16,304	2,976	-	-	19,280	59,105	-	59,105	78,385
Advertising	-	-	-	-	-	198	-	198	198
Foundation and investment expenses	-	-	-	-	-	7,407	-	7,407	7,407
Interest expense	-	-	-	-	-	6,892	-	6,892	6,892
Payments in lieu of real estate taxes	-	-	-	-	-	15,590	-	15,590	15,590
Total Expenses Before Depreciation	425,746	79,777	126,773	4,837	637,133	203,405	173,322	376,727	1,013,860
Depreciation expense	-	-	-	-	-	111,960	-	111,960	111,960
Total Expenses	$ 425,746	$ 79,777	$ 126,773	$ 4,837	$ 637,133	$ 315,365	$ 173,322	$ 488,687	$ 1,125,820

See notes to consolidated financial statements

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GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATED STATEMENTS OF CASH FLOWS
For the Years Ended June 30, 2020 and 2019

	2020	2019
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from grants and contributions	$ 821,144	$ 631,160
Interest income received	3,587	8,450
Other income received	361,275	362,455
Cash paid to employees	(512,030)	(466,976)
Cash paid to suppliers	(524,648)	(528,164)
Payments in lieu of tax	(15,113)	(15,590)
Interest paid	(6,287)	(6,892)
Net Cash Provided (Used) by Operating Activities	127,928	(15,557)
CASH FLOWS FROM INVESTING ACTIVITIES		
Distributions from New Hampshire Charitable Foundation	29,963	29,746
Purchases of investments	(3,188)	(1,518)
Purchases of property and equipment	(51,293)	(27,761)
Net Cash Provided (Used) by Investing Activities	(24,518)	467
CASH FLOWS FROM FINANCING ACTIVITIES		
Proceeds from SBA note payable	111,000	
Payments on mortgage note payable	(16,850)	(16,078)
Net Cash Provided (Used) for Financing Activities	94,150	(16,078)
NET INCREASE (DECREASE) IN CASH AND EQUIVALENTS	197,560	(31,168)
CASH AND EQUIVALENTS, July 1	141,744	172,912
CASH AND EQUIVALENTS, June 30	$ 339,304	$ 141,744
NON-CASH INVESTING AND FINANCING TRANSACTIONS		
Net increase (decrease) in value of restricted funds held by NHCF	$ (6,574)	$ 16,607
Net book value of disposed property and equipment	$ -	$ 250

See notes to consolidated financial statements

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NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Purpose

The Gibson Center for Senior Services, Inc. (the "Organization") was founded on October 1, 1979 and subsequently incorporated on November 15, 1988 as a non-profit organization. The Organization offers an evolving array of programs and services to both active and passive senior residents of Northern Carroll County New Hampshire. The Organization services the needs of senior residents through nutrition programs, transportation programs for the elderly and disabled, and social and educational programs, which are designed to enable them to stay actively involved in their communities.

Affiliate

In May 2005, the Organization established Silver Lake Senior Housing Corporation (the Affiliate), a non-profit organization, for the purpose of acquiring land and buildings located in Madison, New Hampshire. The Affiliate operates a senior residential facility. The operation of Silver Lake Landing began July 22, 2005.

Accounting Policies

The accounting policies of the Gibson Center for Senior Services, Inc. and Affiliate conform to accounting principles generally accepted in the United States of America as applicable to non-profit organizations except as indicated hereafter. All significant inter-company transactions and balances have been eliminated for the consolidated financial statement presentation. The following is a summary of significant accounting policies.

Basis of Accounting

The consolidated financial statements have been prepared on the accrual basis of accounting.

Basis of Presentation

The consolidated financial statements have been prepared in accordance with the reporting pronouncements pertaining to Not-for-Profit Entities included within the FASB Accounting Standards Codification. The Organization is required to report information regarding its financial position and activities according to the following net asset classifications:

Net Assets Without Donor Restrictions – Net assets available for use in general operations and not subject to donor or certain grantor restrictions. The governing board has designated, from net assets without donor restrictions, net assets for capital acquisition reserve.

Net Assets With Donor Restrictions – Net assets subject to donor or certain grantor imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are

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released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Recognition of Contributions and Donor Restrictions

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. The Organization reports contributions restricted by donors as increases in net assets without donor restrictions if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor restricted contributions are reported as increases in net assets with donor restrictions, depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Donated Services, Materials and Facilities

The Organization receives donated services from a variety of unpaid volunteers assisting with meal deliveries to the elderly and disabled, operations at the thrift shop, and other administrative tasks. No amounts have been recognized in the consolidated financial statements for these donated services because the accounting criteria for recognition of such volunteer efforts have not been satisfied.

Additionally, the Organization operates a thrift shop in which all items sold in the shop have been donated. The fair value of the donated goods is indeterminable until time of sale. Revenue recognized pertaining to the operation of the thrift shop, and included within fundraising revenue, for the years ended June 30, 2020 and 2019 was $55,370 and $74,354, respectively.

Functional Allocation of Expenses

The costs of program and supporting services activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function.

The consolidated financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Accordingly, certain indirect costs have been allocated among the programs and supporting services benefited. Salary and wage expenses, employee benefits, and payroll taxes are allocated based on annual evaluations of individual employee roles and responsibilities. Non-wage and wage related expenses not directly attributable to a single function have been allocated to program and support services based on the following ratios:

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	Nutrition	Transportation	Social and Educational	Management and General	Fundraising
Telephone	40%	15%	15%	15%	15%
Office expenses	40%	15%	15%	15%	15%
Professional services	40%	15%	15%	15%	15%
Insurance	60%	15%		25%	
Utilities	60%	15%		25%	
Repairs and maintenance	60%	15%		25%	

Cash and Cash Equivalents

For the purpose of the statements of cash flows, cash and equivalents consist of demand deposits, cash on hand and all highly liquid investments with a maturity of 90 days or less.

Investments

Investments, which consist solely of certificates of deposit with a maturity of greater than ninety days from the date of issuance, are carried at their market value at June 30, 2020 and June 30, 2019. Interest income is reflected in the statements of activities.

At June 30, 2020 and 2019, the market value of investments consists of the following:

	2020	2019
Certificates of deposit	$ 162,940	$ 159,752

Contributions Receivable

Unconditional pledges are recorded as made. These amounts are recorded at the present value of the estimated fair value. Conditional pledges are recognized only when the conditions on which they depend are substantially met and the pledges become unconditional. All contributions receivable are considered collectible and expected to be received within one year.

Inventory

Inventory consists of maintenance supplies on hand and is valued at the lower of cost (determined on the first-in, first-out method) or net realizable value. Food purchases are recorded as an expense in the period purchased. Food inventory, if any, at year end is not material to the consolidated financial statements.

Property and Equipment

Property and equipment are stated at cost. Donated property and equipment is recorded at fair value determined as of the date of the donation. The Organization's policy is to capitalize expenditures for major improvements and to charge to operations currently for expenditures which do not extend the lives of related assets in the period incurred. Depreciation is computed using the straight-line method at rates intended to amortize the cost of related assets over their estimated useful lives as follows:

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	Years
Land improvements	5-39
Building and building improvements	5-40
Equipment and vehicles	3-15
Furniture and fixtures	5-39

Accrued Earned Time

All full-time and part-time employees accrue earned time as they provide services. Earned time is accrued at a rate dependent upon length of service. Earned time may be accrued to a maximum of 26 days. Upon termination of employment, any accrued/unused earned time will be paid at current rates of pay, except for employees who have been employed for less than 90 days.

Bad Debts

The Organization uses the reserve method for accounting for bad debts. No allowance has been recorded as of June 30, 2020 and 2019, because management of the Organization believes that all outstanding receivables are fully collectible.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Fair Value of Financial Instruments

Cash and cash equivalents, accounts receivable, accounts payable and accrued expenses are carried in the consolidated financial statements at amounts which approximate fair value due to the inherently short-term nature of the transactions. The fair values determined for financial instruments are estimates, which for certain accounts may differ significantly from the amounts that could be realized upon immediate liquidation.

Income Taxes

The Organization and its Affiliate are exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code and are also exempt from State of New Hampshire income taxes and, therefore, have made no provision for Federal or State income taxes. In addition, the Organization and its Affiliate have been determined by the Internal Revenue Service not to be a "Private Foundation" within the meaning of Section 509(a) of the Code. The Organization and its Affiliate are annually required to file a Return of Organization Exempt from Income Tax (Form 990) with the IRS.

FASB Accounting Standards Codification Topic 740 entitled Accounting for Income Taxes requires the Organization and its Affiliate to report uncertain tax positions for financial reporting purposes. The Organization and its Affiliate had no uncertain tax positions as of June 30, 2020 and, accordingly do not have any unrecognized tax benefits that need to be recognized or disclosed in the financial statements.

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During the years ended June 30, 2020 and 2019, the Organization had unrelated business income from advertising, copier fees, and room usage fees. No provision has been made in these consolidated financial statements for accrued unrelated business income taxes as the amount is not material.

Change in Accounting Principle

The Organization has adopted FASB Accounting Standards Update (ASU) No. 2018-08 *Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*, which is meant to assist entities in evaluating whether transactions should be accounted for as contributions (nonreciprocal transactions), or as exchange (reciprocal) transactions, and determining whether a contribution is conditional. Adoption of ASU 2018-08 was required for financial statements issued for fiscal years beginning after December 15, 2018, accordingly the Organization has adopted the new guidance as of July 1, 2019. The amendments in ASU 2018-08 are applicable only to the portions of revenue or expense not previously recognized, and therefore have no impact on prior-period results or on opening balances of net assets.

NOTE 2—LIQUIDITY AND AVAILABILITY

The Organization regularly monitors the availability of resources required to meet its operating needs and other contractual commitments. The Board of Directors periodically review and adjust the spending policy through the budgeting process based on the operational and developmental needs of the organization. Cash reserves in excess of daily operational needs have been invested in certificates of deposit.

The following table reflects the Organization's financial assets as of June 30, 2020 and 2019, reduced by amounts that are not available to meet general expenditures within one year of the statement of financial position date because of donor and other restrictions or internal board designations. Amounts not available include the board designated capital reserve. In the event the need arises to utilize the board designated reserve funds for liquidity purposes, the reserves could be drawn upon through recommendation of the Finance Committee and approval by the Board of Directors.

Financial assets available for general expenditure, reduced by donor or other restrictions limiting their use, within one year of the balance sheet date, comprise the following:

	2020	2019
Cash and cash equivalents	$ 339,304	$ 141,744
Investments	162,940	159,752
Accounts receivable	78,595	73,200
Total Financial Assets	580,839	374,696
Less:		
Net assets with donor restrictions	(48,298)	(41,411)
Investments included in Board designated capital reserve	(111,671)	(109,500)
Financial Assets Available to Meet Cash Needs for General Expenditures Within One Year	$ 420,870	$ 223,785

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NOTE 3—CONCENTRATION OF CREDIT RISK

The Organization and its Affiliate maintain bank deposits at a local financial institution located in New Hampshire. The Organization and its Affiliate's demand deposits are insured by the Federal Deposit Insurance Corporation (FDIC) up to a total of $250,000. Certificates of deposit maintained by the Organization and its Affiliate are also insured by the FDIC up to a total of $250,000. Deposits in excess of federally insured limits and uncollateralized as of June 30, 2020 totaled $33,789. There were no balances exceeding federally insured limits for the Organization or its Affiliate at June 30, 2019.

NOTE 4—INVESTMENTS

Fair Value Measurements

The Organization and its Affiliate report under the Fair Value Measurements pronouncements of the FASB Accounting Standards Codification (FASB ASC 820) which establishes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs of valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurement) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are described below.

Level 1: Inputs to the valuation methodology are unadjusted, quoted prices in active markets for identical assets or liabilities at the measurement date.

Level 2: Inputs to the valuation include:

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities that are not active;
- Inputs other than quoted prices that are observable for the asset or liability;
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3: Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs at the closing price reported on the active market on which the individual securities are traded.

Following is a description of the valuation methodologies used for assets measured at fair value.

Certificates of Deposit: Valued at acquisition cost which approximates fair value.

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New Hampshire Charitable Foundation Restricted Fund: Valued using the fair value of the assets held in the trust as reported by the New Hampshire Charitable Foundation at year end. The Organization considers the measurement of its beneficial interest in the trusts to be a Level 3 measurement within the fair value hierarchy because even though that measurement is based on the unadjusted fair values of the trust assets reported by the trustee, the Organization will never receive those individual assets or have the ability to direct the redemption or investment of them.

The methods described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the Organization believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The following tables set forth by level, within the fair value hierarchy, the Organization and its Affiliate's assets at fair value:

Assets at Fair Value as of June 30, 2020

	Level 1	Level 2	Level 3	Total
Certificates of Deposit	$ 162,940			$ 162,940
New Hampshire Charitable Foundation Restricted Fund			$ 743,474	743,474
Total assets at fair value	$ 162,940	$ -	$ 743,474	$ 906,414

Assets at Fair Value as of June 30, 2019

	Level 1	Level 2	Level 3	Total
Certificates of Deposit	$ 159,752			$ 159,752
New Hampshire Charitable Foundation Restricted Fund			$ 780,011	780,011
Total assets at fair value	$ 159,752	$ -	$ 780,011	$ 939,763

The reported change in the investments which use fair value measurements that use significant unobservable inputs (Level 3) is as follows:

	2020	2019
Balance at July 1	$ 780,011	$ 793,150
Dividend and interest income	3,233	5,199
Realized gain on investments	26,111	48,492
Unrealized gain (loss) on investments	(28,155)	(29,677)
	1,189	24,014
Investment fees and expenses	(7,763)	(7,407)
Total Return - net of investment fees	(6,574)	16,607
Distributions	(29,963)	(29,746)
Balance at June 30	$ 743,474	$ 780,011

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NOTE 5—ACCOUNTS RECEIVABLE

Accounts receivable consist of the following at June 30, 2020 and 2019:

	2020	2019
Town appropriations	$ 29,250	$ 43,500
Fees and grants from governmental agencies	28,617	28,711
Promises to give	10,000	
Other	10,728	989
	$ 78,595	$ 73,200

NOTE 6—PROPERTY AND EQUIPMENT

Property and equipment at June 30, 2020 and 2019 is as follows:

	2020	2019
Organization		
Land and land improvements	$ 377,789	$ 377,789
Building and building improvements	1,631,981	1,610,740
Equipment and vehicles	262,106	262,997
Furniture and fixtures	72,292	73,586
	2,344,168	2,325,112
Less accumulated depreciation	(985,915)	(939,373)
	$ 1,358,253	$ 1,385,739

	2020	2019
Affiliate		
Land and land improvements	$ 328,600	$ 328,600
Building and building improvements	1,328,590	1,328,590
Equipment and vehicles	99,423	83,505
Furniture and fixtures	101,042	100,308
	1,857,655	1,841,003
Less accumulated depreciation	(600,864)	(554,218)
	$ 1,256,791	$ 1,286,785

	2020	2019
Consolidated		
Land and land improvements	$ 706,389	$ 706,389
Building and building improvements	2,960,571	2,939,330
Equipment and vehicles	361,529	346,502
Furniture and fixtures	173,334	173,894
	4,201,823	4,166,115
Less accumulated depreciation	(1,586,779)	(1,493,591)
	$ 2,615,044	$ 2,672,524

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NOTE 7—ACCRUED EXPENSES

Accrued expenses consist of the following at June 30, 2020 and 2019:

	2020	2019
Accrued salaries	$ 13,733	$ 9,234
Accrued earned time	24,714	16,304
Miscellaneous accrued expense	-	13,847
	$ 38,447	$ 39,385

NOTE 8—SBA NOTE PAYABLE

At June 30, 2020 and 2019, the SBA note payable consists of the following:

	2020	2019
$111,000 unsecured note payable, payable in 18 monthly installments of $6,247 including interest at 1.00 % beginning December 11, 2020 through May 11, 2022. The balance of the note is payable in full with all accrued interest on May 11, 2022.	$ 111,000	$ -

Following are the maturities of the SBA note payable as of June 30, 2020:

Year Ending June 30,	Amount
2021	$ 42,629
2022	68,371
	$ 111,000

The SBA note payable was obtained under the Payroll Protection Program. The Organization may apply for principal forgiveness in whole or in part by the Small Business Administration under the CARES Act once certain eligibility criteria have been met. Any note balance remaining following forgiveness will be due in minimum monthly payments under the repayment terms detailed above.

NOTE 9—MORTGAGE NOTE PAYABLE

At June 30, 2020 and 2019, the mortgage note payable consists of the following:

	2020	2019
$300,000 note payable, secured by property, payable in monthly installments of $1,928 including interest at 5.57% through July 22, 2025. The balance of the note is payable in full on July 22, 2025.	$ 102,005	$ 118,855

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Following are the maturities of the mortgage note payable as of June 30, 2020:

Year Ending June 30,	Amount
2021	$ 17,847
2022	18,867
2023	19,945
2024	21,085
2025	24,261
	$ 102,005

NOTE 10—NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions consist of the following purpose restricted funding at June 30, 2020 and 2019:

	2020	2019
Capital repairs	$ 7,533	$ 35,000
Food bank	5,725	5,725
Bus replacement	27,500	
Website development	6,824	
Public relations	716	
Home-share program support		686
	$ 48,298	$ 41,411

NOTE 11—CONCENTRATION OF REVENUE RISK

During the years ended June 30, 2020 and 2019, the Organization received 34% ($405,015) and 35% ($346,040), respectively, of its revenues in the form of federal and state nutrition and transportation fees and grants from the State of New Hampshire.

The current nutrition and transportation grant agreement with the State of New Hampshire was extended through June 30, 2021. Revenue is recognized as earned under the terms of the contract on a reimbursement basis through submission of monthly claims reports.

NOTE 12—RELATED PARTY TRANSACTIONS

The Gibson Center for Senior Services, Inc. has a management agreement with Silver Lake Senior Housing Corporation, its affiliate. The total fees received by the Gibson Center for Senior Services, Inc. from its affiliate were $24,600 and $24,000 for the years ended June 30, 2020 and 2019, respectively, and have been eliminated for consolidated reporting.

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NOTE 13—CONTINGENCIES

Grants require fulfillment of certain conditions as set forth in the terms of the grant contract. Failure to fulfill grant conditions could result in the return of the funds to grantors. Although that is a possibility, the Board deems the contingency remote, since by accepting the gifts and their applicable terms it has accommodated the objectives of the Organization to the provisions of the gift.

In the year ended June 30, 2000, the Organization was the recipient of a $500,000 Community Development Block Grant as a "Target of Assistance" passed through the Town of Conway, New Hampshire. The terms of the grant contain several requirements, including restrictions on the resale of the property for a period of up to twenty years after completion of the grant. Should the Organization fail to comply with the terms of the grant, they may be subject to repayment of the funds.

NOTE 14—SUBSEQUENT EVENTS

Subsequent events have been evaluated through "September 17, 2020, which is the date the consolidated financial statements were available to be issued.

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GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF FINANCIAL POSITION
June 30, 2020

	Gibson Center for Senior Services, Inc.	Silver Lake Senior Housing Corporation	Eliminations	Consolidated Totals
ASSETS				
CURRENT ASSETS:				
Cash and cash equivalents	$ 281,699	$ 57,605		$ 339,304
Investments	162,940			162,940
Accounts receivable	78,595			78,595
Prepaid expenses	21,451	20,412		41,863
Inventory		2,397		2,397
Investment in affiliate	1,485,458		$ (1,485,458)	
TOTAL CURRENT ASSETS	2,030,143	80,414	(1,485,458)	625,099
NONCURRENT ASSETS:				
New Hampshire Charitable Foundation Restricted Fund	743,474			743,474
Property and equipment, net	1,358,253	1,256,791		2,615,044
TOTAL NONCURRENT ASSETS	2,101,727	1,256,791	-	3,358,518
TOTAL ASSETS	$ 4,131,870	$ 1,337,205	$ (1,485,458)	$ 3,983,617
LIABILITIES AND NET ASSETS				
CURRENT LIABILITIES:				
Accounts payable	$ 11,632	$ 9,537		$ 21,169
Accrued expenses	38,447			38,447
Deferred income		715		715
Security deposit payable		12,252		12,252
Current portion of SBA note payable	42,629			42,629
Current portion of mortgage note payable		17,847		17,847
TOTAL CURRENT LIABILITIES	92,708	40,351	$ -	133,059
NONCURRENT LIABILITIES:				
SBA note payable, less current portion	68,371			68,371
Mortgage note payable, less current portion		84,158		84,158
TOTAL NONCURRENT LIABILITIES	68,371	84,158	-	152,529
TOTAL LIABILITIES	161,079	124,509	-	285,588
NET ASSETS:				
Without donor restrictions:				
Undesignated	3,067,348	1,212,696	(1,485,458)	2,794,586
Board reserved for capital acquisitions	855,145			855,145
With donor restrictions:				
Purpose restrictions	48,298			48,298
TOTAL NET ASSETS	3,970,791	1,212,696	(1,485,458)	3,698,029
TOTAL LIABILITIES AND NET ASSETS	$ 4,131,870	$ 1,337,205	$ (1,485,458)	$ 3,983,617

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GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF FINANCIAL POSITION
June 30, 2019

	Gibson Center for Senior Services, Inc.	Silver Lake Senior Housing Corporation	Eliminations	Consolidated Totals
ASSETS				
CURRENT ASSETS:				
Cash and cash equivalents	$ 80,462	$ 61,282		$ 141,744
Investments	159,752			159,752
Accounts receivable	73,200			73,200
Prepaid expenses	18,869	15,146		34,015
Inventory		2,397		2,397
Investment in affiliate	1,485,458		$ (1,485,458)	
TOTAL CURRENT ASSETS	1,817,741	78,825	(1,485,458)	411,108
NONCURRENT ASSETS:				
New Hampshire Charitable Foundation Restricted Fund	780,011			780,011
Property and equipment, net	1,385,739	1,286,785		2,672,524
TOTAL NONCURRENT ASSETS	2,165,750	1,286,785	-	3,452,535
TOTAL ASSETS	$ 3,983,491	$ 1,365,610	$ (1,485,458)	$ 3,863,643
LIABILITIES AND NET ASSETS				
CURRENT LIABILITIES:				
Accounts payable	$ 23,650	$ 2,254		$ 25,904
Accrued expenses	39,385			39,385
Deferred income		1,385		1,385
Security deposit payable		12,036		12,036
Current portion of mortgage note payable		16,908		16,908
TOTAL CURRENT LIABILITIES	63,035	32,583	$ -	95,618
NONCURRENT LIABILITIES:				
Mortgage note payable, less current portion		101,947		101,947
TOTAL NONCURRENT LIABILITIES	-	101,947	-	101,947
TOTAL LIABILITIES	63,035	134,530	-	197,565
NET ASSETS:				
Without donor restrictions:				
Undesignated	2,989,535	1,231,080	(1,485,458)	2,735,157
Board reserved for capital acquisitions	889,510			889,510
With donor restrictions:				
Purpose restrictions	41,411			41,411
TOTAL NET ASSETS	3,920,456	1,231,080	(1,485,458)	3,666,078
TOTAL LIABILITIES AND NET ASSETS	$ 3,983,491	$ 1,365,610	$ (1,485,458)	$ 3,863,643

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GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2020

	Gibson Center for Senior Services, Inc.	Silver Lake Senior Housing Corporation	Eliminations	Consolidated Totals
CHANGES IN NET ASSETS WITHOUT DONOR RESTRICTIONS				
REVENUE AND SUPPORT				
Fees and grants from governmental agencies	$ 405,015			$ 405,015
Town appropriations	55,500			55,500
Contributions	327,024	$ 13,200		340,224
Fundraising	127,415			127,415
Rental income	7,500	158,779		166,279
Interest and dividend income	6,443	377		6,820
Other income	69,807	8,958	$ (24,600)	54,165
Net realized and unrealized gain (loss) on investments	(2,044)			(2,044)
Net assets released from donor restrictions	32,113			32,113
TOTAL REVENUE AND SUPPORT WITHOUT DONOR RESTRICTIONS	1,028,773	181,314	(24,600)	1,185,487
EXPENSES:				
Program Services:				
Nutrition	404,909			404,909
Transportation	78,278			78,278
Social and Educational	109,448			109,448
Home-share	5,690			5,690
Total Program Services	598,325	-	-	598,325
Supporting Services:				
Management and general	186,656	199,698	(24,600)	361,754
Fundraising	200,344		-	200,344
Total Supporting Services	387,000	199,698	(24,600)	562,098
TOTAL EXPENSES	985,325	199,698	(24,600)	1,160,423
INCREASE (DECREASE) IN NET ASSETS WITHOUT DONOR RESTRICTIONS	43,448	(18,384)	-	25,064
CHANGES IN NET ASSETS WITH DONOR RESTRICTIONS				
Grants	39,000			39,000
Net assets released from donor restrictions	(32,113)			(32,113)
INCREASE IN NET ASSETS WITH DONOR RESTRICTIONS	6,887	-	-	6,887
CHANGE IN NET ASSETS	50,335	(18,384)	-	31,951
NET ASSETS, July 1	3,920,456	1,231,080	(1,485,458)	3,666,078
NET ASSETS, June 30	$ 3,970,791	$ 1,212,696	$ (1,485,458)	$ 3,698,029

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GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2019

	Gibson Center for Senior Services, Inc.	Silver Lake Senior Housing Corporation	Eliminations	Consolidated Totals
CHANGES IN NET ASSETS WITHOUT DONOR RESTRICTIONS				
REVENUE AND SUPPORT				
Fees and grants from governmental agencies	$ 346,040			$ 346,040
Town appropriations	50,000			50,000
Contributions	189,926	$ 6,890		196,816
Fundraising	137,796			137,796
Rental income	7,500	150,285		157,785
Interest and dividend income	6,757	404		7,161
Other income	85,362	3,625	$ (24,000)	64,987
Loss on sale of assets		(250)		(250)
Net realized and unrealized gain on investments	18,815			18,815
Net assets released from donor restrictions	13,314			13,314
TOTAL REVENUE AND SUPPORT WITHOUT DONOR RESTRICTIONS	855,510	160,954	(24,000)	992,464
EXPENSES:				
Program Services:				
Nutrition	425,746			425,746
Transportation	79,777			79,777
Social and Educational	126,773			126,773
Home-share	4,837			4,837
Total Program Services	637,133	-	-	637,133
Supporting Services:				
Management and general	157,801	181,564	(24,000)	315,365
Fundraising	173,322			173,322
Total Supporting Services	331,123	181,564	(24,000)	488,687
TOTAL EXPENSES	968,256	181,564	(24,000)	1,125,820
DECREASE IN NET ASSETS WITHOUT DONOR RESTRICTIONS	(112,746)	(20,610)	-	(133,356)
CHANGES IN NET ASSETS WITH DONOR RESTRICTIONS				
Grants	38,000			38,000
Net assets released from donor restrictions	(13,314)			(13,314)
INCREASE IN NET ASSETS WITH DONOR RESTRICTIONS	24,686	-	-	24,686
CHANGE IN NET ASSETS	(88,060)	(20,610)	-	(108,670)
NET ASSETS, July 1	4,008,516	1,251,690	(1,485,458)	3,774,748
NET ASSETS, June 30	$ 3,920,456	$ 1,231,080	$ (1,485,458)	$ 3,666,078

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GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended June 30, 2020

Gibson Center for Senior Services, Inc.:

	Program Services					Supporting Services			
	Nutrition	Transportation	Social and Educational	Home-share	Total Program Services	Management and General	Fund Raising	Total Supporting Services	Total Expenses
Salaries and wages	$ 226,338	$ 45,380	$ 47,695	$ -	$ 319,413	$ 68,019	$ 125,261	$ 193,280	$ 512,693
Payroll taxes	16,646	3,224	3,404	-	23,274	4,347	9,131	13,478	36,752
Employee benefits	19,008	1,801	12,343	-	33,152	13,096	16,568	29,664	62,816
Total Salaries and Related Expenses	261,992	50,405	63,442	-	375,839	85,462	150,960	236,422	612,261
Food	58,041	-	-	-	58,041	-	-	-	58,041
Direct program expenses	24,062	15,552	37,299	121	77,034	285	19,567	19,852	96,886
Travel	454	106	-	-	560	161	345	506	1,066
Conferences and training	1,235	125	-	-	1,360	-	25	25	1,385
Insurance	7,168	2,549	2,549	1,863	14,129	3,677	2,661	6,338	20,467
Telephone	784	256	256	-	1,296	368	361	729	2,025
Professional services	5,654	1,602	4,602	-	11,858	1,602	20,802	22,404	34,262
Postage	230	-	-	-	230	480	194	674	904
Office expenses	4,602	1,226	1,272	3,273	10,373	1,979	4,321	6,300	16,673
Public relations/communications	371	1,066	28	433	1,898	-	405	405	2,303
Special events	-	-	-	-	-	-	703	703	703
Utilities	18,903	2,098	-	-	21,001	3,656	-	3,656	24,657
Repairs and maintenance	21,413	3,293	-	-	24,706	19,096	-	19,096	43,802
Foundation and investment expenses	-	-	-	-	-	7,763	-	7,763	7,763
Total Expenses Before Depreciation	404,909	78,278	109,448	5,690	598,325	124,529	200,344	324,873	923,198
Depreciation expense	-	-	-	-	-	62,127	-	62,127	62,127
Total Expenses	$ 404,909	$ 78,278	$ 109,448	$ 5,690	$ 598,325	$ 186,656	$ 200,344	$ 387,000	$ 985,325

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GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF FUNCTIONAL EXPENSES (CONTINUED)
For the Year Ended June 30, 2020

Silver Lake Senior Housing Corporation:

	Program Services					Supporting Services			
	Nutrition	Transportation	Social and Educational	Home-share	Total Program Services	Management and General	Fund Raising	Total Supporting Services	Total Expenses
Salaries and wages	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Payroll taxes	-	-	-	-	-	-	-	-	-
Employee benefits	-	-	-	-	-	-	-	-	-
Total Salaries and Related Expenses	-	-	-	-	-	-	-	-	-
Food	-	-	-	-	-	-	-	-	-
Direct program expenses	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	457	-	457	457
Conferences and training	-	-	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	10,507	-	10,507	10,507
Telephone	-	-	-	-	-	545	-	545	545
Professional services	-	-	-	-	-	5,730	-	5,730	5,730
Postage	-	-	-	-	-	-	-	-	-
Office expenses	-	-	-	-	-	542	-	542	542
Public relations/communications	-	-	-	-	-	-	-	-	-
Special events	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	42,560	-	42,560	42,560
Repairs and maintenance	-	-	-	-	-	46,711	-	46,711	46,711
Advertising	-	-	-	-	-	-	-	-	-
Management fees	-	-	-	-	-	24,600	-	24,600	24,600
Interest expense	-	-	-	-	-	6,287	-	6,287	6,287
Payments in lieu of real estate taxes	-	-	-	-	-	15,113	-	15,113	15,113
Total Expenses Before Depreciation	-	-	-	-	-	153,052	-	153,052	153,052
Depreciation expense	-	-	-	-	-	46,646	-	46,646	46,646
Total Expenses	$ -	$ -	$ -	$ -	$ -	$ 199,698	$ -	$ 199,698	$ 199,698

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GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF FUNCTIONAL EXPENSES (CONTINUED)
For the Year Ended June 30, 2020

Eliminations:

	Program Services					Supporting Services			
	Nutrition	Transportation	Social and Educational	Home-share	Total Program Services	Management and General	Fund Raising	Total Supporting Services	Total Expenses
Salaries and wages	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Payroll taxes	-	-	-	-	-	-	-	-	-
Employee benefits	-	-	-	-	-	-	-	-	-
Total Salaries and Related Expenses	-	-	-	-	-	-	-	-	-
Food	-	-	-	-	-	-	-	-	-
Direct program expenses	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-	-
Conferences and training	-	-	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	-	-	-	-
Telephone	-	-	-	-	-	-	-	-	-
Professional services	-	-	-	-	-	-	-	-	-
Postage	-	-	-	-	-	-	-	-	-
Office expenses	-	-	-	-	-	-	-	-	-
Public relations/communications	-	-	-	-	-	-	-	-	-
Special events	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-
Repairs and maintenance	-	-	-	-	-	-	-	-	-
Real estate taxes	-	-	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-	-	-
Foundation and investment expenses	-	-	-	-	-	-	-	-	-
Management fees	-	-	-	-	-	(24,600)	-	(24,600)	(24,600)
Interest expense	-	-	-	-	-	-	-	-	-
Payments in lieu of real estate taxes	-	-	-	-	-	-	-	-	-
Total Expenses Before Depreciation	-	-	-	-	-	(24,600)	-	(24,600)	(24,600)
Depreciation expense	-	-	-	-	-	-	-	-	-
Total Expenses	$ -	$ -	$ -	$ -	$ -	$ (24,600)	$ -	$ (24,600)	$ (24,600)

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GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF FUNCTIONAL EXPENSES (CONTINUED)
For the Year Ended June 30, 2020

Consolidated Totals:

	Program Services					Supporting Services			
	Nutrition	Transportation	Social and Educational	Home-share	Total Program Services	Management and General	Fund Raising	Total Supporting Services	Total Expenses
Salaries and wages	$ 226,338	$ 45,380	$ 47,695	$ -	$ 319,413	$ 68,019	$ 125,261	$ 193,280	$ 512,693
Payroll taxes	16,646	3,224	3,404	-	23,274	4,347	9,131	13,478	36,752
Employee benefits	19,008	1,801	12,343	-	33,152	13,096	16,568	29,664	62,816
Total Salaries and Related Expenses	261,992	50,405	63,442	-	375,839	85,462	150,960	236,422	612,261
Food	58,041	-	-	-	58,041	-	-	-	58,041
Direct program expenses	24,062	15,552	37,299	121	77,034	285	19,567	19,852	96,886
Travel	454	106	-	-	560	618	345	963	1,523
Conferences and training	1,235	125	-	-	1,360	-	25	25	1,385
Insurance	7,168	2,549	2,549	1,863	14,129	14,184	2,661	16,845	30,974
Telephone	784	256	256	-	1,296	913	361	1,274	2,570
Professional services	5,654	1,602	4,602	-	11,858	7,332	20,802	28,134	39,992
Postage	230	-	-	-	230	480	194	674	904
Office expenses	4,602	1,226	1,272	3,273	10,373	2,521	4,321	6,842	17,215
Public relations/communications	371	1,066	28	433	1,898	-	405	405	2,303
Special events	-	-	-	-	-	-	703	703	703
Utilities	18,903	2,098	-	-	21,001	46,216	-	46,216	67,217
Repairs and maintenance	21,413	3,293	-	-	24,706	65,807	-	65,807	90,513
Foundation and investment expenses	-	-	-	-	-	7,763	-	7,763	7,763
Interest expense	-	-	-	-	-	6,287	-	6,287	6,287
Payments in lieu of real estate taxes	-	-	-	-	-	15,113	-	15,113	15,113
Total Expenses Before Depreciation	404,909	78,278	109,448	5,690	598,325	252,981	200,344	453,325	1,051,650
Depreciation expense	-	-	-	-	-	108,773	-	108,773	108,773
Total Expenses	$ 404,909	$ 78,278	$ 109,448	$ 5,690	$ 598,325	$ 361,754	$ 200,344	$ 562,098	$ 1,160,423

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GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended June 30, 2019

Gibson Center for Senior Services, Inc.:

	Program Services					Supporting Services			
	Nutrition	Transportation	Social and Educational	Home-share	Total Program Services	Management and General	Fund Raising	Total Supporting Services	Total Expenses
Salaries and wages	$ 224,123	$ 44,364	$ 54,054	$ -	$ 322,541	$ 39,224	$ 98,247	$ 137,471	$ 460,012
Payroll taxes	16,874	3,287	4,120	-	24,281	2,991	7,286	10,277	34,558
Employee benefits	37,974	3,542	14,656	-	56,172	10,456	19,405	29,861	86,033
Total Salaries and Related Expenses	278,971	51,193	72,830	-	402,994	52,671	124,938	177,609	580,603
Food	63,061	-	-	-	63,061	-	-	-	63,061
Direct program expenses	24,834	18,580	51,070	95	94,579	532	17,042	17,574	112,153
Travel	284	16	-	-	300	288	573	861	1,161
Conferences and training	1,274	170	-	-	1,444	-	663	663	2,107
Insurance	8,613	2,335	726	373	12,047	5,805	816	6,621	18,668
Telephone	614	239	239	-	1,092	357	239	596	1,688
Professional services	4,332	1,125	1,125	-	6,582	120	20,286	20,406	26,988
Postage	255	-	-	-	255	410	-	410	665
Office expenses	3,753	857	783	4,369	9,762	2,324	4,476	6,800	16,562
Public relations/communications	49	-	-	-	49	-	681	681	730
Special events	-	-	-	-	-	-	3,608	3,608	3,608
Utilities	23,402	2,286	-	-	25,688	3,935	-	3,935	29,623
Repairs and maintenance	16,304	2,976	-	-	19,280	19,619	-	19,619	38,899
Foundation and investment expenses	-	-	-	-	-	7,407		7,407	7,407
Total Expenses Before Depreciation	425,746	79,777	126,773	4,837	637,133	93,468	173,322	266,790	903,923
Depreciation expense	-	-	-	-	-	64,333	-	64,333	64,333
Total Expenses	$ 425,746	$ 79,777	$ 126,773	$ 4,837	$ 637,133	$ 157,801	$ 173,322	$ 331,123	$ 968,256

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GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF FUNCTIONAL EXPENSES (CONTINUED)
For the Year Ended June 30, 2019

Silver Lake Senior Housing Corporation:

	Program Services					Supporting Services			
	Nutrition	Transportation	Social and Educational	Home-share	Total Program Services	Management and General	Fund Raising	Total Supporting Services	Total Expenses
Salaries and wages	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Payroll taxes	-	-	-	-	-	-	-	-	-
Employee benefits	-	-	-	-	-	-	-	-	-
Total Salaries and Related Expenses	-	-	-	-	-	-	-	-	-
Food	-	-	-	-	-	-	-	-	-
Direct program expenses	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	482	-	482	482
Conferences and training	-	-	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	10,370	-	10,370	10,370
Telephone	-	-	-	-	-	517	-	517	517
Professional services	-	-	-	-	-	4,157	-	4,157	4,157
Postage	-	-	-	-	-	-	-	-	-
Office expenses	-	-	-	-	-	802	-	802	802
Public relations/communications	-	-	-	-	-	-	-	-	-
Special events	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	31,443	-	31,443	31,443
Repairs and maintenance	-	-	-	-	-	39,486	-	39,486	39,486
Advertising	-	-	-	-	-	198	-	198	198
Management fees	-	-	-	-	-	24,000	-	24,000	24,000
Interest expense	-	-	-	-	-	6,892	-	6,892	6,892
Payments in lieu of real estate taxes	-	-	-	-	-	15,590	-	15,590	15,590
Total Expenses Before Depreciation	-	-	-	-	-	133,937	-	133,937	133,937
Depreciation expense	-	-	-	-	-	47,627	-	47,627	47,627
Total Expenses	$ -	$ -	$ -	$ -	$ -	$ 181,564	$ -	$ 181,564	$ 181,564

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GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF FUNCTIONAL EXPENSES (CONTINUED)
For the Year Ended June 30, 2019

Eliminations:

	Program Services					Supporting Services			
	Nutrition	Transportation	Social and Educational	Home-share	Total Program Services	Management and General	Fund Raising	Total Supporting Services	Total Expenses
Salaries and wages	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Payroll taxes	-	-	-	-	-	-	-	-	-
Employee benefits	-	-	-	-	-	-	-	-	-
Total Salaries and Related Expenses	-	-	-	-	-	-	-	-	-
Food	-	-	-	-	-	-	-	-	-
Direct program expenses	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-	-
Conferences and training	-	-	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	-	-	-	-
Telephone	-	-	-	-	-	-	-	-	-
Professional services	-	-	-	-	-	-	-	-	-
Postage	-	-	-	-	-	-	-	-	-
Office expenses	-	-	-	-	-	-	-	-	-
Public relations/communications	-	-	-	-	-	-	-	-	-
Special events	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-
Repairs and maintenance	-	-	-	-	-	-	-	-	-
Real estate taxes	-	-	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-	-	-
Foundation and investment expenses	-	-	-	-	-	-	-	-	-
Management fees	-	-	-	-	-	(24,000)	-	(24,000)	(24,000)
Interest expense	-	-	-	-	-	-	-	-	-
Payments in lieu of real estate taxes	-	-	-	-	-	-	-	-	-
Total Expenses Before Depreciation	-	-	-	-	-	(24,000)	-	(24,000)	(24,000)
Depreciation expense	-	-	-	-	-	-	-	-	-
Total Expenses	$ -	$ -	$ -	$ -	$ -	$ (24,000)	$ -	$ (24,000)	$ (24,000)

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GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF FUNCTIONAL EXPENSES (CONTINUED)
For the Year Ended June 30, 2019

Consolidated Totals:

	Program Services					Supporting Services			
	Nutrition	Transportation	Social and Educational	Home-share	Total Program Services	Management and General	Fund Raising	Total Supporting Services	Total Expenses
Salaries and wages	$ 224,123	$ 44,364	$ 54,054	$ -	$ 322,541	$ 39,224	$ 98,247	$ 137,471	$ 460,012
Payroll taxes	16,874	3,287	4,120	-	24,281	2,991	7,286	10,277	34,558
Employee benefits	37,974	3,542	14,656	-	56,172	10,456	19,405	29,861	86,033
Total Salaries and Related Expenses	278,971	51,193	72,830	-	402,994	52,671	124,938	177,609	580,603
Food	63,061	-	-	-	63,061	-	-	-	63,061
Direct program expenses	24,834	18,580	51,070	95	94,579	532	17,042	17,574	112,153
Travel	284	16	-	-	300	770	573	1,343	1,643
Conferences and training	1,274	170	-	-	1,444	-	663	663	2,107
Insurance	8,613	2,335	726	373	12,047	16,175	816	16,991	29,038
Telephone	614	239	239	-	1,092	874	239	1,113	2,205
Professional services	4,332	1,125	1,125	-	6,582	4,277	20,286	24,563	31,145
Postage	255	-	-	-	255	410	-	410	665
Office expenses	3,753	857	783	4,369	9,762	3,126	4,476	7,602	17,364
Public relations/communications	49	-	-	-	49	-	681	681	730
Special events	-	-	-	-	-	-	3,608	3,608	3,608
Utilities	23,402	2,286	-	-	25,688	35,378	-	35,378	61,066
Repairs and maintenance	16,304	2,976	-	-	19,280	59,105	-	59,105	78,385
Advertising	-	-	-	-	-	198	-	198	198
Foundation and investment expenses	-	-	-	-	-	7,407	-	7,407	7,407
Interest expense	-	-	-	-	-	6,892	-	6,892	6,892
Payments in lieu of real estate taxes	-	-	-	-	-	15,590	-	15,590	15,590
Total Expenses Before Depreciation	425,746	79,777	126,773	4,837	637,133	203,405	173,322	376,727	1,013,860
Depreciation expense	-	-	-	-	-	111,960	-	111,960	111,960
Total Expenses	$ 425,746	$ 79,777	$ 126,773	$ 4,837	$ 637,133	$ 315,365	$ 173,322	$ 488,687	$ 1,125,820

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GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF CASH FLOWS
For the Year Ended June 30, 2020

	Gibson Center for Senior Services, Inc.	Silver Lake Senior Housing Corporation	Eliminations	Consolidated Totals
CASH FLOWS FROM OPERATING ACTIVITIES				
Cash received from grants and contributions	$ 821,144			$ 821,144
Interest income received	3,210	$ 377		3,587
Other income received	180,122	181,153		361,275
Management fees received from affiliate	24,600		$ (24,600)	-
Cash paid to employees	(512,030)			(512,030)
Cash paid to suppliers	(418,943)	(105,705)		(524,648)
Payments in lieu of tax		(15,113)		(15,113)
Interest paid		(6,287)		(6,287)
Cash paid for management fees to affiliate		(24,600)	24,600	-
Net Cash Provided by Operating Activities	98,103	29,825	-	127,928
CASH FLOWS FROM INVESTING ACTIVITIES				
Distributions from New Hampshire Charitable Foundation	29,963			29,963
Purchases of investments	(3,188)			(3,188)
Purchases of property and equipment	(34,641)	(16,652)		(51,293)
Net Cash Used by Investing Activities	(7,866)	(16,652)	-	(24,518)
CASH FLOWS FROM FINANCING ACTIVITIES				
Proceeds from SBA note payable	111,000			111,000
Payments on mortgage note payable		(16,850)		(16,850)
Net Cash Provided (Used) for Financing Activities	111,000	(16,850)	-	94,150
NET INCREASE (DECREASE) IN CASH AND EQUIVALENTS	201,237	(3,677)	-	197,560
CASH AND EQUIVALENTS, July 1	80,462	61,282	-	141,744
CASH AND EQUIVALENTS, June 30	$ 281,699	$ 57,605	$ -	$ 339,304
NON-CASH INVESTING AND FINANCING TRANSACTIONS				
Net decrease in value of restricted funds held by NHCF	$ (6,574)	$ -	$ -	$ (6,574)
Net book value of disposed property and equipment	$ -	$ -	$ -	$ -

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GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF CASH FLOWS
For the Year Ended June 30, 2019

	Gibson Center for Senior Services, Inc.	Silver Lake Senior Housing Corporation	Eliminations	Consolidated Totals
CASH FLOWS FROM OPERATING ACTIVITIES				
Cash received from grants and contributions	$ 631,160			$ 631,160
Interest income received	1,558	$ 6,892		8,450
Other income received	206,658	155,797		362,455
Management fees received from affiliate	24,000		$ (24,000)	-
Cash paid to employees	(466,976)			(466,976)
Cash paid to suppliers	(437,304)	(90,860)		(528,164)
Payments in lieu of tax		(15,590)		(15,590)
Interest paid		(6,892)		(6,892)
Cash paid for management fees to affiliate		(24,000)	24,000	-
Net Cash Provided (Used) by Operating Activities	(40,904)	25,347	-	(15,557)
CASH FLOWS FROM INVESTING ACTIVITIES				
Distributions from New Hampshire Charitable Foundation	29,746			29,746
Purchases of investments	(1,518)			(1,518)
Purchases of property and equipment	(15,956)	(11,805)		(27,761)
Net Cash Provided (Used) by Investing Activities	12,272	(11,805)	-	467
CASH FLOWS FROM FINANCING ACTIVITIES				
Payments on mortgage note payable		(16,078)		(16,078)
Net Cash Used for Financing Activities	-	(16,078)	-	(16,078)
NET DECREASE IN CASH AND EQUIVALENTS	(28,632)	(2,536)	-	(31,168)
CASH AND EQUIVALENTS, July 1	109,094	63,818	-	172,912
CASH AND EQUIVALENTS, June 30	$ 80,462	$ 61,282	$ -	$ 141,744
NON-CASH INVESTING AND FINANCING TRANSACTIONS				
Net increase in value of restricted funds held by NHCF	$ 16,607	$ -	$ -	$ 16,607
Net book value of disposed property and equipment	$ -	$ 250	$ -	$ 250

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Gibson Center for Senior Services, Inc.
Board of Directors

Ele	Border
Barb W.	Campbell
Barbara A.	Campbell
Kelly	Drew
Caleb	Gilbert
John	Hogue
Joan	Kenney
Leslie	Leonard
David	Smolen
Jim	Umberger
Joanne	Warren
Courtney	Wrigley

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Marianne Jackson, MD, MPH – Resume 2021

[redacted]

Education	The University of North Carolina at Chapel Hill Department of Health Policy and Management	Chapel Hill, NC MPH, 2010
	Duke University Medical School Honors – AOA Medical Society – 1976	Durham, NC MD, 1977
	Duke University Graduate School of Physical Therapy	Durham, NC MSPT, 1974
	Duke University Bachelors of Arts in Religion – August 1972	Durham, NC

Internship and Residency - Obstetrics and Gynecology

	Oregon Health Sciences University -PGY 1-2 1979-81	Portland, OR
	University of Washington PGY 3-4 1981-83	Seattle, WA

Clinical and Professional Experience

2021-	Executive Director Gibson Center for Senior Services		N. Conway, NH
2010-2015	Senior Management Engineer Dept. Performance Improvement and Patient Safety, UNCH Quality Coordinator for ACOS Cancer Certification Committee		Chapel Hill, NC
June-Dec 2009	MPH Internship	Lean Healthcare, IES, NCSU	Raleigh, NC
2003-2008	Active Staff Ob-Gyn	Coos Co. Family Health Services, FQHC	Berlin, NH
2004-2008	Active Staff Ob-Gyn	Saco River Medical Group	Conway, NH
2004-2010	Locum Tenens Ob-Gyn	CompHealth	Various sites
1984-2003	Founder	Carriage House Ob-Gyn	N. Conway, NH
1984-2003	Active Staff Ob-Gyn	Memorial Hospital	N. Conway, NH

Convenor, AARP MWV Age-Friendly Community	N. Conway, NH
Director of HomeShare MWV – Gibson	N. Conway, NH
Tin Mountain Energy Team	Albany, NH
Member NH Healthcare Decisions Coalition, Foundation for Healthy Communities	Concord, NH
Member Carroll County Coalition for Public Health, Aging in Place committee	Ossipee, NH

Lean Healthcare and Quality Improvement Leadership 2009 to 2014
At UNCH with Adult Oncology, Radiation Oncology, GI Procedures, VIR; At NC State IES Community Health Center Collaborative.
I taught, mentored, and facilitated teams that implement Lean Healthcare methods for improvements in clinic patient flow, operations efficiency, provider productivity and patient safety. Results included 50% reductions in patient waits, 60% reduction in nurse time, development of standardized work and implementation of safety rounds and incident reporting. I promoted physician engagement through alignment of organizational Pillars with service line goals for improvement and growth.

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KENNETH KASLOW

Administration Director Gibson Center for Senior Services, Inc. N.Conway, NH 5/97-present
Non-profit providing congregate and home delivered meals, transportation and educational programs to elderly and disabled.

- Hire, evaluate and supervise department heads.
- Responsible for payroll, taxes, benefits, workers comp and personnel files.
- Account Receivable, Payable, general ledger, banking, cash control, and financial statements.
- Budget development and management
- Maintain compliance with and statistical tracking of federal and state contracts.
- On site coordinator of computer hardware and software troubleshooting and training.
- Responsible for daily operation of all programs, communications systems, buildings and grounds, and tenant issues.

Accountant/Financial Manager: Attitash Mountain Service Co. N. Conway, NH 2/96-5/97
Property maintenance, time-share, hotel, restaurant/bar, real estate and public storage company.

- Supervise Accounts payable, Receivable and Payroll.
- Prepare departmental (14) and consolidated financial statements.
- Work with managers to prepare and maintain budgets.
- Balance and maintain all general ledger accounts.
- Act as financial consultant for managers.
- Design and implement cost saving and streamlining procedures.
- Monitor and manage cash flow.
- Perform employee performance reviews

Controller: Christmas Farm Inn, Inc. Jackson NH 6/85-2/96
35-room inn, 3 bars, 75-seat banquet facility, two 65-seat restaurants and a convenience store.

- Multi-division/department general ledger and financial statements.
- Budgeting, cash flow, sales and occupancy analysis.
- Providing financial information, analysis and support to managers.
- Night audit and analysis of general expense accounts.
- Accounts receivable and payable, payroll and fringe benefit administration.
- Purchase and supervise operation of all office equipment.
- Purchase and administer all business insurance policies.

Front Desk: Christmas Farm Inn, Inc. Jackson NH 10/84- 5/85

Assistant Manager: Salem Inn Salem NH 5/80 - 9/84
Supervised daily operation of independent commercial full service 120-room hotel.

- Hiring, scheduling and supervision of employees.
- Reducing food and beverage costs.
- Food, beverage and supply purchasing.
- Assisted with accounts payable, payroll, and banquet sales.
- Daily sales reports and bank deposits.

Computer Experience: RDP, MAS 90, Excel, Lotus 123, Word, Access, Data Ease, Publisher, One Write Plus, QuickBooks.
Numerous Sharp, Sweda and NCR mechanical and computerized register systems. Basic experience as a network administrator.

Education: BS Hotel/Restaurant Management from New Hampshire College, 1980.

Professional: Notary Public - My commission expires September 3, 2013.
Sampling Agent/Representative-Transient non-community NH water system 12/91-2/96.

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Nutrition Director

Rebbecca Gargan

Team Leader

Dynamic and motivated professional with a proven record of generating and building relationships, managing staff from on-boarding to promotion, designing service strategies, and coaching individuals and team members to success. Dependable and organized team leader exhibiting exceptional communication skills, skilled at making critical decisions during challenges.

Authorized to work in the US for any employer

Work Experience

Community Participation Services Team Leader

Northern Human Services - Center Conway, NH
November 2014 to Present

- Currently involved in significant data collection and reporting, in both written and verbal formats.
- exceptional interpersonal skills, both oral and written communication, planning & problem solving.
- Proficiency with computer systems and software including Microsoft Excel, Outlook and Word.
- Supervision of community integration program employees, including those who are in the trainer/ float staff. Approximately 11 employees are supervised at the present time.
- Substantial and active oversight of employees' schedules, billing and documentation, to ensure compliance with state and federal regulations
- Comfortable with hiring, training and terminating employees and maintain full understanding of the disciplinary process.
- Interaction with community partners, including law enforcement, courts, guardians, BEAS, DCYF, hospitals, TCCAP and any/all other entities who intersect with our clients.
- Ability to facilitate staff meetings, including developing agendas and managing the flow of the discussion.
- Close and collaborative working relationship with all other human services programs, including residential and vendor programs as well as mental health services.
- Represent the Community Participation Services program at internal agency meetings, as well as those externally with TCCAP and Office of Public Guardian
- Well versed in writing SMART service goals

Customer Service Associate

Christmas Tree Shops - Conway, NH
September 2017 to June 2018

- Engaged customers in a courteous, helpful, and respectful manner, promptly and politely responded to customer inquiries and customer requests for support
- Escorted customers to appropriate merchandise
- Explained basic features of merchandise to customers
- Resolved customer issues and escalates issues as necessary to ensure customer satisfaction
- Organized and straighten merchandise areas on the sales floor.

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• Processed customer transactions through the register as required
• Executed activities related to store initiatives to offer customers additional products and services (e.g., special sale items, credit card applications)Perform additional, sometimes specialized duties as required by business needs including, but not limited to, stocking, freight processing, fulfillment, and price changes, cart retrieval and cashiering

Residential Advisor

North Country Independent Living - North Conway, NH
December 2012 to November 2014

• Assisted residents with personal care needs as well as social care needs, i.e. budgeting, and social skills.
• Linked residents to local community supports.
• Taught basic household tasks such as laundry, dusting, washing dishes and vacuuming to foster independence in clients.
• Facilitated games and other activities to engage clients in appropriate peer to peer interactions.
• Managed household financial accounts in excess of $400 per week, budgeting for special needs, grocery and bill payment.
• Complied with HEM 1201 medication regulations, ordering and maintaining medications for 4 individuals.

Paraprofessional Special Education

Gov Wentworth Regional School District - Wolfeboro, NH
September 2011 to April 2012

- Assisted student with personal needs as well as personal care. Assisted student in using adaptive equipment or devices. (ATEK Personal Communication Device).
- Facilitated appropriate peer interactions and social skills and intervened in positive ways to support & encourage relationships between students with & without disabilities.
- Provided material adaptation: modified written materials and equipment to meet student needs.
- Assured that IEP procedures, behavioral interventions and modifications are implemented.
- Wrote social stories to describe and clarify social situations for student.
- Met weekly with student's family at student's home to implement behavior plan and home training skills.

Rehabilitation Specialist

Lakeview Neuro-Rehabilitation - Effingham, NH
July 2010 to March 2012

Provided assistance and treatment to residents in the adult or youth program.
- Helped insure active participation in programming.
- Provided education, assistance, supervision, safety, and behavior management for the client population.
- Established and maintained an ongoing therapeutic relationship with program participants and modeled appropriate interpersonal relationships.
- Planned outing and community integration groups as recommended by resident behavior plans.
- Documented behaviors and noted other issues as necessary.
- Assisted clients with personal care and needs on a daily basis.
- Followed behavior plans/protocol and provided shaping cues as needed.

Recovery Specialist

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Telecare Region Six Recovery Center - Omaha, NE
March 2008 to June 2010

- Demonstrated the Telecare mission, purpose; values, and beliefs in everyday language and contact with the internal and external stakeholders
- Assisted in the welcome, admission, and discharge processes
- Supported and coached members served in activities of daily living
- Ensured safety of members served through monitoring and observation; completed related documentation successfully
- Monitored and assisted members at mealtime
- Attended and participated in community meetings and groups
- Participated in and facilitated rehabilitation therapy groups and activities, as needed
- Implemented treatment of care plans
- Helped to create a recovery environment through interactions with staff and members served
- Participated actively in multidisciplinary team meetings and treatment planning meetings
- Demonstrated knowledge of multiple crisis prevention techniques
- Observed, recorded, and reported client social, psychiatric, and physical behavior;
- Demonstrated the ability to recognize changes in client milieu and makes modifications in care giving methods
- Reviewed admission documentation and assists in collecting assessment data

Special Operations Support

TD Ameritrade - Bellevue, NE
January 2007 to September 2007

- Validated over 1500 images for Image Conversion with a high degree of accuracy.
- Created multiple reports detailing progress of image validation
- Monitored server activity on servers affecting over 1500 active users
- Contributed to drawdown of legacy image storage software
- Contributed to rollout of Web-Based Imaging and Workflow system
- Maintained online Project Control Report, with detail of over 50 projects on a consistent basis.
- Attended weekly Project Management meetings with multiple Project Managers, ensuring correct collection of project updates.
- Ensured Directors of TD Ameritrade had up to date information regarding status of Projects in flight, and on deck.
- Created multiple portals on TD Ameritrade Intranet for use by Project Managers

Billing/Intensive Outpatient Support Administration

Lutheran Family Services of Nebraska - Omaha, NE
October 2005 to January 2007

- Received and handled all incoming phone calls
- Determined the needs of callers, provided basic information about the agency's services, and took messages.
- Scheduled appointments as necessary for team of nine therapists
- Created letters, memos, reports and other documents using established business formats.
- Provided general office maintenance support, to include fax and printer maintenance, general office cleaning.
- Ensured that all office and record security procedures are followed.
- Tracked all payments and entered into appropriate billing software
- Maintained up to date group list with current balances and credits

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- Coordinated volunteer program to ensure adequate volunteer training and accessibility.
- Produced monthly accounting report for Region Six, tracking all clients on regional funding and Medicaid/Medicare

Internet Administrator
NWR Keflavik
June 2004 to April 2005

- Maintained inventory of equipment for ADSL Internet connections.
- Managed and trained Student Summer Hire Staff
- Provided direction and assistance to foreign national colleague during language barriers
- Wrote and revised Standard Operating Procedures as new systems were introduced
- Developed customer-oriented installations manuals
- Fielded telephone calls to assist computer users encountering problems.
- Investigated customer complaints about merchandise, service, billing.
- Ensured that standards for quality and quantity of work were met.
- Maintained billing records and produced reports for accounting team.
- Administered all accounts, i.e.; entering all information, billing and troubleshooting.
- Organized/ Implemented new filing system resulting in reduced loss of customer paperwork.

Help Desk Technician
General Dynamics - Offutt AFB, NE
October 2002 to April 2004

- Provided technical support and troubleshooting for software applications loaded on desktop and laptop computers that communicate to/from the application servers and third party support agencies.
- Screened, referred and diagnosed internal inquiries and work requests as they relate to support of related systems.
- Provided end-user guidance and instruction to install and configure application software.
- Provided end-user software troubleshooting and support.
- Applied advanced diagnostic techniques to identify problems, investigate causes, and recommend solutions.
- Provided troubleshooting and support.
- Provided phone and help-desk support for local and off-site users, on both classified and unclassified networks.
- Provided guidance and work leadership to less-experienced technicians.
- Maintained current knowledge of relevant technologies as assigned
- Participated in special projects as required.

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Education

Bachelor of the Arts in Business Management in Organizational Leadership
Ohio Christian University - Circleville, OH

Skills

Team Lead, Customer Service, Customer Care, Communications (10+ years), Organizational Leadership (5 years), Organizational Skills (5 years)

Military Service

Branch: US Air Force
Service Country: United States
Rank: Senior Airman
September 1997 to September 2001

• Supported users such as National Military Command Center and US Strategic Command and the Chairman, Joint Chiefs of Staff on the Integrated Tactical Warning and Attack Assessment (ITW/AA)Network.
• Configured long-haul communications circuits carrying Missile Warning data in support of North American Air Defense Command.
• Ensured 100 percent data circuit availability with minimal outages and errors by constantly monitoring and troubleshooting thirteen interconnected missile-warning systems.
• Performed over twenty successful operational control mission handovers to 21Space Wing-- Directed crew members, technical controllers and supplied other agencies with the necessary information to pass the primary mission back and forth, resulting in no loss of critical missile warning data.
• Gained working experience with reconfiguring nodes and ITW/AA network, Virtual Memory System (VMS), Windows NT, Sun Solaris, FACIT

Commendations:
• Outstanding Unit Award
• Good Conduct Medal
• Air Force Training Ribbon
• Communications- Computer Systems Operations Journeyman

Assessments

Customer Service Skills — Proficient
November 2018

Measures a candidate's skill in evaluating approaches to customer service & satisfaction.
Full results: https://share.indeedassessments.com/share_assignment/r7aqsxwjwis8otm5

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

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Food Service Director

Mark Tapper

Sous Chef, Sugar Hill Retirement Community

October 2018- Present: Wolfeboro, NH

Providing meals for independent and assisted living residents. Menu planning, nightly management of kitchen and front of the house staff and operations. Responsibility for special dietary concerns.

Culinary Arts Instructor/Chef, Mineral Spring Cafe

August 2016- June 2018: SAU 9 Conway School District, Conway, NH

Design of curriculum, instruction and assessment of the Culinary Arts Program at the Mount Washington Valley Career and Technical Center/Kennett High School, a three tiered program. Responsible for the daily operation of Mineral Spring Cafe, a licensed, student-run restaurant open to the public, guided by instructor. Coordination of special catering events during school year. Oversight of purchasing and inventory within rigid school district budget.

Food and Nutrition Program Manager

Sept. 2008- August 2016: American Youth Foundation/Merrowvista, Tuftonboro, NH

Responsible for hiring, training, and supervision of all food service personnel. Mastery of purchasing and inventory control. Knowledge of ServSafe principles, food safety and HACCP logistics. Started kitchen garden for school programs. Upholding hospitality for our guests and campers as an overarching tenet during service. Extensive knowledge and mastery of scratch cooking. Design and preparation of vegetarian options and meals for food allergies and other dietary concerns. Preparing over one thousand meals per day during Summer camp, and implementing food program budget of $220,000 annually. Striving to be an eco-sustainable, healthy, cheerful and inviting food program with varied menu choices while interacting directly with children and adult groups. Coordination of alumni and volunteers during special events.

Food Service Director

Aug. 2006-June 2008: Josiah Bartlett Elementary School, SAU 9, Bartlett, NH

Responsible for daily operation of 300 student K-8 school, following USDA guidelines for nutrition, purchasing, inventory control, sanitation regulation, budgeting, processing of USDA Free and Reduced Lunch applications, healthy option menu planning, supervising kitchen staff. Prepared a la carte entrée options for faculty and staff. Implemented popular soup du jour station during winter months for faculty and staff.

Food Service Site Supervisor

1997-2000:Ossipee Central School and Effingham School, SAU 49, Ctr. Ossipee, NH

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Daily food service operation of 500 students in two K-6 schools, following USDA guidelines for purchasing, sanitation, and meal preparation. Supervising five staff at two school sites. Food transport logistics to satellite school.

Pharmacy Technician, Board Certified

2000-2007: Smith Pharmacy/Rite Aid Corp. Ossipee, NH

Purchasing and inventory control of medication stock. Prescription processing. Trained in compounding specialized medications for the Carroll County Hospice Program. Responsible for patient/doctor/insurance relations during claims adjudication process.

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Bus driver

APPLICATION FOR EMPLOYMENT

(PRE-EMPLOYMENT QUESTIONNAIRE) (AN EQUAL OPPORTUNITY EMPLOYER)

PERSONAL INFORMATION

DATE

NAME [redacted] (LAST / FIRST / MIDDLE) — SOCIAL SEC. NUMBER

PRESENT ADDRESS [redacted] (STREET / CITY / STATE / ZIP)

PERMANENT ADDRESS (STREET / CITY / STATE / ZIP)

PHONE

ARE YOU 18 YEARS OR OLDER? Yes ☑ No ☐

ARE YOU PREVENTED FROM LAWFULLY BECOMING EMPLOYED IN THIS COUNTRY BECAUSE OF VISA OR IMMIGRATION STATUS? Yes ☐ _____ No ☑ _____

EMPLOYMENT DESIRED

POSITION Transportation Driver — DATE YOU CAN START — SALARY DESIRED

ARE YOU EMPLOYED NOW? Yes — IF SO MAY WE INQUIRE OF YOUR PRESENT EMPLOYER? Yes

EVER APPLIED TO THIS COMPANY BEFORE? NO — WHERE? — WHEN?

REFERRED BY Ken Kaslow

EDUCATION	NAME AND LOCATION OF SCHOOL	*NO OF YEARS ATTENDED	*DID YOU GRADUATE?	SUBJECTS STUDIED
GRAMMAR SCHOOL				
HIGH SCHOOL	Profile		Yes	
COLLEGE				
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL				

GENERAL

SUBJECTS OF SPECIAL STUDY OR RESEARCH WORK

SPECIAL SKILLS

ACTIVITIES: (CIVIC, ATHLETIC, ETC.)

EXCLUDE ORGANIZATIONS, THE NAME OF WHICH INDICATES THE RACE, CREED, SEX, AGE, MARITAL STATUS, COLOR OR NATION OF ORIGIN OF ITS MEMBERS.

U.S. MILITARY OR NAVAL SERVICE — RANK — PRESENT MEMBERSHIP IN NATIONAL GUARD OR RESERVES

*This form has been revised to comply with the provisions of the Americans with Disabilities Act and the final regulations and interpretive guidance promulgated by the EEOC on July 26, 1991.

(CONTINUED ON OTHER SIDE)

MADE IN U.S.A.

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FORMER EMPLOYERS (LIST BELOW LAST THREE EMPLOYERS, STARTING WITH LAST ONE FIRST).

DATE MONTH AND YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM 9/06	Conway School District			Still Employed
TO Present				
FROM 4/06	Conway Rec Center			
TO Present				
FROM 12/97	Northway Bank			
TO 10/06				
FROM 6/97	Citizens Bank			
TO 12/97				

WHICH OF THESE JOBS DID YOU LIKE BEST?

WHAT DID YOU LIKE MOST ABOUT THIS JOB?

REFERENCES: GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

	NAME	ADDRESS	BUSINESS	YEARS ACQUAINTED
1	Mary Ann Corley			20
2				
3				

THE FOLLOWING STATEMENT APPLIES IN: MARYLAND & MASSACHUSETTS. (Fill in name of state)
IT IS UNLAWFUL IN THE STATE OF _____ TO REQUIRE OR ADMINISTER A LIE DETECTOR TEST AS A CONDITION OF EMPLOYMENT OR CONTINUED EMPLOYMENT. AN EMPLOYER WHO VIOLATES THIS LAW SHALL BE SUBJECT TO CRIMINAL PENALTIES AND CIVIL LIABILITY.

Signature of Applicant

IN CASE OF EMERGENCY NOTIFY Chris Fournier
NAME ADDRESS

"I CERTIFY THAT ALL THE INFORMATION SUBMITTED BY ME ON THIS APPLICATION IS TRUE AND COMPLETE, AND I UNDERSTAND THAT IF ANY FALSE INFORMATION, OMISSIONS, OR MISREPRESENTATIONS ARE DISCOVERED, MY APPLICATION MAY BE REJECTED AND, IF I AM EMPLOYED, MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME.
IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO THE COMPANY'S RULES AND REGULATIONS, AND I AGREE THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME, AT EITHER MY OR THE COMPANY'S OPTION. I ALSO UNDERSTAND AND AGREE THAT THE TERMS AND CONDITIONS OF MY EMPLOYMENT MAY BE CHANGED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME BY THE COMPANY. I UNDERSTAND THAT NO COMPANY REPRESENTATIVE, OTHER THAN ITS PRESIDENT, AND THEN ONLY WHEN IN WRITING AND SIGNED BY THE PRESIDENT, HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIC PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING."

DATE _____ SIGNATURE _____

DO NOT WRITE BELOW THIS LINE

INTERVIEWED BY _____ DATE _____

REMARKS: _____

NEATNESS _____ ABILITY _____

HIRED: ☐ Yes ☐ No POSITION _____ DEPT. _____

SALARY/WAGE _____ DATE REPORTING TO WORK _____

APPROVED: 1. _____ EMPLOYMENT MANAGER 2. _____ DEPT. HEAD 3. _____ GENERAL MANAGER

This form has been designed to strictly comply with State and Federal fair employment practice laws prohibiting employment discrimination. This Application for Employment Form is sold for general use throughout the United States. TOPS assumes no responsibility for the inclusion in said form of any questions which, when asked by the Employer of the Job Applicant, may violate State and/or Federal Law.

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Gibson Center for Senior Services, Inc.

Key Personnel

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Marianne Jackson	Executive Director	60,000	15%	9,000
Kenneth Kaslow	Administration Director	69,647	15%	10,447
Rebbecca Gargan	Nutrition Director	34,476	100%	34,476
Mark Tapper	Food Service Director	48,134	100%	48,134
Sharon Fournier	Driver	34,918	95%	33,172

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scheetz
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

October 21, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive Sole Source** amendments to existing contracts with the eleven (11) Contractors listed below in bold print for the provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by $2,397,600 from $61,566,568 to $$63,964,168, with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2020.100% Federal Funds.

The original contracts were approved and subsequently amended as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	**177203**	**Concord**	**$10,664,329.03**	**$388,735.57**	**$11,053,064.60**	**O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E**
Community Action Partnership of Strafford County	177200	Dover	$228,440.00	$0	$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	$619,893.00	$0	$619,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	**155344**	**North Conway**	**$1,774,376.46**	**$75,938.26**	**$1,850,314.72**	**O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E**

Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$8,104,663.78	$187,038.31	$8,291,702.09	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Greater Wakefield Resource Center	158408	Union	$104,096.00	$23,400.00	$127,496.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Lamprey Health Care	177677	Newmarket	$247,272.00	$0	$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	$4,417,158.77	$145,099.99	$4,562,258.76	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	$2,595,977.98	$83,438.50	$2,679,416.48	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	$10,149,803.44	$385,337.30	$10,535,140.74	O:12/21/2016, #15 A1:6/7/2017, #13 A212/20/2017, #23 A3:2/20/2019, #24 A4:6/24/2020, #46E A5 9/23/2020, #18
Southwestern Community Services	177511	Keene	$384,640.00	$0	$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	$10,697,054.18	$643,487.56	$11,340,541.74	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Strafford Nutrition MOW	260818	Somersworth	$2,748,885.35	$150,073.76	$2,898,959.11	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	$4,867,888.83	$177,163.53	$5,045,052.36	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #46E
VNA at HCS	177274	Keene	$3,962,089.18	$137,887.23	$4,099,976.41	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3 6/24/2020 #46E
		Total:	$61,566,568.00	$2,397,600.01	$63,964,168.01	

See attached fiscal details.

EXPLANATION

This item is **Retroactive** because the Department did not have the fully executed contract amendment documents ready for approval in time to supplement the costs incurred by providing services during this pandemic. This item is **Sole Source** because the most recent amendments to the contracts were Sole Source, and MOP 150 requires any subsequent amendments be labeled **Sole Source**. Further, the Contractors are best positioned to increase capacity quickly to ensure services for individuals continue during the Covid-19 State of Emergency.

The purpose of these amendments is to enable the current Contractors to continue support of the ongoing need for these services for older, isolated, and frail adults to assist them with living as independently as possible, both safely and with dignity. These amendments will ensure that the Contractors provide additional home-delivered meals, as well as additional unanticipated items that are needed to provide services safely during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff.

The Contractors will continue to provide meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before the individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Area served: Statewide

Source of Funds: , Federal Funds from Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Shibinette
Commissioner

FINANCIAL DETAIL ATTACHMENT SHEET
05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (58% Federal Funds; 42% General Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$124,617.00	$0.00	$124,617.00
541-500383	Meals - Congregate	2017	$163,598.00	$0.00	$163,598.00
544-500386	Meals - Home Delivered	2017	$334,758.00	$0.00	$334,758.00
512-500352	Transportation of Clients	2018	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2018	$343,846.00	$0.00	$343,846.00
544-500386	Meals - Home Delivered	2018	$703,599.00	$0.00	$703,599.00
512-500352	Transportation of Clients	2019	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2019	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2019	$730,379.00	$0.00	$730,379.00
512-500352	Transportation of Clients	2020	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2020	$266,934.00	$0.00	$266,934.00
544-500386	Meals - Home Delivered	2020	$869,499.01	$0.00	$869,499.01
102-500731	Contracts (FFCRA)	2020	$196,280.00	$0.00	$196,280.00
512-500352	Transportation of Clients	2021	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2021	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2021	$779,499.01	$0.00	$779,499.01
512-500352	Transportation of Clients	2022	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2022	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2022	$779,499.01	$0.00	$779,499.01
		Subtotal	*$7,672,025.03*	*$0.00*	*$7,672,025.03*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$53,894.00	$0.00	$53,894.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$113,199.00	$0.00	$113,199.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$619,893.00***	***$0.00***	***$619,893.00***

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$12,846.00	$0.00	$12,846.00
541-500383	Meals - Congregate	2017	$46,750.00	$0.00	$46,750.00
544-500386	Meals - Home Delivered	2017	$65,401.00	$0.00	$65,401.00
512-500352	Transportation of Clients	2018	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2018	$98,260.00	$0.00	$98,260.00
544-500386	Meals - Home Delivered	2018	$137,454.00	$0.00	$137,454.00
512-500352	Transportation of Clients	2019	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2019	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2019	$142,685.00	$0.00	$142,685.00
512-500352	Transportation of Clients	2020	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2020	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2020	$152,281.82	$0.00	$152,281.82
102-500731	Contracts (FFCRA)	2020	$38,340.00	$0.00	$38,340.00
512-500352	Transportation of Clients	2021	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2021	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2021	$152,281.82	$0.00	$152,281.82
512-500352	Transportation of Clients	2022	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2022	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2022	$152,281.82	$0.00	$152,281.82
		Subtotal	***$1,541,361.46***	***$0.00***	***$1,541,361.46***

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$183,131.00	$0.00	$183,131.00
541-500383	Meals - Congregate	2017	$187,622.00	$0.00	$187,622.00
544-500386	Meals - Home Delivered	2017	$161,073.00	$0.00	$161,073.00
512-500352	Transportation of Clients	2018	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2018	$394,346.00	$0.00	$394,346.00
544-500386	Meals - Home Delivered	2018	$338,546.00	$0.00	$338,546.00
512-500352	Transportation of Clients	2019	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2019	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2019	$351,432.00	$0.00	$351,432.00
512-500352	Transportation of Clients	2020	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2020	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2020	$375,066.26	$0.00	$375,066.26
102-500731	Contracts (FFCRA)	2020	$94,450.00	$0.00	$94,450.00
512-500352	Transportation of Clients	2021	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2021	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2021	$375,066.26	$0.00	$375,066.26
512-500352	Transportation of Clients	2022	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2022	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2022	$375,066.26	$0.00	$375,066.26
		Subtotal	*$6,396,347.78*	*$0.00*	*$6,396,347.78*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$8,800.00	$0.00	$8,800.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$18,496.00	$0.00	$18,496.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$104,096.00*	*$0.00*	*$104,096.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,873.00	$0.00	$33,873.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00		$0.00
102-500731	Contracts (FFCRA)	2020	$0.00		$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$0.00		$0.00
544-500386	Meals - Home Delivered	2021	$0.00		$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$0.00		$0.00
544-500386	Meals - Home Delivered	2022	$0.00		$0.00
		Subtotal	*$247,272.00*	*$0.00*	*$247,272.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$38,725.00	$0.00	$38,725.00
541-500383	Meals - Congregate	2017	$80,366.00	$0.00	$80,366.00
544-500386	Meals - Home Delivered	2017	$124,955.00	$0.00	$124,955.00
512-500352	Transportation of Clients	2018	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2018	$168,909.00	$0.00	$168,909.00
544-500386	Meals - Home Delivered	2018	$262,632.00	$0.00	$262,632.00
512-500352	Transportation of Clients	2019	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2019	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2019	$272,627.00	$0.00	$272,627.00
512-500352	Transportation of Clients	2020	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2020	$133,338.00	$0.00	$133,338.00
544-500386	Meals - Home Delivered	2020	$332,962.59	$0.00	$332,962.59
102-500731	Contracts (FFCRA)	2020	$73,270.00	$0.00	$73,270.00
512-500352	Transportation of Clients	2021	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2021	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2021	$290,962.59	$0.00	$290,962.59
512-500352	Transportation of Clients	2022	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2022	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2022	$290,962.59	$0.00	$290,962.59
		Subtotal	*$3,002,428.77*	*$0.00*	*$3,002,428.77*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$62,778.00	$0.00	$62,778.00
544-500386	Meals - Home Delivered	2017	$71,858.00	$0.00	$71,858.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$131,946.00	$0.00	$131,946.00
544-500386	Meals - Home Delivered	2018	$151,031.00	$0.00	$151,031.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2019	$156,779.00	$0.00	$156,779.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$124,968.00	$0.00	$124,968.00
544-500386	Meals - Home Delivered	2020	$179,323.66	$0.00	$179,323.66
102-500731	Contracts (FFCRA)	2020	$42,130.00	$0.00	$42,130.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2021	$167,323.66	$0.00	$167,323.66
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2022	$167,323.66	$0.00	$167,323.66
		Subtotal	***$1,666,364.98***	***$0.00***	***$1,666,364.98***

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$90,843.00	$0.00	$90,843.00
541-500383	Meals - Congregate	2017	$123,750.00	$0.00	$123,750.00
544-500386	Meals - Home Delivered	2017	$331,837.00	$0.00	$331,837.00
512-500352	Transportation of Clients	2018	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2018	$260,100.00	$0.00	$260,100.00
544-500386	Meals - Home Delivered	2018	$697,461.00	$0.00	$697,461.00
512-500352	Transportation of Clients	2019	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2019	$270,000.00	$0.00	$270,000.00
544-500386	Meals - Home Delivered	2019	$724,009.00	$0.00	$724,009.00
512-500352	Transportation of Clients	2020	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2020	$214,000.00		$214,000.00
544-500386	Meals - Home Delivered	2020	$828,698.48		$828,698.48
102-500731	Contracts (FFCRA)	2020	$194,570.00		$194,570.00
512-500352	Transportation of Clients	2021	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2021	$270,000.00		$270,000.00
544-500386	Meals - Home Delivered	2021	$772,698.48		$772,698.48
512-500352	Transportation of Clients	2022	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2022	$270,000.00		$270,000.00
544-500386	Meals - Home Delivered	2022	$772,698.48		$772,698.48
		Subtotal	***$6,916,841.44***	***$0.00***	***$6,916,841.44***

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$25,003.00	$0.00	$25,003.00
541-500383	Meals - Congregate	2017	$158,538.00	$0.00	$158,538.00
544-500386	Meals - Home Delivered	2017	$490,897.00	$0.00	$490,897.00
512-500352	Transportation of Clients	2018	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2018	$200,277.00	$0.00	$200,277.00
544-500386	Meals - Home Delivered	2018	$1,164,716.00	$0.00	$1,164,716.00
512-500352	Transportation of Clients	2019	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2019	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2019	$1,209,048.00	$0.00	$1,209,048.00
512-500352	Transportation of Clients	2020	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2020	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2020	$1,290,358.06	$0.00	$1,290,358.06
102-500731	Contracts (FFCRA)	2020	$324,910.00	$0.00	$324,910.00
512-500352	Transportation of Clients	2021	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2021	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2021	$1,290,358.06	$0.00	$1,290,358.06
512-500352	Transportation of Clients	2022	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2022	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2022	$1,290,358.06	$0.00	$1,290,358.06
		Subtotal	*$8,538,523.18*	*$0.00*	*$8,538,523.18*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,441.00	$0.00	$33,441.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$70,239.00	$0.00	$70,239.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$384,640.00*	*$0.00*	*$384,640.00*

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$19,861.00	$0.00	$19,861.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$41,715.00	$0.00	$41,715.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$27,974.00	$0.00	$27,974.00
544-500386	Meals - Home Delivered	2017	$129,234.00	$0.00	$129,234.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$58,788.00	$0.00	$58,788.00
544-500386	Meals - Home Delivered	2018	$271,625.00	$0.00	$271,625.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2019	$281,963.00	$0.00	$281,963.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2020	$300,926.45	$0.00	$300,926.45
102-500731	Contracts (FFCRA)	2020	$75,770.00	$0.00	$75,770.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2021	$300,926.45	$0.00	$300,926.45
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2022	$300,926.45	$0.00	$300,926.45
		Subtotal	*$1,992,237.35*	*$0.00*	*$1,992,237.35*

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$102,490.00	$0.00	$102,490.00
541-500383	Meals - Congregate	2017	$77,869.00	$0.00	$77,869.00
544-500386	Meals - Home Delivered	2017	$152,570.00	$0.00	$152,570.00
512-500352	Transportation of Clients	2018	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2018	$163,661.00	$0.00	$163,661.00
544-500386	Meals - Home Delivered	2018	$320,674.00	$0.00	$320,674.00
512-500352	Transportation of Clients	2019	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2019	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2019	$332,680.00	$0.00	$332,680.00
512-500352	Transportation of Clients	2020	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2020	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2020	$355,266.61	$0.00	$355,266.61
102-500731	Contracts (FFCRA)	2020	$89,460.00	$0.00	$89,460.00
512-500352	Transportation of Clients	2021	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2021	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2021	$355,266.61	$0.00	$355,266.61
512-500352	Transportation of Clients	2022	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2022	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2022	$355,266.61	$0.00	$355,266.61
		Subtotal	***$4,061,108.83***	***$0.00***	***$4,061,108.83***

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$28,985.00	$0.00	$28,985.00
541-500383	Meals - Congregate	2017	$73,277.00	$0.00	$73,277.00
544-500386	Meals - Home Delivered	2017	$118,745.00	$0.00	$118,745.00
512-500352	Transportation of Clients	2018	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2018	$154,008.00	$0.00	$154,008.00
544-500386	Meals - Home Delivered	2018	$249,575.00	$0.00	$249,575.00
512-500352	Transportation of Clients	2019	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2019	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2019	$259,073.00	$0.00	$259,073.00
512-500352	Transportation of Clients	2020	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2020	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2020	$276,497.06	$0.00	$276,497.06
102-500731	Contracts (FFCRA)	2020	$69,620.00	$0.00	$69,620.00
512-500352	Transportation of Clients	2021	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2021	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2021	$276,497.06	$0.00	$276,497.06
512-500352	Transportation of Clients	2022	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2022	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2022	$276,497.06	$0.00	$276,497.06
		Subtotal	***$2,726,534.18***	***$0.00***	***$2,726,534.18***

05-95-48-481010-7872 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
		Subtotal	*$46,098,114.00*	*$0.00*	*$46,098,114.00*
			$46,098,114.00	*$0.00*	*$46,098,114.00*

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT (60% Federal Funds; 40% General Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$252,962.00	$0.00	$252,962.00
544-500386	Meals Home Delivered	2018	$531,679.00	$0.00	$531,679.00
544-500386	Meals Home Delivered	2019	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2020	$551,915.00	$0.00	$551,915.00
544-500386	Meals Home Delivered	2021	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2022	$551,916.00	$0.00	$551,916.00
		Subtotal	*$2,992,304.00*	*$0.00*	*$2,992,304.00*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$19,701.00	$0.00	$19,701.00
544-500386	Meals Home Delivered	2018	$41,402.00	$0.00	$41,402.00
544-500386	Meals Home Delivered	2019	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2020	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2021	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2022	$42,978.00	$0.00	$42,978.00
		Subtotal	*$233,015.00*	*$0.00*	*$233,015.00*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$144,419.00	$0.00	$144,419.00
544-500386	Meals Home Delivered	2018	$303,537.00	$0.00	$303,537.00
544-500386	Meals Home Delivered	2019	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2020	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2021	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2022	$315,090.00	$0.00	$315,090.00
		Subtotal	*$1,708,316.00*	*$0.00*	*$1,708,316.00*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$119,598.00	$0.00	$119,598.00
544-500386	Meals Home Delivered	2018	$251,372.00	$0.00	$251,372.00
544-500386	Meals Home Delivered	2019	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2020	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2021	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2022	$260,940.00	$0.00	$260,940.00
		Subtotal	*$1,414,730.00*	*$0.00*	*$1,414,730.00*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$78,590.00	$0.00	$78,590.00
544-500386	Meals Home Delivered	2018	$165,175.00	$0.00	$165,175.00
544-500386	Meals Home Delivered	2019	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2020	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2021	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2022	$171,462.00	$0.00	$171,462.00
		Subtotal	*$929,613.00*	*$0.00*	*$929,613.00*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$273,306.00	$0.00	$273,306.00
544-500386	Meals Home Delivered	2018	$574,440.00	$0.00	$574,440.00
544-500386	Meals Home Delivered	2019	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2020	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2021	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2022	$596,304.00	$0.00	$596,304.00
		Subtotal	*$3,232,962.00*	*$0.00*	*$3,232,962.00*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$182,479.00	$0.00	$182,479.00
544-500386	Meals Home Delivered	2018	$383,532.00	$0.00	$383,532.00
544-500386	Meals Home Delivered	2019	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2020	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2021	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2022	$398,130.00	$0.00	$398,130.00
		Subtotal	*$2,158,531.00*	*$0.00*	*$2,158,531.00*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Community Action Partnership of Strafford County (Vendor #177200)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$63,965.00	$0.00	$63,965.00
544-500386	Meals Home Delivered	2018	$134,443.00	$0.00	$134,443.00
544-500386	Meals Home Delivered	2019	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2020	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2021	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2022	$139,560.00	$0.00	$139,560.00
		Subtotal	*$756,648.00*	*$0.00*	*$756,648.00*

Tri-County Community Action Program (Vendor #177195)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$68,206.00	$0.00	$68,206.00
544-500386	Meals Home Delivered	2018	$143,350.00	$0.00	$143,350.00
544-500386	Meals Home Delivered	2019	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2020	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2021	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2022	$148,806.00	$0.00	$148,806.00
		Subtotal	*$806,780.00*	*$0.00*	*$806,780.00*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$104,451.00	$0.00	$104,451.00
544-500386	Meals Home Delivered	2018	$219,536.00	$0.00	$219,536.00
544-500386	Meals Home Delivered	2019	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2020	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2021	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2022	$227,892.00	$0.00	$227,892.00
		Subtotal	*$1,235,555.00*	*$0.00*	*$1,235,555.00*

05-95-48-481010-9255 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
		Subtotal	*$15,468,454.00*	*$0.00*	*$15,468,454.00*
			$15,468,454.00	*$0.00*	*$15,468,454.00*

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$388,735.57	$388,735.57
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$388,735.57*	*$388,735.57*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$75,938.26	$75,938.26
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$75,938.26*	*$75,938.26*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$187,038.31	$187,038.31
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$187,038.31*	*$187,038.31*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$23,400.00	$23,400.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$23,400.00*	*$23,400.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$145,099.99	$145,099.99
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$145,099.99*	*$145,099.99*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$83,438.50	$83,438.50
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$83,438.50*	*$83,438.50*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$385,337.30	$385,337.30
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$385,337.30*	*$385,337.30*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$643,487.56	$643,487.56
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$643,487.56*	*$643,487.56*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Community Action Partnership of Strafford County (Vendor #177200)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$150,073.76	$150,073.76
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$150,073.76*	*$150,073.76*

Tri-County Community Action Program (Vendor #177195)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$177,163.53	$177,163.53
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$177,163.53*	*$177,163.53*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$137,887.23	$137,887.23
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$137,887.23*	*$137,887.23*

05-95-48-481010-1917 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$2,397,600.00	$2,397,600.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$2,397,600.00*	*$2,397,600.00*
			$0.00	*$2,397,600.00*	*$2,397,600.00*

Summary by Vendor by Year					
Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$875,935.00	$0.00	$875,935.00
		2018	$1,840,867.00	$0.00	$1,840,867.00
		2019	$1,900,972.00	$0.00	$1,900,972.00
		2020	$2,146,371.01	$0.00	$2,146,371.01
		2021	$1,950,092.01	$388,735.57	$2,338,827.58
		2022	$1,950,092.01	$0.00	$1,950,092.01
		Subtotal	*$10,664,329.03*	*$388,735.57*	*$11,053,064.60*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$53,894.00	$0.00	$53,894.00
		2018	$113,200.00	$0.00	$113,200.00
		2019	$113,200.00	$0.00	$113,200.00
		2020	$113,199.00	$0.00	$113,199.00
		2021	$113,200.00	$0.00	$113,200.00
		2022	$113,200.00	$0.00	$113,200.00
		Subtotal	*$619,893.00*	*$0.00*	*$619,893.00*

Gibson Center for Senior Services (Vendor #155344)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$144,698.00	$0.00	$144,698.00
		2018	$304,072.00	$0.00	$304,072.00
		2019	$314,619.00	$0.00	$314,619.00
		2020	$362,555.82	$0.00	$362,555.82
		2021	$324,215.82	$75,938.26	$400,154.08
		2022	$324,215.82	$0.00	$324,215.82
		Subtotal	*$1,774,376.46*	*$75,938.26*	*$1,850,314.72*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$676,245.00	$0.00	$676,245.00
		2018	$1,421,054.00	$0.00	$1,421,054.00
		2019	$1,460,503.00	$0.00	$1,460,503.00
		2020	$1,578,587.26	$0.00	$1,578,587.26
		2021	$1,484,137.26	$187,038.31	$1,671,175.57
		2022	$1,484,137.26	$0.00	$1,484,137.26
		Subtotal	*$8,104,663.78*	*$187,038.31*	*$8,291,702.09*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$8,800.00	$0.00	$8,800.00
		2018	$18,496.00	$0.00	$18,496.00
		2019	$19,200.00	$0.00	$19,200.00
		2020	$19,200.00	$0.00	$19,200.00
		2021	$19,200.00	$23,400.00	$42,600.00
		2022	$19,200.00	$0.00	$19,200.00
		Subtotal	*$104,096.00*	*$23,400.00*	*$127,496.00*

Lamprey Health Care (Vendor #177677)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,873.00	$0.00	$33,873.00
		2018	$71,133.00	$0.00	$71,133.00
		2019	$71,133.00	$0.00	$71,133.00
		2020	$71,133.00	$0.00	$71,133.00
		2021	$0.00	$0.00	$0.00
		2022	$0.00	$0.00	$0.00
		Subtotal	*$247,272.00*	*$0.00*	*$247,272.00*

Newport Senior Center (Vendor #177250)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$363,644.00	$0.00	$363,644.00
		2018	$764,254.00	$0.00	$764,254.00
		2019	$790,246.00	$0.00	$790,246.00
		2020	$881,851.59	$0.00	$881,851.59
		2021	$808,581.59	$145,099.99	$953,681.58
		2022	$808,581.59	$0.00	$808,581.59
		Subtotal	*$4,417,158.77*	*$145,099.99*	*$4,562,258.76*

Ossipee Concerned Citizens (Vendor #170158)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$213,226.00	$0.00	$213,226.00
		2018	$448,152.00	$0.00	$448,152.00
		2019	$465,209.00	$0.00	$465,209.00
		2020	$517,883.66	$0.00	$517,883.66
		2021	$475,753.66	$83,438.50	$559,192.16
		2022	$475,753.66	$0.00	$475,753.66
		Subtotal	*$2,595,977.98*	*$83,438.50*	*$2,679,416.48*

Rockingham Nutrition MOW (Vendor #155197)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$819,736.00	$0.00	$819,736.00
		2018	$1,722,783.00	$0.00	$1,722,783.00
		2019	$1,781,095.00	$0.00	$1,781,095.00
		2020	$2,024,354.48	$0.00	$2,024,354.48
		2021	$1,900,917.48	$385,337.30	$2,286,254.78
		2022	$1,900,917.48	$0.00	$1,900,917.48
		Subtotal	*$10,149,803.44*	*$385,337.30*	*$10,535,140.74*

St Joseph Community Services (Vendor #155093)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$856,917.00	$0.00	$856,917.00
		2018	$1,801,017.00	$0.00	$1,801,017.00
		2019	$1,867,570.00	$0.00	$1,867,570.00
		2020	$2,273,790.06	$0.00	$2,273,790.06
		2021	$1,948,880.06	$643,487.56	$2,592,367.62
		2022	$1,948,880.06	$0.00	$1,948,880.06
		Subtotal	*$10,697,054.18*	*$643,487.56*	*$11,340,541.74*

Southwestern Community Services (Vendor #177511)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,441.00	$0.00	$33,441.00
		2018	$70,240.00	$0.00	$70,240.00
		2019	$70,240.00	$0.00	$70,240.00
		2020	$70,239.00	$0.00	$70,239.00
		2021	$70,240.00	$0.00	$70,240.00
		2022	$70,240.00	$0.00	$70,240.00
		Subtotal	*$384,640.00*	*$0.00*	*$384,640.00*

Community Action Partnership of Strafford County (Vendor #177200)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$19,861.00	$0.00	$19,861.00
		2018	$41,716.00	$0.00	$41,716.00
		2019	$41,716.00	$0.00	$41,716.00
		2020	$41,715.00	$0.00	$41,715.00
		2021	$41,716.00	$0.00	$41,716.00
		2022	$41,716.00	$0.00	$41,716.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Strafford Nutrition MOW (Vendor # 260818)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$221,173.00	$0.00	$221,173.00
		2018	$464,856.00	$0.00	$464,856.00
		2019	$482,549.00	$0.00	$482,549.00
		2020	$577,282.45	$0.00	$577,282.45
		2021	$501,512.45	$150,073.76	$651,586.21
		2022	$501,512.45	$0.00	$501,512.45
		Subtotal	*$2,748,885.35*	*$150,073.76*	*$2,898,959.11*

Tri-County Community Action Program (Vendor #177195)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$401,135.00	$0.00	$401,135.00
		2018	$842,914.00	$0.00	$842,914.00
		2019	$866,805.00	$0.00	$866,805.00
		2020	$978,651.61	$0.00	$978,651.61
		2021	$889,191.61	$177,163.53	$1,066,355.14
		2022	$889,191.61	$0.00	$889,191.61
		Subtotal	*$4,867,888.83*	*$177,163.53*	*$5,045,052.36*

VNA at HCS (Vendor #177274)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$325,458.00	$0.00	$325,458.00
		2018	$683,975.00	$0.00	$683,975.00
		2019	$707,691.00	$0.00	$707,691.00
		2020	$794,735.06	$0.00	$794,735.06
		2021	$725,115.06	$137,887.23	$863,002.29
		2022	$725,115.06	$0.00	$725,115.06
		Subtotal	*$3,962,089.18*	*$137,887.23*	*$4,099,976.41*

Summary for All Vendors by Year					
		SFY	Current Budget	(Decrease)	Modified Budget
		2017	$5,048,036.00	$0.00	$5,048,036.00
		2018	$10,608,729.00	$0.00	$10,608,729.00
		2019	$10,952,748.00	$0.00	$10,952,748.00
		2020	$12,451,549.00	$0.00	$12,451,549.00
		2021	$11,252,753.00	$2,397,600.00	$13,650,353.00
		2022	$11,252,753.00	$0.00	$11,252,753.00
		Subtotal	*$61,566,568.00*	*$2,397,600.00*	*$63,964,168.00*
			$61,566,568.00	$2,397,600.00	$63,964,168.00

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
7872-541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
7872-512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
7872-512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
7872-512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
7872-541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
7872-512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
7872-512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
9255-544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	$0.00	$2,397,600.00	$2,397,600.00
		Total	$61,566,568.00	$2,397,600.00	$63,964,168.00

7872-512-500352	Transportation of Clients	all	$8,599,271.00	$0.00	$8,599,271.00
7872-541-500383	Meals - Congregate	all	$11,077,887.00	$0.00	$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	$25,222,156.00	$0.00	$25,222,156.00
7872-102-500731	Contracts (FFCRA)	all	$1,198,800.00	$0.00	$1,198,800.00
9255-544-500386	Meals Home Delivered	all	$15,468,454.00	$0.00	$15,468,454.00
1917-102-500731	Contracts (CARES)	all	$0.00	$2,397,600.00	$2,397,600.00
		Total	$61,566,568.00	$2,397,600.00	$63,964,168.00
	Grand Total SFY17	2017	$5,048,036.00	$0.00	$5,048,036.00
	Grand Total SFY18	2018	$10,608,729.00	$0.00	$10,608,729.00
	Grand Total SFY19	2019	$10,952,748.00	$0.00	$10,952,748.00
	Grand Total SFY20	2020	$12,451,549.00	$0.00	$12,451,549.00
	Grand Total SFY21	2021	$11,252,753.00	$2,397,600.00	$13,650,353.00
	Grand Total SFY22	2022	$11,252,753.00	$0.00	$11,252,753.00
	Total Contract		$61,566,568.00	$2,397,600.00	$63,964,168.00

State of New Hampshire
Department of Health and Human Services
Amendment #4 to the Nutrition and Transportation Contract

This 4th Amendment to the Nutrition and Transportation contract (hereinafter referred to as "Amendment #4") is by and between the State of New Hampshire, Department of Health and Human Services (hereinafter referred to as the "State" or "Department") and Gibson Center for Senior Services, Inc., (hereinafter referred to as "the Contractor"), a nonprofit corporation with a place of business at 14 Grove St. North Conway, NH 03860-06555.

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended on December 20, 2017, (Item #23), February 20, 2019, (Item #24), and on June 24, 2020, (Item #46E), which was also approved by the Governor on June 17, 2020 and presented to the Executive Council on June 24, 2020 (Information Item #O), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $1,850,314.72.

2. Exhibit A Amendment #3 Scope of Services, Section 1 Provisions Applicable to All Services, Subsection 1.4, to read:

   1.4 The Contractor shall adjust service delivery as directed by the Department, in accordance with the:

   1.4.1. Older American Act Services: Title IIIB-Supportive Services; and

   1.4.2. Coronavirus Aid, Relief and Economic Security (CARES) Act.

3. Exhibit A Amendment #3 Scope of Services, Section 2 Scope of Work, Subsection 2.1, Paragraph 2.1.1, to read:

   2.1.1. Home Delivered Meals, which are funded through Title III and Title XX and CARES Act supplemental funding. The Contractor shall:

   2.1.1.1. Deliver meals to eligible individuals, as defined in NH Administrative Rule He-E 501 and NH Administrative Rule He-E 502, who are:

   2.1.1.1.1 Homebound and unable to prepare their own meals; or

   2.1.1.1.2 Physically distancing by residing in their home for reasons related to the COVID-19 emergency, with no consideration for ability to prepare their own meals.

   2.1.1.2. Provide Home Delivered Meals funded through the Title III and Title XX and CARES Act Supplement to include:

   2.1.1.2.1. Grab-n-Go/Drive Thru, meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided meal(s) without being required to leave the vehicle.



2.1.1.2.2. Take Out/Pick Up, meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave the vehicle in order to receive the meal.

2.1.1.3. Comply with regulations regarding safety and sanitary food practice in accordance with state and local health, safety and sanitation requirements.

2.1.1.4. Accept referrals from Adult Protective Services (APS) and prioritize service to individuals referred by APS.

2.1.1.5. Ensure each meal meets a minimum of one-third (33 1/3 %) of the dietary reference intakes established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, and complies with the most recent Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture.

2.1.1.6. Prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of the individual, including recommendations from the individual's licensed practitioner.

2.1.1.7. Ensure a visual contact with each individual on each day that meals are delivered as an assurance of the individual's safety, with the exception of meals provided for weekends or designated as emergency meals, which are delivered to individuals in advance of anticipated inclement weather conditions or other adverse conditions. If unable to make visual contact with an Individual, the Contractor shall initiate its agency's protocol, Non-Response from Client at Delivery Time or the equivalent agency guideline or policy and procedure for homebound individual's nonresponse at the time of delivery.

4. Add Exhibit A Amendment #3 Scope of Services, Section 3 Reporting, Subsection 3.6, to read:

   3.6 The Contractor shall provide a monthly report that lists and describes all expenditures of COVID-19 response funds each month until all COVID-19 response funds are expended, or until CARES Act funds are no longer available, whichever comes first.

5. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.1, to read:

   2.1 Title of Program: (OASS) Older Americans Act Title III - Supportive Services, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.044 and Federal Award Identification Number 20AANHT3SS.

6. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.2, to read:

   2.2 Title of Program: (OACM) Older Americans Act Title III - Congregate Meals, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number 20AANHT3CM.

7. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.3, to read:

   2.3. Title of Program: (OAHD) Older Americans Act Title III - Home-Delivered Meals, Award

date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number 20AANHT3HD.

8. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.4, to read:

   2.4. Title of Program: (SSBG) Social Services Block Grant, Award Effective date of October 1, 2019, United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant, Title XX, Catalog of Federal Domestic Assistance #93.667.

9. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, by adding Subsection 2.7, to read:

   2.7 Title of Program: (HDC3) CARES Act for Nutrition Services, Older Americans Act Title III - Home-Delivered Meals, Award date of April 20, 2020, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number FAIN #2001NHHDC3-00.

10. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:

    4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #4, Rate Sheet.

11. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:

    5.2 Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #4, Rate Sheet.

12. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, by adding Subsection 5.4, to read:

    5.4 The Contractor shall submit a separate monthly invoice for services provided using Supplemental Appropriations COVID-19 Emergency Response until all Supplemental Appropriations COVID-19 Emergency Response are expended, or until CARES Act funds are no longer available, whichever comes first.

13. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment by adding Section 10 to read:

    10. Coronavirus Aid, Relief and Economic Security (CARES) Act Supplemental Appropriations COVID-19 Emergency Response Funds.

        10.1. Coronavirus Aid, Relief and Economic Security (CARES) Act Supplemental Appropriations COVID-19 Emergency Response funds are for Supplemental Appropriations #3, and are available until September 30, 2021, to prevent, prepare for, and respond to the COVID-19 emergency.

        10.2. Allowable expenditures using Supplemental Appropriations COVID-19 Emergency Response funds include, but are not limited to:

            10.2.1. Providing Older Americans Act services related to the response. Funds must be expended on allowable Older Americans Act activities as defined by the Older Americans Act and State and local policy, which may include, but are not limited to:

10.2.1.1. Payment of senior center utilities even if no programming was occurring in the senior center for a period of time due to the COVID-19 emergency.

10.2.1.2. Payments for use of other sites including congregate meal sites and senior centers; or to other staff including former congregate meal staff, for preparation and distribution of meals and other supplies.

10.2.1.3. Increased expenditures per unit of service due to the need to provide staff with personal protective equipment.

10.2.1.4. Sanitary equipment, supplies and expenses.

10.2.1.5. Expenditures for meals storage capacity.

10.3. The Contractor shall keep records of expenditures using Supplemental Appropriations COVID-19 Emergency Response funds, and provide the records to the Department upon request. The Contractor shall ensure expenditure records include, but are not limited to:

10.3.1. A general ledger showing revenue and expenses for the contract.

10.3.2 Timesheets and/or timecards signed by both employee and supervisor that support the hours employees worked for wages reported.

10.3.2.1 Per 45 CFR Part 75.430(i)(1) Charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed.

10.3.2.2 Per 2 CFR 200.430 (iii) Labor records must reasonably reflect the total activity for which each employee is compensated, showing percentages for time spent on activities under this contract and all other activities (totaling no more than 100%).

10.3.3 Invoices supporting expenses reported.

14. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment by adding Section 11 to read:

11. Audits

11.1. The Contractor is required to submit an annual audit to the Department if any of the following conditions exist:

11.1.1. Condition A - The Contractor expended $750,000 or more in federal funds received as a subrecipient pursuant to 2 CFR Part 200, during the most recently completed fiscal year.

11.1.2. Condition B - The Contractor is subject to audit pursuant to the requirements of NH RSA 7:28, III-b, pertaining to charitable organizations receiving support of $1,000,000 or more.

11.1.3. Condition C - The Contractor is a public company and required by Security and Exchange Commission (SEC) regulations to submit an annual financial audit.

11.2. If Condition A exists, the Contractor shall submit an annual single audit performed by an Independent Certified Public Accountant (CPA) to the Department within 120 days after the close of the Contractor's fiscal year, conducted in accordance with the requirements of 2 CFR Part 200, Subpart F of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards.

11.3. If Condition B or Condition C exists, the Contractor shall submit an annual financial audit performed by an independent CPA within 120 days after the close of the Contractor's fiscal year.

11.4. In addition to, and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department all payments made under the Contract to which exception has been taken, or which have been disallowed because of such an exception.

15. Modify Exhibit B-1 Amendment #3, Rate Sheet by deleting it in its entirety and replacing it with Exhibit B-1 Amendment #4, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not inconsistent with this Amendment #4 remain in full force and effect. This amendment shall be retroactively effective to July 1, 2020, subject to the Governor's approval issued under the Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, and 2020-18.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

10/12/2020
Date

Lori Shibinette
Name: Lori Shibinette
Title: Commissioner

Gibson Center for Senior Services, Inc.,

10/5/2020
Date

Ted Wroblewski
Name: Ted Wroblewski
Title: President

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

10/14/20
Date

Catherine Pinos
Name: Catherine Pinos
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor approval Issued under the Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, and 2020-18.

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit B-1 Amendment #4
Rate Sheet

Nutrition and Transportation

1/1/2017 through 06/30/2017 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	3,582	$5.50		$ 19,701.00
Title IIIC HD Meals	Per Meal	11,891	$5.50		$ 65,401.00
Title IIIC Cong Meals	Per Meal	8,500	$5.50		$ 46,750.00
Title IIIB Transportation	PerClient/PerDay	542	$23.70		$ 12,846.00
			Subtotal		*$ 144,698.00*

7/1/2017 through 06/30/2018 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	7,183	$5.76		$ 41,402.14
Title IIIC HD Meals	Per Meal	23,781	$5.76		$ 137,454.00
Title IIIC Cong Meals	Per Meal	17,000	$5.76		$ 98,260.00
Title IIIB Transportation	PerClient/PerDay	1,083	$24.89		$ 26,956.00
			Subtotal		*$ 304,072.14*

7/1/2018 through 06/30/2019 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	7,183	$5.76	$6.00	$ 42,978.00
Title IIIC HD Meals	Per Meal	23,781	$5.76	$6.00	$ 142,685.00
Title IIIC Cong Meals	Per Meal	17,000	$5.76	$6.00	$ 102,000.00
Title IIIB Transportation	PerClient/PerDay	1,083	$24.89	$24.89	$ 26,956.00
			Subtotal		*$ 314,619.00*

7/1/2019 through 06/30/2020 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	7,183	$6.00		$ 42,978.00
Title IIIC HD Meals	Per Meal	23,781	$6.00		$ 142,688.00
Title IIIC HD SUPPLEMENT	Per Meal	1,599	$6.00		$9,595.82
Title IIIC Cong Meals	Per Meal	17,000	$6.00		$ 102,000.00
Title III Meals (FFCRA)	Per Meal	3,834	$10.00		$38,340.00
Title IIIB Transportation	PerClient/PerDay	1,083	$24.89		$ 26,956.00
			Subtotal		*$ 362,668.82*

7/1/2020 through 06/30/2021 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	7,183	$6.00		$42,978.00
Title IIIC HD Meals	Per Meal	25,380	$6.00		$152,281.82
Title IIIC Cong Meals	Per Meal	17,000	$6.00		$102,000.00
Title IIIC (CARES) Supplemental Appropriations COVID-19 Emergency Response	[redacted]				$ 15,188.26
Title IIIC Meals (COVID-19)	Per Meal	6,075	$10.00		$ 60,750.00
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	1,083	$24.89		$26,956.00
			Subtotal		*$ 400,154.08*

7/1/2021 through 06/30/2022 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	7,183	$6.00		$42,978.00
Title IIIC HD Meals	Per Meal	25,380	$6.00		$152,281.82
Title IIIC Cong Meals	Per Meal	17,000	$6.00		$102,000.00
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	1,083	$24.89		$26,956.00
			Subtotal		*$ 324,216.82*

Total		$ 1,850,314.86

Contractor Initials: [redacted]
Date: 10/5/2020

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scherrer
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

August 1, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a Retroactive amendment to an existing Sole Source contract with the vendor listed in bold type below for transportation services for eligible seniors and adults, with no change to the total price limitation of $81,568,568 and no change to the contract completion date of June 30, 2022, effective Retroactive to July 1, 2020 upon Governor and Council approval. 58% Federal Funds. 42% General Funds.

The original contracts were approved and subsequently amended, as approved by the Governor and Executive Council, as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$10,664,329.03	$0	$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Community Action Partnerships of Strafford County	177200	Dover	$228,440.00	$0	$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	$619,693.00	$0	$619,693.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	$1,774,376.48	$0	$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Grafton County Senior Citizens Council, Inc.	177875	Lebanon	$8,104,663.78	$0	$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E

Greater Wakefield Resource Center	158408	Union	$104,096.00	$0	$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T::
Lamprey Health Care	177877	Newmarket	$389,538.00	($142,266.00)	$247,272.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T: 8/11/2020
Newport Senior Center	177250	Newport	$4,417,158.77	$0	$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	$2,595,977.98	$0	$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	$10,007,637.44	$142,266.00	$10,149,803.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2:12/20/2017, #23 A3: 2/20/2019, #24 A4: 6/24/2020 #46E
Southwestern Community Services	177511	Keene	$384,640.00	$0	$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	$10,697,054.18	$0	$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Strafford Nutrition MOW	260618	Somersworth	$2,748,885.35	$0	$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	$4,887,886.83	$0	$4,887,886.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
VNA at HCS	177274	Keene	$3,962,089.18	$0	$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
		Total:	$61,666,668.00	$0	$61,666,668.00	

Funds are available in the following accounts for State Fiscal Year 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because the Department did not have the fully executed contract amendment documents to present for Governor and Executive Council approval in time to prevent a lapse in services that would have resulted from the termination of a contract with Lamprey Health Care. This amendment is **Sole Source** because the Contractor was best positioned to increase capacity quickly in order that services for individuals would continue in communities that were served by the terminated contract.

The purpose of this request is ensure transportation services continue for individuals formerly receiving services in the towns of Lee and Durham through a contract with Lamprey Health Care.

The population served are individuals who are at least 60 years of age as well as individuals who are 18 years of age and older who also have a disability or chronic illness. Approximately 50 individuals will be served with transportation services from July 1, 2020 through June 30, 2022.

Transportation services include providing transportation to individuals in a vehicle to and from home for medical appointments; grocery shopping and errands; and community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services are licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractor will continue to assist individuals by accepting applications for services either directly from clients or through referrals. Additionally, the Contractor will continue to assist individuals to obtain other supportive services, as appropriate.

Should the Governor and Executive Council not authorize this request, individuals in the towns of Lee and Durham who rely on the Department to provide transportation services may not be able to find alternative transportation to travel for necessary errands and appointments.

Area served: Towns of Lee and Durham

Source of Funds: Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.045 / 2001NHCMC2, CFDA# 93.045 / 2001NHHDC2, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Lori Shibinette

Lori A. Shibinette
Commissioner

46E mw

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scheetz
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

June 15, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to amend existing **Retroactive, Sole Source** contracts with the vendors listed below for the provision of nutrition and/or transportation services, by exercising contract renewal options, by increasing the total price limitation by $22,805,506 from $38,761,062 to $61,566,568 and extending the completion dates from June 30, 2020, to June 30, 2022, effective retroactive to March 20, 2020, upon Governor and Council approval. 57.15% Federal Funds. 42.85% General Funds.

Governor and Executive Council approved the original contracts and subsequent amendments as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Requested Action - Increase (Decrease)	Revised Amount	Approval History (*** See note below ***)
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$6,715,026.00	$3,949,303.03	$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Community Action Partnerships of Strafford County	177200	Dover	$145,008.00	$83,432.00	$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Easter Seals New Hampshire, Inc.	177204	Manchester	$393,493.00	$226,400.00	$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Gibson Center for Seniors	155344	North Conway	$1,116,348.00	$658,027.46	$1,774,376.46	O: 12/21/2016, #15 A1: 12/20/2017, #23

						A2: 2/20/2019, #24
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$5,112,755.00	$2,991,908.78	$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Greater Wakefield Resource Center	158408	Union	$65,696.00	$38,400.00	$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Lamprey Health Care	177677	Newmarket	$247,272.00	$142,266.00	$389,538.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Newport Senior Center	177250	Newport	$2,781,661.00	$1,635,497.77	$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Ossipee Concerned Citizens	170158	Center Ossipee	$1,633,927.00	$962,050.98	$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	$6,299,278.00	$3,708,259.44	$10,007,537.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2:12/20/2017, #23 A3: 2/20/2019, #24
Southwestern Community Services	177511	Keene	$244,160.00	$140,480.00	$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
St. Joseph Community Services	155093	Merrimack	$6,717,984.00	$3,979,070.18	$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24

Strafford Nutrition MOW	260818	Somersworth	$1,726,898.00	$1,021,987.35	$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Tri-County Community Action Program	177195	Berlin	$3,067,119.00	$1,800,769.83	$4,867,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
VNA at HCS	177274	Keene	$2,494,436.00	$1,467,653.18	$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
		Total:	$38,761,062.00	22,805,506.00	$61,566,568.00	

*** Note: Governor Sununu recently approved the addition of $1,198,800 of emergency federal COVID-19 funding to the existing contracts to allow the Department to immediately dispense funding to Contractors to better support older, isolated, and frail adults who have become increasingly isolated during the COVID-19 pandemic. See the informational item on the 6/24/20 G&C agenda.

Funds are available in the following accounts for State Fiscal Years 2020 and 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

See attached fiscal details.

EXPLANATION – REQUESTED ACTION

This request is **Retroactive** because the Department needed to adjust the application of Older Americans Act funds for unforeseen expenses due to the change from congregate meal services to at-home meal services, as congregate locations closed due to the State of Emergency to protect people from the spread of COVID-10. This request is **Sole Source** because the Department is requesting the current contracts be extended twenty-one (21) months beyond the three (3) month renewal option currently available in the agreements. The purpose of this request is to enable the current Contractors, who have the ability to immediately continue to support the older, isolated, and frail adults they have been serving during the ongoing pandemic by continuing to provide nutrition and transportation services by extending the completion date and increasing the price limitation of the contracts. These funds will be used to support the ongoing need for these services for older, isolated, and frail adults in order to assist them to continue living as independently as possible, both safely and with dignity.

Nutrition services are comprised of home delivered and/or congregate meals. Contractors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals,

to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Contractors will provide congregate meals in community settings, where individuals travel to a specific site to share a meal with other individuals. Due to the COVID-19 health risks facing New Hampshire today, congregate meals are not currently possible but will continue as soon it is determined safe to do so. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners. Due to the COVID-19 Emergency, congregate meals in community settings are currently suspended. Contractors will follow federal, state, and local guidelines for re-opening congregate meal settings and providing congregate meals.

Transportation services include providing individuals with transportation in a vehicle to and from home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Contractors will ensure that vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services will be licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractors will assist individuals in accessing the aforementioned services in accordance with the Older Americans Act, and other federal, state, and local guidelines to ensure the safety of those served during the COVID-19 emergency.

These nutrition and transportation services support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services enable eligible adults to live as independently and safely as possible, and with dignity. The Contractors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 62,192 individuals will be served with congregate and home-delivered meals and 246,312 per person, per day units of transportation services will be provided from July 1, 2020 through June 30, 2022.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for one (1) year and nine (9) months. The Department is exercising the remaining three (3) months available and requesting the extension of the contract for an additional twenty-one (21) months.

The nutrition and transportation services were to provide support to individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need.

Should the Governor and Executive Council not authorize this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Ann H. Landry
Associate Commissioner

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

January 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into **retroactive** amendments with the vendors listed below by increasing the price limitation by $11,296,768 from $26,265,494 to an amount not to exceed $37,562,262 and extending the completion date from June 30, 2019 to June 30, 2020 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to January 1, 2019 effective upon Governor and Executive Council. 43% General Funds/57% Federal Funds.

The original agreements were approved by the Governor and Executive Council on December 21, 2016 (Item #15 – Vote 5-0). The agreement with Rockingham Nutrition Meals on Wheels was subsequently amended as approved by the Governor and Executive Council on June 7, 2017 (Item #13 – Vote 5-0). All agreements were amended as approved by the Governor and Executive Council on December 20, 2017 (Item #23 – Vote 5-0).

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$4,557,669	$1,961,077	$6,518,746
Community Action Partnership of Strafford County	177200	Dover	$103,293	$41,715	$145,008
Easter Seals New Hampshire, Inc.	177204	Manchester	$280,294	$113,199	$393,493
Gibson Center for Senior Services	155344	North Conway	$752,842	$325,167	$1,078,009
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$3,518,353	$1,499,952	$5,018,305
Greater Wakefield Resource Center	158408	Union	$45,792	$19,904	$65,696
Lamprey Health Care	177677	Newmarket	$176,139	$71,133	$247,272
Newport Senior Center	177250	Newport	$1,892,152	$816,239	$2,708,391
Ossipee Concerned Citizens	170158	Center Ossipee	$1,109,530	$482,267	$1,591,797
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$4,265,302	$1,839,406	$6,104,708

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Southwestern Community Services	177511	Keene	$173,921	$70,239	$244,160
St. Joseph Community Services	155093	Merrimack	$4,458,951	$1,934,123	$6,393,074
Strafford Nutrition MOW	260818	Somersworth	$1,150,885	$500,243	$1,651,128
Tri-County Community Action Program	177195	Berlin	$2,086,963	$890,696	$2,977,659
VNA at HCS	177274	Keene, NH	$1,693,408	$731,408	$2,424,816
		Total:	**$26,265,494**	**$11,296,768**	**$37,562,262**

Funds are available in the following account(s) for State Fiscal Year (SFY) 2019, and are anticipated to be available in SFY 2020, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is **retroactive** to January 1, 2019 because the Department needed time to calculate new rates to incorporate the federal funding increase for meals, and evaluate systems and impact on federal reporting requirements which delayed this action. The January 1, 2019 effective date will provide a full initial six (6) months' period (January 1, 2019-June 30, 2019) for contract agencies to apply the rate increases to their provision of services to clients. The Department did not receive the notification of the increase of funding until November 2018.

The purpose of this request is to enable vendors to continue providing Nutrition and Transportation Services by extending the completion date and increasing the price limitation of the contracts. These services support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community

facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 31,363 individuals will be served from January 1, 2019 through June 30, 2020.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for nine (9) months. This current renewal request for one (1) year, leaves an additional three (3) months of renewal.

Should the Governor and Executive Council not approve this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 18AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 18AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 18AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

November 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by $8,597,592 from $17,667,902 to an amount not to exceed $26,265,494 and extending the completion date from September 30, 2018 to June 30, 2019 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to July 1, 2017 effective upon Governor and Executive Council. The original agreements were approved by Governor and Executive Council on December 21, 2016 (Item # 15) and the contract with Rockingham Nutrition Meals on Wheels was amended on June 7, 2017 (Item #13). 43% General Funds/ 57% Federal Funds.

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$3,065,757	$1,491,912	$4,557,669
Community Action Partnership of Strafford County	177200	Dover	$69,513	$33,780	$103,293
Easter Seals New Hampshire, Inc.	177204	Manchester	$188,629	$91,665	$280,294
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$2,366,814	$1,151,539	$3,518,353
Greater Wakefield Resource Center	158408	Union	$30,800	$14,992	$45,792
Lamprey Health Care	177677	Newmarket	$118,560	$57,579	$176,139
Newport Senior Center	177250	Newport	$1,272,754	$619,398	$1,892,152
Ossipee Concerned Citizens	170158	Center Ossipee	$746,279	$363,251	$1,109,530

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$2,869,064	$1,396,238	$4,265,302
Southwestern Community Services	177511	Keene	$117,031	$56,890	$173,921
St Joseph Community Services	155093	Merrimack	$2,999,190	$1,459,761	$4,458,951
Strafford Nutrition MOW	260818	Somersworth	$774,098	$376,787	$1,150,885
The Gibson Center for Senior Services	155344	North Conway	$506,402	$246,440	$752,842
Tri-County Community Action Program	177195	Berlin	$1,403,957	$683,006	$2,086,963
VNA at HCS	177274	Keene, NH	$1,139,054	$554,354	$1,693,408
		Total:	**$17,667,902**	**$8,597,592**	**$26,265,494**

Funds to support this request are available in the following accounts in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is **retroactive** to July 1, 2017 because the New Hampshire Legislature appropriated in each year of the biennium (State Fiscal Years 2018 and 2019) a one-time increase of up to five percent (5%) for elderly and adult non-Medicaid services in HB144. The Department is amending the contracts to increase the per meal and per client per date transportation rates. The purpose of this request is to increase the price limitation and extend the completion date in order for the vendors to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will

prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services.

These contracts were selected through a competitive bid process. Sixteen (16) agreements were originally approved by the Governor and Executive Council, one (1) of which (City of Nashua) will be put before the Governor and Executive Council at a later date.

As referenced in the Request for Applications and in Exhibit C-1 of this contract, this Agreement includes the option to extend for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Council. The Division is exercising this renewal option for nine (9) months, leaving an additional one (1) year and three (3) months of renewal.

Should the Governor and Executive Council not approve this request, the Legislature's direction to increase rates paid for Nutrition and Transportation Services, and its inclusion of funding in the current biennium to support these increases will be unfulfilled.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN #: 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Christine L. Santaniello
Director

Approved by:

Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human Services

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-361-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

April 17, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to **retroactively** amend an existing contract with Rockingham Nutrition Meals on Wheels (Vendor ID # 155197) located at 106 North Road, Brentwood, NH 03833, to change the transportation service rate within the price limitation for the provision of Nutrition and/or Transportation Services effective upon Governor and Executive Council Approval. There is no change to the price limitation of $2,869,063.90 and no change to the completion date of September 30, 2018. The original agreement was approved by Governor and Executive Council on December 21, 2016 (Item # 15). 54% Federal Funds. 46%General Funds.

Funds to support this request are available in State Fiscal Year 2017 and are anticipated to be available for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (57% Federal Funds; 43% General Funds)

SFY	Class/ Account	Class Title	Current Budget
2017	512-500352	Transportation of Clients	$90,844.00
2017	541-500383	Meals - Congregate	$123,750.00
2017	544-500386	Meals - Home Delivered	$331,837.00
2018	512-500352	Transportation of Clients	$181,677.60
2018	541-500383	Meals - Congregate	$247,500.00
2018	544-500386	Meals - Home Delivered	$663,674.00
2019	512-500352	Transportation of Clients	$45,416.80
2019	541-500383	Meals - Congregate	$61,875.00
2019	544-500386	Meals - Home Delivered	$165,918.50
		Subtotal	*$1,912,492.90*

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT (44.79% Federal Funds; 55.21% General Funds)

	Class/Account	Class Title	Current Budget
SFY	544-500386	Meals Home Delivered	$273,306.00
2017	544-500386	Meals Home Delivered	$546,612.00
2018	544-500386	Meals Home Delivered	$136,653.00
2019		*Subtotal*	*$956,571.00*
		Total	$2,869,063.90

EXPLANATION

The purpose of this amendment is to request a **retroactive** change to the transportation service rate for Rockingham Nutrition Meals on Wheels from $10.40 to $23.70, while reducing the total number of rides anticipated, with no change to the price limitation. Transportation Services support older, isolated and frail adults ages sixty (60) and older in the community by assisting them to continue living as independently as possible, safely, and with dignity.

Effective January 1, 2017, the Bureau of Elderly and Adult Services implemented a new rate structure for contracted transportation agencies without increasing the total amount of funding available for transportation. The new rate structure is intended to reimburse contract agencies at a rate that is more aligned with their costs for providing these services in their geographic areas. The rate change is being made to correct an incorrect rate allocated to the agency. The current rate was based on the agency's geographic headquarters in southern New Hampshire and currently does not account for the large rural areas served by the agency. In addition, the agency had requested fewer transportation units in its proposal than were assigned in the currently effective contract. The request is **retroactive** to the beginning of the contract, January 1, 2017, to account for the error. It is projected that the increase in rates will support the additional costs of serving clients in more rural areas and will ensure that clients are able to receive needed transportation services.

Transportation Services includes transporting individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C 1800, commercial drivers licensing, as applicable. The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness. Services are designed to assist low income participants, including the elderly poor.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. Sixteen (16) contracts were approved by the Governor and Executive Council. These agreements include renewal options for up to two (2) years, contingent upon the provision of satisfactory services, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the funding rate assigned to the contractor will hamper the contractor's ability to provide transportation services.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Maureen U. Ryan
Director of Human Services

Approved by:

Jeffrey A. Meyers
Commissioner

15 mac

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human Services

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

November 21, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to enter into contracts with the vendors listed below, for the provision of Nutrition and/or Transportation Services, in an amount not to exceed $17,667,902 effective January 1, 2017, or approval of the Governor and Executive Council, whichever is later, through September 30, 2018. 46%General Funds/54%Federal Funds.

Vendor Name	Vendor	Location	Current Budget
Community Action Partnership of Strafford County	177200	Dover	$69,513
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$3,065,757
Easter Seals New Hampshire, Inc.	177204	Manchester	$188,629
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$2,366,814
Greater Wakefield Resource Center	TBD	Union	$30,800
Lamprey Health Care	177677	Newmarket	$118,560
Newpon Senior Center	177250	Newport	$1,272,754
Ossipee Concerned Citizens	170158	Center Ossipee	$746,279
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$2,869,064
St Joseph Community Services	155093	Merrimack	$2,999,190
Strafford Nutrition MOW	260818	Somersworth	$774,098
Southwestern Community Services	TBD	Keene	$117,031
The Gibson Center for Senior Services	155344	North Conway	$506,402
Tri-County Community Action Program	TBD	Berlin	$1,403,957
VNA at HCS	177274	Keene, NH	$1,139,054
		Total:	$17,667,902

Funds to support this request are anticipated to be available in the following accounts in State Fiscal Years 2017 and are anticipated to be available for State Fiscal Year 2018, and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

See Attached Fiscal Details

EXPLANATION

The purpose of this request is to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity. Notwithstanding any other provision of the Contract to the contrary, no services shall continue after, June 30, 2017 and the Department shall not be liable for any payments for services provided after June 30, 2017 unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Nutrition Services are comprised of home delivered and/or congregate meals. Selected vendors will deliver meals to eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each delivered meal includes at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Congregate meals are meals provided in community settings, where individuals travel to a specific site to share a meal with other individuals. The vendors will ensure each meal includes a minimum of one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000; drivers licensing and Saf-C 1800, commercial drivers licensing; as applicable.

Vendors for contracted services will assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals received. Additionally, vendors will assist clients with obtaining other services that may be of assistance to clients, as appropriate.

The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness and are targeted toward low income participants. Nutrition and Transportation Services support eligible adults to live as independently as possible, safely, and with dignity.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. These agreements include renewal options for up to 2 years contingent upon the provision of satisfactory services, continued funding and Governor and Executive Council approval.

The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. The team also included staff with significant business and management expertise.

Selected vendors will ensure clients served meet eligibility requirements for services and each vendor has identified and clients who will receive services, and ensure clients have access to appropriate services.

Should the Governor and Executive Council not approve this request, funding to community programs, statewide, would be significantly impacted. Limiting funding at the community level will negatively impact home-bound individuals in the state and potentially reduce their ability to stay in their home environment. Limited funding would also reduce the mobility of individuals who require transportation in order to travel to and from community locations.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

Respectfully submitted,

Maureen U. Ryan
Director of Human Services

Approved by:

Jeffrey A. Meyers
Commissioner

New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Summary Scoring Sheet

Nutrition and Transportation Services
RFA Name

RFA-2017-BEAS-06-NUTRI
RFA Number

Bidder Name	Pass/Fail	Maximum Points	Actual Points
1. CAP Belknap-Merrimack Counties, Inc.		150	150
2. CAP Strafford County		150	105
3. Easter Seals NH		150	142
4. Grafton County Senior Citizens Council, Inc.		150	150
5. Greater Wakefield Resource Center		150	105
6. Lamprey Health Care		150	150
7. Nashua Transit System		150	135
8. Newport Senior Center, Inc.		150	130
9. Ossipee Concerned Citizens, Inc.		150	125
10. Rockingham Nutrition Meals on Wheels		150	150
11. St. Joseph Community Services, Inc.		150	145

Reviewer Names

1. Tracey Tarr, Administrator II, Elderly & Adult Srvcs, DHHS
2. Jean Crouch, Supervisor VII, DEAS
3. Wendy Aultman, Administrator I DEAS
4.
5.
6.
7.
8.
9.

12. Strafford Nutrition Meals on Wheels		150	135
13. The Gibson Center for Senior Services, Inc		150	150
14. Tri County CAP, Inc.		150	150
15. VNA at HCS		150	130
16. Southwestern Community Services		150	120
17. 0		150	0
18. 0		150	0
19. 0		150	0
20. 0		150	0

State of New Hampshire
Department of Health and Human Services
Amendment #5

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Grafton County Senior Citizens Council, Inc., ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Executive Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Executive Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), and as amended and approved by the Governor on October 20, 2020 and presented to the Executive Council on November 18, 2020 as Informational Item #A, the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $8,358,842.09

2. Exhibit B Amendment #4, Methods and Conditions Precedent to Payment, Section 4, to read:

   4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #5, Rate Sheet.

3. Exhibit B Amendment #4, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:

   5.2. Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #5, Rate Sheet.

4. Modify Exhibit B-1 Amendment #4, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #5, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment #5 remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2021 upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

11/4/2021
Date

DocuSigned by:
Christine Santaniello
Name: Christine Santaniello
Title: Associate Commissioner

Grafton County Senior Citizens Council, Inc.

11/3/2021
Date

DocuSigned by:
Kathleen Vasconcelos
Name: Kathleen Vasconcelos
Title: Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

11/4/2021
Date

DocuSigned by:
J. Christopher Marshall
Name: Christopher Marshall
Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit B-1 Rate Sheet
Amendment #5

Nutrition and Transportation					
1/1/2017 through 06/30/2017 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	26,258	$5.50		$ 144,419.00
Title IIIC HD Meals	Per Meal	29,286	$5.50		$ 161,073.00
Title IIIC Cong Meals	Per Meal	34,113	$5.50		$ 187,622.00
Title IIIB Transportation	PerClient/PerDay	7,727	$23.70		$ 183,131.00
			Subtotal		*$ 676,245.00*
7/1/2017 through 06/30/2018 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	52,515	$5.78		$ 303,537.00
Title IIIC HD Meals	Per Meal	58,572	$5.78		$ 338,546.00
Title IIIC Cong Meals	Per Meal	68,226	$5.78		$ 394,346.00
Title IIIB Transportation	PerClient/PerDay	15,453	$24.89		$ 384,625.00
			Subtotal		*$ 1,421,054.00*
7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	52,515	$5.78	$6.00	$ 315,090.00
Title IIIC HD Meals	Per Meal	58,572	$5.78	$6.00	$ 351,432.00
Title IIIC Cong Meals	Per Meal	68,226	$5.78	$6.00	$ 409,356.00
Title IIIB Transportation	PerClient/PerDay	15,453	$24.89	$24.89	$ 384,625.00
			Subtotal		*$ 1,460,503.00*
7/1/2019 through 06/30/2020 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	52,515	$6.00		$ 315,090.00
Title IIIC HD Meals	Per Meal	58,572	$6.00		$ 351,432.00
Title IIIC HD SUPPLEMENT	Per Meal	3,939	$6.00		$23,634.26
Title IIIC Cong Meals	Per Meal	68,226	$6.00		$ 409,356.00
Title III Meals (FFCRA)	Per Meal	9,445	$10.00		$94,450.00
Title IIIB Transportation	PerClient/PerDay	15,453	$24.89		$ 384,625.00
			Subtotal		*$ 1,578,587.26*
7/1/2020 through 06/30/2021 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	52,515	$6.00		$315,090.00
Title IIIC HD Meals	Per Meal	62,511	$6.00		$375,066.26
Title IIIC Cong Meals	Per Meal	68,226	$6.00		$409,356.00
Title IIIC (CARES)	NO UNITS	0	$0.00		$ 37,408.31
Title IIIC Meals (CARES)	Per Meal	14,963	$10.00		$ 149,630.00
Title IIIB Transportation	PerClient/PerDay	9,900	$38.85		$384,625.00
			Subtotal		*$ 1,671,175.57*
7/1/2021 through 06/30/2022 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	52,515	$6.00		$315,090.00
Title IIIC HD Meals	Per Meal	62,511	$6.00		$375,066.26
Title IIIC Meals (HDC5)	NO UNITS	0	$0.00		$ 67,140.00
Title IIIC Cong Meals	Per Meal	68,226	$6.00		$409,356.00
Title IIIB Transportation	PerClient/PerDay	9,900	$38.85		$384,625.00
			Subtotal		*$ 1,551,277.26*

Total		$ 8,358,842.09

Contractor Initials: DS KMV
Date: 11/3/2021

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State of New Hampshire

Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on July 13, 1972. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **65677**

Certificate Number: **0005384841**

IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 22nd day of June A.D. 2021.

William M. Gardner

Secretary of State

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CERTIFICATE OF AUTHORITY

I, Robert B. Muh, do hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Officer of Grafton County Senior Citizens Council
(Corporation/LLC Name)

2. The following is a true copy of the vote taken at a meeting of the Board of Directors/shareholders duly called and held on July 24, 2018, at which a quorum of the Directors/shareholders were present and voting.
(Date)

VOTED: That the Kathleen Vasconcelos, Executive Director (may list more than one person)
(Name and Title of Contract Signatory)
is duly authorized on behalf of Grafton County Senior Citizens Council to enter into contracts or
(Name of Corporation/LLC)

agreements with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Date: Nov. 3, 2021

By Robert B. Muh
Signature of Elected Officer
Name: Robert B. Muh
Title: Board President

DocuSign Envelope ID: 8DD2510D-7ECE-4AED-A561-DB2736B65997

GRAFCOU-01 CHENDERSON

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/7/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Kinney Pike Insurance Inc. 1011 North Main Street, Suite 4 White River Junction, VT 05001	PHONE (A/C, No, Ext): (802) 295-3329	FAX (A/C, No): (802) 295-7701
	E-MAIL ADDRESS:	

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Massachusetts Bay Ins Co	22306
INSURER B : Citizens Ins. Co. of America	31534
INSURER C : Hanover Insurance Company	22292
INSURER D : Wesco Insurance Company	25011
INSURER E :	
INSURER F :	

INSURED

Grafton County Senior Citizens
PO Box 433
Lebanon, NH 03766

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR			ZDV8862911	10/25/2021	10/25/2022	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 3,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 3,000,000
	OTHER:						EMPLOYEE BENEFI	$ 3,000,000
B	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO			ABV8808402-11	10/25/2021	10/25/2022	BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
C	X UMBRELLA LIAB X OCCUR						EACH OCCURRENCE	$ 2,000,000
	EXCESS LIAB CLAIMS-MADE			UHV8882696	10/25/2021	10/25/2022	AGGREGATE	$ 2,000,000
	DED X RETENTION $ 0							$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						X PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y	N/A		TBD	11/13/2021	11/13/2022	E.L. EACH ACCIDENT	$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Workers Compensation Statutory Coverage applies in NH & FL. Robert Muh, Flora Meyer and Lawrence Kelly are Excluded Officers.

CERTIFICATE HOLDER

State of NH Dept. of Health & Human Services
129 Pleasant Street
Concord, NH 03301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Sandra Delisle

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OUR MISSION

The purpose of Grafton County Senior Citizens Council is to develop, strengthen and provide programs and services which support the health, dignity and independence of older adults and adults with disabilities living in our communities.

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GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

FINANCIAL STATEMENTS

September 30, 2020 and 2019

SINGLE AUDIT REPORTS

September 30, 2020

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ROWLEY & ASSOCIATES, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

46 N. STATE STREET
CONCORD, NEW HAMPSHIRE 03301
TELEPHONE (603) 228-5400
FAX # (603) 226-3532

MEMBER
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

MEMBER OF THE PRIVATE
COMPANIES PRACTICE SECTION

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Grafton County Senior Citizens Council, Inc.
Lebanon, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of Grafton County Senior Citizens Council, Inc. (a nonprofit organization), which comprise the statement of financial position as of September 30, 2020 and the related statement of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Grafton County Senior Citizens Council, Inc. as of September 30, 2020 and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

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Report on Summarized Comparative Information

We have previously audited the Grafton County Senior Citizens Council, Inc's 2019 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated February 21, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended September 30, 2019, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Matters

Other information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 12, 2021, on our consideration of Grafton County Senior Citizens Council, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Grafton County Senior Citizens Council, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Grafton County Senior Citizens Council, Inc.'s internal control over financial reporting and compliance.

Rowley & Associates, PC

Rowley & Associates, P.C.
Concord, New Hampshire
May 12, 2021

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GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
STATEMENT OF FINANCIAL POSITION
September 30, 2020 With Comparative Totals for September 30, 2019
See Independent Auditor's Report

ASSETS	Net Assets Without Donor Restriction	Net Assets With Donor Restriction	Total 2020	Total 2019
CURRENT ASSETS				
Cash and cash equivalents	$ 551,662	$ 25,252	$ 576,914	$ 259,239
Investments	245,838	-	245,838	232,350
Accounts receivable	4,737	-	4,737	4,752
Grants receivable	201,727	-	201,727	273,393
Inventories	25,815	-	25,815	23,145
Prepaid expenses	11,130	-	11,130	16,292
Deposits	16,760	-	16,760	-
	1,057,669	25,252	1,082,921	809,171
LAND, BUILDING AND EQUIPMENT, at cost				
Land, buildings and improvements	3,230,816	-	3,230,816	3,223,595
Equipment	253,244	-	253,244	234,246
Vehicles	707,649	-	707,649	637,947
	4,191,709	-	4,191,709	4,095,788
Accumulated depreciation	(2,065,539)	-	(2,065,539)	(1,913,176)
	2,126,170	-	2,126,170	2,182,612
LONG-TERM ASSETS				
Investments, Endowment	99,288	211,360	310,648	314,064
Total Assets	$3,283,127	$ 236,612	$3,519,739	$3,305,847
LIABILITIES AND NET ASSETS				
CURRENT LIABILITIES				
Accounts payable	$ 32,821	$ -	$ 32,821	$ 75,563
Accrued expenses	133,069	-	133,069	126,243
Line of credit	-	-	-	157,000
Security deposits	325	-	325	325
	166,215	-	166,215	359,131
OTHER LIABILITIES				
SBA Payroll Protection Program loan	359,800	-	359,800	-
NET ASSETS				
Without donor restriction:				
Operating	285,816	-	285,816	204,904
Board designated	345,126	-	345,126	334,420
Investment in fixed assets	2,126,170	-	2,126,170	2,182,612
	2,757,112	-	2,757,112	2,721,936
With donor restriction	-	236,612	236,612	224,780
	2,757,112	236,612	2,993,724	2,946,716
Total Liabilities and Net Assets	$3,283,127	$ 236,612	$3,519,739	$3,305,847

The notes to consolidated financial statements are an integral part of this statement

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GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
STATEMENT OF ACTIVITIES
Year Ended September 30, 2020
With Comparative Totals For Year Ended September 30, 2019
See Independent Auditor's Report

	Net Assets Without Donor Restriction	Net Assets With Donor Restriction	Total 2020	Total 2019
SUPPORT, REVENUES AND GAINS				
Contributions:				
Local government agencies	$ 381,434	$ -	$ 381,434	$ 367,075
Senior center activities and fundraising	24,051	-	24,051	49,155
Program participant	174,870	-	174,870	236,220
General contributions and other	623,311	85,414	708,725	450,244
Contributions, non-cash	194,445	-	194,445	371,822
Special events	375	-	375	32,787
United Way agencies	-	17,668	17,668	32,293
Other Support:				
Rental income	14,932	-	14,932	19,601
Governmental programs and fees for contract services	2,156,324	-	2,156,324	2,306,212
	3,569,742	103,082	3,672,824	3,865,409
Investment revenues and gains:				
Interest income	795	-	795	-
Interest and dividends on investment and Endowment	8,127	5,247	13,374	22,406
Realized and unrealized gain on investments and Endowment, net of fees	9,312	4,974	14,286	11,660
	18,234	10,221	28,455	34,066
TOTAL SUPPORT, REVENUES AND GAINS	3,587,976	113,303	3,701,279	3,899,475
Net Assets Released From Donor Imposed Restrictions	101,471	(101,471)	-	-
EXPENSES				
PROGRAM SERVICES				
Senior transportation	478,694	-	478,694	611,844
Nutrition programs	1,756,724	-	1,756,724	2,140,542
Social services programs	73,881	-	73,881	104,988
Service Link	372,975	-	372,975	395,546
RSVP programs	121,215	-	121,215	116,680
Senior center activities	34,812	-	34,812	71,019
	2,838,301	-	2,838,301	3,440,618
SUPPORTING SERVICES				
Management and general	734,373	-	734,373	515,503
Fundraising	81,597	-	81,597	57,279
	815,970	-	815,970	572,782
TOTAL EXPENSES	3,654,271	-	3,654,271	4,013,400
NET INCREASE (DECREASE) IN NET ASSETS	35,176	11,832	47,008	(113,925)
NET ASSETS, BEGINNING OF YEAR	2,721,936	224,780	2,946,716	3,060,641
NET ASSETS, END OF YEAR	$ 2,757,112	$ 236,612	$ 2,993,724	$ 2,946,716

The notes to consolidated financial statements are an integral part of this statement

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GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ending September 30, 2020
(With Comparative Totals for the Year Ended September 30, 2019)
See Independent Auditor's Report

	PROGRAM SERVICES							SUPPORT		MEMORANDUM TOTALS	
	Senior Transportation	Nutrition	Social Services	Service Link	RSVP	Senior Activity	Total Program	Management and General	Fund Raising	2020	2019
Salaries and wages	$ 242,000	$ 729,711	$ 56,026	$ 260,268	$ 82,646	$ -	$ 1,370,651	$ 449,741	$ 49,971	$ 1,870,363	$ 1,828,580
Payroll taxes	18,705	55,576	4,273	19,959	6,213	-	104,726	34,245	3,805	142,776	138,457
Fringe benefits	19,011	75,875	9,118	25,592	15,322	-	144,918	35,681	3,965	184,563	164,521
Travel	727	30,312	608	7,824	4,538	14	44,023	8,149	905	53,077	96,916
Supplies	3,334	112,910	65	7,233	458	3,718	127,718	22,186	2,465	152,369	138,167
Food and beverages	-	276,956	-	-	-	-	276,956	-	-	276,956	402,579
Donated food and beverages	-	120,014	-	-	-	-	120,014	-	-	120,014	315,476
Rent and utilities	20,184	104,214	892	18,399	1,168	-	144,857	13,500	1,500	159,857	164,513
Vehicle expense	68,176	42	-	-	-	-	68,218	-	-	68,218	86,106
Postage	290	1,966	49	1,817	1,022	330	5,474	3,766	418	9,658	8,355
Repairs and maintenance	14,044	96,545	1,089	2,196	1,212	-	115,086	6,442	716	122,244	171,380
Telephone and internet	3,485	15,310	149	5,152	583	-	24,679	3,820	424	28,923	28,728
Professional Fees	-	300	-	935	-	-	1,235	62,087	6,899	70,220	76,923
Bank and other fees	1	503	-	75	-	22	601	802	89	1,492	1,799
Interest expense	-	-	-	-	-	-	-	1,568	174	1,742	4,483
Dues and subscriptions	-	-	-	59	-	265	324	2,276	253	2,853	4,160
Insurance	29,422	61,434	974	9,294	3,988	-	105,112	13,805	1,534	120,451	110,710
Marketing/public relations	-	-	-	793	384	-	1,177	16,714	1,857	19,748	11,117
Staff development	1,533	2,121	9	242	564	-	4,469	6,596	733	11,798	11,334
Printing and copying	50	212	3	120	550	-	935	3,580	398	4,913	3,072
Volunteer recognition	19	33	-	-	-	40	92	486	54	632	3,600
Miscellaneous expenses	-	602	5	73	48	25	753	10,062	1,118	11,933	19,796
Depreciation	56,921	67,003	587	9,851	-	-	134,362	19,449	2,161	155,972	151,964
Fundraising	-	-	-	-	-	-	-	798	89	887	1,887
Technology	792	4,778	34	3,093	1,922	-	10,619	18,392	2,044	31,055	9,416
Other program expenses	-	260	-	-	597	917	1,774	-	-	1,774	14,750
Senior activity expense	-	47	-	-	-	29,481	29,528	230	26	29,783	44,612
Total Expenses	$ 478,694	$ 1,756,724	$ 73,881	$ 372,975	$ 121,215	$ 34,812	$ 2,838,301	$ 734,373	$ 81,597	$ 3,654,271	$ 4,013,400

The notes to consolidated financial statements are an integral part of this statement

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GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
STATEMENTS OF CASH FLOWS
For the Years Ended September 30, 2020 and 2019
See Independent Auditor's Report

	2020	2019
CASH FLOWS FROM OPERATING ACTIVITIES:		
Increase (decrease) in net assets	$ 47,008	$ (113,925)
Adjustments to reconcile change in net assets to net unrestricted cash provided by operating activities:		
Depreciation	155,972	151,964
Contributions of fixed assets	(64,474)	(56,347)
Gain on realized & unrealized investments & Endowment	(19,197)	(18,795)
(Increase) decrease in operating assets		
Accounts receivable	15	(3,503)
Grants receivable	71,666	(95,489)
Inventories	(2,670)	1,223
Prepaid expenses	5,162	(2,979)
Deposits	(16,760)	-
Increase (decrease) in operating liabilities		
Accounts payable	(42,742)	9,097
Accrued expenses	6,826	(1,776)
Net cash provided (used) by operating activities	140,806	(130,530)
CASH FLOW FROM INVESTING ACTIVITIES:		
Proceeds from sales on investments and Endowment	192,563	373,802
Purchases of investments and Endowment	(183,438)	(80,149)
Cash paid for purchases of fixed assets	(35,056)	(100,957)
Net cash provided (used) by investing activities	(25,931)	192,696
CASH FLOWS FROM FINANCING ACTIVITIES:		
Net proceeds (payments) on line of credit	(157,000)	157,000
Net proceeds from SBA Payroll Protection Program	359,800	-
Net cash provided by financing activities	202,800	157,000
Net increase in cash and cash equivalents	317,675	219,166
Cash and cash equivalents, beginning of year	259,239	40,073
Cash and cash equivalents, end of year	$ 576,914	$ 259,239
SUPPLEMENTAL SCHEDULE OF CASH FLOW INFORMATION		
Cash paid for interest	$ -	$ 4,483
Non cash contributions	$ 197,445	$ 371,822
Cost of fixed assets acquired	99,530	157,304
Donation of fixed assets	(64,474)	(56,347)
Net cash paid for fixed assets	$ 35,056	$ 100,957

The notes to consolidated financial statements are an integral part of this statement

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GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
NOTES TO FINANCIAL STATEMENTS
Years Ended September 30, 2020 and 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of Grafton County Senior Citizens Council, Inc. (hereinafter referred to as the "Organization" or the "Council") have been prepared in conformity with Generally Accepted Accounting Principles (GAAP) as applied to not-for-profits. The Financial Accounting Standards Board (FASB) is the accepted standard-setting body for establishing accounting and financial reporting principles for not-for-profits. The more significant of the FASB's generally accepted accounting principles applicable to the Council, and the Council's conformity with such principles, are described below. These disclosures are an integral part of the Council's financial statements.

A. NATURE OF ACTIVITIES, PURPOSE AND CONCENTRATIONS

The Grafton County Senior Citizens Council, Inc. is a "not-for-profit" organization, which provides community-based services to older individuals in Grafton County, New Hampshire. These services include transportation, nutrition, and physical and social activities. The Council's program support is derived primarily from federally funded fee for service contracts and grants through the State of New Hampshire, and is supplemented by participant program related contributions. The Council also receives mission critical program support from area towns, agencies, United Way and Grafton County. The Council also allows the area Senior Centers to generate program support for activities specific to the area centers.

B. BASIS OF ACCOUNTING

The financial statements of the Organization have been prepared in the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities. Consequently, revenues are recognized when earned and expenses are recognized when incurred.

C. FINANCIAL STATEMENT PRESENTATION

The Council maintains its accounting records on the accrual basis of accounting whereby revenues are recorded when earned and expenses are recorded when the obligation is incurred. The Organization reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Net Assets without Donor Restrictions – These net assets generally result from revenues generated by receiving contributions that have no donor restrictions, providing services, and receiving interest from operating investments, less expenses incurred in providing program-related services, raising contributions, and performing administrative functions.

Net Assets with Donor Restrictions – These net assets result from gifts of cash and other assets that are received with donor stipulations that limit the use of the donated assets, either temporarily or permanently, until the donor restriction expires, that is until the stipulated time restriction ends or the purpose of the restriction is accomplished, the net assets are restricted.

D. USE OF ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures. Accordingly, actual results could differ from those estimates.

E. CASH, CASH EQUIVALENTS AND INVESTMENTS

For purposes of the Statements of Cash Flows, the Council considers all highly liquid investments (short-term investments such as certificates of deposits and money market accounts) with an initial maturity of three months or less to be cash equivalents. There were no cash equivalents as of September 30, 2020 and 2019.

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1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

F. PROMISE TO GIVE

The Organization has adopted FASB ASC 958-605-20, "Accounting for Contributions Received and Contributions Made." In accordance with FASB ASC 958-605-20, contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence or nature of any donor restrictions. Time-restricted contributions are required to be reported as temporarily restricted support and are then reclassified to unrestricted net assets upon expiration of time restriction. Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets. The organization uses the allowance method for recognition of uncollectable amounts. There were no uncollectable amounts at September 30, 2020 and 2019, respectively.

G. IN-KIND AND NON-CASH CONTRIBUTIONS

Contributed Services

The Council receives donated services from a substantial number of unpaid volunteers who have made significant contributions of their time to the general operations of the Council. No amounts have been recognized in the accompanying statement of activities because the criterion for recognition of such volunteer effort is that services must be specialized skills, which would be purchased if not donated. Service contributed for the year ended September 30, 2020 and 2019 amounted to 35,665 and 54,219 hours, respectively. If valued at the New Hampshire minimum wage of $7.25 per hour the contributed services would total $258,571 and $393,088, respectively.

Contributed goods

The Council receives donated goods throughout the year. Contributed goods can include food supplies and equipment. For financial reporting purposes the items contributed have been recorded at their fair market value at the date of the contribution. Any equipment contributed is capitalized and depreciated over its estimated useful life.

For the year ended September 30, 2020 contributed food, supplies, and fixed assets were $121,701, $8,270 and $64,474, respectively. For the year ended September 30, 2019 contributed food, supplies, and fixed assets were $310,064, $5,411 and $56,347, respectively.

H. INCOME TAXES

The Council has been notified by the Internal Revenue Service that it is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. The Council is further classified as an organization that is not a private foundation under Section 509(a)(3) of the Code. The most significant tax positions of the Council are its assertion that it is exempt from income taxes and its determination of whether any amounts are subject to unrelated business tax (UBIT). The Organization follows the guidance of Accounting Standards Codification (ASC) 740, Accounting for Income Taxes, related to uncertain income taxes, which prescribes a threshold of more likely than not for recognition and recognition of tax positions taken or expected to be taken in a tax return. All significant tax positions have been considered by management. It has been determined that it is more likely than not that all tax positions would be sustained upon examination by taxing authorities. Accordingly, no provision for income taxes has been recorded.

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1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

I. INVESTMENTS

The Council has adopted FASB ASC 958-320, "Accounting for Certain Investments Held by Not-for-Profit Organizations." Under FASB ASC 958-320, investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets. Investment income and gains restricted by a donor are reported as increase in unrestricted net assets if the restrictions are met (either by passage of time or by use) in the reporting period in which the income and gains are recognized.

J. ACCOUNTS RECEIVABLE

Accounts receivable are comprised of amounts due from customers for services provided. The Council considers accounts receivable to be fully collectible; accordingly, no allowance for doubtful accounts has been established. If accounts become uncollectible, they will be charged to operations when that determination is made. Collections on accounts previously written off are included in revenue as received.

K. GRANTS RECEIVABLE

The grants receivable consist of amounts to be received by the Council from Federal and State governments. The amounts to be received include receivables for program services already rendered under contract agreements with the government. No allowance for doubtful accounts has been established for accounts receivable.

L. LAND, BUILDINGS, AND EQUIPMENT

Land, buildings and equipment are recorded at cost at the date of acquisition or fair market value at the date of the gift. The Council's policy is to capitalize all land, buildings and equipment in excess of $1,000 (lesser individual item amounts are generally expensed) and to depreciate these assets using the straight-line method of depreciation over their estimated useful lives as follows:

	Years
Buildings and improvements	7-50
Equipment	5-20
Vehicles	5-7

Depreciation expense recorded by the Council for the years ended September 30, 2020 and 2019 was $155,972 and $151,964, respectively.

M. ALLOWANCE FOR DOUBTFUL ACCOUNTS

The Council provides, when necessary, for an allowance for doubtful accounts when accounts or pledges receivable are not deemed fully collectible. At September 30, 2020 and 2019, there was no allowance for doubtful accounts.

N. INVENTORY

Inventory is stated at the lower of cost (specific identification method) or market and is comprised of food items.

O. FINANCIAL INSTRUMENTS

The carrying value of cash and cash equivalents, accounts and grants receivable, prepaid expenses, inventories, accounts payable, accrued expenses and line of credit are stated at carrying cost at September 30, 2020 and 2019, which approximates fair value due to the relatively short maturity of these instruments. Other financial instruments held at year-end are investments, which are stated at fair value.

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1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

P. NEW ACCOUNTING PRONOUNCEMENT

During the year ended September 30, 2019, the Council adopted the requirements of the Financial Accounting Standards Board's Accounting Standards Update No. 2016- 14—Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities (ASU 2016- 14). This Update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return between not-for-profit entities. A key change required by ASU 2016-14 is the net asset classes used in these financial statements. Amounts previously reported as unrestricted net assets are now reported as net assets without donor restrictions and amounts previously reported as temporarily restricted net assets and permanently restricted net assets are now reported as net assets with donor restrictions.

Q. RECLASSIFICATION

Certain financial statement and note information from the prior year financial statements has been reclassified to conform with current year presentation format.

2. SUBSEQUENT EVENT

The Organization's management has evaluated subsequent events through May 12, 2021, which is the date the financial statements were available to be issued. It has been determined that no subsequent events matching this criterion occurred during this period.

3. FUNCTIONAL EXPENSES

Expenses by function have been allocated between program and supporting services classifications on the basis of time records, units of service and estimates made by the Council's management.

4. COST ALLOCATION

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activities and functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited based on estimates that are based on their relationship to those activities. consistently applied. Those expenses include payroll and payroll related expenses and occupancy costs. Occupancy costs are allocated based on square footage. Payroll and payroll related expenses are based on estimates of time and effort. Other cost allocations are based on the relationship between the expenditure and the activities benefited.

5. CONCENTRATION OF CREDIT RISK

At September 30, 2020 and 2019, the carrying amounts and bank balances with financial institutions of the Council's cash deposits are categorized by "credit risk" as follows:

Category 1	Deposits that are insured by the Federal Deposit Insurance Corporation (FDIC) Or collateralized by securities held by the Council (or its agent) in the Council's name.
Category 2	Deposits that are uninsured and collateralized by securities that are held by the pledging institution's trust department (or agent) in the Council's name.
Category 3	Deposits that are uninsured and uncollateralized or collateralized by securities that are held by the pledging institution's trust department (or agent) but not in the Council's name.

At various times throughout the year, the Council may have cash balances at the financial institution that exceeds the insured amount. Management does not believe this concentration of cash results in a high level of risk for the Council. At September 30, 2020 and 2019, the Organization had $320,276 and $0 in uninsured cash balances, respectively.

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6. INVESTMENTS AND INVESTMENTS, ENDOWMENT

The Council maintains individual and pooled investments containing both restricted and unrestricted funds. Investment income, gains, losses, and management fees of any pool are allocated to activities based on each activity's pro-rata share (on dollar and time basis) in the pool. Investments in marketable equity securities and marketable debt securities are carried at fair market value determined by "quoted market prices" per unit (share) as of the balance sheet date. All other investments are stated at cost. Donated investments are recorded at the "fair market value" as of the date of receipt. Investment income, realized and unrealized gains, losses, dividends and interest unrestricted activities are recorded as operating activities. Investment interest and dividend income on restricted activities is added to, or deducted from, the appropriate activity.

All investments without donor restriction are Board designated. Investments were comprised of the following:

	2020	2019
Investments:		
Money Markets	$ 12,564	$ 8,246
Bond Mutual Funds	106,180	106,934
ETFs	127,094	117,170
	$245,838	$232,350

FASB Accounting Standards Codification Topic 820-10 *Fair Value Measurements* defines fair value, requires expanded disclosures about fair value measurements, and establishes a three-level hierarchy for fair value measurements based on the observable inputs to the valuation of an asset or liability at the measurement date. Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. It prioritizes the inputs to the valuation techniques used to measure fair value by giving the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurement) and the lowest priority to measurements involving significant unobservable inputs (Level 3 measurement).

Under Topic 820-10, the three levels of the fair value hierarchy are as follows:

Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that the Organization has the ability to access at the measurement date.

Level 2 inputs are inputs other than quoted prices included in Level 1 that are either directly or indirectly observable for the assets of liabilities.

Level 3 inputs are unobservable inputs for the assets or liabilities.

The level in the fair value hierarchy within which a fair measurement in its entirety falls is based on the lowest level input that is significant to the fair value measurement in its entirety.

All investments are measured at Level 1. Inputs to the valuation methodology are unadjusted quoted prices for identical assets in active markets. None of the investments are Level 2 or Level 3 investments.

The Investment, Endowment was comprised of the following:

	2020	2019
Investment , Endowment		
Money Markets	$ 5,207	$ 3,915
Bond Mutual Funds	136,465	145,505
ETFs	168,976	164,644
Total	$310,648	$ 314,064

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6. INVESTMENTS AND INVESTMENTS, ENDOWMENT (Continued)

Endowment Funds and Net Assets

In August 2008, the Financial Accounting Standards Board issued FASB Accounting Standards Codification Topic 958-205 *"Endowments of Not-for-Profit Organizations: Net Asset Classification of Funds Subject to an Enacted Version of the Uniform Prudent Management of Institutional Funds Act, and Enhanced Disclosures for All Endowment Funds" (FASB ASC Topic 958-205).*

Topic 958-205 provides guidance on the net asset classification of donor-restricted endowment funds for a nonprofit organization that is subject to an enacted version of the Uniform Prudent Management of Institutional Funds Act (UPMIFA). Topic 958-205 also requires additional disclosures about an organization's endowment funds (both donor-restricted endowment funds and board-designated endowment funds) whether or not the organization is subject to UPMIFA.

The State of New Hampshire enacted UPMIFA effective July 1, 2008, the provisions of which apply to endowment funds existing on or established after that date. The Organization has adopted Topic 958-205. The Organization's endowment consists of donated common stocks and purchased mutual funds established for a variety of purposes that support the Organization's mission. Its endowment includes both donor-restricted and funds designated by the Board of Directors to function as endowments. As required by generally accepted accounting principles, net assets associated with endowment funds, including funds designated by the Board of Directors to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

The Board of Directors of the Organization has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulation to the contrary. As a result of this interpretation, the Organization classifies as permanently restricted net assess (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by UPMIFA.

In accordance with UPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

1) The duration and preservation of the various funds
2) The purposes of the donor-restricted endowment funds
3) General economic conditions
4) The possible effect of inflation and deflation
5) The expected total return from income and the appreciation of investments
6) Other resources of the Organization
7) The investment policies of the Organization

Investment Return Objectives, Risk Parameters and Strategies

The Endowment Fund was established to provide a source of continued support for the service provided by the Council. The finance committee has the authority to invest in mutual funds, cash or cash equivalents or Electronically Traded Funds (ETF) in proportions at their discretion. The Endowment Fund is invested with a recommended mix of approximately 53% equities, 46% fixed income and 1% cash and cash equivalents.

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6. INVESTMENTS AND INVESTMENTS, ENDOWMENT (Continued)

Spending Policy

The spending policy is to take distributions of annual amounts of 5% of the trailing eight quarter average value of the fund assets. However, 83% of the balance of the fund may be spent if authorized by a majority vote of the Board of Directors. The remainder of the fund is made up of net assets with donor restrictions in perpetuity. These donor restricted funds allow for the earnings to be released for spending each year.

The composition of endowment net assets and the changes in endowment net assets as of September 30, 2020 and 2019 are as follows:

	Board Designated	Restricted in Perpetuity	Total
Endowment net assets, September 30, 2018	$ 203,005	$211,731	$414,736
Net, contributions/withdrawals	(90,307)	-	(90,307)
Investment income	5,405	6,546	11,951
Net appreciation	2,976	4,344	7,320
Withdrawals in accordance with spending policy	(19,009)	(10,627)	(29,636)
Endowment net assets, September 30, 2019	$ 102,070	$211,994	$314,064
Net, contributions/withdrawals	2,657	-	2,657
Investment income	2,449	5,247	7,696
Net appreciation	1,922	4,974	6,896
Withdrawals in accordance with spending policy	(9,810)	(10,855)	(20,665)
Endowment net assets, September 30, 2020	$ 99,288	$211,360	$310,648

7. COMPENSATED ABSENCES

Employees of the Organization are entitled to paid vacation depending on job classification, length of service, and other factors. The statement of financial position reflects accrued vacation earned, but unpaid as of September 30, 2020 and 2019 in the amounts of $84,830 and $81,797, respectively.

8. LINE OF CREDIT

The Council has a $350,000 line of credit at an area bank, unsecured, with a variable interest rate equal to the Wall Street Journal Prime Index. The line of credit expires May 15, 2021. The interest rate at September 30, 2020 and 2019 was 3.25% and 3.75%, respectively. Interest payments are required monthly. The outstanding balance as of September 30, 2020 and 2019 was $0 and $157,000, respectively.

9. CONTINGENT LIABILITIES

Grants often require the fulfillment of certain conditions as set forth in the instrument of the grant. Failure to fulfill the conditions could result in the return of the funds to the grantors. Although the return of the funds is a possibility, the Board of Directors deems the contingency unlikely, since by accepting the grants and their terms, it has made a commitment to fulfill the provisions of the grant.

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10. LEASE OBLIGATION

In May 2011, the Council entered into an agreement to lease property in Littleton over twenty years in an amount equal to the tax assessment of the property, payable in monthly installments. During the years ended September 30, 2020 and 2019, respectively, the Council expensed rent in the amount of $4,200 related to the lease.

The Council leases its property in Littleton. As of the date of this report the Council is operating under a verbal agreement. During the years ended September 30, 2020 and 2019, respectively, the Council expensed rent in the amount of $16,474 and $15,686 related to the lease, respectively.

In November 2019 the Council entered a new lease agreement for additional space in Littleton. This is a three-year lease expiring in October 2022. Rent expense related to this lease was $5,390 and $0, respectively for the years ended September 30, 2020 and 2019.

The Council leases a property in Lincoln, New Hampshire. The current lease agreement expires in December 2023. During the years ended September 30, 2020 and 2019, respectively, the Council expensed rent in the amount of $12,442 and $12,216 related to this lease.

In October 2020 the Council renewed a one-year lease of property in Bristol, New Hampshire. The agreement expires in October 2021. During the years ended September 30, 2020 and 2019, respectively, the Council expensed rent in the amount of $10,200 and $10,800, respectively related to this lease. The rent was temporarily decreased due to the lack of use due to Covid-19.

In January 2021 the Council renewed a one-year agreement to lease property in Orford, New Hampshire. The agreement expires in December 2020. During the years ended September 30, 2020 and 2019, respectively, the Council expensed rent in the amount of $4,350 and $4,980, respectively related to the lease.

In January 2016 the Council entered a ten-year agreement with the town of Canaan to mutually maintain the Indian River Grange Hall. In lieu of rent the Council maintains the utility and custodial costs of operating the Grange Hall.

Future minimum lease payments on the above leases as of September 30 are:

2021	$ 25,118
2022	27,734
2023	22,558
2024	4,200
2025	4,200
Thereafter	44,800
	$ 128,610

The Council also leases office equipment under short-term operating lease agreements.

11. ECONOMIC DEPENDENCY

The Council receives a substantial amount of its revenues and support under federal and state funded fee for service contracts, grants and programs (primarily passed through the State of New Hampshire). If a significant reduction or delay in the level of support were to occur, it may have an effect on the Council's programs and activities.

The following reflects activity for the year ended September 30, 2020:

Federal and State Funded Contracts, Grants and Programs	$2,156,324
Percentage of Total Support and Revenues	58%

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12. BOARD-DESIGNATED NET ASSETS

Board designated net assets consist of the following at September 30:

	2020	2019
Investment reserve	$ 64,796	$ 60,362
Mascoma area reserve	24,032	22,588
Plymouth reserve	10,265	9,650
Littleton reserve	105,655	100,571
Horse Meadow reserve	41,090	39,179
GCSCC Endowment fund	99,288	102,070
Total board designated net assets	$ 345,126	$ 334,420

13. NET ASSETS WITH DONOR RESTRICTION

Net assets subject to expenditure for specific purpose or time:

	2020	2019
Marketing & development	$ 2,020	$ -
Hypertherm HOPE Foundation	-	5,250
Basket Raffle	556	556
United Way receivable	-	5,263
Food Pantry	1,462	1,462
Plymouth Kitchen	-	255
Tufts health plan	1,804	-
Bus matches	13,300	-
Shelf stable food	1,110	-
NHCF for arts	5,000	-
Subtotal	25,252	12,786
Net assets subject to restriction in perpetuity:		
Clapper Memorial Fund	33,819	34,005
Jean Clay fund	177,541	177,989
Subtotal	211,360	211,994
Total Net Assets With Donor Restriction	$236,612	$224,780

14. LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The Council has a policy to structure its financial assets to be available as its general expenditures, liabilities and other obligations come due. The Council's primary source of support is grants and tuition. That support is held for the purpose of supporting the Council's budget. The Council had the following financial assets that could be readily made available within one year to fund expenses without limitations:

	2020	2019
Cash and cash equivalents	$ 576,914	$259,239
Investments	245,838	232,350
Accounts receivable	4,737	4,752
Grants receivable	201,727	273,393
	1,029,216	769,734
Less amounts subject to:		
Maturity in less than one year	-	(157,000)
Donor imposed restriction	(236,612)	(224,780)
	$ 792,604	$ 387,954

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15. FAIR VALUE MEASUREMENTS

In accordance with FASB ASC 820, *Fair Value Measurements and Disclosures*, the Council is required to disclose certain information about its financial assets and liabilities. Fair values of assets measured on a recurring basis at September 30 were as follows:

2020	Fair Value	Quoted Prices in Active Markets For Identical Assets (Level 1)	Significant other Observable Inputs (Level 2)
Investments & Endowment	$ 556,486	$ 556,486	$ -
Accounts receivable	4,737	-	4,737
Grants receivable	201,727	-	201,727
	$ 762,950	$ 556,486	$ 206,464
2019			
Investments & Endowment	$ 546,414	$ 546,414	$ -
Accounts receivable	4,752	-	4,752
Grants receivable	273,393	-	273,393
	$ 824,559	$ 546,414	$ 278,145

Fair values for investments were determined by reference to quoted market prices and other relevant information generated by market transactions. The fair value of accounts and grants receivable are estimated at the present value of expected future cash flows.

NOTE 16. RENTAL INCOME

The Council allows the public to rent its senior center space for various small events. The Council charges rent per the hour and provides discounts to non-profit organizations. There were no rental agreements as of the date of this report. Rental income for the years ended September 30, 2020 and 2019 were $14,932 and $19,601, respectively. There is no required future minimum rental income.

16. SBA PAYROLL PROTECTION PROGRAM LOAN

On April 23, 2020 the Council received approval of a loan from The U.S. Small Business Administration as part of the Paycheck Protection Program in the amount of $359,800. This loan calls for interest fixed at 1%. No payments were required for six months from the date of the loan. This note was to mature two years from the date of first disbursement of the loan.

This loan was forgiven under the provisions of Section 1106 of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) (P.L. 116-136) on January 21, 2021.

17. RISKS AND UNCERTAINTIES – COVID-19

As a result of the spread of the COVID-19 coronavirus, economic uncertainties have arisen which may negatively impact future financial performance. The potential impact of these uncertainties is unknown and cannot be estimated at the present time.

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ROWLEY & ASSOCIATES, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

46 N. STATE STREET
CONCORD, NEW HAMPSHIRE 03301
TELEPHONE (603) 228-5400
FAX # (603) 226-3532

MEMBER
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

MEMBER OF THE PRIVATE
COMPANIES PRACTICE SECTION

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors
Grafton County Senior Citizens Council, Inc.
Lebanon, New Hampshire

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of Grafton County Senior Citizens Council, Inc. (a nonprofit organization), which comprise the statement of financial position as of September 30, 2020, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated May 12, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Grafton County Senior Citizens Council, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Grafton County Senior Citizens Council, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Grafton County Senior Citizens Council, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether Grafton County Senior Citizens Council, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Rowley & Associates, PC

Rowley & Associates, P.C.
Concord, New Hampshire
May 12, 2021

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ROWLEY & ASSOCIATES, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

46 N. STATE STREET
CONCORD, NEW HAMPSHIRE 03301
TELEPHONE (603) 228-5400
FAX # (603) 226-3532

MEMBER
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

MEMBER OF THE PRIVATE
COMPANIES PRACTICE SECTION

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors
Grafton County Senior Citizens Council, Inc.
Lebanon, New Hampshire

Report on Compliance for Each Major Federal Program

We have audited Grafton County Senior Citizens Council, Inc.'s compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each of Grafton County Senior Citizens Council, Inc.'s major federal programs for the year ended September 30, 2020. Grafton County Senior Citizens Council, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Grafton County Senior Citizens Council, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Grafton County Senior Citizens Council, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Grafton County Senior Citizens Council, Inc.'s compliance.

Opinion on Each Major Federal Program

In our opinion, Grafton County Senior Citizens Council, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2020.

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Report on Internal Control over Compliance

Management of Grafton County Senior Citizens Council, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Grafton County Senior Citizens Council, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Grafton County Senior Citizens Council, Inc.'s internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Rowley & Associates, PC

Rowley & Associates, P.C.
Concord, New Hampshire
May 12, 2021

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GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
Year Ended September 30, 2020

SECTION I – SUMMARY OF AUDITOR'S RESULTS

1. The auditor's report expresses an unqualified opinion on the financial statements of Grafton County Senior Citizens Council, Inc.

2. No significant deficiencies relating to the audit of the financial statements are reported in the Independent Auditor's Report.

3. No instances of noncompliance material to the financial statements of Grafton County Senior Citizens Council, Inc., which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.

4. No significant deficiencies in internal control over major federal award programs are reported in the Independent Auditor's Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance. No Material weaknesses are reported.

5. The auditor's report on compliance for the major federal award programs for Grafton County Senior Citizens Council, Inc. expresses an unqualified opinion on all major federal programs.

6. Audit findings that are required to be reported in accordance with 2 CFR section 200.516(a) are reported in this Schedule.

7. The programs tested as major programs were:

Federal Program Cluster:	
Title IIIB, Supportive Services and Senior Center	93.044
Title IIIC, Nutrition Services	93.045
Nutrition Services Incentive Program – Food Distribution	93.053

8. The threshold used for distinguishing between Type A and B programs was: $750,000.

9. Grafton County Senior Citizens Council, Inc. qualified as a low-risk auditee.

SECTION II – FINANCIAL STATEMENT FINDINGS

No Matters Were Reported

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No Matters Were Reported

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GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Year Ended September 30, 2020

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA #	Federal Expenditures
AGING-CLUSTER		
US DEPARTMENT OF HEALTH AND HUMAN SERVICES *Passed through the NH Department of Health and Human Services*		
Title IIIB, Supportive Services and Senior Centers	93.044	$ 110,168
Title IIIC, Nutrition Services Incentive Program	93.045	523,979
Nutrition Services Incentive Program - Food Distribution	93.053	118,681
TOTAL AGING-CLUSTER		752,828
OTHER PROGRAMS		
CORPORATION FOR NATIONAL AND COMMUNITY SERVICE *Direct Program*		
Title IIA, Retired and Senior Volunteer Program (RSVP)	94.002	98,528
US DEPARTMENT OF HEALTH AND HUMAN SERVICES *Passed through the NH Department of Health and Human Services*		
Title XX, Social Services Block Grant	93.667	189,126
TOTAL OTHER PROGRAMS		287,654
TOTAL EXPENDITURES OF FEDERAL AWARDS		$ 1,040,482

The accompanying notes are an integral part of this schedule

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GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Year Ended September 30, 2020

NOTE 1 – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal grant activity of Grafton County Senior Citizens Council, Inc. under programs of the federal government for the year ended September 30, 2020. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Grafton County Senior Citizens Council, Inc., it is not intended to and does not present the financial position, changes in net assets, or cash flows of Grafton County Senior Citizens Council, Inc.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, *Cost Principles for Non-profit Organizations*, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 3 – INDIRECT COST RATE

Grafton County Senior Citizens Council, Inc. has elected to use the 10% de minimis indirect cost rate as allowed under the Uniform Guidance.

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GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

BOARD OF DIRECTORS

2021

Officers

	Term	Committees
President Bob Muh	2nd (2022)	Executive Marketing & Dev.
Vice President Bill Geraghty	1st (2022)	Executive Governance (Chair) Finance Personnel
Treasurer Dean Cashman	1st (2022)	Executive Finance (Chair)
Secretary Martha Richards	2nd (2022)	Executive Governance Strategic Planning

Directors

Ralph Akins	3rd (2022)	Facilities
Neil Castaldo	2nd (2022)	Strategic Planning (Chair) Executive
Lori Fortini	1st (2022)	Program Planning & Evaluation
Carol Govoni	2nd (2022)	Personnel (Chair)
Bill Karkheck	1st (2024)	Facilities
Shauna Kimball	1st (2024)	Marketing & Development
Craig Labore	3rd (2024)	Program Planning & Evaluation (Chair)
Steve Marion	2nd (2022)	Strategic Planning
Doug Menzies	1st (2022)	Marketing & Development
Natalie Murphy	1st (2022)	Program Planning & Evaluation
Samantha Norrie	1st (2024)	Finance
Christine St. Laurent	1st (2024)	Program Planning & Evaluation

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Carole Zangla

DEGREES AND CERTIFICATES

- B.A. Professional Studies/Psychology – Summa Cum Laude
- A.S. Human Services
- A.S. Criminal Justice
- Certified Health Information Specialist inclusive of HIPAA and confidentiality regulation
- Current CPR certification

TRAININGS/ SEMINARS ATTENDED

- Springfield College –Leadership Seminars
- Springfield College – Seminars Dealing with Difficult People
- NH Adult Protective Services – Reporting
- NH Bureau of Elderly and Adult Service – Elder Abuse
- NH Division of Community Based Care – Indications of Abuse
- Implementing Evidence-Based Policies and Practices in Community
- Evidence-Based Policies and Practices
- Trained in Word, Excel, PowerPoint, and Access
- Communication
- Ongoing Nutrition Classes

PROFESSIONAL AFFILATIONS

- Reparative board member for the Community Justice Center
- COSA volunteer for the Community Justice Center
- Community council member for the Offender Reentry Program
- Certified volunteer for the Vermont Department of Corrections, including onsite facilities' access
- Advocate for the Equal Exchange TimeBank
- Member of the Benevolent Protective Order of the Elks
- Member of the Women's Aux of the American Legion

WORK HISTORY

- 2013-Present – Director, Littleton Area Senior Center, Grafton County Senior Citizens Council, Inc. (GCSCC)
- 2011- 2013 – Home Delivered Meals Program Coordinator –Littleton Area Senior Center of GCSCC

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- 2010-2012- Volunteer coordinator for the Equal Exchange TimeBank

  * Responsible for volunteer coordination, marketing, recruiting, outreach, and training

- 2009-2011 - Caledonian-Record

  *Position ended due to restructuring

- 2010 - Internship with Area Agency On Aging

  *Worked with the elderly, completed intake, and conducted outreach

- 2008-2012- full-time student–Johnson State College

- 2006-2008 ADA (assistant district administrator) of Challenger Sports Program (A city-wide recreational program for handicapped youth) – FL

  * Implemented and organized recreational programs for mentally and physically disabled children. Facilitated placements and referrals regarding handicapped youth within the community. Responsible for intake, scheduling, and volunteers.

- 2004-2006 President Cape Coral Softball and ADA of Challenger Sports Program– FL

  *Responsible for upper level management of a citywide recreational program as well as the Challenger Program, which served physically and mentally handicapped youth. Authored unique waivers for established organizations gaining programs for the handicapped. Facilitated board meetings subject to Robert's Rules of Order and public disclosure.

- 2000-2004 Vice-President of Cape Coral Softball – FL

  *Responsible for various clerical duties, public relations, program development, community interaction, and employee relations.

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Kathleen M. Vasconcelos

SUMMARY OF SKILLS AND EXPERIENCE

Management:

- Association and nonprofit operations management.
- Development of strategic plans, annual budgets, and goals for a nonprofit organization.
- Collaboration with Board members and management to further the organization's mission and goals.
- Hiring and training of new staff members.
- Leading teams to achieve organizational goals.
- Management and implementation of programs and program evaluations.
- Leading regular staff meetings and planning sessions.
- Collaborative team player who develops and maintains relationships with colleagues at every level of the organization and throughout the industry.

Marketing and Communications:

- Writing grant applications and funding proposals.
- Preparing marketing and communications plans.
- Managing the creation of annual reports, newsletters, program reports, brochures, video scripts, research reports, and board minutes.
- Managing a communications calendar.
- Creation of presentations.
- Public speaking to audiences including Board members, donors, government entities, and the general public.
- Writing press releases for media outlets nationwide.
- Participation in media interviews with local and national outlets, including The Washington Post, ABC-7 in Washington, DC, Associated Press, and Reuters.
- Strategic use of social media, including Facebook, YouTube, Twitter, and LinkedIn, to promote the organization's mission and specific programs.

Development:

- Management of fundraising efforts, including major gifts and annual giving.
- Developing and maintaining relationships with high-level donors, to further the organization's mission, raise funds, and educate donors about programs.
- Creation of written requests for funding from individuals, foundations, corporations, and government entities.
- Preparing reports for donors to highlight program accomplishments and metrics.
- Development of strategic fundraising plans and the tactics to implement the plans.

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WORK EXPERIENCE

Grafton County Senior Citizens Council, Inc.
10 Campbell Street, Lebanon, NH 03766
Executive Director — Aug. 2018 – Present

Aircraft Owners and Pilots Association (AOPA) Foundation
421 Aviation Way, Frederick, MD 21701
Senior Director, Foundation Communications — 2017 – 2018
Vice President, Education and Operations — 2011 – 2017
Director, Safety Education — 2010 – 2011
Manager, Safety Education — 2008 – 2010
Senior Research Analyst — 1999 – 2003

Aircraft Owners and Pilots Association (AOPA)
421 Aviation Way, Frederick, MD 21701
Media and Public Relations Specialist — 2005 – 2008
Research Assistant — 1998 – 1999

WOOD Consulting Services, Inc.
7474 Greenway Center Drive, Suite 800, Greenbelt, MD 20770
Technical Editor (Federal Aviation Administration contract) — 2003 – 2005

EDUCATION

Master of Science, Nonprofit and Association Management — 2017
University of Maryland University College, Adelphi, Maryland

Bachelor of Arts, Communication Studies — 2004
University of Maryland University College, Adelphi, Maryland

Bachelor of Science, Aeronautical Science — 1997
Embry-Riddle Aeronautical University, Daytona Beach, Florida

OTHER

- Computer skills: Microsoft Office, Word Press, social media, Millennium fundraising software, Personify association management system
- Recreational pilot and flight instructor
- Germantown HELP food bank volunteer — 2016-2018

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- Capt. James E. Daly Elementary School PTA volunteer
  - Fundraising and Book Fair 2016-17 school year
  - Communications 2015-16 school year
  - President 2014-15 school year
  - Secretary 2013-14 school year
- Linkages to Learning volunteer ESL teacher 2002-2003

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Betsey L. Cheney

OBJECTIVE

To work for a business that I can respect and where I am respected as a person; with leadership that expresses clear goals and rules; where I may use my abilities and experience to become an essential member of a smooth running team.

EXPERIENCE

Senior Accountant
2017 – Current

Grafton County Senior Citizens Council, Inc., Lebanon, NH
Responsibilities: Under the general direction of the Associate Director, oversees the accounting, budget, financial reporting and audit activities of the Grafton County Senior Citizens Council. Financial Software used: QuickBooks

Finance Director
2009 – 2017

Grafton County Senior Citizens Council, Inc., Lebanon, NH
Responsibilities: Under the general direction of the Executive Director, oversees the accounting, budget, financial reporting and audit activities of the Grafton County Senior Citizens Council. Financial Software used: QuickBooks

1992-2009 Finance Manager
2005 –2009

Vermont Public Transportation Association, White River Jct., VT
Responsibilities: Oversee a modular fund accounting system covering a budget in excess of $10 million subject to governmental audit standards. Perform all duties necessary from daily entries into subsidiary ledgers to analyze and provide monthly financial statements to the Board. Modules included Accounts Payable, Accounts Receivable, Payroll and General Ledger. Financial Software used: Microsoft Great Plains Dynamics. Coordinate and execute the closing of the current office with the current ongoing demands of business.

Medicaid Program Coordinator
1997 – 2005

Responsibilities: Oversee the Medicaid Program. Research and compile data as requested by Executive Director, Board of Directors, and State Officials. Develop new software with computer consultant for reconciling and reporting statistical data in a progressive manner. Answer Medicaid/Reach Up questions from Brokers, drivers and clients. Seek approval from Medicaid for Client's out-of-state trips, and mediate conflicts between the aforementioned parties. Bill Ladies First Program for trips provided by Brokers, update statistical data and provide data needed for contract renegotiation. Reconcile month's end financial accounts in Accounts Receivable, Accounts Payable, and analyze financial data for Finance Manager as requested. Back up to Finance Manager. Financial Software used: Real World and Microsoft Great Plains Dynamics.

Medicaid Assistant
1992 – 1997

Responsibilities: Reconcile Medicaid Remittance Advice from Electronic Data Systems (EDS) to each Broker's Program Reports and prepare documentation for payment. Bill Reach Up trips and assist in the payment process of bills. Enter and compile monthly statistical reports for billed Medicaid and Reach Up trips for Brokers. Maintain backup files for Medicaid/Reach Up Program.

Accounts Payable
1988 – 1989

The Hitchcock Clinic, Hanover, NH
Responsibilities: Match incoming invoices and purchase orders. Code and data entry of invoices for payment and general ledger distribution. Proof voucher printouts, issuance of checks, disbursement registers, and resolution of problems with patients and vendors.

EDUCATION

Plymouth State College, Plymouth, N.H., B.S. Business Administration, Accounting, 1978
Lebanon College, Lebanon, N.H., Computer Certificate Program, 1992

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CONTRACTOR NAME

Key Personnel

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Kathleen Vasconcelos	Executive Director	93,817.98	84.37%	79,154.23
Carole Zangla	Associate Director	68,355.04	84.75%	57,930.90
Betsey Cheney	Senior Accountant	57,368.06	84.75%	48,619.43

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scheetz
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

October 21, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive Sole Source** amendments to existing contracts with the eleven (11) Contractors listed below in bold print for the provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by $2,397,600 from $61,566,568 to $$63,964,168, with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2020.100% Federal Funds.

The original contracts were approved and subsequently amended as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	**177203**	**Concord**	**$10,664,329.03**	**$388,735.57**	**$11,053,064.60**	**O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E**
Community Action Partnership of Strafford County	177200	Dover	$228,440.00	$0	$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	$819,893.00	$0	$819,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	**155344**	**North Conway**	**$1,774,376.46**	**$75,938.26**	**$1,850,314.72**	**O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E**

Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$8,104,663.78	$187,038.31	$8,291,702.09	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Greater Wakefield Resource Center	156408	Union	$104,096.00	$23,400.00	$127,496.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Lamprey Health Care	177677	Newmarket	$247,272.00	$0	$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	$4,417,158.77	$145,099.99	$4,562,258.76	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	$2,595,977.98	$83,438.50	$2,679,416.48	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	$10,149,803.44	$385,337.30	$10,535,140.74	O:12/21/2016, #15 A1:6/7/2017, #13 A212/20/2017, #23 A3:2/20/2019, #24 A4:6/24/2020, #46E A5 9/23/2020, #18
Southwestern Community Services	177511	Keene	$384,640.00	$0	$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	$10,697,054.18	$643,487.56	$11,340,541.74	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Strafford Nutrition MOW	260818	Somersworth	$2,748,885.35	$150,073.76	$2,898,959.11	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	$4,867,888.83	$177,163.53	$5,045,052.36	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #46E
VNA at HCS	177274	Keene	$3,962,089.18	$137,887.23	$4,099,976.41	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3 6/24/2020 #46E
		Total:	$61,566,568.00	$2,397,600.01	$63,964,168.01	

See attached fiscal details.

EXPLANATION

This item is **Retroactive** because the Department did not have the fully executed contract amendment documents ready for approval in time to supplement the costs incurred by providing services during this pandemic. This item is **Sole Source** because the most recent amendments to the contracts were Sole Source, and MOP 150 requires any subsequent amendments be labeled **Sole Source**. Further, the Contractors are best positioned to increase capacity quickly to ensure services for individuals continue during the Covid-19 State of Emergency.

The purpose of these amendments is to enable the current Contractors to continue support of the ongoing need for these services for older, isolated, and frail adults to assist them with living as independently as possible, both safely and with dignity. These amendments will ensure that the Contractors provide additional home-delivered meals, as well as additional unanticipated items that are needed to provide services safely during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff.

The Contractors will continue to provide meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before the individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Area served: Statewide

Source of Funds: , Federal Funds from Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Shibinette
Commissioner

FINANCIAL DETAIL ATTACHMENT SHEET
05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (58% Federal Funds; 42% General Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$124,617.00	$0.00	$124,617.00
541-500383	Meals - Congregate	2017	$163,598.00	$0.00	$163,598.00
544-500386	Meals - Home Delivered	2017	$334,758.00	$0.00	$334,758.00
512-500352	Transportation of Clients	2018	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2018	$343,846.00	$0.00	$343,846.00
544-500386	Meals - Home Delivered	2018	$703,599.00	$0.00	$703,599.00
512-500352	Transportation of Clients	2019	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2019	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2019	$730,379.00	$0.00	$730,379.00
512-500352	Transportation of Clients	2020	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2020	$266,934.00	$0.00	$266,934.00
544-500386	Meals - Home Delivered	2020	$869,499.01	$0.00	$869,499.01
102-500731	Contracts (FFCRA)	2020	$196,280.00	$0.00	$196,280.00
512-500352	Transportation of Clients	2021	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2021	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2021	$779,499.01	$0.00	$779,499.01
512-500352	Transportation of Clients	2022	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2022	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2022	$779,499.01	$0.00	$779,499.01
		Subtotal	*$7,672,025.03*	*$0.00*	*$7,672,025.03*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$53,894.00	$0.00	$53,894.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$113,199.00	$0.00	$113,199.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$619,893.00*	*$0.00*	*$619,893.00*

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$12,846.00	$0.00	$12,846.00
541-500383	Meals - Congregate	2017	$46,750.00	$0.00	$46,750.00
544-500386	Meals - Home Delivered	2017	$65,401.00	$0.00	$65,401.00
512-500352	Transportation of Clients	2018	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2018	$98,260.00	$0.00	$98,260.00
544-500386	Meals - Home Delivered	2018	$137,454.00	$0.00	$137,454.00
512-500352	Transportation of Clients	2019	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2019	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2019	$142,685.00	$0.00	$142,685.00
512-500352	Transportation of Clients	2020	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2020	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2020	$152,281.82	$0.00	$152,281.82
102-500731	Contracts (FFCRA)	2020	$38,340.00	$0.00	$38,340.00
512-500352	Transportation of Clients	2021	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2021	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2021	$152,281.82	$0.00	$152,281.82
512-500352	Transportation of Clients	2022	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2022	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2022	$152,281.82	$0.00	$152,281.82
		Subtotal	*$1,541,361.46*	*$0.00*	*$1,541,361.46*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$183,131.00	$0.00	$183,131.00
541-500383	Meals - Congregate	2017	$187,622.00	$0.00	$187,622.00
544-500386	Meals - Home Delivered	2017	$161,073.00	$0.00	$161,073.00
512-500352	Transportation of Clients	2018	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2018	$394,346.00	$0.00	$394,346.00
544-500386	Meals - Home Delivered	2018	$338,546.00	$0.00	$338,546.00
512-500352	Transportation of Clients	2019	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2019	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2019	$351,432.00	$0.00	$351,432.00
512-500352	Transportation of Clients	2020	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2020	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2020	$375,066.26	$0.00	$375,066.26
102-500731	Contracts (FFCRA)	2020	$94,450.00	$0.00	$94,450.00
512-500352	Transportation of Clients	2021	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2021	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2021	$375,066.26	$0.00	$375,066.26
512-500352	Transportation of Clients	2022	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2022	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2022	$375,066.26	$0.00	$375,066.26
		Subtotal	*$6,396,347.78*	*$0.00*	*$6,396,347.78*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$8,800.00	$0.00	$8,800.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$18,496.00	$0.00	$18,496.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$104,096.00*	*$0.00*	*$104,096.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,873.00	$0.00	$33,873.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00		$0.00
102-500731	Contracts (FFCRA)	2020	$0.00		$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$0.00		$0.00
544-500386	Meals - Home Delivered	2021	$0.00		$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$0.00		$0.00
544-500386	Meals - Home Delivered	2022	$0.00		$0.00
		Subtotal	*$247,272.00*	*$0.00*	*$247,272.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$38,725.00	$0.00	$38,725.00
541-500383	Meals - Congregate	2017	$80,366.00	$0.00	$80,366.00
544-500386	Meals - Home Delivered	2017	$124,955.00	$0.00	$124,955.00
512-500352	Transportation of Clients	2018	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2018	$168,909.00	$0.00	$168,909.00
544-500386	Meals - Home Delivered	2018	$262,632.00	$0.00	$262,632.00
512-500352	Transportation of Clients	2019	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2019	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2019	$272,627.00	$0.00	$272,627.00
512-500352	Transportation of Clients	2020	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2020	$133,338.00	$0.00	$133,338.00
544-500386	Meals - Home Delivered	2020	$332,962.59	$0.00	$332,962.59
102-500731	Contracts (FFCRA)	2020	$73,270.00	$0.00	$73,270.00
512-500352	Transportation of Clients	2021	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2021	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2021	$290,962.59	$0.00	$290,962.59
512-500352	Transportation of Clients	2022	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2022	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2022	$290,962.59	$0.00	$290,962.59
		Subtotal	*$3,002,428.77*	*$0.00*	*$3,002,428.77*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$62,778.00	$0.00	$62,778.00
544-500386	Meals - Home Delivered	2017	$71,858.00	$0.00	$71,858.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$131,946.00	$0.00	$131,946.00
544-500386	Meals - Home Delivered	2018	$151,031.00	$0.00	$151,031.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2019	$156,779.00	$0.00	$156,779.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$124,968.00	$0.00	$124,968.00
544-500386	Meals - Home Delivered	2020	$179,323.66	$0.00	$179,323.66
102-500731	Contracts (FFCRA)	2020	$42,130.00	$0.00	$42,130.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2021	$167,323.66	$0.00	$167,323.66
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2022	$167,323.66	$0.00	$167,323.66
		Subtotal	***$1,666,364.98***	***$0.00***	***$1,666,364.98***

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$90,843.00	$0.00	$90,843.00
541-500383	Meals - Congregate	2017	$123,750.00	$0.00	$123,750.00
544-500386	Meals - Home Delivered	2017	$331,837.00	$0.00	$331,837.00
512-500352	Transportation of Clients	2018	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2018	$260,100.00	$0.00	$260,100.00
544-500386	Meals - Home Delivered	2018	$697,461.00	$0.00	$697,461.00
512-500352	Transportation of Clients	2019	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2019	$270,000.00	$0.00	$270,000.00
544-500386	Meals - Home Delivered	2019	$724,009.00	$0.00	$724,009.00
512-500352	Transportation of Clients	2020	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2020	$214,000.00		$214,000.00
544-500386	Meals - Home Delivered	2020	$828,698.48		$828,698.48
102-500731	Contracts (FFCRA)	2020	$194,570.00		$194,570.00
512-500352	Transportation of Clients	2021	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2021	$270,000.00		$270,000.00
544-500386	Meals - Home Delivered	2021	$772,698.48		$772,698.48
512-500352	Transportation of Clients	2022	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2022	$270,000.00		$270,000.00
544-500386	Meals - Home Delivered	2022	$772,698.48		$772,698.48
		Subtotal	***$6,916,841.44***	***$0.00***	***$6,916,841.44***

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$25,003.00	$0.00	$25,003.00
541-500383	Meals - Congregate	2017	$158,538.00	$0.00	$158,538.00
544-500386	Meals - Home Delivered	2017	$490,897.00	$0.00	$490,897.00
512-500352	Transportation of Clients	2018	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2018	$200,277.00	$0.00	$200,277.00
544-500386	Meals - Home Delivered	2018	$1,164,716.00	$0.00	$1,164,716.00
512-500352	Transportation of Clients	2019	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2019	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2019	$1,209,048.00	$0.00	$1,209,048.00
512-500352	Transportation of Clients	2020	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2020	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2020	$1,290,358.06	$0.00	$1,290,358.06
102-500731	Contracts (FFCRA)	2020	$324,910.00	$0.00	$324,910.00
512-500352	Transportation of Clients	2021	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2021	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2021	$1,290,358.06	$0.00	$1,290,358.06
512-500352	Transportation of Clients	2022	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2022	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2022	$1,290,358.06	$0.00	$1,290,358.06
		Subtotal	***$8,538,523.18***	***$0.00***	***$8,538,523.18***

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,441.00	$0.00	$33,441.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$70,239.00	$0.00	$70,239.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$384,640.00***	***$0.00***	***$384,640.00***

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$19,861.00	$0.00	$19,861.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$41,715.00	$0.00	$41,715.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$27,974.00	$0.00	$27,974.00
544-500386	Meals - Home Delivered	2017	$129,234.00	$0.00	$129,234.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$58,788.00	$0.00	$58,788.00
544-500386	Meals - Home Delivered	2018	$271,625.00	$0.00	$271,625.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2019	$281,963.00	$0.00	$281,963.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2020	$300,926.45	$0.00	$300,926.45
102-500731	Contracts (FFCRA)	2020	$75,770.00	$0.00	$75,770.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2021	$300,926.45	$0.00	$300,926.45
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2022	$300,926.45	$0.00	$300,926.45
		Subtotal	*$1,992,237.35*	*$0.00*	*$1,992,237.35*

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$102,490.00	$0.00	$102,490.00
541-500383	Meals - Congregate	2017	$77,869.00	$0.00	$77,869.00
544-500386	Meals - Home Delivered	2017	$152,570.00	$0.00	$152,570.00
512-500352	Transportation of Clients	2018	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2018	$163,661.00	$0.00	$163,661.00
544-500386	Meals - Home Delivered	2018	$320,674.00	$0.00	$320,674.00
512-500352	Transportation of Clients	2019	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2019	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2019	$332,880.00	$0.00	$332,880.00
512-500352	Transportation of Clients	2020	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2020	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2020	$355,266.61	$0.00	$355,266.61
102-500731	Contracts (FFCRA)	2020	$89,460.00	$0.00	$89,460.00
512-500352	Transportation of Clients	2021	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2021	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2021	$355,266.61	$0.00	$355,266.61
512-500352	Transportation of Clients	2022	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2022	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2022	$355,266.61	$0.00	$355,266.61
		Subtotal	*$4,061,108.83*	*$0.00*	*$4,061,108.83*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$28,985.00	$0.00	$28,985.00
541-500383	Meals - Congregate	2017	$73,277.00	$0.00	$73,277.00
544-500386	Meals - Home Delivered	2017	$118,745.00	$0.00	$118,745.00
512-500352	Transportation of Clients	2018	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2018	$154,008.00	$0.00	$154,008.00
544-500386	Meals - Home Delivered	2018	$249,575.00	$0.00	$249,575.00
512-500352	Transportation of Clients	2019	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2019	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2019	$259,073.00	$0.00	$259,073.00
512-500352	Transportation of Clients	2020	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2020	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2020	$276,497.06	$0.00	$276,497.06
102-500731	Contracts (FFCRA)	2020	$69,620.00	$0.00	$69,620.00
512-500352	Transportation of Clients	2021	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2021	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2021	$276,497.06	$0.00	$276,497.06
512-500352	Transportation of Clients	2022	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2022	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2022	$276,497.06	$0.00	$276,497.06
		Subtotal	*$2,726,534.18*	*$0.00*	*$2,726,534.18*

05-95-48-481010-7872 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
		Subtotal	*$46,098,114.00*	*$0.00*	*$46,098,114.00*
			$46,098,114.00	*$0.00*	*$46,098,114.00*

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT (60% Federal Funds; 40% General Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$252,962.00	$0.00	$252,962.00
544-500386	Meals Home Delivered	2018	$531,679.00	$0.00	$531,679.00
544-500386	Meals Home Delivered	2019	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2020	$551,915.00	$0.00	$551,915.00
544-500386	Meals Home Delivered	2021	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2022	$551,916.00	$0.00	$551,916.00
		Subtotal	*$2,992,304.00*	*$0.00*	*$2,992,304.00*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$19,701.00	$0.00	$19,701.00
544-500386	Meals Home Delivered	2018	$41,402.00	$0.00	$41,402.00
544-500386	Meals Home Delivered	2019	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2020	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2021	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2022	$42,978.00	$0.00	$42,978.00
		Subtotal	*$233,015.00*	*$0.00*	*$233,015.00*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$144,419.00	$0.00	$144,419.00
544-500386	Meals Home Delivered	2018	$303,537.00	$0.00	$303,537.00
544-500386	Meals Home Delivered	2019	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2020	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2021	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2022	$315,090.00	$0.00	$315,090.00
		Subtotal	*$1,708,316.00*	*$0.00*	*$1,708,316.00*

Greator Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$119,598.00	$0.00	$119,598.00
544-500386	Meals Home Delivered	2018	$251,372.00	$0.00	$251,372.00
544-500386	Meals Home Delivered	2019	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2020	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2021	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2022	$260,940.00	$0.00	$260,940.00
		Subtotal	***$1,414,730.00***	***$0.00***	***$1,414,730.00***

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$78,590.00	$0.00	$78,590.00
544-500386	Meals Home Delivered	2018	$165,175.00	$0.00	$165,175.00
544-500386	Meals Home Delivered	2019	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2020	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2021	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2022	$171,462.00	$0.00	$171,462.00
		Subtotal	***$929,613.00***	***$0.00***	***$929,613.00***

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$273,306.00	$0.00	$273,306.00
544-500386	Meals Home Delivered	2018	$574,440.00	$0.00	$574,440.00
544-500386	Meals Home Delivered	2019	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2020	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2021	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2022	$596,304.00	$0.00	$596,304.00
		Subtotal	***$3,232,962.00***	***$0.00***	***$3,232,962.00***

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$182,479.00	$0.00	$182,479.00
544-500386	Meals Home Delivered	2018	$383,532.00	$0.00	$383,532.00
544-500386	Meals Home Delivered	2019	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2020	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2021	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2022	$398,130.00	$0.00	$398,130.00
		Subtotal	***$2,158,531.00***	***$0.00***	***$2,158,531.00***

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Community Action Partnership of Strafford County (Vendor #177200)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$63,965.00	$0.00	$63,965.00
544-500386	Meals Home Delivered	2018	$134,443.00	$0.00	$134,443.00
544-500386	Meals Home Delivered	2019	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2020	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2021	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2022	$139,560.00	$0.00	$139,560.00
		Subtotal	*$756,648.00*	*$0.00*	*$756,648.00*

Tri-County Community Action Program (Vendor #177195)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$68,206.00	$0.00	$68,206.00
544-500386	Meals Home Delivered	2018	$143,350.00	$0.00	$143,350.00
544-500386	Meals Home Delivered	2019	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2020	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2021	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2022	$148,806.00	$0.00	$148,806.00
		Subtotal	*$806,780.00*	*$0.00*	*$806,780.00*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$104,451.00	$0.00	$104,451.00
544-500386	Meals Home Delivered	2018	$219,536.00	$0.00	$219,536.00
544-500386	Meals Home Delivered	2019	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2020	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2021	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2022	$227,892.00	$0.00	$227,892.00
		Subtotal	*$1,235,555.00*	*$0.00*	*$1,235,555.00*

05-95-48-481010-9255 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
		Subtotal	*$15,468,454.00*	*$0.00*	*$15,468,454.00*
			$15,468,454.00	*$0.00*	*$15,468,454.00*

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$388,735.57	$388,735.57
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$388,735.57*	*$388,735.57*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$75,938.26	$75,938.26
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$75,938.26*	*$75,938.26*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$187,038.31	$187,038.31
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$187,038.31*	*$187,038.31*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$23,400.00	$23,400.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$23,400.00*	*$23,400.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$145,099.99	$145,099.99
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$145,099.99*	*$145,099.99*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$83,438.50	$83,438.50
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$83,438.50*	*$83,438.50*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$385,337.30	$385,337.30
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$385,337.30*	*$385,337.30*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$643,487.56	$643,487.56
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$643,487.56*	*$643,487.56*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Community Action Partnership of Strafford County (Vendor #177200)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$150,073.76	$150,073.76
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$150,073.76*	*$150,073.76*

Tri-County Community Action Program (Vendor #177195)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$177,163.53	$177,163.53
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$177,163.53*	*$177,163.53*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$137,887.23	$137,887.23
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$137,887.23*	*$137,887.23*

05-95-48-481010-1917 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$2,397,600.00	$2,397,600.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$2,397,600.00*	*$2,397,600.00*
			$0.00	*$2,397,600.00*	*$2,397,600.00*

Summary by Vendor by Year					
Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$875,935.00	$0.00	$875,935.00
		2018	$1,840,867.00	$0.00	$1,840,867.00
		2019	$1,900,972.00	$0.00	$1,900,972.00
		2020	$2,146,371.01	$0.00	$2,146,371.01
		2021	$1,950,092.01	$388,735.57	$2,338,827.58
		2022	$1,950,092.01	$0.00	$1,950,092.01
		Subtotal	*$10,664,329.03*	*$388,735.57*	*$11,053,064.60*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$53,894.00	$0.00	$53,894.00
		2018	$113,200.00	$0.00	$113,200.00
		2019	$113,200.00	$0.00	$113,200.00
		2020	$113,199.00	$0.00	$113,199.00
		2021	$113,200.00	$0.00	$113,200.00
		2022	$113,200.00	$0.00	$113,200.00
		Subtotal	*$619,893.00*	*$0.00*	*$619,893.00*

Gibson Center for Senior Services (Vendor #155344)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$144,698.00	$0.00	$144,698.00
		2018	$304,072.00	$0.00	$304,072.00
		2019	$314,619.00	$0.00	$314,619.00
		2020	$362,555.82	$0.00	$362,555.82
		2021	$324,215.82	$75,938.26	$400,154.08
		2022	$324,215.82	$0.00	$324,215.82
		Subtotal	*$1,774,376.46*	*$75,938.26*	*$1,850,314.72*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$676,245.00	$0.00	$676,245.00
		2018	$1,421,054.00	$0.00	$1,421,054.00
		2019	$1,460,503.00	$0.00	$1,460,503.00
		2020	$1,578,587.26	$0.00	$1,578,587.26
		2021	$1,484,137.26	$187,038.31	$1,671,175.57
		2022	$1,484,137.26	$0.00	$1,484,137.26
		Subtotal	*$8,104,663.78*	*$187,038.31*	*$8,291,702.09*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$8,800.00	$0.00	$8,800.00
		2018	$18,496.00	$0.00	$18,496.00
		2019	$19,200.00	$0.00	$19,200.00
		2020	$19,200.00	$0.00	$19,200.00
		2021	$19,200.00	$23,400.00	$42,600.00
		2022	$19,200.00	$0.00	$19,200.00
		Subtotal	*$104,096.00*	*$23,400.00*	*$127,496.00*

Lamprey Health Care (Vendor #177677)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,873.00	$0.00	$33,873.00
		2018	$71,133.00	$0.00	$71,133.00
		2019	$71,133.00	$0.00	$71,133.00
		2020	$71,133.00	$0.00	$71,133.00
		2021	$0.00	$0.00	$0.00
		2022	$0.00	$0.00	$0.00
		Subtotal	*$247,272.00*	*$0.00*	*$247,272.00*

Newport Senior Center (Vendor #177250)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$363,644.00	$0.00	$363,644.00
		2018	$764,254.00	$0.00	$764,254.00
		2019	$790,246.00	$0.00	$790,246.00
		2020	$881,851.59	$0.00	$881,851.59
		2021	$808,581.59	$145,099.99	$953,681.58
		2022	$808,581.59	$0.00	$808,581.59
		Subtotal	*$4,417,158.77*	*$145,099.99*	*$4,562,258.76*

Ossipee Concerned Citizens (Vendor #170158)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$213,226.00	$0.00	$213,226.00
		2018	$448,152.00	$0.00	$448,152.00
		2019	$465,209.00	$0.00	$465,209.00
		2020	$517,883.66	$0.00	$517,883.66
		2021	$475,753.66	$83,438.50	$559,192.16
		2022	$475,753.66	$0.00	$475,753.66
		Subtotal	*$2,595,977.98*	*$83,438.50*	*$2,679,416.48*

Rockingham Nutrition MOW (Vendor #155197)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$819,736.00	$0.00	$819,736.00
		2018	$1,722,783.00	$0.00	$1,722,783.00
		2019	$1,781,095.00	$0.00	$1,781,095.00
		2020	$2,024,354.48	$0.00	$2,024,354.48
		2021	$1,900,917.48	$385,337.30	$2,286,254.78
		2022	$1,900,917.48	$0.00	$1,900,917.48
		Subtotal	*$10,149,803.44*	*$385,337.30*	*$10,535,140.74*

St Joseph Community Services (Vendor #155093)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$856,917.00	$0.00	$856,917.00
		2018	$1,801,017.00	$0.00	$1,801,017.00
		2019	$1,867,570.00	$0.00	$1,867,570.00
		2020	$2,273,790.06	$0.00	$2,273,790.06
		2021	$1,948,880.06	$643,487.56	$2,592,367.62
		2022	$1,948,880.06	$0.00	$1,948,880.06
		Subtotal	*$10,697,054.18*	*$643,487.56*	*$11,340,541.74*

Southwestern Community Services (Vendor #177511)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,441.00	$0.00	$33,441.00
		2018	$70,240.00	$0.00	$70,240.00
		2019	$70,240.00	$0.00	$70,240.00
		2020	$70,239.00	$0.00	$70,239.00
		2021	$70,240.00	$0.00	$70,240.00
		2022	$70,240.00	$0.00	$70,240.00
		Subtotal	*$384,640.00*	*$0.00*	*$384,640.00*

Community Action Partnership of Strafford County (Vendor #177200)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$19,861.00	$0.00	$19,861.00
		2018	$41,716.00	$0.00	$41,716.00
		2019	$41,716.00	$0.00	$41,716.00
		2020	$41,715.00	$0.00	$41,715.00
		2021	$41,716.00	$0.00	$41,716.00
		2022	$41,716.00	$0.00	$41,716.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Strafford Nutrition MOW (Vendor # 260818)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$221,173.00	$0.00	$221,173.00
		2018	$464,856.00	$0.00	$464,856.00
		2019	$482,549.00	$0.00	$482,549.00
		2020	$577,282.45	$0.00	$577,282.45
		2021	$501,512.45	$150,073.76	$651,586.21
		2022	$501,512.45	$0.00	$501,512.45
		Subtotal	*$2,748,885.35*	*$150,073.76*	*$2,898,959.11*

Tri-County Community Action Program (Vendor #177195)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$401,135.00	$0.00	$401,135.00
		2018	$842,914.00	$0.00	$842,914.00
		2019	$866,805.00	$0.00	$866,805.00
		2020	$978,651.61	$0.00	$978,651.61
		2021	$889,191.61	$177,163.53	$1,066,355.14
		2022	$889,191.61	$0.00	$889,191.61
		Subtotal	*$4,867,888.83*	*$177,163.53*	*$5,045,052.36*

VNA at HCS (Vendor #177274)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$325,458.00	$0.00	$325,458.00
		2018	$683,975.00	$0.00	$683,975.00
		2019	$707,691.00	$0.00	$707,691.00
		2020	$794,735.06	$0.00	$794,735.06
		2021	$725,115.06	$137,887.23	$863,002.29
		2022	$725,115.06	$0.00	$725,115.06
		Subtotal	***$3,962,089.18***	***$137,887.23***	***$4,099,976.41***

Summary for All Vendors by Year					
		SFY	Current Budget	(Decrease)	Modified Budget
		2017	$5,048,036.00	$0.00	$5,048,036.00
		2018	$10,608,729.00	$0.00	$10,608,729.00
		2019	$10,952,748.00	$0.00	$10,952,748.00
		2020	$12,451,549.00	$0.00	$12,451,549.00
		2021	$11,252,753.00	$2,397,600.00	$13,650,353.00
		2022	$11,252,753.00	$0.00	$11,252,753.00
		Subtotal	***$61,566,568.00***	***$2,397,600.00***	***$63,964,168.00***
			$61,566,568.00	$2,397,600.00	$63,964,168.00

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
7872-541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
7872-512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
7872-512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
7872-512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
7872-541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
7872-512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
7872-512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
9255-544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	$0.00	$2,397,600.00	$2,397,600.00
		Total	$61,566,568.00	$2,397,600.00	$63,964,168.00

7872-512-500352	Transportation of Clients	all	$8,599,271.00	$0.00	$8,599,271.00
7872-541-500383	Meals - Congregate	all	$11,077,887.00	$0.00	$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	$25,222,156.00	$0.00	$25,222,156.00
7872-102-500731	Contracts (FFCRA)	all	$1,198,800.00	$0.00	$1,198,800.00
9255-544-500386	Meals Home Delivered	all	$15,468,454.00	$0.00	$15,468,454.00
1917-102-500731	Contracts (CARES)	all	$0.00	$2,397,600.00	$2,397,600.00
		Total	$61,566,568.00	$2,397,600.00	$63,964,168.00
	Grand Total SFY17	2017	$5,048,036.00	$0.00	$5,048,036.00
	Grand Total SFY18	2018	$10,608,729.00	$0.00	$10,608,729.00
	Grand Total SFY19	2019	$10,952,748.00	$0.00	$10,952,748.00
	Grand Total SFY20	2020	$12,451,549.00	$0.00	$12,451,549.00
	Grand Total SFY21	2021	$11,252,753.00	$2,397,600.00	$13,650,353.00
	Grand Total SFY22	2022	$11,252,753.00	$0.00	$11,252,753.00
	Total Contract		$61,566,568.00	$2,397,600.00	$63,964,168.00

State of New Hampshire
Department of Health and Human Services
Amendment #4 to the Nutrition and Transportation Contract

This 4th Amendment to the Nutrition and Transportation contract (hereinafter referred to as "Amendment #4") is by and between the State of New Hampshire, Department of Health and Human Services (hereinafter referred to as the "State" or "Department") and Grafton County Senior Citizens Council, Inc., (hereinafter referred to as "the Contractor"), a nonprofit corporation with a place of business at 10 Campbell Street, Lebanon, NH, 03766.

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended on December 20, 2017, (Item #23), February 20, 2019, (Item #24), and on June 24, 2020, (Item #46E), which was also approved by the Governor on June 17, 2020 and presented to the Executive Council on June 24, 2020 (Information Item #O), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $8,291,702.09.

2. Exhibit A Amendment #3 Scope of Services, Section 1 Provisions Applicable to All Services, Subsection 1.4, to read:

   1.4 The Contractor shall adjust service delivery as directed by the Department, in accordance with the:

   1.4.1. Older American Act Services: Title IIIB-Supportive Services; and

   1.4.2. Coronavirus Aid, Relief and Economic Security (CARES) Act.

3. Exhibit A Amendment #3 Scope of Services, Section 2 Scope of Work, Subsection 2.1, Paragraph 2.1.1, to read:

   2.1.1. Home Delivered Meals, which are funded through Title III and Title XX and CARES Act supplemental funding: The Contractor shall:

   2.1.1.1. Deliver meals to eligible individuals, as defined in NH Administrative Rule He-E 501 and NH Administrative Rule He-E 502, who are:

   2.1.1.1.1 Homebound and unable to prepare their own meals; or

   2.1.1.1.2 Physically distancing by residing in their home for reasons related to the COVID-19 emergency, with no consideration for ability to prepare their own meals.

   2.1.1.2. Provide Home Delivered Meals funded through the Title III and Title XX and CARES Act Supplement to include:

   2.1.1.2.1. Grab-n-Go/Drive Thru, meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided meal(s) without being required to leave the vehicle.



2.1.1.2.2. Take Out/Pick Up, meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave the vehicle in order to receive the meal.

2.1.1.3. Comply with regulations regarding safety and sanitary food practice in accordance with state and local health, safety and sanitation requirements.

2.1.1.4. Accept referrals from Adult Protective Services (APS) and prioritize service to individual referred by APS.

2.1.1.5. Ensure each meal meets a minimum of one-third (33 1/3 %) of the dietary reference intakes established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, and complies with the most recent Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture.

2.1.1.6. Prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of the individual, including recommendations from the individual's licensed practitioner.

2.1.1.7. Ensure a visual contact with each individual on each day that meals are delivered as an assurance of the individual's safety, with the exception of meals provided for weekends or designated as emergency meals, which are delivered to individuals in advance of anticipated inclement weather conditions or other adverse conditions. If unable to make visual contact with an individual, the Contractor shall initiate its agency's protocol, Non-Response from Client at Delivery Time or the equivalent agency guideline or policy and procedure for homebound individual's nonresponse at the time of delivery.

4. Add Exhibit A Amendment #3 Scope of Services, Section 3 Reporting, Subsection 3.6, to read:

   3.6 The Contractor shall provide a monthly report that lists and describes all expenditures of COVID-19 response funds each month until all COVID-19 response funds are expended, or until CARES Act funds are no longer available, whichever comes first.

5. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment by deleting it in its entirety and replacing it with Exhibit B Amendment #4, Methods and Conditions Precedent to Payment, which is attached hereto and incorporated by reference herein.

6. Modify Exhibit B-1 Amendment #3, Rate Sheet by deleting it in its entirety and replacing it with Exhibit B-1 Amendment #4, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not inconsistent with this Amendment #4 remain in full force and effect. This amendment shall be retroactively effective to July 1, 2020, subject to the Governor's approval issued under the Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, and 2020-18.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below.

State of New Hampshire
Department of Health and Human Services

10/12/2020
Date

Name: Lori Shibinette
Title: Commissioner

Grafton County Senior Citizens Council, Inc.

10-6-2020
Date

Name: Kathleen Vasconcelos
Title: Executive Director

New Hampshire Department of Health and Human Services
Nutrition and Transportation

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

10/14/20
Date

Catherine Pinos
Name: Catherine Pinos
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor approval issued under the Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, and 2020-18.

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Method and Conditions Precedent to Payment

1. The Department shall pay the Contractor an amount not to exceed Form P-37, General Provisions, Block 1.8, Price Limitation, for the services provided by the Contractor pursuant to Exhibit A Amendment #3, Scope of Services.
2. The contract is funded with federal funds. Availability of federal funds is contingent upon meeting the requirements outlined in the:
   2.1. Title of Program: (OASS) Older Americans Act Title III - Supportive Services, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.044 and Federal Award Identification Number 20AANHT3SS
   2.2. Title of Program: (OACM) Older Americans Act Title III - Congregate Meals, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number 20AANHT3CM
   2.3. Title of Program: (OAHD) Older Americans Act Title III - Home-Delivered Meals, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number 20AANHT3HD.
   2.4. Title of Program: (SSBG) Social Services Block Grant, Award Effective date of October 1, 2019, United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant, Title XX, Catalog of Federal Domestic Assistance #93.667.
   2.5. Title of Program: (HDC2) Families First Coronavirus Response Act, Older Americans Act Title III - Home-Delivered Meals, Award date of March 20, 2020, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number FAIN #2001NHHDC2-00.
   2.6. Title of Program: (CMC2) Families First Coronavirus Response Act, Older Americans Act Title III – Congregate Meals, Award date of March 20, 2020, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and

Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number FAIN #2001NHCMC2-00.

2.7. Title of Program: (HDC3) CARES Act for Nutrition Services, Older Americans Act Title III - Home-Delivered Meals, Award date of April 20, 2020, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number FAIN #2001NHHDC3-00.

3. The Department has identified the Contractor as a Subrecipient, in accordance with 2 CFR 200.330.

4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #4, Rate Sheet.

5. Payment shall be made as follows:

5.1. The Contractor shall submit monthly invoices as provided by the Department indicating the number of units provided.

5.2. Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #4, Rate Sheet.

5.3. The Contractor shall submit a separate monthly invoice for services provided using COVID-19 response funds until all COVID-19 response funds are expended, or until CARES Act funds are no longer available, whichever comes first.

5.4. In lieu of hard copies, all invoices may be assigned an electronic signature and emailed to dhhs.beasinvoices@dhhs.nh.gov, or invoices may be mailed to:

Bureau of Elderly and Adult Services Financial Manager
Department of Health and Human Services
129 Pleasant Street
Concord, NH 03301

6. The Department shall make payment to the Contractor within thirty (30) days of receipt of invoices and reports for contract services provided pursuant to this Agreement.

7. Coronavirus Aid, Relief and Economic Security (CARES) Act Funds

7.1. Coronavirus Aid, Relief and Economic Security (CARES) Act funds are for Supplemental Appropriations #3, and are available until September 30, 2021, to prevent, prepare for, and respond to the COVID-19 emergency.

7.2. Allowable expenditures using CARES Act funds include, but are not limited to:

7.2.1. Providing Older Americans Act services related to the response. Funds must be expended on allowable Older Americans Act activities as defined

by the Older Americans Act and State and local policy, which may include, but are not limited to:

7.2.1.1. Payment of senior center utilities even if no programming was occurring in the senior center for a period of time due to COVID.

7.2.1.2. Payments for use of other sites, including congregate meal sites and senior centers; or to other staff including former congregate meal staff, for preparation and distribution of meals and other supplies.

7.2.1.3. Increased expenditures per unit of service due to the need to provide staff with personal protective equipment.

7.2.1.4. Sanitary equipment, supplies and expenses.

7.2.1.5. Expenditures for meals storage capacity.

7.3. The Contractor shall expend all Family First Coronavirus Response Act (FFCRA) supplemental funds prior to spending the COVID-19 CARES Act funds.

8. Payments may be withheld pending receipt of required reports or documentation as identified in the Exhibit A Amendment #3, Scope of Services.

9. A final payment request shall be submitted no later than forty (40) days after the end of the contract. Failure to submit the Financial Report, and accompanying documentation, could result in non-payment.

10. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this Contract may be withheld, in whole or in part, in the event of noncompliance with any State or Federal law, rule, or regulation applicable to the services provided, or if the said services have not been completed in accordance with the terms and conditions of this Agreement.

11. Audits

11.1. The Contractor is required to submit an annual audit to the Department if any of the following conditions exist:

11.1.1. Condition A - The Contractor expended $750,000 or more in federal funds received as a subrecipient pursuant to 2 CFR Part 200, during the most recently completed fiscal year.

11.1.2. Condition B - The Contractor is subject to audit pursuant to the requirements of NH RSA 7:28, III-b, pertaining to charitable organizations receiving support of $1,000,000 or more.

11.1.3. Condition C - The Contractor is a public company and required by Security and Exchange Commission (SEC) regulations to submit an annual financial audit.

11.2. If Condition A exists, the Contractor shall submit an annual single audit performed by an independent Certified Public Accountant (CPA) to the Department within 120 days after the close of the Contractor's fiscal year, conducted in accordance with the requirements of 2 CFR Part 200, Subpart F of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards.

11.3. If Condition B or Condition C exists, the Contractor shall submit an annual financial audit performed by an independent CPA within 120 days after the close of the Contractor's fiscal year.

11.4. In addition to, and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department all payments made under the Contract to which exception

Exhibit B-1 Amendment #4
Rate Sheet

Nutrition and Transportation

1/1/2017 through 06/30/2017 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	28,256	$5.50		$ 144,418.00
Title IIIC HD Meals	Per Meal	29,286	$5.50		$ 161,073.00
Title IIIC Cong Meals	Per Meal	34,113	$5.50		$ 187,622.00
Title IIIB Transportation	PerClient/PerDay	7,727	$23.70		$ 183,131.00
			Subtotal		*$ 676,243.00*

7/1/2017 through 06/30/2018 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	52,515	$5.78		$ 303,537.00
Title IIIC HD Meals	Per Meal	58,572	$5.78		$ 338,546.00
Title IIIC Cong Meals	Per Meal	68,226	$5.78		$ 394,346.00
Title IIIB Transportation	PerClient/PerDay	15,453	$24.89		$ 384,625.00
			Subtotal		*$ 1,421,054.00*

7/1/2018 through 06/30/2019 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	52,515	$5.78	$6.00	$ 315,090.00
Title IIIC HD Meals	Per Meal	58,572	$5.78	$6.00	$ 351,432.00
Title IIIC Cong Meals	Per Meal	68,226	$5.78	$6.00	$ 409,356.00
Title IIIB Transportation	PerClient/PerDay	15,453	$24.89	$24.89	$ 384,625.00
			Subtotal		*$ 1,460,503.00*

7/1/2019 through 06/30/2020 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	52,515	$6.00		$ 315,090.00
Title IIIC HD Meals	Per Meal	58,572	$6.00		$ 351,432.00
Title IIIC HD SUPPLEMENT	Per Meal	3,939	$6.00		$23,634.26
Title IIIC Cong Meals	Per Meal	68,226	$6.00		$ 409,356.00
Title III Meals (FFCRA)	Per Meal	9,445	$10.00		$94,450.00
Title IIIB Transportation	PerClient/PerDay	15,453	$24.89		$ 384,625.00
			Subtotal		*$ 1,678,587.26*

7/1/2020 through 06/30/2021 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	52,515	$ 6.00		$315,090.00
Title IIIC HD Meals	Per Meal	62,511	$6.00		$375,066.26
Title IIIC Cong Meals	Per Meal	68,226	$6.00		$409,356.00
Title IIIC (CARES) Supplemental Appropriations COVID-19 Emergency Response	[redacted]				$ 37,408.31
Title IIIC Meals (COVID-19)	Per Meal	14,963	$10.00		$ 149,630.00
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	9,900	$38.85		$384,625.00
			Subtotal		*$ 1,671,175.57*

7/1/2021 through 06/30/2022 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	52,515	$6.00		$315,090.00
Title IIIC HD Meals	Per Meal	62,511	$6.00		$375,066.26
Title IIIC Cong Meals	Per Meal	68,226	$6.00		$409,356.00
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	9,900	$38.85		$384,625.00
			Subtotal		*$ 1,484,137.26*

Total		$ 8,291,702.09

Contractor Initials: KMW
Date: 10-6-2020

18 mac

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Roberts
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

August 1, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a **Retroactive** amendment to an existing **Sole Source** contract with the vendor listed in bold type below for transportation services for eligible seniors and adults, with no change to the total price limitation of $81,568,568 and no change to the contract completion date of June 30, 2022 , effective Retroactive to July 1, 2020 upon Governor and Council approval. 58% Federal Funds. 42% General Funds.

The original contracts were approved and subsequently amended, as approved by the Governor and Executive Council, as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$10,664,329.03	$0	$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Community Action Partnership of Strafford County	177200	Dover	$228,440.00	$0	$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	$619,893.00	$0	$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	$1,774,376.48	$0	$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Grafton County Senior Citizens Council, Inc.	177875	Lebanon	$8,104,663.78	$0	$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E

Greater Wakefield Resource Center	158408	Union	$104,096.00	$0	$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T::
Lamprey Health Care	177877	Newmarket	$389,538.00	($142,266.00)	$247,272.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T: 8/11/2020
Newport Senior Center	177250	Newport	$4,417,158.77	$0	$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	$2,595,977.98	$0	$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Rockingham Nutrition / Meals on Wheels	165197	Brentwood	$10,007,637.44	$142,266.00	$10,149,803.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2:12/20/2017, #23 A3: 2/20/2019, #24 A4: 6/24/2020 #46E
Southwestern Community Services	177511	Keene	$384,640.00	$0	$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	$10,697,054.18	$0	$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Strafford Nutrition MOW	260618	Somersworth	$2,748,885.35	$0	$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	$4,887,888.83	$0	$4,887,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
VNA at HCS	177274	Keene	$3,962,089.18	$0	$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
		Total:	$61,668,568.00	$0	$61,668,568.00	

Funds are available in the following accounts for State Fiscal Year 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because the Department did not have the fully executed contract amendment documents to present for Governor and Executive Council approval in time to prevent a lapse in services that would have resulted from the termination of a contract with Lamprey Health Care. This amendment is **Sole Source** because the Contractor was best positioned to increase capacity quickly in order that services for individuals would continue in communities that were served by the terminated contract.

The purpose of this request is ensure transportation services continue for individuals formerly receiving services in the towns of Lee and Durham through a contract with Lamprey Health Care.

The population served are individuals who are at least 60 years of age as well as individuals who are 18 years of age and older who also have a disability or chronic illness. Approximately 50 individuals will be served with transportation services from July 1, 2020 through June 30, 2022.

Transportation services include providing transportation to individuals in a vehicle to and from home for medical appointments; grocery shopping and errands; and community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services are licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractor will continue to assist individuals by accepting applications for services either directly from clients or through referrals. Additionally, the Contractor will continue to assist individuals to obtain other supportive services, as appropriate.

Should the Governor and Executive Council not authorize this request, individuals in the towns of Lee and Durham who rely on the Department to provide transportation services may not be able to find alternative transportation to travel for necessary errands and appointments.

Area served: Towns of Lee and Durham

Source of Funds: Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.045 / 2001NHCMC2, CFDA# 93.045 / 2001NHHDC2, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Shibinette

Commissioner

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scheetz
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

June 15, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to amend existing **Retroactive, Sole Source** contracts with the vendors listed below for the provision of nutrition and/or transportation services, by exercising contract renewal options, by increasing the total price limitation by $22,805,506 from $38,761,062 to $61,566,568 and extending the completion dates from June 30, 2020, to June 30, 2022, effective retroactive to March 20, 2020, upon Governor and Council approval. 57.15% Federal Funds. 42.85% General Funds.

Governor and Executive Council approved the original contracts and subsequent amendments as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Requested Action - Increase (Decrease)	Revised Amount	Approval History (*** See note below ***)
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$6,715,026.00	$3,949,303.03	$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Community Action Partnerships of Strafford County	177200	Dover	$145,008.00	$83,432.00	$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Easter Seals New Hampshire, Inc.	177204	Manchester	$393,493.00	$226,400.00	$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Gibson Center for Seniors	155344	North Conway	$1,116,349.00	$658,027.46	$1,774,376.46	O: 12/21/2016, #15 A1: 12/20/2017, #23

						A2: 2/20/2019, #24
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$5,112,755.00	$2,991,908.78	$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Greater Wakefield Resource Center	158408	Union	$65,696.00	$38,400.00	$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Lamprey Health Care	177677	Newmarket	$247,272.00	$142,266.00	$389,538.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Newport Senior Center	177250	Newport	$2,781,681.00	$1,635,497.77	$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Ossipee Concerned Citizens	170158	Center Ossipee	$1,633,927.00	$962,050.98	$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	$6,299,278.00	$3,708,259.44	$10,007,537.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2:12/20/2017, #23 A3: 2/20/2019, #24
Southwestern Community Services	177511	Keene	$244,160.00	$140,480.00	$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
St. Joseph Community Services	155093	Merrimack	$6,717,984.00	$3,979,070.18	$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24

Strafford Nutrition MOW	260818	Somersworth	$1,726,898.00	$1,021,987.35	$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Tri-County Community Action Program	177185	Berlin	$3,067,119.00	$1,800,769.83	$4,867,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
VNA at HCS	177274	Keene	$2,494,436.00	$1,467,653.18	$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
		Total:	$38,761,062.00	22,805,506.00	$61,566,568.00	

*** Note: Governor Sununu recently approved the addition of $1,198,800 of emergency federal COVID-19 funding to the existing contracts to allow the Department to immediately disperse funding to Contractors to better support older, isolated, and frail adults who have become increasingly isolated during the COVID-19 pandemic. See the informational item on the 6/24/20 G&C agenda.

Funds are available in the following accounts for State Fiscal Years 2020 and 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

See attached fiscal details.

EXPLANATION – REQUESTED ACTION

This request is **Retroactive** because the Department needed to adjust the application of Older Americans Act funds for unforeseen expenses due to the change from congregate meal services to at-home meal services, as congregate locations closed due to the State of Emergency to protect people from the spread of COVID-10. This request is **Sole Source** because the Department is requesting the current contracts be extended twenty-one (21) months beyond the three (3) month renewal option currently available in the agreements. The purpose of this request is to enable the current Contractors, who have the ability to immediately continue to support the older, isolated, and frail adults they have been serving during the ongoing pandemic by continuing to provide nutrition and transportation services by extending the completion date and increasing the price limitation of the contracts. These funds will be used to support the ongoing need for these services for older, isolated, and frail adults in order to assist them to continue living as independently as possible, both safely and with dignity.

Nutrition services are comprised of home delivered and/or congregate meals. Contractors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals,

to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Contractors will provide congregate meals in community settings, where individuals travel to a specific site to share a meal with other individuals. Due to the COVID-19 health risks facing New Hampshire today, congregate meals are not currently possible but will continue as soon it is determined safe to do so. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners. Due to the COVID-19 Emergency, congregate meals in community settings are currently suspended. Contractors will follow federal, state, and local guidelines for re-opening congregate meal settings and providing congregate meals.

Transportation services include providing individuals with transportation in a vehicle to and from home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Contractors will ensure that vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services will be licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractors will assist individuals in accessing the aforementioned services in accordance with the Older Americans Act, and other federal, state, and local guidelines to ensure the safety of those served during the COVID-19 emergency.

These nutrition and transportation services support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services enable eligible adults to live as independently and safely as possible, and with dignity. The Contractors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 62,192 individuals will be served with congregate and home-delivered meals and 246,312 per person, per day units of transportation services will be provided from July 1, 2020 through June 30, 2022.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for one (1) year and nine (9) months. The Department is exercising the remaining three (3) months available and requesting the extension of the contract for an additional twenty-one (21) months.

The nutrition and transportation services were to provide support to individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need.

Should the Governor and Executive Council not authorize this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Ann H. Landry
Associate Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

January 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into **retroactive** amendments with the vendors listed below by increasing the price limitation by $11,296,768 from $26,265,494 to an amount not to exceed $37,562,262 and extending the completion date from June 30, 2019 to June 30, 2020 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to January 1, 2019 effective upon Governor and Executive Council. 43% General Funds/57% Federal Funds.

The original agreements were approved by the Governor and Executive Council on December 21, 2016 (Item #15 – Vote 5-0). The agreement with Rockingham Nutrition Meals on Wheels was subsequently amended as approved by the Governor and Executive Council on June 7, 2017 (Item #13 – Vote 5-0). All agreements were amended as approved by the Governor and Executive Council on December 20, 2017 (Item #23 – Vote 5-0).

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$4,557,669	$1,961,077	$6,518,746
Community Action Partnership of Strafford County	177200	Dover	$103,293	$41,715	$145,008
Easter Seals New Hampshire, Inc.	177204	Manchester	$280,294	$113,199	$393,493
Gibson Center for Senior Services	155344	North Conway	$752,842	$325,167	$1,078,009
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$3,518,353	$1,499,952	$5,018,305
Greater Wakefield Resource Center	158408	Union	$45,792	$19,904	$65,696
Lamprey Health Care	177677	Newmarket	$176,139	$71,133	$247,272
Newport Senior Center	177250	Newport	$1,892,152	$816,239	$2,708,391
Ossipee Concerned Citizens	170158	Center Ossipee	$1,109,530	$482,267	$1,591,797
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$4,265,302	$1,839,406	$6,104,708

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Southwestern Community Services	177511	Keene	$173,921	$70,239	$244,160
St. Joseph Community Services	155093	Merrimack	$4,458,951	$1,934,123	$6,393,074
Strafford Nutrition MOW	260818	Somersworth	$1,150,885	$500,243	$1,651,128
Tri-County Community Action Program	177195	Berlin	$2,086,963	$890,696	$2,977,659
VNA at HCS	177274	Keene, NH	$1,693,408	$731,408	$2,424,816
		Total:	**$26,265,494**	**$11,296,768**	**$37,562,262**

Funds are available in the following account(s) for State Fiscal Year (SFY) 2019, and are anticipated to be available in SFY 2020, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is **retroactive** to January 1, 2019 because the Department needed time to calculate new rates to incorporate the federal funding increase for meals, and evaluate systems and impact on federal reporting requirements which delayed this action. The January 1, 2019 effective date will provide a full initial six (6) months' period (January 1, 2019-June 30, 2019) for contract agencies to apply the rate increases to their provision of services to clients. The Department did not receive the notification of the increase of funding until November 2018.

The purpose of this request is to enable vendors to continue providing Nutrition and Transportation Services by extending the completion date and increasing the price limitation of the contracts. These services support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community

facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 31,363 individuals will be served from January 1, 2019 through June 30, 2020.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for nine (9) months. This current renewal request for one (1) year, leaves an additional three (3) months of renewal.

Should the Governor and Executive Council not approve this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 18AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 18AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 18AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

November 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by $8,597,592 from $17,667,902 to an amount not to exceed $26,265,494 and extending the completion date from September 30, 2018 to June 30, 2019 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to July 1, 2017 effective upon Governor and Executive Council. The original agreements were approved by Governor and Executive Council on December 21, 2016 (Item # 15) and the contract with Rockingham Nutrition Meals on Wheels was amended on June 7, 2017 (Item #13). 43% General Funds/ 57% Federal Funds.

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$3,065,757	$1,491,912	$4,557,669
Community Action Partnership of Strafford County	177200	Dover	$69,513	$33,780	$103,293
Easter Seals New Hampshire, Inc.	177204	Manchester	$188,629	$91,665	$280,294
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$2,366,814	$1,151,539	$3,518,353
Greater Wakefield Resource Center	158408	Union	$30,800	$14,992	$45,792
Lamprey Health Care	177677	Newmarket	$118,560	$57,579	$176,139
Newport Senior Center	177250	Newport	$1,272,754	$619,398	$1,892,152
Ossipee Concerned Citizens	170158	Center Ossipee	$746,279	$363,251	$1,109,530

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$2,869,064	$1,396,238	$4,265,302
Southwestern Community Services	177511	Keene	$117,031	$56,890	$173,921
St Joseph Community Services	155093	Merrimack	$2,999,190	$1,459,761	$4,458,951
Strafford Nutrition MOW	260818	Somersworth	$774,098	$376,787	$1,150,885
The Gibson Center for Senior Services	155344	North Conway	$506,402	$246,440	$752,842
Tri-County Community Action Program	177195	Berlin	$1,403,957	$683,006	$2,086,963
VNA at HCS	177274	Keene, NH	$1,139,054	$554,354	$1,693,408
		Total:	**$17,667,902**	**$8,597,592**	**$26,265,494**

Funds to support this request are available in the following accounts in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is **retroactive** to July 1, 2017 because the New Hampshire Legislature appropriated in each year of the biennium (State Fiscal Years 2018 and 2019) a one-time increase of up to five percent (5%) for elderly and adult non-Medicaid services in HB144. The Department is amending the contracts to increase the per meal and per client per date transportation rates. The purpose of this request is to increase the price limitation and extend the completion date in order for the vendors to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will

prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote Independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services.

These contracts were selected through a competitive bid process. Sixteen (16) agreements were originally approved by the Governor and Executive Council, one (1) of which (City of Nashua) will be put before the Governor and Executive Council at a later date.

As referenced in the Request for Applications and in Exhibit C-1 of this contract, this Agreement includes the option to extend for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Council. The Division is exercising this renewal option for nine (9) months, leaving an additional one (1) year and three (3) months of renewal.

Should the Governor and Executive Council not approve this request, the Legislature's direction to increase rates paid for Nutrition and Transportation Services, and its inclusion of funding in the current biennium to support these increases will be unfulfilled.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN #: 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Christine L. Santaniello
Director

Approved by:
Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

OFFICE OF HUMAN SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human Services

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

April 17, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to **retroactively** amend an existing contract with Rockingham Nutrition Meals on Wheels (Vendor ID # 155197) located at 106 North Road, Brentwood, NH 03833, to change the transportation service rate within the price limitation for the provision of Nutrition and/or Transportation Services effective upon Governor and Executive Council Approval. There is no change to the price limitation of $2,869,063.90 and no change to the completion date of September 30, 2018. The original agreement was approved by Governor and Executive Council on December 21, 2016 (Item # 15). 54% Federal Funds. 46%General Funds.

Funds to support this request are available in State Fiscal Year 2017 and are anticipated to be available for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (57% Federal Funds; 43% General Funds)

SFY	Class/ Account	Class Title	Current Budget
2017	512-500352	Transportation of Clients	$90,844.00
2017	541-500383	Meals - Congregate	$123,750.00
2017	544-500386	Meals - Home Delivered	$331,837.00
2018	512-500352	Transportation of Clients	$181,677.60
2018	541-500383	Meals - Congregate	$247,500.00
2018	544-500386	Meals - Home Delivered	$663,674.00
2019	512-500352	Transportation of Clients	$45,416.80
2019	541-500383	Meals - Congregate	$61,875.00
2019	544-500386	Meals - Home Delivered	$165,918.50
		Subtotal	***$1,912,492.90***

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT (44.79% Federal Funds; 55.21% General Funds)

	Class/Account	Class Title	Current Budget
SFY	544-500386	Meals Home Delivered	$273,306.00
2017	544-500386	Meals Home Delivered	$546,612.00
2018	544-500386	Meals Home Delivered	$136,653.00
2019		*Subtotal*	*$956,571.00*
		Total	$2,869,063.90

EXPLANATION

The purpose of this amendment is to request a retroactive change to the transportation service rate for Rockingham Nutrition Meals on Wheels from $10.40 to $23.70, while reducing the total number of rides anticipated, with no change to the price limitation. Transportation Services support older, isolated and frail adults ages sixty (60) and older in the community by assisting them to continue living as independently as possible, safely, and with dignity.

Effective January 1, 2017, the Bureau of Elderly and Adult Services implemented a new rate structure for contracted transportation agencies without increasing the total amount of funding available for transportation. The new rate structure is intended to reimburse contract agencies at a rate that is more aligned with their costs for providing these services in their geographic areas. The rate change is being made to correct an incorrect rate allocated to the agency. The current rate was based on the agency's geographic headquarters in southern New Hampshire and currently does not account for the large rural areas served by the agency. In addition, the agency had requested fewer transportation units in its proposal than were assigned in the currently effective contract. The request is retroactive to the beginning of the contract, January 1, 2017, to account for the error. It is projected that the increase in rates will support the additional costs of serving clients in more rural areas and will ensure that clients are able to receive needed transportation services.

Transportation Services includes transporting individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C 1800, commercial drivers licensing, as applicable. The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness. Services are designed to assist low income participants, including the elderly poor.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. Sixteen (16) contracts were approved by the Governor and Executive Council. These agreements include renewal options for up to two (2) years, contingent upon the provision of satisfactory services, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the funding rate assigned to the contractor will hamper the contractor's ability to provide transportation services.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Maureen U. Ryan
Director of Human Services

Approved by:
Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human Services

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

November 21, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to enter into contracts with the vendors listed below, for the provision of Nutrition and/or Transportation Services, in an amount not to exceed $17,667,902 effective January 1, 2017, or approval of the Governor and Executive Council, whichever is later, through September 30, 2018. 46%General Funds/54%Federal Funds.

Vendor Name	Vendor	Location	Current Budget
Community Action Partnership of Strafford County	177200	Dover	$89,513
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$3,065,757
Easter Seals New Hampshire, Inc.	177204	Manchester	$188,629
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$2,366,814
Greater Wakefield Resource Center	TBD	Union	$30,800
Lamprey Health Care	177677	Newmarket	$118,560
Newport Senior Center	177250	Newport	$1,272,754
Ossipee Concerned Citizens	170158	Center Ossipee	$746,279
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$2,869,064
St Joseph Community Services	155093	Merrimack	$2,999,190
Strafford Nutrition MOW	260818	Somersworth	$774,098
Southwestern Community Services	TBD	Keene	$117,031
The Gibson Center for Senior Services	155344	North Conway	$506,402
Tri-County Community Action Program	TBD	Berlin	$1,403,957
VNA at HCS	177274	Keene, NH	$1,139,054
		Total:	$17,667,902

Funds to support this request are anticipated to be available in the following accounts in State Fiscal Years 2017 and are anticipated to be available for State Fiscal Year 2018, and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

See Attached Fiscal Details

EXPLANATION

The purpose of this request is to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity. Notwithstanding any other provision of the Contract to the contrary, no services shall continue after, June 30, 2017 and the Department shall not be liable for any payments for services provided after June 30, 2017 unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Nutrition Services are comprised of home delivered and/or congregate meals. Selected vendors will deliver meals to eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each delivered meal includes at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Congregate meals are meals provided in community settings, where individuals travel to a specific site to share a meal with other individuals. The vendors will ensure each meal includes a minimum of one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000; drivers licensing and Saf-C 1800, commercial drivers licensing; as applicable.

Vendors for contracted services will assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals received. Additionally, vendors will assist clients with obtaining other services that may be of assistance to clients, as appropriate.

The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness and are targeted toward low income participants. Nutrition and Transportation Services support eligible adults to live as independently as possible, safely, and with dignity.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. These agreements include renewal options for up to 2 years contingent upon the provision of satisfactory services, continued funding and Governor and Executive Council approval.

The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. The team also included staff with significant business and management expertise.

Selected vendors will ensure clients served meet eligibility requirements for services and each vendor has identified and clients' who will receive services, and ensure clients have access to appropriate services.

Should the Governor and Executive Council not approve this request, funding to community programs, statewide, would be significantly impacted... Limiting funding at the community level will negatively impact home-bound individuals in the state and potentially reduce their ability to stay in their home environment. Limited funding would also reduce the mobility of individuals who require transportation in order to travel to and from community locations.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

Respectfully submitted,

Maureen U. Ryan
Director of Human Services

Approved by:

Jeffrey A. Meyers
Commissioner

New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Summary Scoring Sheet

Nutrition and Transportation Services
RFA Name

RFA-2017-BEAS-06-NUTRI
RFA Number

Bidder Name	Pass/Fail	Maximum Points	Actual Points
1. CAP Belknap-Merrimack Counties, Inc.		150	150
2. CAP Strafford County		150	105
3. Easter Seals NH		150	142
4. Grafton County Senior Citizens Council, Inc.		150	150
5. Greater Wakefield Resource Center		150	105
6. Lamprey Health Care		150	150
7. Nashua Transit System		150	135
8. Newport Senior Center, Inc.		150	130
9. Ossipee Concerned Citizens, Inc.		150	125
10. Rockingham Nutrition Meals on Wheels		150	150
11. St. Joseph Community Services, Inc.		150	145

Reviewer Names

1. Tracey Tarr, Administrator II, Elderly & Adult Srvcs, DHHS
2. Jean Crouch, Supervisor VII, DEAS
3. Wendy Aultman, Administrator I DEAS
4.
5.
6.
7.
8.
9.

12. Strafford Nutrition Meals on Wheels		150	135
13. The Gibson Center for Senior Services, Inc		150	150
14. Tri County CAP, Inc.		150	150
15. VNA at HCS		150	130
16. Southwestern Community Services		150	120
17. 0		150	0
18. 0		150	0
19. 0		150	0
20. 0		150	0

State of New Hampshire
Department of Health and Human Services
Amendment #5

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Greater Wakefield Resource Center, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Council on June 24, 2020, (Item #46E), and as amended and approved by the Governor on October 20, 2020 and presented to the Executive Council on November 18, 2020 as Informational Item #A, the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $135,896.00

2. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:

   4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #5, Rate Sheet.

3. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:

   5.2. Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #5, Rate Sheet.

4. Modify Exhibit B-1 Amendment #4, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #5, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment #5 remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2021 upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

11/4/2021
Date

DocuSigned by:
Christine Santaniello
Name: Christine Santaniello
Title: Associate Commissioner

Greater Wakefield Resource Center

11/2/2021
Date

DocuSigned by:
Victor Becker
Name: Victor Becker
Title: Chair, Board of Directors

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

11/5/2021
Date

DocuSigned by:
J. Christopher Marshall
Name: J. Christopher Marshall
Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit B-1 Rate Sheet
Amendment #5

Nutrition and Transportation

1/1/2017 through 06/30/2017 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title IIIC Cong Meals	Per Meal	1,600	$5.50		$ 8,800.00
			Subtotal		*$ 8,800.00*

7/1/2017 through 06/30/2018 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title IIIC Cong Meals	Per Meal	3,200	$5.78		$ 18,496.00
			Subtotal		*$ 18,496.00*

7/1/2018 through 06/30/2019 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title IIIC Cong Meals	Per Meal	3,200	$5.78	$6.00	$ 19,200.00
			Subtotal		*$ 19,200.00*

7/1/2019 through 06/30/2020 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title IIIC Cong Meals	Per Meal	3,200	$6.00		$ 19,200.00
			Subtotal		*$ 19,200.00*

7/1/2020 through 06/30/2021 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	0	$6.00		$ -
Title IIIC HD Meals	Per Meal	0	$6.00		$ -
Title IIIC Cong Meals	Per Meal	3,200	$6.00		$ 19,200.00
Title IIIC (CARES)	NO UNITS	0	$0.00		$ 4,680.00
Title IIIC Meals (CARES)	Per Meal	1,872	$10.00		$ 18,720.00
Title IIIB Transportation	PerClient/PerDay	0	$24.89		$ -
			Subtotal		*$ 42,600.00*

7/1/2021 through 06/30/2022 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	0	$6.00		$ -
Title IIIC HD Meals	Per Meal	0	$6.00		$ -
Title IIIC Cong Meals	Per Meal	3,200	$6.00		$ 19,200.00
Title IIIC Meals (HDC5)	NO UNITS	0	$0.00		$ 8,400.00
Title IIIB Transportation	PerClient/PerDay	0	$24.89		$ -
			Subtotal		*$ 27,600.00*

Total		$ 135,896.00

Contractor Initials: VB (DS)
Date: 11/2/2021

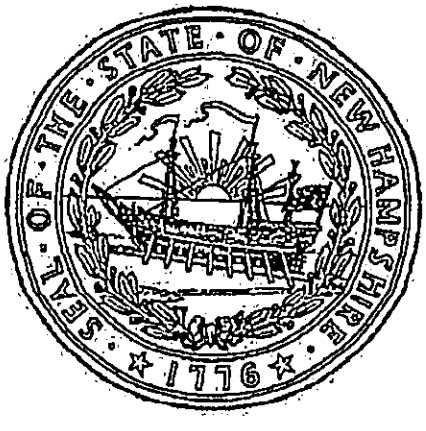
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State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that GREATER WAKEFIELD RESOURCE CENTER, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on October 31, 1997. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 282026
Certificate Number: 0005356023



IN TESTIMONY WHEREOF,
I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 23rd day of April A.D. 2021.

William M. Gardner
Secretary of State

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CERTIFICATE OF AUTHORITY

I, Robert Wyman, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of The Greater Wakefield Resource Center
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on October 8, 2021, at which a quorum of the Directors/shareholders were present and voting.
(Date)

VOTED: That Victor Becker, Bd. Chairman (may list more than one person)
(Name and Title of Contract Signatory)

is duly authorized on behalf of Greater Wakefield Res. Ctr. Inc. to enter into contracts or agreements with the State
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 11-5-21

Robert Wyman 11-5-21
Signature of Elected Officer
Name:
Title:

DocuSign Envelope ID: 3982D5FC-3976-4B24-AF60-6D2777633398

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/07/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Fairley Kenneally	
E & S Insurance Services LLC 21 Meadowbrook Lane P O Box 7425 Gilford NH 03247-7425	PHONE (A/C, No, Ext): (603) 293-2791	FAX (A/C, No): (603) 293-7188
	E-MAIL ADDRESS: fairley@esinsurance.net	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Great American Insurance Group	GAIG
INSURED Greater Wakefield Resource Center PO Box 98 254 Main Street Union NH 03887	INSURER B: FirstComp	27626
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 21 wc **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			MAC2246687-13	06/01/2021	06/01/2022	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [Y] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WC0097474-13	10/18/2021	10/18/2022	[X] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$ 100,000
							E.L. DISEASE - EA EMPLOYEE	$ 100,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

State of NH, Dept of Health & Human Serv.
129 Pleasant Street
Concord NH 03301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Fairley Kenneally

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Greater Wakefield Resource Center

Mission Statement

Our mission is to provide educational and social services to the communities of Wakefield, Farmington, Brookfield, Middleton and Milton, NH. Our goal is to improve the health, education and employment of the citizens of our communities.

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Greater Wakefield Resource Center - Unrestricted
Profit & Loss
January through December 2020

		Jan - Dec 20
Ordinary Income/Expense		
Income		
Donations		
Other Donations	976.00	
Total Donations		976.00
Earned Revenue		
Community Calendar		
Calendar Income	9,195.00	
Community Calendar - Other	370.00	
Total Community Calendar	9,565.00	
Dining Hall/Lounge Rentals		
AA Mens Meeting	550.00	
Function Rentals	585.00	
Gafney Library Hi Set	4,644.00	
Dining Hall/Lounge Rentals - Other	850.00	
Total Dining Hall/Lounge Rentals	6,629.00	
Office Rentals		
Acton-Wakefield Watershed	3,960.00	
Moose Mountain Reg Greenways	3,960.00	
Total Office Rentals	7,920.00	
Senior Meals		
Senior Meal Donations	237.00	
Senior Meal Fundraisers		
Food & Beverage Purchases	667.75	
Games Income	257.50	
Raffle Income	413.00	
Total Senior Meal Fundraisers	1,338.25	
Senior Meals - Other	6,031.00	
Total Senior Meals	7,606.25	
Total Earned Revenue		31,720.25
Grant		16,250.00
Miscellaneous Income		
Other Miscellaneous Income	400.00	
Total Miscellaneous Income		400.00
Municipal Support		
Town of Wakefield Annual Suppor	29,000.00	
Total Municipal Support		29,000.00
State Support		
BEAS	13,770.00	
BEAS NSIP	1,716.75	
Total State Support		15,486.75
Total Income		93,833.00
Gross Profit		93,833.00
Expense		
Contract Services		
Miscellaneous Conract Svcs.	216.00	
Non-Employee Comp (1099s)		
Misc.1099 Employment	2,704.00	
Total Non-Employee Comp (1099s)	2,704.00	

-1/2
-4,800
-16,250.00
72,783

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Greater Wakefield Resource Center - Unrestricted
Profit & Loss
January through December 2020

		Jan - Dec 20
Total Contract Services		2,920.00
Fundraising Expense		
Calendar Expenses		
Partnership Allocation	2,757.73	
Calendar Expenses - Other	4,673.62	
Total Calendar Expenses		7,431.35
Total Fundraising Expense		7,431.35
Gift & Volunteer Recognition		875.00
Historic Building Assessment		2,783.45
Insurance		
General Liability	2,841.50	
Workers Compensation	591.00	
Total Insurance		3,432.50
Lyman raffle expense		100.00
Miscellaneous Expenses		164.80
Office Expense		
Accountant Fees	1,200.00	
Bingo Supplies	522.84	
Computer Supplies & Software	292.88	
Licenses & Fees		
Elevator Inspection Fees	100.00	
Fire Inspection Fee	229.00	
Water Testing Fee	75.00	
Licenses & Fees - Other	500.90	
Total Licenses & Fees		904.90
Miscellaneous Office Expense		275.08
Office Supplies & Equipment		263.74
Postage/Mailing		99.30
Quickbooks		499.95
Subscriptions Membership & Dues		328.98
Total Office Expense		4,387.47
Payroll		
941 Taxes		5,649.17
Checkmate service fee		1,577.41
Wages		
Administrator	10,481.17	
Kitchen Assistant Chef	5,155.42	
Kitchen Chef	8,969.66	
Maintenance Staff	530.99	
Meals on Wheels Assistant	764.64	
Total Wages		25,901.88
Total Payroll		33,128.46
Program Expenses		
Advertising Expenses		341.54
Total Program Expenses		341.54
Refunds-Deposit Returned		450.00
Repair & Maint		
Electrical		530.94
General Maintenance Supplies		948.70
Handyman Services		255.00
Maintenance Services		3,788.31
Repair & Maint - Other		451.00

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Greater Wakefield Resource Center - Unrestricted
Profit & Loss
January through December 2020

	Jan - Dec 20	
Total Repair & Maint		5,973.95
Returned check		100.00
Senior Meal Program		
Non-Vendor Meal & Supplies	3,473.07	
Vendor Meal & Supplies	7,622.36	
Senior Meal Program - Other	132.94	
Total Senior Meal Program		11,228.37
Senior Meal Program gift expens		100.00
Special Event Expenses		
Wakefield Pride Day	5.00	
Total Special Event Expenses		5.00
Utilities		
Digital Services	1,392.19	
Electricity	2,968.00	
Internet Service	783.89	
Oil	4,742.45	
Phone	1,470.56	
Propane	302.47	
Total Utilities		11,659.56
Total Expense		85,081.45
Net Ordinary Income		8,751.55
Other Income/Expense		
Other Income		
Insurance refund		141.00
Total Other Income		141.00
Net Other Income		141.00
Net Income		8,892.55

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GREATER WAKEFIELD RESOURCE CENTER
254 MAIN STREET, PO BOX 96 UNION, NH 03887 (603)473-8324 *Enrichment activities for a growing community.*
http://www.greaterwakefieldresourcecenter.net/
gwrc@roadrunner.com

List of board members 2021

Victor Becker, Chairman
Tom Dube, Vice Chairman
Fred Guldbrandsen
Robert Wyman
Robert Glidden
John Shaffer

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JENNIFER HAYWARD

Exnerlence 2006-Present — Greater Resource Center — Union NH

Kitchen/MaIntenance

- Assist the Food Director in food preparation and serving of themeals
- Assist, on a rotation basis, with the cleaning ofthe food preparation area ▪ Clean the Function Hall and Rest Rooms

2006-2006 — Farmington Rec. Dept. — Farmington NH

Counselor

- Assisted with summer camp children to keep them entertained
- Interacted with Children and performed daily activities
- Went on field trips with the children

Education

Paul School — Sanbornville NH

Spaulding High School — Rochester NH

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Travis D. Maxfield

OBJECTIVE: To find part-time employment during the day at a local business.

EXPERIENCE: Wal-Mart, Rochester
- Carriage Collector

VOLUNTEER: Lakes Region Humane Society
- Sweeping
- Mopping
- Cleaning Surfaces
- Dog Walking

The Nick Recreation Park
- Refills Dog Dispensers
- Polices the Park

BACKGROUND INFORMATION:

I like working. In my free-time I enjoy hiking, and working on cars and trucks.

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REFERENCES:

Personal
Tina Haskell

Wolfeboro, NH 03894

Professional
Wendy Turner
Program Coordinator
Northern Human Services

626 Eastman Rd.
Conway, NH 03813
603-356-6921 ext 1030

Beth Knox
Lakes Region Humane Society
11 Old Wolfeboro Rd.
Ossipee, NH 03864
603-539-1077

Jesse Hale
The Nick Recreation Park
10 Trotting Track Rd
Wolfeboro, NH 03894
603-651-6685

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Nadine San Antonio

Executive Chef
Ossipee, NH 03864

Willing to relocate: Anywhere
Authorized to work in the US for any employer Work Experience

Executive Chef
North Fork Club
-
Macks Inn, ID
June 2006 to Present

Inn, Idaho

- Planned menus and prepared meals
- Trained and supervised lodge staff/kitchen assistants
- Responsible for serviceability of kitchen, dining room, & overnight lodge
- Ordered and tracked all inventory
- Tracked meal & lodge reservations and prepared billing data
- Addressed staffing issues, ie. scheduling, harassment, substance abuse
- Created & implemented new hiring policy
- Formed alliances with farmers to support local agriculture

Winter Season Managing Head Chef Ruby Mt. Heli-Ski

First Cook
Huggins Hospital
-
Wolfeboro, NH
October 2017 to May 2018

My day consisted of preparing food for purchase and consumption in the cafe. I also worked in the back kitchen preparing food for patients, meals on wheels, and special dishes for the cafe. Attention was paid to portion control and dietary needs.

Executive Chef
Ruby Mt Heli-Ski
-
Lamoille, NV
2007 to 2010

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Tracked inventory and managed purchases from local and institutional vendors

• Organized meal prep needs for kitchen assistant

• Supervised junior staff and addressed issues with employer

2.

Owner/Operator

Caffe & Catering

-

Wolfeboro, NH

1990 to 2005

Hired, trained, & supervised staff of 15 employees

- Managed purchase and sales accounts
- Established partnerships with local farmers
- Created menus for daily operation, catering, & special functions
- Accommodated events up to 250 guests
- Generated menus according to the desires of the client
- Developed strong alliances with local community through donations & volunteerism

Education

Bachelor's in Liberal Arts/Food Studies

Lesley University

-

Cambridge, MA

September 2014 to May 2017

Certifications and Licenses

ServSafe certified

2004 to 2019

current

Groups

Board Chair of local Slow Food group

2012 to Present

Additional Information

I have had a professional career as a chef in a variety of food service settings for close to 40 years.

For the past 30 years, the focus of my work has been in the area of alternative food supply systems. In other words, I have created alliances with local farmers with an emphasis on sustainable methods of food production. I have used my position as a platform to educate employees, and when possible the general public about issues of food and health and the wider problem of food insecurity.

I thrive in a setting that values collaboration and respect for the varied skills of my co-workers. I am very good at locating and matching resources with particular needs. I am interested in continuing to engage in work that would utilize these skills.

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Martha L. Skelton-Borsh

SUMMARY I am a conscientious, hard worker who enjoys a fast paced and pleasant environment. I like to be busy and am not a procrastinator. I can multi-task and enjoy a variety of duties. I have a good sense of humor and get along very well with others. I believe that a workplace thrives when employees are flexible and respectful. I am very good with computers and can learn any program. I have been doing all aspects of financial duties, including receptionist responsibilities, for 25 years and work very well independently. I learn quickly and enjoy working with people. I am retired and would love to have a part time job where I can be with people and make a difference. I have experience with Microsoft office, quickbooks and outlook.

EDUCATION Completed courses in Microsoft Publisher and Excel.

Graduated from Spaulding High School in 1971.

Have three years of college taking office courses, majoring in Russian History, and travel agent courses.

Graduated with HONORS, High School
Was in the National Honor Society

EXPERIENCE

1975 to 1983 TAYLOR EGG PRODUCTS, INC., DOVER, NH
Responsible for bookkeeping and payroll.

1983 to 2000 DOVER VETERINARY HOSPITAL, DOVER, NH
Responsible for general bookkeeping, payroll, receptionist. Also assisted with animal handling, vaccinations and preparing prescriptions.

2000 to 2012 CORNELL COOPERATIVE EXTENSION COLUMBIA COUNTY, NY
Financial assistant, editor, publisher, receptionist. Created and printed many newsletters, flyers, brochures and programs along with being the assistant to the Financial Manager. Was responsible for entering data into the USDA website for Eat Smart New York until lack of funding ended the program in 2012. Answered the phones and assisted those who came into the office. Did receive two awards for newsletters from Family & Consumer Sciences in NYS. Chose to take an early retirement.

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2012 to 2013 HEIM FUEL SERVICE VALATIE, NY
Responsible for all aspects of the office. Handled phones, data entry, delivery tickets, banking, etc.

2013 to 2016 HAWTHORNE VALLEY ASSOCIATION GHENT, NY
Financial assistant, worked with the green markets and assisted people as they came into the office. I was responsible for all accounts payables and the bank deposits twice weekly. Was responsible for entering data regarding the green markets. This was an amazing job on a 700 acre biodynamic farm, Waldorf School, etc. Lots of interaction with people.

2017 May to October CARROLL COUNTY ATTORNEY'S OFFICE, OSSIPEE, NH
Administrative assistant, worked with their legal computer program and did all aspects of office work.

REFERENCES: **Cliff Keyes 518-672-4465 ext 281**
Irene Davis 518-672-4465 ext 280
Theresa Mayhew 518-369-7053
Jess Reed 603-539-7769

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CONTRACTOR NAME

Key Personnel

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Nadine San Antonio	Cook	16.00 per hr	0	0
Jen Hayward	Asst cook	16.00 per hr	0	0
Martha Skelton-Borsh	Office Administrator	17.00 per hr	0	0
Travis Maxfield	Janitorial	10.00 per hr	0	0

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scheetz
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

October 21, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive Sole Source** amendments to existing contracts with the eleven (11) Contractors listed below in bold print for the provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by $2,397,600 from $61,566,568 to $$63,964,168, with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2020.100% Federal Funds.

The original contracts were approved and subsequently amended as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	**177203**	**Concord**	**$10,664,329.03**	**$388,735.57**	**$11,053,064.60**	**O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E**
Community Action Partnership of Strafford County	177200	Dover	$228,440.00	$0	$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	$619,893.00	$0	$619,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	**155344**	**North Conway**	**$1,774,376.46**	**$75,938.26**	**$1,850,314.72**	**O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E**

Grafton County Senior Citizens Council, Inc.	177676	Lebanon	$8,104,663.78	$187,038.31	$8,291,702.09	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Greater Wakefield Resource Center	168408	Union	$104,096.00	$23,400.00	$127,496.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Lamprey Health Care	177677	Newmarket	$247,272.00	$0	$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	$4,417,158.77	$145,099.99	$4,562,258.76	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	$2,595,977.98	$83,438.50	$2,679,416.48	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	$10,149,803.44	$385,337.30	$10,535,140.74	O:12/21/2016, #15 A1:6/7/2017, #13 A212/20/2017, #23 A3:2/20/2019, #24 A4:6/24/2020, #46E A5 9/23/2020, #18
Southwestern Community Services	177511	Keene	$384,640.00	$0	$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	$10,697,054.18	$643,487.56	$11,340,541.74	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Strafford Nutrition MOW	260818	Somersworth	$2,748,885.35	$150,073.76	$2,898,959.11	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	$4,867,888.83	$177,163.53	$5,045,052.36	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #46E
VNA at HCS	177274	Keene	$3,962,089.18	$137,887.23	$4,099,976.41	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3 6/24/2020 #46E
		Total:	$61,566,568.00	$2,397,600.01	$63,964,168.01	

See attached fiscal details.

EXPLANATION

This item is **Retroactive** because the Department did not have the fully executed contract amendment documents ready for approval in time to supplement the costs incurred by providing services during this pandemic. This item is **Sole Source** because the most recent amendments to the contracts were Sole Source, and MOP 150 requires any subsequent amendments be labeled **Sole Source**. Further, the Contractors are best positioned to increase capacity quickly to ensure services for individuals continue during the Covid-19 State of Emergency.

The purpose of these amendments is to enable the current Contractors to continue support of the ongoing need for these services for older, isolated, and frail adults to assist them with living as independently as possible, both safely and with dignity. These amendments will ensure that the Contractors provide additional home-delivered meals, as well as additional unanticipated items that are needed to provide services safely during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff.

The Contractors will continue to provide meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before the individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Area served: Statewide

Source of Funds: , Federal Funds from Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Shibinette
Commissioner

FINANCIAL DETAIL ATTACHMENT SHEET
05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (58% Federal Funds; 42% General Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$124,617.00	$0.00	$124,617.00
541-500383	Meals - Congregate	2017	$163,598.00	$0.00	$163,598.00
544-500386	Meals - Home Delivered	2017	$334,758.00	$0.00	$334,758.00
512-500352	Transportation of Clients	2018	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2018	$343,846.00	$0.00	$343,846.00
544-500386	Meals - Home Delivered	2018	$703,599.00	$0.00	$703,599.00
512-500352	Transportation of Clients	2019	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2019	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2019	$730,379.00	$0.00	$730,379.00
512-500352	Transportation of Clients	2020	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2020	$266,934.00	$0.00	$266,934.00
544-500386	Meals - Home Delivered	2020	$869,499.01	$0.00	$869,499.01
102-500731	Contracts (FFCRA)	2020	$196,280.00	$0.00	$196,280.00
512-500352	Transportation of Clients	2021	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2021	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2021	$779,499.01	$0.00	$779,499.01
512-500352	Transportation of Clients	2022	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2022	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2022	$779,499.01	$0.00	$779,499.01
		Subtotal	*$7,672,025.03*	*$0.00*	*$7,672,025.03*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$53,894.00	$0.00	$53,894.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$113,199.00	$0.00	$113,199.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$619,893.00*	*$0.00*	*$619,893.00*

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$12,846.00	$0.00	$12,846.00
541-500383	Meals - Congregate	2017	$46,750.00	$0.00	$46,750.00
544-500386	Meals - Home Delivered	2017	$65,401.00	$0.00	$65,401.00
512-500352	Transportation of Clients	2018	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2018	$98,260.00	$0.00	$98,260.00
544-500386	Meals - Home Delivered	2018	$137,454.00	$0.00	$137,454.00
512-500352	Transportation of Clients	2019	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2019	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2019	$142,685.00	$0.00	$142,685.00
512-500352	Transportation of Clients	2020	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2020	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2020	$152,281.82	$0.00	$152,281.82
102-500731	Contracts (FFCRA)	2020	$38,340.00	$0.00	$38,340.00
512-500352	Transportation of Clients	2021	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2021	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2021	$152,281.82	$0.00	$152,281.82
512-500352	Transportation of Clients	2022	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2022	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2022	$152,281.82	$0.00	$152,281.82
		Subtotal	*$1,541,361.46*	*$0.00*	*$1,541,361.46*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$183,131.00	$0.00	$183,131.00
541-500383	Meals - Congregate	2017	$187,622.00	$0.00	$187,622.00
544-500386	Meals - Home Delivered	2017	$161,073.00	$0.00	$161,073.00
512-500352	Transportation of Clients	2018	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2018	$394,346.00	$0.00	$394,346.00
544-500386	Meals - Home Delivered	2018	$338,546.00	$0.00	$338,546.00
512-500352	Transportation of Clients	2019	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2019	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2019	$351,432.00	$0.00	$351,432.00
512-500352	Transportation of Clients	2020	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2020	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2020	$375,066.26	$0.00	$375,066.26
102-500731	Contracts (FFCRA)	2020	$94,450.00	$0.00	$94,450.00
512-500352	Transportation of Clients	2021	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2021	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2021	$375,066.26	$0.00	$375,066.26
512-500352	Transportation of Clients	2022	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2022	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2022	$375,066.26	$0.00	$375,066.26
		Subtotal	*$6,396,347.78*	*$0.00*	*$6,396,347.78*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$8,800.00	$0.00	$8,800.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$18,496.00	$0.00	$18,496.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$104,096.00*	*$0.00*	*$104,096.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,873.00	$0.00	$33,873.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00		$0.00
102-500731	Contracts (FFCRA)	2020	$0.00		$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$0.00		$0.00
544-500386	Meals - Home Delivered	2021	$0.00		$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$0.00		$0.00
544-500386	Meals - Home Delivered	2022	$0.00		$0.00
		Subtotal	*$247,272.00*	*$0.00*	*$247,272.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$38,725.00	$0.00	$38,725.00
541-500383	Meals - Congregate	2017	$80,366.00	$0.00	$80,366.00
544-500386	Meals - Home Delivered	2017	$124,955.00	$0.00	$124,955.00
512-500352	Transportation of Clients	2018	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2018	$168,909.00	$0.00	$168,909.00
544-500386	Meals - Home Delivered	2018	$262,632.00	$0.00	$262,632.00
512-500352	Transportation of Clients	2019	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2019	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2019	$272,627.00	$0.00	$272,627.00
512-500352	Transportation of Clients	2020	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2020	$133,338.00	$0.00	$133,338.00
544-500386	Meals - Home Delivered	2020	$332,962.59	$0.00	$332,962.59
102-500731	Contracts (FFCRA)	2020	$73,270.00	$0.00	$73,270.00
512-500352	Transportation of Clients	2021	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2021	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2021	$290,962.59	$0.00	$290,962.59
512-500352	Transportation of Clients	2022	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2022	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2022	$290,962.59	$0.00	$290,962.59
		Subtotal	*$3,002,428.77*	*$0.00*	*$3,002,428.77*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$62,778.00	$0.00	$62,778.00
544-500386	Meals - Home Delivered	2017	$71,858.00	$0.00	$71,858.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$131,946.00	$0.00	$131,946.00
544-500386	Meals - Home Delivered	2018	$151,031.00	$0.00	$151,031.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2019	$156,779.00	$0.00	$156,779.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$124,968.00	$0.00	$124,968.00
544-500386	Meals - Home Delivered	2020	$179,323.66	$0.00	$179,323.66
102-500731	Contracts (FFCRA)	2020	$42,130.00	$0.00	$42,130.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2021	$167,323.66	$0.00	$167,323.66
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2022	$167,323.66	$0.00	$167,323.66
		Subtotal	*$1,666,364.98*	*$0.00*	*$1,666,364.98*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$90,843.00	$0.00	$90,843.00
541-500383	Meals - Congregate	2017	$123,750.00	$0.00	$123,750.00
544-500386	Meals - Home Delivered	2017	$331,837.00	$0.00	$331,837.00
512-500352	Transportation of Clients	2018	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2018	$260,100.00	$0.00	$260,100.00
544-500386	Meals - Home Delivered	2018	$697,461.00	$0.00	$697,461.00
512-500352	Transportation of Clients	2019	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2019	$270,000.00	$0.00	$270,000.00
544-500386	Meals - Home Delivered	2019	$724,009.00	$0.00	$724,009.00
512-500352	Transportation of Clients	2020	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2020	$214,000.00		$214,000.00
544-500386	Meals - Home Delivered	2020	$828,698.48		$828,698.48
102-500731	Contracts (FFCRA)	2020	$194,570.00		$194,570.00
512-500352	Transportation of Clients	2021	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2021	$270,000.00		$270,000.00
544-500386	Meals - Home Delivered	2021	$772,698.48		$772,698.48
512-500352	Transportation of Clients	2022	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2022	$270,000.00		$270,000.00
544-500386	Meals - Home Delivered	2022	$772,698.48		$772,698.48
		Subtotal	*$6,916,841.44*	*$0.00*	*$6,916,841.44*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$25,003.00	$0.00	$25,003.00
541-500383	Meals - Congregate	2017	$158,538.00	$0.00	$158,538.00
544-500386	Meals - Home Delivered	2017	$490,897.00	$0.00	$490,897.00
512-500352	Transportation of Clients	2018	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2018	$200,277.00	$0.00	$200,277.00
544-500386	Meals - Home Delivered	2018	$1,164,716.00	$0.00	$1,164,716.00
512-500352	Transportation of Clients	2019	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2019	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2019	$1,209,048.00	$0.00	$1,209,048.00
512-500352	Transportation of Clients	2020	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2020	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2020	$1,290,358.06	$0.00	$1,290,358.06
102-500731	Contracts (FFCRA)	2020	$324,910.00	$0.00	$324,910.00
512-500352	Transportation of Clients	2021	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2021	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2021	$1,290,358.06	$0.00	$1,290,358.06
512-500352	Transportation of Clients	2022	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2022	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2022	$1,290,358.06	$0.00	$1,290,358.06
		Subtotal	*$8,538,523.18*	*$0.00*	*$8,538,523.18*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,441.00	$0.00	$33,441.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$70,239.00	$0.00	$70,239.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$384,640.00*	*$0.00*	*$384,640.00*

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$19,861.00	$0.00	$19,861.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$41,715.00	$0.00	$41,715.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$27,974.00	$0.00	$27,974.00
544-500386	Meals - Home Delivered	2017	$129,234.00	$0.00	$129,234.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$58,788.00	$0.00	$58,788.00
544-500386	Meals - Home Delivered	2018	$271,625.00	$0.00	$271,625.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2019	$281,963.00	$0.00	$281,963.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2020	$300,926.45	$0.00	$300,926.45
102-500731	Contracts (FFCRA)	2020	$75,770.00	$0.00	$75,770.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2021	$300,926.45	$0.00	$300,926.45
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2022	$300,926.45	$0.00	$300,926.45
		Subtotal	*$1,992,237.35*	*$0.00*	*$1,992,237.35*

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$102,490.00	$0.00	$102,490.00
541-500383	Meals - Congregate	2017	$77,869.00	$0.00	$77,869.00
544-500386	Meals - Home Delivered	2017	$152,570.00	$0.00	$152,570.00
512-500352	Transportation of Clients	2018	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2018	$163,661.00	$0.00	$163,661.00
544-500386	Meals - Home Delivered	2018	$320,674.00	$0.00	$320,674.00
512-500352	Transportation of Clients	2019	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2019	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2019	$332,880.00	$0.00	$332,880.00
512-500352	Transportation of Clients	2020	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2020	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2020	$355,266.61	$0.00	$355,266.61
102-500731	Contracts (FFCRA)	2020	$89,460.00	$0.00	$89,460.00
512-500352	Transportation of Clients	2021	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2021	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2021	$355,266.61	$0.00	$355,266.61
512-500352	Transportation of Clients	2022	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2022	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2022	$355,266.61	$0.00	$355,266.61
		Subtotal	*$4,061,108.83*	*$0.00*	*$4,061,108.83*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$28,985.00	$0.00	$28,985.00
541-500383	Meals - Congregate	2017	$73,277.00	$0.00	$73,277.00
544-500386	Meals - Home Delivered	2017	$118,745.00	$0.00	$118,745.00
512-500352	Transportation of Clients	2018	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2018	$154,008.00	$0.00	$154,008.00
544-500386	Meals - Home Delivered	2018	$249,575.00	$0.00	$249,575.00
512-500352	Transportation of Clients	2019	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2019	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2019	$259,073.00	$0.00	$259,073.00
512-500352	Transportation of Clients	2020	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2020	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2020	$276,497.06	$0.00	$276,497.06
102-500731	Contracts (FFCRA)	2020	$69,620.00	$0.00	$69,620.00
512-500352	Transportation of Clients	2021	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2021	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2021	$276,497.06	$0.00	$276,497.06
512-500352	Transportation of Clients	2022	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2022	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2022	$276,497.06	$0.00	$276,497.06
		Subtotal	*$2,726,534.18*	*$0.00*	*$2,726,534.18*

05-95-48-481010-7872 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
		Subtotal	*$46,098,114.00*	*$0.00*	*$46,098,114.00*
			$46,098,114.00	*$0.00*	*$46,098,114.00*

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT (60% Federal Funds; 40% General Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$252,962.00	$0.00	$252,962.00
544-500386	Meals Home Delivered	2018	$531,679.00	$0.00	$531,679.00
544-500386	Meals Home Delivered	2019	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2020	$551,915.00	$0.00	$551,915.00
544-500386	Meals Home Delivered	2021	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2022	$551,916.00	$0.00	$551,916.00
		Subtotal	*$2,992,304.00*	*$0.00*	*$2,992,304.00*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$19,701.00	$0.00	$19,701.00
544-500386	Meals Home Delivered	2018	$41,402.00	$0.00	$41,402.00
544-500386	Meals Home Delivered	2019	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2020	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2021	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2022	$42,978.00	$0.00	$42,978.00
		Subtotal	*$233,015.00*	*$0.00*	*$233,015.00*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$144,419.00	$0.00	$144,419.00
544-500386	Meals Home Delivered	2018	$303,537.00	$0.00	$303,537.00
544-500386	Meals Home Delivered	2019	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2020	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2021	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2022	$315,090.00	$0.00	$315,090.00
		Subtotal	*$1,708,316.00*	*$0.00*	*$1,708,316.00*

Greator Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$119,598.00	$0.00	$119,598.00
544-500386	Meals Home Delivered	2018	$251,372.00	$0.00	$251,372.00
544-500386	Meals Home Delivered	2019	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2020	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2021	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2022	$260,940.00	$0.00	$260,940.00
		Subtotal	*$1,414,730.00*	*$0.00*	*$1,414,730.00*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$78,590.00	$0.00	$78,590.00
544-500386	Meals Home Delivered	2018	$165,175.00	$0.00	$165,175.00
544-500386	Meals Home Delivered	2019	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2020	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2021	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2022	$171,462.00	$0.00	$171,462.00
		Subtotal	*$929,613.00*	*$0.00*	*$929,613.00*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$273,306.00	$0.00	$273,306.00
544-500386	Meals Home Delivered	2018	$574,440.00	$0.00	$574,440.00
544-500386	Meals Home Delivered	2019	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2020	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2021	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2022	$596,304.00	$0.00	$596,304.00
		Subtotal	*$3,232,962.00*	*$0.00*	*$3,232,962.00*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$182,479.00	$0.00	$182,479.00
544-500386	Meals Home Delivered	2018	$383,532.00	$0.00	$383,532.00
544-500386	Meals Home Delivered	2019	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2020	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2021	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2022	$398,130.00	$0.00	$398,130.00
		Subtotal	*$2,158,531.00*	*$0.00*	*$2,158,531.00*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Community Action Partnership of Strafford County (Vendor #177200)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$63,965.00	$0.00	$63,965.00
544-500386	Meals Home Delivered	2018	$134,443.00	$0.00	$134,443.00
544-500386	Meals Home Delivered	2019	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2020	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2021	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2022	$139,560.00	$0.00	$139,560.00
		Subtotal	*$756,648.00*	*$0.00*	*$756,648.00*

Tri-County Community Action Program (Vendor #177195)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$68,206.00	$0.00	$68,206.00
544-500386	Meals Home Delivered	2018	$143,350.00	$0.00	$143,350.00
544-500386	Meals Home Delivered	2019	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2020	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2021	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2022	$148,806.00	$0.00	$148,806.00
		Subtotal	*$806,780.00*	*$0.00*	*$806,780.00*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$104,451.00	$0.00	$104,451.00
544-500386	Meals Home Delivered	2018	$219,536.00	$0.00	$219,536.00
544-500386	Meals Home Delivered	2019	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2020	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2021	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2022	$227,892.00	$0.00	$227,892.00
		Subtotal	*$1,235,555.00*	*$0.00*	*$1,235,555.00*

05-95-48-481010-9255 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
		Subtotal	*$15,468,454.00*	*$0.00*	*$15,468,454.00*
			$15,468,454.00	*$0.00*	*$15,468,454.00*

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$388,735.57	$388,735.57
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$388,735.57*	*$388,735.57*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$75,938.26	$75,938.26
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$75,938.26*	*$75,938.26*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$187,038.31	$187,038.31
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$187,038.31*	*$187,038.31*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$23,400.00	$23,400.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$23,400.00*	*$23,400.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$145,099.99	$145,099.99
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$145,099.99*	*$145,099.99*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$83,438.50	$83,438.50
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$83,438.50*	*$83,438.50*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$385,337.30	$385,337.30
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$385,337.30*	*$385,337.30*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$643,487.56	$643,487.56
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$643,487.56*	*$643,487.56*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Community Action Partnership of Strafford County (Vendor #177200)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$150,073.76	$150,073.76
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$150,073.76*	*$150,073.76*

Tri-County Community Action Program (Vendor #177195)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$177,163.53	$177,163.53
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$177,163.53*	*$177,163.53*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$137,887.23	$137,887.23
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$137,887.23*	*$137,887.23*

05-95-48-481010-1917 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$2,397,600.00	$2,397,600.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$2,397,600.00*	*$2,397,600.00*
			$0.00	*$2,397,600.00*	*$2,397,600.00*

Summary by Vendor by Year					
Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$875,935.00	$0.00	$875,935.00
		2018	$1,840,867.00	$0.00	$1,840,867.00
		2019	$1,900,972.00	$0.00	$1,900,972.00
		2020	$2,146,371.01	$0.00	$2,146,371.01
		2021	$1,950,092.01	$388,735.57	$2,338,827.58
		2022	$1,950,092.01	$0.00	$1,950,092.01
		Subtotal	*$10,664,329.03*	*$388,735.57*	*$11,053,064.60*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$53,894.00	$0.00	$53,894.00
		2018	$113,200.00	$0.00	$113,200.00
		2019	$113,200.00	$0.00	$113,200.00
		2020	$113,199.00	$0.00	$113,199.00
		2021	$113,200.00	$0.00	$113,200.00
		2022	$113,200.00	$0.00	$113,200.00
		Subtotal	*$619,893.00*	*$0.00*	*$619,893.00*

Gibson Center for Senior Services (Vendor #155344)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$144,698.00	$0.00	$144,698.00
		2018	$304,072.00	$0.00	$304,072.00
		2019	$314,619.00	$0.00	$314,619.00
		2020	$362,555.82	$0.00	$362,555.82
		2021	$324,215.82	$75,938.26	$400,154.08
		2022	$324,215.82	$0.00	$324,215.82
		Subtotal	*$1,774,376.46*	*$75,938.26*	*$1,850,314.72*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$676,245.00	$0.00	$676,245.00
		2018	$1,421,054.00	$0.00	$1,421,054.00
		2019	$1,460,503.00	$0.00	$1,460,503.00
		2020	$1,578,587.26	$0.00	$1,578,587.26
		2021	$1,484,137.26	$187,038.31	$1,671,175.57
		2022	$1,484,137.26	$0.00	$1,484,137.26
		Subtotal	*$8,104,663.78*	*$187,038.31*	*$8,291,702.09*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$8,800.00	$0.00	$8,800.00
		2018	$18,496.00	$0.00	$18,496.00
		2019	$19,200.00	$0.00	$19,200.00
		2020	$19,200.00	$0.00	$19,200.00
		2021	$19,200.00	$23,400.00	$42,600.00
		2022	$19,200.00	$0.00	$19,200.00
		Subtotal	*$104,096.00*	*$23,400.00*	*$127,496.00*

Lamprey Health Care (Vendor #177677)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,873.00	$0.00	$33,873.00
		2018	$71,133.00	$0.00	$71,133.00
		2019	$71,133.00	$0.00	$71,133.00
		2020	$71,133.00	$0.00	$71,133.00
		2021	$0.00	$0.00	$0.00
		2022	$0.00	$0.00	$0.00
		Subtotal	*$247,272.00*	*$0.00*	*$247,272.00*

Newport Senior Center (Vendor #177250)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$363,644.00	$0.00	$363,644.00
		2018	$764,254.00	$0.00	$764,254.00
		2019	$790,246.00	$0.00	$790,246.00
		2020	$881,851.59	$0.00	$881,851.59
		2021	$808,581.59	$145,099.99	$953,681.58
		2022	$808,581.59	$0.00	$808,581.59
		Subtotal	***$4,417,158.77***	***$145,099.99***	***$4,562,258.76***

Ossipee Concerned Citizens (Vendor #170158)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$213,226.00	$0.00	$213,226.00
		2018	$448,152.00	$0.00	$448,152.00
		2019	$465,209.00	$0.00	$465,209.00
		2020	$517,883.66	$0.00	$517,883.66
		2021	$475,753.66	$83,438.50	$559,192.16
		2022	$475,753.66	$0.00	$475,753.66
		Subtotal	***$2,595,977.98***	***$83,438.50***	***$2,679,416.48***

Rockingham Nutrition MOW (Vendor #155197)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$819,736.00	$0.00	$819,736.00
		2018	$1,722,783.00	$0.00	$1,722,783.00
		2019	$1,781,095.00	$0.00	$1,781,095.00
		2020	$2,024,354.48	$0.00	$2,024,354.48
		2021	$1,900,917.48	$385,337.30	$2,286,254.78
		2022	$1,900,917.48	$0.00	$1,900,917.48
		Subtotal	***$10,149,803.44***	***$385,337.30***	***$10,535,140.74***

St Joseph Community Services (Vendor #155093)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$856,917.00	$0.00	$856,917.00
		2018	$1,801,017.00	$0.00	$1,801,017.00
		2019	$1,867,570.00	$0.00	$1,867,570.00
		2020	$2,273,790.06	$0.00	$2,273,790.06
		2021	$1,948,880.06	$643,487.56	$2,592,367.62
		2022	$1,948,880.06	$0.00	$1,948,880.06
		Subtotal	***$10,697,054.18***	***$643,487.56***	***$11,340,541.74***

Southwestern Community Services (Vendor #177511)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,441.00	$0.00	$33,441.00
		2018	$70,240.00	$0.00	$70,240.00
		2019	$70,240.00	$0.00	$70,240.00
		2020	$70,239.00	$0.00	$70,239.00
		2021	$70,240.00	$0.00	$70,240.00
		2022	$70,240.00	$0.00	$70,240.00
		Subtotal	*$384,640.00*	*$0.00*	*$384,640.00*

Community Action Partnership of Strafford County (Vendor #177200)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$19,861.00	$0.00	$19,861.00
		2018	$41,716.00	$0.00	$41,716.00
		2019	$41,716.00	$0.00	$41,716.00
		2020	$41,715.00	$0.00	$41,715.00
		2021	$41,716.00	$0.00	$41,716.00
		2022	$41,716.00	$0.00	$41,716.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Strafford Nutrition MOW (Vendor # 260818)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$221,173.00	$0.00	$221,173.00
		2018	$464,856.00	$0.00	$464,856.00
		2019	$482,549.00	$0.00	$482,549.00
		2020	$577,282.45	$0.00	$577,282.45
		2021	$501,512.45	$150,073.76	$651,586.21
		2022	$501,512.45	$0.00	$501,512.45
		Subtotal	*$2,748,885.35*	*$150,073.76*	*$2,898,959.11*

Tri-County Community Action Program (Vendor #177195)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$401,135.00	$0.00	$401,135.00
		2018	$842,914.00	$0.00	$842,914.00
		2019	$866,805.00	$0.00	$866,805.00
		2020	$978,651.61	$0.00	$978,651.61
		2021	$889,191.61	$177,163.53	$1,066,355.14
		2022	$889,191.61	$0.00	$889,191.61
		Subtotal	*$4,867,888.83*	*$177,163.53*	*$5,045,052.36*

VNA at HCS (Vendor #177274)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$325,458.00	$0.00	$325,458.00
		2018	$683,975.00	$0.00	$683,975.00
		2019	$707,691.00	$0.00	$707,691.00
		2020	$794,735.06	$0.00	$794,735.06
		2021	$725,115.06	$137,887.23	$863,002.29
		2022	$725,115.06	$0.00	$725,115.06
		Subtotal	***$3,962,089.18***	***$137,887.23***	***$4,099,976.41***

Summary for All Vendors by Year					
		SFY	Current Budget	(Decrease)	Modified Budget
		2017	$5,048,036.00	$0.00	$5,048,036.00
		2018	$10,608,729.00	$0.00	$10,608,729.00
		2019	$10,952,748.00	$0.00	$10,952,748.00
		2020	$12,451,549.00	$0.00	$12,451,549.00
		2021	$11,252,753.00	$2,397,600.00	$13,650,353.00
		2022	$11,252,753.00	$0.00	$11,252,753.00
		Subtotal	***$61,566,568.00***	***$2,397,600.00***	***$63,964,168.00***
			$61,566,568.00	$2,397,600.00	$63,964,168.00

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
7872-541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
7872-512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
7872-512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
7872-512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
7872-541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
7872-512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
7872-512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
9255-544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	$0.00	$2,397,600.00	$2,397,600.00
		Total	$61,566,568.00	$2,397,600.00	$63,964,168.00

7872-512-500352	Transportation of Clients	all	$8,599,271.00	$0.00	$8,599,271.00
7872-541-500383	Meals - Congregate	all	$11,077,887.00	$0.00	$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	$25,222,156.00	$0.00	$25,222,156.00
7872-102-500731	Contracts (FFCRA)	all	$1,198,800.00	$0.00	$1,198,800.00
9255-544-500386	Meals Home Delivered	all	$15,468,454.00	$0.00	$15,468,454.00
1917-102-500731	Contracts (CARES)	all	$0.00	$2,397,600.00	$2,397,600.00
		Total	$61,566,568.00	$2,397,600.00	$63,964,168.00
	Grand Total SFY17	2017	$5,048,036.00	$0.00	$5,048,036.00
	Grand Total SFY18	2018	$10,608,729.00	$0.00	$10,608,729.00
	Grand Total SFY19	2019	$10,952,748.00	$0.00	$10,952,748.00
	Grand Total SFY20	2020	$12,451,549.00	$0.00	$12,451,549.00
	Grand Total SFY21	2021	$11,252,753.00	$2,397,600.00	$13,650,353.00
	Grand Total SFY22	2022	$11,252,753.00	$0.00	$11,252,753.00
	Total Contract		$61,566,568.00	$2,397,600.00	$63,964,168.00

State of New Hampshire
Department of Health and Human Services
Amendment #4 to the Nutrition and Transportation Contract

This 4th Amendment to the Nutrition and Transportation contract (hereinafter referred to as "Amendment #4") is by and between the State of New Hampshire, Department of Health and Human Services (hereinafter referred to as the "State" or "Department") and Greater Wakefield Resource Center, (hereinafter referred to as "the Contractor"), a nonprofit corporation with a place of business at 254 Main Street, Union, NH, 03887.

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended on December 20, 2017, (Item #23), February 20, 2019, (Item #24), and on June 24, 2020, (Item #46E), which was also approved by the Governor on June 17, 2020, and presented to the Executive Council on June 24, 2020 (Information Item #O), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $127,496.00.

2. Exhibit A Amendment #3 Scope of Services, Section 1 Provisions Applicable to All Services, Subsection 1.4, to read:

   1.4 The Contractor shall adjust service delivery as directed by the Department, in accordance with the:

   1.4.1. Older American Act Services: Title IIIB-Supportive Services; and

   1.4.2. Coronavirus Aid, Relief and Economic Security (CARES) Act.

3. Modify Exhibit A Amendment #3, Scope of Services, Section 2 Scope of Work, by adding Paragraph 2.1.2. to read:

   2.1.2 Home Delivered Meals, which are funded through the Supplemental Appropriation for COVID-19 Emergency Response. The Contractor shall:

   2.1.2.1. Provide meals through Grab-n-Go/Drive thru, defined as meal delivery whereby eligible individuals, or their designee, drive to a service location and are provided meal(s) without being required to leave their vehicle.

   2.1.2.2. Provide meals through Take out/Pick up, defined as meal delivery whereby eligible individuals, or their designee, drive to a service location and are required to leave their vehicle in order to receive their meal.

   2.1.2.3. Comply with regulations regarding safety and sanitary food practice in accordance with state and local health, safety and sanitation requirements.

   2.1.2.4. Accept referrals from Adult Protective Services (APS) and prioritize service to individual referred by APS.

   2.1.2.5. Ensure each meal meets a minimum of one-third (33 1/3 %) of the dietary reference intakes established by the Food and Nutrition Board of the Institute of



Medicine for the National Academy of Sciences, and complies with the most recent Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture.

2.1.2.6. Prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of the individual, including recommendations from the individual's licensed practitioner.

2.1.2.7. Ensure a visual contact with each individual on each day that meals are delivered as an assurance of the individual's safety, with the exception of meals provided for weekends or designated as emergency meals, which are delivered to individuals in advance of anticipated inclement weather conditions or other adverse conditions. If unable to make visual contact with an individual, the Contractor shall initiate its agency's protocol, Non-Response from Client at Delivery Time or the equivalent agency guideline or policy and procedure for homebound individual's nonresponse at the time of delivery.

4. Add Exhibit A Amendment #3 Scope of Services, Section 3 Reporting, Subsection 3.5, to read:

3.5 The Contractor shall provide a monthly report that lists and describes all expenditures of COVID-19 response funds each month until all COVID-19 response funds are expended, or until CARES Act funds are no longer available, whichever comes first.

5. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.1, to read:

2.1 Title of Program: (OAHD) Older Americans Act Title III - Home-Delivered Meals, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number 20AANHT3HD.

6. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2 by adding Subsection 2.2, to read:

2.2 Title of Program: (HDC3) CARES Act for Nutrition Services, Older Americans Act Title III - Home-Delivered Meals, Award date of April 20, 2020, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number FAIN #2001NHHDC3-00.

7. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:

4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #4, Rate Sheet.

8. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:

5.2 Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #4, Rate Sheet.

9. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment by adding Section 10 to read:

10. Coronavirus Aid, Relief and Economic Security (CARES) Act Supplemental Appropriations COVID-19 Emergency Response Funds.

10.1. Coronavirus Aid, Relief and Economic Security (CARES) Act Supplemental Appropriations COVID-19 Emergency Response funds are for Supplemental

Appropriations #3, and are available until September 30, 2021 to prevent, prepare for, and respond to the COVID-19 emergency.

10.2. Allowable expenditures using Supplemental Appropriations COVID-19 Emergency Response funds include, but are not limited to:

10.2.1. Providing Older Americans Act services related to the response. Funds must be expended on allowable Older Americans Act activities as defined by the Older Americans Act and State and local policy, which may include, but are not limited to:

10.2.1.1. Payment of senior center utilities even if no programming was occurring in the senior center for a period of time due to the COVID-19 emergency.

10.2.1.2. Payments for use of other sites including congregate meal sites and senior centers; or to other staff including former congregate meal staff, for preparation and distribution of meals and other supplies.

10.2.1.3. Increased expenditures per unit of service due to the need to provide staff with personal protective equipment.

10.2.1.4. Sanitary equipment, supplies and expenses.

10.2.1.5. Expenditures for meals storage capacity.

10.3. The Contractor shall keep records of expenditures using Supplemental Appropriations COVID-19 Emergency Response funds, and provide the records to the Department upon request. The Contractor shall ensure expenditure records include, but are not limited to:

10.3.1. A general ledger showing revenue and expenses for the contract.

10.3.2. Timesheets and/or timecards signed by both employee and supervisor that support the hours employees worked for wages reported.

10.3.2.1 Per 45 CFR Part 75.430(i)(1) Charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed.

10.3.2.2 Per 2 CFR 200.430 (iii) Labor records must reasonably reflect the total activity for which each employee is compensated, showing percentages for time spent on activities under this contract and all other activities (totaling no more than 100%).

10.3.3 Invoices supporting expenses reported.

10. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment by adding Section 11 to read:

11. Audits

11.1. The Contractor is required to submit an annual audit to the Department if any of the following conditions exist:

11.1.1. Condition A - The Contractor expended $750,000 or more in federal funds received as a subrecipient pursuant to 2 CFR Part 200, during the most recently completed fiscal year.



11.1.2. Condition B - The Contractor is subject to audit pursuant to the requirements of NH RSA 7:28, III-b, pertaining to charitable organizations receiving support of $1,000,000 or more.

11.1.3. Condition C - The Contractor is a public company and required by Security and Exchange Commission (SEC) regulations to submit an annual financial audit.

11.2. If Condition A exists, the Contractor shall submit an annual single audit performed by an independent Certified Public Accountant (CPA) to the Department within 120 days after the close of the Contractor's fiscal year, conducted in accordance with the requirements of 2 CFR Part 200, Subpart F of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards.

11.3. If Condition B or Condition C exists, the Contractor shall submit an annual financial audit performed by an independent CPA within 120 days after the close of the Contractor's fiscal year.

11.4. In addition to, and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department all payments made under the Contract to which exception has been taken, or which have been disallowed because of such an exception.

11. Modify Exhibit B-1 Amendment #3, Rate Sheet by deleting it in its entirety and replacing it with Exhibit B-1 Amendment #4, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not inconsistent with this Amendment #4 remain in full force and effect. This amendment shall be retroactively effective to July 1, 2020, subject to the Governor's approval issued under the Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, and 2020-18.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below.

State of New Hampshire
Department of Health and Human Services

10/12/2020
Date

Lori Shibinette
Name: Lori Shibinette
Title: Commissioner

Greater Wakefield Resource Center

Date

Victor A. Becker
Name: VICTOR A. BECKER
Title: CHAIR, BOARD OF DIRECTORS

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

10/14/20
Date

Catherine Pinos
Name: Catherine Pinos
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor approval issued under the Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, and 2020-18.

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit B-1 Amendment #4
Rate Sheet

Nutrition and Transportation

1/1/2017 through 06/30/2017 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title IIIC Cong Meals	Per Meal	1,600	$5.50		$ 8,800.00
			Subtotal		*$ 8,800.00*

7/1/2017 through 06/30/2018 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title IIIC Cong Meals	Per Meal	3,200	$5.78		$ 18,496.00
			Subtotal		*$ 18,496.00*

7/1/2018 through 06/30/2019 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title IIIC Cong Meals	Per Meal	3,200	$5.78	$6.00	$ 19,200.00
			Subtotal		*$ 19,200.00*

7/1/2019 through 06/30/2020 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title IIIC Cong Meals	Per Meal	3,200	$6.00		$ 19,200.00
			Subtotal		*$ 19,200.00*

7/1/2020 through 06/30/2021 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title IIIC Cong Meals	Per Meal	3,200	$6.00		$ 19,200.00
Title IIIC (CARES) Supplemental Appropriations COVID-19 Emergency Response.					$ 4,680.00
Title IIIC Meals (COVID-19)	Per Meal	1,872	$10.00		$ 18,720.00
			Subtotal		*$ 42,600.00*

7/1/2021 through 06/30/2022 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title IIIC Cong Meals	Per Meal	3,200	$6.00		$ 19,200.00
			Subtotal		*$ 19,200.00*

Total		$ 127,496.00

Contractor Initials: [illegible]
Date: 6/9/20

18 mac

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Roberts
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

August 1, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a Retroactive amendment to an existing Sole Source contract with the vendor listed in bold type below for transportation services for eligible seniors and adults, with no change to the total price limitation of $61,566,568 and no change to the contract completion date of June 30, 2022 , effective Retroactive to July 1, 2020 upon Governor and Council approval. 58% Federal Funds. 42% General Funds.

The original contracts were approved and subsequently amended, as approved by the Governor and Executive Council, as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$10,664,329.03	$0	$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Community Action Partnerships of Strafford County	177200	Dover	$226,440.00	$0	$226,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	$619,693.00	$0	$619,693.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	$1,774,376.48	$0	$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$8,104,663.78	$0	$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E

Greater Wakefield Resource Center	158408	Union	$104,096.00	$0	$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T::
Lamprey Health Care	177877	Newmarket	$389,538.00	($142,266.00)	$247,272.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T: 8/11/2020
Newport Senior Center	177250	Newport	$4,417,158.77	$0	$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	$2,595,977.98	$0	$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Rockingham Nutrition / Meals on Wheels	165197	Brentwood	$10,007,637.44	$142,266.00	$10,149,903.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2:12/20/2017, #23 A3: 2/20/2019, #24 A4: 6/24/2020 #46E
Southwestern Community Services	177511	Keene	$384,640.00	$0	$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	$10,697,054.18	$0	$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Strafford Nutrition MOW	260818	Somersworth	$2,748,685.35	$0	$2,748,685.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	$4,887,888.83	$0	$4,887,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
VNA at HCS	177274	Keene	$3,962,089.18	$0	$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
		Total:	$61,568,668.00	$0	$61,568,668.00	

Funds are available in the following accounts for State Fiscal Year 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because the Department did not have the fully executed contract amendment documents to present for Governor and Executive Council approval in time to prevent a lapse in services that would have resulted from the termination of a contract with Lamprey Health Care. This amendment is **Sole Source** because the Contractor was best positioned to increase capacity quickly in order that services for individuals would continue in communities that were served by the terminated contract.

The purpose of this request is ensure transportation services continue for individuals formerly receiving services in the towns of Lee and Durham through a contract with Lamprey Health Care.

The population served are individuals who are at least 60 years of age as well as individuals who are 18 years of age and older who also have a disability or chronic illness. Approximately 50 individuals will be served with transportation services from July 1, 2020 through June 30, 2022.

Transportation services include providing transportation to individuals in a vehicle to and from home for medical appointments; grocery shopping and errands; and community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services are licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractor will continue to assist individuals by accepting applications for services either directly from clients or through referrals. Additionally, the Contractor will continue to assist individuals to obtain other supportive services, as appropriate.

Should the Governor and Executive Council not authorize this request, individuals in the towns of Lee and Durham who rely on the Department to provide transportation services may not be able to find alternative transportation to travel for necessary errands and appointments.

Area served: Towns of Lee and Durham

Source of Funds: Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.045 / 2001NHCMC2, CFDA# 93.045 / 2001NHHDC2, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Shibinette

Commissioner

46E mw

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scheetz
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

June 15, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to amend existing **Retroactive, Sole Source** contracts with the vendors listed below for the provision of nutrition and/or transportation services, by exercising contract renewal options, by increasing the total price limitation by $22,805,506 from $38,761,062 to $61,566,568 and extending the completion dates from June 30, 2020, to June 30, 2022, effective retroactive to March 20, 2020, upon Governor and Council approval. 57.15% Federal Funds. 42.85% General Funds.

Governor and Executive Council approved the original contracts and subsequent amendments as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Requested Action - Increase (Decrease)	Revised Amount	Approval History (*** See note below ***)
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$6,715,026.00	$3,949,303.03	$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Community Action Partnerships of Strafford County	177200	Dover	$145,008.00	$83,432.00	$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Easter Seals New Hampshire, Inc.	177204	Manchester	$393,493.00	$226,400.00	$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Gibson Center for Seniors	155344	North Conway	$1,116,349.00	$658,027.46	$1,774,376.46	O: 12/21/2016, #15 A1: 12/20/2017, #23

						A2: 2/20/2019, #24
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$5,112,755.00	$2,991,908.78	$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Greater Wakefield Resource Center	158408	Union	$65,696.00	$38,400.00	$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Lamprey Health Care	177677	Newmarket	$247,272.00	$142,266.00	$389,538.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Newport Senior Center	177250	Newport	$2,781,661.00	$1,635,497.77	$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Ossipee Concerned Citizens	170158	Center Ossipee	$1,633,927.00	$962,050.98	$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	$6,299,278.00	$3,708,259.44	$10,007,537.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2:12/20/2017, #23 A3: 2/20/2019, #24
Southwestern Community Services	177511	Keene	$244,160.00	$140,480.00	$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
St. Joseph Community Services	155093	Merrimack	$6,717,984.00	$3,979,070.18	$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24

Strafford Nutrition MOW	260818	Somersworth	$1,726,898.00	$1,021,987.35	$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Tri-County Community Action Program	177185	Berlin	$3,067,119.00	$1,800,769.83	$4,867,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
VNA at HCS	177274	Keene	$2,494,436.00	$1,467,653.18	$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
		Total:	$38,761,062.00	22,805,506.00	$61,566,568.00	

*** Note: Governor Sununu recently approved the addition of $1,198,800 of emergency federal COVID-19 funding to the existing contracts to allow the Department to immediately disperse funding to Contractors to better support older, isolated, and frail adults who have become increasingly isolated during the COVID-19 pandemic. See the informational item on the 6/24/20 G&C agenda.

Funds are available in the following accounts for State Fiscal Years 2020 and 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

See attached fiscal details.

EXPLANATION – REQUESTED ACTION

This request is **Retroactive** because the Department needed to adjust the application of Older Americans Act funds for unforeseen expenses due to the change from congregate meal services to at-home meal services, as congregate locations closed due to the State of Emergency to protect people from the spread of COVID-10. This request is **Sole Source** because the Department is requesting the current contracts be extended twenty-one (21) months beyond the three (3) month renewal option currently available in the agreements. The purpose of this request is to enable the current Contractors, who have the ability to immediately continue to support the older, isolated, and frail adults they have been serving during the ongoing pandemic by continuing to provide nutrition and transportation services by extending the completion date and increasing the price limitation of the contracts. These funds will be used to support the ongoing need for these services for older, isolated, and frail adults in order to assist them to continue living as independently as possible, both safely and with dignity.

Nutrition services are comprised of home delivered and/or congregate meals. Contractors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals,

to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Contractors will provide congregate meals in community settings, where individuals travel to a specific site to share a meal with other individuals. Due to the COVID-19 health risks facing New Hampshire today, congregate meals are not currently possible but will continue as soon it is determined safe to do so. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners. Due to the COVID-19 Emergency, congregate meals in community settings are currently suspended. Contractors will follow federal, state, and local guidelines for re-opening congregate meal settings and providing congregate meals.

Transportation services include providing individuals with transportation in a vehicle to and from home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Contractors will ensure that vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services will be licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractors will assist individuals in accessing the aforementioned services in accordance with the Older Americans Act, and other federal, state, and local guidelines to ensure the safety of those served during the COVID-19 emergency.

These nutrition and transportation services support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services enable eligible adults to live as independently and safely as possible, and with dignity. The Contractors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 62,192 individuals will be served with congregate and home-delivered meals and 246,312 per person, per day units of transportation services will be provided from July 1, 2020 through June 30, 2022.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for one (1) year and nine (9) months. The Department is exercising the remaining three (3) months available and requesting the extension of the contract for an additional twenty-one (21) months.

The nutrition and transportation services were to provide support to individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need.

Should the Governor and Executive Council not authorize this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD; CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Ann H. Landry
Associate Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

January 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into **retroactive** amendments with the vendors listed below by increasing the price limitation by $11,296,768 from $26,265,494 to an amount not to exceed $37,562,262 and extending the completion date from June 30, 2019 to June 30, 2020 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to January 1, 2019 effective upon Governor and Executive Council. 43% General Funds/57% Federal Funds.

The original agreements were approved by the Governor and Executive Council on December 21, 2016 (Item #15 – Vote 5-0). The agreement with Rockingham Nutrition Meals on Wheels was subsequently amended as approved by the Governor and Executive Council on June 7, 2017 (Item #13 – Vote 5-0). All agreements were amended as approved by the Governor and Executive Council on December 20, 2017 (Item #23 – Vote 5-0).

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$4,557,669	$1,961,077	$6,518,746
Community Action Partnership of Strafford County	177200	Dover	$103,293	$41,715	$145,008
Easter Seals New Hampshire, Inc.	177204	Manchester	$280,294	$113,199	$393,493
Gibson Center for Senior Services	155344	North Conway	$752,842	$325,167	$1,078,009
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$3,518,353	$1,499,952	$5,018,305
Greater Wakefield Resource Center	158408	Union	$45,792	$19,904	$65,696
Lamprey Health Care	177677	Newmarket	$176,139	$71,133	$247,272
Newport Senior Center	177250	Newport	$1,892,152	$816,239	$2,708,391
Ossipee Concerned Citizens	170158	Center Ossipee	$1,109,530	$482,267	$1,591,797
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$4,265,302	$1,839,406	$6,104,708

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Southwestern Community Services	177511	Keene	$173,921	$70,239	$244,160
St. Joseph Community Services	155093	Merrimack	$4,458,951	$1,934,123	$6,393,074
Strafford Nutrition MOW	260818	Somersworth	$1,150,885	$500,243	$1,651,128
Tri-County Community Action Program	177195	Berlin	$2,086,963	$890,696	$2,977,659
VNA at HCS	177274	Keene, NH	$1,693,408	$731,408	$2,424,816
		Total:	$26,265,494	$11,296,768	$37,562,262

Funds are available in the following account(s) for State Fiscal Year (SFY) 2019, and are anticipated to be available in SFY 2020, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is **retroactive** to January 1, 2019 because the Department needed time to calculate new rates to incorporate the federal funding increase for meals, and evaluate systems and impact on federal reporting requirements which delayed this action. The January 1, 2019 effective date will provide a full initial six (6) months' period (January 1, 2019-June 30, 2019) for contract agencies to apply the rate increases to their provision of services to clients. The Department did not receive the notification of the increase of funding until November 2018.

The purpose of this request is to enable vendors to continue providing Nutrition and Transportation Services by extending the completion date and increasing the price limitation of the contracts. These services support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community

facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 31,363 individuals will be served from January 1, 2019 through June 30, 2020.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for nine (9) months. This current renewal request for one (1) year, leaves an additional three (3) months of renewal.

Should the Governor and Executive Council not approve this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 18AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 18AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 18AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

129 PLEASANT STREET, CONCORD, NH 03301-3587
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

November 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into **retroactive** amendments with the vendors listed below by increasing the price limitation by $8,597,592 from $17,667,902 to an amount not to exceed $26,265,494 and extending the completion date from September 30, 2018 to June 30, 2019 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, **retroactive** to July 1, 2017 effective upon Governor and Executive Council. The original agreements were approved by Governor and Executive Council on December 21, 2016 (Item # 15) and the contract with Rockingham Nutrition Meals on Wheels was amended on June 7, 2017 (Item #13). 43% General Funds/ 57% Federal Funds.

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$3,065,757	$1,491,912	$4,557,669
Community Action Partnership of Strafford County	177200	Dover	$69,513	$33,780	$103,293
Easter Seals New Hampshire, Inc.	177204	Manchester	$188,629	$91,665	$280,294
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$2,366,814	$1,151,539	$3,518,353
Greater Wakefield Resource Center	158408	Union	$30,800	$14,992	$45,792
Lamprey Health Care	177677	Newmarket	$118,560	$57,579	$176,139
Newport Senior Center	177250	Newport	$1,272,754	$619,398	$1,892,152
Ossipee Concerned Citizens	170158	Center Ossipee	$746,279	$363,251	$1,109,530

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$2,869,064	$1,396,238	$4,265,302
Southwestern Community Services	177511	Keene	$117,031	$56,890	$173,921
St Joseph Community Services	155093	Merrimack	$2,999,190	$1,459,761	$4,458,951
Strafford Nutrition MOW	260818	Somersworth	$774,098	$376,787	$1,150,885
The Gibson Center for Senior Services	155344	North Conway	$506,402	$246,440	$752,842
Tri-County Community Action Program	177195	Berlin	$1,403,957	$683,006	$2,086,963
VNA at HCS	177274	Keene, NH	$1,139,054	$554,354	$1,693,408
		Total:	$17,667,902	$8,597,592	$26,265,494

Funds to support this request are available in the following accounts in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is **retroactive** to July 1, 2017 because the New Hampshire Legislature appropriated in each year of the biennium (State Fiscal Years 2018 and 2019) a one-time increase of up to five percent (5%) for elderly and adult non-Medicaid services in HB144. The Department is amending the contracts to increase the per meal and per client per date transportation rates. The purpose of this request is to increase the price limitation and extend the completion date in order for the vendors to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans Issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will

prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services.

These contracts were selected through a competitive bid process. Sixteen (16) agreements were originally approved by the Governor and Executive Council, one (1) of which (City of Nashua) will be put before the Governor and Executive Council at a later date.

As referenced in the Request for Applications and in Exhibit C-1 of this contract, this Agreement includes the option to extend for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Council. The Division is exercising this renewal option for nine (9) months, leaving an additional one (1) year and three (3) months of renewal.

Should the Governor and Executive Council not approve this request, the Legislature's direction to increase rates paid for Nutrition and Transportation Services, and its inclusion of funding in the current biennium to support these increases will be unfulfilled.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Christine L. Santaniello
Director

Approved by:
Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

OFFICE OF HUMAN SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human Services

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

April 17, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to **retroactively** amend an existing contract with Rockingham Nutrition Meals on Wheels (Vendor ID # 155197) located at 106 North Road, Brentwood, NH 03833, to change the transportation service rate within the price limitation for the provision of Nutrition and/or Transportation Services effective upon Governor and Executive Council Approval. There is no change to the price limitation of $2,869,063.90 and no change to the completion date of September 30, 2018. The original agreement was approved by Governor and Executive Council on December 21, 2016 (Item # 15): 54% Federal Funds, 46%General Funds.

Funds to support this request are available in State Fiscal Year 2017 and are anticipated to be available for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (57% Federal Funds; 43% General Funds)

SFY	Class/ Account	Class Title	Current Budget
2017	512-500352	Transportation of Clients	$90,844.00
2017	541-500383	Meals - Congregate	$123,750.00
2017	544-500386	Meals - Home Delivered	$331,837.00
2018	512-500352	Transportation of Clients	$181,677.60
2018	541-500383	Meals - Congregate	$247,500.00
2018	544-500386	Meals - Home Delivered	$663,674.00
2019	512-500352	Transportation of Clients	$45,416.80
2019	541-500383	Meals - Congregate	$61,875.00
2019	544-500386	Meals - Home Delivered	$165,918.50
		Subtotal	***$1,912,492.90***

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT (44.79% Federal Funds; 55.21% General Funds)

	Class/Account	Class Title	Current Budget
SFY	544-500386	Meals Home Delivered	$273,306.00
2017	544-500386	Meals Home Delivered	$546,612.00
2018	544-500386	Meals Home Delivered	$136,653.00
2019		***Subtotal***	***$956,571.00***
		Total	$2,869,063.80

EXPLANATION

The purpose of this amendment is to request a retroactive change to the transportation service rate for Rockingham Nutrition Meals on Wheels from $10.40 to $23.70, while reducing the total number of rides anticipated, with no change to the price limitation. Transportation Services support older, isolated and frail adults ages sixty (60) and older in the community by assisting them to continue living as independently as possible, safely, and with dignity.

Effective January 1, 2017, the Bureau of Elderly and Adult Services implemented a new rate structure for contracted transportation agencies without increasing the total amount of funding available for transportation. The new rate structure is intended to reimburse contract agencies at a rate that is more aligned with their costs for providing these services in their geographic areas. The rate change is being made to correct an incorrect rate allocated to the agency. The current rate was based on the agency's geographic headquarters in southern New Hampshire and currently does not account for the large rural areas served by the agency. In addition, the agency had requested fewer transportation units in its proposal than were assigned in the currently effective contract. The request is retroactive to the beginning of the contract, January 1, 2017, to account for the error. It is projected that the increase in rates will support the additional costs of serving clients in more rural areas and will ensure that clients are able to receive needed transportation services.

Transportation Services includes transporting individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C 1800, commercial drivers licensing, as applicable. The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness. Services are designed to assist low income participants, including the elderly poor.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. Sixteen (16) contracts were approved by the Governor and Executive Council. These agreements include renewal options for up to two (2) years, contingent upon the provision of satisfactory services, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the funding rate assigned to the contractor will hamper the contractor's ability to provide transportation services.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Maureen U. Ryan
Director of Human Services

Approved by:
Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human Services

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-1964 www.dhhs.nh.gov

November 21, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to enter into contracts with the vendors listed below, for the provision of Nutrition and/or Transportation Services, in an amount not to exceed $17,667,902 effective January 1, 2017, or approval of the Governor and Executive Council, whichever is later, through September 30, 2018. 46%General Funds/54%Federal Funds.

Vendor Name	Vendor	Location	Current Budget
Community Action Partnership of Strafford County	177200	Dover	$69,513
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$3,065,757
Easter Seals New Hampshire, Inc.	177204	Manchester	$188,629
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$2,366,814
Greater Wakefield Resource Center	TBD	Union	$30,800
Lamprey Health Care	177677	Newmarket	$118,560
Newport Senior Center	177250	Newport	$1,272,754
Ossipee Concerned Citizens	170158	Center Ossipee	$746,279
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$2,869,064
St Joseph Community Services	155093	Merrimack	$2,999,190
Strafford Nutrition MOW	260818	Somersworth	$774,098
Southwestern Community Services	TBD	Keene	$117,031
The Gibson Center for Senior Services	155344	North Conway	$506,402
Tri-County Community Action Program	TBD	Berlin	$1,403,957
VNA at HCS	177274	Keene, NH	$1,139,054
		Total:	$17,667,902

Funds to support this request are anticipated to be available in the following accounts in State Fiscal Years 2017 and are anticipated to be available for State Fiscal Year 2018, and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

See Attached Fiscal Details

EXPLANATION

The purpose of this request is to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity. Notwithstanding any other provision of the Contract to the contrary, no services shall continue after, June 30, 2017 and the Department shall not be liable for any payments for services provided after June 30, 2017 unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Nutrition Services are comprised of home delivered and/or congregate meals. Selected vendors will deliver meals to eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each delivered meal includes at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Congregate meals are meals provided in community settings, where individuals travel to a specific site to share a meal with other individuals. The vendors will ensure each meal includes a minimum of one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000; drivers licensing and Saf-C 1800, commercial drivers licensing; as applicable.

Vendors for contracted services will assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals received. Additionally, vendors will assist clients with obtaining other services that may be of assistance to clients, as appropriate.

The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness and are targeted toward low income participants. Nutrition and Transportation Services support eligible adults to live as independently as possible, safely, and with dignity.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. These agreements include renewal options for up to 2 years contingent upon the provision of satisfactory services, continued funding and Governor and Executive Council approval.

The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. The team also included staff with significant business and management expertise.

Selected vendors will ensure clients served meet eligibility requirements for services and each vendor has identified and clients who will receive services, and ensure clients have access to appropriate services.

Should the Governor and Executive Council not approve this request, funding to community programs, statewide, would be significantly impacted. Limiting funding at the community level will negatively impact home-bound individuals in the state and potentially reduce their ability to stay in their home environment. Limited funding would also reduce the mobility of individuals who require transportation in order to travel to and from community locations.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

Respectfully submitted,

Maureen U. Ryan
Director of Human Services

Approved by:

Jeffrey A. Meyers
Commissioner

New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Summary Scoring Sheet

Nutrition and Transportation Services
RFA Name

RFA-2017-BEAS-06-NUTRI
RFA Number

Bidder Name	Pass/Fail	Maximum Points	Actual Points
1. CAP Belknap-Merrimack Counties, Inc.		150	150
2. CAP Strafford County		150	105
3. Easter Seals NH		150	142
4. Grafton County Senior Citizens Council, Inc.		150	150
5. Greater Wakefield Resource Center		150	105
6. Lamprey Health Care		150	150
7. Nashua Transit System		150	135
8. Newport Senior Center, Inc.		150	130
9. Ossipee Concerned Citizens, Inc.		150	125
10. Rockingham Nutrition Meals on Wheels		150	150
11. St. Joseph Community Services, Inc.		150	145

Reviewer Names

1. Tracey Tarr, Administrator II, Elderly & Adult Srvcs, DHHS
2. Jean Crouch, Supervisor VII, DEAS
3. Wendy Autman, Administrator I DEAS
4.
5.
6.
7.
8.
9.

12. Strafford Nutrition Meals on Wheels		150	135
13. The Gibson Center for Senior Services, Inc		150	150
14. Tri County CAP, Inc.		150	150
15. VNA at HCS		150	130
16. Southwestern Community Services		150	120
17. 0		150	0
18. 0		150	0
19. 0		150	0
20. 0		150	0

State of New Hampshire
Department of Health and Human Services
Amendment #5

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Newport Senior Center, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Council on, June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), and as amended and approved by the Governor on October 20, 2020 and presented to the Executive Council on November 18, 2020 as Informational Item #A, the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $4,612,608.76

2. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:

   4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #5, Rate Sheet.

3. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:

   5.2 Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #5, Rate Sheet.

4. Modify Exhibit B-1 Amendment #4, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #5, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment #5 remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2021 upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

11/4/2021
Date

DocuSigned by:
Christine Santaniello
Name: Christine Santaniello
Title: Associate Commissioner

Newport Senior Center, Inc.

10/31/2021
Date

DocuSigned by:
Larry K. Eaton
Name: Larry K. Eaton
Title: President

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

11/4/2021
Date

DocuSigned by:
J. Christopher Marshall
Name: J. Christopher Marshall
Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit B-1 Rate Sheet
Amendment #5

Nutrition and Transportation

1/1/2017 through 06/30/2017 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	21,745	$5.50		$ 119,598.00
Title IIIC HD Meals	Per Meal	22,719	$5.50		$ 124,955.00
Title IIIC Cong Meals	Per Meal	14,612	$5.50		$ 80,366.00
Title IIIB Transportation	PerClient/PerDay	1,634	$23.70		$ 38,725.00
			Subtotal		*$ 363,644.00*

7/1/2017 through 06/30/2018 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	43,490	$5.78		$ 251,372.00
Title IIIC HD Meals	Per Meal	45,438	$5.78		$ 262,632.00
Title IIIC Cong Meals	Per Meal	29,223	$5.78		$ 168,909.00
Title IIIB Transportation	PerClient/PerDay	3,268	$24.89		$ 81,341.00
			Subtotal		*$ 764,254.00*

7/1/2018 through 06/30/2019 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	43,490	$5.78	$6.00	$ 260,940.00
Title IIIC HD Meals	Per Meal	45,438	$5.78	$6.00	$ 272,627.00
Title IIIC Cong Meals	Per Meal	29,223	$5.78	$6.00	$ 175,338.00
Title IIIB Transportation	PerClient/PerDay	3,268	$24.89	$24.89	$ 81,341.00
			Subtotal		*$ 790,246.00*

7/1/2019 through 06/30/2020 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	43,490	$6.00		$ 260,940.00
Title IIIC HD Meals	Per Meal	52,438	$6.00		$ 314,628.00
Title IIIC HD SUPPLEMENT	Per Meal	3,056	$6.00		$18,334.59
Title IIIC Cong Meals	Per Meal	22,223	$6.00		$ 133,338.00
Title III Meals (FFCRA)	Per Meal	7,327	$10.00		$73,270.00
Title IIIB Transportation	PerClient/PerDay	3,268	$24.89		$ 81,341.00
			Subtotal		*$ 881,851.59*

7/1/2020 through 06/30/2021 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	43,490	$6.00		$260,940.00
Title IIIC HD Meals	Per Meal	48,493	$6.00		$290,962.59
Title IIIC Cong Meals	Per Meal	29,223	$6.00		$175,338.00
Title IIIC (CARES)	NO UNITS	0	$0.00		$ 29,019.99
Title IIIC Meals (CARES)	Per Meal	11,608	$10.00		$ 116,080.00
Title IIIB Transportation	PerClient/PerDay	3,268	$24.89		$81,341.00
			Subtotal		*$ 953,681.58*

7/1/2021 through 06/30/2022 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	43,490	$6.00		$260,940.00
Title IIIC HD Meals	Per Meal	48,493	$6.00		$290,962.59
Title IIIC Meals (HDC5)	NO UNITS	0	$0.00		$ 50,350.00
Title IIIC Cong Meals	Per Meal	29,223	$6.00		$175,338.00
Title IIIB Transportation	PerClient/PerDay	3,268	$24.89		$81,341.00
			Subtotal		*$ 858,931.59*

Total		$ 4,612,608.76

DS
Contractor Initials: LkE
Date: 10/31/2021

DocuSign Envelope ID: CF5FBA5F-AF2F-4470-ABF0-C9510721F4EF

State of New Hampshire

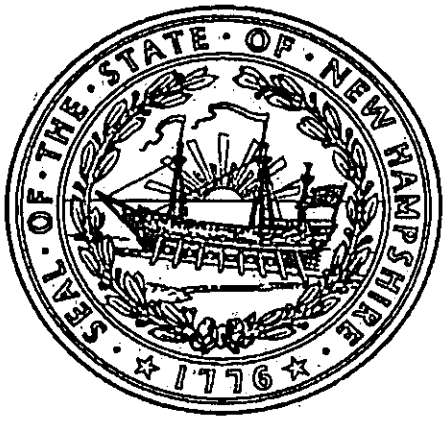
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that NEWPORT SENIOR CENTER, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on September 11, 1979. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **60736**

Certificate Number: **0005455761**



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 15th day of October A.D. 2021.

William M. Gardner

Secretary of State

CERTIFICATE OF AUTHORITY

I, Judy Wilson, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of Newport Senior Center, Inc.
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on March 1, 2005, at which a quorum of the Directors/shareholders were present and voting.
(Date)

VOTED: That President & Vice President (Currently, Larry K. Eaton/ Larry Flint) (may list more than one person)
(Name and Title of Contract Signatory)

is duly authorized on behalf of Newport Senior Center, Inc. to enter into contracts or agreements with the State
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 10/15/21

Judy Wilson
Signature of Elected Officer
Name: Judy Wilson
Title: Secretary

DocuSign Envelope ID: CF5FBA5F-AF2F-4470-ABF0-C9510721F4EF

DocuSign Envelope ID: CF5FBA5F-AF2F-4470-ABF0-C9510721F4EF

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 09/08/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Clark Mortenson Insurance PO Box 606 Keene NH 03431	CONTACT NAME: Ana O'Donnell, CPIW, CIC PHONE (A/C, No, Ext): (603) 352-2121 FAX (A/C, No): (603) 357-8491 E-MAIL ADDRESS: aodonnell@clark-mortenson.com
INSURED Newport Senior Center Inc DBA Sullivan County Nutrition Services PO Box 387 Newport NH 03773	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A: Philadelphia Indemnity Insurance Co. — 18058 INSURER B: Technology Insurance Company, Inc — 42376 INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** 21/11 Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:			PHPK2245807	04/18/2021	04/18/2022	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			PHPK2245807	04/18/2021	04/18/2022	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $			PHUB758943	04/18/2021	04/18/2022	EACH OCCURRENCE AGGREGATE	$ 1,000,000 $ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		TWC3971265	04/18/2021	04/18/2022	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 500,000 $ 500,000 $ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

State of NH Department of Health & Human Services
129 Pleasant St.
Concord NH 03301-3857

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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SULLIVAN COUNTY NUTRITION SERVICES

NEWPORT SENIOR CENTER, INC.

P.O. BOX 387 • 76 SOUTH MAIN ST. • NEWPORT • NEW HAMPSHIRE • 03773

BRENDA BURNS, Executive Director- (603) 863-5139

MISSION STATEMENT

It is the mission of the Newport Senior Center, Inc. and Sullivan County Nutrition Services...

1. To provide services to the elderly of Sullivan County (N.H.) and to assist them in achieving self-sufficiency, especially for those that are incapacitated.

2. To help older citizens secure maximum independence and dignity in a home environment with the assistance of support services.

3. To locate and identify hard to reach and isolated elderly, on a face-to-face basis, and disseminate information about services that are available.

4. To provide older Americans, particularly those in the greatest social and economic need, with sound nutritional meals and nutrition services, including nutrition education and outreach, in a group setting. To help reduce the isolation of old age.

This mission is carried out through meal, elder support and transportation services as funded by the federal government, state, local communities and the generous support of individual citizens.

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Newport Senior Center, Inc.

Financial Statements
June 30, 2020 and 2019

DocuSign Envelope ID: CF5FBA5F-AF2F-4470-ABF0-C9510721F4EF

McLARNEY
& COMPANY, LLC
Certified Public Accountants
www.mclarneyco.com

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Newport Senior Center, Inc.

Report on the Financial Statements

We have audited the accompanying financial statements of Newport Senior Center, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2020, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Newport Senior Center, Inc. as of June 30, 2020, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

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Other Matters

Report on Summarized Comparative Information

We have previously audited Newport Senior Center, Inc 2019 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated November 1, 2019. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2020 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 25th, 2020, on our consideration of Newport Senior Center, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Newport Senior Center, Inc.'s internal control over financial reporting and compliance.

McLarney & Company, LLC

Concord, NH
January 25, 2021

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Newport Senior Center, Inc.
Statements of Financial Position
As of June 30, 2020
(With Comparative Totals for 2019)

ASSETS

	Without Donor Restictions	With Donor Restrictions	2020 Total	2019 Total
Current Assets				
Cash (Note 1)	$ 1,373,940	$ -	$ 1,373,940	$ 1,104,056
Certificates of Deposit		-		23
Inventory	6,881	-	6,881	14,806
Grants receivables (Note 2)	48,091	-	48,091	87,036
Interfund receivables	-	-	-	926
Prepaid Expenses	3,397	-	3,397	5,450
Total Current Assets	1,432,308	-	1,432,308	1,212,298
Fixed Assets (Note 1)				
Land	84,632	-	84,632	84,632
Buildings and improvements	852,765	-	852,765	850,033
Construction in Progress	-	-	-	-
Furniture, fixtures, vehicles and equipment	744,573	-	744,573	734,199
	1,681,970	-	1,681,970	1,668,865
Accumulated Depreciation	(745,798)	-	(745,798)	(685,915)
Total Fixed Assets, Net	936,172	-	936,172	982,950
TOTAL ASSETS	$ 2,368,480	$ -	$ 2,368,480	$ 2,195,248

LIABILITIES AND NET ASSETS

Current Liabilities				
Accounts Payable	$ 35,852	$ -	$ 35,852	$ 27,491
Accrued Payroll & Payroll Tax Payable	13,368	-	13,368	13,062
PPP Loan	-	-	-	-
Interfund payable	$ 926	-	926	926
Total Current Liabilities	50,146	-	50,146	41,479
Net Assets (Note 3)				
Board restricted: Title IIIB and Title IIIC	1,338,836	-	1,338,836	1,338,836
Operating fund	979,498		979,498	814,932
Total Net Assets	2,318,334	-	2,318,334	2,153,768
TOTAL LIABILITIES AND NET ASSETS	$ 2,368,480	$ -	$ 2,368,480	$ 2,195,247

See Accompanying Notes and Auditor's Report

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Newport Senior Center, Inc.
Statements of Activities
For the Years Ended June 30, 2020
(With Comparative Totals for 2019)

	Without Donor Restictions	With Donor Restrictions	2020 Total	2019 Total
PUBLIC SUPPORT:				
Grants:				
Title IIIC, Nutrition Services	$ 465,794	$ -	$ 465,794	$ 409,922
Title IIIB, Transportation and Elder Support	41,840	-	41,840	56,276
Title XX, Social Services Block Grant	296,642	-	296,642	261,622
Nutritional Services Incentive Program (NSIP)	75,495	-	75,495	67,882
USDA Grant	25,000	-	25,000	-
Cash Matching:				
Non-Federal Share	56,019	-	56,019	48,192
In-Kind Matching	-	-	-	-
Town Subsidies	-	-	-	177,451
Donations and Gifts	112,791	-	112,791	163,211
Gain (Loss) on Disposition of Assets	-	-	-	-
Total Public Support	1,093,171	-	1,093,171	1,221,183
OTHER REVENUE:				
Rent and cleaning	12,065	-	12,065	12,225
Fund-raising activities	12,314	-	12,314	11,958
Program Receipts - Trip Program	3,859	-	3,859	6,478
Membership dues	3,790	-	3,790	3,670
Gift shop revenue	995	-	995	-
Interest	2,093	-	2,093	1,877
Debt Forgiveness Income (PPP Loan)	71,046		71,046	
Assets Released From Restriction		-	-	-
Total Other Revenue	106,162	-	106,162	36,208
TOTAL REVENUE AND SUPPORT	1,199,334	-	1,199,334	1,257,391
Functional Expenses				
Program Services				
Senior Center	71,378	-	71,378	55,260
Sullivan Nutrition Title IIIB	41,188	-	41,188	36,512
Sullivan Nutrition Title IIIC	900,865	-	900,865	769,028
Trip Program	3,718	-	3,718	3,920
Supporting Services				
General & Administrative	7,729	-	7,729	63,769
Fund Raising	9,891	-	9,891	8,640
TOTAL FUNCTIONAL EXPENSES	1,034,769	-	1,034,769	937,130
CHANGE IN NET ASSETS	164,565	-	164,565	320,261
Net Assets - Beginning of Year	2,153,769	-	2,153,769	1,833,508
NET ASSETS - END OF YEAR	$ 2,318,334	$ -	$ 2,318,334	$ 2,153,769

See Accompanying Notes and Auditor's Report

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Newport Senior Center, Inc.
Statements of Functional Expenses
For the Years Ended June 30, 2020
(With Comparative Totals for 2019)

	PROGRAM SERVICES								
		Sullivan Nutrition						2020	2019
	Senior Center	Title IIIB	Title IIIC	Trip Program	Total Program Services	General & Administrative	Fund Raising	Total Expenses	Total Expenses
Salary & Wages	6,600	27,209	336,449	-	$ 370,258	$ -	$ 6,772	$ 377,030	$ 333,539
Benefits			-	-	-	-	-		2,509
Payroll Taxes	176	2,081	26,654	-	28,911	-		28,911	25,753
Dues and Subscriptions			1,655		1,655	-		1,655	755
Licenses and Permits	100		75		175	-		175	100
Professional Fees	2,160	5,000	7,240	-	14,400	3,576	-	17,976	16,193
Staff Development			-	-	-	-	-	-	140
Occupancy Costs			10,088	-	10,088	1,976	-	12,064	11,396
Supplies	165	1,825	68,208	-	70,198	-	726	70,924	57,540
Food			335,900	3,718	339,618	-	-	339,618	317,123
Fund Raising Program Costs				-	-	-	2,393	2,393	-
Equipment Maintenance	8,079		8,884	-	16,963	-	-	16,963	16,889
Repairs & Maintenance	1,145		781	-	1,926	-	-	1,926	12,471
Utilities	25,918		8,207	-	34,125	-	-	34,125	24,749
Telephone	568	1,075	3,653	-	5,296	-	-	5,296	4,307
Postage	263	100	512	-	875	1	-	876	457
Transportation		2,943	38,566	-	41,509	-	-	41,509	40,180
Travel		920	6,394	-	7,314	-	-	7,314	9,267
Insurance	918		12,958	-	13,876	-	-	13,876	18,971
Employment Advertisements			0	-	0	2,176	-	2,176	3,015
Miscellaneous	33	35	11	-	79	-	-	79	7,418
Depreciation and Amortization	25,253		34,630	-	59,883	-	-	59,883	36,177
TOTAL EXPENSES	$ 71,378	$ 41,188	$ 900,865	$ 3,718	$ 1,017,149	$ 7,729	$ 9,891	$ 1,034,769	$ 938,948

See Accompanying Notes and Auditor's Report

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Newport Senior Center, Inc.
Statements of Cash Flows
Year Ended June 30, 2020
(With Comparative Totals for 2019)

	2020 Total	2019 Total
Cash Flows From Operating Activities		
Change in Net Assets	$ 164,565	$ 318,315
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities		
Depreciation	59,883	36,177
(Gain) loss on disposition of assets	-	-
(Increase) decrease in inventory	7,925	(5,960)
(Increase) decrease in grants receivable	38,945	(5,597)
(Increase) decrease in prepaid expenses	2,053	(432)
(Increase) decrease in interfund receivables	926	
Increase (decrease) in accounts payable	8,360	(364)
Increase (decrease) in payroll and payroll taxes payable	306	(496)
Total adjustments	118,400	23,328
Net Cash Provided (Used) by Operating Activities	$ 282,965	$ 341,643
Cash Flows From Financing Activities		
Net Cash Provided (Used) by Financing Activities	$ -	$ -
Cash Flows From Investing Activities		
Net (Investment in) maturities of certificates of deposit	(23)	51,498
Purchase of Fixed Assets	(13,058)	(401,692)
Net Cash Provided (Used) by Investing Activities	$ (13,081)	$ (350,194)
NET INCREASE (DECREASE) IN CASH	$ 269,884	$ (8,551)
CASH AT BEGINNING OF YEAR	$ 1,104,056	$ 1,112,607
CASH AT END OF YEAR	$ 1,373,940	$ 1,104,056

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1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Purpose

The Newport Senior Center, Inc., is a voluntary, not-for-profit corporation, incorporated under the laws of the State of New Hampshire (RSA 292) and organized exclusively for tax-exempt charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1954, as amended. The Organization is not a private foundation within the meaning of Section 509(a). The purpose of the Organization is to operate a community center, which serves the elderly residents of Newport, Claremont, Charlestown and surrounding areas. The Charlestown center closed at the end of October, 2015.

Major sources of funds for operations are received from the federal government and the State of New Hampshire Division of Elderly and Adult Services.

Program Services

Following are descriptions of the program services provided by the Organization:

Senior Center - Providing elderly citizens with such services including, but not limited to, health, education, general counseling and recreation.

Sullivan Nutrition - Providing nutritional, transportation and outreach services to area elderly citizens.

Trip Program - Providing the opportunity for overnight and day trip activities for elderly citizens.

Comparative Financial Information

The accompanying financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America (GAAP). Accordingly, such information should be read in conjunction with our audited financial statements for the year ended June 30, 2019, from which the summarized information was derived

Cash, and Cash Equivalents

We consider all cash and highly liquid financial instruments with original maturities of three months or less, which are neither held for nor restricted by donors for long-term purposes, to be cash and cash equivalents.

Net Assets

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor- or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

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Net Assets Without Donor Restrictions – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.

Net Assets With Donor Restrictions – We report contributions restricted by donors as increases in net assets without donor restrictions if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions, depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.]

Revenue & Revenue Recognition

We recognize revenue from State contracts as program revenue when the services are provided or when the programs are delivered. We record special events revenue equal to the fair value of direct benefits to donors, and contribution revenue for the difference.

We recognize contributions when cash, securities or other assets, an unconditional promise to give, or notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Accounts Receivable

Accounts Receivable are considered by management to be fully collectible and accordingly no allowance for doubtful accounts is considered necessary. We determine the allowance for uncollectable accounts receivable based on historical experience, an assessment of economic conditions, and a review of subsequent collections. Accounts receivable are written off when deemed uncollectable. At June 30, 2020 and 2019, the allowance was $0.

Receivables from contracts with customers are reported as accounts receivable, net in the accompanying statement of financial position. Contract liabilities are reported as deferred revenue in the accompanying statement of financial position.

Contributions Receivable

We record unconditional promises to give that are expected to be collected within one year at net realizable value. Unconditional promises to give expected to be collected in future years are initially recorded at fair value using present value techniques incorporating risk-adjusted discount rates designed to reflect the assumptions market participants would use in pricing the asset. In subsequent years, amortization of the discounts is included in contribution revenue in the statement of activities. We determine the allowance for uncollectable promises to give based on historical experience, an assessment of economic conditions, and a review of subsequent collections. Promises to give are written off when deemed uncollectable.

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Functional Allocation of Expenses

The costs of program and supporting services activities have been summarized on a functional basis in the statement of activities. The statement of functional expenses presents the natural classification detail of expenses by function Salaries and wages, benefits, payroll taxes, and certain other expenses are allocated based on estimates of time and effort. Other expenses that are common to several functions are allocated as appropriate.

In-Kind Donations

The Sullivan Nutrition Program receives in-kind donations of space, food, and volunteer services. Volunteers contribute significant amounts of time to our program services, administration, and fundraising and development activities; however, the financial statements do not reflect the value of these contributed services because they do not meet recognition criteria prescribed by generally accepted accounting principles. Contributed goods are recorded at fair value at the date of donation. We record donated professional services at the respective fair values of the services received: No significant contributions of such goods or services were received during the year ended June 30, 2020 or 2019.

Inventory

Inventory consists of purchased food and supplies used for the Sullivan Nutrition Program. Inventory is carried at cost and is determined by the first-in, first-out method.

Property and Equipment

Property and equipment are recorded at cost or, if donated, at the approximate fair value at the date of donation. Newport Senior Center, Inc. follows the policy of capitalizing, at cost, all expenditures for fixed assets in excess of $500. Depreciation is calculated using the straight-line method over the following estimated useful lives:

	Years
Land	-
Building and improvements	30-39
Furniture, fixtures and equipment	3-30
Automobiles	5

Depreciation expense recognized in these financial statements for the years ended June 30, 2020 and 2019 was $59,883 and $39,997, respectively.

Advertising Costs

Advertising costs are expensed as incurred, and approximated $2,189 and $3,015 during the years ended June 30, 2020 and 2019 respectively.

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Income Taxes

The organization is organized as a nonprofit corporation and has been recognized by the IRS as exempt from federal income taxes under IRC Section 501(c)(3). and is classified as other than a private foundation as defined by section 590(a) of the IRC Thus it qualifies for the charitable contribution deduction under IRC Sections 170(b)(1)(A)(vi). The organization is annually required to file a Return of Organization Exempt from Income Tax (Form 990) with the IRS. In addition, the entities are subject to income tax on net income that is derived from business activities that are unrelated to their exempt purposes. Management has determined that the organization is not subject to unrelated business income tax and has not filed an Exempt Organization Business Income Tax Return (Form 990-T) with the IRS. Therefore, it is generally exempt from federal and state income taxes except for tax on unrelated business income, if any. Management has determined that substantially all of the Organization's income, expenditures, and activities relate to its exempt purpose, therefore, the Organization is not subject to material unrelated business income taxes and will continue to qualify as a tax-exempt entity. Accordingly, no provision for income taxes has been included in the accompanying financial statements.

The Organization is required to evaluate and disclose tax positions that could have an effect on the Organization's financial statements. There are no uncertain tax positions considered to be material. The Organization reports its activities to the Internal Revenue Service and to the Commonwealth of Massachusetts on an annual basis. These informational returns are generally subject to audit and review by the governmental agencies for a period of three years after filing, the open years subject to audit are fiscal years 2017, 2018 and 2019, presently the Organization is not subject to audits for any of the open tax years.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates. The impact of the pandemic may result in a reasonable possibility that estimates will change by a material amount in the near term, however, we are unable to assess these changes, if any, at this point in time.

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2. GRANTS RECEIVABLE

The Organization's grants receivables as of June 30, 2020 and 2019 were as follows:

Due from the State of New Hampshire-	2020	2019
Division of Elderly and Adult Services for:		
Nutrition Services Incentive Program	$ 19,067	$ 21,822
Title IIIB, Transportation, Elder Support	2,173	4,505
and Home Health	-	
Title IIIC, Congregate Meals and Home Delivered		12,042
Title XX, Home Delivered	12,336	44,289
Title XIX, Home and Community Based Care	1,123	1,878
NH LTCS	10,410	-
Tota Due From State of New Hampshire	45,109	84,536
Due from Others:		
Bar Harbor Bank & Trust	0	2,500
Town of Newport	2,982	-
Total Due from Others	2,982	2,500
Grants Receivable	$ 48,091	$ 87,036

3. RESTRICTIONS ON NET ASSETS

Amounts in restricted net assets represent revenues received, but not expended for their restricted purpose. Net assets in the trip fund are restricted to be used for overnight and day trips for elderly citizens. Net assets in the Senior Center are restricted for construction. Board restricted net assets consist of net assets that have been restricted for use in the Sullivan County Nutrition program.

4. CONCENTRATIONS

The Organization had one (1) major contractor, the State of New Hampshire, accounting for approximately 86% and 65% of support for the years ended June 30, 2020 and 2019, respectively.

The Organization has a potential concentration of credit risk in that it maintains most of its cash and cash equivalents at one financial institution. Deposits are insured up to $250,000 in any one institution at June 30, 2020 cash exceeded these limits by $900,966 and was over the limit throughout the year. The Organization has not experienced any losses in such accounts, nor does it believe that the cash and cash equivalents are exposed to any significant risk for the periods ended 2020 and 2019.

Certain types of concentrations may be more relevant to the financial statement due to the impacts of the pandemic. For example, these may include concentrations in labor, financial assets, sources of supply, or customers that have been or will be impacted by the pandemic. We are unable to assess these potential impacts at this time.

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5. FUNCTIONAL EXPENSES

The costs of program and supporting services activities have been summarized on a functional basis in the statement of activities. The statement of functional expenses presents the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

6. Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the balance sheet date, comprise the following:

	2020	2019
Cash	$1,373,940	$1,104,056
Prepaid Expenses	3,253	5,450
Grants Receivable	48,091	87,036
Inventory	6,881	14,806
	$1,432,164	$1,211,348

Newport Senior Center, Inc. is substantially supported by restricted contractual or grant payments which are all expected to expire within a twelve- month period. Because a contact's or grant's restriction s requires resources to be used in a particular manner or in a future period Newport Senior Center, Inc. must maintain sufficient resources to meet those responsibilities. As part of Newport Senior Center, Inc. liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. As part of our liquidity management plan, we invest cash in excess of daily requirements in short-term investments, CDs, and money market funds.

7. SUBSEQUENT EVENTS

The Organization has evaluated subsequent events through January 25, 2021, which is the date the financial statements were available to be issued for events requiring recording or disclosure in the financial statements for the year ended June 30, 2020. Management has adjusted the financial statements for forgiveness of the SBA PPP loan in the amount of $71,046 which occurred after the financial statement date but prior to the date of issuance. The financial statements have been adjusted to reflect this transaction as debt extinguishment income and a corresponding reduction of the liability.

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McLARNEY
& COMPANY, LLC
Certified Public Accountants
www.mclarneyco.com

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors of:
Newport Senior Center, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Newport Senior Center, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2020, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated January 25, 2021..

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Newport Senior Center, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Newport Senior Center, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Newport Senior Center, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Newport Senior Center, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

McLarney & Company, LLC

Concord, NH

January 25, 2021

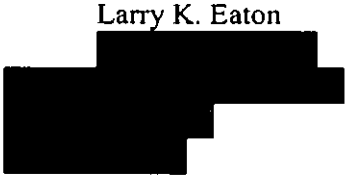
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NEWPORT SENIOR CENTER, INC.

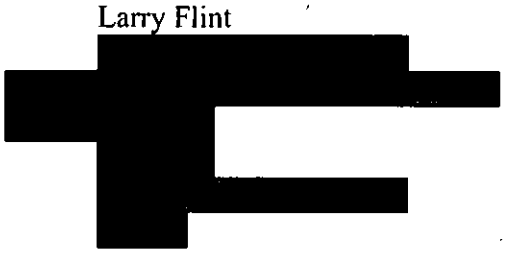
P.O. BOX 387 • 76 SOUTH MAIN STREET • NEWPORT, NH 03773 • (603)863-3177

BOARD OF DIRECTORS

PRESIDENT- 1 Year Term
Larry K. Eaton



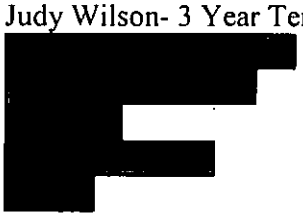
VICE PRESIDENT-1 Year Term
Larry Flint



TREASURER- 1 Year Term
Sandra Cornish

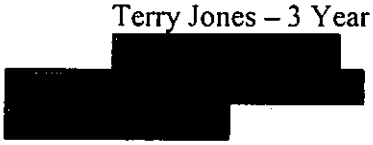


SECRETARY- 1 Year Term
Judy Wilson- 3 Year Term



BOARD MEMBERS

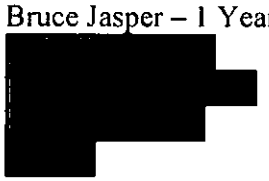
Terry Jones – 3 Year Term



Ann Marie Fowler– 2 Year Term



Bruce Jasper – 1 Year Term



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CHANTILLE J. BAILEY

OBJECTIVE

To obtain a position that will enable me to utilize my administrative/clerical background, strong organizational skills and/or ability to give great customer service.

SKILLS & ABILITIES

Schedule management Ability to work independently or with a team
Strong work ethic Proficient in computer & smart phone skills
Great customer service Strong verbal & written communication skills
Time management Excellent editing skills
Detail oriented Efficient

EXPERIENCE

SELF-EMPLOYED, PROFESSIONAL MANAGEMENT CONSULTANT
August 2018 –Current
General administrative/clerical duties including, but not limited to, scheduling appointments, coordinating events, creating & proofreading professional documents, data entry, email
marketing, answering phones, client follow-up, customer service and assisting in other various
daily operations

MANAGER, EVERYTHING BRIDAL & TUXEDO
April 2013 –August 2018
Customer service, inventory management, employee management & retention, scheduling, inventory ordering, vendor relations, determining inventory prices to adhere to proper sales margins, operation of Point-Of-Sale system, bank deposits, training all new-hires, job designation for all employees

MANAGER, EVANS EXPRESSMART [FORMERLY NEW LONDON MINI MART]
April 2009 –April 2013
Customer service, inventory management & control, employee management & retention, scheduling, vendor relations, display resets, day-to-day stock rotation and merchandising, operation of Point-Of-Sale system, bank deposits, training all new-hires, job designation for all employees

EDUCATION

KEARSARGE REGIONAL HIGH SCHOOL –457 NORTH RD, NORTH SUTTON, NH 03260
September 2003 –June 2007, Graduated, High School Diploma

REFERENCES

PAULA MAXWELL LINDSEY SOULIOTIS JAKE MICAL
Current Client Former Employer Former Employer
603.266.7820 603.558.2084 603.219.9376

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SULLIVAN COUNTY NUTRITION SERVICES
NEWPORT SENIOR CENTER, INC.
P.O. BOX 387 • 76 SOUTH MAIN ST. • NEWPORT • NEW HAMPSHIRE • 03773
Newport Site- 863-3177 • Claremont Site- 543-3072

BRENDA BURNS, Executive Director- (603) 863-5139

Resume of Key Personnel

Brenda Burns

[redacted]

Objective: To obtain a professional position utilizing my strong work ethic, dedication and willingness and ability to increase knowledge.

Experience:

Newport Senior Center/Sullivan County Nutrition Services Newport, NH
1995-Current

Executive Director

- Coordinate and manage multiple priorities and projects while paying attention to detail
- Train individuals in QuickBooks, Microsoft suite and internet
- Supervise and inspire 25 employees
- Great interpersonal communication skills while working with 800 clients and approximately 50 volunteers including, resolving issues and managing customer relations with exemplary service to all customers
- Re-evaluated and developed techniques to improve delivery of services, resulting in increased revenues and decreased expenses
- Created efficiency within the program with improved organizational skills of the employees and delivery of service
- Demonstrated the ability to multi-task, therefore establishing an understanding of the operations of a non-profit organization
- General accounting functions, maintained journals, tax reporting, banking of $1.4 million cash flow and bank reconciliations
- Budget preparations for Federal, State and Local funds
- Coordinate menus, delivery routes, employees and volunteers
- Performed administrative and secretarial support functions for the remote Executive Director before being promoted to Executive Director

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- Successfully written grants needed to sustain non-profit stability
- Client assessments with demonstrated abilities to keep composure while preserving strict confidentiality.
- Oversee and perform all operations including audits, payroll, employer tax reporting, new hire reports, A/P, A/R in QuickBooks
- Promoted within the organization for every position within the organization until being promoted to Executive Director

Prior years' work experiences available upon request.

Education

Claremont Stevens High School (1986)
Business Courses of Studies

New England School of Hair Design (1988)
Cosmetology, Creative Nail Design

Creative Cake Design
Certificate (1990)

Independent Correspondence School (2001)
Secretarial Science

College for Lifelong Learning
Word, Excel, Power Point, and Access

River Valley Community College (2009)
Associates in Science- Accounting Major
Phi-Theta Kappa Honor Society
Graduated Cum Laude

Rockhurst University Continuing Education Center
Payroll Law Certificate (2010)

Rockhurst University Continuing Education Center
Essentials for Personnel and HR Assistance Certificate (2010 & 2012)

Rockhurst University Continuing Education Center
Management Skills Certificate (2012)

Rockhurst University Continuing Education Center
How to Communicate with Tact, Professionalism, and Diplomacy Certificate (2012)

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Community involvement

- Committed to helping those less fortunate. Serve as Co-Chairman of the Newport Willey-Perra Christmas program for needy families.
- Served as Chairman of Newport Revitalization Committee for two years. I am now a member.
- Served as Vice-Chair of the Sullivan County, Regional Coordinating Council (RCC). I am now a member of the RCC.

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Beverly LaClair
[redacted]

Food Service Supervisor

I am currently employed with this organization and am interested in climbing the ladder to Food Service Supervisor. I have been dedicated to presenting a delicious meal and look forward to excelling in my strengths.

Skills

- Strong communication skills
- Able to prioritize
- Team player and can work independently
- Able to multi-task
- Already have background knowledge of the position available

Strength

- Ready to work in a team and individually
- Time management
- Easy learner
- Able to do other duties as assigned
- Focused on getting the job done
- Excellent Organizational Skills

Education

1970 Typing certificate
1975 GED
Serv-Safe Certified

References

Joan Kennett	(603) 542-6583	Old colleague
Linda Lee	(603) 542-0001	Long-time friend

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Michelle Parker
Claremont, NH 03743
[redacted]
Authorized to work in the US for any employer

Data Entry Clerk Lavta Machine (through TPI Employment Agency) - Newport, NH August 2020 to September 2020 Temporary Data Entry Clerk
My Duties: Scanned documents, and entered them into the computer. Entered data into spreadsheets. Filed Documents

Receptionist Southwestern Communty Services - Claremont, NH August 2020 to August 2020 I was a temporary receptionist.
My duties: • Greeted all clients • Took phone calls, transferred to the appropriate person or department. • Returned calls to clients • Resolved client issues • Scheduled appointments • Organized and processed mail • Made copies and scanned documents • Monitored and updated client records
Cosmetologist Sunapee Cove - Sunapee, NH December 2019 to February 2020 I was the cosmetologist at Sunapee Cove Assisted Living. I rented the salon there.
Owner and operator of Mimi's Cut Curl and Go. M WORK EXPERIENCE Mimi's.Cut Curl and Go - Claremont, NH January 2005 to February 2020 I started this business in 2005 but I have been renting chairs in salons and barbershops since 1993.
Career Diploma in Administrative Assistant Penn Foster - Remote February 2020 to Present Trade school in Cosmetology Concord Academy Of Hair Design - Concord, NH September 1993 to October 1993
High school or equivalent • Customer Service • Customer Support • Customer Care • Call Center • Retail Sales • Sales Experience • Customer Service Skills (10+ years) • Hair Styling • Front Desk • Upselling • Communication Skills • Microsoft Outlook • Data Entry • Multi-line Phone Systems • Clerical Experience • Phone Etiquette Certification in completion of "People Skills" course.
Present The People Skills course was given in Cosmetology school. I passed the course and have a certificate. Cosmetology License EDUCATION SKILLS CERTIFICATIONS AND LICENSES Verbal Communication — Highly Proficient February 2020 Speaking clearly, correctly, and concisely. Full results: Highly Proficient Organizational Skills — Proficient February 2020 Arranging and managing information or materials using a set of rules. Full results: Proficient Call Center Customer Service — Highly Proficient March 2020 Applying customer service skills in a call center setting. Full results: Highly Proficient Customer Focus & Orientation — Highly Proficient March 2020 Responding to customer situations with sensitivity. Full results: Highly Proficient Problem Solving — Familiar March 2020 Measures a candidate's ability to analyze relevant information when solving problems Full results: Familiar Data Entry: Accuracy — Highly Proficient July 2020 Entering data quickly and accurately. Full results: Highly Proficient Typing — Completed July 2020 Transcribing text using a standard keyboard. Full results: Completed Customer Focus & Orientation — Highly Proficient March 2020 Responding to customer situations

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with sensitivity. Full results: Highly Proficient Work Style: Reliability — Completed July 2020 Tendency to be dependable and come to work. Full results: Completed ASSESSMENTS Customer Service — Proficient June 2020 Identifying and resolving common customer issues. Full results: Proficient Sales Fit — Familiar July 2020 Measures the traits that are important for success in sales positions. Full results: Familiar Management & Leadership Skills: Impact & Influence — Proficient July 2020 Choosing the most effective strategy to inspire and influence others to meet business objectives. Full results: Proficient Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in

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CONTRACTOR NAME: Newport Senior Center, Inc.

Key Personnel

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Brenda Burns	Executive Director	$58,428	100%	$58,428
Beverly LaClair	Lead Food Service Supervisor (Newport)	$30,940	100%	$30,940
Michelle Parker	Administrative Assistant	$23,660	100%	$23,660
Chantille Bailey	Eligibility Coordinator/Elder Support	$13,520	100%	$13,520

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scheetz
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

October 21, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive Sole Source** amendments to existing contracts with the eleven (11) Contractors listed below in bold print for the provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by $2,397,600 from $61,566,568 to $$63,964,168, with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2020.100% Federal Funds.

The original contracts were approved and subsequently amended as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$10,664,329.03	$388,735.57	$11,053,064.60	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Community Action Partnership of Strafford County	177200	Dover	$228,440.00	$0	$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	$819,893.00	$0	$819,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	$1,774,376.46	$75,938.26	$1,850,314.72	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E

Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$8,104,663.78	$187,038.31	$8,291,702.09	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Greater Wakefield Resource Center	158408	Union	$104,096.00	$23,400.00	$127,496.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Lamprey Health Care	177677	Newmarket	$247,272.00	$0	$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	$4,417,158.77	$145,099.99	$4,562,258.76	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	$2,595,977.98	$83,438.50	$2,679,416.48	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	$10,149,803.44	$385,337.30	$10,535,140.74	O:12/21/2016, #15 A1:6/7/2017, #13 A212/20/2017, #23 A3:2/20/2019, #24 A4:6/24/2020, #46E A5 9/23/2020, #18
Southwestern Community Services	177511	Keene	$384,640.00	$0	$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	$10,697,054.18	$643,487.56	$11,340,541.74	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Strafford Nutrition MOW	260818	Somersworth	$2,748,885.35	$150,073.76	$2,898,959.11	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	$4,867,888.83	$177,163.53	$5,045,052.36	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #46E
VNA at HCS	177274	Keene	$3,962,089.18	$137,887.23	$4,099,976.41	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3 6/24/2020 #46E
		Total:	$61,566,568.00	$2,397,600.01	$63,964,168.01	

See attached fiscal details.

EXPLANATION

This item is **Retroactive** because the Department did not have the fully executed contract amendment documents ready for approval in time to supplement the costs incurred by providing services during this pandemic. This item is **Sole Source** because the most recent amendments to the contracts were Sole Source, and MOP 150 requires any subsequent amendments be labeled **Sole Source**. Further, the Contractors are best positioned to increase capacity quickly to ensure services for individuals continue during the Covid-19 State of Emergency.

The purpose of these amendments is to enable the current Contractors to continue support of the ongoing need for these services for older, isolated, and frail adults to assist them with living as independently as possible, both safely and with dignity. These amendments will ensure that the Contractors provide additional home-delivered meals, as well as additional unanticipated items that are needed to provide services safely during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff.

The Contractors will continue to provide meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before the individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Area served: Statewide

Source of Funds: , Federal Funds from Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Shibinette
Commissioner

FINANCIAL DETAIL ATTACHMENT SHEET
05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (58% Federal Funds; 42% General Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$124,617.00	$0.00	$124,617.00
541-500383	Meals - Congregate	2017	$163,598.00	$0.00	$163,598.00
544-500386	Meals - Home Delivered	2017	$334,758.00	$0.00	$334,758.00
512-500352	Transportation of Clients	2018	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2018	$343,846.00	$0.00	$343,846.00
544-500386	Meals - Home Delivered	2018	$703,599.00	$0.00	$703,599.00
512-500352	Transportation of Clients	2019	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2019	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2019	$730,379.00	$0.00	$730,379.00
512-500352	Transportation of Clients	2020	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2020	$266,934.00	$0.00	$266,934.00
544-500386	Meals - Home Delivered	2020	$869,499.01	$0.00	$869,499.01
102-500731	Contracts (FFCRA)	2020	$196,280.00	$0.00	$196,280.00
512-500352	Transportation of Clients	2021	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2021	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2021	$779,499.01	$0.00	$779,499.01
512-500352	Transportation of Clients	2022	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2022	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2022	$779,499.01	$0.00	$779,499.01
		Subtotal	*$7,672,025.03*	*$0.00*	*$7,672,025.03*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$53,894.00	$0.00	$53,894.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$113,199.00	$0.00	$113,199.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$619,893.00*	*$0.00*	*$619,893.00*

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$12,846.00	$0.00	$12,846.00
541-500383	Meals - Congregate	2017	$46,750.00	$0.00	$46,750.00
544-500386	Meals - Home Delivered	2017	$65,401.00	$0.00	$65,401.00
512-500352	Transportation of Clients	2018	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2018	$98,260.00	$0.00	$98,260.00
544-500386	Meals - Home Delivered	2018	$137,454.00	$0.00	$137,454.00
512-500352	Transportation of Clients	2019	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2019	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2019	$142,685.00	$0.00	$142,685.00
512-500352	Transportation of Clients	2020	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2020	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2020	$152,281.82	$0.00	$152,281.82
102-500731	Contracts (FFCRA)	2020	$38,340.00	$0.00	$38,340.00
512-500352	Transportation of Clients	2021	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2021	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2021	$152,281.82	$0.00	$152,281.82
512-500352	Transportation of Clients	2022	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2022	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2022	$152,281.82	$0.00	$152,281.82
		Subtotal	*$1,541,361.46*	*$0.00*	*$1,541,361.46*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$183,131.00	$0.00	$183,131.00
541-500383	Meals - Congregate	2017	$187,622.00	$0.00	$187,622.00
544-500386	Meals - Home Delivered	2017	$161,073.00	$0.00	$161,073.00
512-500352	Transportation of Clients	2018	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2018	$394,346.00	$0.00	$394,346.00
544-500386	Meals - Home Delivered	2018	$338,546.00	$0.00	$338,546.00
512-500352	Transportation of Clients	2019	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2019	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2019	$351,432.00	$0.00	$351,432.00
512-500352	Transportation of Clients	2020	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2020	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2020	$375,066.26	$0.00	$375,066.26
102-500731	Contracts (FFCRA)	2020	$94,450.00	$0.00	$94,450.00
512-500352	Transportation of Clients	2021	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2021	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2021	$375,066.26	$0.00	$375,066.26
512-500352	Transportation of Clients	2022	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2022	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2022	$375,066.26	$0.00	$375,066.26
		Subtotal	*$6,396,347.78*	*$0.00*	*$6,396,347.78*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$8,800.00	$0.00	$8,800.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$18,496.00	$0.00	$18,496.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$104,096.00*	*$0.00*	*$104,096.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,873.00	$0.00	$33,873.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00		$0.00
102-500731	Contracts (FFCRA)	2020	$0.00		$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$0.00		$0.00
544-500386	Meals - Home Delivered	2021	$0.00		$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$0.00		$0.00
544-500386	Meals - Home Delivered	2022	$0.00		$0.00
		Subtotal	*$247,272.00*	*$0.00*	*$247,272.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$38,725.00	$0.00	$38,725.00
541-500383	Meals - Congregate	2017	$80,366.00	$0.00	$80,366.00
544-500386	Meals - Home Delivered	2017	$124,955.00	$0.00	$124,955.00
512-500352	Transportation of Clients	2018	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2018	$168,909.00	$0.00	$168,909.00
544-500386	Meals - Home Delivered	2018	$262,632.00	$0.00	$262,632.00
512-500352	Transportation of Clients	2019	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2019	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2019	$272,627.00	$0.00	$272,627.00
512-500352	Transportation of Clients	2020	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2020	$133,338.00	$0.00	$133,338.00
544-500386	Meals - Home Delivered	2020	$332,962.59	$0.00	$332,962.59
102-500731	Contracts (FFCRA)	2020	$73,270.00	$0.00	$73,270.00
512-500352	Transportation of Clients	2021	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2021	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2021	$290,962.59	$0.00	$290,962.59
512-500352	Transportation of Clients	2022	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2022	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2022	$290,962.59	$0.00	$290,962.59
		Subtotal	*$3,002,428.77*	*$0.00*	*$3,002,428.77*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$62,778.00	$0.00	$62,778.00
544-500386	Meals - Home Delivered	2017	$71,858.00	$0.00	$71,858.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$131,946.00	$0.00	$131,946.00
544-500386	Meals - Home Delivered	2018	$151,031.00	$0.00	$151,031.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2019	$156,779.00	$0.00	$156,779.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$124,968.00	$0.00	$124,968.00
544-500386	Meals - Home Delivered	2020	$179,323.66	$0.00	$179,323.66
102-500731	Contracts (FFCRA)	2020	$42,130.00	$0.00	$42,130.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2021	$167,323.66	$0.00	$167,323.66
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2022	$167,323.66	$0.00	$167,323.66
		Subtotal	*$1,666,364.98*	*$0.00*	*$1,666,364.98*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$90,843.00	$0.00	$90,843.00
541-500383	Meals - Congregate	2017	$123,750.00	$0.00	$123,750.00
544-500386	Meals - Home Delivered	2017	$331,837.00	$0.00	$331,837.00
512-500352	Transportation of Clients	2018	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2018	$260,100.00	$0.00	$260,100.00
544-500386	Meals - Home Delivered	2018	$697,461.00	$0.00	$697,461.00
512-500352	Transportation of Clients	2019	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2019	$270,000.00	$0.00	$270,000.00
544-500386	Meals - Home Delivered	2019	$724,009.00	$0.00	$724,009.00
512-500352	Transportation of Clients	2020	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2020	$214,000.00		$214,000.00
544-500386	Meals - Home Delivered	2020	$828,698.48		$828,698.48
102-500731	Contracts (FFCRA)	2020	$194,570.00		$194,570.00
512-500352	Transportation of Clients	2021	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2021	$270,000.00		$270,000.00
544-500386	Meals - Home Delivered	2021	$772,698.48		$772,698.48
512-500352	Transportation of Clients	2022	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2022	$270,000.00		$270,000.00
544-500386	Meals - Home Delivered	2022	$772,698.48		$772,698.48
		Subtotal	*$6,916,841.44*	*$0.00*	*$6,916,841.44*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$25,003.00	$0.00	$25,003.00
541-500383	Meals - Congregate	2017	$158,538.00	$0.00	$158,538.00
544-500386	Meals - Home Delivered	2017	$490,897.00	$0.00	$490,897.00
512-500352	Transportation of Clients	2018	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2018	$200,277.00	$0.00	$200,277.00
544-500386	Meals - Home Delivered	2018	$1,164,716.00	$0.00	$1,164,716.00
512-500352	Transportation of Clients	2019	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2019	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2019	$1,209,048.00	$0.00	$1,209,048.00
512-500352	Transportation of Clients	2020	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2020	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2020	$1,290,358.06	$0.00	$1,290,358.06
102-500731	Contracts (FFCRA)	2020	$324,910.00	$0.00	$324,910.00
512-500352	Transportation of Clients	2021	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2021	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2021	$1,290,358.06	$0.00	$1,290,358.06
512-500352	Transportation of Clients	2022	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2022	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2022	$1,290,358.06	$0.00	$1,290,358.06
		Subtotal	*$8,538,523.18*	*$0.00*	*$8,538,523.18*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,441.00	$0.00	$33,441.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$70,239.00	$0.00	$70,239.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$384,640.00*	*$0.00*	*$384,640.00*

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$19,861.00	$0.00	$19,861.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$41,715.00	$0.00	$41,715.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$27,974.00	$0.00	$27,974.00
544-500386	Meals - Home Delivered	2017	$129,234.00	$0.00	$129,234.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$58,788.00	$0.00	$58,788.00
544-500386	Meals - Home Delivered	2018	$271,625.00	$0.00	$271,625.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2019	$281,963.00	$0.00	$281,963.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2020	$300,926.45	$0.00	$300,926.45
102-500731	Contracts (FFCRA)	2020	$75,770.00	$0.00	$75,770.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2021	$300,926.45	$0.00	$300,926.45
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2022	$300,926.45	$0.00	$300,926.45
		Subtotal	*$1,992,237.35*	*$0.00*	*$1,992,237.35*

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$102,490.00	$0.00	$102,490.00
541-500383	Meals - Congregate	2017	$77,869.00	$0.00	$77,869.00
544-500386	Meals - Home Delivered	2017	$152,570.00	$0.00	$152,570.00
512-500352	Transportation of Clients	2018	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2018	$163,661.00	$0.00	$163,661.00
544-500386	Meals - Home Delivered	2018	$320,674.00	$0.00	$320,674.00
512-500352	Transportation of Clients	2019	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2019	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2019	$332,880.00	$0.00	$332,880.00
512-500352	Transportation of Clients	2020	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2020	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2020	$355,266.61	$0.00	$355,266.61
102-500731	Contracts (FFCRA)	2020	$89,460.00	$0.00	$89,460.00
512-500352	Transportation of Clients	2021	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2021	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2021	$355,266.61	$0.00	$355,266.61
512-500352	Transportation of Clients	2022	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2022	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2022	$355,266.61	$0.00	$355,266.61
		Subtotal	***$4,061,108.83***	***$0.00***	***$4,061,108.83***

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$28,985.00	$0.00	$28,985.00
541-500383	Meals - Congregate	2017	$73,277.00	$0.00	$73,277.00
544-500386	Meals - Home Delivered	2017	$118,745.00	$0.00	$118,745.00
512-500352	Transportation of Clients	2018	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2018	$154,008.00	$0.00	$154,008.00
544-500386	Meals - Home Delivered	2018	$249,575.00	$0.00	$249,575.00
512-500352	Transportation of Clients	2019	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2019	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2019	$259,073.00	$0.00	$259,073.00
512-500352	Transportation of Clients	2020	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2020	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2020	$276,497.06	$0.00	$276,497.06
102-500731	Contracts (FFCRA)	2020	$69,620.00	$0.00	$69,620.00
512-500352	Transportation of Clients	2021	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2021	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2021	$276,497.06	$0.00	$276,497.06
512-500352	Transportation of Clients	2022	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2022	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2022	$276,497.06	$0.00	$276,497.06
		Subtotal	***$2,726,534.18***	***$0.00***	***$2,726,534.18***

05-95-48-481010-7872 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
		Subtotal	***$46,098,114.00***	***$0.00***	***$46,098,114.00***
			$46,098,114.00	*$0.00*	*$46,098,114.00*

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT (60% Federal Funds; 40% General Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$252,962.00	$0.00	$252,962.00
544-500386	Meals Home Delivered	2018	$531,679.00	$0.00	$531,679.00
544-500386	Meals Home Delivered	2019	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2020	$551,915.00	$0.00	$551,915.00
544-500386	Meals Home Delivered	2021	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2022	$551,916.00	$0.00	$551,916.00
		Subtotal	***$2,992,304.00***	***$0.00***	***$2,992,304.00***

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$0.00***	***$0.00***	***$0.00***

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$19,701.00	$0.00	$19,701.00
544-500386	Meals Home Delivered	2018	$41,402.00	$0.00	$41,402.00
544-500386	Meals Home Delivered	2019	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2020	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2021	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2022	$42,978.00	$0.00	$42,978.00
		Subtotal	*$233,015.00*	*$0.00*	*$233,015.00*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$144,419.00	$0.00	$144,419.00
544-500386	Meals Home Delivered	2018	$303,537.00	$0.00	$303,537.00
544-500386	Meals Home Delivered	2019	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2020	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2021	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2022	$315,090.00	$0.00	$315,090.00
		Subtotal	*$1,708,316.00*	*$0.00*	*$1,708,316.00*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$119,598.00	$0.00	$119,598.00
544-500386	Meals Home Delivered	2018	$251,372.00	$0.00	$251,372.00
544-500386	Meals Home Delivered	2019	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2020	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2021	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2022	$260,940.00	$0.00	$260,940.00
		Subtotal	*$1,414,730.00*	*$0.00*	*$1,414,730.00*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$78,590.00	$0.00	$78,590.00
544-500386	Meals Home Delivered	2018	$165,175.00	$0.00	$165,175.00
544-500386	Meals Home Delivered	2019	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2020	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2021	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2022	$171,462.00	$0.00	$171,462.00
		Subtotal	*$929,613.00*	*$0.00*	*$929,613.00*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$273,306.00	$0.00	$273,306.00
544-500386	Meals Home Delivered	2018	$574,440.00	$0.00	$574,440.00
544-500386	Meals Home Delivered	2019	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2020	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2021	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2022	$596,304.00	$0.00	$596,304.00
		Subtotal	*$3,232,962.00*	*$0.00*	*$3,232,962.00*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$182,479.00	$0.00	$182,479.00
544-500386	Meals Home Delivered	2018	$383,532.00	$0.00	$383,532.00
544-500386	Meals Home Delivered	2019	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2020	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2021	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2022	$398,130.00	$0.00	$398,130.00
		Subtotal	*$2,158,531.00*	*$0.00*	*$2,158,531.00*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Community Action Partnership of Strafford County (Vendor #177200)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$63,965.00	$0.00	$63,965.00
544-500386	Meals Home Delivered	2018	$134,443.00	$0.00	$134,443.00
544-500386	Meals Home Delivered	2019	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2020	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2021	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2022	$139,560.00	$0.00	$139,560.00
		Subtotal	*$756,648.00*	*$0.00*	*$756,648.00*

Tri-County Community Action Program (Vendor #177195)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$68,206.00	$0.00	$68,206.00
544-500386	Meals Home Delivered	2018	$143,350.00	$0.00	$143,350.00
544-500386	Meals Home Delivered	2019	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2020	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2021	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2022	$148,806.00	$0.00	$148,806.00
		Subtotal	*$806,780.00*	*$0.00*	*$806,780.00*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$104,451.00	$0.00	$104,451.00
544-500386	Meals Home Delivered	2018	$219,536.00	$0.00	$219,536.00
544-500386	Meals Home Delivered	2019	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2020	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2021	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2022	$227,892.00	$0.00	$227,892.00
		Subtotal	*$1,235,555.00*	*$0.00*	*$1,235,555.00*

05-95-48-481010-9255 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
		Subtotal	*$15,468,454.00*	*$0.00*	*$15,468,454.00*
			$15,468,454.00	*$0.00*	*$15,468,454.00*

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$388,735.57	$388,735.57
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$388,735.57*	*$388,735.57*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$75,938.26	$75,938.26
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$75,938.26*	*$75,938.26*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$187,038.31	$187,038.31
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$187,038.31*	*$187,038.31*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$23,400.00	$23,400.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$23,400.00*	*$23,400.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$145,099.99	$145,099.99
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$145,099.99*	*$145,099.99*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$83,438.50	$83,438.50
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$83,438.50*	*$83,438.50*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$385,337.30	$385,337.30
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$385,337.30*	*$385,337.30*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$643,487.56	$643,487.56
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$643,487.56*	*$643,487.56*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Community Action Partnership of Strafford County (Vendor #177200)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$150,073.76	$150,073.76
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$150,073.76*	*$150,073.76*

Tri-County Community Action Program (Vendor #177195)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$177,163.53	$177,163.53
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$177,163.53*	*$177,163.53*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$137,887.23	$137,887.23
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$137,887.23*	*$137,887.23*

05-95-48-481010-1917 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$2,397,600.00	$2,397,600.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$2,397,600.00*	*$2,397,600.00*
			$0.00	*$2,397,600.00*	*$2,397,600.00*

Summary by Vendor by Year					
Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$875,935.00	$0.00	$875,935.00
		2018	$1,840,867.00	$0.00	$1,840,867.00
		2019	$1,900,972.00	$0.00	$1,900,972.00
		2020	$2,146,371.01	$0.00	$2,146,371.01
		2021	$1,950,092.01	$388,735.57	$2,338,827.58
		2022	$1,950,092.01	$0.00	$1,950,092.01
		Subtotal	*$10,664,329.03*	*$388,735.57*	*$11,053,064.60*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$53,894.00	$0.00	$53,894.00
		2018	$113,200.00	$0.00	$113,200.00
		2019	$113,200.00	$0.00	$113,200.00
		2020	$113,199.00	$0.00	$113,199.00
		2021	$113,200.00	$0.00	$113,200.00
		2022	$113,200.00	$0.00	$113,200.00
		Subtotal	*$619,893.00*	*$0.00*	*$619,893.00*

Gibson Center for Senior Services (Vendor #155344)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$144,698.00	$0.00	$144,698.00
		2018	$304,072.00	$0.00	$304,072.00
		2019	$314,619.00	$0.00	$314,619.00
		2020	$362,555.82	$0.00	$362,555.82
		2021	$324,215.82	$75,938.26	$400,154.08
		2022	$324,215.82	$0.00	$324,215.82
		Subtotal	*$1,774,376.46*	*$75,938.26*	*$1,850,314.72*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$676,245.00	$0.00	$676,245.00
		2018	$1,421,054.00	$0.00	$1,421,054.00
		2019	$1,460,503.00	$0.00	$1,460,503.00
		2020	$1,578,587.26	$0.00	$1,578,587.26
		2021	$1,484,137.26	$187,038.31	$1,671,175.57
		2022	$1,484,137.26	$0.00	$1,484,137.26
		Subtotal	*$8,104,663.78*	*$187,038.31*	*$8,291,702.09*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$8,800.00	$0.00	$8,800.00
		2018	$18,496.00	$0.00	$18,496.00
		2019	$19,200.00	$0.00	$19,200.00
		2020	$19,200.00	$0.00	$19,200.00
		2021	$19,200.00	$23,400.00	$42,600.00
		2022	$19,200.00	$0.00	$19,200.00
		Subtotal	*$104,096.00*	*$23,400.00*	*$127,496.00*

Lamprey Health Care (Vendor #177677)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,873.00	$0.00	$33,873.00
		2018	$71,133.00	$0.00	$71,133.00
		2019	$71,133.00	$0.00	$71,133.00
		2020	$71,133.00	$0.00	$71,133.00
		2021	$0.00	$0.00	$0.00
		2022	$0.00	$0.00	$0.00
		Subtotal	*$247,272.00*	*$0.00*	*$247,272.00*

Newport Senior Center (Vendor #177250)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$363,644.00	$0.00	$363,644.00
		2018	$764,254.00	$0.00	$764,254.00
		2019	$790,246.00	$0.00	$790,246.00
		2020	$881,851.59	$0.00	$881,851.59
		2021	$808,581.59	$145,099.99	$953,681.58
		2022	$808,581.59	$0.00	$808,581.59
		Subtotal	*$4,417,158.77*	*$145,099.99*	*$4,562,258.76*

Ossipee Concerned Citizens (Vendor #170158)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$213,226.00	$0.00	$213,226.00
		2018	$448,152.00	$0.00	$448,152.00
		2019	$465,209.00	$0.00	$465,209.00
		2020	$517,883.66	$0.00	$517,883.66
		2021	$475,753.66	$83,438.50	$559,192.16
		2022	$475,753.66	$0.00	$475,753.66
		Subtotal	*$2,595,977.98*	*$83,438.50*	*$2,679,416.48*

Rockingham Nutrition MOW (Vendor #155197)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$819,736.00	$0.00	$819,736.00
		2018	$1,722,783.00	$0.00	$1,722,783.00
		2019	$1,781,095.00	$0.00	$1,781,095.00
		2020	$2,024,354.48	$0.00	$2,024,354.48
		2021	$1,900,917.48	$385,337.30	$2,286,254.78
		2022	$1,900,917.48	$0.00	$1,900,917.48
		Subtotal	*$10,149,803.44*	*$385,337.30*	*$10,535,140.74*

St Joseph Community Services (Vendor #155093)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$856,917.00	$0.00	$856,917.00
		2018	$1,801,017.00	$0.00	$1,801,017.00
		2019	$1,867,570.00	$0.00	$1,867,570.00
		2020	$2,273,790.06	$0.00	$2,273,790.06
		2021	$1,948,880.06	$643,487.56	$2,592,367.62
		2022	$1,948,880.06	$0.00	$1,948,880.06
		Subtotal	*$10,697,054.18*	*$643,487.56*	*$11,340,541.74*

Southwestern Community Services (Vendor #177511)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,441.00	$0.00	$33,441.00
		2018	$70,240.00	$0.00	$70,240.00
		2019	$70,240.00	$0.00	$70,240.00
		2020	$70,239.00	$0.00	$70,239.00
		2021	$70,240.00	$0.00	$70,240.00
		2022	$70,240.00	$0.00	$70,240.00
		Subtotal	*$384,640.00*	*$0.00*	*$384,640.00*

Community Action Partnership of Strafford County (Vendor #177200)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$19,861.00	$0.00	$19,861.00
		2018	$41,716.00	$0.00	$41,716.00
		2019	$41,716.00	$0.00	$41,716.00
		2020	$41,715.00	$0.00	$41,715.00
		2021	$41,716.00	$0.00	$41,716.00
		2022	$41,716.00	$0.00	$41,716.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Strafford Nutrition MOW (Vendor # 260818)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$221,173.00	$0.00	$221,173.00
		2018	$464,856.00	$0.00	$464,856.00
		2019	$482,549.00	$0.00	$482,549.00
		2020	$577,282.45	$0.00	$577,282.45
		2021	$501,512.45	$150,073.76	$651,586.21
		2022	$501,512.45	$0.00	$501,512.45
		Subtotal	*$2,748,885.35*	*$150,073.76*	*$2,898,959.11*

Tri-County Community Action Program (Vendor #177195)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$401,135.00	$0.00	$401,135.00
		2018	$842,914.00	$0.00	$842,914.00
		2019	$866,805.00	$0.00	$866,805.00
		2020	$978,651.61	$0.00	$978,651.61
		2021	$889,191.61	$177,163.53	$1,066,355.14
		2022	$889,191.61	$0.00	$889,191.61
		Subtotal	*$4,867,888.83*	*$177,163.53*	*$5,045,052.36*

VNA at HCS (Vendor #177274)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$325,458.00	$0.00	$325,458.00
		2018	$683,975.00	$0.00	$683,975.00
		2019	$707,691.00	$0.00	$707,691.00
		2020	$794,735.06	$0.00	$794,735.06
		2021	$725,115.06	$137,887.23	$863,002.29
		2022	$725,115.06	$0.00	$725,115.06
		Subtotal	***$3,962,089.18***	***$137,887.23***	***$4,099,976.41***

Summary for All Vendors by Year					
		SFY	Current Budget	(Decrease)	Modified Budget
		2017	$5,048,036.00	$0.00	$5,048,036.00
		2018	$10,608,729.00	$0.00	$10,608,729.00
		2019	$10,952,748.00	$0.00	$10,952,748.00
		2020	$12,451,549.00	$0.00	$12,451,549.00
		2021	$11,252,753.00	$2,397,600.00	$13,650,353.00
		2022	$11,252,753.00	$0.00	$11,252,753.00
		Subtotal	***$61,566,568.00***	***$2,397,600.00***	***$63,964,168.00***
			$61,566,568.00	$2,397,600.00	$63,964,168.00

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
7872-541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
7872-512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
7872-512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
7872-512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
7872-541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
7872-512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
7872-512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
9255-544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	$0.00	$2,397,600.00	$2,397,600.00
		Total	$61,566,568.00	$2,397,600.00	$63,964,168.00

7872-512-500352	Transportation of Clients	all	$8,599,271.00	$0.00	$8,599,271.00
7872-541-500383	Meals - Congregate	all	$11,077,887.00	$0.00	$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	$25,222,156.00	$0.00	$25,222,156.00
7872-102-500731	Contracts (FFCRA)	all	$1,198,800.00	$0.00	$1,198,800.00
9255-544-500386	Meals Home Delivered	all	$15,468,454.00	$0.00	$15,468,454.00
1917-102-500731	Contracts (CARES)	all	$0.00	$2,397,600.00	$2,397,600.00
		Total	$61,566,568.00	$2,397,600.00	$63,964,168.00
	Grand Total SFY17	2017	$5,048,036.00	$0.00	$5,048,036.00
	Grand Total SFY18	2018	$10,608,729.00	$0.00	$10,608,729.00
	Grand Total SFY19	2019	$10,952,748.00	$0.00	$10,952,748.00
	Grand Total SFY20	2020	$12,451,549.00	$0.00	$12,451,549.00
	Grand Total SFY21	2021	$11,252,753.00	$2,397,600.00	$13,650,353.00
	Grand Total SFY22	2022	$11,252,753.00	$0.00	$11,252,753.00
	Total Contract		$61,566,568.00	$2,397,600.00	$63,964,168.00

State of New Hampshire
Department of Health and Human Services
Amendment #4 to the Nutrition and Transportation Contract

This 4th Amendment to the Nutrition and Transportation contract (hereinafter referred to as "Amendment #4") is by and between the State of New Hampshire, Department of Health and Human Services (hereinafter referred to as the "State" or "Department") and Newport Senior Center, Inc., (hereinafter referred to as "the Contractor"), a nonprofit corporation with a place of business at 76 South Main Street, Newport, NH, 03773.

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended on December 20, 2017, (Item #23), and on February 20, 2019, (Item #24), and on June 24, 2020, (Item #46E), which was also approved by the Governor on June 17, 2020, and presented to the Executive Council on June 24, 2020 (Information Item #O), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $4,562,258.76.

2. Exhibit A Amendment #3 Scope of Services, Section 1 Provisions Applicable to All Services, Subsection 1.4, to read:

   1.4 The Contractor shall adjust service delivery as directed by the Department, in accordance with the:

   1.4.1. Older American Act Services: Title IIIB-Supportive Services; and

   1.4.2. Coronavirus Aid, Relief and Economic Security (CARES) Act.

3. Exhibit A Amendment #3 Scope of Services, Section 2 Scope of Work, Subsection 2.1, Paragraph 2.1.1, to read:

   2.1.1. Home Delivered Meals, which are funded through Title III and Title XX and CARES Act supplemental funding. The Contractor shall:

   2.1.1.1. Deliver meals to eligible individuals, as defined in NH Administrative Rule He-E 501 and NH Administrative Rule He-E 502, who are:

   2.1.1.1.1 Homebound and unable to prepare their own meals; or

   2.1.1.1.2 Physically distancing by residing in their home for reasons related to the COVID-19 emergency, with no consideration for ability to prepare their own meals.

   2.1.1.2. Provide Home Delivered Meals funded through the Title III and Title XX and CARES Act Supplement to include:

   2.1.1.2.1. Grab-n-Go/Drive Thru, meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided meal(s) without being required to leave the vehicle.



2.1.1.2.2. Take Out/Pick Up, meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave the vehicle in order to receive the meal.

2.1.1.3. Comply with regulations regarding safety and sanitary food practice in accordance with state and local health, safety and sanitation requirements.

2.1.1.4. Accept referrals from Adult Protective Services (APS) and prioritize service to individual referred by APS.

2.1.1.5. Ensure each meal meets a minimum of one-third (33 1/3 %) of the dietary reference intakes established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, and complies with the most recent Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture.

2.1.1.6. Prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of the individual, including recommendations from the individual's licensed practitioner.

2.1.1.7. Ensure a visual contact with each individual on each day that meals are delivered as an assurance of the individual's safety, with the exception of meals provided for weekends or designated as emergency meals, which are delivered to individuals in advance of anticipated inclement weather conditions or other adverse conditions. If unable to make visual contact with an individual, the Contractor shall initiate its agency's protocol, Non-Response from Client at Delivery Time or the equivalent agency guideline or policy and procedure for homebound individual's nonresponse at the time of delivery.

4. Add Exhibit A Amendment #3 Scope of Services, Section 3 Reporting, Subsection 3.6, to read:

   3.6 The Contractor shall provide a monthly report that lists and describes all expenditures of COVID-19 response funds each month until all COVID-19 response funds are expended, or until CARES Act funds are no longer available, whichever comes first.

5. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.1, to read:

   2.1 Title of Program: (OASS) Older Americans Act Title III - Supportive Services, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.044 and Federal Award Identification Number 20AANHT3SS.

6. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.2, to read:

   2.2 Title of Program: (OACM) Older Americans Act Title III - Congregate Meals, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number 20AANHT3CM.

7. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.3, to read:

   2.3. Title of Program: (OAHD) Older Americans Act Title III - Home-Delivered Meals, Award

date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number 20AANHT3HD.

8. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.4, to read:

   2.4. Title of Program: (SSBG) Social Services Block Grant, Award Effective date of October 1, 2019, United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant, Title XX, Catalog of Federal Domestic Assistance #93.667.

9. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, by adding Subsection 2.7, to read:

   2.7 Title of Program: (HDC3) CARES Act for Nutrition Services, Older Americans Act Title III - Home-Delivered Meals, Award date of April 20, 2020, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number FAIN #2001NHHDC3-00.

10. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:

    4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #4, Rate Sheet.

11. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:

    5.2 Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #4, Rate Sheet.

12. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, by adding Subsection 5.4, to read:

    5.4 The Contractor shall submit a separate monthly invoice for services provided using Supplemental Appropriations COVID-19 Emergency Response until all Supplemental Appropriations COVID-19 Emergency Response are expended, or until CARES Act funds are no longer available, whichever comes first.

13. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment by adding Section 10 to read:

    10. Coronavirus Aid, Relief and Economic Security (CARES) Act Supplemental Appropriations COVID-19 Emergency Response Funds.

        10.1. Coronavirus Aid, Relief and Economic Security (CARES) Act Supplemental Appropriations COVID-19 Emergency Response funds are for Supplemental Appropriations #3, and are available until September 30, 2021 to prevent, prepare for, and respond to the COVID-19 emergency.

        10.2. Allowable expenditures using Supplemental Appropriations COVID-19 Emergency Response funds include, but are not limited to:

            10.2.1. Providing Older Americans Act services related to the response. Funds must be expended on allowable Older Americans Act activities as defined by the Older Americans Act and State and local policy, which may include, but are not limited to:



10.2.1.1. Payment of senior center utilities even if no programming was occurring in the senior center for a period of time due to the COVID-19 emergency.

10.2.1.2. Payments for use of other sites including congregate meal sites and senior centers; or to other staff including former congregate meal staff, for preparation and distribution of meals and other supplies.

10.2.1.3. Increased expenditures per unit of service due to the need to provide staff with personal protective equipment.

10.2.1.4. Sanitary equipment, supplies and expenses.

10.2.1.5. Expenditures for meals storage capacity.

10.3. The Contractor shall keep records of expenditures using Supplemental Appropriations COVID-19 Emergency Response funds, and provide the records to the Department upon request. The Contractor shall ensure expenditure records include, but are not limited to:

10.3.1. A general ledger showing revenue and expenses for the contract.

10.3.2 Timesheets and/or timecards signed by both employee and supervisor that support the hours employees worked for wages reported.

10.3.2.1 Per 45 CFR Part 75.430(i)(1) Charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed.

10.3.2.2 Per 2 CFR 200.430 (iii) Labor records must reasonably reflect the total activity for which each employee is compensated, showing percentages for time spent on activities under this contract and all other activities (totaling no more than 100%).

10.3.3 Invoices supporting expenses reported.

14. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment by adding Section 11 to read:

11. Audits

11.1. The Contractor is required to submit an annual audit to the Department if any of the following conditions exist:

11.1.1. Condition A - The Contractor expended $750,000 or more in federal funds received as a subrecipient pursuant to 2 CFR Part 200, during the most recently completed fiscal year.

11.1.2. Condition B - The Contractor is subject to audit pursuant to the requirements of NH RSA 7:28, III-b, pertaining to charitable organizations receiving support of $1,000,000 or more.

11.1.3. Condition C - The Contractor is a public company and required by Security and Exchange Commission (SEC) regulations to submit an annual financial audit.

11.2. If Condition A exists, the Contractor shall submit an annual single audit performed by an independent Certified Public Accountant (CPA) to the Department within 120 days after the close of the Contractor's fiscal year, conducted in accordance with the requirements of 2 CFR Part 200, Subpart F of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards.

11.3. If Condition B or Condition C exists, the Contractor shall submit an annual financial audit performed by an Independent CPA within 120 days after the close of the Contractor's fiscal year.

11.4. In addition to, and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department all payments made under the Contract to which exception has been taken, or which have been disallowed because of such an exception.

15. Modify Exhibit B-1 Amendment #3, Rate Sheet by deleting it in its entirety and replacing it with Exhibit B-1 Amendment #4, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not inconsistent with this Amendment #4 remain in full force and effect. This amendment shall be retroactively effective to July 1, 2020, subject to the Governor's approval issued under the Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, and 2020-18.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

10/12/2020
Date

Lori Shibinette
Name: Lori Shibinette
Title: Commissioner

Newport Senior Center, Inc.

10-6-20
Date

Larry K Eston
Name:
Title: Pres.

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

10/14/20
Date

Catherine Pinos
Name: Catherine Pinos
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor approval issued under the Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, and 2020-18.

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:

Exhibit B-1 Amendment #4
Rate Sheet

Nutrition and Transportation					
1/1/2017 through 06/30/2017 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	21,745	$5.50		$ 119,598.00
Title IIIC HD Meals	Per Meal	22,719	$5.50		$ 124,955.00
Title IIIC Cong Meals	Per Meal	14,612	$5.50		$ 80,366.00
Title IIIB Transportation	PerClient/PerDay	1,634	$23.70		$ 38,725.00
			Subtotal		$ 363,644.00
7/1/2017 through 06/30/2018 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	43,490	$5.78		$ 251,372.00
Title IIIC HD Meals	Per Meal	45,438	$5.78		$ 262,632.00
Title IIIC Cong Meals	Per Meal	29,223	$5.78		$ 168,909.00
Title IIIB Transportation	PerClient/PerDay	3,268	$24.89		$ 81,341.00
			Subtotal		$ 764,254.00
7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	43,490	$5.78	$6.00	$ 260,940.00
Title IIIC HD Meals	Per Meal	45,438	$5.78	$6.00	$ 272,627.00
Title IIIC Cong Meals	Per Meal	29,223	$5.76	$6.00	$ 175,338.00
Title IIIB Transportation	PerClient/PerDay	3,268	$24.89	$24.89	$ 81,341.00
			Subtotal		$ 790,246.00
7/1/2019 through 06/30/2020 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	43,490	$6.00		$ 260,940.00
Title IIIC HD Meals	Per Meal	52,438	$6.00		$ 314,628.00
Title IIIC HD SUPPLEMENT	Per Meal	3,056	$6.00		$ 18,334.59
Title IIIC Cong Meals	Per Meal	22,223	$6.00		$ 133,338.00
Title III Meals (FFCRA)	Per Meal	7,327	$10.00		$ 73,270.00
Title IIIB Transportation	PerClient/PerDay	3,268	$24.89		$ 81,341.00
			Subtotal		$ 881,851.59
7/1/2020 through 06/30/2021 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	43,490	$6.00		$260,940.00
Title IIIC HD Meals	Per Meal	48,493	$6.00		$290,962.59
Title IIIC Cong Meals	Per Meal	29,223	$6.00		$175,338.00
Title IIIC (CARES) Supplemental Appropriations COVID-19 Emergency Response					$ 29,019.99
Title IIIC Meals (COVID-19)	Per Meal	11,608	$10.00		$ 116,080.00
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	3,268	$24.89		$81,341.00
			Subtotal		$ 953,681.58
7/1/2021 through 06/30/2022 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	43,490	$6.00		$260,940.00
Title IIIC HD Meals	Per Meal	48,493	$6.00		$290,962.59
Title IIIC Cong Meals	Per Meal	29,223	$6.00		$175,338.00
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	3,268	$24.89		$81,341.00
			Subtotal		$ 808,581.59
			Total		$ 4,562,258.76

Contractor Initials: [signature]
Date: 12-6-20

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scherer
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

August 1, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a Retroactive amendment to an existing Sole Source contract with the vendor listed in bold type below for transportation services for eligible seniors and adults, with no change to the total price limitation of $61,568,568 and no change to the contract completion date of June 30, 2022 , effective Retroactive to July 1, 2020 upon Governor and Council approval. 58% Federal Funds. 42% General Funds.

The original contracts were approved and subsequently amended, as approved by the Governor and Executive Council, as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$10,664,329.03	$0	$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Community Action Partnerships of Strafford County	177200	Dover	$228,440.00	$0	$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	$619,893.00	$0	$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	$1,774,376.46	$0	$1,774,376.46	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$8,104,663.78	$0	$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E

Greater Wakefield Resource Center	158408	Union	$104,096.00	$0	$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T::
Lamprey Health Care	177877	Newmarket	$389,538.00	($142,266.00)	$247,272.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T: 8/11/2020
Newport Senior Center	177250	Newport	$4,417,158.77	$0	$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	$2,595,977.98	$0	$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	$10,007,637.44	$142,266.00	$10,149,803.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2:12/20/2017, #23 A3: 2/20/2019, #24 A4: 6/24/2020 #46E
Southwestern Community Services	177511	Keene	$384,640.00	$0	$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	$10,697,054.18	$0	$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Strafford Nutrition MOW	260818	Somersworth	$2,748,885.35	$0	$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	$4,887,888.83	$0	$4,887,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
VNA at HCS	177274	Keene	$3,962,089.18	$0	$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
		Total:	$61,668,568.00	$0	$61,668,568.00	

Funds are available in the following accounts for State Fiscal Year 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is Retroactive because the Department did not have the fully executed contract amendment documents to present for Governor and Executive Council approval in time to prevent a lapse in services that would have resulted from the termination of a contract with Lamprey Health Care. This amendment is Sole Source because the Contractor was best positioned to increase capacity quickly in order that services for individuals would continue in communities that were served by the terminated contract.

The purpose of this request is ensure transportation services continue for individuals formerly receiving services in the towns of Lee and Durham through a contract with Lamprey Health Care.

The population served are individuals who are at least 60 years of age as well as individuals who are 18 years of age and older who also have a disability or chronic illness. Approximately 50 individuals will be served with transportation services from July 1, 2020 through June 30, 2022.

Transportation services include providing transportation to individuals in a vehicle to and from home for medical appointments; grocery shopping and errands; and community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services are licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractor will continue to assist individuals by accepting applications for services either directly from clients or through referrals. Additionally, the Contractor will continue to assist individuals to obtain other supportive services, as appropriate.

Should the Governor and Executive Council not authorize this request, individuals in the towns of Lee and Durham who rely on the Department to provide transportation services may not be able to find alternative transportation to travel for necessary errands and appointments.

Area served: Towns of Lee and Durham

Source of Funds: Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.045 / 2001NHCMC2, CFDA# 93.045 / 2001NHHDC2, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Shibinette

Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scheetz
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

June 15, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to amend existing **Retroactive, Sole Source** contracts with the vendors listed below for the provision of nutrition and/or transportation services, by exercising contract renewal options, by increasing the total price limitation by $22,805,506 from $38,761,062 to $61,566,568 and extending the completion dates from June 30, 2020, to June 30, 2022, effective retroactive to March 20, 2020, upon Governor and Council approval. 57.15% Federal Funds. 42.85% General Funds.

Governor and Executive Council approved the original contracts and subsequent amendments as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Requested Action - Increase (Decrease)	Revised Amount	Approval History (*** See note below ***)
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$6,715,026.00	$3,949,303.03	$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Community Action Partnerships of Strafford County	177200	Dover	$145,008.00	$83,432.00	$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Easter Seals New Hampshire, Inc.	177204	Manchester	$393,493.00	$226,400.00	$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Gibson Center for Seniors	155344	North Conway	$1,116,349.00	$658,027.48	$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23

						A2: 2/20/2019, #24
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$5,112,755.00	$2,991,908.78	$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Greater Wakefield Resource Center	158408	Union	$65,696.00	$38,400.00	$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Lamprey Health Care	177677	Newmarket	$247,272.00	$142,266.00	$389,538.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Newport Senior Center	177250	Newport	$2,781,661.00	$1,635,497.77	$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Ossipee Concerned Citizens	170158	Center Ossipee	$1,633,927.00	$962,050.98	$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	$6,299,278.00	$3,708,259.44	$10,007,537.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2:12/20/2017, #23 A3: 2/20/2019, #24
Southwestern Community Services	177511	Keene	$244,160.00	$140,480.00	$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
St. Joseph Community Services	155093	Merrimack	$6,717,984.00	$3,979,070.18	$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24

Strafford Nutrition MOW	260818	Somersworth	$1,726,898.00	$1,021,987.35	$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Tri-County Community Action Program	177185	Berlin	$3,067,119.00	$1,600,769.83	$4,667,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
VNA at HCS	177274	Keene	$2,494,436.00	$1,467,653.18	$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
		Total:	$38,761,062.00	22,805,506.00	$61,566,568.00	

*** Note: Governor Sununu recently approved the addition of $1,198,800 of emergency federal COVID-19 funding to the existing contracts to allow the Department to immediately disperse funding to Contractors to better support older, isolated, and frail adults who have become increasingly isolated during the COVID-19 pandemic. See the informational item on the 6/24/20 G&C agenda.

Funds are available in the following accounts for State Fiscal Years 2020 and 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

See attached fiscal details.

EXPLANATION – REQUESTED ACTION

This request is **Retroactive** because the Department needed to adjust the application of Older Americans Act funds for unforeseen expenses due to the change from congregate meal services to at-home meal services, as congregate locations closed due to the State of Emergency to protect people from the spread of COVID-10. This request is **Sole Source** because the Department is requesting the current contracts be extended twenty-one (21) months beyond the three (3) month renewal option currently available in the agreements. The purpose of this request is to enable the current Contractors, who have the ability to immediately continue to support the older, isolated, and frail adults they have been serving during the ongoing pandemic by continuing to provide nutrition and transportation services by extending the completion date and increasing the price limitation of the contracts. These funds will be used to support the ongoing need for these services for older, isolated, and frail adults in order to assist them to continue living as independently as possible, both safely and with dignity.

Nutrition services are comprised of home delivered and/or congregate meals. Contractors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals,

to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Contractors will provide congregate meals in community settings, where individuals travel to a specific site to share a meal with other individuals. Due to the COVID-19 health risks facing New Hampshire today, congregate meals are not currently possible but will continue as soon it is determined safe to do so. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners. Due to the COVID-19 Emergency, congregate meals in community settings are currently suspended. Contractors will follow federal, state, and local guidelines for re-opening congregate meal settings and providing congregate meals.

Transportation services include providing individuals with transportation in a vehicle to and from home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Contractors will ensure that vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services will be licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractors will assist individuals in accessing the aforementioned services in accordance with the Older Americans Act, and other federal, state, and local guidelines to ensure the safety of those served during the COVID-19 emergency.

These nutrition and transportation services support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services enable eligible adults to live as independently and safely as possible, and with dignity. The Contractors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 62,192 individuals will be served with congregate and home-delivered meals and 246,312 per person, per day units of transportation services will be provided from July 1, 2020 through June 30, 2022.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for one (1) year and nine (9) months. The Department is exercising the remaining three (3) months available and requesting the extension of the contract for an additional twenty-one (21) months.

The nutrition and transportation services were to provide support to individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need.

Should the Governor and Executive Council not authorize this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Ann H. Landry
Associate Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

January 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into **retroactive** amendments with the vendors listed below by increasing the price limitation by $11,296,768 from $26,265,494 to an amount not to exceed $37,562,262 and extending the completion date from June 30, 2019 to June 30, 2020 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to January 1, 2019 effective upon Governor and Executive Council. 43% General Funds/57% Federal Funds.

The original agreements were approved by the Governor and Executive Council on December 21, 2016 (Item #15 – Vote 5-0). The agreement with Rockingham Nutrition Meals on Wheels was subsequently amended as approved by the Governor and Executive Council on June 7, 2017 (Item #13 – Vote 5-0). All agreements were amended as approved by the Governor and Executive Council on December 20, 2017 (Item #23 – Vote 5-0).

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$4,557,669	$1,961,077	$6,518,746
Community Action Partnership of Strafford County	177200	Dover	$103,293	$41,715	$145,008
Easter Seals New Hampshire, Inc.	177204	Manchester	$280,294	$113,199	$393,493
Gibson Center for Senior Services	155344	North Conway	$752,842	$325,167	$1,078,009
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$3,518,353	$1,499,952	$5,018,305
Greater Wakefield Resource Center	158408	Union	$45,792	$19,904	$65,696
Lamprey Health Care	177677	Newmarket	$176,139	$71,133	$247,272
Newport Senior Center	177250	Newport	$1,892,152	$816,239	$2,708,391
Ossipee Concerned Citizens	170158	Center Ossipee	$1,109,530	$482,267	$1,591,797
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$4,265,302	$1,839,406	$6,104,708

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Southwestern Community Services	177511	Keene	$173,921	$70,239	$244,160
St. Joseph Community Services	155093	Merrimack	$4,458,951	$1,934,123	$6,393,074
Strafford Nutrition MOW	260818	Somersworth	$1,150,885	$500,243	$1,651,128
Tri-County Community Action Program	177195	Berlin	$2,086,963	$890,696	$2,977,659
VNA at HCS	177274	Keene, NH	$1,693,408	$731,408	$2,424,816
		Total:	**$26,265,494**	**$11,296,768**	**$37,562,262**

Funds are available in the following account(s) for State Fiscal Year (SFY) 2019, and are anticipated to be available in SFY 2020, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is **retroactive** to January 1, 2019 because the Department needed time to calculate new rates to incorporate the federal funding increase for meals, and evaluate systems and impact on federal reporting requirements which delayed this action. The January 1, 2019 effective date will provide a full initial six (6) months' period (January 1, 2019-June 30, 2019) for contract agencies to apply the rate increases to their provision of services to clients. The Department did not receive the notification of the increase of funding until November 2018.

The purpose of this request is to enable vendors to continue providing Nutrition and Transportation Services by extending the completion date and increasing the price limitation of the contracts. These services support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community

facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 31,363 individuals will be served from January 1, 2019 through June 30, 2020.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for nine (9) months. This current renewal request for one (1) year, leaves an additional three (3) months of renewal.

Should the Governor and Executive Council not approve this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 18AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 18AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 18AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

November 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by $8,597,592 from $17,667,902 to an amount not to exceed $26,265,494 and extending the completion date from September 30, 2018 to June 30, 2019 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to July 1, 2017 effective upon Governor and Executive Council. The original agreements were approved by Governor and Executive Council on December 21, 2016 (Item # 15) and the contract with Rockingham Nutrition Meals on Wheels was amended on June 7, 2017 (Item #13). 43% General Funds/ 57% Federal Funds.

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$3,065,757	$1,491,912	$4,557,669
Community Action Partnership of Strafford County	177200	Dover	$69,513	$33,780	$103,293
Easter Seals New Hampshire, Inc.	177204	Manchester	$188,629	$91,665	$280,294
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$2,366,814	$1,151,539	$3,518,353
Greater Wakefield Resource Center	158408	Union	$30,800	$14,992	$45,792
Lamprey Health Care	177677	Newmarket	$118,560	$57,579	$176,139
Newport Senior Center	177250	Newport	$1,272,754	$619,398	$1,892,152
Ossipee Concerned Citizens	170158	Center Ossipee	$746,279	$363,251	$1,109,530

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$2,869,064	$1,396,238	$4,265,302
Southwestern Community Services	177511	Keene	$117,031	$56,890	$173,921
St Joseph Community Services	155093	Merrimack	$2,999,190	$1,459,761	$4,458,951
Strafford Nutrition MOW	260818	Somersworth	$774,098	$376,787	$1,150,885
The Gibson Center for Senior Services	155344	North Conway	$506,402	$246,440	$752,842
Tri-County Community Action Program	177195	Berlin	$1,403,957	$683,006	$2,086,963
VNA at HCS	177274	Keene, NH	$1,139,054	$554,354	$1,693,408
		Total:	$17,667,902	$8,597,592	$26,265,494

Funds to support this request are available in the following accounts in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is **retroactive** to July 1, 2017 because the New Hampshire Legislature appropriated in each year of the biennium (State Fiscal Years 2018 and 2019) a one-time increase of up to five percent (5%) for elderly and adult non-Medicaid services in HB144. The Department is amending the contracts to increase the per meal and per client per date transportation rates. The purpose of this request is to increase the price limitation and extend the completion date in order for the vendors to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will

prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services.

These contracts were selected through a competitive bid process. Sixteen (16) agreements were originally approved by the Governor and Executive Council, one (1) of which (City of Nashua) will be put before the Governor and Executive Council at a later date.

As referenced in the Request for Applications and in Exhibit C-1 of this contract, this Agreement includes the option to extend for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Council. The Division is exercising this renewal option for nine (9) months, leaving an additional one (1) year and three (3) months of renewal.

Should the Governor and Executive Council not approve this request, the Legislature's direction to increase rates paid for Nutrition and Transportation Services, and its inclusion of funding in the current biennium to support these increases will be unfulfilled.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Christine L. Santaniello
Director

Approved by:
Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

OFFICE OF HUMAN SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human Services

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

April 17, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to **retroactively** amend an existing contract with Rockingham Nutrition Meals on Wheels (Vendor ID # 155197) located at 106 North Road, Brentwood, NH 03833, to change the transportation service rate within the price limitation for the provision of Nutrition and/or Transportation Services effective upon Governor and Executive Council Approval. There is no change to the price limitation of $2,869,063.90 and no change to the completion date of September 30, 2018. The original agreement was approved by Governor and Executive Council on December 21, 2016 (Item # 15). 54% Federal Funds. 46%General Funds.

Funds to support this request are available in State Fiscal Year 2017 and are anticipated to be available for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (57% Federal Funds; 43% General Funds)

SFY	Class/ Account	Class Title	Current Budget
2017	512-500352	Transportation of Clients	$90,844.00
2017	541-500383	Meals - Congregate	$123,750.00
2017	544-500386	Meals - Home Delivered	$331,837.00
2018	512-500352	Transportation of Clients	$181,677.60
2018	541-500383	Meals - Congregate	$247,500.00
2018	544-500386	Meals - Home Delivered	$663,674.00
2019	512-500352	Transportation of Clients	$45,416.80
2019	541-500383	Meals - Congregate	$61,875.00
2019	544-500386	Meals - Home Delivered	$165,918.50
		Subtotal	***$1,912,492.90***

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT (44.79% Federal Funds; 55.21% General Funds)

	Class/Account	Class Title	Current Budget
SFY	544-500386	Meals Home Delivered	$273,306.00
2017	544-500386	Meals Home Delivered	$546,612.00
2018	544-500386	Meals Home Delivered	$136,653.00
2019		*Subtotal*	*$958,571.00*
		Total	$2,869,063.90

EXPLANATION

The purpose of this amendment is to request a **retroactive** change to the transportation service rate for Rockingham Nutrition Meals on Wheels from $10.40 to $23.70, while reducing the total number of rides anticipated, with no change to the price limitation. Transportation Services support older, isolated and frail adults ages sixty (60) and older in the community by assisting them to continue living as independently as possible, safely, and with dignity.

Effective January 1, 2017, the Bureau of Elderly and Adult Services implemented a new rate structure for contracted transportation agencies without increasing the total amount of funding available for transportation. The new rate structure is intended to reimburse contract agencies at a rate that is more aligned with their costs for providing these services in their geographic areas. The rate change is being made to correct an incorrect rate allocated to the agency. The current rate was based on the agency's geographic headquarters in southern New Hampshire and currently does not account for the large rural areas served by the agency. In addition, the agency had requested fewer transportation units in its proposal than were assigned in the currently effective contract. The request is **retroactive** to the beginning of the contract, January 1, 2017, to account for the error. It is projected that the increase in rates will support the additional costs of serving clients in more rural areas and will ensure that clients are able to receive needed transportation services.

Transportation Services includes transporting individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C 1800, commercial drivers licensing, as applicable. The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness. Services are designed to assist low income participants, including the elderly poor.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. Sixteen (16) contracts were approved by the Governor and Executive Council. These agreements include renewal options for up to two (2) years, contingent upon the provision of satisfactory services, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the funding rate assigned to the contractor will hamper the contractor's ability to provide transportation services.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Maureen U. Ryan
Director of Human Services

Approved by:

Jeffrey A. Meyers
Commissioner

15 mac

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human Services

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-1964 www.dhhs.nh.gov

November 21, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to enter into contracts with the vendors listed below, for the provision of Nutrition and/or Transportation Services, in an amount not to exceed $17,667,902 effective January 1, 2017, or approval of the Governor and Executive Council, whichever is later, through September 30, 2018. 46%General Funds/54%Federal Funds.

Vendor Name	Vendor	Location	Current Budget
Community Action Partnership of Strafford County	177200	Dover	$69,513
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$3,065,757
Easter Seals New Hampshire, Inc.	177204	Manchester	$188,629
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$2,366,814
Greater Wakefield Resource Center	TBD	Union	$30,800
Lamprey Health Care	177677	Newmarket	$118,560
Newport Senior Center	177250	Newport	$1,272,754
Ossipee Concerned Citizens	170158	Center Ossipee	$746,279
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$2,869,064
St Joseph Community Services	155093	Merrimack	$2,999,190
Strafford Nutrition MOW	260818	Somersworth	$774,098
Southwestern Community Services	TBD	Keene	$117,031
The Gibson Center for Senior Services	155344	North Conway	$506,402
Tri-County Community Action Program	TBD	Berlin	$1,403,957
VNA at HCS	177274	Keene, NH	$1,139,054
		Total:	$17,667,902

Funds to support this request are anticipated to be available in the following accounts in State Fiscal Years 2017 and are anticipated to be available for State Fiscal Year 2018, and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

See Attached Fiscal Details

EXPLANATION

The purpose of this request is to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity. Notwithstanding any other provision of the Contract to the contrary, no services shall continue after, June 30, 2017 and the Department shall not be liable for any payments for services provided after June 30, 2017 unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Nutrition Services are comprised of home delivered and/or congregate meals. Selected vendors will deliver meals to eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each delivered meal includes at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Congregate meals are meals provided in community settings, where individuals travel to a specific site to share a meal with other individuals. The vendors will ensure each meal includes a minimum of one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C 1800, commercial drivers licensing, as applicable.

Vendors for contracted services will assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals received. Additionally, vendors will assist clients with obtaining other services that may be of assistance to clients, as appropriate.

The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness and are targeted toward low income participants. Nutrition and Transportation Services support eligible adults to live as independently as possible, safely, and with dignity.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. These agreements include renewal options for up to 2 years contingent upon the provision of satisfactory services, continued funding and Governor and Executive Council approval.

The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. The team also included staff with significant business and management expertise.

Selected vendors will ensure clients served meet eligibility requirements for services and each vendor has identified and clients' who will receive services, and ensure clients have access to appropriate services.

Should the Governor and Executive Council not approve this request, funding to community programs, statewide, would be significantly impacted. Limiting funding at the community level will negatively impact home-bound individuals in the state and potentially reduce their ability to stay in their home environment. Limited funding would also reduce the mobility of individuals who require transportation in order to travel to and from community locations.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

Respectfully submitted,

Maureen U. Ryan
Director of Human Services

Approved by:

Jeffrey A. Meyers
Commissioner

New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Summary Scoring Sheet

Nutrition and Transportation Services
RFA Name

RFA-2017-BEAS-06-NUTRI
RFA Number

Bidder Name	Pass/Fail	Maximum Points	Actual Points
1. CAP Belknap-Merrimack Counties, Inc.		150	150
2. CAP Strafford County		150	105
3. Easter Seals NH		150	142
4. Grafton County Senior Citizens Council, Inc.		150	150
5. Greater Wakefield Resource Center		150	105
6. Lamprey Health Care		150	150
7. Nashua Transit System		150	135
8. Newport Senior Center, Inc.		150	130
9. Ossipee Concerned Citizens, Inc.		150	125
10. Rockingham Nutrition Meals on Wheels		150	150
11. St. Joseph Community Services, Inc.		150	145

Reviewer Names

1. Tracey Tarr, Administrator II, Elderly & Adult Srvcs, DHHS
2. Jean Crouch, Supervisor VII, DEAS
3. Wendy Auttman, Administrator I DEAS
4.
5.
6.
7.
8.
9.

12. Strafford Nutrition Meals on Wheels		150	135
13. The Gibson Center for Senior Services, Inc		150	150
14. Tri County CAP, Inc.		150	150
15. VNA at HCS		150	130
16. Southwestern Community Services		150	120
17. 0		150	0
18. 0		150	0
19. 0		150	0
20. 0		150	0

State of New Hampshire
Department of Health and Human Services
Amendment #7

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Rockingham Nutrition and Meals on Wheels Program, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on June 7. 2017, (Item #13), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), as amended and approved by the Governor and Council on September 23. 2020 (item #18), as amended and approved by the Governor on October 20, 2020 as presented to the Executive Council on November 18, 2020 as Informational Item #A, the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $10,669,410.74

2. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:

   4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #7, Rate Sheet.

3. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:

   5.2. Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #7, Rate Sheet.

4. Modify Exhibit B-1 Amendment #6, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #7, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment #5 remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2021 upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

11/4/2021
Date

DocuSigned by:
Christine Santaniello
Name: Christine Santaniello
Title: Associate Commissioner

Rockingham Nutrition and
Meals on Wheels Program, Inc.

11/2/2021
Date

DocuSigned by:
Name: Debra Perou
Title: Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

11/4/2021
Date

DocuSigned by:
J. Christopher Marshall
Name: Christopher Marshall
Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit B-1 Rate Sheet
Amendment #7

Nutrition and Transportation

1/1/2017 through 06/30/2017 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	49,692	$5.50		$ 273,306.00
Title IIIC HD Meals	Per Meal	60,334	$5.50		$ 331,837.00
Title IIIC Cong Meals	Per Meal	22,500	$5.50		$ 123,750.00
Title IIIB Transportation	PerClient/PerDay	3,833	$23.70		$ 90,843.00
			Subtotal		*$ 819,736.00*

7/1/2017 through 06/30/2018 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	99,384	$5.78		$ 574,440.00
Title IIIC HD Meals	Per Meal	120,668	$5.78		$ 697,461.00
Title IIIC Cong Meals	Per Meal	45,000	$5.78		$ 260,100.00
Title IIIB Transportation	PerClient/PerDay	7,665	$24.89		$ 190,782.00
			Subtotal		*$ 1,722,783.00*

7/1/2018 through 06/30/2019 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	99,384	$5.78	$6.00	$ 596,304.00
Title IIIC HD Meals	Per Meal	120,668	$5.78	$6.00	$ 724,009.00
Title IIIC Cong Meals	Per Meal	45,000	$5.78	$6.00	$ 270,000.00
Title IIIB Transportation	PerClient/PerDay	7,665	$24.89	$24.89	$ 190,782.00
			Subtotal		*$ 1,781,095.00*

7/1/2019 through 06/30/2020 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	99,384	$6.00		$ 596,304.00
Title IIIC HD Meals	Per Meal	130,001	$6.00		$ 780,008.00
Title IIIC HD SUPPLEMENT	Per Meal	8,115	$6.00		$48,690.48
Title IIIC Cong Meals	Per Meal	35,667	$6.00		$ 214,000.00
Title III Meals (FFCRA)	Per Meal	19,457	$10.00		$194,570.00
Title IIIB Transportation	PerClient/PerDay	7,665	$24.89		$ 190,782.00
			Subtotal		*$ 2,024,354.48*

7/1/2020 through 06/30/2021 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	99,384	$6.00		$596,304.00
Title IIIC HD Meals	Per Meal	128,783	$6.00		$772,698.48
Title IIIC Cong Meals	Per Meal	45,000	$6.00		$270,000.00
Title IIIC (CARES)	NO UNITS	0	$0.00		$ 77,067.30
Title IIIC Meals (CARES)	Per Meal	30,827	$10.00		$ 308,270.00
Title IIIB Transportation	PerClient/PerDay	10,522	$24.89		$261,915.00
			Subtotal		*$ 2,286,254.78*

7/1/2021 through 06/30/2022 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	99,384	$6.00		$596,304.00
Title IIIC HD Meals	Per Meal	128,783	$6.00		$772,698.48
Title IIIC Meals (HDC5)	NO UNITS	0	$0.00		$ 134,270.00
Title IIIC Cong Meals	Per Meal	45,000	$6.00		$270,000.00
Title IIIB Transportation	PerClient/PerDay	10,522	$24.89		$261,915.00
			Subtotal		*$ 2,035,187.48*

Total		$ 10,669,410.74

Contractor Initial: DP
DS
Date: 11/2/2021

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State of New Hampshire

Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on October 30, 1978. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **66243**

Certificate Number: **0005440166**

IN TESTIMONY WHEREOF,
I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 7th day of September A.D. 2021.

William M. Gardner
Secretary of State

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Certificate of Authority

I, Sallyann Hawko, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Secretary/Officer of Rockingham Nutrition and Meals on Wheels Program
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on May 8, 2021, at which a quorum of the Directors/shareholders were present and voting.
(Date)

VOTED: That the Chairman: Chris Kelsey, Treasurer: David Barka, and Executive Director: Debra Perou
(Name and Title of Contract Signatory)

are duly authorized on behalf of Rockingham Nutrition and Meals on Wheels Program to enter into contracts or agreements with the State
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 10/15/2021

Sallyann Hawko
Signature of Elected Officer
Name: Sallyann Hawko
Title: Secretary

DocuSign Envelope ID: 79C09BC7-5292-480B-BDA2-5CFAF9D9A8F5

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 09/07/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Janice Bagley
Avery Insurance 21 South Main Street PO Box 1510 Wolfeboro NH 03894-1510	PHONE (A/C, No, Ext): (603) 569-2515 FAX (A/C, No): (603) 569-4266 E-MAIL ADDRESS: janiceb@averyinsurance.net

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Rockingham Nutrition and Meals on Wheels Program Inc 106 North Rd Brentwood NH 03833	INSURER A: Hanover Insurance	22292
	INSURER B: Eastern Advantage Assurance Co	13019
	INSURER C: USLI	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL219711511 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			ZHVA09999704	09/08/2021	09/08/2022	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Professional Liability	$ 1,000,000 $ 100,000 $ 10,000 $ 1,000,000 $ 3,000,000 $ 3,000,000 $ 1,000,000
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY			AWVA098780	09/08/2021	09/08/2022	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $			UHVA32987606	09/08/2021	09/08/2022	EACH OCCURRENCE AGGREGATE	$ 2,000,000 $ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [Y] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		0000110136	09/08/2021	09/08/2022	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 500,000 $ 500,000 $ 500,000
C	Directors & Officers Liability			NDO25553150	09/08/2021	09/08/2022	Each Claim Aggregate	$1,000,000 $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Board of Directors are excluded for workers compensation coverage.

CERTIFICATE HOLDER

State of New Hampshire
DHHS
129 Pleasant Street
Concord NH 03301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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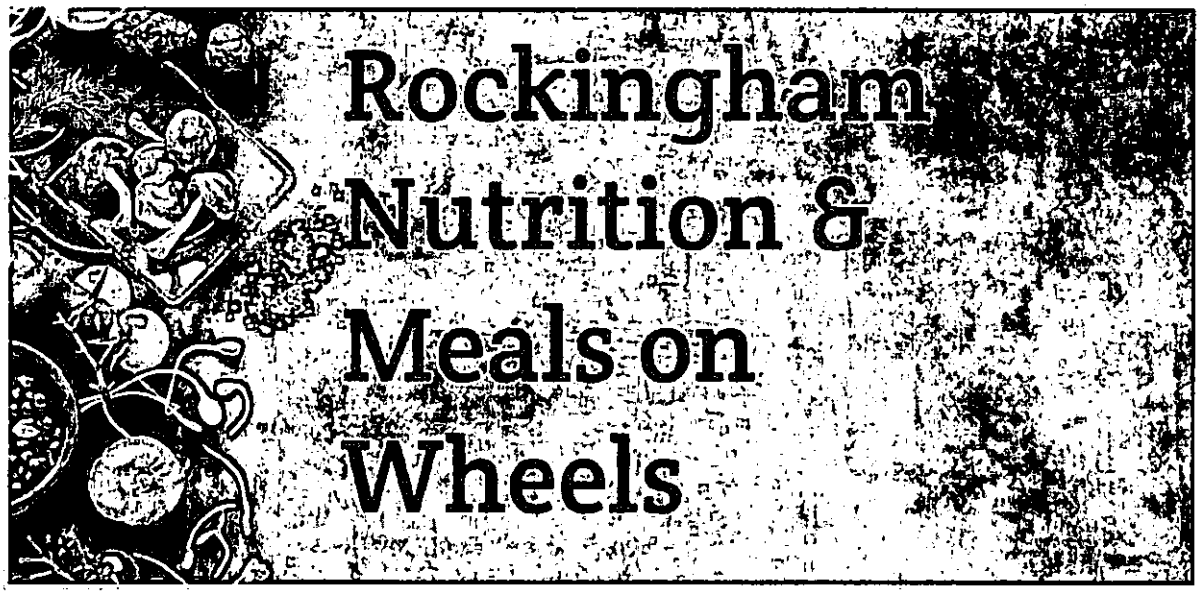


Rockingham Nutrition & Meals on Wheels

MISSION STATEMENT:

Rockingham Nutrition & Meals on Wheels Program provides nutritious meals and support services to older and or permanently or temporarily homebound residents of Rockingham County to help them preserve long term health, independence, and wellbeing.

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ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM

Financial Statements
For the Year Ended June 30, 2020

(With Independent Auditors' Report Thereon)

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MELANSON

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Rockingham Nutrition and Meals on Wheels Program

Report on the Financial Statements

We have audited the accompanying financial statements of Rockingham Nutrition and Meals on Wheels Program, which comprise the statement of financial position as of June 30, 2020, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting

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MELANSON

estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Rockingham Nutrition and Meals on Wheels Program as of June 30, 2020, and the changes in net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated April 16, 2021 on our consideration of Rockingham Nutrition and Meals on Wheels Program's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Rockingham Nutrition and Meals on Wheels Program's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Rockingham Nutrition and Meals on Wheels Program's internal control over financial reporting and compliance.

Melanson

Merrimack, New Hampshire
April 16, 2021

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ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM

Statement of Financial Position
June 30, 2020

	Without Donor Restrictions		
	Undesignated	Board Designated	Total
ASSETS			
Current Assets:			
Cash and cash equivalents	$ 727,992	$ 1,066,523	$ 1,794,515
Grants receivable	246,640	-	246,640
Contributions receivable	57,112	-	57,112
Prepaid expenses	24,847	-	24,847
Total Current Assets	1,056,591	1,066,523	2,123,114
Noncurrent Assets:			
Investments	-	731,011	731,011
Property and equipment, net	183,772	-	183,772
Total Noncurrent Assets	183,772	731,011	914,783
TOTAL ASSETS	$ 1,240,363	$ 1,797,534	$ 3,037,897
LIABILITIES AND NET ASSETS			
Current Liabilities:			
Accounts payable	$ 128,055	$ -	$ 128,055
Accrued expenses	123,046	-	123,046
Refundable advances	30,720	-	30,720
Other liabilities	16,929	-	16,929
Total Current Liabilities	298,750	-	298,750
Net Assets:			
Without donor restrictions:			
Undesignated	941,613	-	941,613
Board-designated	-	1,797,534	1,797,534
Total Net Assets	941,613	1,797,534	2,739,147
TOTAL LIABILITIES AND NET ASSETS	$ 1,240,363	$ 1,797,534	$ 3,037,897

The accompanying notes are an integral part of these financial statements.

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ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM

Statement of Activities
For the Year Ended June 30, 2020

	Without Donor Restrictions		
		Board	
	Undesignated	Designated	Total
SUPPORT AND REVENUE			
Federal grants:			
Title III and related programs	$ 1,788,062	$ -	$ 1,788,062
Title III COVID-19	194,570	-	194,570
Choices for Independence Program	306,582	-	306,582
Nutrition Services Incentive Program	205,236	-	205,236
Other federal grants	5,500	-	5,500
Contributions	1,179,869	-	1,179,869
Special events, net	113,912	-	113,912
Investment income	28,325	-	28,325
Board-designated transfers	(133,767)	133,767	-
Total Support and Revenue	3,688,289	133,767	3,822,056
EXPENSES			
Program Services:			
Congregate meals	220,253	-	220,253
Home meal delivery	2,796,109	-	2,796,109
Transportation services	244,297	-	244,297
Total Program Services	3,260,659	-	3,260,659
Supporting Services:			
Management and general	309,350	-	309,350
Fundraising	17,151	-	17,151
Total Supporting Services	326,501	-	326,501
Total Expenses	3,587,160	-	3,587,160
CHANGE IN NET ASSETS	101,129	133,767	234,896
NET ASSETS, BEGINNING OF YEAR	840,484	1,663,767	2,504,251
NET ASSETS, END OF YEAR	$ 941,613	$ 1,797,534	$ 2,739,147

The accompanying notes are an integral part of these financial statements.

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ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM

Statement of Functional Expenses
For the Year Ended June 30, 2020

	Program Services				Supporting Services		
	Congregate Meals	Home Meal Delivery	Transportation Services	Total Program Services	Management and General	Fundraising	Total
Accounting	$ -	$ -	$ -	$ -	$ 19,400	$ -	$ 19,400
Conferences and training	217	2,670	357	3,244	1,145	-	4,389
Contractual food and paper	116,888	1,344,206	-	1,461,094	-	-	1,461,094
Depreciation	345	4,250	4,879	9,474	4,688	-	14,162
Dues and subscriptions	-	-	-	-	1,600	-	1,600
Employee benefits	7,659	94,085	12,575	114,319	18,829	1,345	134,493
Rent (in-kind)	10,398	127,703	17,068	155,169	19,396	1,763	176,328
Information technology	2,041	24,373	1,919	28,333	918	-	29,251
Insurance	1,495	18,374	2,457	22,326	3,045	-	25,371
Licenses and fees	-	-	-	-	14,739	-	14,739
Other expenses	700	-	-	700	-	-	700
Occupancy	1,146	14,071	1,881	17,098	7,479	-	24,577
Office expenses	132	1,610	797	2,539	11,505	-	14,044
Payroll taxes	5,551	68,163	9,110	82,824	13,641	974	97,439
Professional fees	175	2,150	287	2,612	16,719	-	19,331
Program supplies	2,624	32,233	4,308	39,165	-	-	39,165
Salaries and wages	70,882	933,668	125,371	1,129,921	173,622	13,069	1,316,612
Transportation and mileage	-	128,553	63,288	191,841	2,624	-	194,465
Total	$ 220,253	$ 2,796,109	$ 244,297	$ 3,260,659	$ 309,350	$ 17,151	$ 3,587,160

The accompanying notes are an integral part of these financial statements.

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ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM

Statement of Cash Flows
For the Year Ended June 30, 2020

Cash Flows From Operating Activities:	
Change in net assets	$ 234,896
Adjustments to reconcile change in net assets to net cash from operating activities:	
Unrealized (gain) loss on investments	4,887
Depreciation	14,162
Changes in operating assets and liabilities:	
Grants and contributions receivable	48,307
Prepaid expenses	13,678
Accounts payable	(7,341)
Accrued expenses	35,142
Refundable advances and other liabilities	33,898
Net Cash Provided By Operating Activities	377,629
Cash Flows From Investing Activities:	
Purchase of fixed assets	(4,448)
Purchase of investments	(37,771)
Net Cash Used By Investing Activities	(42,219)
Net Increase in Cash and Cash Equivalents	335,410
Cash and Cash Equivalents, Beginning	1,459,105
Cash and Cash Equivalents, Ending	$ 1,794,515

The accompanying notes are an integral part of these financial statements.

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ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM

Notes to Financial Statements
For the Year Ended June 30, 2020

1. Organization

Rockingham Nutrition and Meals on Wheels Program (the Organization), is a nonprofit organization that provides nutritious meals and support services to older adults and adults with temporary or permanent disabilities, of Rockingham County, NH to help them preserve long term health, well-being, and independence. The Organization's programs include:

Congregate Meals (also known as Community Luncheons)
The Organization has twelve dining locations throughout Rockingham County where older adults can go for lunch Monday through Friday. These dining locations are great places to eat a healthy meal, get out of the house, be with friends and peers, take part in other activities, or volunteer.

Home Meal Delivery
The Organization offers home meal delivery for older adults, and adults with temporary or permanent disabilities. During the COVID-19 pandemic, home meal delivery is also available for adults at higher risk of mortality or morbidity from COVID-19 to shelter at home. In addition to the meals, wellness checks are regularly done, with emergency protocols followed as needed.

Transportation Services
Transportation and rides within their communities are available for adults 60 years of age and older in several of the Organization's locations. Destinations may include community luncheons, medical appointments, grocery shopping, and other destinations.

2. Summary of Significant Accounting Policies

Change in Accounting Principle
ASU 2014-09 and ASU 2018-08 Revenue Recognition
The Organization has adopted Accounting Standards Update (ASU) No. 2014-09 - *Revenue from Contracts with Customers (Topic 606)*, as amended, and ASU No. 2018-08 *Not-for-Profit Entities: Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made (Topic 605)*, as management believes these standards improve the usefulness and understandability of the Organization's financial reporting.

ASU 2016-01 Equity Investments
In fiscal year 2020, the Organization also adopted Accounting Standards Update (ASU) 2016-01, *Financial Instruments – Overall (Subtopic 825-10): Recognition and*

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Measurement of Financial Assets and Financial Liabilities, which relates to the accounting for equity investments, financial liabilities under the fair value option, and the presentation and disclosure requirements for financial instruments. The adoption of this ASU did not have a significant impact on the financial statements.

ASU 2018-13 Changes to the Disclosure Requirements for Fair Value Measurement
In fiscal year 2020, the Organization has adopted Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2018-13, *Fair Value Measurement (Topic 820): Disclosure Framework – Changes to the Disclosure Requirements for Fair Value Measurement*, which modifies the disclosure requirements for fair value measurements, and removes disclosures related to transfers between Level 1 and Level 2 of the fair value hierarchy, the policy for timing transfers between levels, the valuation process of Level 3 fair value measurements, and a roll forward of Level 3 investments. The adoption of this ASU did not have a significant impact on the financial statements.

Cash and Cash Equivalents
All cash and highly liquid financial instruments with original maturities of three months or less, and which are neither held for nor restricted by donors for long-term purposes, are considered to be cash and cash equivalents.

Grants Receivable
Grants receivable, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met. Amounts recorded as grants receivable represent cost-reimbursable federal and state contracts and grants, which the incurrence of allowable qualifying expenses and/or the performance of certain requirements have been met or performed. The allowance for uncollectible grants receivable is based on historical experience and a review of subsequent collections. Management has determined that no allowance is necessary.

Contributions Receivable
Unconditional grants and contributions that are expected to be collected within one year are recorded at net realizable value. Unconditional grants and contributions that are expected to be collected in future years are initially recorded at fair value using present value techniques incorporating risk-adjusted discount rates designed to reflect the assumptions market participants would use in pricing the asset. In subsequent years, amortization of the discounts is included in revenue in the Statement of Activities. The allowance for uncollectable receivables is based on historical experience, an assessment of economic conditions, and a review of subsequent collections. Receivables are written off when deemed uncollectable. Management has determined that no allowance is necessary.

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Investments

Investment purchases are recorded at cost, or if donated, at fair value on the date of donation. Thereafter, investments are reported at their fair values in the Statement of Financial Position. Net investment return/(loss) is reported in the Statement of Activities and consists of interest and dividend income, realized and unrealized gains and losses, less external investment expenses.

Property and Equipment

Property and equipment additions over $1,000 are recorded at cost, if purchased, and at fair value at the date of donation, if donated. Depreciation is computed using the straight-line method over the estimated useful lives of the assets ranging from 3 to 39 years, or in the case of capitalized leased assets or leasehold improvements, the lesser of the useful life of the asset or the lease term. When assets are sold or otherwise disposed of, the cost and related depreciation is removed, and any resulting gain or loss is included in the Statement of Activities. Costs of maintenance and repairs that do not improve or extend the useful lives of the respective assets are expensed.

The carrying values of property and equipment are reviewed for impairment whenever events or circumstances indicate that the carrying value of an asset may not be recoverable from the estimated future cash flows expected to result from its use and eventual disposition. When considered impaired, an impairment loss is recognized to the extent carrying value exceeds the fair value of the asset. There were no indicators of asset impairment in fiscal year 2020.

Net Assets

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor-imposed restrictions.

Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board has designated, from net assets without donor restrictions, net assets for a working capital reserve and board-designated endowment.

Net Assets With Donor Restrictions

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

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Revenue and Revenue Recognition

The Organization recognizes contributions when cash, securities or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give – that is, those with a measurable performance or other barrier and a right of return – are not recognized until the conditions on which they depend have been met. Federal and state contracts and grants are conditioned upon certain performance requirements and/ or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenses in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenses are reported as refundable advances in the Statement of Financial Position. Special events revenue is comprised of an exchange element based upon the direct benefits donors receive and a contribution element for the difference. Special events revenue is recognized equal to the fair value of direct benefits to donors when the special event takes place. The contribution element of special event revenue is recognized immediately, unless there is a right of return if the special event does not take place.

Donated Services and In-Kind Contributions

Volunteers contribute significant amounts of time to program services, administration, and fundraising and development activities; however, the financial statements do not reflect the value of these contributed services because they do not meet recognition criteria prescribed by Generally Accepted Accounting Principles. Generally Accepted Accounting Principles allow recognition of contributed services only if (a) the services create or enhance nonfinancial assets and (b) the services would have been purchased if not provided by contribution, require specialized skills, and are provided by individuals possessing those skills. Donated professional services are recorded at the respective fair values of the services received. Contributed goods are recorded at fair value at the date of donation and as expenses when placed in service or distributed. Donated use of facilities is reported as a contribution and as an expense at the estimated fair value of similar space for rent under similar conditions. If the use of the space is promised unconditionally for a period greater than one year, the amount is reported as a contribution and an unconditional promise to give at the date of the gift, and the expense is reported over the term of use.

Advertising Costs

Advertising costs are expensed as incurred and are reported in the Statement of Activities and Statement of Functional Expenses.

Functional Allocation of Expenses

The costs of program and supporting services activities have been summarized on a functional basis in the Statement of Activities. The Statement of Functional Expenses presents the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

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Income Taxes

Rockingham Nutrition and Meals on Wheels Program has been recognized by the Internal Revenue Service (IRS) as exempt from federal income taxes under Internal Revenue Code (IRC) Section 501(a) as an organization described in IRC Section 501(c)(3), qualifies for charitable contribution deductions, and has been determined not to be a private foundation. The Organization is annually required to file a Return of Organization Exempt from Income Tax (Form 990) with the IRS. In addition, the Organization is subject to income tax on net income that is derived from business activities that are unrelated to its exempt purpose. In fiscal year 2020, the Organization was not subject to unrelated business income tax and did not file an Exempt Organization Business Income Tax Return (Form 990-T) with the IRS.

Estimates

The preparation of financial statements in conformity with Generally Accepted Accounting Principles requires estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates, and those differences could be material.

Financial Instruments and Credit Risk

Deposit concentration risk is managed by placing cash and money market accounts with financial institutions believed to be creditworthy. At times, amounts on deposit may exceed insured limits. To date, no losses have been experienced in any of these accounts. Credit risk associated with receivables is considered to be limited due to high historical collection rates. Investments are made by diversified investment managers whose performance is monitored by the Board of Directors. Although the fair values of investments are subject to fluctuation on a year-to-year basis, the Board of Directors believes that investment policies and guidelines are prudent for the long-term welfare of the Organization.

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Fair Value Measurements and Disclosures

Certain assets are reported at fair value in the financial statements. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction in the principal, or most advantageous, market at the measurement date under current market conditions regardless of whether that price is directly observable or estimated using another valuation technique. Inputs used to determine fair value refer broadly to the assumptions that market participants would use in pricing the asset or liability, including assumptions about risk. Inputs may be observable or unobservable. Observable inputs are inputs that reflect the assumptions market participants would use in pricing the asset or liability based on market data obtained from sources independent of the reporting entity. Unobservable inputs are inputs that reflect the reporting entity's own assumptions about the assumptions market participants would use in pricing the asset or liability based on the best information available. A three-tier hierarchy categorizes the inputs as follows:

- Level 1 - Quoted prices (unadjusted) in active markets for identical assets or liabilities that are accessible at the measurement date.
- Level 2 - Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. These include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the asset or liability, and market-corroborated inputs.
- Level 3 - Unobservable inputs for the asset or liability. In these situations, inputs are developed using the best information available in the circumstances.

In some cases, the inputs used to measure the fair value of an asset or a liability might be categorized within different levels of the fair value hierarchy. In those cases, the fair value measurement is categorized in its entirety in the same level of the fair value hierarchy as the lowest level input that is significant to the entire measurement. Assessing the significance of a particular input to entire measurement requires judgment, taking into account factors specific to the asset or liability. The categorization of an asset within the hierarchy is based upon the pricing transparency of the asset and does not necessarily correspond to the assessment of the quality, risk, or liquidity profile of the asset or liability.

New Accounting Standards to be Adopted in the Future

Leases

In February 2016, the Financial Accounting Standards Board (FASB) issued ASU 2016-02, *Leases*. The ASU requires all leases with lease terms more than 12 months to be capitalized as a right of use asset and lease liability on the Statement of Financial Position at the date of lease commencement. Leases will be classified as either finance leases or operating leases. This distinction will be relevant for the pattern of expense

recognition in the Statement of Activities. This ASU will be effective for the Organization for the year ending June 30, 2023. The Organization is currently in the process of evaluating the impact of adoption of this ASU on the financial statements.

Credit Losses

In June 2016, the FASB issued ASU 2016-13, *Measurement of Credit Losses on Financial Instruments*. The ASU requires a financial asset (including trade receivables) measured at amortized cost basis to be presented at the net amount expected to be collected. Thus, the income statement will reflect the measurement of credit losses for newly-recognized financial assets as well as the expected increases or decreases of expected credit losses that have taken place during the period. This ASU will be effective for the Organization for the year ending June 30, 2024. The Organization is currently in the process of evaluating the impact of adoption of this ASU on the financial statements.

Contributed Nonfinancial Assets

In September 2020, the FASB issued Accounting Standards Update (ASU) No. 2020-07, *Not-for-Profit Entities (Topic 958): Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*, intended to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind, for not-for-profit organizations. Examples of contributed nonfinancial assets include fixed assets such as land, buildings, and equipment; the use of fixed assets or utilities; material and supplies, such as food, clothing, or pharmaceuticals; intangible assets; and recognized contributed services. The ASU requires a not-for-profit organization to present contributed nonfinancial assets as a separate line item in the statement of activities, apart from contributions of cash or other financial assets. It also requires certain disclosures for each category of contributed nonfinancial assets recognized. The amendments in this ASU should be applied on a retrospective basis and are effective for annual reporting periods beginning after June 15, 2021. Early adoption is permitted. The Organization is currently in the process of evaluating the impact of adoption of this ASU on the financial statements.

3. Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the date of the Statement of Financial Position, are comprised of the following at June 30, 2020:

Financial assets at year end:	
Cash and cash equivalents	$ 1,794,515
Grants and contributions receivable	303,752
Investments	731,011
Financial assets available to meet general expenditures over the next year	$ 2,829,278

The Organization regularly monitors liquidity required to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds. In addition to financial assets available to meet general expenditures over the next year, the Organization operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by restricted resources.

4. Investments

Investments, measured at fair value on a recurring basis and categorized in the fair value hierarchy as Level 1, consist of mutual funds totaling $731,011 at June 30, 2020. Unrealized losses recognized during fiscal year 2020 on equity securities totaled ($4,887).

As discussed in Note 2 to these financial statements, the Organization is required to report its fair value measurements in one of three levels, which are based on the ability to observe in the marketplace the inputs to the Organization's valuation techniques. Level 1, the most observable level of inputs, is for investments measured at quoted prices in active markets for identical investments as of the measurement date. Level 2 is for investments measured using inputs such as quoted prices for similar assets, quoted prices for identical assets in inactive markets, and for investments measured at net asset value that can be redeemed in the near term. Level 3 is for investments measured using inputs that are unobservable and is used in situations for which there is little, if any, market activity for the investment.

5. Property and Equipment

Property and equipment consists of the following at June 30, 2020:

Leasehold improvements	$ 170,112
Furniture and equipment	77,399
Vehicles	76,883
Subtotal	324,394
Less accumulated depreciation	(140,622)
Total	$ 183,772

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6. Accrued Expenses

Accrued expenses consist of the following at June 30, 2020:

Accrued payroll and related expenses	$ 47,701
Accrued compensated absences	68,878
Other accrued expenses	6,467
Total	$ 123,046

7. Board-Designated Net Assets

Reimbursements from the Organizations' primary funding sources are often not received until well after expenditures have been made. Due to the critical nature of the Organization's mission, which is to provide food to people at risk, the Board believes that any lapse in service is not acceptable and that Board-designated net assets provide a sufficient reserve to fund the operations of the Organization.

Board-Designated Endowment Funds

The Board has designated, from net assets without donor restrictions, net assets for an endowment fund to address the foundation of long-term stability of the Organization. A vote of 2/3 of the full Board is required to add to and use these funds.

Working Capital Reserve

The Board of Directors designates the equivalent of approximately five and one half months' current operating expenses of the Organization's net assets without donor restrictions as a working capital reserve to stabilize its cash flow. These funds are to be used to mitigate program and cash flow risk associated with providing regular, and or short term growing, and uninterrupted meals to the older adults and adults with temporary or permanent disabilities, that are served by the Organization.

Changes in Board-designated net assets for the year ended June 30, 2020 are as follows:

Year ended June 30, 2020	Endowment	Working Capital Reserve	Total
Board-designated net assets, beginning of year	$ -	$ 1,663,767	$ 1,663,767
Board voted establishment of endowment	731,011	(731,011)	-
Board-designated transfers	-	133,767	133,767
Board-designated net assets, end of year	$ 731,011	$ 1,066,523	$ 1,797,534

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8. Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Organization expects such amounts, if any, to be immaterial.

9. In-kind Contributions

In-kind contributions totaling approximately $176,000 in fiscal year 2020, consist primarily of donated rent at estimated fair market value.

10. Functionalized Expenses

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include depreciation and rent, which is allocated to program and supporting services based primarily on square footage used for program activities, food and travel, which is allocated based on the distribution of meals, as well as salaries and wages, employee benefits, payroll taxes, conferences and training, insurance, occupancy, and professional fees, which are allocated on the basis of time and effort.

11. Operating Leases

The Organization rents space under tenant-at-will agreements at various locations. Rental costs for the year ended June 30, 2020 totaled $12,999.

The Organization leases office space in Brentwood, New Hampshire from the County of Rockingham, New Hampshire for a period of 20 years ending November 1, 2039. The terms of the lease include a base rent amount of one dollar ($1.00) per year.

12. Retirement Plan

The Organization has a 403(b) plan (the Plan) to provide retirement benefits for its employees. All employees are eligible to participate in the plan. The Plan generally permits an employee to make elective deferrals up to a maximum annual amount as set periodically by the Internal Revenue Service. At the discretion of the Board, the Organization may make matching contributions to the Plan for each participating

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employee. The Organization's discretionary contribution to the Plan totaled $15,002 for the year ended June 30, 2020.

13. Commitments and Contingencies

The COVID-19 outbreak in the United States has resulted in economic uncertainties for many. The disruption is expected to be temporary, but there is considerable uncertainty around the duration and scope. The extent of the impact of COVID-19 on the Organization's operational and financial performance will depend on certain developments, including the duration and spread of the outbreak, impact on those served, employees, and vendors all of which are uncertain and cannot be predicted. At this point, the extent to which COVID-19 may impact the Organization's financial condition or results of operations is uncertain.

14. Concentrations of Risk

A material part of the Organization's revenue is dependent upon government sources, the loss of which would have a materially adverse effect on the Organization. During the year ended June 30, 2020, the Bureau of Elderly and Adult Services accounted for 64% of total revenues.

At June 30, 2020, amounts due from the State of New Hampshire totaled approximately $237,000.

The Organization, by contract, relies almost 100% on one vendor to provide food services required to carry out the purpose of the Organization.

15. Subsequent Events

Subsequent events have been evaluated through April 16, 2021, which is the date the financial statements were available to be issued.

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March 27, 2020

Rockingham Nutrition & Meals on Wheels

RNMOW Board of Directors' List

Name:	Officers & Committees
Chris Kelsey	Chairman
	Governance, Chair
Diane Kerr	Vice-Chairman
	Governance
David Barka	Treasurer
	Finance, Chair
Sallyann Hawko	Secretary
	Governance
Tim Diaz	Finance
Carolyn O'Driscoll	
	Governance
Charlotte DiLorenzo	Finance
Sandra J. Tanis	Governance
	Finance

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DEBRA PEROU

EXPERIENCE



Sept. 1978- Present **Rockingham Nutrition and Meals on Wheels Program, Inc.**
106 North Road, Brentwood, NH 03833
DPerou@rnmow.org
www.Rockinghammealsonwheels.org

Executive Director of the Rockingham Nutrition and Meals on Wheels Program, a private nonprofit organization that provides community and home delivered meals, social services, and transportation to older adults and temporarily and permanently home bound residents living in Rockingham County, New Hampshire, a 37 town catchment area.

The Director is the key management leader of RNMOW, and is responsible for overseeing the administration, programs, and strategic plan of the organization. This position reports directly to the Board of Directors, and works with the Board and staff in order to fulfill the organization's mission through programs, strategic planning, and community outreach; develops resources sufficient to ensure the financial health, viability, and performance of the organization, and oversees and implements appropriate resources to ensure that the operations of the organization are appropriate. Other key duties include fundraising, marketing, and community outreach.

PROFESSIONAL AFFILIATIONS

- The National Association of Nutrition and Aging Services
- Meals on Wheels Association of America
- New Hampshire Nutrition Network
- New Hampshire Center for Nonprofits
- New Hampshire Association of Healthy Aging
- Member of Regional Coordination Transportation Councils, Region8 & 9 and 10
- Executive Member of Regional Coordination Council Region 10
- New Hampshire Association of Healthy Aging
- New Hampshire Association of Healthy Aging, Steering Committee member

GOALS

Working with others, through a nonprofit, to improve lives in our communities.

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Helen Kostrzynski

Objective To work for a non-profit organization and feel that I am making a difference in people's lives

Professional Highlights

Buckingham Nutrition & Meals on Wheels 2008-present

In my current position I am responsible for the proper functioning of 12 meal sites that serve meals to seniors that come into the centers for lunch and for all 36 home delivered meal routes. We serve over 1000 meals each day, Monday-Friday. I also oversee our senior transportation program, volunteer program, nutrition and safety.

Operations Director

- Oversee all aspect of the day to day functions of all 12 meal sites
- Manage caterer, menu planning and nutrition program
- HR compliance, handling and documenting employee discipline issues, hiring of staff, payroll processing etc.
- Make sure all DOT regulations are met for our transportation program
- Fundraising, track and report on donations from annual campaign and other fundraisers
- Plan and implement fundraisers
- Attend town meetings and other events
- Oversee Transportation program, FTA and DOT regulations and staff training

Auditor / Field Supervisor

- Compliance checks verifying that polices and procedures are being followed
- Run meal sites when managers are out or during vacancies.
- Internal auditing done on meals, ordered/served, staff time keeping, inventory, meal routes and donation tracking
- Complete annual employee evaluation on each manager
- Promote RNMOW at health fairs, senior meetings and conferences
- Network with other referring agency's regarding our services
- Conducts hiring process for site staff
- Works with administration on hiring managers
- Completes annual assessment on each site location
- Liaison between admin. and site staff
- Fundraising

Administrative

- Created a comprehensive Drug – Free workplace policy in accordance with Department of Labor & Department of Transportation guidelines
- Created a policy and protocol hand book for our Volunteer workers program in accordance with Workmen's comp. regulations and Department of Labor guidelines
- Chairperson of agency wide Safety program

Skills

- Microsoft Office platforms
- Servsafe certification
- Strong working knowledge of dietary guidelines
- Attend annual nutrition trainings and conferences

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Helen Kostrzynski

- Strong working knowledge of Department of Transportation safety regulations and training requirements
- Certified to train in Defensive Driving, Emergency Procedures and Para-transit
- Strong working knowledge of Department of Labor regulations and guidelines
- Attend annual Department of Labor trainings
- Strong organizational and communications skills

Employment History

Operations Director		2017- present
Auditor / Field Supervisor / Administrative Assistant	Rockingham Nutrition & Meals on Wheels, Brentwood, NH	2008 -2017
Banquet Team Member	The Wentworth by the Sea, New Castle, NH	2005-2010
Sales Representative	Rainbow Play systems, Portsmouth, NH	2001-2006

Education

B.A. Psychology	University of New Hampshire, Durham, NH	2005

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Jane F. Ross

[redacted]

Summary of Qualifications

Experienced professional with a record of success partnering with cross-functional teams in order to provide our customer with the best experience possible.

- Strong customer service background
- Proficient in Microsoft Excel, Outlook, PowerPoint and Word
- Excellent verbal and written communication skills
- Able to easily adapt to rapidly shifting priorities
- Detail-oriented and organized
- Strong analytical & problem-solving skills

Education

NHTI – Concord Community College
Accounting Certificate 12/2020 - 3.95 GPA

- Accounting 1 & 2
- Business Law
- Principles of Marketing
- Advanced Excel
- PC Applications

Professional Highlights

Rockingham Nutrition & Meals on Wheels Program
Brentwood, NH 2021 - Present

- ***Bookkeeper***
  - QuickBooks Entry and reporting
  - Verifying and entering payables, paying bills
  - Invoicing Receivables
  - Recording and analyzing deposits / Reconciling Bank Statements
  - Financial Reporting
  - Verifying and analyzing Catering costs
  - Research cost savings opportunities
  - Work with Auditors at annual review
  - Other related reporting
- ***Payroll***
  - Verifying Time and Mileage
  - Entry into Paychex
  - Tracking: Earned Time, Anniversary Bonuses, Hours, Mileage
  - Other related reporting

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- ***HR Duties***
  - Maintain Employee files (personal & Medical)
  - Track and monitor all types of leaves
  - Work with a variety of Insurance Companies for employee benefits including researching different companies/policies, assisting employees with information as well as enrollment

Bluestem Brands - Appleseed's Group, Middleton, MA 2001–2020

- ***Senior Planner***
  - Extensive use of Excel for analyzing historical sales and financial analysis as well as to create visually appealing charts
  - Consistently met all deadlines while maintaining expected budgets
  - Mentored and trained new hires in Forecast 21 as well as company data systems
  - Key player in evaluating new planning systems allowing us to work smarter not harder
  - Partnered with merchants to predict receipt needs each season and recommended mark-down or chase processes
  - Forged partnerships with teammates, coworkers and key vendors
  - Identified risks and established opportunities to drive growth and increase profit through effective inventory management
  - Monitored inventory, capacity and movement to maintain optimal levels of stock and resolve discrepancies
  - Tracked and recapped key item performance
  - Provided all weekly and monthly sales reports to direct supervisor

Sullivan Chiropractic 2010-2015

- Clerical/Admin
  - Welcomed patients and visitors warmly and alerted staff to arrivals of scheduled appointments
  - Coordinated work calendar and scheduled appointments and meetings
  - Executed record filing system to improve document organization and management
  - Processed invoices and expenses to facilitate on-time payment
  - Handled client correspondence and tracked records to foster office efficiency
  - Performed general office duties

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Rockingham Nutrition & Meals on Wheels

CONTRACTOR NAME:

Rockingham Nutrition and Meals on Wheels Program

September 28,2021

Key Personnel

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Debra Perou	Executive Director	102738.73	65%	66779
Helen Kostrzynski	Operations Director	65,000.00	65%	42,250
Jane Ross	Accounting Officer	45,344.00	65%	29,473

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Lori A. Shibinette
Commissioner

Deborah D. Scheetz
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

October 21, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive Sole Source** amendments to existing contracts with the eleven (11) Contractors listed below in bold print for the provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by $2,397,600 from $61,566,568 to $$63,964,168, with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2020.100% Federal Funds.

The original contracts were approved and subsequently amended as indicated in the table below:

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	**177203**	**Concord**	**$10,664,329.03**	**$388,735.57**	**$11,053,064.60**	**O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E**
Community Action Partnership of Strafford County	177200	Dover	$228,440.00	$0	$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	$619,893.00	$0	$619,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	**155344**	**North Conway**	**$1,774,376.46**	**$75,938.26**	**$1,850,314.72**	**O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E**

Grafton County Senior Citizens Council, Inc.	177678	Lebanon	$8,104,663.78	$187,038.31	$8,291,702.09	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Greater Wakefield Resource Center	158408	Union	$104,096.00	$23,400.00	$127,496.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Lamprey Health Care	177677	Newmarket	$247,272.00	$0	$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	$4,417,158.77	$145,099.99	$4,562,258.76	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	$2,595,977.98	$83,438.50	$2,679,416.48	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	$10,149,803.44	$385,337.30	$10,535,140.74	O:12/21/2016, #15 A1:6/7/2017, #13 A212/20/2017, #23 A3:2/20/2019, #24 A4:6/24/2020, #46E A5 9/23/2020, #18
Southwestern Community Services	177511	Keene	$384,640.00	$0	$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	$10,697,054.18	$643,487.56	$11,340,541.74	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Strafford Nutrition MOW	260818	Somersworth	$2,748,885.35	$150,073.76	$2,898,959.11	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	$4,867,888.83	$177,163.53	$5,045,052.36	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #46E
VNA at HCS	177274	Keene	$3,962,089.18	$137,887.23	$4,099,976.41	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3 6/24/2020 #46E
		Total:	$61,586,568.00	$2,397,600.01	$63,984,168.01	

See attached fiscal details.

EXPLANATION

This item is **Retroactive** because the Department did not have the fully executed contract amendment documents ready for approval in time to supplement the costs incurred by providing services during this pandemic. This item is **Sole Source** because the most recent amendments to the contracts were Sole Source, and MOP 150 requires any subsequent amendments be labeled **Sole Source**. Further, the Contractors are best positioned to increase capacity quickly to ensure services for individuals continue during the Covid-19 State of Emergency.

The purpose of these amendments is to enable the current Contractors to continue support of the ongoing need for these services for older, isolated, and frail adults to assist them with living as independently as possible, both safely and with dignity. These amendments will ensure that the Contractors provide additional home-delivered meals, as well as additional unanticipated items that are needed to provide services safely during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff.

The Contractors will continue to provide meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before the individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Area served: Statewide

Source of Funds: , Federal Funds from Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Shibinette
Commissioner

FINANCIAL DETAIL ATTACHMENT SHEET
05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (58% Federal Funds; 42% General Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$124,617.00	$0.00	$124,617.00
541-500383	Meals - Congregate	2017	$163,598.00	$0.00	$163,598.00
544-500386	Meals - Home Delivered	2017	$334,758.00	$0.00	$334,758.00
512-500352	Transportation of Clients	2018	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2018	$343,846.00	$0.00	$343,846.00
544-500386	Meals - Home Delivered	2018	$703,599.00	$0.00	$703,599.00
512-500352	Transportation of Clients	2019	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2019	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2019	$730,379.00	$0.00	$730,379.00
512-500352	Transportation of Clients	2020	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2020	$266,934.00	$0.00	$266,934.00
544-500386	Meals - Home Delivered	2020	$869,499.01	$0.00	$869,499.01
102-500731	Contracts (FFCRA)	2020	$196,280.00	$0.00	$196,280.00
512-500352	Transportation of Clients	2021	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2021	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2021	$779,499.01	$0.00	$779,499.01
512-500352	Transportation of Clients	2022	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2022	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2022	$779,499.01	$0.00	$779,499.01
		Subtotal	*$7,672,025.03*	*$0.00*	*$7,672,025.03*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$53,894.00	$0.00	$53,894.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$113,199.00	$0.00	$113,199.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$619,893.00***	***$0.00***	***$619,893.00***

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$12,846.00	$0.00	$12,846.00
541-500383	Meals - Congregate	2017	$46,750.00	$0.00	$46,750.00
544-500386	Meals - Home Delivered	2017	$65,401.00	$0.00	$65,401.00
512-500352	Transportation of Clients	2018	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2018	$98,260.00	$0.00	$98,260.00
544-500386	Meals - Home Delivered	2018	$137,454.00	$0.00	$137,454.00
512-500352	Transportation of Clients	2019	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2019	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2019	$142,685.00	$0.00	$142,685.00
512-500352	Transportation of Clients	2020	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2020	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2020	$152,281.82	$0.00	$152,281.82
102-500731	Contracts (FFCRA)	2020	$38,340.00	$0.00	$38,340.00
512-500352	Transportation of Clients	2021	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2021	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2021	$152,281.82	$0.00	$152,281.82
512-500352	Transportation of Clients	2022	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2022	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2022	$152,281.82	$0.00	$152,281.82
		Subtotal	***$1,541,361.46***	***$0.00***	***$1,541,361.46***

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$183,131.00	$0.00	$183,131.00
541-500383	Meals - Congregate	2017	$187,622.00	$0.00	$187,622.00
544-500386	Meals - Home Delivered	2017	$161,073.00	$0.00	$161,073.00
512-500352	Transportation of Clients	2018	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2018	$394,346.00	$0.00	$394,346.00
544-500386	Meals - Home Delivered	2018	$338,546.00	$0.00	$338,546.00
512-500352	Transportation of Clients	2019	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2019	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2019	$351,432.00	$0.00	$351,432.00
512-500352	Transportation of Clients	2020	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2020	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2020	$375,066.26	$0.00	$375,066.26
102-500731	Contracts (FFCRA)	2020	$94,450.00	$0.00	$94,450.00
512-500352	Transportation of Clients	2021	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2021	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2021	$375,066.26	$0.00	$375,066.26
512-500352	Transportation of Clients	2022	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2022	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2022	$375,066.26	$0.00	$375,066.26
		Subtotal	*$6,396,347.78*	*$0.00*	*$6,396,347.78*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$8,800.00	$0.00	$8,800.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$18,496.00	$0.00	$18,496.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$104,096.00*	*$0.00*	*$104,096.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,873.00	$0.00	$33,873.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00		$0.00
102-500731	Contracts (FFCRA)	2020	$0.00		$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$0.00		$0.00
544-500386	Meals - Home Delivered	2021	$0.00		$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$0.00		$0.00
544-500386	Meals - Home Delivered	2022	$0.00		$0.00
		Subtotal	*$247,272.00*	*$0.00*	*$247,272.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$38,725.00	$0.00	$38,725.00
541-500383	Meals - Congregate	2017	$80,366.00	$0.00	$80,366.00
544-500386	Meals - Home Delivered	2017	$124,955.00	$0.00	$124,955.00
512-500352	Transportation of Clients	2018	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2018	$168,909.00	$0.00	$168,909.00
544-500386	Meals - Home Delivered	2018	$262,632.00	$0.00	$262,632.00
512-500352	Transportation of Clients	2019	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2019	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2019	$272,627.00	$0.00	$272,627.00
512-500352	Transportation of Clients	2020	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2020	$133,338.00	$0.00	$133,338.00
544-500386	Meals - Home Delivered	2020	$332,962.59	$0.00	$332,962.59
102-500731	Contracts (FFCRA)	2020	$73,270.00	$0.00	$73,270.00
512-500352	Transportation of Clients	2021	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2021	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2021	$290,962.59	$0.00	$290,962.59
512-500352	Transportation of Clients	2022	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2022	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2022	$290,962.59	$0.00	$290,962.59
		Subtotal	*$3,002,428.77*	*$0.00*	*$3,002,428.77*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$62,778.00	$0.00	$62,778.00
544-500386	Meals - Home Delivered	2017	$71,858.00	$0.00	$71,858.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$131,946.00	$0.00	$131,946.00
544-500386	Meals - Home Delivered	2018	$151,031.00	$0.00	$151,031.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2019	$156,779.00	$0.00	$156,779.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$124,968.00	$0.00	$124,968.00
544-500386	Meals - Home Delivered	2020	$179,323.66	$0.00	$179,323.66
102-500731	Contracts (FFCRA)	2020	$42,130.00	$0.00	$42,130.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2021	$167,323.66	$0.00	$167,323.66
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2022	$167,323.66	$0.00	$167,323.66
		Subtotal	***$1,666,364.98***	***$0.00***	***$1,666,364.98***

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$90,843.00	$0.00	$90,843.00
541-500383	Meals - Congregate	2017	$123,750.00	$0.00	$123,750.00
544-500386	Meals - Home Delivered	2017	$331,837.00	$0.00	$331,837.00
512-500352	Transportation of Clients	2018	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2018	$260,100.00	$0.00	$260,100.00
544-500386	Meals - Home Delivered	2018	$697,461.00	$0.00	$697,461.00
512-500352	Transportation of Clients	2019	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2019	$270,000.00	$0.00	$270,000.00
544-500386	Meals - Home Delivered	2019	$724,009.00	$0.00	$724,009.00
512-500352	Transportation of Clients	2020	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2020	$214,000.00		$214,000.00
544-500386	Meals - Home Delivered	2020	$828,698.48		$828,698.48
102-500731	Contracts (FFCRA)	2020	$194,570.00		$194,570.00
512-500352	Transportation of Clients	2021	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2021	$270,000.00		$270,000.00
544-500386	Meals - Home Delivered	2021	$772,698.48		$772,698.48
512-500352	Transportation of Clients	2022	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2022	$270,000.00		$270,000.00
544-500386	Meals - Home Delivered	2022	$772,698.48		$772,698.48
		Subtotal	***$6,916,841.44***	***$0.00***	***$6,916,841.44***

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$25,003.00	$0.00	$25,003.00
541-500383	Meals - Congregate	2017	$158,538.00	$0.00	$158,538.00
544-500386	Meals - Home Delivered	2017	$490,897.00	$0.00	$490,897.00
512-500352	Transportation of Clients	2018	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2018	$200,277.00	$0.00	$200,277.00
544-500386	Meals - Home Delivered	2018	$1,164,716.00	$0.00	$1,164,716.00
512-500352	Transportation of Clients	2019	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2019	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2019	$1,209,048.00	$0.00	$1,209,048.00
512-500352	Transportation of Clients	2020	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2020	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2020	$1,290,358.06	$0.00	$1,290,358.06
102-500731	Contracts (FFCRA)	2020	$324,910.00	$0.00	$324,910.00
512-500352	Transportation of Clients	2021	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2021	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2021	$1,290,358.06	$0.00	$1,290,358.06
512-500352	Transportation of Clients	2022	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2022	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2022	$1,290,358.06	$0.00	$1,290,358.06
		Subtotal	*$8,538,523.18*	*$0.00*	*$8,538,523.18*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,441.00	$0.00	$33,441.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$70,239.00	$0.00	$70,239.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$384,640.00*	*$0.00*	*$384,640.00*

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$19,861.00	$0.00	$19,861.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$41,715.00	$0.00	$41,715.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$27,974.00	$0.00	$27,974.00
544-500386	Meals - Home Delivered	2017	$129,234.00	$0.00	$129,234.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$58,788.00	$0.00	$58,788.00
544-500386	Meals - Home Delivered	2018	$271,625.00	$0.00	$271,625.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2019	$281,963.00	$0.00	$281,963.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2020	$300,926.45	$0.00	$300,926.45
102-500731	Contracts (FFCRA)	2020	$75,770.00	$0.00	$75,770.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2021	$300,926.45	$0.00	$300,926.45
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2022	$300,926.45	$0.00	$300,926.45
		Subtotal	*$1,992,237.35*	*$0.00*	*$1,992,237.35*

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$102,490.00	$0.00	$102,490.00
541-500383	Meals - Congregate	2017	$77,869.00	$0.00	$77,869.00
544-500386	Meals - Home Delivered	2017	$152,570.00	$0.00	$152,570.00
512-500352	Transportation of Clients	2018	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2018	$163,661.00	$0.00	$163,661.00
544-500386	Meals - Home Delivered	2018	$320,674.00	$0.00	$320,674.00
512-500352	Transportation of Clients	2019	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2019	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2019	$332,880.00	$0.00	$332,880.00
512-500352	Transportation of Clients	2020	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2020	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2020	$355,266.61	$0.00	$355,266.61
102-500731	Contracts (FFCRA)	2020	$89,460.00	$0.00	$89,460.00
512-500352	Transportation of Clients	2021	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2021	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2021	$355,266.61	$0.00	$355,266.61
512-500352	Transportation of Clients	2022	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2022	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2022	$355,266.61	$0.00	$355,266.61
		Subtotal	*$4,061,108.83*	*$0.00*	*$4,061,108.83*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$28,985.00	$0.00	$28,985.00
541-500383	Meals - Congregate	2017	$73,277.00	$0.00	$73,277.00
544-500386	Meals - Home Delivered	2017	$118,745.00	$0.00	$118,745.00
512-500352	Transportation of Clients	2018	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2018	$154,008.00	$0.00	$154,008.00
544-500386	Meals - Home Delivered	2018	$249,575.00	$0.00	$249,575.00
512-500352	Transportation of Clients	2019	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2019	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2019	$259,073.00	$0.00	$259,073.00
512-500352	Transportation of Clients	2020	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2020	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2020	$276,497.06	$0.00	$276,497.06
102-500731	Contracts (FFCRA)	2020	$69,620.00	$0.00	$69,620.00
512-500352	Transportation of Clients	2021	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2021	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2021	$276,497.06	$0.00	$276,497.06
512-500352	Transportation of Clients	2022	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2022	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2022	$276,497.06	$0.00	$276,497.06
		Subtotal	*$2,726,534.18*	*$0.00*	*$2,726,534.18*

05-95-48-481010-7872 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
		Subtotal	***$46,098,114.00***	***$0.00***	***$46,098,114.00***
			$46,098,114.00	*$0.00*	*$46,098,114.00*

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT (60% Federal Funds; 40% General Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$252,962.00	$0.00	$252,962.00
544-500386	Meals Home Delivered	2018	$531,679.00	$0.00	$531,679.00
544-500386	Meals Home Delivered	2019	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2020	$551,915.00	$0.00	$551,915.00
544-500386	Meals Home Delivered	2021	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2022	$551,916.00	$0.00	$551,916.00
		Subtotal	***$2,992,304.00***	***$0.00***	***$2,992,304.00***

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$0.00***	***$0.00***	***$0.00***

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$18,701.00	$0.00	$18,701.00
544-500386	Meals Home Delivered	2018	$41,402.00	$0.00	$41,402.00
544-500386	Meals Home Delivered	2019	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2020	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2021	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2022	$42,978.00	$0.00	$42,978.00
		Subtotal	*$233,015.00*	*$0.00*	*$233,015.00*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$144,419.00	$0.00	$144,419.00
544-500386	Meals Home Delivered	2018	$303,537.00	$0.00	$303,537.00
544-500386	Meals Home Delivered	2019	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2020	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2021	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2022	$315,090.00	$0.00	$315,090.00
		Subtotal	*$1,708,316.00*	*$0.00*	*$1,708,316.00*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$119,598.00	$0.00	$119,598.00
544-500386	Meals Home Delivered	2018	$251,372.00	$0.00	$251,372.00
544-500386	Meals Home Delivered	2019	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2020	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2021	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2022	$260,940.00	$0.00	$260,940.00
		Subtotal	*$1,414,730.00*	*$0.00*	*$1,414,730.00*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$78,590.00	$0.00	$78,590.00
544-500386	Meals Home Delivered	2018	$165,175.00	$0.00	$165,175.00
544-500386	Meals Home Delivered	2019	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2020	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2021	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2022	$171,462.00	$0.00	$171,462.00
		Subtotal	*$929,613.00*	*$0.00*	*$929,613.00*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$273,306.00	$0.00	$273,306.00
544-500386	Meals Home Delivered	2018	$574,440.00	$0.00	$574,440.00
544-500386	Meals Home Delivered	2019	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2020	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2021	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2022	$596,304.00	$0.00	$596,304.00
		Subtotal	*$3,232,962.00*	*$0.00*	*$3,232,962.00*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$182,479.00	$0.00	$182,479.00
544-500386	Meals Home Delivered	2018	$383,532.00	$0.00	$383,532.00
544-500386	Meals Home Delivered	2019	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2020	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2021	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2022	$398,130.00	$0.00	$398,130.00
		Subtotal	*$2,158,531.00*	*$0.00*	*$2,158,531.00*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Community Action Partnership of Strafford County (Vendor #177200)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$63,965.00	$0.00	$63,965.00
544-500386	Meals Home Delivered	2018	$134,443.00	$0.00	$134,443.00
544-500386	Meals Home Delivered	2019	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2020	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2021	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2022	$139,560.00	$0.00	$139,560.00
		Subtotal	*$756,648.00*	*$0.00*	*$756,648.00*

Tri-County Community Action Program (Vendor #177195)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$68,206.00	$0.00	$68,206.00
544-500386	Meals Home Delivered	2018	$143,350.00	$0.00	$143,350.00
544-500386	Meals Home Delivered	2019	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2020	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2021	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2022	$148,806.00	$0.00	$148,806.00
		Subtotal	*$806,780.00*	*$0.00*	*$806,780.00*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$104,451.00	$0.00	$104,451.00
544-500386	Meals Home Delivered	2018	$219,536.00	$0.00	$219,536.00
544-500386	Meals Home Delivered	2019	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2020	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2021	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2022	$227,892.00	$0.00	$227,892.00
		Subtotal	*$1,235,555.00*	*$0.00*	*$1,235,555.00*

05-95-48-481010-9255 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
		Subtotal	*$15,468,454.00*	*$0.00*	*$15,468,454.00*
			$15,468,454.00	*$0.00*	*$15,468,454.00*

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$388,735.57	$388,735.57
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$388,735.57*	*$388,735.57*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$75,938.26	$75,938.26
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$75,938.26*	*$75,938.26*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$187,038.31	$187,038.31
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$187,038.31*	*$187,038.31*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$23,400.00	$23,400.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$23,400.00*	*$23,400.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$145,099.99	$145,099.99
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$145,099.99*	*$145,099.99*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$83,438.50	$83,438.50
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$83,438.50*	*$83,438.50*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$385,337.30	$385,337.30
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$385,337.30*	*$385,337.30*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$643,487.56	$643,487.56
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$643,487.56*	*$643,487.56*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Community Action Partnership of Strafford County (Vendor #177200)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$150,073.76	$150,073.76
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$150,073.76*	*$150,073.76*

Tri-County Community Action Program (Vendor #177195)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$177,163.53	$177,163.53
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$177,163.53*	*$177,163.53*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$137,887.23	$137,887.23
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$137,887.23*	*$137,887.23*

05-95-48-481010-1917 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$2,397,600.00	$2,397,600.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$2,397,600.00*	*$2,397,600.00*
			$0.00	*$2,397,600.00*	*$2,397,600.00*

Summary by Vendor by Year					
Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$875,935.00	$0.00	$875,935.00
		2018	$1,840,867.00	$0.00	$1,840,867.00
		2019	$1,900,972.00	$0.00	$1,900,972.00
		2020	$2,146,371.01	$0.00	$2,146,371.01
		2021	$1,950,092.01	$388,735.57	$2,338,827.58
		2022	$1,950,092.01	$0.00	$1,950,092.01
		Subtotal	*$10,664,329.03*	*$388,735.57*	*$11,053,064.60*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$53,894.00	$0.00	$53,894.00
		2018	$113,200.00	$0.00	$113,200.00
		2019	$113,200.00	$0.00	$113,200.00
		2020	$113,199.00	$0.00	$113,199.00
		2021	$113,200.00	$0.00	$113,200.00
		2022	$113,200.00	$0.00	$113,200.00
		Subtotal	*$619,893.00*	*$0.00*	*$619,893.00*

Gibson Center for Senior Services (Vendor #155344)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$144,698.00	$0.00	$144,698.00
		2018	$304,072.00	$0.00	$304,072.00
		2019	$314,619.00	$0.00	$314,619.00
		2020	$362,555.82	$0.00	$362,555.82
		2021	$324,215.82	$75,938.26	$400,154.08
		2022	$324,215.82	$0.00	$324,215.82
		Subtotal	*$1,774,376.46*	*$75,938.26*	*$1,850,314.72*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$676,245.00	$0.00	$676,245.00
		2018	$1,421,054.00	$0.00	$1,421,054.00
		2019	$1,460,503.00	$0.00	$1,460,503.00
		2020	$1,578,587.26	$0.00	$1,578,587.26
		2021	$1,484,137.26	$187,038.31	$1,671,175.57
		2022	$1,484,137.26	$0.00	$1,484,137.26
		Subtotal	*$8,104,663.78*	*$187,038.31*	*$8,291,702.09*

Greater Wakefield Nutrition and Transportation (Vendor # 158408)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$8,800.00	$0.00	$8,800.00
		2018	$18,496.00	$0.00	$18,496.00
		2019	$19,200.00	$0.00	$19,200.00
		2020	$19,200.00	$0.00	$19,200.00
		2021	$19,200.00	$23,400.00	$42,600.00
		2022	$19,200.00	$0.00	$19,200.00
		Subtotal	*$104,096.00*	*$23,400.00*	*$127,496.00*

Lamprey Health Care (Vendor #177677)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,873.00	$0.00	$33,873.00
		2018	$71,133.00	$0.00	$71,133.00
		2019	$71,133.00	$0.00	$71,133.00
		2020	$71,133.00	$0.00	$71,133.00
		2021	$0.00	$0.00	$0.00
		2022	$0.00	$0.00	$0.00
		Subtotal	*$247,272.00*	*$0.00*	*$247,272.00*

Newport Senior Center (Vendor #177250)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$363,644.00	$0.00	$363,644.00
		2018	$764,254.00	$0.00	$764,254.00
		2019	$790,246.00	$0.00	$790,246.00
		2020	$881,851.59	$0.00	$881,851.59
		2021	$808,581.59	$145,099.99	$953,681.58
		2022	$808,581.59	$0.00	$808,581.59
		Subtotal	*$4,417,158.77*	*$145,099.99*	*$4,562,258.76*

Ossipee Concerned Citizens (Vendor #170158)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$213,226.00	$0.00	$213,226.00
		2018	$448,152.00	$0.00	$448,152.00
		2019	$465,209.00	$0.00	$465,209.00
		2020	$517,883.66	$0.00	$517,883.66
		2021	$475,753.66	$83,438.50	$559,192.16
		2022	$475,753.66	$0.00	$475,753.66
		Subtotal	*$2,595,977.98*	*$83,438.50*	*$2,679,416.48*

Rockingham Nutrition MOW (Vendor #155197)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$819,736.00	$0.00	$819,736.00
		2018	$1,722,783.00	$0.00	$1,722,783.00
		2019	$1,781,095.00	$0.00	$1,781,095.00
		2020	$2,024,354.48	$0.00	$2,024,354.48
		2021	$1,900,917.48	$385,337.30	$2,286,254.78
		2022	$1,900,917.48	$0.00	$1,900,917.48
		Subtotal	*$10,149,803.44*	*$385,337.30*	*$10,535,140.74*

St Joseph Community Services (Vendor #155093)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$856,917.00	$0.00	$856,917.00
		2018	$1,801,017.00	$0.00	$1,801,017.00
		2019	$1,867,570.00	$0.00	$1,867,570.00
		2020	$2,273,790.06	$0.00	$2,273,790.06
		2021	$1,948,880.06	$643,487.56	$2,592,367.62
		2022	$1,948,880.06	$0.00	$1,948,880.06
		Subtotal	*$10,697,054.18*	*$643,487.56*	*$11,340,541.74*

Southwestern Community Services (Vendor #177511)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,441.00	$0.00	$33,441.00
		2018	$70,240.00	$0.00	$70,240.00
		2019	$70,240.00	$0.00	$70,240.00
		2020	$70,239.00	$0.00	$70,239.00
		2021	$70,240.00	$0.00	$70,240.00
		2022	$70,240.00	$0.00	$70,240.00
		Subtotal	*$384,640.00*	*$0.00*	*$384,640.00*

Community Action Partnership of Strafford County (Vendor #177200)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$19,861.00	$0.00	$19,861.00
		2018	$41,716.00	$0.00	$41,716.00
		2019	$41,716.00	$0.00	$41,716.00
		2020	$41,715.00	$0.00	$41,715.00
		2021	$41,716.00	$0.00	$41,716.00
		2022	$41,716.00	$0.00	$41,716.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Strafford Nutrition MOW (Vendor # 260818)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$221,173.00	$0.00	$221,173.00
		2018	$464,856.00	$0.00	$464,856.00
		2019	$482,549.00	$0.00	$482,549.00
		2020	$577,282.45	$0.00	$577,282.45
		2021	$501,512.45	$150,073.76	$651,586.21
		2022	$501,512.45	$0.00	$501,512.45
		Subtotal	*$2,748,885.35*	*$150,073.76*	*$2,898,959.11*

Tri-County Community Action Program (Vendor #177195)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$401,135.00	$0.00	$401,135.00
		2018	$842,914.00	$0.00	$842,914.00
		2019	$866,805.00	$0.00	$866,805.00
		2020	$978,651.61	$0.00	$978,651.61
		2021	$889,191.61	$177,163.53	$1,066,355.14
		2022	$889,191.61	$0.00	$889,191.61
		Subtotal	*$4,867,888.83*	*$177,163.53*	*$5,045,052.36*

VNA at HCS (Vendor #177274)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$325,458.00	$0.00	$325,458.00
		2018	$683,975.00	$0.00	$683,975.00
		2019	$707,691.00	$0.00	$707,691.00
		2020	$794,735.06	$0.00	$794,735.06
		2021	$725,115.06	$137,887.23	$863,002.29
		2022	$725,115.06	$0.00	$725,115.06
		Subtotal	*$3,962,089.18*	*$137,887.23*	*$4,099,976.41*

Summary for All Vendors by Year					
		SFY	Current Budget	(Decrease)	Modified Budget
		2017	$5,048,036.00	$0.00	$5,048,036.00
		2018	$10,608,729.00	$0.00	$10,608,729.00
		2019	$10,952,748.00	$0.00	$10,952,748.00
		2020	$12,451,549.00	$0.00	$12,451,549.00
		2021	$11,252,753.00	$2,397,600.00	$13,650,353.00
		2022	$11,252,753.00	$0.00	$11,252,753.00
		Subtotal	*$61,566,568.00*	*$2,397,600.00*	*$63,964,168.00*
			$61,566,568.00	$2,397,600.00	$63,964,168.00

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
7872-541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
7872-512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
7872-512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
7872-512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
7872-541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
7872-512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
7872-512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
9255-544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	$0.00	$2,397,600.00	$2,397,600.00
		Total	$61,566,568.00	$2,397,600.00	$63,964,168.00

7872-512-500352	Transportation of Clients	all	$8,599,271.00	$0.00	$8,599,271.00
7872-541-500383	Meals - Congregate	all	$11,077,887.00	$0.00	$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	$25,222,156.00	$0.00	$25,222,156.00
7872-102-500731	Contracts (FFCRA)	all	$1,198,800.00	$0.00	$1,198,800.00
9255-544-500386	Meals Home Delivered	all	$15,468,454.00	$0.00	$15,468,454.00
1917-102-500731	Contracts (CARES)	all	$0.00	$2,397,600.00	$2,397,600.00
		Total	$61,566,568.00	$2,397,600.00	$63,964,168.00
	Grand Total SFY17	2017	$5,048,036.00	$0.00	$5,048,036.00
	Grand Total SFY18	2018	$10,608,729.00	$0.00	$10,608,729.00
	Grand Total SFY19	2019	$10,952,748.00	$0.00	$10,952,748.00
	Grand Total SFY20	2020	$12,451,549.00	$0.00	$12,451,549.00
	Grand Total SFY21	2021	$11,252,753.00	$2,397,600.00	$13,650,353.00
	Grand Total SFY22	2022	$11,252,753.00	$0.00	$11,252,753.00
	Total Contract		$61,566,568.00	$2,397,600.00	$63,964,168.00

State of New Hampshire
Department of Health and Human Services
Amendment #6 to the Nutrition and Transportation Contract

This 6th Amendment to the Nutrition and Transportation Services contract (hereinafter referred to as "Amendment #6") is by and between the State of New Hampshire, Department of Health and Human Services (hereinafter referred to as the "State" or "Department") and Rockingham Nutrition and Meals on Wheels Program, Inc., (hereinafter referred to as "the Contractor"), a nonprofit corporation with a place of business at 106 North Road, Brentwood, NH, 03833.

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended on June 7, 2017, (Item #13), December 20, 2017, (Item #23), February 20, 2019, (Item #24), June 24, 2020, (Item #46E), and September 23, 2020 (Item #18) the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $10,535,140.74.

2. Exhibit A Amendment #4 Scope of Services, Section 1 Provisions Applicable to All Services, Subsection 1.4, to read:

   1.4 The Contractor shall adjust service delivery as directed by the Department, in accordance with the:

   1.4.1. Older American Act Services: Title IIIB-Supportive Services; and

   1.4.2. Coronavirus Aid, Relief and Economic Security (CARES) Act.

3. Exhibit A Amendment #3 Scope of Services, Section 2 Scope of Work, Subsection 2.1, Paragraph 2.1.1, to read:

   2.1.1. Home Delivered Meals, which are funded through Title III and Title XX and CARES Act supplemental funding. The Contractor shall:

   2.1.1.1. Deliver meals to eligible individuals, as defined in NH Administrative Rule He-E 501 and NH Administrative Rule He-E 502, who are:

   2.1.1.1.1 Homebound and unable to prepare their own meals; or

   2.1.1.1.2 Physically distancing by residing in their home for reasons related to the COVID-19 emergency, with no consideration for ability to prepare their own meals.

   2.1.1.2. Provide Home Delivered Meals funded through the Title III and Title XX and CARES Act Supplement to include:

   2.1.1.2.1. Grab-n-Go/Drive Thru, meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided meal(s) without being required to leave the vehicle.

2.1.1.2.2. Take Out/Pick Up, meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave the vehicle in order to receive the meal.

2.1.1.3. Comply with regulations regarding safety and sanitary food practice in accordance with state and local health, safety and sanitation requirements.

2.1.1.4. Accept referrals from Adult Protective Services (APS) and prioritize service to individual referred by APS.

2.1.1.5. Ensure each meal meets a minimum of one-third (33 1/3 %) of the dietary reference intakes established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, and complies with the most recent Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture.

2.1.1.6. Prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of the individual, including recommendations from the individual's licensed practitioner.

2.1.1.7. Ensure a visual contact with each individual on each day that meals are delivered as an assurance of the individual's safety, with the exception of meals provided for weekends or designated as emergency meals, which are delivered to individuals in advance of anticipated inclement weather conditions or other adverse conditions. If unable to make visual contact with an individual, the Contractor shall initiate its agency's protocol, Non-Response from Client at Delivery Time or the equivalent agency guideline or policy and procedure for homebound individual's nonresponse at the time of delivery.

4. Add Exhibit A Amendment #4 Scope of Services, Section 3 Reporting, Subsection 3.6, to read:

   3.6 The Contractor shall provide a monthly report that lists and describes all expenditures of COVID-19 response funds each month until all COVID-19 response funds are expended, or until CARES Act funds are no longer available, whichever comes first.

5. Exhibit B Amendment #4, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.1, to read:

   2.1 Title of Program: (OASS) Older Americans Act Title III - Supportive Services, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.044 and Federal Award Identification Number 20AANHT3SS.

6. Exhibit B Amendment #4, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.2, to read:

   2.2 Title of Program: (OACM) Older Americans Act Title III - Congregate Meals, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number 20AANHT3CM.

7. Exhibit B Amendment #4, Methods and Conditions Precedent to Payment, Section 2, Subsection

2.3. to read:

2.3. Title of Program: (OAHD) Older Americans Act Title III - Home-Delivered Meals, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number 20AANHT3HD.

8. Exhibit B Amendment #4, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.4, to read:

2.4. Title of Program: (SSBG) Social Services Block Grant, Award Effective date of October 1, 2019, United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant, Title XX, Catalog of Federal Domestic Assistance #93.667.

9. Modify Exhibit B Amendment #4, Methods and Conditions Precedent to Payment, Section 2, by adding Subsection 2.7, to read:

2.7 Title of Program: (HDC3) CARES Act for Nutrition Services, Older Americans Act Title III - Home-Delivered Meals, Award date of April 20, 2020, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number FAIN #2001NHHDC3-00.

10. Exhibit B Amendment #4, Methods and Conditions Precedent to Payment, Section 4, to read:

4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #6, Rate Sheet.

11. Exhibit B Amendment #4, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:

5.2 Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #6, Rate Sheet.

12. Modify Exhibit B Amendment #4, Methods and Conditions Precedent to Payment, Section 5, by adding Subsection 5.4, to read:

5.4 The Contractor shall submit a separate monthly invoice for services provided using Supplemental Appropriations COVID-19 Emergency Response until all Supplemental Appropriations COVID-19 Emergency Response are expended, or until CARES Act funds are no longer available, whichever comes first.

13. Modify Exhibit B Amendment #4, Methods and Conditions Precedent to Payment by adding Section 10 to read:

10. Coronavirus Aid, Relief and Economic Security (CARES) Act Supplemental Appropriations COVID-19 Emergency Response Funds.

10.1. Coronavirus Aid, Relief and Economic Security (CARES) Act Supplemental Appropriations COVID-19 Emergency Response funds are for Supplemental Appropriations #3, and are available until September 30, 2021 to prevent, prepare for, and respond to the COVID-19 emergency.

10.2. Allowable expenditures using Supplemental Appropriations COVID-19 Emergency Response funds include, but are not limited to:

10.2.1. Providing Older Americans Act services related to the response. Funds must be expended on allowable Older Americans Act activities as defined by the Older Americans Act and State and local policy, which may include, but are not limited to:

10.2.1.1. Payment of senior center utilities even if no programming was occurring in the senior center for a period of time due to the COVID-19 emergency.

10.2.1.2. Payments for use of other sites including congregate meal sites and senior centers; or to other staff including former congregate meal staff, for preparation and distribution of meals and other supplies.

10.2.1.3. Increased expenditures per unit of service due to the need to provide staff with personal protective equipment.

10.2.1.4. Sanitary equipment, supplies and expenses.

10.2.1.5. Expenditures for meals storage capacity.

10.3. The Contractor shall keep records of expenditures using Supplemental Appropriations COVID-19 Emergency Response funds, and provide the records to the Department upon request. The Contractor shall ensure expenditure records include, but are not limited to:

10.3.1. A general ledger showing revenue and expenses for the contract.

10.3.2 Timesheets and/or timecards signed by both employee and supervisor that support the hours employees worked for wages reported.

10.3.2.1 Per 45 CFR Part 75.430(i)(1) Charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed.

10.3.2.2 Per 2 CFR 200.430 (iii) Labor records must reasonably reflect the total activity for which each employee is compensated, showing percentages for time spent on activities under this contract and all other activities (totaling no more than 100%).

10.3.3 Invoices supporting expenses reported.

14. Modify Exhibit B Amendment #4, Methods and Conditions Precedent to Payment by adding Section 11 to read:

11. Audits

11.1. The Contractor is required to submit an annual audit to the Department if any of the following conditions exist:

11.1.1. Condition A - The Contractor expended $750,000 or more in federal funds received as a subrecipient pursuant to 2 CFR Part 200, during the most recently completed fiscal year.

11.1.2. Condition B - The Contractor is subject to audit pursuant to the requirements of NH RSA 7:28, III-b, pertaining to charitable organizations receiving support of $1,000,000 or more.

11.1.3. Condition C - The Contractor is a public company and required by Security and Exchange Commission (SEC) regulations to submit an annual financial audit.



11.2. If Condition A exists, the Contractor shall submit an annual single audit performed by an independent Certified Public Accountant (CPA) to the Department within 120 days after the close of the Contractor's fiscal year, conducted in accordance with the requirements of 2 CFR Part 200, Subpart F of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards.

11.3. If Condition B or Condition C exists, the Contractor shall submit an annual financial audit performed by an independent CPA within 120 days after the close of the Contractor's fiscal year.

11.4. In addition to, and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department all payments made under the Contract to which exception has been taken, or which have been disallowed because of such an exception.

15. Modify Exhibit B-1 Amendment #5, Rate Sheet by deleting it in its entirety and replacing it with Exhibit B-1 Amendment #6, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not inconsistent with this Amendment #4 remain in full force and effect. This amendment shall be retroactively effective to July 1, 2020, subject to the Governor's approval issued under the Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, and 2020-18.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below.

State of New Hampshire
Department of Health and Human Services

10/12/2020
Date

Name: Lori Shibinette
Title: Commissioner

Rockingham Nutrition and Meals on Wheels Program, Inc.

10/5/2020
Date

Name: Debra Perau
Title: Executive Director

New Hampshire Department of Health and Human Services
Nutrition and Transportation

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

10/16/20
Date

Catherine Pinos
Name: Catherine Pinos
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor approval issued under the Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, and 2020-18.

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit B-1 Amendment #6
Rate Sheet

Nutrition and Transportation

1/1/2017 through 06/30/2017 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	49,692	$5.50		$ 273,306.00
Title IIIC HD Meals	Per Meal	60,334	$5.50		$ 331,837.00
Title IIIC Cong Meals	Per Meal	22,500	$5.50		$ 123,750.00
Title IIIB Transportation	PerClient/PerDay	3,833	$23.70		$ 90,843.00
			Subtotal		*$ 819,736.00*

7/1/2017 through 06/30/2018 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	99,384	$5.78		$ 574,440.00
Title IIIC HD Meals	Per Meal	120,668	$5.78		$ 697,461.00
Title IIIC Cong Meals	Per Meal	45,000	$5.78		$ 260,100.00
Title IIIB Transportation	PerClient/PerDay	7,665	$24.69		$ 190,782.00
			Subtotal		*$ 1,722,783.00*

7/1/2018 through 06/30/2019 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	99,384	$5.78	$6.00	$ 596,304.00
Title IIIC HD Meals	Per Meal	120,668	$5.78	$6.00	$ 724,008.00
Title IIIC Cong Meals	Per Meal	45,000	$5.78	$6.00	$ 270,000.00
Title IIIB Transportation	PerClient/PerDay	7,665	$24.69	$24.69	$ 190,782.00
			Subtotal		*$ 1,781,095.00*

7/1/2019 through 06/30/2020 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	99,384	$6.00		$ 596,304.00
Title IIIC HD Meals	Per Meal	130,001	$6.00		$ 780,006.00
Title IIIC HD SUPPLEMENT	Per Meal	8,115	$6.00		$48,690.48
Title IIIC Cong Meals	Per Meal	35,667	$6.00		$ 214,000.00
Title III Meals (FFCRA)	Per Meal	19,457	$10.00		$194,570.00
Title IIIB Transportation	PerClient/PerDay	7,665	$24.69		$ 190,782.00
			Subtotal		*$ 2,024,354.48*

7/1/2020 through 06/30/2021 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	99,384	$6.00		$596,304.00
Title IIIC HD Meals	Per Meal	128,783	$6.00		$772,698.48
Title IIIC Cong Meals	Per Meal	45,000	$6.00		$270,000.00
Title IIIC (CARES) Supplemental Appropriations COVID-19 Emergency Response	[redacted]				$ 77,067.30
Title IIIC Meals (COVID-19)	Per Meal	30,827	$10.00		$ 308,270.00
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	10,522	$24.69		$261,915.00
			Subtotal		*$ 2,286,254.78*

7/1/2021 through 06/30/2022 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	99,384	$6.00		$596,304.00
Title IIIC HD Meals	Per Meal	128,783	$6.00		$772,698.48
Title IIIC Cong Meals	Per Meal	45,000	$6.00		$270,000.00
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	10,522	$24.69		$261,915.00
			Subtotal		*$ 1,900,917.48*

Total		$ 10,535,140.74

Contractor Initials: DP
Date: 10/5/2020

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Roberts
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

August 1, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a **Retroactive** amendment to an existing **Sole Source** contract with the vendor listed in bold type below for transportation services for eligible seniors and adults, with no change to the total price limitation of $81,568,568 and no change to the contract completion date of June 30, 2022 , effective Retroactive to July 1, 2020 upon Governor and Council approval. 58% Federal Funds. 42% General Funds.

The original contracts were approved and subsequently amended, as approved by the Governor and Executive Council, as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$10,664,329.03	$0	$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Community Action Partnerships of Strafford County	177200	Dover	$228,440.00	$0	$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	$819,893.00	$0	$819,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	$1,774,376.46	$0	$1,774,376.46	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$8,104,663.78	$0	$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E

Greater Wakefield Resource Center	158408	Union	$104,096.00	$0	$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T::
Lamprey Health Care	177877	Newmarket	$389,638.00	($142,266.00)	$247,272.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T: 8/11/2020
Newport Senior Center	177250	Newport	$4,417,158.77	$0	$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	$2,595,977.98	$0	$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Rockingham Nutrition / Meals on Wheels	165197	Brentwood	$10,007,637.44	$142,266.00	$10,149,803.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2:12/20/2017, #23 A3: 2/20/2019, #24 A4: 6/24/2020 #46E
Southwestern Community Services	177511	Keene	$384,640.00	$0	$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	$10,697,054.18	$0	$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Strafford Nutrition MOW	260618	Somersworth	$2,748,885.35	$0	$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	$4,887,888.63	$0	$4,887,888.63	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
VNA at HCS	177274	Keene	$3,962,089.18	$0	$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
		Total:	$61,566,568.00	$0	$61,566,568.00	

Funds are available in the following accounts for State Fiscal Year 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because the Department did not have the fully executed contract amendment documents to present for Governor and Executive Council approval in time to prevent a lapse in services that would have resulted from the termination of a contract with Lamprey Health Care. This amendment is **Sole Source** because the Contractor was best positioned to increase capacity quickly in order that services for individuals would continue in communities that were served by the terminated contract.

The purpose of this request is ensure transportation services continue for individuals formerly receiving services in the towns of Lee and Durham through a contract with Lamprey Health Care.

The population served are individuals who are at least 60 years of age as well as individuals who are 18 years of age and older who also have a disability or chronic illness. Approximately 50 individuals will be served with transportation services from July 1, 2020 through June 30, 2022.

Transportation services include providing transportation to individuals in a vehicle to and from home for medical appointments; grocery shopping and errands; and community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services are licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractor will continue to assist individuals by accepting applications for services either directly from clients or through referrals. Additionally, the Contractor will continue to assist individuals to obtain other supportive services, as appropriate.

Should the Governor and Executive Council not authorize this request, individuals in the towns of Lee and Durham who rely on the Department to provide transportation services may not be able to find alternative transportation to travel for necessary errands and appointments.

Area served: Towns of Lee and Durham

Source of Funds: Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.045 / 2001NHCMC2, CFDA# 93.045 / 2001NHHDC2, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Shibinette

Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scheetz
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

June 15, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to amend existing **Retroactive, Sole Source** contracts with the vendors listed below for the provision of nutrition and/or transportation services, by exercising contract renewal options, by increasing the total price limitation by $22,805,506 from $38,761,062 to $61,566,568 and extending the completion dates from June 30, 2020, to June 30, 2022, effective retroactive to March 20, 2020, upon Governor and Council approval. 57.15% Federal Funds. 42.85% General Funds.

Governor and Executive Council approved the original contracts and subsequent amendments as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Requested Action - Increase (Decrease)	Revised Amount	Approval History (*** See note below ***)
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$6,715,026.00	$3,949,303.03	$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Community Action Partnerships of Strafford County	177200	Dover	$145,008.00	$83,432.00	$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Easter Seals New Hampshire, Inc.	177204	Manchester	$393,493.00	$226,400.00	$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Gibson Center for Seniors	155344	North Conway	$1,116,349.00	$658,027.46	$1,774,376.46	O: 12/21/2016, #15 A1: 12/20/2017, #23

						A2: 2/20/2019, #24
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$5,112,755.00	$2,991,908.78	$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Greater Wakefield Resource Center	158408	Union	$65,696.00	$38,400.00	$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Lamprey Health Care	177677	Newmarket	$247,272.00	$142,266.00	$389,538.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Newport Senior Center	177250	Newport	$2,781,681.00	$1,635,497.77	$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Ossipee Concerned Citizens	170158	Center Ossipee	$1,633,927.00	$962,050.98	$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	$6,299,278.00	$3,708,259.44	$10,007,537.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2:12/20/2017, #23 A3: 2/20/2019, #24
Southwestern Community Services	177511	Keene	$244,160.00	$140,480.00	$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
St. Joseph Community Services	155093	Merrimack	$6,717,984.00	$3,979,070.18	$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24

Strafford Nutrition MOW	260818	Somersworth	$1,726,898.00	$1,021,987.35	$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Tri-County Community Action Program	177185	Berlin	$3,067,119.00	$1,800,769.83	$4,867,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
VNA at HCS	177274	Keene	$2,494,436.00	$1,467,653.18	$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
		Total:	$38,761,062.00	22,805,506.00	$61,566,568.00	

*** Note: Governor Sununu recently approved the addition of $1,198,800 of emergency federal COVID-19 funding to the existing contracts to allow the Department to immediately disperse funding to Contractors to better support older, isolated, and frail adults who have become increasingly isolated during the COVID-19 pandemic. See the informational item on the 8/24/20 G&C agenda.

Funds are available in the following accounts for State Fiscal Years 2020 and 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

See attached fiscal details.

EXPLANATION – REQUESTED ACTION

This request is **Retroactive** because the Department needed to adjust the application of Older Americans Act funds for unforeseen expenses due to the change from congregate meal services to at-home meal services, as congregate locations closed due to the State of Emergency to protect people from the spread of COVID-10. This request is **Sole Source** because the Department is requesting the current contracts be extended twenty-one (21) months beyond the three (3) month renewal option currently available in the agreements. The purpose of this request is to enable the current Contractors, who have the ability to immediately continue to support the older, isolated, and frail adults they have been serving during the ongoing pandemic by continuing to provide nutrition and transportation services by extending the completion date and increasing the price limitation of the contracts. These funds will be used to support the ongoing need for these services for older, isolated, and frail adults in order to assist them to continue living as independently as possible, both safely and with dignity.

Nutrition services are comprised of home delivered and/or congregate meals. Contractors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals,

to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Contractors will provide congregate meals in community settings, where individuals travel to a specific site to share a meal with other individuals. Due to the COVID-19 health risks facing New Hampshire today, congregate meals are not currently possible but will continue as soon it is determined safe to do so. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners. Due to the COVID-19 Emergency, congregate meals in community settings are currently suspended. Contractors will follow federal, state, and local guidelines for re-opening congregate meal settings and providing congregate meals.

Transportation services include providing individuals with transportation in a vehicle to and from home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Contractors will ensure that vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services will be licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractors will assist individuals in accessing the aforementioned services in accordance with the Older Americans Act, and other federal, state, and local guidelines to ensure the safety of those served during the COVID-19 emergency.

These nutrition and transportation services support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services enable eligible adults to live as independently and safely as possible, and with dignity. The Contractors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 62,192 individuals will be served with congregate and home-delivered meals and 246,312 per person, per day units of transportation services will be provided from July 1, 2020 through June 30, 2022.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for one (1) year and nine (9) months. The Department is exercising the remaining three (3) months available and requesting the extension of the contract for an additional twenty-one (21) months.

The nutrition and transportation services were to provide support to individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need.

Should the Governor and Executive Council not authorize this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Ann H. Landry
Associate Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

January 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into **retroactive** amendments with the vendors listed below by increasing the price limitation by $11,296,768 from $26,265,494 to an amount not to exceed $37,562,262 and extending the completion date from June 30, 2019 to June 30, 2020 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to January 1, 2019 effective upon Governor and Executive Council. 43% General Funds/57% Federal Funds.

The original agreements were approved by the Governor and Executive Council on December 21, 2016 (Item #15 – Vote 5-0). The agreement with Rockingham Nutrition Meals on Wheels was subsequently amended as approved by the Governor and Executive Council on June 7, 2017 (Item #13 – Vote 5-0). All agreements were amended as approved by the Governor and Executive Council on December 20, 2017 (Item #23 – Vote 5-0).

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$4,557,669	$1,961,077	$6,518,746
Community Action Partnership of Strafford County	177200	Dover	$103,293	$41,715	$145,008
Easter Seals New Hampshire, Inc.	177204	Manchester	$280,294	$113,199	$393,493
Gibson Center for Senior Services	155344	North Conway	$752,842	$325,167	$1,078,009
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$3,518,353	$1,499,952	$5,018,305
Greater Wakefield Resource Center	158408	Union	$45,792	$19,904	$65,696
Lamprey Health Care	177677	Newmarket	$176,139	$71,133	$247,272
Newport Senior Center	177250	Newport	$1,892,152	$816,239	$2,708,391
Ossipee Concerned Citizens	170158	Center Ossipee	$1,109,530	$482,267	$1,591,797
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$4,265,302	$1,839,406	$6,104,708

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Southwestern Community Services	177511	Keene	$173,921	$70,239	$244,160
St. Joseph Community Services	155093	Merrimack	$4,458,951	$1,934,123	$6,393,074
Strafford Nutrition MOW	260818	Somersworth	$1,150,885	$500,243	$1,651,128
Tri-County Community Action Program	177195	Berlin	$2,086,963	$890,696	$2,977,659
VNA at HCS	177274	Keene, NH	$1,693,408	$731,408	$2,424,816
		Total:	**$26,265,494**	**$11,296,768**	**$37,562,262**

Funds are available in the following account(s) for State Fiscal Year (SFY) 2019, and are anticipated to be available in SFY 2020, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is **retroactive** to January 1, 2019 because the Department needed time to calculate new rates to incorporate the federal funding increase for meals, and evaluate systems and impact on federal reporting requirements which delayed this action. The January 1, 2019 effective date will provide a full initial six (6) months' period (January 1, 2019-June 30, 2019) for contract agencies to apply the rate increases to their provision of services to clients. The Department did not receive the notification of the increase of funding until November 2018.

The purpose of this request is to enable vendors to continue providing Nutrition and Transportation Services by extending the completion date and increasing the price limitation of the contracts. These services support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community

facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 31,363 individuals will be served from January 1, 2019 through June 30, 2020.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for nine (9) months. This current renewal request for one (1) year, leaves an additional three (3) months of renewal.

Should the Governor and Executive Council not approve this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 18AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 18AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 18AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

November 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into **retroactive** amendments with the vendors listed below by increasing the price limitation by $8,597,592 from $17,667,902 to an amount not to exceed $26,265,494 and extending the completion date from September 30, 2018 to June 30, 2019 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, **retroactive** to July 1, 2017 effective upon Governor and Executive Council. The original agreements were approved by Governor and Executive Council on December 21, 2016 (Item # 15) and the contract with Rockingham Nutrition Meals on Wheels was amended on June 7, 2017 (Item #13). 43% General Funds/ 57% Federal Funds.

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$3,065,757	$1,491,912	$4,557,669
Community Action Partnership of Strafford County	177200	Dover	$69,513	$33,780	$103,293
Easter Seals New Hampshire, Inc.	177204	Manchester	$188,629	$91,665	$280,294
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$2,366,814	$1,151,539	$3,518,353
Greater Wakefield Resource Center	158408	Union	$30,800	$14,992	$45,792
Lamprey Health Care	177677	Newmarket	$118,560	$57,579	$176,139
Newport Senior Center	177250	Newport	$1,272,754	$619,398	$1,892,152
Ossipee Concerned Citizens	170158	Center Ossipee	$746,279	$363,251	$1,109,530

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$2,869,064	$1,396,238	$4,265,302
Southwestern Community Services	177511	Keene	$117,031	$56,890	$173,921
St Joseph Community Services	155093	Merrimack	$2,999,190	$1,459,761	$4,458,951
Strafford Nutrition MOW	260818	Somersworth	$774,098	$376,787	$1,150,885
The Gibson Center for Senior Services	155344	North Conway	$506,402	$246,440	$752,842
Tri-County Community Action Program	177195	Berlin	$1,403,957	$683,006	$2,086,963
VNA at HCS	177274	Keene, NH	$1,139,054	$554,354	$1,693,408
		Total:	**$17,667,902**	**$8,597,592**	**$26,265,484**

Funds to support this request are available in the following accounts in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is **retroactive** to July 1, 2017 because the New Hampshire Legislature appropriated in each year of the biennium (State Fiscal Years 2018 and 2019) a one-time increase of up to five percent (5%) for elderly and adult non-Medicaid services in HB144. The Department is amending the contracts to increase the per meal and per client per date transportation rates. The purpose of this request is to increase the price limitation and extend the completion date in order for the vendors to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will

prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services.

These contracts were selected through a competitive bid process. Sixteen (16) agreements were originally approved by the Governor and Executive Council, one (1) of which (City of Nashua) will be put before the Governor and Executive Council at a later date.

As referenced in the Request for Applications and in Exhibit C-1 of this contract, this Agreement includes the option to extend for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Council. The Division is exercising this renewal option for nine (9) months, leaving an additional one (1) year and three (3) months of renewal.

Should the Governor and Executive Council not approve this request, the Legislature's direction to increase rates paid for Nutrition and Transportation Services, and its inclusion of funding in the current biennium to support these increases will be unfulfilled.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Christine L. Santaniello
Director

Approved by:
Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

OFFICE OF HUMAN SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human Services

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

April 17, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to **retroactively** amend an existing contract with Rockingham Nutrition Meals on Wheels (Vendor ID # 155197) located at 106 North Road, Brentwood, NH 03833, to change the transportation service rate within the price limitation for the provision of Nutrition and/or Transportation Services effective upon Governor and Executive Council Approval. There is no change to the price limitation of $2,869,063.90 and no change to the completion date of September 30, 2018. The original agreement was approved by Governor and Executive Council on December 21, 2016 (Item # 15). 54% Federal Funds. 46%General Funds.

Funds to support this request are available in State Fiscal Year 2017 and are anticipated to be available for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (57% Federal Funds; 43% General Funds)

SFY	Class/ Account	Class Title	Current Budget
2017	512-500352	Transportation of Clients	$90,844.00
2017	541-500383	Meals - Congregate	$123,750.00
2017	544-500386	Meals - Home Delivered	$331,837.00
2018	512-500352	Transportation of Clients	$181,677.60
2018	541-500383	Meals - Congregate	$247,500.00
2018	544-500386	Meals - Home Delivered	$663,674.00
2019	512-500352	Transportation of Clients	$45,416.80
2019	541-500383	Meals - Congregate	$61,875.00
2019	544-500386	Meals - Home Delivered	$165,918.50
		Subtotal	***$1,912,492.90***

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT (44.79% Federal Funds; 55.21% General Funds)

	Class/Account	Class Title	Current Budget
SFY	544-500386	Meals Home Delivered	$273,306.00
2017	544-500386	Meals Home Delivered	$546,612.00
2018	544-500386	Meals Home Delivered	$136,653.00
2019		***Subtotal***	***$956,571.00***
		Total	$2,869,063.90

EXPLANATION

The purpose of this amendment is to request a **retroactive** change to the transportation service rate for Rockingham Nutrition Meals on Wheels from $10.40 to $23.70, while reducing the total number of rides anticipated, with no change to the price limitation. Transportation Services support older, isolated and frail adults ages sixty (60) and older in the community by assisting them to continue living as independently as possible, safely, and with dignity.

Effective January 1, 2017, the Bureau of Elderly and Adult Services implemented a new rate structure for contracted transportation agencies without increasing the total amount of funding available for transportation. The new rate structure is intended to reimburse contract agencies at a rate that is more aligned with their costs for providing these services in their geographic areas. The rate change is being made to correct an incorrect rate allocated to the agency. The current rate was based on the agency's geographic headquarters in southern New Hampshire and currently does not account for the large rural areas served by the agency. In addition, the agency had requested fewer transportation units in its proposal than were assigned in the currently effective contract. The request is **retroactive** to the beginning of the contract, January 1, 2017, to account for the error. It is projected that the increase in rates will support the additional costs of serving clients in more rural areas and will ensure that clients are able to receive needed transportation services.

Transportation Services includes transporting individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C 1800, commercial drivers licensing, as applicable. The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness. Services are designed to assist low income participants, including the elderly poor.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. Sixteen (16) contracts were approved by the Governor and Executive Council. These agreements include renewal options for up to two (2) years, contingent upon the provision of satisfactory services, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the funding rate assigned to the contractor will hamper the contractor's ability to provide transportation services.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Maureen U. Ryan
Director of Human Services

Approved by:

Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human Services

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

November 21, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to enter into contracts with the vendors listed below, for the provision of Nutrition and/or Transportation Services, in an amount not to exceed $17,667,902 effective January 1, 2017, or approval of the Governor and Executive Council, whichever is later, through September 30, 2018. 46%General Funds/54%Federal Funds.

Vendor Name	Vendor	Location	Current Budget
Community Action Partnership of Strafford County	177200	Dover	$69,513
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$3,065,757
Easter Seals New Hampshire, Inc.	177204	Manchester	$188,829
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$2,366,814
Greater Wakefield Resource Center	TBD	Union	$30,800
Lamprey Health Care	177677	Newmarket	$118,560
Newport Senior Center	177250	Newport	$1,272,754
Ossipee Concerned Citizens	170158	Center Ossipee	$746,279
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$2,869,064
St Joseph Community Services	155093	Merrimack	$2,999,190
Strafford Nutrition MOW	260818	Somersworth	$774,098
Southwestern Community Services	TBD	Keene	$117,031
The Gibson Center for Senior Services	155344	North Conway	$506,402
Tri-County Community Action Program	TBD	Berlin	$1,403,957
VNA at HCS	177274	Keene, NH	$1,139,054
		Total:	$17,667,902

Funds to support this request are anticipated to be available in the following accounts in State Fiscal Years 2017 and are anticipated to be available for State Fiscal Year 2018, and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

See Attached Fiscal Details

EXPLANATION

The purpose of this request is to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity. Notwithstanding any other provision of the Contract to the contrary, no services shall continue after June 30, 2017 and the Department shall not be liable for any payments for services provided after June 30, 2017 unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Nutrition Services are comprised of home delivered and/or congregate meals. Selected vendors will deliver meals to eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each delivered meal includes at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Congregate meals are meals provided in community settings, where individuals travel to a specific site to share a meal with other individuals. The vendors will ensure each meal includes a minimum of one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C 1800, commercial drivers licensing, as applicable.

Vendors for contracted services will assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals received. Additionally, vendors will assist clients with obtaining other services that may be of assistance to clients, as appropriate.

The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness and are targeted toward low income participants. Nutrition and Transportation Services support eligible adults to live as independently as possible, safely, and with dignity.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. These agreements include renewal options for up to 2 years contingent upon the provision of satisfactory services, continued funding and Governor and Executive Council approval.

The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. The team also included staff with significant business and management expertise.

Selected vendors will ensure clients served meet eligibility requirements for services and each vendor has identified and clients who will receive services, and ensure clients have access to appropriate services.

Should the Governor and Executive Council not approve this request, funding to community programs, statewide, would be significantly impacted. Limiting funding at the community level will negatively impact home-bound individuals in the state and potentially reduce their ability to stay in their home environment. Limited funding would also reduce the mobility of individuals who require transportation in order to travel to and from community locations.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

Respectfully submitted,

Maureen U. Ryan
Director of Human Services

Approved by:

Jeffrey A. Meyers
Commissioner

New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Summary Scoring Sheet

Nutrition and Transportation Services
RFA Name

RFA-2017-BEAS-06-NUTRI
RFA Number

Reviewer Names

1. Tracey Tarr, Administrator II, Elderly & Adult Srvcs, DHHS
2. Jean Crouch, Supervisor VII, OEAS
3. Wendy Aultman, Administrator I OEAS
4.
5.
6.
7.
8.
9.

Bidder Name	Pass/Fail	Maximum Points	Actual Points
1. CAP Belknap-Merrimack Counties, Inc.		150	150
2. CAP Strafford County		150	105
3. Easter Seals NH		150	142
4. Grafton County Senior Citizens Council, Inc.		150	150
5. Greater Wakefield Resource Center		150	105
6. Lamprey Health Care		150	150
7. Nashua Transit System		150	135
8. Newport Senior Center, Inc.		150	130
9. Ossipee Concerned Citizens, Inc.		150	125
10. Rockingham Nutrition Meals on Wheels		150	150
11. St. Joseph Community Services, Inc.		150	145

12. Strafford Nutrition Meals on Wheels		150	135
13. The Gibson Center for Senior Services, Inc		150	150
14. Tri County CAP, Inc.		150	150
15. VNA at HCS		150	130
16. Southwestern Community Services		150	120
17. 0		150	0
18. 0		150	0
19. 0		150	0
20. 0		150	0

State of New Hampshire
Department of Health and Human Services
Amendment #5

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and St. Joseph Community Services, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), as amended and approved by the Governor on October 20, 2020 as presented to the Executive Council on November 18, 2020 as Informational Item #A the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $11,567,111.74

2. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:

   4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #5, Rate Sheet.

3. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:

   5.2. Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #5, Rate Sheet.

4. Modify Exhibit B-1 Amendment #4, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #5, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment #5 remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2021 upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

11/4/2021
Date

DocuSigned by:
Christine Santaniello
Name: Christine Santaniello
Title: Associate Commissioner

St. Joseph Community Services, Inc.

10/29/2021
Date

DocuSigned by:
Jon Eriquezzo
Name: Jon Eriquezzo
Title: 10/29/2021

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

11/4/2021
Date

DocuSigned by:
J. Christopher Marshall
Name: Christopher Marshall
Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit B-1 Rate Sheet
Amendment #5

Nutrition and Transportation

1/1/2017 through 06/30/2017 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	33,178	$5.50		$ 182,479.00
Title IIIC HD Meals	Per Meal	92,254	$5.50		$ 490,897.00
Title IIIC Cong Meals	Per Meal	25,825	$5.50		$ 158,538.00
Title IIIB Transportation	PerClient/PerDay	2,404	$10.40		$ 25,003.00
			Subtotal		*$ 856,917.00*

7/1/2017 through 06/30/2018 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	66,355	$5.78		$ 383,532.00
Title IIIC HD Meals	Per Meal	201,508	$5.78		$ 1,164,716.00
Title IIIC Cong Meals	Per Meal	34,650	$5.78		$ 200,277.00
Title IIIB Transportation	PerClient/PerDay	4,807	$10.92		$ 52,492.00
			Subtotal		*$ 1,801,017.00*

7/1/2018 through 06/30/2019 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	66,355	$5.78	$6.00	$ 398,130.00
Title IIIC HD Meals	Per Meal	201,508	$5.78	$6.00	$ 1,209,048.00
Title IIIC Cong Meals	Per Meal	34,650	$5.78	$6.00	$ 207,900.00
Title IIIB Transportation	PerClient/PerDay	2,109	$10.92	$24.89	$ 52,492.00
			Subtotal		*$ 1,867,570.00*

7/1/2019 through 06/30/2020 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	66,355	$6.00		$ 398,130.00
Title IIIC HD Meals	Per Meal	201,508	$6.00		$ 1,209,048.00
Title IIIC HD SUPPLEMENT	Per Meal	13,552	$6.00		$81,310.06
Title IIIC Cong Meals	Per Meal	34,650	$6.00		$ 207,900.00
Title III Meals (FFCRA)	Per Meal	32,491	$10.00		$324,910.00
Title IIIB Transportation	PerClient/PerDay	2,109	$24.89		$ 52,492.00
			Subtotal		*$ 2,273,790.06*

7/1/2020 through 06/30/2021 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	66,355	$6.00		$398,130.00
Title IIIC HD Meals	Per Meal	215,059	$6.00		$1,290,358.06
Title IIIC Cong Meals	Per Meal	34,650	$6.00		$207,900.00
Title IIIC (CARES)	NO UNITS	0	$0.00		$ 128,697.56
Title IIIC Meals (CARES)	Per Meal	51,479	$10.00		$ 514,790.00
Title IIIB Transportation	PerClient/PerDay	2,108	$24.89		$52,492.00
			Subtotal		*$ 2,592,367.62*

7/1/2021 through 06/30/2022 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	66,355	$6.00		$398,130.00
Title IIIC HD Meals	Per Meal	215,059	$6.00		$1,290,358.06
Title IIIC Meals (HDC5)	NO UNITS	0	$0.00		$ 226,570.00
Title IIIC Cong Meals	Per Meal	34,650	$6.00		$207,900.00
Title IIIB Transportation	PerClient/PerDay	2,108	$24.89		$52,492.00
			Subtotal		*$ 2,175,450.06*

Total		$ 11,567,111.74

DS
Contractor Initials: JE
Date: 10/29/2021

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State of New Hampshire

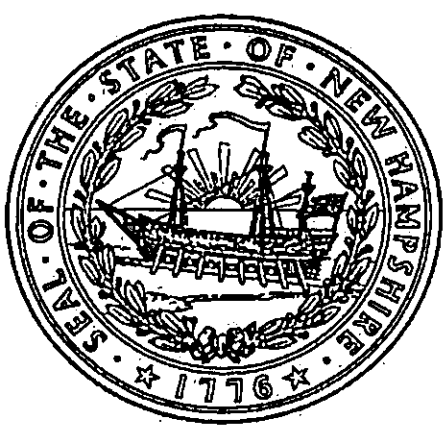
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that ST. JOSEPH COMMUNITY SERVICES, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on July 26, 1977. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **64319**

Certificate Number: **0005454495**



IN TESTIMONY WHEREOF,
I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 12th day of October A.D. 2021.

William M. Gardner
Secretary of State

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CERTIFICATE OF AUTHORITY

I, Carolyn Oguda, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of St. Joseph Community Services, Inc. DBA Meals on Wheels of Hillsborough County.
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on August 27, 2021, at which a quorum of the Directors/shareholders were present and voting.
(Date)

VOTED: That Jon Eriquezzo (President) and Kristin Kostecki (Vice President) (may list more than one person) are
(Name and Title of Contract Signatory)

duly authorized on behalf of St. Joseph Community Services, Inc. DBA Meals on Wheels of Hillsborough County

(Name of Corporation/ LLC)
to enter into contracts or agreements with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 19 October 2021

Signature of Elected Officer
Name: Carolyn Oguda
Title: Secretary

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/12/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Eaton & Berube Insurance Agency, Inc. 11 Concord Street Nashua NH 03061	CONTACT NAME: Debra Amadei PHONE (A/C, No, Ext): 603-689-7229 FAX (A/C, No): E-MAIL ADDRESS: damadei@eatonberube.com
INSURED STJOS4 St. Joseph Community Services, Inc dba Meals on Wheels of Hillsborough County P.O. Box 910 Merrimack NH 03054-4128	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Selective Insurance Group Inc. — 14376 INSURER B : Wesco Insurance Company INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 339850418 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC OTHER:			S 2290338	10/1/2021	10/1/2022	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 1,000,000 $ 20,000 $ 1,000,000 $ 3,000,000 $ 3,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY X HIRED AUTOS ONLY SCHEDULED AUTOS X NON-OWNED AUTOS ONLY			S 2290338	10/1/2021	10/1/2022	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $			S 2290338	10/1/2021	10/1/2022	EACH OCCURRENCE AGGREGATE	$ 1,000,000 $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [Y] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WWC3551231	10/1/2021	10/1/2022	PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
A	D&O Liability Claims Made			MY 1006841	10/1/2021	10/1/2022	Each Claim Aggregate Retention	$1,000,000 $1,000,000 $1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Non Profit organization providing "Meals On Wheels" services. Workers Compensation Information: no excluded officers; coverage for NH.

CERTIFICATE HOLDER

State of New Hampshire
Department of Health & Human Services
129 Pleasant St.
Concord NH 03301-3857

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Marc L Berube

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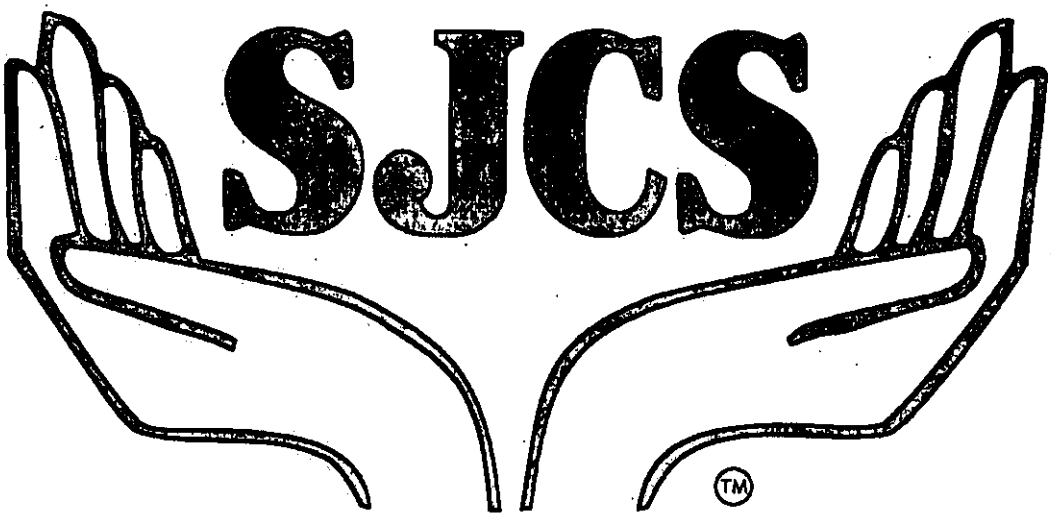
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MEALS on WHEELS
HILLSBOROUGH COUNTY

MISSION STATEMENT

St. Joseph Community Services fosters independence and life enrichment for seniors and other qualified adults through nutrition, social engagement and community services.

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ST. JOSEPH COMMUNITY SERVICES, INC.

Financial Statements
For the Year Ended September 30, 2020

(With Independent Auditors' Report Thereon)

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Statement of Cash Flows	6
Notes to Financial Statements	7

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MELANSON

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
St. Joseph Community Services, Inc.

Report on the Financial Statements

We have audited the accompanying financial statements of St. Joseph Community Services, Inc., which comprise the statement of financial position as of September 30, 2020, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal

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control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of St. Joseph Community Services, Inc. as of September 30, 2020, and the changes in net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited St. Joseph Community Services, Inc.'s fiscal year 2019 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated January 9, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended September 30, 2019 is consistent, in all material respects, with the audited financial statements from which it was derived.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 3, 2021 on our consideration of St. Joseph Community Services, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of St. Joseph Community Services, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering St. Joseph Community Services, Inc.'s internal control over financial reporting and compliance.

Melanson

Merrimack, New Hampshire
March 3, 2021

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ST. JOSEPH COMMUNITY SERVICES, INC.

Statement of Financial Position
September 30, 2020
(with comparative totals as of September 30, 2019)

	2020				
	Without Donor Restrictions		With		
	Undesignated	Board Designated	Donor Restrictions	2020 Total	2019 Total
ASSETS					
Current Assets:					
Cash and cash equivalents	$ 1,107,898	$ 41,612	$ 98,821	$ 1,248,331	$ 850,354
Contributions receivable	52,155	-	131,000	183,155	110,795
Grants receivable	246,183	-	-	246,183	422,968
Other current assets	26,268	-	-	26,268	20,095
Total Current Assets	1,432,504	41,612	229,821	1,703,937	1,404,212
Noncurrent Assets:					
Investments	973,927	-	-	973,927	897,941
Property and equipment, net	113,654	-	-	113,654	129,470
Contributions receivable	-	-	31,000	31,000	107,000
Notes receivable	104,720	-	-	104,720	103,127
Total Noncurrent Assets	1,192,301	-	31,000	1,223,301	1,237,538
TOTAL ASSETS	$ 2,624,805	$ 41,612	$ 260,821	$ 2,927,238	$ 2,641,750
LIABILITIES AND NET ASSETS					
Current Liabilities:					
Accounts payable	$ 208,090	$ -	$ -	$ 208,090	$ 145,591
Accrued expenses	110,335	-	-	110,335	87,185
Other liabilities	5,875	-	-	5,875	10,169
Total Current Liabilities	324,300	-	-	324,300	242,945
Net Assets:					
Without donor restrictions:					
Undesignated	2,300,505	-	-	2,300,505	2,062,389
Board designated	-	41,612	-	41,612	43,987
With donor restrictions:					
Purpose restrictions	-	-	68,821	68,821	-
Time restrictions	-	-	192,000	192,000	292,429
Total Net Assets	2,300,505	41,612	260,821	2,602,938	2,398,805
TOTAL LIABILITIES AND NET ASSETS	$ 2,624,805	$ 41,612	$ 260,821	$ 2,927,238	$ 2,641,750

The accompanying notes are an integral part of these financial statements.

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ST. JOSEPH COMMUNITY SERVICES, INC.

Statement of Activities
For the Year Ended September 30, 2020
(with comparative totals for the year ended September 30, 2019)

	2020				
	Without Donor Restrictions		With Donor	2020	2019
	Undesignated	Board Designated	Restrictions	Total	Total
SUPPORT AND REVENUE					
Support:					
Bureau of Elderly and Adult Services:					
Title III and related programs	$ 2,067,622	$ -	$ -	$ 2,067,622	$ 1,930,963
Nutrition Services Incentive Program	223,840	-	-	223,840	213,137
CFI	641,247	-	-	641,247	552,029
Contributions	1,038,632	-	257,371	1,296,003	1,187,313
In-kind contributions	231,408	-	-	231,408	245,176
Long-Term Care Stabilization Program	100,950	-	-	100,950	-
Special events, net	18,032	-	-	18,032	17,424
Revenue:					
Investment income	83,076	-	-	83,076	26,007
Other income	17,440	-	-	17,440	13,339
Net Assets Released From Restriction	291,354	(2,375)	(288,979)	-	-
Total Support and Revenue	4,713,601	(2,375)	(31,608)	4,679,618	4,185,388
EXPENSES					
Program Services:					
Home delivery	3,475,322	-	-	3,475,322	2,783,165
Congregate services	288,944	-	-	288,944	430,178
Transportation	25,767	-	-	25,767	42,733
Total Program Services	3,790,033	-	-	3,790,033	3,256,076
Supporting Services:					
Management and general	434,545	-	-	434,545	234,754
Fundraising	250,907	-	-	250,907	304,663
Total Supporting Services	685,452	-	-	685,452	539,417
Total Expenses	4,475,485	-	-	4,475,485	3,795,493
CHANGE IN NET ASSETS	238,116	(2,375)	(31,608)	204,133	389,895
NET ASSETS, BEGINNING OF YEAR	2,062,389	43,987	292,429	2,398,805	2,008,910
NET ASSETS, END OF YEAR	$ 2,300,505	$ 41,612	$ 260,821	$ 2,602,938	$ 2,398,805

The accompanying notes are an integral part of these financial statements.

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ST. JOSEPH COMMUNITY SERVICES, INC.

Statement of Functional Expenses
For the Year Ended September 30, 2020
(with comparative totals for the year ended September 30, 2019)

	2020								
	Program Services				Supporting Services				
	Home Delivery	Congregate Services	Transportation	Total Program Services	Management and General	Fundraising	Total Supporting Services	2020 Total	2019 Total
Accounting fees	$ -	$ -	$ -	$ -	$ 10,650	$ -	$ 10,650	$ 10,650	$ 15,400
Advertising	1,520	98	16	1,634	139	76	215	1,849	2,182
Depreciation	14,360	926	154	15,440	6,655	4,525	11,180	26,620	24,786
Dues and subscriptions	3,765	243	40	4,048	1,085	597	1,682	5,730	6,922
Employee benefits	54,178	3,495	583	58,256	27,179	14,069	41,248	99,504	95,475
Food	1,738,862	151,205	-	1,890,067	-	-	-	1,890,067	1,445,152
Insurance	20,498	1,322	220	22,040	6,825	3,243	10,068	32,108	37,227
Legal fees	-	-	-	-	3,274	-	3,274	3,274	6,043
Other expenses	14,324	926	156	15,406	16,059	1,016	17,075	32,481	37,855
Occupancy	247,419	57,846	96	305,361	6,339	7,513	13,852	319,213	322,572
Office expenses	111,181	7,173	1,195	119,549	8,704	30,232	38,936	158,485	96,618
Payroll taxes	76,527	4,937	823	82,287	18,628	10,198	28,826	111,113	100,698
Retirement contributions	13,646	880	147	14,673	6,499	3,363	9,862	24,535	23,519
Salaries and wages	1,000,468	51,924	21,782	1,074,174	317,488	173,810	491,298	1,565,472	1,328,556
Staff development	1,168	75	13	1,256	2,755	-	2,755	4,011	6,927
Supplies	90,785	7,894	-	98,679	-	-	-	98,679	138,964
Travel	86,621	-	542	87,163	2,266	2,265	4,531	91,694	106,597
Total Functional Expenses	$ 3,475,322	$ 288,944	$ 25,767	$ 3,790,033	$ 434,545	$ 250,907	$ 685,452	$ 4,475,485	$ 3,795,493

The accompanying notes are an integral part of these financial statements.

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ST. JOSEPH COMMUNITY SERVICES, INC.

Statement of Cash Flows
For the Year Ended September 30, 2020
(with comparative totals for the year ended September 30, 2019)

	2020	2019
Cash Flows From Operating Activities:		
Change in net assets	$ 204,133	$ 389,895
Adjustments to reconcile change in net assets to net cash from operating activities:		
Unrealized gain on investments	(75,986)	(18,711)
Depreciation	26,620	24,786
Interest accrued on notes receivable	(1,593)	(1,548)
Change in operating assets and liabilities:		
Contributions receivable	3,640	(186,608)
Grants receivable	176,785	(142,036)
Other current assets	(6,173)	1,166
Accounts payable	62,499	16,054
Accrued expenses	23,150	3,343
Other liabilities	(4,294)	(3,315)
Net Cash Provided By Operating Activities	408,781	83,026
Cash Flows From Investing Activities:		
Purchase of fixed assets	(10,804)	(3,350)
Purchase of investments	-	(521,465)
Loan investments made (notes receivable)	-	(50,000)
Net Cash Used By Investing Activities	(10,804)	(574,815)
Net Increase (Decrease) in Cash and Cash Equivalents	397,977	(491,789)
Cash and Cash Equivalents, Beginning	850,354	1,342,143
Cash and Cash Equivalents, Ending	$ 1,248,331	$ 850,354

The accompanying notes are an integral part of these financial statements.

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1. Organization

St. Joseph Community Services, Inc. (the Organization), fosters independence and life enrichment for seniors and other qualified adults through nutrition, social engagement, and community services. Services are provided through the following programs:

Home Delivery
The Organization offers home meal delivery for older adults, and adults with temporary or permanent disabilities.

Congregate Services
The Organization invites anyone age 60 or older to one of their many dining centers throughout Hillsborough County for tasty, nutritious lunches served Monday through Friday. In addition to these lunches, individuals are invited to participate in activities related to nutrition, recreation, health and welfare, and social services that are easily accessible at nutrition site locations.

Transportation
The Organization provides transportation assistance to individuals age 60 and older who are socially isolated due to a lack of transportation.

2. Summary of Significant Accounting Policies

The following is a summary of significant accounting policies used in preparing and presenting the accompanying financial statements.

Change in Accounting Principle
ASU 2014-09 and ASU 2018-08 Revenue Recognition
The Organization has adopted Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) No. 2014-09 - *Revenue from Contracts with Customers (Topic 606)*, as amended, and ASU No. 2018-08 *Not-for-Profit Entities: Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made (Topic 605)*, as management believes these standards improve the usefulness and understandability of the Organization's financial reporting. ASU 2014-09 and 2018-08 have been implemented in fiscal year 2020, and the presentation in these financial statements has been adjusted accordingly. Analysis of various provisions of these standards resulted in no significant changes in the way the Organization recognizes revenue, and therefore no changes to the previously issued audited financial statements (presented in these financial statements as comparative financial information) were required on a retrospective basis. The presentation and disclosures of revenue have been enhanced in accordance with the new standards.

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ASU 2016-01 Equity Investments
In fiscal year 2020, the Organization has adopted ASU 2016-01, *Financial Instruments – Overall (Subtopic 825-10): Recognition and Measurement of Financial Assets and Financial Liabilities,* which relates to the accounting for equity investments, financial liabilities under the fair value option, and the presentation and disclosure requirements for financial instruments. The adoption of this ASU did not have a significant impact on the financial statements.

ASU 2018-13 Changes to the Disclosure Requirements for Fair Value Measurement
In fiscal year 2020, the Organization has adopted Financial Accounting Standards Board Accounting Standards Update (ASU) 2018-13, *Fair Value Measurement (Topic 820): Disclosure Framework – Changes to the Disclosure Requirements for Fair Value Measurement,* which modifies the disclosure requirements for fair value measurements, and removes disclosures related to transfers between Level 1 and Level 2 of the fair value hierarchy, the policy for timing transfers between levels, the valuation process of Level 3 fair value measurements, and a roll forward of Level 3 investments. The adoption of this ASU did not have a significant impact on the financial statements.

Comparative Financial Information
The accompanying financial statements include certain prior-year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the audited financial statements for the year ended September 30, 2019, from which the summarized information was derived.

Cash and Cash Equivalents
All cash and highly liquid financial instruments with original maturities of three months or less, and which are neither held for nor restricted by donors for long-term purposes, are considered to be cash and cash equivalents. Cash and highly liquid financial instruments invested for long-term purposes are excluded from this definition.

Contributions Receivable
Unconditional contributions that are expected to be collected within one year are recorded at net realizable value. Unconditional contributions that are expected to be collected in future years are initially recorded at fair value using present value techniques incorporating risk-adjusted discount rates designed to reflect the assumptions market participants would use in pricing the asset. In subsequent years, amortization of the discounts is included in contribution revenue in the Statement of Activities. The allowance for uncollectable contributions is based on historical experience, an assessment of economic conditions, and a review of subsequent collections. Contributions are written off when deemed uncollectable. Management has determined that no allowance is necessary.

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Grants Receivable

Grants receivable, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met. Amounts recorded as grants receivable represent cost-reimbursable federal and state contracts and grants, which the incurrence of allowable qualifying expenses and/or the performance of certain requirements have been met or performed. The allowance for uncollectible grants receivable is based on historical experience and a review of subsequent collections. Management has determined that no allowance is necessary.

Investments

Investment purchases are recorded at cost, or if donated, at fair value on the date of donation. Thereafter, investments are reported at their fair values in the Statement of Financial Position. Net investment return/(loss) is reported in the Statement of Activities and consists of interest and dividend income, realized and unrealized gains and losses, less external investment expenses.

Property and Equipment

Property and equipment additions over $500 are recorded at cost, if purchased, and at fair value at the date of donation, if donated. Depreciation is computed using the straight-line method over the estimated useful lives of the assets ranging from 3 to 40 years, or in the case of capitalized leased assets or leasehold improvements, the lesser of the useful life of the asset or the lease term. When assets are sold or otherwise disposed of, the cost and related depreciation is removed, and any resulting gain or loss is included in the Statement of Activities. Costs of maintenance and repairs that do not improve or extend the useful lives of the respective assets are expensed.

The carrying values of property and equipment are reviewed for impairment whenever events or circumstances indicate that the carrying value of an asset may not be recoverable from the estimated future cash flows expected to result from its use and eventual disposition. When considered impaired, an impairment loss is recognized to the extent carrying value exceeds the fair value of the asset. There were no indicators of asset impairment in fiscal years 2020 or 2019.

Net Assets

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board has designated, from net assets without donor restrictions, net assets for specific purposes.

Net Assets With Donor Restrictions
Net assets subject to donor- (or certain grantor-) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Revenue and Revenue Recognition
The Organization recognizes contributions when cash, securities or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give – that is, those with a measurable performance or other barrier and a right of return – are not recognized until the conditions on which they depend have been met. Federal and state contracts and grants are conditioned upon certain performance requirements and/ or the incurrence of allowable qualifying expenses.

A portion of the Organization's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the Statement of Financial Position.

Special events revenue is comprised of an exchange element based upon the direct benefits donors receive and a contribution element for the difference. Special events revenue is recognized equal to the fair value of direct benefits to donors when the special event takes place. The contribution element of special event revenue is recognized immediately, unless there is a right of return if the special event does not take place.

Donated Services and In-Kind Contributions
Volunteers contribute significant amounts of time to program services, administration, and fundraising and development activities; however, the financial statements do not reflect the value of these contributed services because they do not meet recognition criteria prescribed by Generally Accepted Accounting Principles. Generally Accepted Accounting Principles allow recognition of contributed services only if (a) the services create or enhance nonfinancial assets and (b) the services would have been purchased if not provided by contribution, require specialized skills, and are provided by individuals possessing those skills. Donated professional services are recorded at the respective fair values of the services received. Contributed goods are recorded at fair value at the date of donation and as expenses when placed in service or distributed. Donated use of

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facilities is reported as a contribution and as an expense at the estimated fair value of similar space for rent under similar conditions. If the use of the space is promised unconditionally for a period greater than one year, the amount is reported as a contribution and an unconditional promise to give at the date of the gift, and the expense is reported over the term of use.

Advertising Costs

Advertising costs are expensed as incurred and are reported in the Statement of Activities and Statement of Functional Expenses.

Functional Allocation of Expenses

The costs of program and supporting services activities have been summarized on a functional basis in the Statement of Activities. The Statement of Functional Expenses presents the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include clerical, IT, occupancy, and administration, which are allocated to program and supporting services based primarily on square footage used for programs activities, as well as salaries, wages, employee benefits, and travel, which are allocated on the basis of time and effort.

Income Taxes

St. Joseph Community Services, Inc. has been recognized by the Internal Revenue Service (IRS) as exempt from federal income taxes under Internal Revenue Code (IRC) Section 501(a) as an organization described in IRC Section 501(c)(3), qualifies for charitable contribution deductions, and has been determined not to be a private foundation. The Organization is annually required to file a Return of Organization Exempt from Income Tax (Form 990) with the IRS. In addition, the Organization is subject to income tax on net income that is derived from business activities that are unrelated to its exempt purpose. In fiscal years 2020 and 2019, the Organization was not subject to unrelated business income tax and did not file an Exempt Organization Business Income Tax Return (Form 990-T) with the IRS.

Estimates

The preparation of financial statements in conformity with Generally Accepted Accounting Principles requires estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates, and those differences could be material.

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Financial Instruments and Credit Risk

Deposit concentration risk is managed by placing cash and money market accounts with financial institutions believed to be creditworthy. At times, amounts on deposit may exceed insured limits. To date, no losses have been experienced in any of these accounts. Credit risk associated with receivables is considered to be limited due to high historical collection rates. Investments are made by diversified investment managers whose performance is monitored by the Finance Committee of the Board of Directors. Although the fair values of investments are subject to fluctuation on a year-to-year basis, the Finance Committee believes that its investment policies and guidelines are prudent for the long-term welfare of the Organization.

Fair Value Measurements and Disclosures

Certain assets are reported at fair value in the financial statements. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction in the principal, or most advantageous, market at the measurement date under current market conditions regardless of whether that price is directly observable or estimated using another valuation technique. Inputs used to determine fair value refer broadly to the assumptions that market participants would use in pricing the asset or liability, including assumptions about risk. Inputs may be observable or unobservable. Observable inputs are inputs that reflect the assumptions market participants would use in pricing the asset or liability based on market data obtained from sources independent of the reporting entity. Unobservable inputs are inputs that reflect the reporting entity's own assumptions about the assumptions market participants would use in pricing the asset or liability based on the best information available. A three-tier hierarchy categorizes the inputs as follows:

- Level 1 – Quoted prices (unadjusted) in active markets for identical assets or liabilities that are accessible at the measurement date.
- Level 2 – Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. These include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the asset or liability, and market-corroborated inputs.
- Level 3 – Unobservable inputs for the asset or liability. In these situations, inputs are developed using the best information available in the circumstances.

In some cases, the inputs used to measure the fair value of an asset or a liability might be categorized within different levels of the fair value hierarchy. In those cases, the fair value measurement is categorized in its entirety in the same level of the fair value hierarchy as the lowest level input that is significant to the entire measurement. Assessing the significance of a particular input to entire measurement requires judgment, taking into account factors specific to the asset or liability. The categorization of an asset within the hierarchy is based upon the pricing transparency of the asset and

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does not necessarily correspond to the assessment of the quality, risk, or liquidity profile of the asset or liability.

New Accounting Standards to be Adopted in the Future

Contributed Nonfinancial Assets

In September 2020, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) No. 2020-07, *Not-for-Profit Entities (Topic 958): Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*, intended to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind, for not-for-profit organizations. Examples of contributed nonfinancial assets include fixed assets such as land, buildings, and equipment; the use of fixed assets or utilities; material and supplies, such as food, clothing, or pharmaceuticals; intangible assets; and recognized contributed services. The ASU requires a not-for-profit organization to present contributed nonfinancial assets as a separate line item in the Statement of Activities, apart from contributions of cash or other financial assets. It also requires certain disclosures for each category of contributed nonfinancial assets recognized. The amendments in this ASU should be applied on a retrospective basis and will be effective for the Organization for the year ending September 30, 2022. Early adoption is permitted. The Organization is currently in the process of evaluating the impact of adoption of this ASU on the financial statements.

Leases

In February 2016, the FASB issued ASU 2016-02, *Leases*. The ASU requires all leases with lease terms more than 12 months to be capitalized as a right of use asset and lease liability on the Statement of Financial Position at the date of lease commencement. Leases will be classified as either finance leases or operating leases. This distinction will be relevant for the pattern of expense recognition in the Statement of Activities. This ASU will be effective for the Organization for the year ending September 30, 2023. The Organization is currently in the process of evaluating the impact of adoption of this ASU on the financial statements.

Credit Losses

In June 2016, the FASB issued ASU 2016-13, *Measurement of Credit Losses on Financial Instruments*. The ASU requires a financial asset (including trade receivables) measured at amortized cost basis to be presented at the net amount expected to be collected. Thus, the income statement will reflect the measurement of credit losses for newly-recognized financial assets as well as the expected increases or decreases of expected credit losses that have taken place during the period. This ASU will be effective for the Organization for the year ending September 30, 2024. The Organization is currently in the process of evaluating the impact of adoption of this ASU on the financial statements.

3. Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the date of the Statement of Financial Position, are comprised of the following at September 30, 2020 and 2019:

	2020	2019
Financial assets at year end:		
Cash and cash equivalents	$ 1,248,331	$ 850,354
Contributions receivable	214,155	217,795
Grants receivable	246,183	422,968
Investments	973,927	897,941
Notes receivable	104,720	103,127
Total financial assets	2,787,316	2,492,185
Less amounts not available to be used within one year:		
Contributions receivable in more than one year	(31,000)	(107,000)
Notes receivable	(104,720)	(103,127)
Financial assets available to meet general expenditures over the next year	$ 2,651,596	$ 2,282,058

The Organization regularly monitors liquidity required to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds. In addition to financial assets available to meet general expenditures over the next year, the Organization operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by restricted resources.

As part of its liquidity management plan, the Organization also has a $250,000 revolving line of credit available to meet cash flow needs.

4. Contributions Receivable

Contributions receivable are expected to be collected as follows at September 30, 2020 and 2019:

	2020	2019
Within one year	$ 183,155	$ 110,795
Two to five years	31,000	107,000
Total	$ 214,155	$ 217,795

Discount to present value has not been recorded for contributions to be collected in more than one year, as it has been determined to be immaterial.

5. Other Current Assets

Other current assets consist of the following at September 30, 2020 and 2019:

	2020	2019
Prepaid insurance	$ 16,753	$ 14,190
Other prepaid expenses	6,435	5,905
Flexible spending account reserve	3,080	-
Total	$ 26,268	$ 20,095

6. Investments

Investments, measured at fair value on a recurring basis and categorized in the fair value hierarchy as Level 1, consist of the following at September 30, 2020 and 2019:

Investment Type	2020	2019
Mutual funds	$ 973,927	$ 897,941
Total	$ 973,927	$ 897,941

Unrealized gains recognized during fiscal years 2020 and 2019 on equity securities totaled $75,986 and $18,711, respectively.

7. Property and Equipment

Property and equipment is comprised of the following at September 30, 2020 and 2019:

	2020	2019
Building	$ 316,051	$ 316,051
Furniture and equipment	76,598	70,642
Vehicles	60,600	60,600
Subtotal	453,249	447,293
Less accumulated depreciation	(339,595)	(317,823)
Total	$ 113,654	$ 129,470

8. Notes Receivable

Notes receivable consist of the following at September 30, 2020 and 2019:

	2020	2019
On May 12, 2017, the Organization entered into an agreement with New Hampshire Community Loan Fund, Inc. (the Fund) wherein $50,000 was loaned to the fund. The loan is a five-year note bearing interest at 3% per annum, compounded annually. The note is due on May 31, 2022, including accrued interest.	$ 50,000	$ 50,000
On January 18, 2019, the Organization entered into an agreement with New Hampshire Community Loan Fund, Inc. (the Fund) wherein $50,000 was loaned to the fund. The loan is a five-year note bearing interest at 3% per annum, compounded annually. The note is due on December 31, 2023, including accrued interest.	50,000	50,000
	100,000	100,000
Accrued interest	4,720	3,127
Total	$ 104,720	$ 103,127

As discussed in Note 2 to these financial statements, the notes are categorized as Level 3 for investments measured using inputs that are unobservable.

9. Accrued Expenses

Accrued expenses consist of the following at September 30, 2020 and 2019:

	2020	2019
Accrued payroll and related expenses	$ 50,216	$ 27,066
Accrued compensated absences	60,119	60,119
Total	$ 110,335	$ 87,185

10. Line of Credit

At September 30, 2020, the Organization had a $250,000, unsecured revolving line of credit with a bank. Borrowings under the line are payable on demand and bear interest at the bank's prime rate. The agreement requires compliance with certain financial and non-financial covenants. There was no balance due under this note at September 30, 2020 and 2019.

11. Board Designated Net Assets

On September 22, 1982, the Board of Directors voted to designate two specific purpose funds which cannot be used without the approval of the Board of Directors. On June 21, 2019, the Board voted to combine the two specific purpose funds into one fund, designated for capital reserves. Board designated assets are for the following purposes at September 30, 2020 and 2019:

	2020	2019
Capital reserve for expenditures for major assets	$ 41,612	$ 43,987
Total	$ 41,612	$ 43,987

12. Net Assets With Donor Restrictions

Net assets with donor restrictions are comprised of the following at September 30, 2020 and 2019:

	2020	2019
Purpose restrictions:		
Digital meal delivery software	$ 68,821	$ -
Time restrictions	192,000	292,429
Total	$ 260,821	$ 292,429

Net assets were released from program restrictions by incurring expenses satisfying the restricted purpose or by the passage of time.

13. Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be

determined at this time, although the Organization expects such amounts, if any, to be immaterial.

14. Long-Term Care Stabilization Program

In response to the COVID-19 Public Health Emergency, the Governor of New Hampshire established the COVID-19 Long-Term Care Stabilization (LTCS) Program to help stabilize front line work of certain Medicaid providers that is not able to be conducted remotely. The program includes providers that support aging seniors and people with developmental disabilities, as well as individuals with mental health and substance abuse disorders, youth residential treatment providers, and developmental disability service providers who provide residential or community/home-based care. The program provides temporary stabilization funding to incentivize front line, direct care workers to remain or rejoin this critical workforce during the COVID-19 emergency. The program will help ensure that these critical providers who support some of New Hampshire's most vulnerable persons are able to provide continued services throughout the COVID-19 emergency.

15. Transactions with Related Parties

The Organization procures a portion of their legal services from a local law firm that employs two attorneys who also serve on the Organization's Board of Directors. The attorney board members do not personally perform the legal services. For the years ended September 30, 2020 and 2019, the total legal expense incurred was $2,354 and $6,043, respectively. There were no amounts owed by the Organization for legal services at September 30, 2020 and 2019.

The Chair of the Organization's Board of Directors is also the Executive Vice President of a company that provides insurance brokerage services to the Organization. These services have been provided to the Organization since before the Chair joined the Board of Directors. While the Chair does not receive any direct compensation from the Organization, the commissions paid to his employer totaled approximately $6,300 and $6,400 in fiscal years 2020 and 2019, respectively. In accordance with the State of New Hampshire's Conflict of Interest requirements, the Organization has complied with all notice, publication, and approval requirements.

16. Retirement Plans

The Organization sponsors defined contribution retirement plans covering all full-time employees. The Organization contributed $24,535 and $23,519 to the plans for the years ended September 30, 2020 and 2019, respectively.

17. Operating Leases

The Organization leases office space and other facilities on a month-to-month basis. Rent expense, including certain required fees, totaled approximately $57,000 and $55,000 for the years ended September 30, 2020 and 2019, respectively.

18. Commitments and Contingencies

COVID-19

The COVID-19 outbreak in the United States has resulted in economic uncertainties. The disruption is expected to be temporary, but there is considerable uncertainty around the duration and scope. The extent of the impact of COVID-19 on our operational and financial performance will depend on certain developments, including the duration and spread of the outbreak, impact on those we serve, our funders, employees, and vendors all of which are uncertain and cannot be predicted. At this point, the extent to which COVID-19 may impact our financial condition or results of operations is uncertain.

19. Concentrations of Risk

A material part of the Organization's revenue is dependent upon government sources, the loss of which would have a materially adverse effect on the Organization. During the years ended September 30, 2020 and 2019, the Bureau of Elderly and Adult Services accounted for 65% and 64%, respectively, of total revenues.

At September 30, 2020 and 2019, amounts due from the State of New Hampshire totaled approximately $246,000 and $358,000, respectively.

The Organization, by contract, relies 100% on one vendor to provide food services required to carry out the purpose of the Organization.

20. In-kind Contributions

In-kind contributions totaling approximately $231,000 and $245,000 in fiscal years 2020 and 2019, respectively, consist primarily of donated rent at estimated fair market value. The value of donated volunteer services that did not meet the criteria for recognition in the financial statements are estimated at $235,400 and $465,000 for fiscal years 2020 and 2019, respectively.

21. Reclassifications

Certain reclassifications of amounts previously reported have been made to the accompanying financial statements to maintain consistency between periods presented.

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The reclassifications had no impact on previously reported net assets.

22. Subsequent Events

Subsequent events have been evaluated through March 3, 2021, which is the date the financial statements were available to be issued.

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Meals on Wheels of Hillsborough County
Board of Directors 2021-2022

Daniel Abbis, D.O. **Vice Chairman** *(Radiologist, Dartmouth-Hitchcock)*	Allison Mensh *(Account Services Sr. Manager, Access Pointe)*
Peter Albert, **Treasurer** *(Deputy Sherriff, Hills. Co. Sherriff Dept.)*	Andrea O'Brien *(Business Advisor, University of New Hampshire)*
Christopher Conway *(Owner, CEJ Technologies)*	Carolyn Oguda, **Secretary**
Jon Eriquezzo *(President, Meals on Wheels of Hillsborough County)*	Gilbert Oriol (Gil) *(Business Intermediary, The Masiello Group)*
Sharon Goldsmith *(Sales and Retention Executive, Anthem, Inc.)*	Richard J. Plamondon (Dick) *(Vice President & Finance CFO, St. Joseph Hospital)*
Jordan Guagliumi *(Owner, Constant Frequency, LLC)*	Jim Scammon, **Chairman** *(Executive Vice President, Granite Group Benefits)*
Colleen Lyons *(Attorney, Sheehan Phinney, P.A.)*	Roger Dionne, **Director Emeritus** *(Retired Doctor)*
Kayla McDonald *(Account Services Manager, Access Pointe)*	

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Jon Eriquezzo

PROFESSIONAL HISTORY

President and CEO 2020 - Present

St. Joseph Community Services, Inc. Merrimack, NH

Vice President 2019

St. Joseph Community Services, Inc. Merrimack, NH

Responsible for all operations of the organization, finance, programs, fundraising, marketing and development.

Vice President of Innovation 2016 - 2019

Crotched Mountain Foundation, Greenfield, NH

Researched and developed new business opportunities and contributed to the growth of the school population. Represented the organization on a state and national level. Acted as the legislative liaison, researching legislation in multiple states and providing testimony at public hearings. Also served as the director of the assistive technology division (ATECH Services), the Refurbished Equipment Marketplace, and provided management oversight of the HUD housing projects in NH, ME, and NY.

Executive Director 2006 - 2016

Crotched Mountain Residential Services, Greenfield, NH

Supervision and management of housing, residential and day services for 250+ children, adults, and seniors across NH, MA, ME, and NY. Managed a budget of more than 20 million dollars, with responsibility for a workforce of 400+ staff.

Director of Residential Services 2001 - 2006

Crotched Mountain Rehabilitation Center, Greenfield, NH

Supervision and management of residential services for 80+ children and young adults affected by a variety of disabling conditions

Vice President of Sales and Marketing 2000 - 2001

Cyclone Direct, Londonderry, NH

Start-up Telecommunications Company. Responsible for national sales and marketing activities. Was promoted from the position of Director of Community Relations

Director of Residential Services 1999 - 2000

LifeStream, Inc., New Bedford, MA

Responsible for supervision and management of residential services for approximately 45 individuals with developmental disabilities. Managed program, budgets, policy development, staff supervision and contract monitoring

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Director of Residential Services 1998 - 1999

Community Partners, (DSSC), Dover, NH

Supervised and managed residential services for approximately 75 individuals with developmental disabilities

Director of Residential Services 1986 - 1998

The PLUS company, Inc., Nashua NH

Supervised and managed residential services for approximately 60 individuals with developmental disabilities

EDUCATION

Master's Degree, Organizational Management and Leadership

Minor study in Community Counseling

Springfield College School of Human Services, Manchester NH

Certificate, Community Health Care Management

Health Care Finance, Human Resources Management for Health Care, Health Care Policy & Practice

Antioch New England, Keene, NH

BS, Human Service Administration, *Magna cum Laude*

Springfield College School of Human Services, Manchester NH

Business Administration Courses

Business Law, Personnel Management. Accounting I & II

Franklin Pierce College, Nashua, NH

AWARDS and OTHER

2019- **Leadership New Hampshire Graduate**

The LNH experience broadens each member's perspective by providing a deeper understanding of the issues facing NH and by building connections with fellow classmates, a diverse group of emerging, influential leaders. LNH seeks to improve leadership skills and development through issues education. The LNH experience also exposes Associates to new opportunities to serve their communities and the state.

2011- **Exemplary Leadership and Service Award**, presented by the State of NH Division of Children Youth and Families and Juvenile Justice Services

2008- **Distinguished Member Award**, presented by the NH Partners in Service.

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Leonard L. Russell, CPA

Summary
Management and administrative professional with proficiencies in staff supervision, process enhancement, and accounting expertise with a focus on budget, reporting/documentation, analysis and audit.

Education and Certifications

- B.S. Accounting - Southern NH University
- Licensed Certified Public Accountant (current)
- Annual CPE (GAAP updates/MS Office *Excel/Word)

St. Joseph Community Services, Inc
Merrimack, New Hampshire — February 2020 – Current

Scope and accountabilities of work
Provide leadership and coordination of company finance, budget, audit, and human resource management functions. Ensure company accounting procedures conform to generally accepted accounting principles. Responsible for the accounting operations of the agency, to include the production of periodic financial reports, maintenance of an adequate system of accounting records, and a comprehensive set of controls designed to mitigate risk and enhance the accuracy of the agency's reported financial results.

Finance and Contracts Administrator
Department of Transportation
State of New Hampshire — March 2008 – April 2019

Scope and accountabilities of work
Responsible for planning, management, and reporting on the usage and availability of Federal and State unrestricted and restricted funds in regards to operating and capital budgets in accordance with State and Federal law in conformity to US GAAP reporting practices. Direct responsibility of $3.2M Finance Bureau budget and annual Department budget of $603M. Oversee financial operations relative to accounts receivable/payable, recording and depreciation of fixed assets, consumables, payroll and other program financial activities. Oversight of 40 staff members and responsible for individual development and growth. Other duties include: financial oversight and development for all budget and support, development of financial reports and schedules, audit preparation and correspondence, bond issuance and covenant compliance, and provide thoughtful fiscal analysis and narratives

Major Accomplishments

- Reorganization of Finance Bureau
  - Revised organization structure and staff job descriptions to better meet the needs of the agency
  - Optimized hiring needs by revising current positions and creating new positions
  - Ensured staff engagement by adhering to timely evaluations and optimizing training
  - Enhanced retention by motivating staff to seek and obtain promotion opportunities
- Established written policy & procedures and internal controls
  - Adopted and revised Standard Operating Procedures and work instructions necessary to meet financial and audit demands
  - Prepared documentation of business operations
- Reduced Material & Significant Audit Findings
  - Statewide Consolidated Financial Report - CAFR (Highway/General/Other Funds)
  - Single Audit (Federal Funds)

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- Certified Turnpike Annual Financial Report (Turnpike Funds)
- Bond Covenant compliance (Turnpike Debt)
- Eliminated more than 50 material, significant and other audit findings and comments, and successfully maintained 0 audit findings for past 3 years

- Bond/Debt issuances
  - Successful rollout of $200M+ bonds
  - Increased bond rating from outside rating agencies
  - Established and maintained excellent working rapport with State Treasurer and bond counsel

Financial Analyst
SNH Department of Transportation — October 2006 - March 2008

Scope and accountabilities of work
To understand and manage the business processes of the department to improve and advance the reporting and compliance requirements for State, Federal and other stakeholders to ensure continuation of funding.

Major Accomplishments
- Promoted to Bureau Finance and Contracts Administrator March 2008
- Improved integrity and confidence of the Finance Bureau with management, auditors and other associated personnel through drafting of policy and procedures, development of financial narratives, supporting schedules, and effective presentation of information

Financial Analyst
SNH Department of Administrative Services — 2004 - 2006
Risk Management Unit

Scope and accountabilities of work
Rollout and implementation of the State's self-funded health benefits plan

Major Accomplishments
- Developed chart of accounts and monthly reports
- Assisted in the development of working rates and bid process for the State's Plan administrator

Business Administrator
SNH Governor's Office — 2002 - 2004
Office of State Planning

Scope and accountabilities of work
Oversee all financial operations, administration of finance staff and Federal Funds reporting (Housing Urban Development/HUD) and other.

Major Accomplishments
- Reconciliation of HUD grants and significantly improved the reporting of such funds
- Developed and incorporated new accounting methods for general ledger to improve accuracy and timeliness of reports

Consultant
Self Employed — 1998-2001

Scope and accountabilities of work
Advise and install small business accounting general ledger system solutions.

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Budget Officer & Auditor
SNH Legislative Budget Assistant Office 1985 - 1998

Scope and accountabilities of work
Attached to non-partisan legislative office responsible for State budget, accounting, finance and legislative research in support of legislative finance committees and state agencies.

- Budget and analyst of assigned state agencies
- Auditor of state agencies

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Kristin Kostecki

EDUCATION

Master of Business Administration (2019)
Fitchburg State University, *Fitchburg, MA*

Bachelor of Science in Human Services (2013)
Springfield College, *Manchester, NH*
Magna cum Laude

CERTIFICATION

Change Management Specialist (CMS) (2019)
Management and Strategy Institute

Six Sigma Lean Professional (SSLP) (2020)
Management and Strategy Institute

EMPLOYMENT

Vice President, St. Joseph Community Services, Inc. – Meals on Wheels, Merrimack, NH
August 2020 – Present
Manage day to day operations of the organization including programs and finance.

Account Specialist, Curriculum Associates, Billerica, MA
May 2019- August 2020
Managed customer accounts through data systems including, Salesforce, custom platforms as well as Microsoft Office Suite. Prepared and analyzed data including growth and usage metrics to inform customers of their success and areas for growth.

Director of Student and Adult Services, Crotched Mountain Rehabilitation Center, Greenfield, NH
2016-2019
Provided oversite of operations for multi-site residential and day programs including personnel supervision, record keeping, financial monitoring, facilities and maintenance function and delivery of support services to clients with healthcare and behavioral health needs. Provided leadership of the Case Management division and directed and coordinated all educational case management, programs and services. Managed a $22 million-dollar operating budget with accountability for budgeting and financial management including profit and loss.

Assistant Director of Residential Services, Crotched Mountain Rehabilitation Center, *Greenfield, NH*
2014-2016
Served as second in command to the Executive Director to manage and oversee the daily operation of Residential Services. Provided administrative supervision to over 400 cluster employees including participation, as needed, in the planning, development and management of all residential programs.

Program Coordinator, Crotched Mountain Rehabilitation Center, *Greenfield, NH*
2012-2014
Managed the clinical, budgetary and business operations of nine residential programs and provided administrative supervision to over 125 cluster employees.

Program Manager, Crotched Mountain Rehabilitation Center, *Greenfield, NH*
2010-2012
Oversight of day to day operations for residential homes providing support to individuals with developmental disabilities.

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Elida Gagne

WORK EXPERIENCE

St. Joseph Community Services, Inc., Merrimack, NH
Program Director- June 2018- Present

- Responsible for overall management of day to day programming, operations and collaborations for the nutrition sites and program administrative staff.
- Develop and direct the implementation of goals, objectives, procedures and work standards for nutrition sites and program administrative staff.
- Attend external meetings and foster collaborative working relationships with other members of the aging network.
- Oversee the handling and resolution of day to day food issues and concerns. Make recommendations and implement changes for both immediate issues and ongoing issues.
- Actively recruit, interview & hire site personnel

St. Joseph Community Services, Inc., Merrimack, NH
Program Outreach Manager- March 2016- June 2018

- Oversee volunteer recruitment, training, retention, and record keeping
- Responsible for volunteer trainings and events
- Assist in the recruitment, interviewing, and hiring of site personnel
- Manage, process, and monitor Medicaid paperwork for the Choices for Independence Program (CFI)
- Coordinate and facilitate Project Council events
- Assist with recording and distribution of daily, weekly, monthly and quarterly paperwork
- Assist with updating and maintaining Site Reference Manual, and other related procedures
- Actively participate as a member of SCJS Join Loss Management Committee

St. Joseph Community Services, Inc., Merrimack, NH
Assistant Program Manager- August 2014- March 2016

- Responsible for assisting the Program Department in the day-to-day operations of the nutrition sites
- Help to monitor and audit all aspects of site administration including, intake completion and submission, food safety, food quality, etc.
- Assist in the handling of daily, weekly, monthly, and quarterly paperwork for the Program Department
- Collaborate as a team player to manage varying tasks depending on need

Big Brothers Big Sisters of Greater Manchester
Events Intern- May 2014-August 2014

- Assist with the planning and implementation of major fundraising events: Mini Golf Tournament

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- Contact potential sponsors/donors- phone, email, in person meetings/Track sponsors and donors
- Assist in the creation of press releases for events, email blitz, other advertisement

Electric Insurance Company, Beverly, MA
Personal Lines Underwriter/ April 2013 – May 2014

- Diligently analyze and make decisions on underwriting referrals from New Business and Customer Service – phone, email and service desk support tickets
- Accountable for consistently monitoring the profitability of several states
- Review and take necessary action on claims risk alerts
- Generate non-renewal and conditional renewal notices in conjunction with state statutes

Electric Insurance Company, Beverly, MA
Agency Services Specialist/ September 2010 - April 2013/ New Policy Sales Consultant/ June 2009 - September 2010

- Support agents over the phone- product awareness, new business, customer services, underwriting
- **Marketing Representative**- the "go-to" person for the agency partners located in the state of Connecticut. Involved travel and relationship building/managing
- Co-Managed the Bookroll Process- quoting and converting business from other insurance carriers

EDUCATION
Institute For Nonprofit Management And Leadership, Core Certificate Program, May 2016
Providence College, 2009/ Bachelor of Science – Marketing

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Joan M. Barretto, Esq.

Non-Profit Administrator / Advocate for Older Adults and Families / Fundraiser/ Event Planner

Accomplished professional with over 20 years of experience in the advocacy/legal field; twelve in non-profit program management. Effective use of creativity, leadership, and team motivation which have improved the quality and effectiveness of department programs, strengthened and clarified policy, increased and revitalized department event-planning, fundraising and grant- writing profile, improved file accuracy and documentation. Adept at public speaking, presentations, teaching, and training with the ability to educate and inspire. Deep understanding of issues affecting people in crisis, with the ability to help improve them. Skilled at planning and organizing high quality events with creativity and flair, despite limited resources. Excel in strengthening community partnerships and building strategic relationships. Possess excellent credentials (JD) and strengths including community outreach, grant writing, personnel and program management.

HIGHLIGHT OF EXPERTISE

- 12 Years in Non-Profit Program Management
- 13 Years in Legal Field Serving Families
- 20 + Years in Family Advocacy
- Strong Analytical and Grant Writing Abilities
- Media Relations
- Effective Public Speaker
- Special Event Planning/Design and Artistic Skills
- Creative Program Planning

PROFESSIONAL EXPERIENCE

Director of Development/ Events: August, 2019- Present, St. Joseph Community Services, Inc. Merrimack, NH

Manage daily operations of development staff including donor management systems, event planning and execution, grant writing, social media production, and website design.

- Plan, execute, and evaluate all development- related campaigns and special events, to include the solicitation of major corporate sponsors and other contributors.
- Identify, inform and cultivate potential new donors.
- Manage existing donor relationships and ensure donor retention through a comprehensive donor information system, and appreciation programs.
- Cultivate area corporate relationships to stimulate both financial and in-kind support.
- Increase engagement and philanthropic commitment of the organization. Implement best stewardship practices.
- Design marketing materials for agency, including development, event, and program-related content.
- Manage current fundraising events and expand year-over-year revenues generated from these events.

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- Organize and work with committees for each event, the Board of Directors, and volunteers.
- Develop and manage event budgets.
- Solicit major corporate sponsors and other contributors and coordinate event publicity.
- Oversee of grant writing staff and schedule; help to target grant possibilities and review grant submissions
- Management of social media staff to increase agency visibility and increase awareness of agency mission, events and current campaigns

Assistant Director of Elder Services: May 2012- January, 2019: Community Action Program, Belknap-Merrimack Counties, Inc. Concord, NH.

Supervised and supported in the management and service delivery operations at ten multi-purpose Senior Centers including nutrition programs, Meals on Wheels, RTS Bus system. Collaborated with community partners in innovative techniques to create age friendly communities. Performed grant-writing for new program initiatives, United Way and State RFP's, and other applicable grants. Helped develop yearly fundraisers including Walkathon/Family Fun Day and the innovative "Bowls of Care" family caregiving event; including solicitation of donors, creation of marketing and advertising materials, volunteer management, staging and décor. Built department website and created e-newsletter template for ten area senior centers. Coordinated site level implementation of agency/program policies and procedures, outreach plans, social service activities to support the health and wellness of older adults. Assisted in developing staff training plan and helped to provide the training.

Selected Achievements:

- Helped develop successful walkathon fundraiser increasing revenue from $4,000 in Year 1 to $35,000 in Year 5. Developed marketing materials, registration brochure, sponsor boards.
- Assisted in the planning and promotion of the first area screening and panel discussion of "GenSilent," a movie exploring the challenges facing LGBTQ older adults.
- Built department website, including multiple tabs for each senior center and program, with integrated schedules and maps.
- Wrote and administered multi- year "Farm to Table" grant enabling area senior centers both to create their own gardens and to partner with local farms to create a "Free Farmer's Market" serving older adult communities.
- Assisted in the development of popular fundraiser Bowls of Care; which began in Year 1 as a "friend-raiser" and increased revenue to $15,000 in Year 5. Created all marketing materials; developed silent auction; collected and staged items; wrote item descriptions and created bid sheets.

Director of Programs: February, 2006 – October, 2011: Big Brothers Big Sisters of the Greater Seacoast, Portsmouth NH

Managed daily operations and all aspects of agency programming for 320 child program; supervised, counseled, and coached professional staff of ten along with UNH intern staff, and volunteer mentors; developed and planned strategy for creating and expanding programs; helped plan and organize agency fundraisers and marketing events; designed monthly e-newsletter, created marketing emails; planned

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monthly activities and educational experiences for children and volunteers in program; designed and implemented new safety protocols for staff and volunteers; provided crisis management for families and volunteers experiencing difficulties; drafted and re-wrote agency policies, training guides, manuals, and forms; provided public presentations to create partnerships, recruit volunteers; established a successful and complex holiday giving program through community partnership.

Selected Achievements

- Match rate growth of 6%.
- Led match support team to increase contact rates from 67% to 89%; on time rates from 21% to 77%.
- Completely rebuilt volunteer training program, making it highly organized and mandatory, with increased safety protocols.
- Re-designed e-newsletter and created a circulation from once a quarter to once a month.
- Established extremely successful holiday giving program, increasing sponsorship from 5 to over 25 families.
- Improved quality of program events and activities, and increased frequency from one event per quarter to two events a month.

Facilitator, Co-Parenting Class (Part-time) 2007 - 2009, Families First, Portsmouth, NH
Designed court-ordered course for parents experiencing conflict during separation, divorce, and child custody; worked with them to settle issues peaceably with focus on the child; developed comprehensive training guide, syllabus, and lesson plan for attendees.

Selected Achievements

- Created successful curriculum designed to reduce the trauma of family conflict in the wake of a previously defunct program.
- Achieved course ratings which were "off the charts," according to the program coordinator.
- Revitalized the presentation of extremely difficult subject matter in a fair and measured way for attendees who were in high conflict situations.

Attorney/Guardian ad Litem: 1994 – 2007, Self-Employed, Dover, NH.
Represented abused and neglected children in NH court system; established detailed case plan, identified family's needs and ensured child's safety and well-being; networked with DCYF, mental health agencies, and other legal professionals; resolved conflict and assisted parties in arriving at common goal for family; supplied court with persuasive written and verbal reports of family's progress; provided instruction and training for area agencies and support groups on issues regarding abuse and neglect.

Selected Achievements

- Successfully advocated in the adoption of over twenty children.
- Participated in the successful reunification of over ten families.
- Assisted in the transition of 5 teens from group home to work force or college.

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Moderator, Child Impact Seminar (Pt-time) 1994 -1997, Strafford Guidance Center, Dover NH
Co-facilitated training for divorcing parents to peacefully negotiate and resolve custodial issues; provided information and support to help parents work through issues and make connections with appropriate agencies for further support; assisted them in determining the best plan to protect their children from potential parental conflict.

Family Outreach/ MIMS Caseworker (also with Strafford Guidance Center, 1994-1997)
Supported identified families with education and training in parenting and life skills; developed treatment plan for family's goal achievements; provided crisis intervention and family stabilization; supervised visits in DCYF abuse and neglect cases and monitored in accordance with case plan.

Associate Attorney: 1991- 1994, The NLS Group, Portsmouth, NH
Assisted in creation of company title division; trained and supervised title abstracting staff; served as legal consultant for title problems and questions; performed title abstracts and land research.

EDUCATION

Juris Doctor, Suffolk University Law School, Boston, MA
Concentration: Family Law

Bachelor of Arts, University of New Hampshire, Durham, NH
Major: Political Science ~ Minor: Dance, Theatre

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St. Joseph Community Services - DBA Meals on Wheels of Hillsborough County
Key Personnel

Name	Job Title	Salary	Program Effort %	Program Effort Salary	% Paid from this Contract*	Amount Paid from this Contract
Jon Eriquezzo	President & CEO	$ 106,090	60%	$ 63,654	55%	$ 35,073
Kristen Kostecki 100%	Vice President	$ 90,176	100%	$ 90,176	55%	$ 49,687
Leonard Russell	Director of Finance	$ 68,959	80%	$ 55,167	55%	$ 30,397
Elida Gagne	Director of Program	$ 64,004	100%	$ 64,004	55%	$ 35,266
Joan Barretto	Director of Development	$ 67,334	0%	$ -	55%	$ -

*BEAS Revenue as a % of ALL Budgeted Revenue

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scheetz
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

October 21, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive Sole Source** amendments to existing contracts with the eleven (11) Contractors listed below in bold print for the provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by $2,397,600 from $61,566,568 to $$63,964,168, with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2020.100% Federal Funds.

The original contracts were approved and subsequently amended as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	**177203**	**Concord**	**$10,664,329.03**	**$388,735.57**	**$11,053,064.60**	**O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E**
Community Action Partnership of Strafford County	177200	Dover	$228,440.00	$0	$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	$819,893.00	$0	$819,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	**155344**	**North Conway**	**$1,774,376.46**	**$75,938.26**	**$1,850,314.72**	**O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E**

Grafton County Senior Citizens Council, Inc.	177676	Lebanon	$8,104,663.78	$187,038.31	$8,291,702.09	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Greater Wakefield Resource Center	158408	Union	$104,096.00	$23,400.00	$127,496.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Lamprey Health Care	177677	Newmarket	$247,272.00	$0	$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	$4,417,158.77	$145,099.99	$4,562,258.76	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	$2,595,977.98	$83,438.50	$2,679,416.48	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	$10,149,803.44	$385,337.30	$10,535,140.74	O:12/21/2016, #15 A1:6/7/2017, #13 A212/20/2017, #23 A3:2/20/2019, #24 A4:6/24/2020, #46E A5 9/23/2020, #18
Southwestern Community Services	177511	Keene	$384,640.00	$0	$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	$10,697,054.18	$643,487.56	$11,340,541.74	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Strafford Nutrition MOW	260818	Somersworth	$2,748,885.35	$150,073.76	$2,898,959.11	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	$4,867,888.83	$177,163.53	$5,045,052.36	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #46E
VNA at HCS	177274	Keene	$3,962,089.18	$137,887.23	$4,099,976.41	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3 6/24/2020 #46E
		Total:	$61,566,568.00	$2,397,600.01	$63,964,168.01	

See attached fiscal details.

EXPLANATION

This item is **Retroactive** because the Department did not have the fully executed contract amendment documents ready for approval in time to supplement the costs incurred by providing services during this pandemic. This item is **Sole Source** because the most recent amendments to the contracts were Sole Source, and MOP 150 requires any subsequent amendments be labeled **Sole Source**. Further, the Contractors are best positioned to increase capacity quickly to ensure services for individuals continue during the Covid-19 State of Emergency.

The purpose of these amendments is to enable the current Contractors to continue support of the ongoing need for these services for older, isolated, and frail adults to assist them with living as independently as possible, both safely and with dignity. These amendments will ensure that the Contractors provide additional home-delivered meals, as well as additional unanticipated items that are needed to provide services safely during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff.

The Contractors will continue to provide meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before the individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Area served: Statewide

Source of Funds: , Federal Funds from Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Shibinette
Commissioner

FINANCIAL DETAIL ATTACHMENT SHEET
05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (58% Federal Funds; 42% General Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$124,617.00	$0.00	$124,617.00
541-500383	Meals - Congregate	2017	$163,598.00	$0.00	$163,598.00
544-500386	Meals - Home Delivered	2017	$334,758.00	$0.00	$334,758.00
512-500352	Transportation of Clients	2018	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2018	$343,846.00	$0.00	$343,846.00
544-500386	Meals - Home Delivered	2018	$703,599.00	$0.00	$703,599.00
512-500352	Transportation of Clients	2019	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2019	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2019	$730,379.00	$0.00	$730,379.00
512-500352	Transportation of Clients	2020	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2020	$266,934.00	$0.00	$266,934.00
544-500386	Meals - Home Delivered	2020	$869,499.01	$0.00	$869,499.01
102-500731	Contracts (FFCRA)	2020	$196,280.00	$0.00	$196,280.00
512-500352	Transportation of Clients	2021	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2021	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2021	$779,499.01	$0.00	$779,499.01
512-500352	Transportation of Clients	2022	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2022	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2022	$779,499.01	$0.00	$779,499.01
		Subtotal	*$7,672,025.03*	*$0.00*	*$7,672,025.03*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$53,894.00	$0.00	$53,894.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$113,199.00	$0.00	$113,199.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$619,893.00***	***$0.00***	***$619,893.00***

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$12,846.00	$0.00	$12,846.00
541-500383	Meals - Congregate	2017	$46,750.00	$0.00	$46,750.00
544-500386	Meals - Home Delivered	2017	$65,401.00	$0.00	$65,401.00
512-500352	Transportation of Clients	2018	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2018	$98,260.00	$0.00	$98,260.00
544-500386	Meals - Home Delivered	2018	$137,454.00	$0.00	$137,454.00
512-500352	Transportation of Clients	2019	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2019	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2019	$142,685.00	$0.00	$142,685.00
512-500352	Transportation of Clients	2020	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2020	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2020	$152,281.82	$0.00	$152,281.82
102-500731	Contracts (FFCRA)	2020	$38,340.00	$0.00	$38,340.00
512-500352	Transportation of Clients	2021	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2021	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2021	$152,281.82	$0.00	$152,281.82
512-500352	Transportation of Clients	2022	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2022	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2022	$152,281.82	$0.00	$152,281.82
		Subtotal	***$1,541,361.46***	***$0.00***	***$1,541,361.46***

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$183,131.00	$0.00	$183,131.00
541-500383	Meals - Congregate	2017	$187,622.00	$0.00	$187,622.00
544-500386	Meals - Home Delivered	2017	$161,073.00	$0.00	$161,073.00
512-500352	Transportation of Clients	2018	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2018	$394,346.00	$0.00	$394,346.00
544-500386	Meals - Home Delivered	2018	$338,546.00	$0.00	$338,546.00
512-500352	Transportation of Clients	2019	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2019	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2019	$351,432.00	$0.00	$351,432.00
512-500352	Transportation of Clients	2020	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2020	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2020	$375,066.26	$0.00	$375,066.26
102-500731	Contracts (FFCRA)	2020	$94,450.00	$0.00	$94,450.00
512-500352	Transportation of Clients	2021	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2021	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2021	$375,066.26	$0.00	$375,066.26
512-500352	Transportation of Clients	2022	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2022	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2022	$375,066.26	$0.00	$375,066.26
		Subtotal	*$6,396,347.78*	*$0.00*	*$6,396,347.78*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$8,800.00	$0.00	$8,800.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$18,496.00	$0.00	$18,496.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$104,096.00*	*$0.00*	*$104,096.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,873.00	$0.00	$33,873.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00		$0.00
102-500731	Contracts (FFCRA)	2020	$0.00		$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$0.00		$0.00
544-500386	Meals - Home Delivered	2021	$0.00		$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$0.00		$0.00
544-500386	Meals - Home Delivered	2022	$0.00		$0.00
		Subtotal	*$247,272.00*	*$0.00*	*$247,272.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$38,725.00	$0.00	$38,725.00
541-500383	Meals - Congregate	2017	$80,366.00	$0.00	$80,366.00
544-500386	Meals - Home Delivered	2017	$124,955.00	$0.00	$124,955.00
512-500352	Transportation of Clients	2018	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2018	$168,909.00	$0.00	$168,909.00
544-500386	Meals - Home Delivered	2018	$262,632.00	$0.00	$262,632.00
512-500352	Transportation of Clients	2019	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2019	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2019	$272,627.00	$0.00	$272,627.00
512-500352	Transportation of Clients	2020	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2020	$133,338.00	$0.00	$133,338.00
544-500386	Meals - Home Delivered	2020	$332,962.59	$0.00	$332,962.59
102-500731	Contracts (FFCRA)	2020	$73,270.00	$0.00	$73,270.00
512-500352	Transportation of Clients	2021	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2021	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2021	$290,962.59	$0.00	$290,962.59
512-500352	Transportation of Clients	2022	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2022	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2022	$290,962.59	$0.00	$290,962.59
		Subtotal	*$3,002,428.77*	*$0.00*	*$3,002,428.77*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$62,778.00	$0.00	$62,778.00
544-500386	Meals - Home Delivered	2017	$71,858.00	$0.00	$71,858.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$131,946.00	$0.00	$131,946.00
544-500386	Meals - Home Delivered	2018	$151,031.00	$0.00	$151,031.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2019	$156,779.00	$0.00	$156,779.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$124,968.00	$0.00	$124,968.00
544-500386	Meals - Home Delivered	2020	$179,323.66	$0.00	$179,323.66
102-500731	Contracts (FFCRA)	2020	$42,130.00	$0.00	$42,130.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2021	$167,323.66	$0.00	$167,323.66
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2022	$167,323.66	$0.00	$167,323.66
		Subtotal	*$1,666,364.98*	*$0.00*	*$1,666,364.98*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$90,843.00	$0.00	$90,843.00
541-500383	Meals - Congregate	2017	$123,750.00	$0.00	$123,750.00
544-500386	Meals - Home Delivered	2017	$331,837.00	$0.00	$331,837.00
512-500352	Transportation of Clients	2018	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2018	$260,100.00	$0.00	$260,100.00
544-500386	Meals - Home Delivered	2018	$697,461.00	$0.00	$697,461.00
512-500352	Transportation of Clients	2019	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2019	$270,000.00	$0.00	$270,000.00
544-500386	Meals - Home Delivered	2019	$724,009.00	$0.00	$724,009.00
512-500352	Transportation of Clients	2020	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2020	$214,000.00		$214,000.00
544-500386	Meals - Home Delivered	2020	$828,698.48		$828,698.48
102-500731	Contracts (FFCRA)	2020	$194,570.00		$194,570.00
512-500352	Transportation of Clients	2021	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2021	$270,000.00		$270,000.00
544-500386	Meals - Home Delivered	2021	$772,698.48		$772,698.48
512-500352	Transportation of Clients	2022	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2022	$270,000.00		$270,000.00
544-500386	Meals - Home Delivered	2022	$772,698.48		$772,698.48
		Subtotal	*$6,916,841.44*	*$0.00*	*$6,916,841.44*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$25,003.00	$0.00	$25,003.00
541-500383	Meals - Congregate	2017	$158,538.00	$0.00	$158,538.00
544-500386	Meals - Home Delivered	2017	$490,897.00	$0.00	$490,897.00
512-500352	Transportation of Clients	2018	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2018	$200,277.00	$0.00	$200,277.00
544-500386	Meals - Home Delivered	2018	$1,164,716.00	$0.00	$1,164,716.00
512-500352	Transportation of Clients	2019	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2019	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2019	$1,209,048.00	$0.00	$1,209,048.00
512-500352	Transportation of Clients	2020	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2020	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2020	$1,290,358.06	$0.00	$1,290,358.06
102-500731	Contracts (FFCRA)	2020	$324,910.00	$0.00	$324,910.00
512-500352	Transportation of Clients	2021	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2021	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2021	$1,290,358.06	$0.00	$1,290,358.06
512-500352	Transportation of Clients	2022	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2022	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2022	$1,290,358.06	$0.00	$1,290,358.06
		Subtotal	*$8,538,523.18*	*$0.00*	*$8,538,523.18*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,441.00	$0.00	$33,441.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$70,239.00	$0.00	$70,239.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$384,640.00*	*$0.00*	*$384,640.00*

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$19,861.00	$0.00	$19,861.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$41,715.00	$0.00	$41,715.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$27,974.00	$0.00	$27,974.00
544-500386	Meals - Home Delivered	2017	$129,234.00	$0.00	$129,234.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$58,788.00	$0.00	$58,788.00
544-500386	Meals - Home Delivered	2018	$271,625.00	$0.00	$271,625.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2019	$281,963.00	$0.00	$281,963.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2020	$300,926.45	$0.00	$300,926.45
102-500731	Contracts (FFCRA)	2020	$75,770.00	$0.00	$75,770.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2021	$300,926.45	$0.00	$300,926.45
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2022	$300,926.45	$0.00	$300,926.45
		Subtotal	*$1,992,237.35*	*$0.00*	*$1,992,237.35*

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$102,490.00	$0.00	$102,490.00
541-500383	Meals - Congregate	2017	$77,869.00	$0.00	$77,869.00
544-500386	Meals - Home Delivered	2017	$152,570.00	$0.00	$152,570.00
512-500352	Transportation of Clients	2018	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2018	$163,661.00	$0.00	$163,661.00
544-500386	Meals - Home Delivered	2018	$320,674.00	$0.00	$320,674.00
512-500352	Transportation of Clients	2019	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2019	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2019	$332,880.00	$0.00	$332,880.00
512-500352	Transportation of Clients	2020	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2020	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2020	$355,266.61	$0.00	$355,266.61
102-500731	Contracts (FFCRA)	2020	$89,460.00	$0.00	$89,460.00
512-500352	Transportation of Clients	2021	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2021	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2021	$355,266.61	$0.00	$355,266.61
512-500352	Transportation of Clients	2022	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2022	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2022	$355,266.61	$0.00	$355,266.61
		Subtotal	***$4,061,108.83***	***$0.00***	***$4,061,108.83***

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$28,985.00	$0.00	$28,985.00
541-500383	Meals - Congregate	2017	$73,277.00	$0.00	$73,277.00
544-500386	Meals - Home Delivered	2017	$118,745.00	$0.00	$118,745.00
512-500352	Transportation of Clients	2018	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2018	$154,008.00	$0.00	$154,008.00
544-500386	Meals - Home Delivered	2018	$249,575.00	$0.00	$249,575.00
512-500352	Transportation of Clients	2019	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2019	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2019	$259,073.00	$0.00	$259,073.00
512-500352	Transportation of Clients	2020	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2020	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2020	$276,497.06	$0.00	$276,497.06
102-500731	Contracts (FFCRA)	2020	$69,620.00	$0.00	$69,620.00
512-500352	Transportation of Clients	2021	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2021	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2021	$276,497.06	$0.00	$276,497.06
512-500352	Transportation of Clients	2022	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2022	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2022	$276,497.06	$0.00	$276,497.06
		Subtotal	***$2,726,534.18***	***$0.00***	***$2,726,534.18***

05-95-48-481010-7872 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
		Subtotal	*$46,098,114.00*	*$0.00*	*$46,098,114.00*
			$46,098,114.00	*$0.00*	*$46,098,114.00*

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT (60% Federal Funds; 40% General Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$252,962.00	$0.00	$252,962.00
544-500386	Meals Home Delivered	2018	$531,679.00	$0.00	$531,679.00
544-500386	Meals Home Delivered	2019	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2020	$551,915.00	$0.00	$551,915.00
544-500386	Meals Home Delivered	2021	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2022	$551,916.00	$0.00	$551,916.00
		Subtotal	*$2,992,304.00*	*$0.00*	*$2,992,304.00*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$19,701.00	$0.00	$19,701.00
544-500386	Meals Home Delivered	2018	$41,402.00	$0.00	$41,402.00
544-500386	Meals Home Delivered	2019	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2020	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2021	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2022	$42,978.00	$0.00	$42,978.00
		Subtotal	*$233,015.00*	*$0.00*	*$233,015.00*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$144,419.00	$0.00	$144,419.00
544-500386	Meals Home Delivered	2018	$303,537.00	$0.00	$303,537.00
544-500386	Meals Home Delivered	2019	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2020	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2021	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2022	$315,090.00	$0.00	$315,090.00
		Subtotal	*$1,708,316.00*	*$0.00*	*$1,708,316.00*

Greator Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$119,598.00	$0.00	$119,598.00
544-500386	Meals Home Delivered	2018	$251,372.00	$0.00	$251,372.00
544-500386	Meals Home Delivered	2019	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2020	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2021	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2022	$260,940.00	$0.00	$260,940.00
		Subtotal	*$1,414,730.00*	*$0.00*	*$1,414,730.00*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$78,590.00	$0.00	$78,590.00
544-500386	Meals Home Delivered	2018	$165,175.00	$0.00	$165,175.00
544-500386	Meals Home Delivered	2019	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2020	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2021	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2022	$171,462.00	$0.00	$171,462.00
		Subtotal	*$929,613.00*	*$0.00*	*$929,613.00*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$273,306.00	$0.00	$273,306.00
544-500386	Meals Home Delivered	2018	$574,440.00	$0.00	$574,440.00
544-500386	Meals Home Delivered	2019	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2020	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2021	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2022	$596,304.00	$0.00	$596,304.00
		Subtotal	*$3,232,962.00*	*$0.00*	*$3,232,962.00*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$182,479.00	$0.00	$182,479.00
544-500386	Meals Home Delivered	2018	$383,532.00	$0.00	$383,532.00
544-500386	Meals Home Delivered	2019	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2020	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2021	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2022	$398,130.00	$0.00	$398,130.00
		Subtotal	*$2,158,531.00*	*$0.00*	*$2,158,531.00*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Community Action Partnership of Strafford County (Vendor #177200)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$63,965.00	$0.00	$63,965.00
544-500386	Meals Home Delivered	2018	$134,443.00	$0.00	$134,443.00
544-500386	Meals Home Delivered	2019	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2020	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2021	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2022	$139,560.00	$0.00	$139,560.00
		Subtotal	*$756,648.00*	*$0.00*	*$756,648.00*

Tri-County Community Action Program (Vendor #177195)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$68,206.00	$0.00	$68,206.00
544-500386	Meals Home Delivered	2018	$143,350.00	$0.00	$143,350.00
544-500386	Meals Home Delivered	2019	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2020	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2021	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2022	$148,806.00	$0.00	$148,806.00
		Subtotal	*$806,780.00*	*$0.00*	*$806,780.00*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$104,451.00	$0.00	$104,451.00
544-500386	Meals Home Delivered	2018	$219,536.00	$0.00	$219,536.00
544-500386	Meals Home Delivered	2019	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2020	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2021	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2022	$227,892.00	$0.00	$227,892.00
		Subtotal	*$1,235,555.00*	*$0.00*	*$1,235,555.00*

05-95-48-481010-9255 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
		Subtotal	*$15,468,454.00*	*$0.00*	*$15,468,454.00*
			$15,468,454.00	*$0.00*	*$15,468,454.00*

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$388,735.57	$388,735.57
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$388,735.57*	*$388,735.57*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$75,938.26	$75,938.26
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$75,938.26*	*$75,938.26*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$187,038.31	$187,038.31
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$187,038.31*	*$187,038.31*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$23,400.00	$23,400.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$23,400.00*	*$23,400.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$145,099.99	$145,099.99
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$145,099.99*	*$145,099.99*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$83,438.50	$83,438.50
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$83,438.50*	*$83,438.50*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$385,337.30	$385,337.30
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$385,337.30*	*$385,337.30*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$643,487.56	$643,487.56
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$643,487.56*	*$643,487.56*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Community Action Partnership of Strafford County (Vendor #177200)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$150,073.76	$150,073.76
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$150,073.76*	*$150,073.76*

Tri-County Community Action Program (Vendor #177195)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$177,163.53	$177,163.53
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$177,163.53*	*$177,163.53*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$137,887.23	$137,887.23
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$137,887.23*	*$137,887.23*

05-95-48-481010-1917 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$2,397,600.00	$2,397,600.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$2,397,600.00*	*$2,397,600.00*
			$0.00	*$2,397,600.00*	*$2,397,600.00*

Summary by Vendor by Year					
Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$875,935.00	$0.00	$875,935.00
		2018	$1,840,867.00	$0.00	$1,840,867.00
		2019	$1,900,972.00	$0.00	$1,900,972.00
		2020	$2,146,371.01	$0.00	$2,146,371.01
		2021	$1,950,092.01	$388,735.57	$2,338,827.58
		2022	$1,950,092.01	$0.00	$1,950,092.01
		Subtotal	*$10,664,329.03*	*$388,735.57*	*$11,053,064.60*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$53,894.00	$0.00	$53,894.00
		2018	$113,200.00	$0.00	$113,200.00
		2019	$113,200.00	$0.00	$113,200.00
		2020	$113,199.00	$0.00	$113,199.00
		2021	$113,200.00	$0.00	$113,200.00
		2022	$113,200.00	$0.00	$113,200.00
		Subtotal	*$619,893.00*	*$0.00*	*$619,893.00*

Gibson Center for Senior Services (Vendor #155344)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$144,698.00	$0.00	$144,698.00
		2018	$304,072.00	$0.00	$304,072.00
		2019	$314,619.00	$0.00	$314,619.00
		2020	$362,555.82	$0.00	$362,555.82
		2021	$324,215.82	$75,938.26	$400,154.08
		2022	$324,215.82	$0.00	$324,215.82
		Subtotal	*$1,774,376.46*	*$75,938.26*	*$1,850,314.72*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$676,245.00	$0.00	$676,245.00
		2018	$1,421,054.00	$0.00	$1,421,054.00
		2019	$1,460,503.00	$0.00	$1,460,503.00
		2020	$1,578,587.26	$0.00	$1,578,587.26
		2021	$1,484,137.26	$187,038.31	$1,671,175.57
		2022	$1,484,137.26	$0.00	$1,484,137.26
		Subtotal	*$8,104,663.78*	*$187,038.31*	*$8,291,702.09*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$8,800.00	$0.00	$8,800.00
		2018	$18,496.00	$0.00	$18,496.00
		2019	$19,200.00	$0.00	$19,200.00
		2020	$19,200.00	$0.00	$19,200.00
		2021	$19,200.00	$23,400.00	$42,600.00
		2022	$19,200.00	$0.00	$19,200.00
		Subtotal	*$104,096.00*	*$23,400.00*	*$127,496.00*

Lamprey Health Care (Vendor #177677)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,873.00	$0.00	$33,873.00
		2018	$71,133.00	$0.00	$71,133.00
		2019	$71,133.00	$0.00	$71,133.00
		2020	$71,133.00	$0.00	$71,133.00
		2021	$0.00	$0.00	$0.00
		2022	$0.00	$0.00	$0.00
		Subtotal	*$247,272.00*	*$0.00*	*$247,272.00*

Newport Senior Center (Vendor #177250)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$363,644.00	$0.00	$363,644.00
		2018	$764,254.00	$0.00	$764,254.00
		2019	$790,246.00	$0.00	$790,246.00
		2020	$881,851.59	$0.00	$881,851.59
		2021	$808,581.59	$145,099.99	$953,681.58
		2022	$808,581.59	$0.00	$808,581.59
		Subtotal	***$4,417,158.77***	***$145,099.99***	***$4,562,258.76***

Ossipee Concerned Citizens (Vendor #170158)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$213,226.00	$0.00	$213,226.00
		2018	$448,152.00	$0.00	$448,152.00
		2019	$465,209.00	$0.00	$465,209.00
		2020	$517,883.66	$0.00	$517,883.66
		2021	$475,753.66	$83,438.50	$559,192.16
		2022	$475,753.66	$0.00	$475,753.66
		Subtotal	***$2,595,977.98***	***$83,438.50***	***$2,679,416.48***

Rockingham Nutrition MOW (Vendor #155187)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$819,736.00	$0.00	$819,736.00
		2018	$1,722,783.00	$0.00	$1,722,783.00
		2019	$1,781,095.00	$0.00	$1,781,095.00
		2020	$2,024,354.48	$0.00	$2,024,354.48
		2021	$1,900,917.48	$385,337.30	$2,286,254.78
		2022	$1,900,917.48	$0.00	$1,900,917.48
		Subtotal	***$10,149,803.44***	***$385,337.30***	***$10,535,140.74***

St Joseph Community Services (Vendor #155093)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$856,917.00	$0.00	$856,917.00
		2018	$1,801,017.00	$0.00	$1,801,017.00
		2019	$1,867,570.00	$0.00	$1,867,570.00
		2020	$2,273,790.06	$0.00	$2,273,790.06
		2021	$1,948,880.06	$643,487.56	$2,592,367.62
		2022	$1,948,880.06	$0.00	$1,948,880.06
		Subtotal	***$10,697,054.18***	***$643,487.56***	***$11,340,541.74***

Southwestern Community Services (Vendor #177511)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,441.00	$0.00	$33,441.00
		2018	$70,240.00	$0.00	$70,240.00
		2019	$70,240.00	$0.00	$70,240.00
		2020	$70,239.00	$0.00	$70,239.00
		2021	$70,240.00	$0.00	$70,240.00
		2022	$70,240.00	$0.00	$70,240.00
		Subtotal	*$384,640.00*	*$0.00*	*$384,640.00*

Community Action Partnership of Strafford County (Vendor #177200)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$19,861.00	$0.00	$19,861.00
		2018	$41,716.00	$0.00	$41,716.00
		2019	$41,716.00	$0.00	$41,716.00
		2020	$41,715.00	$0.00	$41,715.00
		2021	$41,716.00	$0.00	$41,716.00
		2022	$41,716.00	$0.00	$41,716.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Strafford Nutrition MOW (Vendor # 260818)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$221,173.00	$0.00	$221,173.00
		2018	$464,856.00	$0.00	$464,856.00
		2019	$482,549.00	$0.00	$482,549.00
		2020	$577,282.45	$0.00	$577,282.45
		2021	$501,512.45	$150,073.76	$651,586.21
		2022	$501,512.45	$0.00	$501,512.45
		Subtotal	*$2,748,885.35*	*$150,073.76*	*$2,898,959.11*

Tri-County Community Action Program (Vendor #177195)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$401,135.00	$0.00	$401,135.00
		2018	$842,914.00	$0.00	$842,914.00
		2019	$866,805.00	$0.00	$866,805.00
		2020	$978,651.61	$0.00	$978,651.61
		2021	$889,191.61	$177,163.53	$1,066,355.14
		2022	$889,191.61	$0.00	$889,191.61
		Subtotal	*$4,867,888.83*	*$177,163.53*	*$5,045,052.36*

VNA at HCS (Vendor #177274)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$325,458.00	$0.00	$325,458.00
		2018	$683,975.00	$0.00	$683,975.00
		2019	$707,691.00	$0.00	$707,691.00
		2020	$794,735.06	$0.00	$794,735.06
		2021	$725,115.06	$137,887.23	$863,002.29
		2022	$725,115.06	$0.00	$725,115.06
		Subtotal	***$3,962,089.18***	***$137,887.23***	***$4,099,976.41***

Summary for All Vendors by Year					
		SFY	Current Budget	(Decrease)	Modified Budget
		2017	$5,048,036.00	$0.00	$5,048,036.00
		2018	$10,608,729.00	$0.00	$10,608,729.00
		2019	$10,952,748.00	$0.00	$10,952,748.00
		2020	$12,451,549.00	$0.00	$12,451,549.00
		2021	$11,252,753.00	$2,397,600.00	$13,650,353.00
		2022	$11,252,753.00	$0.00	$11,252,753.00
		Subtotal	***$61,566,568.00***	***$2,397,600.00***	***$63,964,168.00***
			$61,566,568.00	$2,397,600.00	$63,964,168.00

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
7872-541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
7872-512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
7872-512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
7872-512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
7872-541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
7872-512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
7872-512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
9255-544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	$0.00	$2,397,600.00	$2,397,600.00
		Total	$61,566,568.00	$2,397,600.00	$63,964,168.00

7872-512-500352	Transportation of Clients	all	$8,599,271.00	$0.00	$8,599,271.00
7872-541-500383	Meals - Congregate	all	$11,077,887.00	$0.00	$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	$25,222,156.00	$0.00	$25,222,156.00
7872-102-500731	Contracts (FFCRA)	all	$1,198,800.00	$0.00	$1,198,800.00
9255-544-500386	Meals Home Delivered	all	$15,468,454.00	$0.00	$15,468,454.00
1917-102-500731	Contracts (CARES)	all	$0.00	$2,397,600.00	$2,397,600.00
		Total	$61,566,568.00	$2,397,600.00	$63,964,168.00
	Grand Total SFY17	2017	$5,048,036.00	$0.00	$5,048,036.00
	Grand Total SFY18	2018	$10,608,729.00	$0.00	$10,608,729.00
	Grand Total SFY19	2019	$10,952,748.00	$0.00	$10,952,748.00
	Grand Total SFY20	2020	$12,451,549.00	$0.00	$12,451,549.00
	Grand Total SFY21	2021	$11,252,753.00	$2,397,600.00	$13,650,353.00
	Grand Total SFY22	2022	$11,252,753.00	$0.00	$11,252,753.00
	Total Contract		$61,566,568.00	$2,397,600.00	$63,964,168.00

State of New Hampshire
Department of Health and Human Services
Amendment #4 to the Nutrition and Transportation Contract

This 4th Amendment to the Nutrition and Transportation contract (hereinafter referred to as "Amendment #4") is by and between the State of New Hampshire, Department of Health and Human Services (hereinafter referred to as the "State" or "Department") and St. Joseph Community Services, Inc., (hereinafter referred to as "the Contractor"), a nonprofit corporation with a place of business at 395 Daniel Webster Highway, Merrimack, NH; 03054.

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended on December 20, 2017, (Item #23), February 20, 2019, (Item #24), and on June 24, 2020, (Item #46E), which was also approved by the Governor on June 17, 2020, and presented to the Executive Council on June 24, 2020 (Information Item #O), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation, and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $11,340,541.74.

2. Exhibit A Amendment #3 Scope of Services, Section 1 Provisions Applicable to All Services, Subsection 1.4, to read:

   1.4 The Contractor shall adjust service delivery as directed by the Department, in accordance with the:

   1.4.1. Older American Act Services: Title IIIB-Supportive Services; and

   1.4.2. Coronavirus Aid, Relief and Economic Security (CARES) Act.

3. Exhibit A Amendment #3 Scope of Services, Section 2 Scope of Work, Subsection 2.1, Paragraph 2.1.1, to read:

   2.1.1. Home Delivered Meals, which are funded through Title III and Title XX and CARES Act supplemental funding. The Contractor shall:

   2.1.1.1. Deliver meals to eligible individuals, as defined in NH Administrative Rule He-E 501 and NH Administrative Rule He-E 502, who are:

   2.1.1.1.1 Homebound and unable to prepare their own meals; or

   2.1.1.1.2 Physically distancing by residing in their home for reasons related to the COVID-19 emergency, with no consideration for ability to prepare their own meals.

   2.1.1.2. Provide Home Delivered Meals funded through the Title III and Title XX and CARES Act Supplement to include:

   2.1.1.2.1. Grab-n-Go/Drive Thru, meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided meal(s) without being required to leave the vehicle.



2.1.1.2.2. Take Out/Pick Up, meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave the vehicle in order to receive the meal.

2.1.1.3. Comply with regulations regarding safety and sanitary food practice in accordance with state and local health, safety and sanitation requirements.

2.1.1.4. Accept referrals from Adult Protective Services (APS) and prioritize service to individual referred by APS.

2.1.1.5. Ensure each meal meets a minimum of one-third (33 1/3 %) of the dietary reference intakes established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, and complies with the most recent Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture.

2.1.1.6. Prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of the individual, including recommendations from the individual's licensed practitioner.

2.1.1.7. Ensure a visual contact with each individual on each day that meals are delivered as an assurance of the individual's safety, with the exception of meals provided for weekends or designated as emergency meals, which are delivered to individuals in advance of anticipated inclement weather conditions or other adverse conditions. If unable to make visual contact with an individual, the Contractor shall initiate its agency's protocol, Non-Response from Client at Delivery Time or the equivalent agency guideline or policy and procedure for homebound individual's nonresponse at the time of delivery.

4. Add Exhibit A Amendment #3 Scope of Services, Section 3 Reporting, Subsection 3.6, to read:

   3.6 The Contractor shall provide a monthly report that lists and describes all expenditures of COVID-19 response funds each month until all COVID-19 response funds are expended, or until CARES Act funds are no longer available, whichever comes first.

5. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.1, to read:

   2.1 Title of Program: (OASS) Older Americans Act Title III - Supportive Services, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.044 and Federal Award Identification Number 20AANHT3SS.

6. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.2, to read:

   2.2 Title of Program: (OACM) Older Americans Act Title III - Congregate Meals, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number 20AANHT3CM.

7. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection

2.3, to read:

2.3. Title of Program: (OAHD) Older Americans Act Title III - Home-Delivered Meals, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number 20AANHT3HD.

8. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.4, to read:

2.4. Title of Program: (SSBG) Social Services Block Grant, Award Effective date of October 1, 2019, United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant, Title XX, Catalog of Federal Domestic Assistance #93.667.

9. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, by adding Subsection 2.7, to read:

2.7 Title of Program: (HDC3) CARES Act for Nutrition Services, Older Americans Act Title III - Home-Delivered Meals, Award date of April 20, 2020, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number FAIN #2001NHHDC3-00.

10. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:

4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #4, Rate Sheet.

11. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:

5.2 Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #4, Rate Sheet.

12. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, by adding Subsection 5.4, to read:

5.4 The Contractor shall submit a separate monthly invoice for services provided using Supplemental Appropriations COVID-19 Emergency Response until all Supplemental Appropriations COVID-19 Emergency Response are expended, or until CARES Act funds are no longer available, whichever comes first.

13. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment by adding Section 10 to read:

10. Coronavirus Aid, Relief and Economic Security (CARES) Act Supplemental Appropriations COVID-19 Emergency Response Funds.

10.1. Coronavirus Aid, Relief and Economic Security (CARES) Act Supplemental Appropriations COVID-19 Emergency Response funds are for Supplemental Appropriations #3, and are available until September 30, 2021, to prevent, prepare for, and respond to the COVID-19 emergency.

10.2. Allowable expenditures using Supplemental Appropriations COVID-19 Emergency Response funds include, but are not limited to:

10.2.1. Providing Older Americans Act services related to the response. Funds must be expended on allowable Older Americans Act activities as defined



by the Older Americans Act and State and local policy, which may include, but are not limited to:

10.2.1.1. Payment of senior center utilities even if no programming was occurring in the senior center for a period of time due to the COVID-19 emergency.

10.2.1.2. Payments for use of other sites including congregate meal sites and senior centers; or to other staff including former congregate meal staff, for preparation and distribution of meals and other supplies.

10.2.1.3. Increased expenditures per unit of service due to the need to provide staff with personal protective equipment.

10.2.1.4. Sanitary equipment, supplies and expenses.

10.2.1.5. Expenditures for meals storage capacity.

10.3. The Contractor shall keep records of expenditures using Supplemental Appropriations COVID-19 Emergency Response funds, and provide the records to the Department upon request. The Contractor shall ensure expenditure records include, but are not limited to:

10.3.1. A general ledger showing revenue and expenses for the contract.

10.3.2 Timesheets and/or timecards signed by both employee and supervisor that support the hours employees worked for wages reported.

10.3.2.1 Per 45 CFR Part 75.430(i)(1) Charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed.

10.3.2.2 Per 2 CFR 200.430 (iii) Labor records must reasonably reflect the total activity for which each employee is compensated, showing percentages for time spent on activities under this contract and all other activities (totaling no more than 100%).

10.3.3 Invoices supporting expenses reported.

14. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment by adding Section 11 to read:

11. Audits

11.1. The Contractor is required to submit an annual audit to the Department if any of the following conditions exist:

11.1.1. Condition A - The Contractor expended $750,000 or more in federal funds received as a subrecipient pursuant to 2 CFR Part 200, during the most recently completed fiscal year.

11.1.2. Condition B - The Contractor is subject to audit pursuant to the requirements of NH RSA 7:28, III-b, pertaining to charitable organizations receiving support of $1,000,000 or more.

11.1.3. Condition C - The Contractor is a public company and required by Security and Exchange Commission (SEC) regulations to submit an annual financial audit.

11.2. If Condition A exists, the Contractor shall submit an annual single audit performed by an independent Certified Public Accountant (CPA) to the Department within 120



days after the close of the Contractor's fiscal year, conducted in accordance with the requirements of 2 CFR Part 200, Subpart F of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards.

11.3. If Condition B or Condition C exists, the Contractor shall submit an annual financial audit performed by an independent CPA within 120 days after the close of the Contractor's fiscal year.

11.4. In addition to, and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department all payments made under the Contract to which exception has been taken, or which have been disallowed because of such an exception.

15. Modify Exhibit B-1 Amendment #3, Rate Sheet by deleting it in its entirety and replacing it with Exhibit B-1 Amendment #4, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not inconsistent with this Amendment #4 remain in full force and effect. This amendment shall be retroactively effective to July 1, 2020, upon the date of the Governor's approval issued under the Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, and 2020-18.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below.

State of New Hampshire
Department of Health and Human Services

10/12/2020
Date

Lori Shibinette
Name: Lori Shibinette
Title: Commissioner

St. Joseph Community Services, Inc.

10/5/2020
Date

Name: JON EGGLESTON
Title: PRESIDENT AND CEO

New Hampshire Department of Health and Human Services
Nutrition and Transportation

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

10/16/20
Date

Catherine Pinos
Name: Catherine Pinos
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor approval issued under the Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, and 2020-18.

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit B-1 Amendment #4
Rate Sheet

Nutrition and Transportation

1/1/2017 through 06/30/2017 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	33,178	$5.50		$ 182,479.00
Title IIIC HD Meals	Per Meal	92,254	$5.50		$ 490,897.00
Title IIIC Cong Meals	Per Meal	25,825	$5.50		$ 156,538.00
Title IIIB Transportation	PerClient/PerDay	2,404	$10.40		$ 25,003.00
			Subtotal		*$ 856,917.00*

7/1/2017 through 06/30/2018 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	66,355	$5.78		$ 383,532.00
Title IIIC HD Meals	Per Meal	201,506	$5.78		$ 1,164,716.00
Title IIIC Cong Meals	Per Meal	34,650	$5.78		$ 200,277.00
Title IIIB Transportation	PerClient/PerDay	4,807	$10.92		$ 52,492.00
			Subtotal		*$ 1,801,017.00*

7/1/2018 through 06/30/2019 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	66,355	$5.78	$6.00	$ 398,130.00
Title IIIC HD Meals	Per Meal	201,506	$5.78	$6.00	$ 1,209,048.00
Title IIIC Cong Meals	Per Meal	34,650	$5.78	$6.00	$ 207,900.00
Title IIIB Transportation	PerClient/PerDay	2,109	$10.92	$24.89	$ 52,492.00
			Subtotal		*$ 1,867,570.00*

7/1/2019 through 06/30/2020 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	66,355	$6.00		$ 398,130.00
Title IIIC HD Meals	Per Meal	201,506	$6.00		$ 1,209,048.00
Title IIIC HD SUPPLEMENT	Per Meal	13,552	$6.00		$81,310.06
Title IIIC Cong Meals	Per Meal	34,650	$6.00		$ 207,900.00
Title III Meals (FFCRA)	Per Meal	32,491	$10.00		$324,910.00
Title IIIB Transportation	PerClient/PerDay	2,109	$24.89		$ 52,492.00
			Subtotal		*$ 2,273,790.06*

7/1/2020 through 06/30/2021 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	66,355	$6.00		$398,130.00
Title IIIC HD Meals	Per Meal	215,056	$6.00		$1,290,356.06
Title IIIC Cong Meals	Per Meal	34,650	$6.00		$207,900.00
Title IIIC (CARES) Supplemental Appropriations COVID-19 Emergency Response					$ 126,697.56
Title IIIC Meals (COVID-19)	Per Meal	51,479	$10.00		$ 514,790.00
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	2,108	$24.89		$52,492.00
			Subtotal		*$ 2,592,367.62*

7/1/2021 through 06/30/2022 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	66,355	$6.00		$398,130.00
Title IIIC HD Meals	Per Meal	215,059	$6.00		$1,290,356.06
Title IIIC Cong Meals	Per Meal	34,650	$6.00		$207,900.00
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	2,108	$24.89		$52,492.00
			Subtotal		*$ 1,948,880.06*

Total		$ 11,340,541.74

Contractor Initials:
Date: 10/5/2020

18 mac

Lori A. Shibinette
Commissioner

Deborah D. Scherer
Director

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

August 1, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a Retroactive amendment to an existing Sole Source contract with the vendor listed in bold type below for transportation services for eligible seniors and adults, with no change to the total price limitation of $61,568,568 and no change to the contract completion date of June 30, 2022 , effective Retroactive to July 1, 2020 upon Governor and Council approval. 58% Federal Funds. 42% General Funds.

The original contracts were approved and subsequently amended, as approved by the Governor and Executive Council, as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$10,664,329.03	$0	$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Community Action Partnerships of Strafford County	177200	Dover	$228,440.00	$0	$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	$819,893.00	$0	$819,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	$1,774,376.46	$0	$1,774,376.46	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Grafton County Senior Citizens Council, Inc.	177875	Lebanon	$8,104,663.78	$0	$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E

Greater Wakefield Resource Center	158408	Union	$104,096.00	$0	$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T::
Lamprey Health Care	177877	Newmarket	$389,538.00	($142,266.00)	$247,272.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T: 8/11/2020
Newport Senior Center	177250	Newport	$4,417,156.77	$0	$4,417,156.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	$2,595,977.98	$0	$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Rockingham Nutrition / Meals on Wheels	165197	Brentwood	$10,007,637.44	$142,266.00	$10,149,903.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2:12/20/2017, #23 A3: 2/20/2019, #24 A4: 6/24/2020 #46E
Southwestern Community Services	177511	Keene	$384,640.00	$0	$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	$10,697,054.18	$0	$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Strafford Nutrition MOW	260818	Somersworth	$2,748,685.35	$0	$2,748,685.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	$4,867,888.83	$0	$4,867,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
VNA at HCS	177274	Keene	$3,962,089.18	$0	$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
		Total:	$61,666,668.00	$0	$61,666,668.00	

Funds are available in the following accounts for State Fiscal Year 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because the Department did not have the fully executed contract amendment documents to present for Governor and Executive Council approval in time to prevent a lapse in services that would have resulted from the termination of a contract with Lamprey Health Care. This amendment is **Sole Source** because the Contractor was best positioned to increase capacity quickly in order that services for individuals would continue in communities that were served by the terminated contract.

The purpose of this request is ensure transportation services continue for individuals formerly receiving services in the towns of Lee and Durham through a contract with Lamprey Health Care.

The population served are individuals who are at least 60 years of age as well as individuals who are 18 years of age and older who also have a disability or chronic illness. Approximately 50 individuals will be served with transportation services from July 1, 2020 through June 30, 2022.

Transportation services include providing transportation to individuals in a vehicle to and from home for medical appointments; grocery shopping and errands; and community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services are licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractor will continue to assist individuals by accepting applications for services either directly from clients or through referrals. Additionally, the Contractor will continue to assist individuals to obtain other supportive services, as appropriate.

Should the Governor and Executive Council not authorize this request, individuals in the towns of Lee and Durham who rely on the Department to provide transportation services may not be able to find alternative transportation to travel for necessary errands and appointments.

Area served: Towns of Lee and Durham

Source of Funds: Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.045 / 2001NHCMC2, CFDA# 93.045 / 2001NHHDC2, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Shibinette

Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scheetz
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

June 15, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to amend existing **Retroactive, Sole Source** contracts with the vendors listed below for the provision of nutrition and/or transportation services, by exercising contract renewal options, by increasing the total price limitation by $22,805,506 from $38,761,062 to $61,566,568 and extending the completion dates from June 30, 2020, to June 30, 2022, effective retroactive to March 20, 2020, upon Governor and Council approval. 57.15% Federal Funds. 42.85% General Funds.

Governor and Executive Council approved the original contracts and subsequent amendments as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Requested Action - Increase (Decrease)	Revised Amount	Approval History (*** See note below ***)
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$6,715,026.00	$3,949,303.03	$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Community Action Partnerships of Strafford County	177200	Dover	$145,008.00	$83,432.00	$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Easter Seals New Hampshire, Inc.	177204	Manchester	$393,493.00	$226,400.00	$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Gibson Center for Seniors	155344	North Conway	$1,116,349.00	$658,027.48	$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23

						A2: 2/20/2019, #24
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$5,112,755.00	$2,991,908.78	$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Greater Wakefield Resource Center	158408	Union	$65,696.00	$38,400.00	$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Lamprey Health Care	177677	Newmarket	$247,272.00	$142,266.00	$389,538.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Newport Senior Center	177250	Newport	$2,781,661.00	$1,635,497.77	$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Ossipee Concerned Citizens	170158	Center Ossipee	$1,633,927.00	$962,050.98	$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	$6,299,278.00	$3,708,259.44	$10,007,537.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2:12/20/2017, #23 A3: 2/20/2019, #24
Southwestern Community Services	177511	Keene	$244,160.00	$140,480.00	$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
St. Joseph Community Services	155093	Merrimack	$6,717,984.00	$3,979,070.18	$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24

Strafford Nutrition MOW	260818	Somersworth	$1,726,898.00	$1,021,987.35	$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Tri-County Community Action Program	177185	Berlin	$3,067,119.00	$1,800,769.83	$4,867,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
VNA at HCS	177274	Keene	$2,494,436.00	$1,467,653.18	$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
		Total:	$38,761,062.00	22,805,506.00	$61,566,568.00	

*** Note: Governor Sununu recently approved the addition of $1,188,800 of emergency federal COVID-19 funding to the existing contracts to allow the Department to immediately disperse funding to Contractors to better support older, isolated, and frail adults who have become increasingly isolated during the COVID-19 pandemic. See the informational item on the 6/24/20 G&C agenda.

Funds are available in the following accounts for State Fiscal Years 2020 and 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

See attached fiscal details.

EXPLANATION – REQUESTED ACTION

This request is **Retroactive** because the Department needed to adjust the application of Older Americans Act funds for unforeseen expenses due to the change from congregate meal services to at-home meal services, as congregate locations closed due to the State of Emergency to protect people from the spread of COVID-10. This request is **Sole Source** because the Department is requesting the current contracts be extended twenty-one (21) months beyond the three (3) month renewal option currently available in the agreements. The purpose of this request is to enable the current Contractors, who have the ability to immediately continue to support the older, isolated, and frail adults they have been serving during the ongoing pandemic by continuing to provide nutrition and transportation services by extending the completion date and increasing the price limitation of the contracts. These funds will be used to support the ongoing need for these services for older, isolated, and frail adults in order to assist them to continue living as independently as possible, both safely and with dignity.

Nutrition services are comprised of home delivered and/or congregate meals. Contractors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals,

to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Contractors will provide congregate meals in community settings, where individuals travel to a specific site to share a meal with other individuals. Due to the COVID-19 health risks facing New Hampshire today, congregate meals are not currently possible but will continue as soon it is determined safe to do so. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners. Due to the COVID-19 Emergency, congregate meals in community settings are currently suspended. Contractors will follow federal, state, and local guidelines for re-opening congregate meal settings and providing congregate meals.

Transportation services include providing individuals with transportation in a vehicle to and from home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Contractors will ensure that vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services will be licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractors will assist individuals in accessing the aforementioned services in accordance with the Older Americans Act, and other federal, state, and local guidelines to ensure the safety of those served during the COVID-19 emergency.

These nutrition and transportation services support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services enable eligible adults to live as independently and safely as possible, and with dignity. The Contractors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 62,192 individuals will be served with congregate and home-delivered meals and 246,312 per person, per day units of transportation services will be provided from July 1, 2020 through June 30, 2022.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for one (1) year and nine (9) months. The Department is exercising the remaining three (3) months available and requesting the extension of the contract for an additional twenty-one (21) months.

The nutrition and transportation services were to provide support to individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need.

Should the Governor and Executive Council not authorize this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Ann H. Landry
Associate Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

January 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into **retroactive** amendments with the vendors listed below by increasing the price limitation by $11,296,768 from $26,265,494 to an amount not to exceed $37,562,262 and extending the completion date from June 30, 2019 to June 30, 2020 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to January 1, 2019 effective upon Governor and Executive Council. 43% General Funds/57% Federal Funds.

The original agreements were approved by the Governor and Executive Council on December 21, 2016 (Item #15 – Vote 5-0). The agreement with Rockingham Nutrition Meals on Wheels was subsequently amended as approved by the Governor and Executive Council on June 7, 2017 (Item #13 – Vote 5-0). All agreements were amended as approved by the Governor and Executive Council on December 20, 2017 (Item #23 – Vote 5-0).

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$4,557,669	$1,961,077	$6,518,746
Community Action Partnership of Strafford County	177200	Dover	$103,293	$41,715	$145,008
Easter Seals New Hampshire, Inc.	177204	Manchester	$280,294	$113,199	$393,493
Gibson Center for Senior Services	155344	North Conway	$752,842	$325,167	$1,078,009
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$3,518,353	$1,499,952	$5,018,305
Greater Wakefield Resource Center	158408	Union	$45,792	$19,904	$65,696
Lamprey Health Care	177677	Newmarket	$176,139	$71,133	$247,272
Newport Senior Center	177250	Newport	$1,892,152	$816,239	$2,708,391
Ossipee Concerned Citizens	170158	Center Ossipee	$1,109,530	$482,267	$1,591,797
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$4,265,302	$1,839,406	$6,104,708

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Southwestern Community Services	177511	Keene	$173,921	$70,239	$244,160
St. Joseph Community Services	155093	Merrimack	$4,458,951	$1,934,123	$6,393,074
Strafford Nutrition MOW	260818	Somersworth	$1,150,885	$500,243	$1,651,128
Tri-County Community Action Program	177195	Berlin	$2,086,963	$890,696	$2,977,659
VNA at HCS	177274	Keene, NH	$1,693,408	$731,408	$2,424,816
		Total:	**$26,265,494**	**$11,296,768**	**$37,562,262**

Funds are available in the following account(s) for State Fiscal Year (SFY) 2019, and are anticipated to be available in SFY 2020, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is **retroactive** to January 1, 2019 because the Department needed time to calculate new rates to incorporate the federal funding increase for meals, and evaluate systems and impact on federal reporting requirements which delayed this action. The January 1, 2019 effective date will provide a full initial six (6) months' period (January 1, 2019-June 30, 2019) for contract agencies to apply the rate increases to their provision of services to clients. The Department did not receive the notification of the increase of funding until November 2018.

The purpose of this request is to enable vendors to continue providing Nutrition and Transportation Services by extending the completion date and increasing the price limitation of the contracts. These services support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community

facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 31,363 individuals will be served from January 1, 2019 through June 30, 2020.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for nine (9) months. This current renewal request for one (1) year, leaves an additional three (3) months of renewal.

Should the Governor and Executive Council not approve this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 18AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 18AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 18AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

November 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by $8,597,592 from $17,667,902 to an amount not to exceed $26,265,494 and extending the completion date from September 30, 2018 to June 30, 2019 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to July 1, 2017 effective upon Governor and Executive Council. The original agreements were approved by Governor and Executive Council on December 21, 2016 (Item # 15) and the contract with Rockingham Nutrition Meals on Wheels was amended on June 7, 2017 (Item #13). 43% General Funds/ 57% Federal Funds.

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$3,065,757	$1,491,912	$4,557,669
Community Action Partnership of Strafford County	177200	Dover	$69,513	$33,780	$103,293
Easter Seals New Hampshire, Inc.	177204	Manchester	$188,629	$91,665	$280,294
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$2,366,814	$1,151,539	$3,518,353
Greater Wakefield Resource Center	158408	Union	$30,800	$14,992	$45,792
Lamprey Health Care	177677	Newmarket	$118,560	$57,579	$176,139
Newport Senior Center	177250	Newport	$1,272,754	$619,398	$1,892,152
Ossipee Concerned Citizens	170158	Center Ossipee	$746,279	$363,251	$1,109,530

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$2,869,064	$1,396,238	$4,265,302
Southwestern Community Services	177511	Keene	$117,031	$56,890	$173,921
St Joseph Community Services	155093	Merrimack	$2,999,190	$1,459,761	$4,458,951
Strafford Nutrition MOW	260818	Somersworth	$774,098	$376,787	$1,150,885
The Gibson Center for Senior Services	155344	North Conway	$506,402	$246,440	$752,842
Tri-County Community Action Program	177195	Berlin	$1,403,957	$683,006	$2,086,963
VNA at HCS	177274	Keene, NH	$1,139,054	$554,354	$1,693,408
		Total:	**$17,667,902**	**$8,597,592**	**$26,265,494**

Funds to support this request are available in the following accounts in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is **retroactive** to July 1, 2017 because the New Hampshire Legislature appropriated in each year of the biennium (State Fiscal Years 2018 and 2019) a one-time increase of up to five percent (5%) for elderly and adult non-Medicaid services in HB144. The Department is amending the contracts to increase the per meal and per client per date transportation rates. The purpose of this request is to increase the price limitation and extend the completion date in order for the vendors to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will

prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services.

These contracts were selected through a competitive bid process. Sixteen (16) agreements were originally approved by the Governor and Executive Council, one (1) of which (City of Nashua) will be put before the Governor and Executive Council at a later date.

As referenced in the Request for Applications and in Exhibit C-1 of this contract, this Agreement includes the option to extend for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Council. The Division is exercising this renewal option for nine (9) months, leaving an additional one (1) year and three (3) months of renewal.

Should the Governor and Executive Council not approve this request, the Legislature's direction to increase rates paid for Nutrition and Transportation Services, and its inclusion of funding in the current biennium to support these increases will be unfulfilled.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Christine L. Santaniello
Director

Approved by:
Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human Services

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

April 17, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to **retroactively** amend an existing contract with Rockingham Nutrition Meals on Wheels (Vendor ID # 155197) located at 106 North Road, Brentwood, NH 03833, to change the transportation service rate within the price limitation for the provision of Nutrition and/or Transportation Services effective upon Governor and Executive Council Approval. There is no change to the price limitation of $2,869,063.90 and no change to the completion date of September 30, 2018. The original agreement was approved by Governor and Executive Council on December 21, 2016 (Item # 15). 54% Federal Funds. 46%General Funds.

Funds to support this request are available in State Fiscal Year 2017 and are anticipated to be available for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (57% Federal Funds; 43% General Funds)

SFY	Class/ Account	Class Title	Current Budget
2017	512-500352	Transportation of Clients	$90,844.00
2017	541-500383	Meals - Congregate	$123,750.00
2017	544-500386	Meals - Home Delivered	$331,837.00
2018	512-500352	Transportation of Clients	$181,677.60
2018	541-500383	Meals - Congregate	$247,500.00
2018	544-500386	Meals - Home Delivered	$663,674.00
2019	512-500352	Transportation of Clients	$45,416.80
2019	541-500383	Meals - Congregate	$61,875.00
2019	544-500386	Meals - Home Delivered	$165,918.50
		Subtotal	***$1,912,492.90***

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT (44.79% Federal Funds; 55.21% General Funds)

	Class/Account	Class Title	Current Budget
SFY	544-500386	Meals Home Delivered	$273,306.00
2017	544-500386	Meals Home Delivered	$546,612.00
2018	544-500386	Meals Home Delivered	$136,653.00
2019		*Subtotal*	*$956,571.00*
		Total	$2,869,063.90

EXPLANATION

The purpose of this amendment is to request a **retroactive** change to the transportation service rate for Rockingham Nutrition Meals on Wheels from $10.40 to $23.70, while reducing the total number of rides anticipated, with no change to the price limitation. Transportation Services support older, isolated and frail adults ages sixty (60) and older in the community by assisting them to continue living as independently as possible, safely, and with dignity.

Effective January 1, 2017, the Bureau of Elderly and Adult Services implemented a new rate structure for contracted transportation agencies without increasing the total amount of funding available for transportation. The new rate structure is intended to reimburse contract agencies at a rate that is more aligned with their costs for providing these services in their geographic areas. The rate change is being made to correct an incorrect rate allocated to the agency. The current rate was based on the agency's geographic headquarters in southern New Hampshire and currently does not account for the large rural areas served by the agency. In addition, the agency had requested fewer transportation units in its proposal than were assigned in the currently effective contract. The request is **retroactive** to the beginning of the contract, January 1, 2017, to account for the error. It is projected that the increase in rates will support the additional costs of serving clients in more rural areas and will ensure that clients are able to receive needed transportation services.

Transportation Services includes transporting individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C 1800, commercial drivers licensing, as applicable. The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness. Services are designed to assist low income participants, including the elderly poor.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. Sixteen (16) contracts were approved by the Governor and Executive Council. These agreements include renewal options for up to two (2) years, contingent upon the provision of satisfactory services, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the funding rate assigned to the contractor will hamper the contractor's ability to provide transportation services.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Maureen U. Ryan
Director of Human Services

Approved by:
Jeffrey A. Meyers
Commissioner

15 mac

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human Services

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

November 21, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to enter into contracts with the vendors listed below, for the provision of Nutrition and/or Transportation Services, in an amount not to exceed $17,667,902 effective January 1, 2017, or approval of the Governor and Executive Council, whichever is later, through September 30, 2018. 46%General Funds/54%Federal Funds.

Vendor Name	Vendor	Location	Current Budget
Community Action Partnership of Strafford County	177200	Dover	$69,513
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$3,065,757
Easter Seals New Hampshire, Inc.	177204	Manchester	$188,629
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$2,366,814
Greater Wakefield Resource Center	TBD	Union	$30,800
Lamprey Health Care	177677	Newmarket	$118,560
Newport Senior Center	177250	Newport	$1,272,754
Ossipee Concerned Citizens	170158	Center Ossipee	$746,279
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$2,869,064
St Joseph Community Services	155093	Merrimack	$2,999,190
Strafford Nutrition MOW	260818	Somersworth	$774,098
Southwestern Community Services	TBD	Keene	$117,031
The Gibson Center for Senior Services	155344	North Conway	$506,402
Tri-County Community Action Program	TBD	Berlin	$1,403,957
VNA at HCS	177274	Keene, NH	$1,139,054
		Total:	$17,667,902

Funds to support this request are anticipated to be available in the following accounts in State Fiscal Years 2017 and are anticipated to be available for State Fiscal Year 2018, and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

See Attached Fiscal Details

EXPLANATION

The purpose of this request is to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity. Notwithstanding any other provision of the Contract to the contrary, no services shall continue after, June 30, 2017 and the Department shall not be liable for any payments for services provided after June 30, 2017 unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Nutrition Services are comprised of home delivered and/or congregate meals. Selected vendors will deliver meals to eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each delivered meal includes at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Congregate meals are meals provided in community settings, where individuals travel to a specific site to share a meal with other individuals. The vendors will ensure each meal includes a minimum of one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000; drivers licensing and Saf-C 1800, commercial drivers licensing; as applicable.

Vendors for contracted services will assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals received. Additionally, vendors will assist clients with obtaining other services that may be of assistance to clients, as appropriate.

The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness and are targeted toward low income participants. Nutrition and Transportation Services support eligible adults to live as independently as possible, safely, and with dignity.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. These agreements include renewal options for up to 2 years contingent upon the provision of satisfactory services, continued funding and Governor and Executive Council approval.

The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. The team also included staff with significant business and management expertise.

Selected vendors will ensure clients served meet eligibility requirements for services and each vendor has identified and clients who will receive services, and ensure clients have access to appropriate services.

Should the Governor and Executive Council not approve this request, funding to community programs, statewide, would be significantly impacted. Limiting funding at the community level will negatively impact home-bound individuals in the state and potentially reduce their ability to stay in their home environment. Limited funding would also reduce the mobility of individuals who require transportation in order to travel to and from community locations.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

Respectfully submitted,

Maureen U. Ryan
Director of Human Services

Approved by:

Jeffrey A. Meyers
Commissioner

New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Summary Scoring Sheet

Nutrition and Transportation Services
RFA Name

RFA-2017-BEAS-06-NUTRI
RFA Number

Bidder Name	Pass/Fail	Maximum Points	Actual Points
1. CAP Belknap-Merrimack Counties, Inc.		150	150
2. CAP Strafford County		150	105
3. Easter Seals NH		150	142
4. Grafton County Senior Citizens Council, Inc.		150	150
5. Greater Wakefield Resource Center		150	105
6. Lamprey Health Care		150	150
7. Nashua Transit System		150	135
8. Newport Senior Center, Inc.		150	130
9. Ossipee Concerned Citizens, Inc.		150	125
10. Rockingham Nutrition Meals on Wheels		150	150
11. St. Joseph Community Services, Inc.		150	145

Reviewer Names

1. Tracey Tarr, Administrator II, Elderly & Adult Srvcs, DHHS
2. Jean Crouch, Supervisor VII, DEAS
3. Wendy Autman, Administrator I DEAS
4.
5.
6.
7.
8.
9.

12. Strafford Nutrition Meals on Wheels		150	135
13. The Gibson Center for Senior Services, Inc		150	150
14. Tri County CAP, Inc.		150	150
15. VNA at HCS		150	130
16. Southwestern Community Services		150	120
17. 0		150	0
18. 0		150	0
19. 0		150	0
20. 0		150	0

State of New Hampshire
Department of Health and Human Services
Amendment #5

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Strafford Nutrition/Meals on Wheels ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), as amended and approved by the Governor on October 20, 2020 as presented to the Executive Council on November 18, 2020 as Informational Item #A, the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $2,949,299.11.

2. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:

   4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #5, Rate Sheet.

3. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:

   5.2. Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #5, Rate Sheet.

4. Modify Exhibit B-1 Amendment #4, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #5, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment #5 remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2021 upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

11/4/2021
Date

DocuSigned by:
Christine Santaniello
Name: Christine Santaniello
Title: Associate Commissioner

Strafford Nutrition/Meals on Wheels

11/1/2021
Date

DocuSigned by:
Jaymie Chagnon
Name: Jaymie Chagnon
Title: Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

11/4/2021
Date

DocuSigned by:
J. Christopher Marshall
Name: J. Christopher Marshall
Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit B-1 Rate Sheet
Amendment #5

Nutrition and Transportation					
1/1/2017 through 06/30/2017 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	11,630	$5.50		$ 63,965.00
Title IIIC HD Meals	Per Meal	23,497	$5.50		$ 129,234.00
Title IIIC Cong Meals	Per Meal	5,086	$5.50		$ 27,974.00
Title IIIB Transportation	PerClient/PerDay	0	$37.00		$ -
			Subtotal		*$ 221,173.00*
7/1/2017 through 06/30/2018 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	23,260	$5.78		$ 134,443.00
Title IIIC HD Meals	Per Meal	46,994	$5.78		$ 271,625.00
Title IIIC Cong Meals	Per Meal	10,171	$5.78		$ 58,788.00
Title IIIB Transportation	PerClient/PerDay		$38.85		$ -
			Subtotal		*$ 464,856.00*
7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	23,260	$5.78	$6.00	$ 139,560.00
Title IIIC HD Meals	Per Meal	46,994	$5.78	$6.00	$ 281,963.00
Title IIIC Cong Meals	Per Meal	10,171	$5.78	$6.00	$ 61,026.00
Title IIIB Transportation	PerClient/PerDay		$38.85	$38.85	$ -
			Subtotal		*$ 482,549.00*
7/1/2019 through 06/30/2020 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	23,260	$6.00		$ 139,560.00
Title IIIC HD Meals	Per Meal	46,994	$6.00		$ 281,964.00
Title IIIC HD SUPPLEMENT	Per Meal	3,160	$6.00		$18,962.45
Title IIIC Cong Meals	Per Meal	10,171	$6.00		$ 61,026.00
Title III Meals (FFCRA)	Per Meal	7,577	$10.00		$75,770.00
Title IIIB Transportation	PerClient/PerDay	0	$38.85		$ -
			Subtotal		*$ 577,282.45*
7/1/2020 through 06/30/2021 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	23,260	$6.00		$139,560.00
Title IIIC HD Meals	Per Meal	50,154	$6.00		$300,926.45
Title IIIC Cong Meals	Per Meal	10,171	$6.00		$61,026.00
Title IIIC (CARES)	NO UNITS	0	$0.00		$ 30,013.76
Title IIIC Meals (CARES)	Per Meal	12,006	$10.00		$ 120,060.00
Title IIIB Transportation	PerClient/PerDay	0	$24.89		$0.00
			Subtotal		*$ 651,586.21*
7/1/2021 through 06/30/2022 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	23,260	$6.00		$139,560.00
Title IIIC HD Meals	Per Meal	50,154	$6.00		$300,926.45
Title IIIC Meals (HDC5)	NO UNITS	0	$0.00		$ 50,340.00
Title IIIC Cong Meals	Per Meal	10,171	$6.00		$61,026.00
Title IIIB Transportation	PerClient/PerDay	0	$24.89		$0.00
			Subtotal		*$ 551,852.45*

Total		$ 2,949,299.11

DS
Contractor Initials: M
Date: 11/1/2021

DocuSign Envelope ID: 4C5F16E1-3178-4EC8-AC24-BC1D722AB1FB

State of New Hampshire

Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that STRAFFORD NUTRITION/MEALS ON WHEELS is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on March 29, 2004. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **468543**

Certificate Number: **0005441369**

IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 9th day of September A.D. 2021.

William M. Gardner

Secretary of State

DocuSign Envelope ID: 4C5F16E1-3178-4EC8-AC24-BC1D722AB1FB

CERTIFICATE OF AUTHORITY

I, Steve Goff, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of Strafford Nutrition & Meals on Wheels.
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on June 18, 2021, at which a quorum of the Directors/shareholders were present and voting.
(Date)

VOTED: That Jaymie Chagnon, Executive Director (may list more than one person)
(Name and Title of Contract Signatory)

is duly authorized on behalf of Strafford Nutrition & Meals on Wheels to enter into contracts or agreements with the State
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 11/1/21

Steve Goff
Signature of Elected Officer
Name: Steve Goff
Title: Board Chair

DocuSign Envelope ID: 4C5F16E1-3178-4EC8-AC24-BC1D722AB1FB

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 09/09/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Avery Insurance 21 South Main Street PO Box 1510 Wolfeboro NH 03894-1510	CONTACT NAME: Lisa Lee PHONE (A/C, No, Ext): (603) 569-2515 FAX (A/C, No): (603) 569-4266 E-MAIL ADDRESS: lisal@averyinsurance.net
INSURED Strafford Nutrition & Meals on Wheels 25 Bartlett Ave Ste A Somersworth NH 03878	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A: Citizens Insurance Co of O — 10176 INSURER B: Hanover Insurance — 22292 INSURER C: Wesco Ins Company — 25011 INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** CL213210830 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:	Y		ZHV A504875	12/16/2020	12/16/2021	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Professional Liability	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 3,000,000 $ 3,000,000 $ 3,000,000
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			ZHV A504875	12/16/2020	12/16/2021	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
B	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $			UHVA504901	12/16/2020	12/16/2021	EACH OCCURRENCE AGGREGATE	$ 2,000,000 $ 2,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WWC3501414	12/16/2020	12/16/2021	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	3A NH $ 500,000 $ 500,000 $ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

State of New Hampshire
DHHS - BEAS
129 Pleasant St
Concord NH 03301-3857

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Strafford Nutrition & Meals on Wheels
Mission Statement

To promote the well being of the elderly and disabled adults of Strafford County by providing services to foster independence in their own home and prevent or delay the need for institutional care. Through the delivery of hot nutrition meals in home or community settings, daily safety checks, nutrition education, and nutritional assessments SNMOW will promote physical and emotional health, protect their quality of life, and aide in the social & economic needs of the elderly and disabled.

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STRAFFORD NUTRITION & MEALS ON WHEELS
FINANCIAL STATEMENTS

June 30, 2020

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ROWLEY & ASSOCIATES, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

46 NORTH STATE STREET
CONCORD, NEW HAMPSHIRE 03301
TELEPHONE (603) 228-5400
FAX # (603) 226-3532

MEMBER
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

MEMBER OF THE PRIVATE
COMPANIES PRACTICE SECTION

INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Strafford Nutrition & Meals on Wheels
Somersworth, New Hampshire

We have audited the accompanying financial statements of Strafford Nutrition & Meals on Wheels (a New Hampshire nonprofit Organization), which comprises the statements of financial position as of June 30, 2020 and the related statements of activities, changes in net assets and functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Strafford Nutrition & Meals on Wheels as of June 30, 2020, and the activities and changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Rowley & Associates, PC

Rowley & Associates, P.C.
Concord, New Hampshire
November 17, 2020

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STRAFFORD NUTRITION & MEALS ON WHEELS
STATEMENT OF FINANCIAL POSITION
June 30, 2020
See Independent Auditors' Report

ASSETS		
CURRENT ASSETS		
Cash and cash equivalents		
Operating funds	$	481,576
Funds held for others		7,206
Total cash and cash equivalents		488,782
Grants receivable		37,457
Prepaid expenses		2,277
		528,516
FIXED ASSETS		
Equipment		8,700
Less accumulated depreciation		(5,438)
		3,262
TOTAL ASSETS		531,778
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable		9,074
Accrued expenses		17,314
Funds held for others		7,206
Leases payable - current portion		2,452
		36,046
LONG TERM LIABILITIES		
Leases payable		1,352
NET ASSETS		
Without Donor Restriction		494,380
Total Net Assets		494,380
TOTAL LIABILITIES AND NET ASSETS	$	531,778

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STRAFFORD NUTRITION & MEALS ON WHEELS
STATEMENT OF ACTIVITIES CHANGES IN NET ASSETS
For The Year Ended June 30, 2020
See Independent Auditors' Report

	Net Assets Without Donor Restriction	Net Assets With Donor Restriction	TOTAL
REVENUES & GAINS:			
Contributions, cash	$ 157,787	$ 1,000	$ 158,787
Contributions, in-kind	13,542	-	13,542
Federal grants	562,353	-	562,353
Other grants	330,890	-	330,890
Covid-19 grants	112,325	-	112,325
Interest income	699	-	699
TOTAL SUPPORT AND REVENUE	1,177,596	1,000	1,178,596
Net assets released from donor imposed restriction	1,000	(1,000)	-
EXPENSES			
Program expenses:			
Home delivered	85,613		85,613
Congregate	768,377		768,377
Total program expenses	853,990	-	853,990
Supporting expenses:			
Administrative	93,306		93,306
Fundraising	12,659		12,659
TOTAL EXPENSES	959,955	-	959,955
Increase in Net Assets	218,641	-	218,641
NET ASSETS, BEGINNING OF PERIOD	275,739	-	275,739
NET ASSETS , END OF PERIOD	$ 494,380	$ -	$ 494,380

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STRAFFORD NUTRITION & MEALS ON WHEELS
STATEMENT OF CASH FLOWS
For The Year Ended June 30, 2020
See Independent Auditors' Report

CASH FLOWS FROM OPERATING ACTIVITIES	
Change in Net Assets	$ 218,641
Adjustments to reconcile increase in net assets to net cash provided by operating activities:	
Depreciation	2,175
(Increase) decrease in operating assets	
Accounts receivable	8,480
Prepaid expenses	(543)
Other current assets	2,500
Increase (decrease) in operating liabilities	
Accounts payable	(33,974)
Accrued expenses	5,328
Funds held by others	7,206
Net cash provided by operating activities	209,813
CASH FLOWS FROM FINANCING ACTIVITES	
Principal paid on long-term debt	(2,152)
Net cash provided (used) by investing activities	(2,152)
NET INCREASE IN CASH	207,661
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	281,121
CASH AND CASH EQUIVALENTS, END OF YEAR	$ 488,782

SUPPLEMENTAL SCHEDULE OF CASH FLOW INFORMATION

Cash paid for interest	$ 656
Contributions, in-kind	$ 13,542

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STRAFFORD NUTRITION & MEALS ON WHEELS
STATEMENT OF FUNCTIONAL EXPENSES
For The Year Ended June 30, 2020
See Independent Auditors' Report

	Nutrition		Total			
	Congregate	Home Delivered	Program	Administrative	Fundraising	Total
Contract food and paper	$ 47,917	$ 387,695	$ 435,612	$ -	$ -	$ 435,612
Salary and wages	29,740	240,621	270,361	65,562	2,028	337,951
Payroll taxes	2,299	18,601	20,900	5,225	-	26,125
Workers compensation	537	4,341	4,878	1,219	-	6,097
Travel	-	43,684	43,684	441	-	44,125
Office supplies	489	3,956	4,445	1,482	-	5,927
Operational supplies	630	5,095	5,725	-	-	5,725
Telephone and internet	417	3,370	3,787	1,263	-	5,050
Postage and shipping	97	785	882	-	-	882
Printing and publications	105	851	956		-	956
Dues and donations	-	-	-	2,525	-	2,525
Rent and utilities	2,018	16,321	18,339	4,797	-	23,136
Fundraising expense	-	-	-	-	10,631	10,631
Professional fees	160	1,292	1,452	5,808	-	7,260
Payroll service fees	426	3,448	3,874	-	-	3,874
Insurance expense	393	3,176	3,569	3,568	-	7,137
Depreciation expense	120	967	1,087	1,088	-	2,175
Interest expense	36	292	328	328	-	656
Covid-19 food and supply costs	-	32,030	32,030	-	-	32,030
Miscellaneous	229	1,852	2,081	-	-	2,081
Total Expenses	$ 85,613	$ 768,377	$ 853,990	$ 93,306	$ 12,659	$ 959,955

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NOTE 1. NATURE OF ACTIVITIES & SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Strafford Nutrition & Meals on Wheels (a not-for-profit, IRC 501(c)(3) corporation) in an Organization that exists to provide daily noontime meals to people over 60 years of age in a congregate setting in the communities of Strafford County, New Hampshire. The program also provides meals on wheels to elderly and disabled persons in their own homes throughout all of Strafford County. The Organization is supported primarily through government and private grants and contributions.

Significant Accounting Policies

The summary of significant accounting policies of the Organization is presented to assist in understanding the Organization's financial statements. The financial statements and notes are representations of the Organization's management who is responsible for their integrity and objectivity. These accounting policies conform to U.S. generally accepted accounting principles and have been consistently applied in the preparation of the financial statements.

Basis of Accounting

The financial statements of the Organization have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

Basis of Presentation

The Organization reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Net assets without donor restrictions - These net assets generally result from revenues generated by receiving contributions that have no donor restrictions, providing services, and receiving interest from operating investments, less expenses incurred in providing program-related services raising contributions, and performing administrative functions.

Net assets with donor restrictions - These net assets result from gifts of cash and other assets that are received with donor stipulations that limit the use of the donated assets, either temporarily or permanently, until the donor restriction expires, that is until the stipulated time restriction ends or the purpose of the restriction is accomplished, the net assets are restricted.

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NOTE 1. NATURE OF ACTIVITIES & SIGNIFICANT ACCOUNTING POLICIES (continued)

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers all highly liquid investments with an initial maturity of three months or less to be cash equivalents. For the year ended June 30, 2020 the Organization had no cash equivalents.

Fixed Assets

The Organization follows the policy of charging to expense annual amounts of depreciation that allocate the cost of capital assets over their estimated useful lives. The Organization employs the straight-line method over the various useful lives of the assets ranging from five to forty years. Depreciation expense was $2,175 for the year ended June 30, 2020.

Deferred Revenue

Revenue is recognized when earned, however, funds received that are not earned as of year-end are recorded as a liability under deferred revenue. Deferred revenue arises when resources are received by the Organization before it has a legal claim to them, as when grant funds are received prior to incurrence of qualifying expenses. There were no deferred revenues as of June 30, 2020.

Income Taxes

The Organization has been notified by the Internal Revenue Service that it is exempt from federal income tax under Section 501(c) (3) of the Internal Revenue Code. The Organization is further classified as an organization that is not a private foundation under Section 509(a)(3) of the Code. The most significant tax positions of the Organization are its assertion that it is exempt from income taxes and its determination of whether any amounts are subject to unrelated business tax (UBIT). The Organization follows guidance of Accounting Standards Codification (ASC) 740, Accounting for Income Taxes, related to uncertain income taxes, which prescribes a threshold of more likely than not for recognition of tax positions taken or expected to be taken in a tax return. All significant tax positions have been considered by management. It has been determined that it is more likely than not that all tax positions would be sustained upon examination by taxing authorities. Accordingly, no provision for income taxes has been recorded.

Public Support and Revenue

All contributions are considered to be without donor restriction unless specifically restricted by the donor.

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NOTE 1. NATURE OF ACTIVITIES & SIGNIFICANT ACCOUNTING POLICIES (continued)

Grants Receivable

Grants receivable consist of amounts to be received by the Organization from Federal and State governments. The amounts to be received include receivables for program services already rendered under contract agreements with the government. No allowance for doubtful accounts has been established for accounts receivable.

Donations of long-lived assets

Donations of services and materials which increase long-lived assets are recorded at their fair values and recognize these revenues as increases in net assets without donor restriction.

Operating Revenue and Expenses

Operating revenue and expenses generally result from providing educational and instructional services in connection with the Organization's principle ongoing operations. The principal operating revenues include federal and state grants. Operating expenses include educational costs, administrative costs, and depreciation on capital assets. All other revenue and expenses not meeting this definition are reported as non-operating revenue and expenses.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities as well as the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Functional and Cost Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activities and functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited based on estimates that are based on their relationship to those activities. Those expenses include payroll and payroll related expenses and occupancy costs. Occupancy costs are allocated based on square footage. Payroll and payroll related expenses are based on estimates of time and effort. Other cost allocations are based on the relationship between the expenditure and the activities benefited.

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NOTE 1. NATURE OF ACTIVITIES & SIGNIFICANT ACCOUNTING POLICIES (continued)

Concentration of Risk

The Organization maintains cash balances in several accounts at local banks. These accounts are insured by the Federal Deposit Insurance Corporation up to $250,000. At various times throughout the year, the Organization may have cash balances at the financial institution that exceeds the insured amount. Management does not believe this concentration of cash results in a high level of risk for the Organization. At June 30, 2020 the Organization had $235,682 uninsured cash balances.

Financial Instruments

The carrying value of cash and cash equivalents, grants receivable, prepaid expenses, accounts payable and accrued expense are stated at carrying cost at June 30, 2020, which approximates fair value due to the relatively short maturity of these instruments.

New Accounting Pronouncement

During the year ended June 30, 2019, the Organization adopted the requirements of the Financial Accounting Standards Board's Accounting Standards Update No. 2016- 14—Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities (ASU 2016- 14). This Update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return between not-for-profit entities. A key change required by ASU 2016-14 is the net asset classes used in these financial statements. Amounts previously reported as unrestricted net assets are now reported as net assets without donor restrictions and amounts previously reported as temporarily restricted net assets and permanently restricted net assets are now reported as net assets with donor restrictions.

Subsequent Events

Management has considered subsequent events through November 17, 2020, the date on which the financial statements were available to be issued, to determine if any are of such significance to require disclosure. It has been determined that no subsequent events matching this criterion occurred during this period.

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NOTE 2. IN-KIND AND NON-CASH CONTRIBUTIONS

Contributed Services

The Organization receives donated services from a substantial number of unpaid volunteers who have made significant contributions of their time to the general operations. No amounts have been recognized in the accompanying statement of activities because the criterion for recognition of such volunteer effort is that services must be specialized skills, which would be purchased if not donated. Service contributed for the year ended June 30, 2020 amounted to 6,446 hours.

The Organization received donated rental space during the year ended June 30, 2020. Footnote 7 describes the arrangements.

Contributed Goods

The Organization receives donated goods throughout the year. Contributed goods can include food supplies and equipment. For financial reporting purposes the items contributed have been recorded at their fair market value at the date of the contribution. Any equipment contributed is capitalized and depreciated over its estimated useful life. There were no contributed goods during the year end June 30,2020.

NOTE 3. FAIR VALUE MEASUREMENTS

Fair values of assets measured on a recurring basis at June 30, 2020 are as follows:

	Fair Value	Significant Other Observable Inputs Level (2)
Grants Receivable	$37,457	$37,457

The fair value of grants receivable is estimated at the present value of expected future cash flows.

NOTE 4. CONTINGENT LIABILITY: ECONOMIC DEPENDENCY

Grants often require the fulfillment of certain conditions as set forth in the instrument of the grant. Failure to fulfill the conditions could result in the return of the funds to the grantors. Although the return of the funds is a possibility, the Board of Directors deems the contingency unlikely, since by accepting the grants and their terms, it has made a commitment to fulfill the provisions of the grant.

Approximately 57% of revenues were received through the Division of Elderly and Adult Services for the year ended June 30, 2020.

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NOTE 5. COMPENSATED ABSENCES

Employees of the Organization are entitled to paid vacation depending on job classification, length of services and other factors. The statement of financial position reflects accrued compensation earned, but unpaid as of June 30, 2020 in the amount of $4,032.

NOTE 6. CAPITAL LEASE

The Organization has a four-year lease agreement for office equipment. The assets and liabilities under capital leases are recorded at the lower of the present value of the minimum lease payments or the fair value of the asset. The asset is amortized over its estimated productive life. Amortization of assets under capital leases is included in depreciation expense for the year ended June 30, 2020. Following is a summary of equipment held under capital lease:

Office equipment	$8,700
Accumulated depreciation	(5,438)
	$3,262

Future minimum lease payments as of June 30 are:

2021	$2,452
2022	1,352
Net minimum lease payments	3,804
Amounts representing interest	(542)
Present value of net minimum lease payments	$3,262

NOTE 7. OPERATING LEASES

The Organization renewed its lease for office space in January 2020. The lease is for one-year and calls for monthly rental payments of $811. Total rent related to this space was $9,594 during the year ended June 30, 2020.

Future minimum rent payments are: 2021: $4,866.

Donated Leases

There are three facilities where space is donated to the Organization. They are month-to-month verbal agreements. The rent was recorded as in in-kind contribution at fair market value. Total rent expense related to these leases was $13,542 and is included in rent expense in the statement of functional expenses. There are no future minimum rent payments related to these arrangements.

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NOTE 8. FUNDS HELD BY OTHERS

The Organization maintains a checking account for the New England Regional Elderly Nutrition Program Conference Committee. The Committee is a group of volunteers that holds an annual conference to support Meals on Wheels programs in New England. The Organization does not own or have control over these assets; but acts as its fiscal agent. The balance in the account at June 30, 2020 was $7,206.

NOTE 9. BOARD DESIGNATED NET ASSETS

The Organization had no board designated net assets as of June 30, 2020.

NOTE 10. LIQUIDITY & AVAILABILITY OF FINANCIAL ASSETS

The Organization has a policy to structure its financial assets to be available as its general expenditures, liabilities and other obligations come due. The Organization's primary source of support is grants and contributions. That support is held for the purpose of supporting the Organization's budget. The Organization had the following financial assets that could be readily made available within one year to fund expenses without limitations:

	2020
Cash and cash equivalents	$481,576
Grants Receivable	37,457
Total	$519,033

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Strafford Nutrition Meals on Wheels
25 Bartlett Ave – Suite A
Somersworth, NH 03887
(603) 692-4211
Admin@SNMOW.org

Board of Directors 2021 - 2022

Name & *Start Date*:	Address:	Officers:
Steve Goff *November 2012*	Somersworth, NH 03867	*Chair*
Chris Maxwell *December 2017*	Somersworth, NH 03878	*Vice-Chair*
Jo Bernard *December 2020*	Dover, NH 03878	
Sandra O'Leary *December 2018*	Dover, NH 03820	
Michele Robbins *October 2017*	Somersworth, NH 03878	
Harry Tagen *November 2019*	Rochester, NH 03868	

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Jaymie Lee Chagnon

Work Experience

2017 - Present — **Strafford Nutrition & Meals on Wheels Program**

Executive Director

- Overall Management of All Aspects of Agency Key areas of focus include:
  - Budget development
  - Staffing Development & HR programs
  - Contract Creation & Oversight (State & Caterer)
  - Tracking System Development & Monitoring
  - Board Development & Informed
  - Fundraising Efforts including grants, request, appeals, etc.
  - Promoting Agency in the Community
  - Agency development – core mission, targets, etc.

1988 - 2016 — **Rockingham Nutrition & Meals on Wheels Program**

Assistant Director (since 1998)

- Management Duties performed independently or in conjunction with the Director
  - Budget development
  - Process State RFQ, contracts, and reports
  - Agency development
    - Setting service targets
    - Statistical tracking, analyzing, and monitoring
    - Promoting core mission
  - Catering contract & bid process
- HR Duties
  - Policy Development and staying abreast of DOL requirements
  - Agency Representative at DOL Hearings
  - Developing Job Descriptions, assigning tasks, and setting work schedules
  - Developed Agency Time record system
  - Hiring, Firing, Disciplinary process
  - Safety Program Development
- IT Responsibilities
  - Repair & maintain computer equipment and working with outsources professional when needed
  - Development of Client Dbase system
  - Development of Meal ordering and tracking system
  - Development of Bookkeeping System using QuickBooks & Excel
  - Development of Medicaid (CFI) Billing tracking & billing procedure
- Caterer
  - Monitoring for contract compliance
  - Menu Planning & Approval

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- Special Event planning

- Fundraising Efforts
  - Write and submit Town Requests, Reports, and attending Town meetings as requested.
  - Miscellaneous Grants and reporting requirements
  - Emergency Food & Shelter Program application and reports
  - Combined Federal Campaign Application
  - Annual Appeal Development
  - Miscellaneous Fundraising Events i.e. Golf Tournament
- Miscellaneous Duties
  - Maintain working knowledge of others duties to be able to step in to vacant position as needed
  - Creating miscellaneous spreadsheets and forms
  - Coordinating & Planning various events i.e. United Way Day of Caring

Administration Assistant (1988-1998)

- Highlighted Tasks include:
  - Intake Processing
  - Data Entry & Statistical Tracking
  - Payroll Processing
  - State Billing

1980 – 1987 **K-Mart Corporation**

AOD – Assistant Manager

- Help Store Manager oversee each department and employees, allocate job assignments, training, write ups, hiring/firing, etc.
- Handle all customer relationship issues – complaints, purchase approvals, etc.

Skills/Certifications

Notary Public
HR Training Certificates
Microsoft Training Certificates
Safety Training
Over 20 years of Management Experience

Education

High School Diploma - Salem NH
University of Lowell – 2 yrs

Professional Affiliations

National Association of Nutrition and Aging Services
Meals on Wheels Association of America
New England Regional Conference Committee
NH Center for Nonprofits

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Laurie Eastwood

Objective: To continue working with the elderly and disabled adults.

Experience:

Assistant Director

Strafford Nutrition Meals on Wheels, Somersworth, NH
February 2010 – Present

- Taking referrals from hospitals, rehab centers, doctor's offices, family and friends via phone, fax and email.
- Supervisor of four satellite meal sites and part time employees.
- Maintaining program policies, records and reports.
- Coordinating fundraisers, creating and maintaining program web site, creating new driver sheets in excel program.
- Conducting home visits to determine eligibility and or reevaluation of home delivered clients.
- Placing food and supply order for each site.

Assistant Manager
Strafford Nutrition Meals on Wheels, Somersworth, NH
February 2008 – January 2010

- Assisting manager with driver sheets and client information.
- Maintaining site facilities for cleanliness.
- Conducting home visits to determine eligibility and or reevaluation of home delivered clients.
- Help drivers ready their bags for home delivered clients.
- Setting up site for congregate lunch.

Office Clerk
Sebastian Septic Service, Milton, NH
January 2007 – November 2007

- Answering customer phone calls and making appointments.
- Sending out daily billing to customers.
- Maintaining company records.
- Setting company up with QuickBooks and credit card options for customers.

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Unloader/First Responder
UPS, Chelmsford, MA
April 1996 – November 2001

- Correctly unloading trucks to prevent injury.
- Hazmat safety training to be a first responder.
- Letting hub know when to remove a truck on or off the docks.
- Sorting and delivering bulk packages (71lbs to 150 lbs) to correct areas in building.

Electrical/Shipping/Soldering/Office Clerk
Golden Eagle Coppersmiths, Seabrook, NH
July 1991 – December 2006

- Taking customer orders/handling customer complaints.
- Using large die cast machines to create parts for lanterns.
- Soldering lantern parts together, welding support rods for lanterns.
- Wiring and glassing lanterns.
- Packaging finished products to ship.
- Billing customers/crediting accounts.
- Making daily deposits.

Education: **High School Diploma**
Coe-Brown Academy, Northwood, NH
1991

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CONTRACTOR NAME

Key Personnel

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Jaymie Chagnon	Executive Director	59,000	50%	29,500
Laurie Eastwood	Assistant Director	31,200	50%	15,600

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scheetz
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

October 21, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive Sole Source** amendments to existing contracts with the eleven (11) Contractors listed below in bold print for the provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by $2,397,600 from $61,566,568 to $$63,964,168, with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2020.100% Federal Funds.

The original contracts were approved and subsequently amended as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	**177203**	**Concord**	**$10,664,329.03**	**$388,735.57**	**$11,053,064.60**	**O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E**
Community Action Partnership of Strafford County	177200	Dover	$228,440.00	$0	$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	$819,893.00	$0	$819,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	**155344**	**North Conway**	**$1,774,376.46**	**$75,938.26**	**$1,850,314.72**	**O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E**

Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$8,104,663.78	$187,038.31	$8,291,702.09	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Greater Wakefield Resource Center	158408	Union	$104,096.00	$23,400.00	$127,496.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Lamprey Health Care	177677	Newmarket	$247,272.00	$0	$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	$4,417,158.77	$145,099.99	$4,562,258.76	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	$2,595,977.98	$83,438.50	$2,679,416.48	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	$10,149,803.44	$385,337.30	$10,535,140.74	O:12/21/2016, #15 A1:6/7/2017, #13 A212/20/2017, #23 A3:2/20/2019, #24 A4:6/24/2020, #46E A5 9/23/2020, #18
Southwestern Community Services	177511	Keene	$384,640.00	$0	$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	$10,697,054.18	$643,487.56	$11,340,541.74	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Strafford Nutrition MOW	280818	Somersworth	$2,748,885.35	$150,073.76	$2,898,959.11	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	$4,867,888.83	$177,163.53	$5,045,052.36	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #46E
VNA at HCS	177274	Keene	$3,962,089.18	$137,887.23	$4,099,976.41	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3 6/24/2020 #46E
		Total:	$61,566,568.00	$2,397,600.01	$63,964,168.01	

See attached fiscal details.

EXPLANATION

This item is **Retroactive** because the Department did not have the fully executed contract amendment documents ready for approval in time to supplement the costs incurred by providing services during this pandemic. This item is **Sole Source** because the most recent amendments to the contracts were Sole Source, and MOP 150 requires any subsequent amendments be labeled **Sole Source**. Further, the Contractors are best positioned to increase capacity quickly to ensure services for individuals continue during the Covid-19 State of Emergency.

The purpose of these amendments is to enable the current Contractors to continue support of the ongoing need for these services for older, isolated, and frail adults to assist them with living as independently as possible, both safely and with dignity. These amendments will ensure that the Contractors provide additional home-delivered meals, as well as additional unanticipated items that are needed to provide services safely during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff.

The Contractors will continue to provide meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before the individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Area served: Statewide

Source of Funds: , Federal Funds from Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Lori Shibinette

Lori A. Shibinette
Commissioner

FINANCIAL DETAIL ATTACHMENT SHEET
05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (58% Federal Funds; 42% General Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$124,617.00	$0.00	$124,617.00
541-500383	Meals - Congregate	2017	$163,598.00	$0.00	$163,598.00
544-500386	Meals - Home Delivered	2017	$334,758.00	$0.00	$334,758.00
512-500352	Transportation of Clients	2018	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2018	$343,846.00	$0.00	$343,846.00
544-500386	Meals - Home Delivered	2018	$703,599.00	$0.00	$703,599.00
512-500352	Transportation of Clients	2019	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2019	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2019	$730,379.00	$0.00	$730,379.00
512-500352	Transportation of Clients	2020	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2020	$266,934.00	$0.00	$266,934.00
544-500386	Meals - Home Delivered	2020	$869,499.01	$0.00	$869,499.01
102-500731	Contracts (FFCRA)	2020	$196,280.00	$0.00	$196,280.00
512-500352	Transportation of Clients	2021	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2021	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2021	$779,499.01	$0.00	$779,499.01
512-500352	Transportation of Clients	2022	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2022	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2022	$779,499.01	$0.00	$779,499.01
		Subtotal	*$7,672,025.03*	*$0.00*	*$7,672,025.03*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$53,894.00	$0.00	$53,894.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$113,199.00	$0.00	$113,199.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$619,893.00*	*$0.00*	*$619,893.00*

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$12,846.00	$0.00	$12,846.00
541-500383	Meals - Congregate	2017	$46,750.00	$0.00	$46,750.00
544-500386	Meals - Home Delivered	2017	$65,401.00	$0.00	$65,401.00
512-500352	Transportation of Clients	2018	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2018	$98,260.00	$0.00	$98,260.00
544-500386	Meals - Home Delivered	2018	$137,454.00	$0.00	$137,454.00
512-500352	Transportation of Clients	2019	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2019	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2019	$142,685.00	$0.00	$142,685.00
512-500352	Transportation of Clients	2020	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2020	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2020	$152,281.82	$0.00	$152,281.82
102-500731	Contracts (FFCRA)	2020	$38,340.00	$0.00	$38,340.00
512-500352	Transportation of Clients	2021	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2021	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2021	$152,281.82	$0.00	$152,281.82
512-500352	Transportation of Clients	2022	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2022	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2022	$152,281.82	$0.00	$152,281.82
		Subtotal	*$1,541,361.46*	*$0.00*	*$1,541,361.46*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$183,131.00	$0.00	$183,131.00
541-500383	Meals - Congregate	2017	$187,622.00	$0.00	$187,622.00
544-500386	Meals - Home Delivered	2017	$161,073.00	$0.00	$161,073.00
512-500352	Transportation of Clients	2018	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2018	$394,346.00	$0.00	$394,346.00
544-500386	Meals - Home Delivered	2018	$338,546.00	$0.00	$338,546.00
512-500352	Transportation of Clients	2019	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2019	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2019	$351,432.00	$0.00	$351,432.00
512-500352	Transportation of Clients	2020	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2020	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2020	$375,066.26	$0.00	$375,066.26
102-500731	Contracts (FFCRA)	2020	$94,450.00	$0.00	$94,450.00
512-500352	Transportation of Clients	2021	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2021	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2021	$375,066.26	$0.00	$375,066.26
512-500352	Transportation of Clients	2022	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2022	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2022	$375,066.26	$0.00	$375,066.26
		Subtotal	*$6,396,347.78*	*$0.00*	*$6,396,347.78*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$8,800.00	$0.00	$8,800.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$18,496.00	$0.00	$18,496.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$104,096.00*	*$0.00*	*$104,096.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,873.00	$0.00	$33,873.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00		$0.00
102-500731	Contracts (FFCRA)	2020	$0.00		$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$0.00		$0.00
544-500386	Meals - Home Delivered	2021	$0.00		$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$0.00		$0.00
544-500386	Meals - Home Delivered	2022	$0.00		$0.00
		Subtotal	*$247,272.00*	*$0.00*	*$247,272.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$38,725.00	$0.00	$38,725.00
541-500383	Meals - Congregate	2017	$80,366.00	$0.00	$80,366.00
544-500386	Meals - Home Delivered	2017	$124,955.00	$0.00	$124,955.00
512-500352	Transportation of Clients	2018	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2018	$168,909.00	$0.00	$168,909.00
544-500386	Meals - Home Delivered	2018	$262,632.00	$0.00	$262,632.00
512-500352	Transportation of Clients	2019	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2019	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2019	$272,627.00	$0.00	$272,627.00
512-500352	Transportation of Clients	2020	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2020	$133,338.00	$0.00	$133,338.00
544-500386	Meals - Home Delivered	2020	$332,962.59	$0.00	$332,962.59
102-500731	Contracts (FFCRA)	2020	$73,270.00	$0.00	$73,270.00
512-500352	Transportation of Clients	2021	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2021	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2021	$290,962.59	$0.00	$290,962.59
512-500352	Transportation of Clients	2022	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2022	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2022	$290,962.59	$0.00	$290,962.59
		Subtotal	*$3,002,428.77*	*$0.00*	*$3,002,428.77*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$62,778.00	$0.00	$62,778.00
544-500386	Meals - Home Delivered	2017	$71,858.00	$0.00	$71,858.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$131,946.00	$0.00	$131,946.00
544-500386	Meals - Home Delivered	2018	$151,031.00	$0.00	$151,031.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2019	$156,779.00	$0.00	$156,779.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$124,968.00	$0.00	$124,968.00
544-500386	Meals - Home Delivered	2020	$179,323.66	$0.00	$179,323.66
102-500731	Contracts (FFCRA)	2020	$42,130.00	$0.00	$42,130.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2021	$167,323.66	$0.00	$167,323.66
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2022	$167,323.66	$0.00	$167,323.66
		Subtotal	*$1,666,364.98*	*$0.00*	*$1,666,364.98*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$90,843.00	$0.00	$90,843.00
541-500383	Meals - Congregate	2017	$123,750.00	$0.00	$123,750.00
544-500386	Meals - Home Delivered	2017	$331,837.00	$0.00	$331,837.00
512-500352	Transportation of Clients	2018	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2018	$260,100.00	$0.00	$260,100.00
544-500386	Meals - Home Delivered	2018	$697,461.00	$0.00	$697,461.00
512-500352	Transportation of Clients	2019	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2019	$270,000.00	$0.00	$270,000.00
544-500386	Meals - Home Delivered	2019	$724,009.00	$0.00	$724,009.00
512-500352	Transportation of Clients	2020	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2020	$214,000.00		$214,000.00
544-500386	Meals - Home Delivered	2020	$828,698.48		$828,698.48
102-500731	Contracts (FFCRA)	2020	$194,570.00		$194,570.00
512-500352	Transportation of Clients	2021	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2021	$270,000.00		$270,000.00
544-500386	Meals - Home Delivered	2021	$772,698.48		$772,698.48
512-500352	Transportation of Clients	2022	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2022	$270,000.00		$270,000.00
544-500386	Meals - Home Delivered	2022	$772,698.48		$772,698.48
		Subtotal	*$6,916,841.44*	*$0.00*	*$6,916,841.44*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$25,003.00	$0.00	$25,003.00
541-500383	Meals - Congregate	2017	$158,538.00	$0.00	$158,538.00
544-500386	Meals - Home Delivered	2017	$490,897.00	$0.00	$490,897.00
512-500352	Transportation of Clients	2018	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2018	$200,277.00	$0.00	$200,277.00
544-500386	Meals - Home Delivered	2018	$1,164,716.00	$0.00	$1,164,716.00
512-500352	Transportation of Clients	2019	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2019	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2019	$1,209,048.00	$0.00	$1,209,048.00
512-500352	Transportation of Clients	2020	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2020	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2020	$1,290,358.06	$0.00	$1,290,358.06
102-500731	Contracts (FFCRA)	2020	$324,910.00	$0.00	$324,910.00
512-500352	Transportation of Clients	2021	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2021	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2021	$1,290,358.06	$0.00	$1,290,358.06
512-500352	Transportation of Clients	2022	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2022	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2022	$1,290,358.06	$0.00	$1,290,358.06
		Subtotal	*$8,538,523.18*	*$0.00*	*$8,538,523.18*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,441.00	$0.00	$33,441.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$70,239.00	$0.00	$70,239.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$384,640.00*	*$0.00*	*$384,640.00*

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$19,861.00	$0.00	$19,861.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$41,715.00	$0.00	$41,715.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$27,974.00	$0.00	$27,974.00
544-500386	Meals - Home Delivered	2017	$129,234.00	$0.00	$129,234.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$58,788.00	$0.00	$58,788.00
544-500386	Meals - Home Delivered	2018	$271,625.00	$0.00	$271,625.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2019	$281,963.00	$0.00	$281,963.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2020	$300,926.45	$0.00	$300,926.45
102-500731	Contracts (FFCRA)	2020	$75,770.00	$0.00	$75,770.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2021	$300,926.45	$0.00	$300,926.45
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2022	$300,926.45	$0.00	$300,926.45
		Subtotal	*$1,992,237.35*	*$0.00*	*$1,992,237.35*

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$102,490.00	$0.00	$102,490.00
541-500383	Meals - Congregate	2017	$77,869.00	$0.00	$77,869.00
544-500386	Meals - Home Delivered	2017	$152,570.00	$0.00	$152,570.00
512-500352	Transportation of Clients	2018	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2018	$163,661.00	$0.00	$163,661.00
544-500386	Meals - Home Delivered	2018	$320,674.00	$0.00	$320,674.00
512-500352	Transportation of Clients	2019	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2019	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2019	$332,880.00	$0.00	$332,880.00
512-500352	Transportation of Clients	2020	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2020	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2020	$355,266.61	$0.00	$355,266.61
102-500731	Contracts (FFCRA)	2020	$89,460.00	$0.00	$89,460.00
512-500352	Transportation of Clients	2021	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2021	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2021	$355,266.61	$0.00	$355,266.61
512-500352	Transportation of Clients	2022	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2022	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2022	$355,266.61	$0.00	$355,266.61
		Subtotal	*$4,061,108.83*	*$0.00*	*$4,061,108.83*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$28,985.00	$0.00	$28,985.00
541-500383	Meals - Congregate	2017	$73,277.00	$0.00	$73,277.00
544-500386	Meals - Home Delivered	2017	$118,745.00	$0.00	$118,745.00
512-500352	Transportation of Clients	2018	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2018	$154,008.00	$0.00	$154,008.00
544-500386	Meals - Home Delivered	2018	$249,575.00	$0.00	$249,575.00
512-500352	Transportation of Clients	2019	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2019	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2019	$259,073.00	$0.00	$259,073.00
512-500352	Transportation of Clients	2020	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2020	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2020	$276,497.06	$0.00	$276,497.06
102-500731	Contracts (FFCRA)	2020	$69,620.00	$0.00	$69,620.00
512-500352	Transportation of Clients	2021	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2021	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2021	$276,497.06	$0.00	$276,497.06
512-500352	Transportation of Clients	2022	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2022	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2022	$276,497.06	$0.00	$276,497.06
		Subtotal	*$2,726,534.18*	*$0.00*	*$2,726,534.18*

05-95-48-481010-7872 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
		Subtotal	***$46,098,114.00***	***$0.00***	***$46,098,114.00***
			$46,098,114.00	*$0.00*	*$46,098,114.00*

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT (60% Federal Funds; 40% General Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$252,962.00	$0.00	$252,962.00
544-500386	Meals Home Delivered	2018	$531,679.00	$0.00	$531,679.00
544-500386	Meals Home Delivered	2019	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2020	$551,915.00	$0.00	$551,915.00
544-500386	Meals Home Delivered	2021	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2022	$551,916.00	$0.00	$551,916.00
		Subtotal	***$2,992,304.00***	***$0.00***	***$2,992,304.00***

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$0.00***	***$0.00***	***$0.00***

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$19,701.00	$0.00	$19,701.00
544-500386	Meals Home Delivered	2018	$41,402.00	$0.00	$41,402.00
544-500386	Meals Home Delivered	2019	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2020	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2021	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2022	$42,978.00	$0.00	$42,978.00
		Subtotal	*$233,015.00*	*$0.00*	*$233,015.00*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$144,419.00	$0.00	$144,419.00
544-500386	Meals Home Delivered	2018	$303,537.00	$0.00	$303,537.00
544-500386	Meals Home Delivered	2019	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2020	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2021	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2022	$315,090.00	$0.00	$315,090.00
		Subtotal	*$1,708,316.00*	*$0.00*	*$1,708,316.00*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$119,598.00	$0.00	$119,598.00
544-500386	Meals Home Delivered	2018	$251,372.00	$0.00	$251,372.00
544-500386	Meals Home Delivered	2019	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2020	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2021	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2022	$260,940.00	$0.00	$260,940.00
		Subtotal	*$1,414,730.00*	*$0.00*	*$1,414,730.00*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$78,590.00	$0.00	$78,590.00
544-500386	Meals Home Delivered	2018	$165,175.00	$0.00	$165,175.00
544-500386	Meals Home Delivered	2019	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2020	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2021	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2022	$171,462.00	$0.00	$171,462.00
		Subtotal	*$929,613.00*	*$0.00*	*$929,613.00*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$273,306.00	$0.00	$273,306.00
544-500386	Meals Home Delivered	2018	$574,440.00	$0.00	$574,440.00
544-500386	Meals Home Delivered	2019	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2020	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2021	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2022	$596,304.00	$0.00	$596,304.00
		Subtotal	*$3,232,962.00*	*$0.00*	*$3,232,962.00*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$182,479.00	$0.00	$182,479.00
544-500386	Meals Home Delivered	2018	$383,532.00	$0.00	$383,532.00
544-500386	Meals Home Delivered	2019	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2020	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2021	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2022	$398,130.00	$0.00	$398,130.00
		Subtotal	*$2,158,531.00*	*$0.00*	*$2,158,531.00*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Community Action Partnership of Strafford County (Vendor #177200)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$63,965.00	$0.00	$63,965.00
544-500386	Meals Home Delivered	2018	$134,443.00	$0.00	$134,443.00
544-500386	Meals Home Delivered	2019	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2020	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2021	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2022	$139,560.00	$0.00	$139,560.00
		Subtotal	*$756,648.00*	*$0.00*	*$756,648.00*

Tri-County Community Action Program (Vendor #177195)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$68,206.00	$0.00	$68,206.00
544-500386	Meals Home Delivered	2018	$143,350.00	$0.00	$143,350.00
544-500386	Meals Home Delivered	2019	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2020	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2021	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2022	$148,806.00	$0.00	$148,806.00
		Subtotal	*$806,780.00*	*$0.00*	*$806,780.00*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$104,451.00	$0.00	$104,451.00
544-500386	Meals Home Delivered	2018	$219,536.00	$0.00	$219,536.00
544-500386	Meals Home Delivered	2019	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2020	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2021	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2022	$227,892.00	$0.00	$227,892.00
		Subtotal	*$1,235,555.00*	*$0.00*	*$1,235,555.00*

05-95-48-481010-9255 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
		Subtotal	*$15,468,454.00*	*$0.00*	*$15,468,454.00*
			$15,468,454.00	*$0.00*	*$15,468,454.00*

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$388,735.57	$388,735.57
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$388,735.57*	*$388,735.57*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$75,938.26	$75,938.26
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$75,938.26*	*$75,938.26*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$187,038.31	$187,038.31
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$187,038.31*	*$187,038.31*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$23,400.00	$23,400.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$23,400.00*	*$23,400.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$145,099.99	$145,099.99
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$145,099.99*	*$145,099.99*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$83,438.50	$83,438.50
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$83,438.50*	*$83,438.50*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$385,337.30	$385,337.30
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$385,337.30*	*$385,337.30*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$643,487.56	$643,487.56
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$643,487.56*	*$643,487.56*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Community Action Partnership of Strafford County (Vendor #177200)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$150,073.76	$150,073.76
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$150,073.76*	*$150,073.76*

Tri-County Community Action Program (Vendor #177195)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$177,163.53	$177,163.53
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$177,163.53*	*$177,163.53*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$137,887.23	$137,887.23
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$137,887.23*	*$137,887.23*

05-95-48-481010-1917 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$2,397,600.00	$2,397,600.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$2,397,600.00*	*$2,397,600.00*
			$0.00	*$2,397,600.00*	*$2,397,600.00*

Summary by Vendor by Year.					
Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$875,935.00	$0.00	$875,935.00
		2018	$1,840,867.00	$0.00	$1,840,867.00
		2019	$1,900,972.00	$0.00	$1,900,972.00
		2020	$2,146,371.01	$0.00	$2,146,371.01
		2021	$1,950,092.01	$388,735.57	$2,338,827.58
		2022	$1,950,092.01	$0.00	$1,950,092.01
		Subtotal	*$10,664,329.03*	*$388,735.57*	*$11,053,064.60*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$53,894.00	$0.00	$53,894.00
		2018	$113,200.00	$0.00	$113,200.00
		2019	$113,200.00	$0.00	$113,200.00
		2020	$113,199.00	$0.00	$113,199.00
		2021	$113,200.00	$0.00	$113,200.00
		2022	$113,200.00	$0.00	$113,200.00
		Subtotal	*$619,893.00*	*$0.00*	*$619,893.00*

Gibson Center for Senior Services (Vendor #155344)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$144,698.00	$0.00	$144,698.00
		2018	$304,072.00	$0.00	$304,072.00
		2019	$314,619.00	$0.00	$314,619.00
		2020	$362,555.82	$0.00	$362,555.82
		2021	$324,215.82	$75,938.26	$400,154.08
		2022	$324,215.82	$0.00	$324,215.82
		Subtotal	***$1,774,376.46***	***$75,938.26***	***$1,850,314.72***

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$676,245.00	$0.00	$676,245.00
		2018	$1,421,054.00	$0.00	$1,421,054.00
		2019	$1,460,503.00	$0.00	$1,460,503.00
		2020	$1,578,587.26	$0.00	$1,578,587.26
		2021	$1,484,137.26	$187,038.31	$1,671,175.57
		2022	$1,484,137.26	$0.00	$1,484,137.26
		Subtotal	***$8,104,663.78***	***$187,038.31***	***$8,291,702.09***

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$8,800.00	$0.00	$8,800.00
		2018	$18,496.00	$0.00	$18,496.00
		2019	$19,200.00	$0.00	$19,200.00
		2020	$19,200.00	$0.00	$19,200.00
		2021	$19,200.00	$23,400.00	$42,600.00
		2022	$19,200.00	$0.00	$19,200.00
		Subtotal	***$104,096.00***	***$23,400.00***	***$127,496.00***

Lamprey Health Care (Vendor #177677)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,873.00	$0.00	$33,873.00
		2018	$71,133.00	$0.00	$71,133.00
		2019	$71,133.00	$0.00	$71,133.00
		2020	$71,133.00	$0.00	$71,133.00
		2021	$0.00	$0.00	$0.00
		2022	$0.00	$0.00	$0.00
		Subtotal	***$247,272.00***	***$0.00***	***$247,272.00***

Newport Senior Center (Vendor #177250)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$383,644.00	$0.00	$383,644.00
		2018	$764,254.00	$0.00	$764,254.00
		2019	$790,246.00	$0.00	$790,246.00
		2020	$881,851.59	$0.00	$881,851.59
		2021	$808,581.59	$145,099.99	$953,681.58
		2022	$808,581.59	$0.00	$808,581.59
		Subtotal	*$4,417,158.77*	*$145,099.99*	*$4,562,258.76*

Ossipee Concerned Citizens (Vendor #170158)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$213,226.00	$0.00	$213,226.00
		2018	$448,152.00	$0.00	$448,152.00
		2019	$465,209.00	$0.00	$465,209.00
		2020	$517,883.66	$0.00	$517,883.66
		2021	$475,753.66	$83,438.50	$559,192.16
		2022	$475,753.66	$0.00	$475,753.66
		Subtotal	*$2,595,977.98*	*$83,438.50*	*$2,679,416.48*

Rockingham Nutrition MOW (Vendor #155197)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$819,736.00	$0.00	$819,736.00
		2018	$1,722,783.00	$0.00	$1,722,783.00
		2019	$1,781,095.00	$0.00	$1,781,095.00
		2020	$2,024,354.48	$0.00	$2,024,354.48
		2021	$1,900,917.48	$385,337.30	$2,286,254.78
		2022	$1,900,917.48	$0.00	$1,900,917.48
		Subtotal	*$10,149,803.44*	*$385,337.30*	*$10,535,140.74*

St Joseph Community Services (Vendor #155093)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$856,917.00	$0.00	$856,917.00
		2018	$1,801,017.00	$0.00	$1,801,017.00
		2019	$1,867,570.00	$0.00	$1,867,570.00
		2020	$2,273,790.06	$0.00	$2,273,790.06
		2021	$1,948,880.06	$643,487.56	$2,592,367.62
		2022	$1,948,880.06	$0.00	$1,948,880.06
		Subtotal	*$10,697,054.18*	*$643,487.56*	*$11,340,541.74*

Southwestern Community Services (Vendor #177511)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,441.00	$0.00	$33,441.00
		2018	$70,240.00	$0.00	$70,240.00
		2019	$70,240.00	$0.00	$70,240.00
		2020	$70,239.00	$0.00	$70,239.00
		2021	$70,240.00	$0.00	$70,240.00
		2022	$70,240.00	$0.00	$70,240.00
		Subtotal	*$384,640.00*	*$0.00*	*$384,640.00*

Community Action Partnership of Strafford County (Vendor #177200)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$19,861.00	$0.00	$19,861.00
		2018	$41,716.00	$0.00	$41,716.00
		2019	$41,716.00	$0.00	$41,716.00
		2020	$41,715.00	$0.00	$41,715.00
		2021	$41,716.00	$0.00	$41,716.00
		2022	$41,716.00	$0.00	$41,716.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Strafford Nutrition MOW (Vendor # 260818)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$221,173.00	$0.00	$221,173.00
		2018	$464,856.00	$0.00	$464,856.00
		2019	$482,549.00	$0.00	$482,549.00
		2020	$577,282.45	$0.00	$577,282.45
		2021	$501,512.45	$150,073.76	$651,586.21
		2022	$501,512.45	$0.00	$501,512.45
		Subtotal	*$2,748,885.35*	*$150,073.76*	*$2,898,959.11*

Tri-County Community Action Program (Vendor #177195)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$401,135.00	$0.00	$401,135.00
		2018	$842,914.00	$0.00	$842,914.00
		2019	$866,805.00	$0.00	$866,805.00
		2020	$978,651.61	$0.00	$978,651.61
		2021	$889,191.61	$177,163.53	$1,066,355.14
		2022	$889,191.61	$0.00	$889,191.61
		Subtotal	*$4,867,888.83*	*$177,163.53*	*$5,045,052.36*

VNA at HCS (Vendor #177274)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$325,458.00	$0.00	$325,458.00
		2018	$683,975.00	$0.00	$683,975.00
		2019	$707,691.00	$0.00	$707,691.00
		2020	$794,735.06	$0.00	$794,735.06
		2021	$725,115.06	$137,887.23	$863,002.29
		2022	$725,115.06	$0.00	$725,115.06
		Subtotal	***$3,962,089.18***	***$137,887.23***	***$4,099,976.41***

Summary for All Vendors by Year					
		SFY	Current Budget	(Decrease)	Modified Budget
		2017	$5,048,036.00	$0.00	$5,048,036.00
		2018	$10,608,729.00	$0.00	$10,608,729.00
		2019	$10,952,748.00	$0.00	$10,952,748.00
		2020	$12,451,549.00	$0.00	$12,451,549.00
		2021	$11,252,753.00	$2,397,600.00	$13,650,353.00
		2022	$11,252,753.00	$0.00	$11,252,753.00
		Subtotal	***$61,566,568.00***	***$2,397,600.00***	***$63,964,168.00***
			$61,566,568.00	$2,397,600.00	$63,964,168.00

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
7872-541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
7872-512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
7872-512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
7872-512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
7872-541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
7872-512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
7872-512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
9255-544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	$0.00	$2,397,600.00	$2,397,600.00
		Total	$61,566,568.00	$2,397,600.00	$63,964,168.00

7872-512-500352	Transportation of Clients	all	$8,599,271.00	$0.00	$8,599,271.00
7872-541-500383	Meals - Congregate	all	$11,077,887.00	$0.00	$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	$25,222,156.00	$0.00	$25,222,156.00
7872-102-500731	Contracts (FFCRA)	all	$1,198,800.00	$0.00	$1,198,800.00
9255-544-500386	Meals Home Delivered	all	$15,468,454.00	$0.00	$15,468,454.00
1917-102-500731	Contracts (CARES)	all	$0.00	$2,397,600.00	$2,397,600.00
		Total	$61,566,568.00	$2,397,600.00	$63,964,168.00
	Grand Total SFY17	2017	$5,048,036.00	$0.00	$5,048,036.00
	Grand Total SFY18	2018	$10,608,729.00	$0.00	$10,608,729.00
	Grand Total SFY19	2019	$10,952,748.00	$0.00	$10,952,748.00
	Grand Total SFY20	2020	$12,451,549.00	$0.00	$12,451,549.00
	Grand Total SFY21	2021	$11,252,753.00	$2,397,600.00	$13,650,353.00
	Grand Total SFY22	2022	$11,252,753.00	$0.00	$11,252,753.00
	Total Contract		$61,566,568.00	$2,397,600.00	$63,964,168.00

State of New Hampshire
Department of Health and Human Services
Amendment #4 to the Nutrition and Transportation Contract

This 4th Amendment to the Nutrition and Transportation contract (hereinafter referred to as "Amendment #4") is by and between the State of New Hampshire, Department of Health and Human Services (hereinafter referred to as the "State" or "Department") and Strafford Nutrition/Meals on Wheels (hereinafter referred to as "the Contractor"), a nonprofit corporation with a place of business at 25 Bartlett Ave Suite A, Somersworth, NH 03878.

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended on December 20, 2017, (Item #23), February 20, 2019, (Item #24), and on June 24, 2020, (Item #46E), which was also approved by the Governor on June 17, 2020, and presented to the Executive Council on June 24, 2020 (Information Item #O), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $2,898,959.11.

2. Exhibit A Amendment #3 Scope of Services, Section 1 Provisions Applicable to All Services, Subsection 1.4, to read:

   1.4 The Contractor shall adjust service delivery as directed by the Department, in accordance with the:

   1.4.1. Older American Act Services: Title IIIB-Supportive Services; and

   1.4.2. Coronavirus Aid, Relief and Economic Security (CARES) Act.

3. Exhibit A Amendment #3 Scope of Services, Section 2 Scope of Work, Subsection 2.1, Paragraph 2.1.1, to read:

   2.1.1. Home Delivered Meals, which are funded through Title III and Title XX and CARES Act supplemental funding. The Contractor shall:

   2.1.1.1. Deliver meals to eligible individuals, as defined in NH Administrative Rule He-E 501 and NH Administrative Rule He-E 502, who are:

   2.1.1.1.1 Homebound and unable to prepare their own meals; or

   2.1.1.1.2 Physically distancing by residing in their home for reasons related to the COVID-19 emergency, with no consideration for ability to prepare their own meals.

   2.1.1.2. Provide Home Delivered Meals funded through the Title III and Title XX and CARES Act Supplement to include:

   2.1.1.2.1. Grab-n-Go/Drive Thru, meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided meal(s) without being required to leave the vehicle.



2.1.1.2.2. Take Out/Pick Up, meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave the vehicle in order to receive the meal.

2.1.1.3. Comply with regulations regarding safety and sanitary food practice in accordance with state and local health, safety and sanitation requirements.

2.1.1.4. Accept referrals from Adult Protective Services (APS) and prioritize service to individual referred by APS.

2.1.1.5. Ensure each meal meets a minimum of one-third (33 1/3 %) of the dietary reference intakes established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, and complies with the most recent Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture.

2.1.1.6. Prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of the individual, including recommendations from the individual's licensed practitioner.

2.1.1.7. Ensure a visual contact with each individual on each day that meals are delivered as an assurance of the individual's safety, with the exception of meals provided for weekends or designated as emergency meals, which are delivered to individuals in advance of anticipated inclement weather conditions or other adverse conditions. If unable to make visual contact with an individual, the Contractor shall initiate its agency's protocol, Non-Response from Client at Delivery Time or the equivalent agency guideline or policy and procedure for homebound individual's nonresponse at the time of delivery.

4. Add Exhibit A Amendment #3 Scope of Services, Section 3 Reporting, Subsection 3.6, to read:

   3.6 The Contractor shall provide a monthly report that lists and describes all expenditures of COVID-19 response funds each month until all COVID-19 response funds are expended, or until CARES Act funds are no longer available, whichever comes first.

5. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.1, to read:

   2.1 Title of Program: (OASS) Older Americans Act Title III - Supportive Services, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.044 and Federal Award Identification Number 20AANHT3SS.

6. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.2, to read:

   2.2 Title of Program: (OACM) Older Americans Act Title III - Congregate Meals, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number 20AANHT3CM.

7. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.3, to read:

   2.3. Title of Program: (OAHD) Older Americans Act Title III - Home-Delivered Meals, Award



date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number 20AANHT3HD.

8. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.4, to read:

   2.4. Title of Program: (SSBG) Social Services Block Grant, Award Effective date of October 1, 2019, United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant, Title XX, Catalog of Federal Domestic Assistance #93.667.

9. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, by adding Subsection 2.7, to read:

   2.7 Title of Program: (HDC3) CARES Act for Nutrition Services, Older Americans Act Title III - Home-Delivered Meals, Award date of April 20, 2020, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number FAIN #2001NHHDC3-00.

10. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:

    4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #4, Rate Sheet.

11. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:

    5.2 Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #4, Rate Sheet.

12. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, by adding Subsection 5.4, to read:

    5.4 The Contractor shall submit a separate monthly invoice for services provided using Supplemental Appropriations COVID-19 Emergency Response until all Supplemental Appropriations COVID-19 Emergency Response are expended, or until CARES Act funds are no longer available, whichever comes first.

13. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment by adding Section 10 to read:

    10. Coronavirus Aid, Relief and Economic Security (CARES) Act Supplemental Appropriations COVID-19 Emergency Response Funds.

        10.1. Coronavirus Aid, Relief and Economic Security (CARES) Act Supplemental Appropriations COVID-19 Emergency Response funds are for Supplemental Appropriations #3, and are available until September 30, 2021 to prevent, prepare for, and respond to the COVID-19 emergency.

        10.2. Allowable expenditures using Supplemental Appropriations COVID-19 Emergency Response funds include, but are not limited to:

            10.2.1. Providing Older Americans Act services related to the response. Funds must be expended on allowable Older Americans Act activities as defined by the Older Americans Act and State and local policy, which may include, but are not limited to:



10.2.1.1. Payment of senior center utilities even if no programming was occurring in the senior center for a period of time due to the COVID-19 emergency.

10.2.1.2. Payments for use of other sites including congregate meal sites and senior centers; or to other staff including former congregate meal staff, for preparation and distribution of meals and other supplies.

10.2.1.3. Increased expenditures per unit of service due to the need to provide staff with personal protective equipment.

10.2.1.4. Sanitary equipment, supplies and expenses.

10.2.1.5. Expenditures for meals storage capacity.

10.3. The Contractor shall keep records of expenditures using Supplemental Appropriations COVID-19 Emergency Response funds, and provide the records to the Department upon request. The Contractor shall ensure expenditure records include, but are not limited to:

10.3.1. A general ledger showing revenue and expenses for the contract.

10.3.2 Timesheets and/or timecards signed by both employee and supervisor that support the hours employees worked for wages reported.

10.3.2.1 Per 45 CFR Part 75.430(i)(1) Charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed.

10.3.2.2 Per 2 CFR 200.430 (iii) Labor records must reasonably reflect the total activity for which each employee is compensated, showing percentages for time spent on activities under this contract and all other activities (totaling no more than 100%).

10.3.3 Invoices supporting expenses reported.

14. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment by adding Section 11 to read:

11. Audits

11.1. The Contractor is required to submit an annual audit to the Department if any of the following conditions exist:

11.1.1. Condition A - The Contractor expended $750,000 or more in federal funds received as a subrecipient pursuant to 2 CFR Part 200, during the most recently completed fiscal year.

11.1.2. Condition B - The Contractor is subject to audit pursuant to the requirements of NH RSA 7:28, III-b, pertaining to charitable organizations receiving support of $1,000,000 or more.

11.1.3. Condition C - The Contractor is a public company and required by Security and Exchange Commission (SEC) regulations to submit an annual financial audit.

11.2. If Condition A exists, the Contractor shall submit an annual single audit performed by an independent Certified Public Accountant (CPA) to the Department within 120 days after the close of the Contractor's fiscal year, conducted in accordance with the requirements of 2 CFR Part 200, Subpart F of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards.

11.3. If Condition B or Condition C exists, the Contractor shall submit an annual financial audit performed by an independent CPA within 120 days after the close of the Contractor's fiscal year.

11.4. In addition to, and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department all payments made under the Contract to which exception has been taken, or which have been disallowed because of such an exception.

15. Modify Exhibit B-1 Amendment #3, Rate Sheet by deleting it in its entirety and replacing it with Exhibit B-1 Amendment #4, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not inconsistent with this Amendment #4 remain in full force and effect. This amendment shall be retroactively effective to July 1, 2020, subject to the Governor's approval issued under the Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-16, 2020-16, 2020-17, and 2020-18.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below.

State of New Hampshire
Department of Health and Human Services

10/12/2020
Date

Lori Shibinette
Name: Lori Shibinette
Title: Commissioner

Strafford Nutrition/Meals on Wheels

October 9, 2020
Date

Name: Jaynie Chagnon
Title: Executive Director

New Hampshire Department of Health and Human Services
Nutrition and Transportation

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

10/16/20
Date

Catherine Pinos
Name: Catherine Pinos
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor approval issued under the Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, and 2020-18

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit B-1 Amendment #4
Rate Sheet

Nutrition and Transportation

1/1/2017 through 06/30/2017 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	11,830	$5.50		$ 63,965.00
Title IIIC HD Meals	Per Meal	23,497	$5.50		$ 129,234.00
Title IIIC Cong Meals	Per Meal	5,068	$5.50		$ 27,874.00
Title IIIB Transportation	PerClient/PerDay	0	$37.00		$ -
			Subtotal		*$ 221,173.00*

7/1/2017 through 06/30/2018 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	23,260	$5.78		$ 134,443.00
Title IIIC HD Meals	Per Meal	46,994	$5.78		$ 271,625.00
Title IIIC Cong Meals	Per Meal	10,171	$5.78		$ 58,788.00
Title IIIB Transportation	PerClient/PerDay		$38.85		$ -
			Subtotal		*$ 464,856.00*

7/1/2018 through 06/30/2019 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	23,260	$5.78	$6.00	$ 139,560.00
Title IIIC HD Meals	Per Meal	46,994	$5.78	$6.00	$ 281,960.00
Title IIIC Cong Meals	Per Meal	10,171	$5.78	$6.00	$ 61,026.00
Title IIIB Transportation	PerClient/PerDay		$38.85	$38.85	$ -
			Subtotal		*$ 482,549.00*

7/1/2019 through 06/30/2020 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	23,260	$6.00		$ 139,560.00
Title IIIC HD Meals	Per Meal	46,994	$6.00		$ 281,964.00
Title IIIC HD SUPPLEMENT	Per Meal	3,160	$6.00		$18,962.45
Title IIIC Cong Meals	Per Meal	10,171	$6.00		$ 61,026.00
Title III Meals (FFCRA)	Per Meal	7,577	$10.00		$75,770.00
Title IIIB Transportation	PerClient/PerDay	0	$38.85		$ -
			Subtotal		*$ 577,282.45*

7/1/2020 through 06/30/2021 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	23,260	$6.00		$139,560.00
Title IIIC HD Meals	Per Meal	50,154	$6.00		$300,926.45
Title IIIC Cong Meals	Per Meal	10,171	$6.00		$61,026.00
Title IIIC (CARES) Supplemental Appropriations COVID-19 Emergency Response					$ 30,013.76
Title IIIC Meals (COVID-19)	Per Meal	12,008	$10.00		$ 120,080.00
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	0	$24.89		$0.00
			Subtotal		*$ 651,585.21*

7/1/2021 through 06/30/2022 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	23,260	$6.00		$139,560.00
Title IIIC HD Meals	Per Meal	50,154	$6.00		$300,926.45
Title IIIC Cong Meals	Per Meal	10,171	$6.00		$61,026.00
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	0	$24.89		$0.00
			Subtotal		*$ 501,512.45*

Total		$ 2,898,939.11

Contractor Initials: _____
Date: 10/9/20

18 mac

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Roberts
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

August 1, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a Retroactive amendment to an existing Sole Source contract with the vendor listed in bold type below for transportation services for eligible seniors and adults, with no change to the total price limitation of $81,566,568 and no change to the contract completion date of June 30, 2022 , effective Retroactive to July 1, 2020 upon Governor and Council approval. 58% Federal Funds. 42% General Funds.

The original contracts were approved and subsequently amended, as approved by the Governor and Executive Council, as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$10,664,329.03	$0	$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Community Action Partnerships of Strafford County	177200	Dover	$228,440.00	$0	$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	$619,893.00	$0	$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	$1,774,376.48	$0	$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$8,104,663.78	$0	$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E

Greater Wakefield Resource Center	158408	Union	$104,096.00	$0	$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T::
Lamprey Health Care	177877	Newmarket	$389,538.00	($142,266.00)	$247,272.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T: 8/11/2020
Newport Senior Center	177250	Newport	$4,417,158.77	$0	$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	$2,595,977.98	$0	$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Rockingham Nutrition / Meals on Wheels	165197	Brentwood	$10,007,637.44	$142,266.00	$10,149,803.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2:12/20/2017, #23 A3: 2/20/2019, #24 A4: 6/24/2020 #46E
Southwestern Community Services	177511	Keene	$384,640.00	$0	$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
St Joseph Community Services	155093	Merrimack	$10,697,054.18	$0	$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Strafford Nutrition MOW	260618	Somersworth	$2,748,885.35	$0	$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	$4,887,888.83	$0	$4,887,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
VNA at HCS	177274	Keene	$3,962,089.18	$0	$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
		Total:	$61,668,568.00	$0	$61,668,568.00	

Funds are available in the following accounts for State Fiscal Year 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because the Department did not have the fully executed contract amendment documents to present for Governor and Executive Council approval in time to prevent a lapse in services that would have resulted from the termination of a contract with Lamprey Health Care. This amendment is **Sole Source** because the Contractor was best positioned to increase capacity quickly in order that services for individuals would continue in communities that were served by the terminated contract.

The purpose of this request is ensure transportation services continue for individuals formerly receiving services in the towns of Lee and Durham through a contract with Lamprey Health Care.

The population served are individuals who are at least 60 years of age as well as individuals who are 18 years of age and older who also have a disability or chronic illness. Approximately 50 individuals will be served with transportation services from July 1, 2020 through June 30, 2022.

Transportation services include providing transportation to individuals in a vehicle to and from home for medical appointments; grocery shopping and errands; and community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services are licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractor will continue to assist individuals by accepting applications for services either directly from clients or through referrals. Additionally, the Contractor will continue to assist individuals to obtain other supportive services, as appropriate.

Should the Governor and Executive Council not authorize this request, individuals in the towns of Lee and Durham who rely on the Department to provide transportation services may not be able to find alternative transportation to travel for necessary errands and appointments.

Area served: Towns of Lee and Durham

Source of Funds: Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.045 / 2001NHCMC2, CFDA# 93.045 / 2001NHHDC2, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Shibinette

Commissioner

46E mac

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scheetz
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

June 15, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to amend existing **Retroactive, Sole Source** contracts with the vendors listed below for the provision of nutrition and/or transportation services, by exercising contract renewal options, by increasing the total price limitation by $22,805,506 from $38,761,062 to $61,566,568 and extending the completion dates from June 30, 2020, to June 30, 2022, effective retroactive to March 20, 2020, upon Governor and Council approval. 57.15% Federal Funds. 42.85% General Funds.

Governor and Executive Council approved the original contracts and subsequent amendments as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Requested Action - Increase (Decrease)	Revised Amount	Approval History (*** See note below ***)
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$6,715,026.00	$3,949,303.03	$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Community Action Partnerships of Strafford County	177200	Dover	$145,008.00	$83,432.00	$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Easter Seals New Hampshire, Inc.	177204	Manchester	$393,493.00	$226,400.00	$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Gibson Center for Seniors	155344	North Conway	$1,116,348.00	$658,027.46	$1,774,376.46	O: 12/21/2016, #15 A1: 12/20/2017, #23

						A2: 2/20/2019, #24
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$5,112,755.00	$2,991,908.78	$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Greater Wakefield Resource Center	158408	Union	$65,696.00	$38,400.00	$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Lamprey Health Care	177677	Newmarket	$247,272.00	$142,266.00	$389,538.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Newport Senior Center	177250	Newport	$2,781,661.00	$1,635,497.77	$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Ossipee Concerned Citizens	170158	Center Ossipee	$1,633,927.00	$962,050.98	$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	$6,299,278.00	$3,708,259.44	$10,007,537.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2:12/20/2017, #23 A3: 2/20/2019, #24
Southwestern Community Services	177511	Keene	$244,160.00	$140,480.00	$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
St. Joseph Community Services	155093	Merrimack	$6,717,984.00	$3,979,070.18	$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24

Strafford Nutrition MOW	260818	Somersworth	$1,726,898.00	$1,021,987.35	$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Tri-County Community Action Program	177195	Berlin	$3,067,119.00	$1,800,769.83	$4,867,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
VNA at HCS	177274	Keene	$2,494,436.00	$1,467,653.18	$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
		Total:	$38,761,062.00	22,805,506.00	$61,566,568.00	

*** Note: Governor Sununu recently approved the addition of $1,198,800 of emergency federal COVID-19 funding to the existing contracts to allow the Department to immediately disperse funding to Contractors to better support older, isolated, and frail adults who have become increasingly isolated during the COVID-19 pandemic. See the informational item on the 6/24/20 G&C agenda.

Funds are available in the following accounts for State Fiscal Years 2020 and 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

See attached fiscal details.

EXPLANATION – REQUESTED ACTION

This request is **Retroactive** because the Department needed to adjust the application of Older Americans Act funds for unforeseen expenses due to the change from congregate meal services to at-home meal services, as congregate locations closed due to the State of Emergency to protect people from the spread of COVID-10. This request is **Sole Source** because the Department is requesting the current contracts be extended twenty-one (21) months beyond the three (3) month renewal option currently available in the agreements. The purpose of this request is to enable the current Contractors, who have the ability to immediately continue to support the older, isolated, and frail adults they have been serving during the ongoing pandemic by continuing to provide nutrition and transportation services by extending the completion date and increasing the price limitation of the contracts. These funds will be used to support the ongoing need for these services for older, isolated, and frail adults in order to assist them to continue living as independently as possible, both safely and with dignity.

Nutrition services are comprised of home delivered and/or congregate meals. Contractors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals,

to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Contractors will provide congregate meals in community settings, where individuals travel to a specific site to share a meal with other individuals. Due to the COVID-19 health risks facing New Hampshire today, congregate meals are not currently possible but will continue as soon it is determined safe to do so. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners. Due to the COVID-19 Emergency, congregate meals in community settings are currently suspended. Contractors will follow federal, state, and local guidelines for re-opening congregate meal settings and providing congregate meals.

Transportation services include providing individuals with transportation in a vehicle to and from home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Contractors will ensure that vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services will be licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractors will assist individuals in accessing the aforementioned services in accordance with the Older Americans Act, and other federal, state, and local guidelines to ensure the safety of those served during the COVID-19 emergency.

These nutrition and transportation services support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services enable eligible adults to live as independently and safely as possible, and with dignity. The Contractors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 62,192 individuals will be served with congregate and home-delivered meals and 246,312 per person, per day units of transportation services will be provided from July 1, 2020 through June 30, 2022.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for one (1) year and nine (9) months. The Department is exercising the remaining three (3) months available and requesting the extension of the contract for an additional twenty-one (21) months.

The nutrition and transportation services were to provide support to individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need.

Should the Governor and Executive Council not authorize this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Ann H. Landry
Associate Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

January 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into **retroactive** amendments with the vendors listed below by increasing the price limitation by $11,296,768 from $26,265,494 to an amount not to exceed $37,562,262 and extending the completion date from June 30, 2019 to June 30, 2020 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to January 1, 2019 effective upon Governor and Executive Council. 43% General Funds/57% Federal Funds.

The original agreements were approved by the Governor and Executive Council on December 21, 2016 (Item #15 – Vote 5-0). The agreement with Rockingham Nutrition Meals on Wheels was subsequently amended as approved by the Governor and Executive Council on June 7, 2017 (Item #13 – Vote 5-0). All agreements were amended as approved by the Governor and Executive Council on December 20, 2017 (Item #23 – Vote 5-0).

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$4,557,669	$1,961,077	$6,518,746
Community Action Partnership of Strafford County	177200	Dover	$103,293	$41,715	$145,008
Easter Seals New Hampshire, Inc.	177204	Manchester	$280,294	$113,199	$393,493
Gibson Center for Senior Services	155344	North Conway	$752,842	$325,167	$1,078,009
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$3,518,353	$1,499,952	$5,018,305
Greater Wakefield Resource Center	158408	Union	$45,792	$19,904	$65,696
Lamprey Health Care	177677	Newmarket	$176,139	$71,133	$247,272
Newport Senior Center	177250	Newport	$1,892,152	$816,239	$2,708,391
Ossipee Concerned Citizens	170158	Center Ossipee	$1,109,530	$482,267	$1,591,797
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$4,265,302	$1,839,406	$6,104,708

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Southwestern Community Services	177511	Keene	$173,921	$70,239	$244,160
St. Joseph Community Services	155093	Merrimack	$4,458,951	$1,934,123	$6,393,074
Strafford Nutrition MOW	260818	Somersworth	$1,150,885	$500,243	$1,651,128
Tri-County Community Action Program	177195	Berlin	$2,086,963	$890,696	$2,977,659
VNA at HCS	177274	Keene, NH	$1,693,408	$731,408	$2,424,816
		Total:	$26,265,494	$11,296,768	$37,562,262

Funds are available in the following account(s) for State Fiscal Year (SFY) 2019, and are anticipated to be available in SFY 2020, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is **retroactive** to January 1, 2019 because the Department needed time to calculate new rates to incorporate the federal funding increase for meals, and evaluate systems and impact on federal reporting requirements which delayed this action. The January 1, 2019 effective date will provide a full initial six (6) months' period (January 1, 2019-June 30, 2019) for contract agencies to apply the rate increases to their provision of services to clients. The Department did not receive the notification of the increase of funding until November 2018.

The purpose of this request is to enable vendors to continue providing Nutrition and Transportation Services by extending the completion date and increasing the price limitation of the contracts. These services support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community

facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 31,363 individuals will be served from January 1, 2019 through June 30, 2020.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for nine (9) months. This current renewal request for one (1) year, leaves an additional three (3) months of renewal.

Should the Governor and Executive Council not approve this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 18AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 18AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 18AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

November 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by $8,597,592 from $17,667,902 to an amount not to exceed $26,265,494 and extending the completion date from September 30, 2018 to June 30, 2019 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to July 1, 2017 effective upon Governor and Executive Council. The original agreements were approved by Governor and Executive Council on December 21, 2016 (Item # 15) and the contract with Rockingham Nutrition Meals on Wheels was amended on June 7, 2017 (Item #13). 43% General Funds/ 57% Federal Funds.

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$3,065,757	$1,491,912	$4,557,669
Community Action Partnership of Strafford County	177200	Dover	$69,513	$33,780	$103,293
Easter Seals New Hampshire, Inc.	177204	Manchester	$188,629	$91,665	$280,294
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$2,366,814	$1,151,539	$3,518,353
Greater Wakefield Resource Center	158408	Union	$30,800	$14,992	$45,792
Lamprey Health Care	177677	Newmarket	$118,560	$57,579	$176,139
Newport Senior Center	177250	Newport	$1,272,754	$619,398	$1,892,152
Ossipee Concerned Citizens	170158	Center Ossipee	$746,279	$363,251	$1,109,530

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$2,869,064	$1,396,238	$4,265,302
Southwestern Community Services	177511	Keene	$117,031	$56,890	$173,921
St Joseph Community Services	155093	Merrimack	$2,999,190	$1,459,761	$4,458,951
Strafford Nutrition MOW	260818	Somersworth	$774,098	$376,787	$1,150,885
The Gibson Center for Senior Services	155344	North Conway	$506,402	$246,440	$752,842
Tri-County Community Action Program	177195	Berlin	$1,403,957	$683,006	$2,086,963
VNA at HCS	177274	Keene, NH	$1,139,054	$554,354	$1,693,408
		Total:	$17,667,902	$8,597,592	$26,265,484

Funds to support this request are available in the following accounts in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is **retroactive** to July 1, 2017 because the New Hampshire Legislature appropriated in each year of the biennium (State Fiscal Years 2018 and 2019) a one-time increase of up to five percent (5%) for elderly and adult non-Medicaid services in HB144. The Department is amending the contracts to increase the per meal and per client per date transportation rates. The purpose of this request is to increase the price limitation and extend the completion date in order for the vendors to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will

prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services.

These contracts were selected through a competitive bid process. Sixteen (16) agreements were originally approved by the Governor and Executive Council, one (1) of which (City of Nashua) will be put before the Governor and Executive Council at a later date.

As referenced in the Request for Applications and in Exhibit C-1 of this contract, this Agreement includes the option to extend for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Council. The Division is exercising this renewal option for nine (9) months, leaving an additional one (1) year and three (3) months of renewal.

Should the Governor and Executive Council not approve this request, the Legislature's direction to increase rates paid for Nutrition and Transportation Services, and its inclusion of funding in the current biennium to support these increases will be unfulfilled.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Christine L. Santaniello
Director

Approved by:
Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

OFFICE OF HUMAN SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human Services

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

April 17, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to **retroactively** amend an existing contract with Rockingham Nutrition Meals on Wheels (Vendor ID # 155197) located at 106 North Road, Brentwood, NH 03833, to change the transportation service rate within the price limitation for the provision of Nutrition and/or Transportation Services effective upon Governor and Executive Council Approval. There is no change to the price limitation of $2,869,063.90 and no change to the completion date of September 30, 2018. The original agreement was approved by Governor and Executive Council on December 21, 2016 (Item # 15). 54% Federal Funds. 46%General Funds.

Funds to support this request are available in State Fiscal Year 2017 and are anticipated to be available for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (57% Federal Funds; 43% General Funds)

SFY	Class/ Account	Class Title	Current Budget
2017	512-500352	Transportation of Clients	$90,844.00
2017	541-500383	Meals - Congregate	$123,750.00
2017	544-500386	Meals - Home Delivered	$331,837.00
2018	512-500352	Transportation of Clients	$181,677.60
2018	541-500383	Meals - Congregate	$247,500.00
2018	544-500386	Meals - Home Delivered	$663,674.00
2019	512-500352	Transportation of Clients	$45,416.80
2019	541-500383	Meals - Congregate	$61,875.00
2019	544-500386	Meals - Home Delivered	$165,918.50
		Subtotal	***$1,912,492.90***

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT (44.79% Federal Funds; 55.21% General Funds)

	Class/Account	Class Title	Current Budget
SFY	544-500386	Meals Home Delivered	$273,306.00
2017	544-500386	Meals Home Delivered	$546,612.00
2018	544-500386	Meals Home Delivered	$136,653.00
2019		***Subtotal***	***$956,571.00***
		Total	$2,869,063.90

EXPLANATION

The purpose of this amendment is to request a **retroactive** change to the transportation service rate for Rockingham Nutrition Meals on Wheels from $10.40 to $23.70, while reducing the total number of rides anticipated, with no change to the price limitation. Transportation Services support older, isolated and frail adults ages sixty (60) and older in the community by assisting them to continue living as independently as possible, safely, and with dignity.

Effective January 1, 2017, the Bureau of Elderly and Adult Services implemented a new rate structure for contracted transportation agencies without increasing the total amount of funding available for transportation. The new rate structure is intended to reimburse contract agencies at a rate that is more aligned with their costs for providing these services in their geographic areas. The rate change is being made to correct an incorrect rate allocated to the agency. The current rate was based on the agency's geographic headquarters in southern New Hampshire and currently does not account for the large rural areas served by the agency. In addition, the agency had requested fewer transportation units in its proposal than were assigned in the currently effective contract. The request is **retroactive** to the beginning of the contract, January 1, 2017, to account for the error. It is projected that the increase in rates will support the additional costs of serving clients in more rural areas and will ensure that clients are able to receive needed transportation services.

Transportation Services includes transporting individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C 1800, commercial drivers licensing, as applicable. The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness. Services are designed to assist low income participants, including the elderly poor.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. Sixteen (16) contracts were approved by the Governor and Executive Council. These agreements include renewal options for up to two (2) years, contingent upon the provision of satisfactory services, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the funding rate assigned to the contractor will hamper the contractor's ability to provide transportation services.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Maureen U. Ryan
Director of Human Services

Approved by:

Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human Services

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

November 21, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to enter into contracts with the vendors listed below, for the provision of Nutrition and/or Transportation Services, in an amount not to exceed $17,667,902 effective January 1, 2017, or approval of the Governor and Executive Council, whichever is later, through September 30, 2018. 46%General Funds/54%Federal Funds.

Vendor Name	Vendor	Location	Current Budget
Community Action Partnership of Strafford County	177200	Dover	$89,513
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$3,065,757
Easter Seals New Hampshire, Inc.	177204	Manchester	$188,629
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$2,366,814
Greater Wakefield Resource Center	TBD	Union	$30,800
Lamprey Health Care	177677	Newmarket	$118,560
Newport Senior Center	177250	Newport	$1,272,754
Ossipee Concerned Citizens	170158	Center Ossipee	$746,279
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$2,869,064
St Joseph Community Services	155093	Merrimack	$2,999,190
Strafford Nutrition MOW	260818	Somersworth	$774,098
Southwestern Community Services	TBD	Keene	$117,031
The Gibson Center for Senior Services	155344	North Conway	$506,402
Tri-County Community Action Program	TBD	Berlin	$1,403,957
VNA at HCS	177274	Keene, NH	$1,139,054
		Total:	$17,667,902

Funds to support this request are anticipated to be available in the following accounts in State Fiscal Years 2017 and are anticipated to be available for State Fiscal Year 2018, and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

See Attached Fiscal Details

EXPLANATION

The purpose of this request is to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity. Notwithstanding any other provision of the Contract to the contrary, no services shall continue after, June 30, 2017 and the Department shall not be liable for any payments for services provided after June 30, 2017 unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Nutrition Services are comprised of home delivered and/or congregate meals. Selected vendors will deliver meals to eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each delivered meal includes at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Congregate meals are meals provided in community settings, where individuals travel to a specific site to share a meal with other individuals. The vendors will ensure each meal includes a minimum of one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C 1800, commercial drivers licensing, as applicable.

Vendors for contracted services will assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals received. Additionally, vendors will assist clients with obtaining other services that may be of assistance to clients, as appropriate.

The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness and are targeted toward low income participants. Nutrition and Transportation Services support eligible adults to live as independently as possible, safely, and with dignity.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. These agreements include renewal options for up to 2 years contingent upon the provision of satisfactory services, continued funding and Governor and Executive Council approval.

The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. The team also included staff with significant business and management expertise.

Selected vendors will ensure clients served meet eligibility requirements for services and each vendor has identified and clients who will receive services, and ensure clients have access to appropriate services.

Should the Governor and Executive Council not approve this request, funding to community programs, statewide, would be significantly impacted. Limiting funding at the community level will negatively impact home-bound individuals in the state and potentially reduce their ability to stay in their home environment. Limited funding would also reduce the mobility of individuals who require transportation in order to travel to and from community locations.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

Respectfully submitted,

Maureen U. Ryan
Director of Human Services

Approved by:

Jeffrey A. Meyers
Commissioner

New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Summary Scoring Sheet

Nutrition and Transportation Services
RFA Name

RFA-2017-BEAS-06-NUTRI
RFA Number

Bidder Name	Pass/Fail	Maximum Points	Actual Points
1. CAP Belknap-Merrimack Counties, Inc.		150	150
2. CAP Strafford County		150	105
3. Easter Seals NH		150	142
4. Grafton County Senior Citizens Council, Inc.		150	150
5. Greater Wakefield Resource Center		150	105
6. Lamprey Health Care		150	150
7. Nashua Transit System		150	135
8. Newport Senior Center, Inc.		150	130
9. Ossipee Concerned Citizens, Inc.		150	125
10. Rockingham Nutrition Meals on Wheels		150	150
11. St. Joseph Community Services, Inc.		150	145

Reviewer Names

1. Tracey Tarr, Administrator II, Elderly & Adult Srvcs, DHHS
2. Jean Crouch, Supervisor VII, DEAS
3. Wendy Aultman, Administrator I DEAS
4.
5.
6.
7.
8.
9.

12. Strafford Nutrition Meals on Wheels		150	135
13. The Gibson Center for Senior Services, Inc		150	150
14. Tri County CAP, Inc.		150	150
15. VNA at HCS		150	130
16. Southwestern Community Services		150	120
17. 0		150	0
18. 0		150	0
19. 0		150	0
20. 0		150	0

State of New Hampshire
Department of Health and Human Services
Amendment #5

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Tri-County Community Action Program, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), as amended and approved by the Governor on October 20, 2020 as presented to the Executive Council on November 18, 2020 as Informational Item #A the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $5,103,802.36

2. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:

   4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #5, Rate Sheet.

3. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:

   5.2. Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #5, Rate Sheet.

4. Modify Exhibit B-1 Amendment #4, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #5, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment #5 remain in full force and effect. This Amendment shall be retroactively effective to July 1, 2021 upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

11/4/2021
Date

DocuSigned by:
Christine Santaniello
Name: Christine Santaniello
Title: Associate Commissioner

Tri-County Community Action Program, Inc.

11/2/2021
Date

DocuSigned by:
Jeanne Robillard
Name: Jeanne Robillard
Title: CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

11/4/2021
Date

DocuSigned by:
J. Christopher Marshall
Name: J. Christopher Marshall
Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit B-1 Rate Sheet
Amendment #5

Nutrition and Transportation

1/1/2017 through 06/30/2017 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	12,401	$5.50		$ 68,206.00
Title IIIC HD Meals	Per Meal	27,740	$5.50		$ 152,570.00
Title IIIC Cong Meals	Per Meal	14,158	$5.50		$ 77,869.00
Title IIIB Transportation	PerClient/PerDay	2,770	$37.00		$ 102,490.00
			Subtotal		*$ 401,135.00*

7/1/2017 through 06/30/2018 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	24,801	$5.78		$ 143,350.00
Title IIIC HD Meals	Per Meal	55,480	$5.78		$ 320,674.00
Title IIIC Cong Meals	Per Meal	28,315	$5.78		$ 163,661.00
Title IIIB Transportation	PerClient/PerDay	5,540	$38.85		$ 215,229.00
			Subtotal		*$ 842,914.00*

7/1/2018 through 06/30/2019 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	24,801	$5.78	$6.00	$ 148,806.00
Title IIIC HD Meals	Per Meal	55,480	$5.78	$6.00	$ 332,880.00
Title IIIC Cong Meals	Per Meal	28,315	$5.78	$6.00	$ 169,890.00
Title IIIB Transportation	PerClient/PerDay	5,540	$38.85	$38.85	$ 215,229.00
			Subtotal		*$ 866,805.00*

7/1/2019 through 06/30/2020 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	24,801	$6.00		$ 148,806.00
Title IIIC HD Meals	Per Meal	55,480	$6.00		$ 332,880.00
Title IIIC HD SUPPLEMENT	Per Meal	3,731	$6.00		$22,386.61
Title IIIC Cong Meals	Per Meal	28,315	$6.00		$ 169,890.00
Title III Meals (FFCRA)	Per Meal	8,946	$10.00		$89,460.00
Title IIIB Transportation	PerClient/PerDay	5,540	$38.85		$ 215,229.00
			Subtotal		*$ 978,651.61*

7/1/2020 through 06/30/2021 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	24,801	$6.00		$148,806.00
Title IIIC HD Meals	Per Meal	59,211	$6.00		$355,266.61
Title IIIC Cong Meals	Per Meal	28,315	$6.00		$169,890.00
Title IIIC (CARES)	NO UNITS	0	$0.00		$ 35,433.53
Title IIIC Meals (CARES)	Per Meal	14,173	$10.00		$ 141,730.00
Title IIIB Transportation	PerClient/PerDay	8,647	$24.89		$215,229.00
			Subtotal		*$ 1,066,355.14*

7/1/2021 through 06/30/2022 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	24,801	$6.00		$148,806.00
Title IIIC HD Meals	Per Meal	59,211	$6.00		$355,266.61
Title IIIC Meals (HDC5)	NO UNITS	0	$0.00		$ 58,750.00
Title IIIC Cong Meals	Per Meal	28,315	$6.00		$169,890.00
Title IIIB Transportation	PerClient/PerDay	8,647	$24.89		$215,229.00
			Subtotal		*$ 947,941.61*

Total		$ 5,103,802.36

DS
JR
Contractor Initials:
Date: 11/2/2021

DocuSign Envelope ID: 55AB3415-DC71-42B5-91A5-F90DCF08D2E4

State of New Hampshire

Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. (TRI-COUNTY CAP) is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on May 18, 1965. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **63020**

Certificate Number: **0005362631**

IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 5th day of May A.D. 2021.

William M. Gardner

Secretary of State

DocuSign Envelope ID: 55AB3415-DC71-42B5-91A5-F90DCF08D2E4

CERTIFICATE OF AUTHORITY

I, Sandy Alonzo, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Chair/Officer of Tri-County Community Action Program, Inc.
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on ___May 25th_____, 2021__, at which a quorum of the Directors/shareholders were present and voting.
(Date)

VOTED: That __Jeanne Robillard CEO, Randall Pilotte CFO_____ (may list more than one person)
(Name and Title of Contract Signatory)

is duly authorized on behalf of Tri-County Community Action Program, Inc. to enter into contracts or agreements with the State
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 10/8/2021

Sandy Alonzo
Signature of Elected Officer
Name: Sandy Alonzo
Title: Board Chair

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 06/28/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FIAI/Cross Insurance 1100 Elm Street Manchester NH 03101	CONTACT NAME: Andrea Nicklin PHONE (A/C, No, Ext): (603) 669-3218 FAX (A/C, No): (603) 645-4331 E-MAIL ADDRESS: Manch.certs@crossagency.com
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A: Philadelphia Indemnity Ins Co — 18058
INSURED Tri-County Community Action Program, Inc 30 Exchange Street Berlin NH 03570	INSURER B: Granite State Health Care and Human Services Self-
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES CERTIFICATE NUMBER: 21-22 All lines REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			PHPK2293454	07/01/2021	07/01/2022	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 3,000,000 $ 3,000,000
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY			PHPK2293461	07/01/2021	07/01/2022	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	[ ] UMBRELLA LIAB [X] OCCUR [X] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [X] RETENTION $ 10,000			PHUB774416	07/01/2021	07/01/2022	EACH OCCURRENCE AGGREGATE	$ 2,000,000 $ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		HCHS20210000428 (3a.) NH	02/01/2021	02/01/2022	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
A	Professional Liability			PHPK2293454	07/01/2021	07/01/2022	Each Occurrence Aggregate	1,000,000 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Refer to policy for exclusionary endorsements and special provisions.

CERTIFICATE HOLDER

Contracts & Procurement
DHHS - State of NH
129 Pleasant Street
Concord NH 03301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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TRI-COUNTY COMMUNITY ACTION

Serving Coös, Carroll & Grafton Counties since 1965

MISSION **STATEMENT**

Tri-County Community Action Program provides opportunities to strengthen communities by improving the lives of low to moderate income families and individuals.

VISION **STATEMENT**

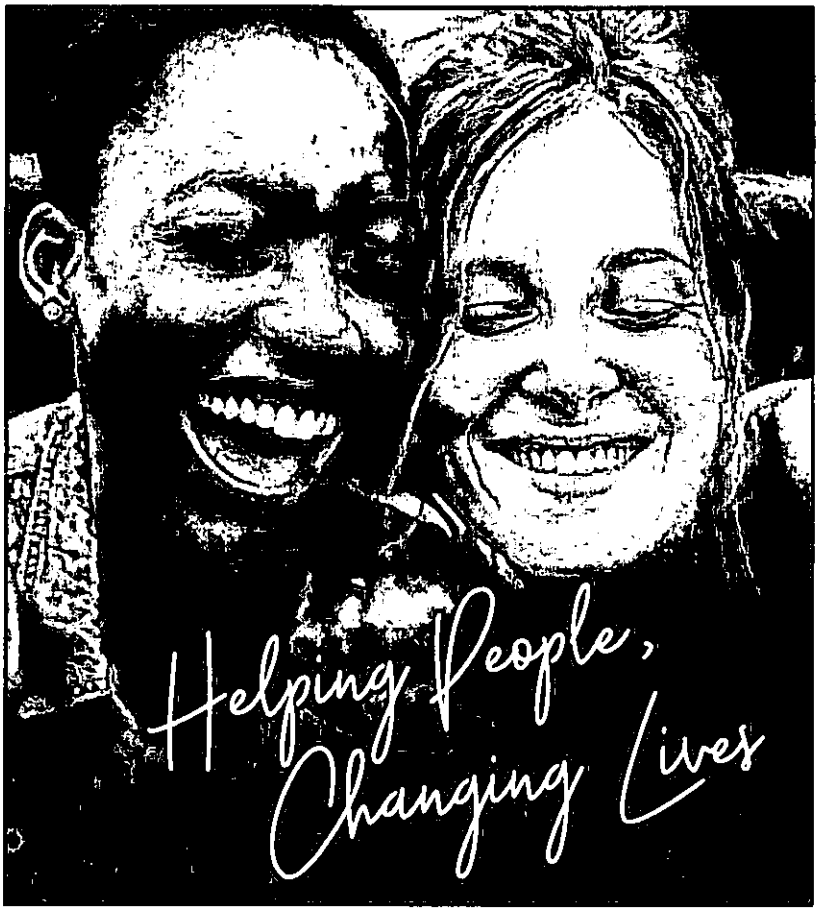
Individuals and families are empowered to create vibrant communities and foster self-sufficiency.

VALUES **STATEMENT**

Tri-County Community Action Program, values a culture of integrity.

This Includes:

1. Transparency in all our interactions and communications, stressing accountability to ourselves as an organization and to those we serve.
2. Connection to community. We value our community partners and work to build strong partnerships that unite us all in the common goal of improving the lives of others.
3. Recognition of our mutual humanity. We treat customers, co-workers and colleagues with compassion, fairness, dignity and respect.
4. We value the empowerment of those who seek our services, believing that empowerment leads to improved self-worth and enables those we serve to fully participate in their communities and share their success with others.









Helping People. Changing Lives.
community Action
PARTNERSHIP

30 Exchange St., Berlin, NH 03570
Phone: (603) 752-7001
www.tccap.org

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Financial Statements

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC.

AND AFFILIATE

CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2020 AND 2019
AND
INDEPENDENT AUDITORS' REPORTS

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TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

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Leone, McDonnell & Roberts
PROFESSIONAL ASSOCIATION
CERTIFIED PUBLIC ACCOUNTANTS
WOLFEBORO • NORTH CONWAY
DOVER • CONCORD
STRATHAM

To the Board of Directors of
Tri-County Community Action Program, Inc. and Affiliate
Berlin, New Hampshire

INDEPENDENT AUDITORS' REPORT

Report on the Financial Statements

We have audited the accompanying consolidated financial statements of Tri-County Community Action Program, Inc. and Affiliate (New Hampshire nonprofit organizations), which comprise the consolidated statements of financial position as of June 30, 2020 and 2019, the related consolidated statements of cash flows and functional expenses for the years then ended, the related consolidated statement of activities for the year ended June 30, 2020 and the related notes to the consolidated financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgement, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion
In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the consolidated financial position of Tri-County Community Action Program, Inc. and Affiliate as of June 30, 2020 and 2019, and its consolidated cash flows for the years then ended, and the changes in its net assets for the year ended June 30, 2020, in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information
We have previously audited Tri-County Community Action Program, Inc. and Affiliate's 2019 consolidated financial statements, and we expressed an unmodified audit opinion on those consolidated financial statements in our report dated October 21, 2019. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2019, is consistent, in all material respects, with the audited consolidated financial statements from which it has been derived.

Other Information
Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*
In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2020, on our consideration of Tri-County Community Action Program, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Tri-County Community Action Program, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Tri-County Community Action Program, Inc.'s internal control over financial reporting and compliance.

Leone McDonnell & Roberts
Professional Association

October 28, 2020
North Conway, New Hampshire

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TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

CONSOLIDATED STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2020 AND 2019

ASSETS

	2020	2019
CURRENT ASSETS		
Cash and cash equivalents	$ 2,257,081	$ 1,400,750
Restricted cash, Guardianship Services Program	796,937	583,963
Accounts receivable	1,322,852	1,274,083
Property held for sale	47,000	47,000
Pledges receivable	307,017	231,161
Inventories	102,430	85,886
Prepaid expenses	77,882	34,037
Total current assets	4,911,199	3,656,880
PROPERTY		
Property and equipment	12,344,805	12,086,152
Less accumulated depreciation	(5,601,944)	(5,178,535)
Property, net	6,742,861	6,907,617
OTHER ASSETS		
Restricted cash	384,711	418,936
TOTAL ASSETS	$ 12,038,771	$ 10,983,433

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Current portion of long term debt	$ 437,843	$ 148,449
Current portion of capital lease obligations	3,554	4,870
Accounts payable	180,427	221,571
Accrued compensated absences	243,779	204,079
Accrued salaries	49,059	210,952
Accrued expenses	137,304	89,524
Refundable advances	181,463	197,157
Other liabilities	850,982	598,195
Total current liabilities	2,084,411	1,674,797
LONG TERM DEBT		
Long term debt, net of current portion	4,792,557	5,227,835
Capital lease obligations, net of current portion	-	3,355
Total liabilities	6,876,968	6,905,987
NET ASSETS		
Without donor restrictions	4,565,253	3,399,192
With donor restrictions	596,550	678,254
Total net assets	5,161,803	4,077,446
TOTAL LIABILITIES AND NET ASSETS	$ 12,038,771	$ 10,983,433

See Notes to Consolidated Financial Statements

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TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

CONSOLIDATED STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2020
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION

	Without Donor Restrictions	With Donor Restrictions	2020 Total	2019 Total
REVENUES AND OTHER SUPPORT				
Grants and contracts	$ 14,425,841	$ 483,472	$ 14,909,313	$ 14,475,114
Program funding	1,084,133	-	1,084,133	1,167,509
Utility programs	1,923,653	-	1,923,653	1,287,103
In-kind contributions	455,826	-	455,826	477,167
Contributions	326,215	-	326,215	230,986
Fundraising	32,544	-	32,544	39,303
Rental income	635,559	-	635,559	625,046
Interest income	923	-	923	643
Gain (loss) on disposal of property	2,225	-	2,225	(32,892)
Loss on write down of property held for sale	-		-	(255,492)
Other revenue	4,379	-	4,379	196,364
Total revenues and other support	18,891,298	483,472	19,374,770	18,210,851
NET ASSETS RELEASED FROM RESTRICTIONS	565,176	(565,176)	-	-
Total revenues, other support, and net assets released from restrictions	19,456,474	(81,704)	19,374,770	18,210,851
FUNCTIONAL EXPENSES				
Program Services:				
Agency Fund	1,047,356	-	1,047,356	950,639
Head Start	2,769,065	-	2,769,065	2,758,782
Guardianship	769,597	-	769,597	767,241
Transportation	991,504	-	991,504	916,089
Volunteer	94,845	-	94,845	118,408
Workforce Development	346,114	-	346,114	354,263
Carroll County Dental	653,810	-	653,810	747,474
Support Center	558,244	-	558,244	355,206
Homeless	800,148	-	800,148	714,066
Energy and Community Development	7,824,201	-	7,824,201	7,788,560
Elder	1,149,136	-	1,149,136	1,191,571
Housing Services	220,900	-	220,900	172,852
Total program services	17,224,920	-	17,224,920	16,835,151
Supporting Activities:				
General and administrative	1,062,613	-	1,062,613	1,032,207
Fundraising	2,880	-	2,880	9,895
Total supporting activities	1,065,493	-	1,065,493	1,042,102
Total functional expenses	18,290,413	-	18,290,413	17,877,253
CHANGE IN NET ASSETS	1,166,061	(81,704)	1,084,357	333,598
NET ASSETS, BEGINNING OF YEAR	3,399,192	678,254	4,077,446	3,743,848
NET ASSETS, END OF YEAR	$ 4,565,253	$ 596,550	$ 5,161,803	$ 4,077,446

See Notes to Consolidated Financial Statements

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

CONSOLIDATED STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

	2020	2019
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	$ 1,084,357	$ 333,598
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	436,197	448,556
(Gain) loss on disposal of property	(2,225)	32,892
Loss on write down of property held for sale	-	255,492
(Increase) decrease in assets:		
Accounts receivable	(48,769)	(117,426)
Pledges receivable	(75,856)	(18,954)
Inventories	(16,544)	1,683
Prepaid expenses	(43,845)	(8,397)
Increase (decrease) in liabilities:		
Accounts payable	(41,144)	(15,705)
Accrued compensated absences	39,700	958
Accrued salaries	(161,893)	23,444
Accrued expenses	47,780	(42,364)
Refundable advances	(15,694)	6,088
Other liabilities	252,787	211,027
NET CASH PROVIDED BY OPERATING ACTIVITIES	1,454,851	1,110,892
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds from disposal of property	4,495	14,283
Purchases of property and equipment	(273,711)	(95,588)
NET CASH USED IN INVESTING ACTIVITIES	(269,216)	(81,305)
CASH FLOWS FROM FINANCING ACTIVITIES		
Net repayment on demand note payable	-	(516,022)
Repayment on long-term debt	(145,884)	(141,273)
Repayment on capital lease obligations	(4,671)	(4,446)
NET CASH USED IN FINANCING ACTIVITIES	(150,555)	(661,741)
NET INCREASE IN CASH AND RESTRICTED CASH	1,035,080	367,846
CASH AND RESTRICTED CASH, BEGINNING OF YEAR	2,403,649	2,035,803
CASH AND RESTRICTED CASH, END OF YEAR	$ 3,438,729	$ 2,403,649
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION:		
Cash paid during the year for:		
Interest	$ 131,879	$ 152,078
SUPPLEMENTAL DISCLOSURE OF NONCASH INVESTING AND FINANCING ACTIVITIES:		
Property donated	$ -	$ 18,830

See Notes to Consolidated Financial Statements

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2020

	Agency Fund	Head Start	Grandfamilies	Transportation	Volunteer	Workforce Development	Carroll County Dental	Support Center	Homefiers	Energy and Community Development	Elder	Housing Services	Total	General & Administrative	Fundraising	Total
Direct Expenses																
Payroll	$ 238,843	$ 1,437,343	$ 505,953	$ 466,819	$ 57,338	$ 199,867	$ 253,468	$ 287,574	$ 374,238	$ 1,141,718	$ 499,173	$ 17,920	$ 5,432,474	$ 848,437	$ -	$ 6,130,911
Payroll taxes and benefits	71,944	383,287	136,956	98,585	16,861	58,058	64,865	75,617	97,268	320,979	118,173	-	1,451,804	168,652	-	1,821,256
Assistance to clients	68,833	73	-	90,787	-	8,841	-	85,595	182,974	5,694,178	-	-	8,131,279	-	-	8,131,279
Consumable supplies	23,124	181,459	9,949	6,658	2,392	2,113	34,993	4,796	5,541	268,088	333,333	885	873,501	10,768	-	884,267
Space costs and rentals	7,487	180,093	40,811	15,288	4,151	62,790	-	6,578	25,016	129,812	52,347	-	623,175	70,855	-	894,030
Depreciation expense	159,309	61,571	-	50,182	-	-	43,680	12,070	1,433	38,263	3,453	87,349	433,310	3,157	-	436,467
In-kind expended	-	273,692	-	69,017	6,729	-	-	37,759	57,179	-	11,250	-	455,626	-	-	455,626
Consultants and contractors	2,208	9,412	3,848	-	-	-	198,772	-	-	325	19,448	-	234,009	13,749	-	247,758
Utilities	151,798	34,798	19,037	18,499	1,335	6,949	10,474	25,984	23,398	42,516	25,050	25,305	373,161	6,903	-	380,064
Travel and meetings	347	86,974	29,039	54,902	284	5,938	1,878	8,425	14,740	22,171	20,927	825	214,348	16,804	-	231,152
Other direct program costs	43,842	52,207	1,745	17,586	2,992	200	1,749	678	5,825	30,991	44,545	58,950	261,110	4,561	2,880	268,551
Fiscal and administrative	18,635	2,041	24,599	900	1,045	220	8,939	2,499	2,550	29,497	4,823	8,013	102,752	76,036	-	178,788
Building and grounds maintenance	91,663	27,273	110	5,183	-	-	8,824	8,537	4,857	731	2,355	18,843	168,216	-	-	168,216
Interest expense	107,855	280	525	71	8	-	21,942	102	-	1,963	-	-	132,786	531	-	133,297
Vehicle expense	5,445	-	-	95,668	-	-	-	-	-	70,863	-	-	161,176	-	-	161,176
Insurance	47,076	7,356	484	2,112	1,153	-	1,208	2,708	3,224	8,840	-	3,670	77,764	31,974	-	109,738
Maintenance of equipment and rental	5,737	31,006	5,772	1,849	557	-	5,541	1,822	115	15,770	12,856	20,150	120,475	9,181	-	129,656
Fixed fees	1,310	-	-	-	-	-	1,585	-	1,988	1,506	1,805	-	7,874	7	-	7,881
Total Direct Expenses	1,047,356	2,789,065	789,597	991,504	94,845	348,114	653,810	558,244	800,148	7,824,201	1,149,136	220,800	17,224,920	1,062,613	2,880	18,290,413
Indirect Expenses																
Indirect costs	99,090	251,005	80,338	69,181	9,234	31,875	66,562	46,881	59,393	212,905	116,049	-	1,062,613	(1,062,613)	-	-
Total Direct & Indirect expenses	$ 1,146,446	$ 3,020,070	$ 649,935	$ 1,060,685	$ 104,079	$ 378,088	$ 720,372	$ 605,125	$ 859,541	$ 8,037,106	$ 1,265,185	$ 220,800	$ 18,287,533	$ -	$ 2,880	$ 18,290,413

See Notes to Consolidated Financial Statements

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TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2019

	Agency Fund	Head Start	Guardianship	Transportation	Volunteer	Workforce Development	Carroll County Dental	Support Center	Homeless	Energy and Community Development	Elder	Housing Services	Total	General & Administrative	Fundraising	Total
Direct Expenses																
Payroll	$ 199,241	$ 1,386,722	$ 603,554	$ 450,227	$ 37,826	$ 208,956	$ 377,023	$ 205,185	$ 369,232	$ 1,197,800	$ 493,573	$ 13,866	$ 5,462,305	$ 586,457	$ -	$ 6,058,762
Payroll taxes and benefits	49,259	395,213	132,952	92,256	18,426	57,969	88,778	39,904	81,040	339,197	120,236	-	1,413,250	163,274	-	1,576,524
Assistance to clients	22,359	-	-	-	-	710	-	13,831	154,680	5,584,754	-	-	5,786,314	-	-	5,786,314
Consumable supplies	3,408	165,083	8,922	4,547	1,830	1,870	44,374	4,665	9,578	288,487	310,765	2,975	846,305	11,436	-	857,741
Space costs and rentals	7,825	174,501	35,959	14,556	4,556	62,834	1,433	2,538	26,717	134,282	55,715	-	523,719	66,568	-	590,287
Depreciation expense	169,653	59,684	-	67,574	-	-	42,753	10,627	2,113	24,977	2,699	67,369	447,669	3,157	-	450,826
In-kind expended	-	321,063	-	53,625	27,450	-	-	13,030	18,435	-	43,581	-	477,187	-	-	477,187
Consultants and contractors	20,400	32,828	2,312	524	-	-	129,464	-	-	1,112	35,678	-	222,318	16,029	-	238,347
Utilities	168,297	25,312	17,501	18,843	1,267	6,252	10,138	25,905	21,891	32,877	24,372	26,181	378,638	5,708	-	384,344
Travel and meetings	11,024	83,708	32,365	84,621	1,146	15,024	1,927	11,188	18,214	10,356	29,492	642	297,907	20,789	-	318,396
Other direct program costs	2,535	24,813	500	16,084	4,792	25	1,564	2,557	2,103	22,928	55,591	24,224	157,896	9,225	9,695	176,816
Fiscal and administrative	18,817	3,031	24,825	1,757	1,217	210	8,458	2,167	2,119	27,972	5,839	8,731	103,147	94,740	-	197,887
Building and grounds maintenance	83,968	37,801	151	2,668	-	100	2,837	12,636	8,508	410	2,853	19,394	179,346	30	-	179,376
Interest expense	117,585	345	1,358	175	-	-	29,821	-	22	3,607	52	-	152,965	953	-	153,918
Vehicle expense	2,747	-	-	105,360	-	-	-	10	40	81,208	-	-	189,965	-	-	189,965
Insurance	58,671	8,807	573	2,604	934	-	2,428	3,340	3,977	5,768	-	3,916	89,018	30,772	-	119,788
Maintenance of equipment and rental	362	39,691	3,256	785	1,064	493	5,524	7,623	551	11,365	7,454	5,331	83,909	12,647	-	96,556
Fixed fees	6,265	-	-	-	-	-	1,153	-	2,069	860	1,471	-	13,817	422	-	14,239
Total Direct Expenses	950,639	2,758,782	787,241	916,089	118,408	354,263	747,474	355,206	714,068	7,788,560	1,191,571	172,652	16,835,151	1,032,207	9,695	17,877,253
Indirect Expenses																
Indirect costs	96,348	241,157	77,672	83,262	9,286	32,346	73,753	33,961	55,964	214,251	114,307	-	1,032,207	(1,032,207)	-	-
Total Direct & Indirect expenses	$ 1,046,987	$ 2,999,939	$ 844,913	$ 999,351	$ 127,694	$ 386,609	$ 821,227	$ 389,167	$ 769,930	$ 8,002,811	$ 1,305,878	$ 172,652	$ 17,867,358	$ -	$ 9,695	$ 17,877,253

See Notes to Consolidated Financial Statements

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NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

NOTE 1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Principles of Consolidation

The consolidated financial statements include the accounts of Tri-County Community Action Program, Inc. and its affiliate, Cornerstone Housing North, Inc. The two organizations are consolidated because Tri-County Community Action Program, Inc. controls 100% of the voting power of Cornerstone Housing North, Inc. All significant intercompany items and transactions have been eliminated from the basic financial statements. Tri-County Community Action Program, Inc. (the Organization) is a New Hampshire non-profit corporation that operates a wide variety of community service programs which are funded primarily through grants or contracts from various federal, state, and local agencies. Cornerstone Housing North, Inc. (Cornerstone) is a New Hampshire nonprofit corporation that was incorporated under the laws of the State of New Hampshire for the acquisition, construction and operation of community-based housing for the elderly.

Nature of activities

The Organization's programs consist of the following:

Agency

Tri-County CAP Administration provides central program management support and oversight to the Organization's many individual programs. This includes planning and budget development, bookkeeping and accounting, payroll and HR services, legal and audit services, IT support, management support, financial support and central policy development.

Tri-County CAP Administration is the liaison between Tri-County Community Action Program, Inc.'s, Board of Directors and its programs, ensuring that programs comply with agreements made by the Board to funding sources and vendors.

Other responsibilities include the management and allocation of funding received through a Community Services Block Grant, as well as management of the Organization's real estate property.

Head Start

Head Start provides comprehensive services to low-income children and their families. Head Start supports children's growth and development in a positive learning environment through a variety of activities as well as providing services, which include in addition to early learning, health and family well-being. All children receive health and development screenings, nutritious meals, oral health and mental health support. Parents and families are supported in achieving their own goals, such as housing stability, continued education, and financial stability.

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Programs support and strengthen parent-child relationships as their child's primary educator. Head Start staff work as partners with parents to identify and provide individualized activities that support their child's growth and development.

Tri County Community Action Head Start serves approximately 250 children in Carroll, Coos & Grafton counties in 9 locations with 13 center-based classrooms and 1 home-based option.

Guardianship

The Organization's Guardianship program provides advocacy and guardian services for the vulnerable population of New Hampshire residents (developmentally disabled, chronically mentally ill, traumatic brain injury, and the elderly suffering from Alzheimer's, dementia, and multiple medical issues) who need a guardian and who have no family member or friend willing, able, or suitable to serve in that capacity. This program serves 413 individuals. Additional services include, conservatorship, representative payee-ship, federal fiduciary services, benefit management services and private probate accounting services.

Transportation

The Organization's transit program provides various transportation services: public bus routes, door-to-door service by request, long distance medical travel to medical facilities outside our regular service area, and special trips for the elderly to go shopping and enjoy other activities that are located outside the regular service area. The Organization's fleet of 17 wheelchair accessible vehicles offers transportation options to the elderly and disabled, as well as to the general public.

Volunteer

The Coos County Retired & Senior Volunteers Program (RSVP) maintains a minimum group of 393 volunteers, ages 55 and older, of which 225 actively served during the last reporting period. These volunteers share their skills, life experiences, and time with over 60 local non-profit and public agencies throughout Coos County that depend on volunteer assistance to meet the needs of their constituents. Our volunteers donate over 27,955 hours yearly.

Workforce Development

The Organization is assisting transitional and displaced workers as they prepare for new jobs, and also assisting currently-employed workers to gain the skills required for better jobs.

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The Organization is helping to implement New Hampshire's Unified State Plan for Workforce Development, in line with the federal Workforce Investment Act. Workforce training programs, with training facilities in three towns, provide temporary assistance for needy families (TANF) recipients with 20-30 hours per week of training in the areas of employment skills, computer skills, and business experience, and also place participating TANF recipients in community-based work experience sites.

Carroll County Dental

Tamworth Dental Center (the Center) offers state of the art quality oral healthcare to uninsured families and individuals. The Center offers a full array of services including preventative, restorative, and oral surgery. The Center accepts most dental insurances, state insurances, and offers a sliding fee scale based on income ratio to federal poverty guidelines. The school-based project of the Center has undergone modifications necessary due to the pandemic. 9 outreach schools within the vicinity of the Center will be made. Education, treatments, and referrals will be made available.

Support Center

The Organization's Support Center at Burch House provides direct service and shelter to victims and survivors of domestic and sexual violence and stalking in Northern Grafton County. Support Center services are accessible 24 hours a day, 365 days a year. They include: crisis intervention; supportive counseling; court, hospital and policy advocacy and accompaniment; emergency shelter; support groups; community education and outreach; violence prevention programs for students; information, referrals and assistance accessing other community resources.

Homeless

Homeless services include an outreach intervention and prevention project that strives to prevent individuals and families from becoming homeless, and assists the already homeless in securing safe, affordable housing. The Organization provides temporary shelter space for homeless clients.

The Organization also provides some housing rehabilitation services to help preserve older housing stock.

Energy Assistance and Outreach

Energy Assistance Services provide fuel and electric assistance through direct pay to vendors or a discount on the client's bill. Community Contact sites allow local participants access to energy assistance programs and other emergency services. The offices provide information to the Organization's clients about other programs offered, as well as other programs available through other organizations in the community.

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Low-Income Weatherization

The NH weatherization program helps low-income families, elderly, disabled, small children and individuals lower their home energy costs; increase their health, safety, and comfort; and improve the quality of living while improving housing stock in communities around the state utilizing energy cost saving, health and safety and carbon lowering measures. The NH Weatherization Assistance Program also creates local NH jobs.

Elder

The Organization's elder program provides senior meals in 14 community dining sites, home delivered meals (Meals on Wheels) to the frail and homebound elderly, and senior nutrition education and related programming. The Coos County ServiceLink Aging & Disability Resource Center assists with person-centered counseling, Medicare counseling, Medicaid assistance, long-term care counseling services, and caregiver supports.

Housing Services

Cornerstone Housing North, Inc. (Cornerstone) is subject to a Project Rental Assistance Contract (PRAC) with the United States Department of Housing and Urban Development (HUD), and a significant portion of their rental income is received from HUD.

Cornerstone includes a 12-unit apartment complex in Berlin, New Hampshire for the elderly. This operates under Section 202 of the National Housing Act and is regulated by HUD with respect to the rental charges and operating methods.

Cornerstone has a Section 202 Capital Advance. Under guidelines established by the U.S. Office of Management and Budget *Uniform Guidance, Title 2 U.S. Code of Federal Regulations (CFR) part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards,* the Section 202 Capital Advance is considered to be a major program. A separate audit of Cornerstone's compliance with its major federal program in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and the audit requirements of *Title 2 of U.S. Code of Federal Regulations part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements of Federal Awards (Uniform Guidance*). An unmodified opinion was issued.

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Method of accounting

The consolidated financial statements of Tri-County Community Action Program, Inc. have been prepared utilizing the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America, as promulgated by the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC). Under this basis, revenue, other than contributions, and expenses are reported when incurred without regard to the date of receipt or payment of cash.

Basis of presentation

The financial statements of the Organization have been prepared in accordance with U.S. generally accepted accounting principles (US GAAP), which require the Organization to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions include net assets that are not subject to any donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and board of directors.

Net assets with donor restrictions include net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

The Organization has net assets with donor restrictions of $596,550 and $678,254 at June 30, 2020 and 2019, respectively. See **Note 13**.

Contributions

Contributions received are recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Support that is restricted is reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the contribution is recognized. All other donor restricted contributions are reported as net assets with donor restrictions, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

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Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from balances outstanding at year-end. Most of the receivables are amounts due from federal and state awarding agencies and are based on reimbursement for expenditures made under specific grants or contracts. A portion of the accounts receivable balance represents amounts due from patients at Carroll County Dental program. Past due receivables are written off at management's discretion using the direct write off method; this is not considered a departure from accounting principles generally accepted in the United State because the effects of the direct write off method approximate those of the allowance method. Management selects accounts to be written off after analyzing past payment history, the age of the accounts receivable, and collection rates for receivables with similar characteristics, such as length of time outstanding. The Organization does not charge interest on outstanding accounts receivable.

Property and Depreciation

Acquisitions of buildings, equipment, and improvements in excess of $5,000 and all expenditures for repairs, maintenance, and betterments that materially prolong the useful lives of assets are capitalized. Buildings, equipment, and improvements are stated at cost less accumulated depreciation. Depreciation is provided using the straight-line method over the estimated useful lives of the related assets.

Depreciation expense related to assets used solely by an individual program is charged directly to the related program. Depreciation expense for assets used by more than one program is charged to the program based upon a square footage or other similar allocation.

Depreciation expense related to administrative assets is included in the indirect cost pool and charged to the programs in accordance with the indirect cost plan. Maintenance and repairs that do not materially prolong the useful lives of assets are charged to expense as incurred.

Estimated useful lives are as follows:

Buildings and improvements	20 to 40 years
Vehicles	5 to 8.5 years
Furniture and equipment	5 to 15 years

Client Rents and HUD Rent Subsidy

Cornerstone Housing North, Inc.'s rents are approved on an annual basis by the Department of Housing and Urban Development. Rental increases are prohibited without such approval. The clients are charged rent equal to 30% of their income less adjustments allowed by the Department of Housing and Urban Development. Rent subsidies are received from the Department of Housing and Urban Development for the difference between the allowed rents and the amounts received from the clients.

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Refundable Advances
Grants received in advance are recorded as refundable advances and recognized as revenue in the period in which the related services or expenditures are performed or incurred. Funds received in advance of grantor conditions being met aggregated $181,463 and $197,157 as of June 30, 2020 and 2019, respectively.

Nonprofit tax status
The Organization is a *not-for-profit* Section 501(c)(3) organization in accordance with the Internal Revenue Code. It has been classified as an organization that is not a private foundation under the Internal Revenue Code and qualifies for a charitable contribution deduction for individual donors. The Organization files information returns in the United States. The Organization's Federal Form 990 (Return of Organization Exempt from Income Tax), is subject to examination by the IRS, generally for three years after it is filed. The Organization is no longer subject to examinations by tax authorities for years prior to 2016.

The Organization follows FASB ASC, *Accounting for Uncertainty in Income Taxes,* which clarifies the accounting for uncertainty in income taxes and prescribes a recognition threshold and measurement attribute for financial statement recognition and measurement of tax positions taken or expected to be taken in a tax return. The Organization does not believe they have taken uncertain tax positions, therefore, a liability for income taxes associated with uncertain tax positions has not been recognized.

Cornerstone Housing North, Inc. is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. The Internal Revenue Service has determined the Organization to be other than a private foundation within the meaning of Section 509(a).

Retirement plan
The Organization maintains a tax-sheltered annuity plan under the provisions of Section 403(b) of the Internal Revenue Code. All employees are eligible to contribute to the plan beginning on the date they are employed. Each employee may elect salary reduction agreement contributions in accordance with limits allowed in the Internal Revenue Code. Employer contributions are at the Organization's annual discretion. In January 2013, employer contribution payments ceased, therefore as of June 30, 2020 and 2019, there were no discretionary contributions recorded. Further information can be obtained from the Organization's 403(b) audited financial statements.

Donated services and goods
Contributions of donated services that create or enhance non-financial assets or that require specialized skills and would typically need to be purchased if not provided by donation are recorded at their fair values in the period received.

Contributed noncash assets are recorded at fair value at the date of donation. If donors stipulate how long the assets must be used, the contributions are recorded as net assets with donor restrictions. In the absence of such stipulations, contributions of noncash assets are recorded as net assets without donor restrictions.

Donated property and equipment

Donations of property and equipment are recorded as support at their estimated fair value at the date of donation. Such donations are reported as net assets without donor restrictions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as net assets with donor restrictions. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Organization reclassifies net assets with donor restrictions to net assets without donor restrictions at that time.

Promises to Give

Conditional promises to give are not recognized in the financial statements until the conditions are substantially met. Unconditional promises to give that are expected to be collected within one year are recorded at the net realizable value. Unconditional promises to give that are expected to be collected in more than one year are recorded at fair value, which is measured as the present value of their future cash flows. The discounts on those amounts are computed using risk-adjusted interest rates applicable to the years in which the promises are received. Amortization of the discounts is included in contribution revenue. In the absence of donor stipulations to the contrary, promises with payments due in future periods are restricted to use after the due date. Promises that remain uncollected more than one year after their due dates are written off unless the donors indicate that payment is merely postponed. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions. There were no unconditional promises to give that are expected to be collected in more than one year at June 30, 2020 and 2019.

As of June 30, 2020 and 2019, there were promises to give that were absent of donor stipulations, but restricted in regards to timing, and therefore classified as net assets with donor restrictions in the amount of $307,017 and $231,161, respectively. This amount is included in grants and contracts on the Consolidated Statement of Activities.

Use of estimates

The presentation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

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Fair Value of Financial Instruments

Accounting Standards Codification No. 825 (ASC 825), *Disclosures of Fair Value of Financial Instruments*, requires the Organization to disclose fair values of its financial instruments. The carrying amount of the Organization's financial instruments which consists of cash, accounts receivable, deposits and accounts payable, approximate fair value because of the short-term maturity of those instruments.

Functional allocation of expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the program services and supporting activities benefited.

Program salaries and related expenses are allocated to the various programs and supporting services based on actual or estimated time employees spend on each function as reported on a timesheet.

Workers Compensation expenses are charged to each program based upon the classification of each employee and allocated to the various program based upon the time employees spend on each function as noted above.

Paid Leave is charged to a leave pool and is allocated to each program as a percentage of total salaries.

Fringe Benefits are charged to a Fringe Benefit Pool. These expenses include employer payroll taxes, pension expenses, health and dental insurance and unemployment compensation. The pool is allocated to each program based upon a percentage of salaries.

Depreciation expense is allocated to each program based upon specific assets used by the program and is reported as depreciation expense on the statements of functional expenses.

Other occupancy expenses are applicable to assets which are used by multiple programs. Buildings are primarily charged to the benefiting program based upon an analysis of square footage. Costs related to a building include depreciation, insurance, utilities, building maintenance, etc. These costs are reported as space costs on the statements of functional expenses.

Insurance: automobile insurance is allocated to programs based on vehicle usage; building liability insurance is allocated to programs based on square footage of the buildings; and insurance for furniture and equipment is allocated to programs using the book basis of the insured assets.

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The remaining shared expenses are charged to an Indirect Cost Pool and are allocated to each program based upon a percentage of program expenses. The expenses include items such as administrative salaries, general liability insurance, administrative travel, professional fees and other expenses which cannot be specifically identified and charged to a program.

The Organization submits an indirect cost rate proposal for the paid leave, fringe benefits and other indirect costs to the U.S. Department of Health and Human Services. The proposal, effective for the fiscal year beginning July 1, 2019, received provisional approval and is effective, until amended, at a rate of 12%. Per the agreement with the U.S. Department of Health and Human Services, the Organization's final rate for the year ended June 30, 2019 was 10.4%. The actual rate for the year ended June 30, 2020 was approximately 10.82%, which is allowable because it is less than the provisional rate.

Advertising policy

The Organization uses advertising to inform the community about the programs it offers and the availability of services. Advertising is expensed as incurred. The total cost of advertising for the years ended June 30, 2020 and 2019 was $25,483 and $11,698, respectively.

Debt Issuance Costs

During the year ended June 30, 2019, the Organization retrospectively adopted the provisions of the FASB Accounting Standards Update (ASU) No. 2015-03, "*Simplifying the Presentation of Debt Issuance Costs.*" The ASU is limited to simplifying the presentation of debt issuance costs, and the recognition and measurement guidance for debt issuance costs is not affected by the ASU. Amortization expense of $887 has been included with interest expense in the consolidated statements of functional expenses for both 2020 and 2019.

New Accounting Pronouncement

In November 2016, the FASB issued ASU 2016-18, Statement of Cash Flows (230): Restricted Cash (ASU 2016-18). The amendments address diversity in practice that exists in the classification and presentation of changes in restricted cash on the statement of cash flows. The amendments require that a statement of cash flows explain the change during the period in the total of cash, cash equivalents, and amounts generally described as restricted cash or restricted cash equivalents. As a result, amounts generally described as restricted cash and restricted cash equivalents should be included with cash and cash equivalents when reconciling beginning-of-period and end-of-period total amounts shown on the statement of cash flows. ASU 2016-18 is effective for the Organization's fiscal year ending June 30, 2020 and has been applied retrospectively to all periods presented.

During the year ended June 30, 2020, the Organization adopted the provisions of FASB ASU 2018-08, Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made (Topic 958). This accounting standard is meant to help not-for-profit entities evaluate whether transactions should be accounted for as contributions or as exchange transactions and, if the transaction is identified as a contribution, whether it is conditional or unconditional. ASU 2018-08 clarifies how an organization determines whether a resource provider is receiving commensurate value in return for a grant. If the resource provider does receive commensurate value from the grant recipient, the transaction is an exchange transaction and would follow the guidance under ASU 2014-09 (FASB ASC Topic 606). If no commensurate value is received by the grant maker, the transfer is a contribution. ASU 2018-08 stresses that the value received by the general public as a result of the grant is not considered to be commensurate value received by the provider of the grant. Results for reporting the years ending June 30, 2020 and 2019 are presented under FASB ASU 2018-08. The comparative information has not been restated and continues to be reported under the accounting standards in effect in those reporting periods. There was no material impact to the financial statements as a result of adoption. Accordingly, no adjustment to opening net assets was recorded.

Other Matters

The impact of the novel coronavirus (COVID-19) and measures to prevent its spread are affecting the Organization's business. The significance of the impact of these disruptions, including the extent of their adverse impact on the Organization's financial operational results, will be dictated by the length of time that such disruptions continue and, in turn, will depend on the currently unknowable duration of the COVID-19 pandemic and the impact of governmental regulations that might be imposed in response to the pandemic. COVID-19 also makes it more challenging for management to estimate future performance of the Organization, particularly over the near to medium term.

NOTE 2. LIQUIDITY AND AVAILABILITY

The following represents the Organization's financial assets as of June 30, 2020 and 2019:

	2020	2019
Financial assets at year-end:		
Cash and cash equivalents, undesignated	$ 2,257,081	$ 1,400,750
Accounts receivable	1,322,852	1,274,083
Pledges receivable	307,017	231,161
Total financial assets	3,886,950	2,905,994

Less amounts not available to be used within one year:		
Net assets with donor restrictions	596,550	678,254
Less net assets with time restrictions to be met in less than a year	(410,015)	(565,176)
Amounts not available within one year	186,535	113,078
Financial assets available to meet general expenditures over the next twelve months	$ 3,700,415	$ 2,792,916

It is the Organization's goal to maintain financial assets to meet 60 days of operating expenses which approximates $2,860,000 and $2,786,000 respectively, at June 30, 2020 and 2019.

NOTE 3. CASH AND CASH EQUIVALENTS

Cash and cash equivalents consist of cash on hand, funds on deposit with financial institutions, and investments with original maturities of three months or less. At year end and throughout the year, the Organization's cash balances were deposited with multiple financial institutions. At June 30, 2020 and 2019, the balances in interest and non-interest-bearing accounts were insured by the FDIC up to $250,000. At June 30, 2020 and 2019, there was approximately $2,653,000 and $1,750,000, respectively, of deposits held in excess of the FDIC limit. Management believes the Organization is not exposed to any significant credit risk on cash and cash equivalents and considers this a normal business risk.

The following table provides a reconciliation of cash and restricted cash reported within the statements of financial position that sum to the total in the statements of cash flows as of June 30:

	2020	2019
Cash, operations	$ 2,257,081	$ 1,400,750
Restricted cash, current	796,937	583,963
Restricted cash, long term	384,711	418,936
Total cash and restricted cash	$ 3,438,729	$2,403,649

Cash Restrictions

The Organization is required to maintain a deposit account with a bank as part of the loan security agreement disclosed at **Note 7.** It is required to maintain a balance of $19,968 in the account, which is restricted from withdrawal except to make payments of debt service or as approved by the US Department of Agriculture.

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Amounts withdrawn to make payments of debt service must be replenished with monthly deposits until the maximum required deposit balance is achieved. The balance as of June 30, 2020 and 2019 was $20,040 and $20,010, respectively. The Organization has made all of their scheduled deposits for the years ended June 30, 2020 and 2019. These amounts are included in restricted cash on the Statements of Financial Position.

The Organization is required to maintain a deposit account with another bank as part of a bond issue (see bond payable in **Note 7**). The required balance in the account is $173,817 and is equal to 12 monthly payments. The balance as of June 30, 2020 and 2019 was $174,626 and $174,451, respectively, and the Organization was in compliance with this requirement. These amounts are included in restricted cash on the Statements of Financial Position.

The Organization maintains a deposit account on behalf of clients who participate in the Guardianship Services Program. The balance in the account is restricted for use on behalf of these clients and an offsetting liability is reported on the financial statements as other current liabilities. The total current liability related to this restriction at June 30, 2020 and 2019 was $796,937 and $583,963, respectively. These amounts are included in other liabilities on the Statements of Financial Position. The total restricted cash within this account at June 30, 2020 and 2019 was $796,937 and $583,963, respectively, and is included in the restricted cash balance on the Statements of Financial Position.

At June 30, 2019, the Organization had $45,198 in restricted cash relating to the property that is held for sale at year end. This was donated to another non-profit Organization during the year ended June 30,2020.

Certain cash accounts related to Cornerstone Housing North, Inc. are restricted for certain uses in the Organization under rules and regulations prescribed by the Department of Housing and Urban Development. The total amount restricted at June 30, 2020 and 2019 was $190,045 and $179,277, respectively. See **Note 15**.

NOTE 4. INVENTORY

In 2020 and 2019, inventory included weatherization materials which had been purchased in bulk. These items are valued at the most recent cost. A physical inventory is taken annually. Cost is determined using the first-in, first-out (FIFO) method. Inventory at June 30, 2020 and 2019, consists of weatherization materials totaling $102,430 and $85,886, respectively.

NOTE 5. ACCRUED EARNED TIME

For the years ending June 30, 2020 and 2019, employees of the Organization were eligible to accrue vacation for a maximum of 160 hours. At June 30, 2020 and 2019, the Organization had accrued a liability for future annual leave time that its employees had earned and vested in the amount of $243,779 and $204,079, respectively.

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NOTE 6. PROPERTY

Property consists of the following at June 30, 2020:

	Capitalized Cost	Accumulated Depreciation	Net Book Value
Building	$ 9,810,288	$ 3,753,302	$ 6,056,986
Equipment	2,105,950	1,848,642	257,308
Construction in progress	4,727	-	4,727
Land	423,840	-	423,840
	$12,344,805	$ 5,601,944	$ 6,742,861

Property consists of the following at June 30, 2019:

	Capitalized Cost	Accumulated Depreciation	Net Book Value
Building	$ 9,709,749	$ 3,469,618	$ 6,240,131
Equipment	1,950,063	1,708,917	241,146
Construction in progress	2,500	-	2,500
Land	423,840	-	423,840
	$12,086,152	$ 5,178,535	$ 6,907,617

The Organization has use of computers and equipment which are the property of state and federal agencies under grant agreements. The equipment, whose book value is immaterial to the financial statements, is not included in the Organization's property and equipment totals.

Depreciation expense for the years ended June 30, 2020 and 2019 totaled $435,310 and $447,669, respectively.

The Organization has property held for sale at June 30, 2020 and 2019 amounting to $47,000, which is classified as a current asset in the accompanying consolidated statements of financial position. The total loss on the write down to market value of this property was $255,492 in 2019.

NOTE 7. LONG TERM DEBT

The long term debt of the Organization as of June 30, 2020 and 2019 consisted of the following:

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	2020	2019
Note payable with the USDA requiring 360 monthly installments of $1,664, including interest at 5% per annum. Secured by general business assets. Final installment due January 2027.	$ 110,824	$ 124,867
Note payable with a bank requiring 120 monthly installments of $3,033, including interest at 4.69% per annum. Secured by first mortgages on two commercial properties. Final installment due April 2021.	307,719	328,896
Note payable with a bank requiring 60 monthly installments of $459, including interest at 5% per annum. This note was an unsecured line of credit that was converted to a term loan during the year ended June 30, 2016. Final installment due April 2021.	4,478	9,618
Note payable to a financing company requiring 72 monthly installments of $312, including interest at 5.49% per annum. Secured by the Organization's vehicle. Final installment due August 2021.	4,228	7,642
Note payable to a financing company requiring 72 monthly installments of $313, including interest at 5.54% per annum. Secured by the Organization's vehicle. Final installment due July 2021.	3,948	7,385
Note payable to a financing company requiring 60 monthly installments of $143, including interest at 5.99% per annum. Secured by the Organization's vehicle. Final installment due November 2020.	705	2,331
Note payable to a financing company requiring 72 monthly installments of $248, including interest at 6.10% per annum. Secured by the Organization's vehicle. Final installment due February 2023.	7,294	9,739
Note payable with a bank requiring 60 monthly installments of $2,512, including interest at 5.51% per annum. Secured by second mortgage on commercial property. Final balloon payment is due in March 2023.	387,227	395,429

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	2020	2019
Bond payable with a bank requiring monthly installments of $14,485, including interest of 2.75% plus the bank's internal cost of funds multiplied by 67% with an indicative rate of 3.28%. Secured by first commercial real estate mortgage on various properties and assignments of rents at various properties. Final installment due August 2040.	2,547,308	2,634,595
Cornerstone Housing North, Inc. capital advance due to the Department of Housing and Urban Development. This capital advance is not subject to interest or principal amortization and will be forgiven after 40 years, or in August 2047.	1,617,600	1,617,600
Cornerstone Housing North, Inc. mortgage payable due to New Hampshire Housing Finance Authority. The mortgage is not subject to interest or principal amortization. Payments are deferred for 40 years, final payment due in August 2047.	250,000	250,000
Total long term debt before unamortized debt issuance costs	5,241,331	5,388,102
Unamortized deferred financing costs	(10,931)	(11,818)
Total long term debt	5,230,400	5,376,284
Less current portion due within one year	(437,843)	(148,449)
	$ 4,792,557	$ 5,227,835

The scheduled maturities of long-term debt as of June 30, 2020 were as follows:

Years ending June 30	Amount
2021	$ 437,843
2022	123,107
2023	485,399
2024	118,243
2025	122,486
Thereafter	3,954,253
	$ 5,241,331

As described at **Note 3**, the Organization is required to maintain a reserve account with a bank for the first two notes payable listed above.

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NOTE 8. CAPITAL LEASE OBLIGATIONS

During the year ended June 30, 2016, the Organization leased a phone system and copier under the terms of capital leases, expiring in November 2020 and March 2021, respectively. During the year ended June 30, 2017, the Company leased an additional copier under the terms of a capital lease, expiring in May 2021. The assets and liabilities under the capital leases are recorded at the lower of the present value of the minimum lease payments or the fair value of the assets. The assets are depreciated over their estimated lives.

The obligations included in capital leases at June 30, 2020 and 2019, consisted of the following:

	2020	2019
Lease payable to a financing company with monthly installments of $208 for principal and interest at 9.5% per annum. The lease is secured by the phone system and will mature in November 2020.	$ 1,213	$ 3,291
Lease payable to a financing company with monthly installments of $122 for principal and interest at 8.841% per annum. The lease is secured by a copier and will mature in March 2021.	944	2,261
Lease payable to a financing company with monthly installments of $122 for principal and interest at 8.918% per annum. The lease is secured by a copier and will mature in May 2021.	1,397	2,673
	3,554	8,225
Less current portion	(3,554)	(4,870)
	$ -	$ 3,355

The scheduled maturities of capital lease obligations as of June 30, 2020 were as follows:

Year ending June 30	Amount
2021	$ 3,554

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NOTE 9. DEMAND NOTE PAYABLE

The Organization has available a $750,000 line of credit with its primary financial institution which is secured by real estate mortgages and assignments of leases and rents on various properties as disclosed in the line of credit agreement. Borrowings under the line bear interest at 5.00% per annum. There was no balance outstanding at June 30, 2020 and 2019. The line is subject to renewal each January.

The Organization was issued an unsecured revolving line of credit in 2014 with the New Hampshire Department of Administration Services. The Organization was not required to make payments of interest or principal prior to maturity. The unsecured revolving line of credit was paid off in full during the year ended June 30, 2019.

NOTE 10. OPERATING LEASES

The Organization has entered into numerous lease commitments for space. Leases under non-cancelable lease agreements have various starting dates, lengths, and terms of payment and renewal. Additionally, the Organization has several facilities which are leased on a month to month basis. For the years ended June 30, 2020 and 2019, the annual rent expense for leased facilities totaled $181,004 and $181,127, respectively.

Future minimum lease payments under non-cancelable operating leases having initial terms in excess of one year as of June 30, 2020, are as follows:

Years ending June 30	Amount
2021	$ 127,803
2022	7,321
	$ 135,124

NOTE 11. IN-KIND CONTRIBUTIONS

The Organization records the value of in-kind contributions according to the accounting policy described in **Note 1**. The Head Start, transportation and elder programs rely heavily on volunteers who donate their services to the Organization. These services are valued based upon the comparative market wage for similar paid positions.

The Organization is also the beneficiary of a donation of in kind in the form of below market rent for some of the facilities utilized by the Head Start and elder programs. The value of the in-kind rent is recorded at the difference between the rental payment and the market rate for the property based upon a recent appraisal.

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Many other individuals have donated significant amounts of time to the activities of the Organization. The financial statements do not reflect any value for these donated services since there is no reliable basis for making a reasonable determination.

NOTE 12. CONCENTRATION OF RISK

Tri-County Community Action Program, Inc. receives a majority of its support from federal and state governments. For the years ended June 30, 2020 and 2019, approximately $14,380,020 (74%) and $13,951,828 (77%), respectively, of the Organization's total revenue was received from federal and state governments. If a significant reduction in the level of support were to occur, it would have a significant impact on the Organization's programs and activities.

Cornerstone Housing North, Inc. receives a large majority of its support from the U.S. Department of Housing and Urban Development. For the years ended June 30, 2020 and 2019, approximately 68% and 69%, respectively, of the Organizations total revenue was derived from the U.S. Department of Housing and Urban Development. In the absence of additional revenue sources, the future existence of Cornerstone Housing North, Inc. is dependent upon the funding policies of the U.S. Department of Housing and Urban Development.

The majority of Cornerstone Housing North, Inc.'s assets are apartment projects, for which operations are concentrated in the elderly person's real estate market. In addition, the Organization operates in a regulated environment. The operation of the Organization is subject to administrative directives, rules and regulations of federal, state and local regulatory agencies, including, but not limited to, HUD. Such administrative directives, rules and regulations are subject to change by an act of Congress or an administrative change mandated by HUD. Such changes may occur with little notice or inadequate funding to pay for the related cost, including the administrative burden, to comply with the change.

NOTE 13. NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are available for the following specific program services as of June 30, 2020 and 2019:

	2020	2019
Temporary Municipal Funding	$ 307,017	$ 231,161
FAP	102,998	117,470
Restricted Buildings	85,713	87,541
DOE	46,287	-
FAP/EAP	24,350	11,290
Loans - HSGP	22,029	19,907
RSVP Program Funds	5,887	7,056
Donations to Maple Fund	1,571	1,571
RSVP – Matter to Balance	500	-
Loans - HHARLF	104	-

BWP/HRRP Program	94	-
10 Bricks Shelter Funds	-	142,190
Support Center	-	25,939
Weatherization	-	25,000
Senior Meals	-	5,130
Head Start	-	3,999
Total net assets with donor restrictions	$ 596,550	$ 678,254

NOTE 14. COMMITMENTS AND CONTINGENCIES

Grant Compliance

The Organization receives funds under several federal and state grants. Under the terms of the grants the Organization is required to comply with various stipulations including use and time restrictions. If the Organization was found to be noncompliant with the provisions of the grant agreements, the Organization could be liable to the grantor or face discontinuation of funding.

Environmental Contingencies

On March 30, 2009, the Organization's Board of Directors agreed to secure ownership of a 1.2-acre site located in Berlin, New Hampshire. There are 2 buildings on this site designated as the East Wing and West Wing Buildings which were formerly used as a research and development facility for the Berlin Mills Company.

The exterior soil and interior parts of the East Wing Building contained contaminants which required environmental remediation. In a letter dated May 2, 2012, the State of New Hampshire Department of Environment Services (the Department) noted that the remedial actions for the exterior soils and parts of the East Wing Building had been completed to the Department's satisfaction.

In addition, the Department noted that the contaminants related to the West Wing Building did not pose an exposure hazard to site occupants, area residents, and the environment, provided the West Wing Building is maintained to prevent further structural deterioration. If further deterioration occurs and contaminants are released into the environment, the Organization could be required to take additional action including containment and remediation.

Loss Contingencies

During the year ended June 30, 2018, legal actions were brought against the Organization. Due to the uncertainty of the outcome of such cases as of June 30, 2020, as well as the uncertainty of the Organization's potential liability, no amount has been accrued by the Organization at this time.

NOTE 15. REPLACEMENT RESERVE AND RESIDUAL RECEIPTS ACCOUNTS

Under Cornerstone Housing North, Inc.'s regulatory agreement with HUD, the Organization is required to set aside amounts into a replacement reserve for the replacement of property and other project expenditures approved by HUD. HUD-restricted deposits of $155,278 and $129,407 were held in a segregated account at June 30, 2020 and 2019, respectively. HUD-restricted deposits generally are not available for operating purposes.

Cornerstone Housing North, Inc.'s use of the residual receipts account is contingent upon HUD's prior written approval. Residual receipts of $31,049 and $46,514 were held in a segregated account for the years ended June 30, 2020 and 2019, respectively.

HUD has initiated policies to recapture funds built up in residual receipts accounts upon renewal of the Organization's project rental assistance contract. The policies direct that the amounts in excess of certain limits in the residual receipts account be (a) used to offset rent subsidies due from HUD under HAP contracts, or (b) remitted directly to HUD. The policies generally require project owners to limit the monies accumulated in the residual receipts account to $250 per unit.

In accordance with the policy noted above, subsequent to year end the Organization was required to remit funds to HUD totaling $31,412. In addition to the funds remitted, HUD approved the Organization to withdraw $11,852 from the residual receipts account for equipment.

NOTE 16. RECLASSIFICATION

Certain amounts and accounts from the prior year's financial statements were reclassified to enhance comparability with the current year's financial statements.

NOTE 17. SUBSEQUENT EVENTS

Subsequent events are events or transactions that occur after the statement of financial position date, but before financial statements are available to be issued. Recognized subsequent events are events or transactions that provide additional evidence about conditions that existed at the statement of financial position date, including the estimates inherent in the process of preparing financial statements. Non-recognized subsequent events are events that provide evidence about conditions that did not exist at the statement of financial position date, but arose after that date. Management has evaluated subsequent events through October 28, 2020, the date the financial statements were available to be issued.

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TRI-COUNTY COMMUNITY ACTION PROGRAM, INC.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND NON-FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2020

FEDERAL GRANTOR/PROGRAM TITLE	FEDERAL CFDA NUMBER	PASS-THROUGH GRANTOR'S NAME	GRANTOR'S IDENTIFYING NUMBER	FEDERAL EXPENDITURES
U.S. Department of Health and Human Services				
Head Start	93.600		01CH10000-05-00	$ 1,595,937
Head Start	93.600		01CH10000-06-00	1,042,272
			TOTAL	2,638,209
Low-Income Home Energy Assistance	93.568	State of New Hampshire Office of Energy and Planning	G-19B1NHLIEA	120,562
Low-Income Home Energy Assistance	93.568	State of New Hampshire Office of Energy and Planning	G-20B1NHLIEA	5,404,284
Low-Income Home Energy Assistance	93.568	State of New Hampshire Office of Energy and Planning	G-19B1NHLIEA 1056420	84,885
Low-Income Home Energy Assistance	93.568	State of New Hampshire Office of Energy and Planning	G-20B1NHLIEA 1056420	246,833
			TOTAL	5,856,564
AGING CLUSTER				
Special Programs for the Aging - Title III, Part B - Grants for Supportive Services and Senior Centers (SEAS)	93.044	State of New Hampshire Office of Energy and Planning	18AANHT3SS	7,247
Special Programs for the Aging - Title III, Part B - Grants for Supportive Services and Senior Centers (Sr. Wheels)	93.044	State of New Hampshire Department of Health and Human Services	512-500352	122,681
			TOTAL	129,928
Special Programs for the Aging - Title III, Part C - Nutrition Services (Congregate & HD Meals)	93.045	State of New Hampshire Department of Health and Human Services	541-500386	279,797
Nutrition Services Incentive Program (NSIP)	93.053	State of New Hampshire Department of Health and Human Services	NONE	95,471
			CLUSTER TOTAL	505,196
Community Services Block Grant	93.569	State of New Hampshire Department of Health and Human Services	102-500731	681,308
TANF CLUSTER				
Temporary Assistance for Needy Families (NHEP Workplace Success)	93.558	Southern New Hampshire Services, Inc.	16-DHHS-BWW-CSP-05	318,992
Temporary Assistance for Needy Families (JARC)	93.558	State of New Hampshire Department of Health and Human Services	1802NHTANF	24,800
			CLUSTER TOTAL	343,792
HIV Care Formula Grants (Ryan White Care Program)	93.917	State of New Hampshire Department of Health and Human Services	530-500371	8,495
Social Services Block Grant (Title XX I&R)	93.667	State of New Hampshire Department of Health and Human Services	545-500387	111,196
Social Services Block Grant (Title XX HD)	93.667	State of New Hampshire Department of Health and Human Services	544-500386	84,819
Social Services Block Grant (Guardianship)	93.667	State of New Hampshire Department of Health and Human Services	102-500731	13,695
			TOTAL	209,710
Promoting Safe and Stable Families/Family Violence Prevention and Services/Discretionary	93.556 & 93.592	State of New Hampshire Coalition against Domestic and Sexual Violence	SPIRDV	53,401
Preventative HHS Block Grant & Injury Prevention and Control Research	93.136 & 93.758	State of New Hampshire Coalition against Domestic and Sexual Violence	SVP	2,602
Projects for Assistance in Transition from Homelessness (PATH)	93.150	State of New Hampshire Bureau of Homelessness and Housing	05-95-42-423010-7926	59,029
Special Programs for the Aging Title IV and Title II Discretionary Projects	93.048	State of New Hampshire Department of Health and Human Services		20,000
Total U.S. Department of Health and Human Services				$ 10,378,306

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TRI-COUNTY COMMUNITY ACTION PROGRAM, INC.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2020

FEDERAL GRANTOR/PROGRAM TITLE	FEDERAL CFDA NUMBER	PASS-THROUGH GRANTOR'S NAME	GRANTOR'S IDENTIFYING NUMBER	FEDERAL EXPENDITURES
U.S. Department of Energy				
Weatherization Assistance for Low-Income Persons	81.042	State of New Hampshire Governor's Office of Energy & Community Services	EE0007935	$ 465,349
Total U.S. Department of Energy				$ 465,349
U.S. Corporation for National and Community Service				
Retired and Senior Volunteer Program	94.002		19SRANH001	$ 76,072
Total U.S. Corporation for National and Community Service				$ 76,072
U.S. Department of Agriculture				
Child and Adult Care Food Program	10.558	State of New Hampshire Department of Education	NONE	$ 159,225
Total U.S. Department of Agriculture				$ 159,225
U.S. Department of Homeland Security				
Emergency Food & Shelter Program (FEMA)	97.024			$ 29,388
Emergency Management Performance Grants (FEMA)	97.042	State of New Hampshire Department of Safety	EMB-2017-EP-00005-S01	43,082
Total U.S. Department of Homeland Security				$ 72,470
U.S. Department of Justice				
Crime Victim Assistance (VOCA)	16.575	State of New Hampshire Coalition against Domestic and Sexual Violence	NONE	$ 224,910
Sexual Assault Services Formula Program (SASP)	16.017	State of New Hampshire Coalition against Domestic and Sexual Violence	2018-KF-AX-0043	16,306
OVW Technical Assistance Initiative	16.526	Grafton County Court	OVW-2016-13829	61,303
Total U.S. Department of Justice				$ 302,519
U.S. Department of Transportation				
Formula Grants for Rural Areas (Section 5311)	20.509	State of New Hampshire Department of Transportation	NH-18-X046	$ 515,335
TRANSIT SERVICES PROGRAMS CLUSTER				
Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	State of New Hampshire Department of Transportation	NH-65-X006	18,034
			CLUSTER TOTAL	18,034
Total U.S. Department of Transportation				$ 533,369
U.S. Department of Housing and Urban Development				
Emergency Solutions Grant Program	14.231	State of New Hampshire Department of Health and Human Services	102-500731	$ 100,862
Continuum of Care Program (HOP)	14.267	State of New Hampshire Department of Health and Human Services	SS-2019-BHHS-01-Coord -4	182,876
Continuum of Care Program (HOP)	14.267	State of New Hampshire Department of Health and Human Services	NH0020L1T1108	72,548
			TOTAL	255,424
Total U.S Department of Housing and Urban Development				$ 356,286

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TRI-COUNTY COMMUNITY ACTION PROGRAM, INC.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2020

FEDERAL GRANTOR/PROGRAM TITLE	FEDERAL CFDA NUMBER	PASS-THROUGH GRANTOR'S NAME	GRANTOR'S IDENTIFYING NUMBER	FEDERAL EXPENDITURES
U.S. Department of Labor				
WIA/WIOA CLUSTER				
WIA/WIOA Adult Program	17.258	Southern New Hampshire Services, Inc.	2018-0004	$ 38,748
WIA/WIOA Dislocated Worker Formula Grants	17.278	Southern New Hampshire Services, Inc.	2018-0004	22,212
Total U.S. Department of Labor			CLUSTER TOTAL	$ 60,960
U.S. Department of the Treasury				
Coronavirus Relief Fund	21.019	State of NH Department of HHS, Division of LT Supports and Services		$ 89,460
Coronavirus Relief Fund	21.019	Governor's Office of Emergency Relief and Recovery COVID - 19 Long Term Care Stabilization Program		35,460
Total U.S. Department of the Treasury				$ 124,920
TOTAL EXPENDITURES OF FEDERAL AWARDS				$ 12,529,278
NON-FEDERAL				
New Hampshire Public Utilities Company - Home Energy Assistance				$ 1,639,855

NOTE A - BASIS OF PRESENTATION

The accompanying schedule of expenditures of Federal Awards (the Schedule) includes the federal award activity of Tri-County Community Action Program, Inc. under programs of the federal government for the year ended June 30, 2020. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S.Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Tri-County Community Action Program, Inc., it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Organization.

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

NOTE C - INDIRECT RATE

Tri-County Community Action Program Inc. has elected to not use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

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TRI-COUNTY COMMUNITY ACTION PROGRAM, INC.

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors of
Tri-County Community Action Program, Inc.
Berlin, New Hampshire

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Tri-County Community Action Program, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2020, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 28, 2020.

Internal Control Over Financial Reporting
In planning and performing our audit of the financial statements, we considered Tri-County Community Action Program Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Tri-County Community Action Program Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Tri-County Community Action Program Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether Tri-County Community Action Program Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Leone McDonnell & Roberts
Professional association

October 28, 2020
North Conway, New Hampshire

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TRI-COUNTY COMMUNITY ACTION PROGRAM, INC.

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors of
Tri-County Community Action Program, Inc.
Berlin, New Hampshire

Report on Compliance for Each Major Federal Program
We have audited Tri-County Community Action Program Inc.'s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Tri-County Community Action Program Inc.'s major federal programs for the year ended June 30, 2020. Tri-County Community Action Program Inc.'s major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility
Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditors' Responsibility
Our responsibility is to express an opinion on compliance for each of Tri-County Community Action Program Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Tri-County Community Action Program Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Tri-County Community Action Program Inc.'s compliance.

Opinion on Each Major Federal Program
In our opinion, Tri-County Community Action Program, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2020.

Report on Internal Control over Compliance
Management of Tri-County Community Action Program, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Tri-County Community Action Program Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Tri-County Community Action Program, Inc.'s internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Leone McDonnell & Roberts
Professional Association

October 28, 2020
North Conway, New Hampshire

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TRI-COUNTY COMMUNITY ACTION PROGRAM, INC.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2020

1. The auditors' report expresses an unmodified opinion on the financial statements of Tri-County Community Action Program, Inc.

2. No significant deficiencies relating to the audit of the financial statements are reported in the *Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.*

3. No instances of noncompliance material to the financial statements of Tri-County Community Action Program, Inc. which would be required to be reported in accordance with *Government Auditing Standards,* were disclosed during the audit.

4. No significant deficiencies in internal control over major federal award programs during the audit are reported in the *Independent Auditors' Report on Compliance for Each Major Program and on Internal Control over Compliance in Accordance with the Uniform Guidance.*

5. The auditors' report on compliance for the major federal award programs for Tri-County Community Action Program, Inc. expresses an unmodified opinion on all major programs.

6. No audit findings that are required to be reported in accordance with 2 CFR 200.516(a) are reported in this Schedule.

7. The programs tested as major programs included:

   U.S. Dept. of Health & Human Services, LIHEAP – CFDA #93.568

   U.S. Dept. of Health & Human Services, CSBG – CFDA #93.569

   New Hampshire Public Utilities Company, Home Energy Assistance (non-Federal)

8. The threshold for distinguishing Type A and B programs was $750,000.

9. Tri-County Community Action Program, Inc. was determined to be a low-risk auditee.

FINDINGS - FINANCIAL STATEMENTS AUDIT

None

FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT

None

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TRI-COUNTY
COMMUNITY ACTION
Serving Coös, Carroll & Grafton Counties since 1965
Helping People. Changing Lives.

Board of Directors

FY2022

Coos County	Carroll County	Grafton County
Board Chair		Linda Massimilla
Sandy Alonzo	Karolina Brzozowska	
		Richard Mcleod
Brian Hoffman		
		George Sykes
		Ruth Heintz

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Jeanne L. Robillard

CORE STRENGTHS

Program development, management and administration • Community collaborations
Development of policy, protocol, and service delivery to meet funder standards
Grant writing and management • Budget performance and financial reporting
Innovative solutions & problem solving • Capacity building
Professional presentations • Public speaking
Dedication • Imagination • Determination • Fortitude

PROFESSIONAL EXPERIENCE

Tri-County Community Action Programs, Inc.
Chief Executive Officer
Berlin, NH ***2018 - current FT employment***

Tri-County Community Action Programs, Inc.
Chief Operating Officer
Berlin, NH 2016 - 2018
Responsible for the operations of six agency Divisions with 15 individual programs that provide over 60 consumer services across three counties of Northern New Hampshire. Essential duties include; supervision of Division Directors, oversee and monitor program resources, revenues, expenditures and budget performance; tactical oversight of programs to meet or exceed agency defined strategic goals; develop and implement strategies to improve individual programs and overall agency program and fiscal performance; oversee and lead special projects such as the Annual Report, Strategic Plan, Community Needs Assessment process, and work with Senior Management Team to develop new service initiatives. Provide tactical guidance to Division Directors to trouble shoot issues and problems in the daily operations of programs.

Tri-County Community Action Programs, Inc.
Division Director: TCCAP Prevention Services
Berlin, NH 2015- 2016
Responsible for four agency programs under the umbrella of TCCAP Prevention Services; oversee division resources, revenues, and expenditures and monitor budget performance; general oversight of programs to meet or exceed agency defined strategic goals; supervise program directors; write grants to support programs, monitor results, and prepare grant reports and financial statements for funders and agency; develop fundraising and marketing strategies for programs; represent program through participation in state and local initiatives relative to program/division goals and service delivery; collaborate with stakeholders and elected officials, including presenting legislative testimony.

Tri-County Community Action Programs, Inc.
Program/Division Director: Support Center at Burch House
Littleton, New Hampshire 2007- 2015
Oversee daily operation and supervision of domestic and sexual violence crisis center and residential shelter; write grants to support programs, monitor results, and prepare grant reports and financial statements for funders and parent agency; oversee program resources, revenues and expenditures, and monitor budget performance and progress toward strategic goals; create and direct victim advocacy programs to ensure compliance with grant deliverables and applicable state and federal law; develop fundraising and marketing strategies; participate in state and local collaborations to enhance victim services; represent program in state and federal victim service initiatives, including presentation of legislative testimony; create and present trainings for medical and legal professionals on legal standards and best practices for victim services.

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Bookkeeper: Women's Rural Entrepreneurial Network (WREN)
Bethlehem, NH current PT employment
Responsible for grant fiscal tracking, reporting, funds release and account transfers, bi-weekly payroll and 941 payments, accounts payable and receivable, month end reconciliations for bank accounts, credit cards, petty cash, retail and market sales; monthly POS/QB reconciliation for three retail locations, preparing monthly cash flow, forecasts, and standard fiscal reports for Board of Directors.

Tri-County Community Action Programs, Inc.
Direct Services/Volunteer Coordinator: Support Center at Burch House
Littleton, New Hampshire 1997 to 2007
Provide advocacy and direct service to victims of domestic and sexual violence; supervise court advocacy programs; recruit, train and supervise staff, volunteers, and interns; develop agency systems, policies and protocols; create and present community outreach presentations and campaigns; present school-based violence prevention classes for grades K-12 ; provide on-call coverage of crisis line

Director: Haverhill Area Juvenile Diversion Program
Woodsville, New Hampshire 1999-2001
Recruit, train, and supervise volunteer diversion committees; establish community programming for diverted youth; supportive counseling of youth; maintain collaborative relationships between the court system, juvenile service officers, local police departments, and diversion program; prepare and file court reports on diverted youth; community outreach and education

Counselor/Title I Teacher: Northern Family Institute-Jefferson Shelter
Jefferson, New Hampshire 1996-1999
Provide individual supportive counseling to adjudicated youth, facilitate peer support groups, develop and implement treatment plans and case management services to clients, supervise and tutor youth in classroom setting, supervise youth in daily living skills

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Education

BS in Human Services, Springfield College School of Human Services, Boston, MA
Criminal Justice Concentration, *Graduated with 4.0 GPA*

AS in Drug and Alcohol Rehabilitation Counseling (DARC Program)
Southern Connecticut Community College, New Haven, CT

Additional Skills, Professional Leadership and Civic Affiliations

- Chairman, Bethlehem Board of Selectmen, Town of Bethlehem Twice Elected *2006-2010*
- Chairman, Arts Alliance of Northern New Hampshire *2000-2003, Treasurer 1996-1998*
- Chairman, Haverhill Area Family Violence Council *1998-2003*
- Certified PRIME FOR LIFE Impaired Driver Intervention Program Instructor #NH16199
- Registered Sexual Harassment Prevention Trainer in the State of New Hampshire
- Board Member, Women's Rural Entrepreneurial Network *2014; Individual Member 2008-2017*
- Bethlehem Planning Board *2010 - 2015*
- Bethlehem Conservation Commission *2006 - current*
- Granite United Way, North Country Cabinet Member *2011-2012*
- TCCAP: Commendation- Division Director Award, *2011*
- Bethlehem Citizen's Advisory Committee on Recycling *2007-2010*
- Licensed Foster Parent, State of NH *2000-2006*
- Small Business Owner : Aurora Energies *2015- current*
- Speakeasy Trio Jazz Vocalist/ Sweet Jamm Swing Band Jazz Vocalist *1997- current*
- Member, United States Figure Skating Association/International Skating Institute *current since 1993*

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RANDALL S. PILOTTE

SUMMARY

Accounting professional with over 29 years of experience, of which 21 years were with a single private manufacturer. 16 years of experience managing accounting professionals. Key competencies include:

Financial Statements	Accounts Payables	Inventory	Fixed Assets
Payroll	Bank Reconciliations	Accounts Receivables	Sales/Use Tax
Budgeting	Cash Flow Management	Audits	Forecasting

EXPERIENCE

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC., Berlin, NH — 06/2013-Present

CFO (2017 – Present)
Work closely with the CEO, Treasurer and Finance Committee to identify performance goals for the Agency and to maintain systems to monitor performance against those goals. Plan, direct, coordinate, implement and evaluate the financial management systems and activities of the Agency with a budget of $18M.

- Prepare/provides complete and accurate financial, statistical, and accounting records for the Agency and outside regulatory agencies.
- As a member of the senior management team, assists in the formulation and execution of corporate finance policies, objectives and programs.
- Prepares program and agency budgets in conjunction with the CEO and Program Directors. Plan, direct, coordinate, implement and evaluate fiscal performance reviews of Tri-County CAPs divisions.
- Hire, train, direct and evaluate employee performance within the department; recommend promotions and salary adjustments.
- Provides supervision and direction for the Facilities Management Team, ensuring that all mortgages, leases and covenants are maintained for Tri-County CAP's facilities. Creation of five-year capital plan.
- Reviews cash flows for each division, monitor cash management practices, and monitor investments associated with each property.
- Prepared five-year debt reduction plan.

Fiscal Director/Interim CFO (2016 – 2017)

- Direct and manage a fiscal staff of 5 and processes associated with the general ledger, payroll, and accounts payable, accounts receivable, cash receipts and fixed assets.
- Prepare and supervise the production of financial statements including Balance Sheet, Revenue and Expense Reports, and Cost Summaries on a monthly and annual basis.
- Maintain proper accounting controls on grants and contributions to ensure accurate revenue reporting and expense tracking to support periodic monitoring's by funders and auditors.
- Ensure all balance sheet, revenue and expense accounts are analyzed and reconciled periodically.
- Collaborate with Division Directors to monitor departmental revenue and expenses versus budget.
- Worked with the CFO to develop real time monthly and annual financial reporting; and implementing departmental goals.
- Prepare audit schedules for external auditors.
- Collaborate with external auditors in completing annual audit in a timely manner.

Accounting Manager (2015-2016)

Sr. Accountant (2013-2014)

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KENT NUTRITION GROUP, INC. (f/k/a Blue Seal Feeds, Inc.), Londonderry, NH 03/1989-09/2010

Assistant Controller (2005-2010)

- Ensured an accurate and timely monthly and year end close, consisting of the preparation of a consolidated and individual financial statement in accordance with GAAP for nine manufacturing plants and 11 retail stores with gross revenues in excess of $200M. Additional responsibilities included preparing journal entries, account analysis, inventory review and observation, fixed assets, and depreciation.
- Managed, trained, and supervised a staff accountant responsible for ensuring accurate journal entries, inventory reconciliation, tonnage tax returns, bank reconciliations, and assignment of special projects.
- Oversaw all aspects of proprietary software, multi-state payroll system for 500 employees. Prepared all federal and state payroll tax reports, including quarterly and year-end returns, processing of W2s, and supervision of payroll clerk.
- Interfaced with 18 various banks throughout New England and Mid-Atlantic area used as depositories.
- Prepared multi-state sales/use tax returns and acted as point of contact for audits.
- Pro-actively coached and consulted plant and store management on the annual budget development process.
- Oversaw month-end accruals.
- Assisted and responded to auditors' requests on annual audit.
- Filed annual franchise and abandoned property reports with appropriate states.

Accounting Manager (1999-2005)

Supported the Corporate Controller's initiatives by providing supervision and oversight to the Accounting function. Supervised and trained two accounts payable clerks on Chart of Accounts, Accounts Payable, timely and accurate processing and payment of vendor's invoices, employee travel reimbursements, and standard accounting practices.

Accountant/Payroll Supervisor (1994-1999)

Accountant (1989-1994)

NORTHERN TELECOM, INC., Concord, NH 05/1987-03/1989

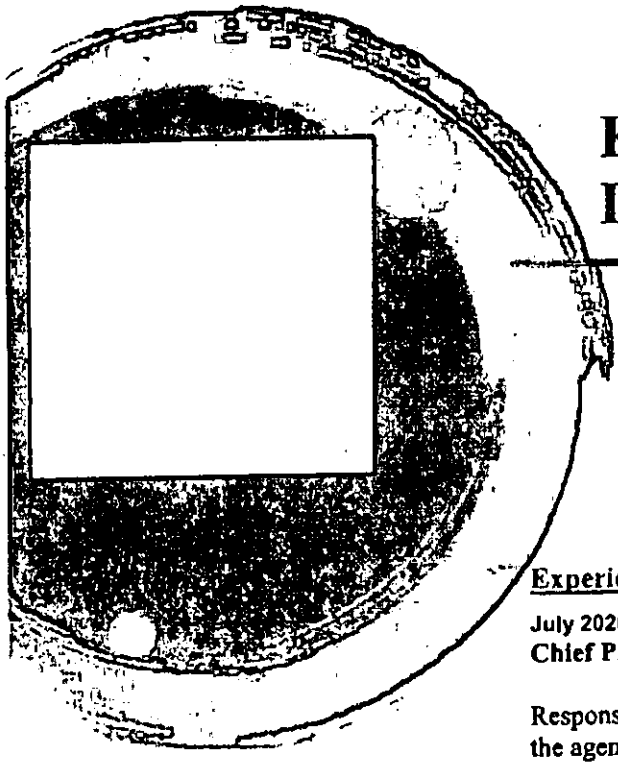
Associate Results Accountant (1988-1989)

Accounts Payable (1987-1988)

EDUCATION

Bachelor of Science, Accounting, FRANKLIN PIERCE COLLEGE, Concord, NH

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Kristy Letendre

"If human beings are perceived as potentials rather than problems, as possessing strengths instead of weaknesses, as unlimited rather than dull and unresponsive, then they thrive and grow to their capabilities."

~Barbara Bush

Experience

July 2020–Present
Chief Programs Officer • TCCAP, Inc

Responsible to provide leadership, supervision, oversight, and management of the agency's programs and services directly or through a program director or manager as well as works with the Chief Executive Officer to develop future business for the agency. Responsible to ensure that all programs and services comply with national program standards and state / federal governing laws and requirements.

May 2019–Present
Division Director • TCCAP, Inc- Prevention

Responsible to provide Sr. Leadership and oversight to the development, design, daily operation, compliance, and financial solvency of the programs and facilities under Prevention Services which include Guardianship Services; Homeless Programs, including Tyler Blain Homeless Shelter, and Advocacy and Support Services for Victims of Domestic Violence and Sexual Assault, including Emergency Shelter Services at the Support Center at Burch House

Sept 2018–Present
Division Operations Coordinator • TCCAP, Inc- Prevention

Responsible for monitoring compliance of grant deliverables and legal / ethical integrity of programs and services offered throughout the Division. Responsible to compile and analyze division data; reporting trends and outcomes to Sr. management and local stakeholders. Responsible to develop, review, and update program written policy, procedures, and work flows. Responsible for program development and oversight.

May2017–August 2018
North Country SUD Continuum of Care Facilitator / Lead Transition Coordinator • North Country Health Consortium

COCF: The North Country Region's designated state liaison responsible to work with regional key stakeholders to conduct a comprehensive assets and gaps analysis; reporting back findings to NH DHHS and facilitate the development of a comprehensive plan aimed to create a robust, effective, and well-

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April 2014–May 2017
Division Director • TCCAP, Inc- Clinical Services

Responsible to provide Sr. Leadership and oversight to the development, design, daily operation, compliance, and financial solvency of the programs and facilities under Clinical Services including the Division of Alcohol and other Drug Services, Friendship House; the region's 32- bed Residential Treatment facility, and the Tamworth Dental Center Practice.

May 2004–April 2014
Associate Division Director •TCCAP, Inc- Division of Alcohol and Drugs

In conjunction with the Division Director, responsible to provide joint Sr. Leadership and oversight to the development, design, daily operation, compliance, and financial solvency of the programs and facilities under the Division of Alcohol and other Drug Services, including Friendship House, the region's 32- bed Residential Treatment facility, the out-patient SUD treatment practice with 6 satellite sites throughout the 3 counties in the North Country and the Impaired Driver Care Management Program.

Accomplishments

Friendship House New Construction-Bethlehem, NH-$5.2 MIL - 2015-2018

17,588-sq ft, 32-Bed Residential Substance Use Disorder Treatment Facility

- Submission of state and federal grant applications resulting in $2.7 MIL in awards & executed a grass roots advocacy campaign securing the remaining $2.5 MIL in anonymous donations
- Issued all final project approvals on the design, project development, construction, submission of permit applications and town zoning requirements, and licensure and compliance standards.

Implemented New Reimbursement System, 2015

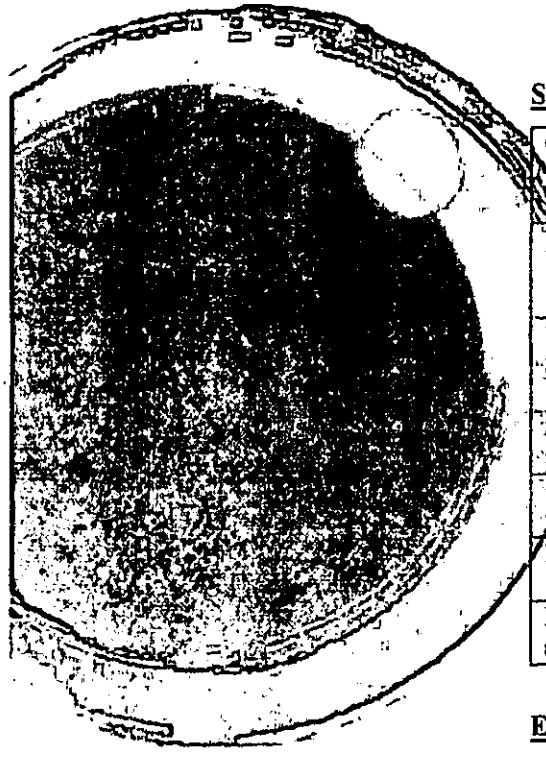
- Eliminated the Division's dependence on grant funding by successfully procuring contracts and credentialing with NH Medicaid, MCO's, and Commercial insurance companies creating eligibility to submit claims on a fee-for-service basis stabilizing revenue and enhancing rates for service.
- Successfully negotiated a contract amendment with DHHS to expand billable services to include Outpatient and Intensive Outpatient services resulting in an increase to from $1.8 MIL to $2.5MIL

Expert Panelist - Guidance Document on Best Practices: Community-Based MAT for Opioid Use Disorders in New Hampshire, First Edition, 2016

Civic Involvement

2019 - Present	MWV Supports Recovery Advisory Board	- Member
2017 – Present	North Country Serenity Center BOD	- Officer
2016 - Present	Stand-Up Androscoggin Valley Coalition	- Member
2016 – 2018	Project Aware, BHS, Advisory Board	- Member
2017 – Present	Littleton ATOD Coalition	- Member
2018 – Present	Lancaster Area Coalition	- Member
2016 – 2017	NCHC Board of Directors	- Member

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Skills

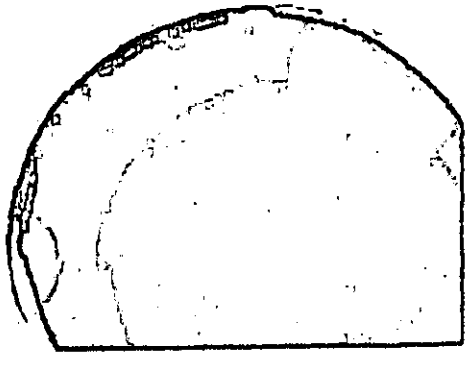
Creative flair	Good sense of humor	Excellent written and oral communication skills
Engaging Community Presenter	Cultural intelligence	Well- informed in policy and procedure development
Proficient in Office Suites	Versatile and adaptable	Proficient in budget development and management
Solution focused problem resolution	Computer and technology adept	Lateral thinking and logical reasoning
Unique leadership through empowerment	Knowledgeable grant writer	Innovative
Detail oriented	Creative strategic planner	Experienced non-profit management
Excellent Community and political relations	Advocacy	Approachable, relatable, and relevant

Education

Plymouth State University, Plymouth NH.
2017-In Progress|Business Administration
Coursework: accounting, economics, finance, management, marketing theories and practices of business ethics and social responsibility, quantitative skills to analyze.
White Mountains Community College, Berlin NH.
2015-2017|Business Administration
Coursework: management, accounting, finance, strategy, economics, statistics, marketing, operations/project management, entrepreneurship, and computer applications. Completed requirements of the first two years of a four-year business administration degree, AS-equivalent, 4.0 GPA
White Mountains Community College, Berlin NH.
2011|Leadership North Country
Coursework: The program selects a diverse group aspiring leaders in northern New Hampshire through a competitive nomination and application process. Candidates participate in a 9-month program focused on education, arts and culture, leadership and civil engagement, travel and tourism, and government and politics.

References

Available upon request



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Brenda Gagne
Tri County Community Action Program Inc.

Professional Skills:

Demonstrated administrative experience and skills
Fiscal management skills or experience in administering grants and/or department budgets
Strong grant development experience, high quality research, for federal, state funding
Excellent interpersonal skills with an ability to build and maintain among faculty and staff
Previous administrative experience or evidence of administrative skills required to lead a large department
Leadership skills and experience to implement policies and procedures
Effective communication skills and team building capabilities

Tri County Community Action Program
Economic Supports Department Head
6/2020 to Present

Manage a department of 4 Program Directors and staff
Advise programs on funding opportunities to include Federal, State and Local
Represent Agency at State and Local levels.
Monitor Program Budgets and Operations
Handle staff complaints when merited

Tri County Transit
Director of Transportation
5/2017 – 6/2020

Responsibilities include;
Oversight of the operations, maintenance and administrative functions of a social service transportation program serving Coos, Northern Grafton and Carroll Counties.

Grant Management State of NH DOT, NH DHHS
Drug & Alcohol Management
Financial Management
Title VI, ADA Policy Management

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Tri County Transit
Operations Manager
7/2004-5/2017

Responsibilities include;
*Running the daily operations of a public transit and para transit service.
*Facility Management.
*Gathering statistics
*Quarterly reporting to NHDOT and BEAS.
*Preparing quarterly invoices to BEAS and NHDOT
*Weekly employee scheduling, staff management.
*Creating procedure manuals
*Grant writing
*Budget preparation
*Writing Warrant Articles
*Drug & Alcohol Testing
*Emergency Preparedness

Mountain Village Construction
Accounts Manager/Office Manager
5/1995 - 1/2004

Responsibilities included;
*Customer service.
*Accounting using Quick Books Pro.
*Preparing payroll and Tax Payments.
*Preparing Customer Statements and Invoices.
*Accounts Receivable and Accounts Payable.
*Creating and running Profit and Loss Reports.
*Data Entry.
*Phone communications and general secretarial duties.

Milan Parks and Recreation Dept.
Parks and Recreation Director
6/1997 - 3/2002

Responsibilities included;

*Directed and implemented sports and recreational programs for youth and adults for the Towns of Milan, West Milan, and Dummer.
*Development of new programs and year round activities.
*Producing yearly budgets.
*Applying for Federal and State Grants.

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Education:

Granite State College
Emergency Management

Southern New Hampshire University
Bachelor of Business Administration

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BETTY GILCRIS

[redacted]

Summary

Detail-oriented and talented Director with excellent administrative, marketing, customer service and facility oversight skills. Proactive leader with strengths in communication and collaboration. Hardworking and reliable, highly organized, proactive and punctual with team-oriented mentality. More than 33 years as a Head Start employee. Highly effective and comfortable working with people at all levels in an organization. Committed to identifying and leveraging opportunities for growth and capable in successful conflict resolution. Expert in regulations, compliance and safety procedures. Volunteer, classroom substitute, and 1 on 1 child aide for 2 years, Preschool teacher for 12 years, management for 14 years and Director for 5 years.

Skills

- Verbal and written communication
- Staff development
- Provide Supervisory training
- Positive behavior modeling
- Budgeting proficiency
- Learning management systems
- Family advocate
- Grant writing
- Presentation in small and large groups
- Conflict resolution
- Program management
- Analytical thinking

Experience

Health & Nutrition Department Head 07/2020 - Current

Tri County Community Action Program, Inc. | Berlin, NH

- Work closely with program team members to deliver TCCAP mission and vision through program requirements, developing solutions and meeting deadlines.
- Maintained updated knowledge through ongoing supervision and oversight of 4 programs within TCCAP. Head Start, Senior Meals, ServiceLink and Tamworth Dental Center.
- Collaborate with others to discuss new program and agency opportunities.

Aide to Cook to Teacher to Manager to Director 01/1989 - 06/2020

Tri County Community Action Program, Inc., Head Start | Berlin, NH

- Developed and maintained positive relationships with employees.
- Established performance goals for the program and provided feedback on methods for reaching those milestones.
- Direct staff of 57 personnel and managed budget totaling over $2,000,000 annually.
- Process monthly reports for program performance which includes federal and state required reporting.
- Cooperate and communicate effectively with staff, Head Start families, community partners and stakeholders to ensure client satisfaction and compliance with set standards.
- Achieved high staff morale and retention through effective communication, prompt problem resolution, proactive supervisory practices and facilitating a proactive work environment.
- Ensure our program provides a comprehensive early childhood education to children and supports parents as their child's primary educator.

Education and Training

Bachelor of Science: Early Childhood Administration 2006

Granite State College | Littleton, NH

Activities and Honors

- Member of the Coos County Coalition for Young Children
- Member of the New England Head Start Association Board
- Member of the Governor Appointed Spark NH Leadership Team which recently transitioned the Council for Thriving Children. I am a member of the B-8 (birth - 8) workgroup for the council.
- Recognized regionally for over 30 years of Service with Head Start
- Eucharistic and Hospitality Minister at St. Marguerite D'youville Parish

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JEANENE MCDONALD

Work History

Operations Manager, 07/01/2017 to Current

Tri County Cap Transit – 31 Pleasant Street, Berlin, NH

- Follow Department of Transportation (DOT) policies and procedures.
- Lead, direct and manage fleet drivers and dispatch staff.
- Hiring, training, evaluating performance from staff
- Participate in the development and plan of annual budgets
- Ensure operations are compliant with DOT standards for safety and insurance purposes.

Dispatcher, 04/2015 to Current 07/1/2017

Tri County Cap Transit – 31 Pleasant Street, Berlin, NH

- Assign drivers routes, destinations, and timelines.
- Keep in close contact with drivers who are on the road.
- Proficient at using dispatch software.
- Responsible for keeping, verifying, and monitoring driver daily logs.
- Attend quarterly staff meetings and take minutes for those meetings.
- Effectively work with co-workers
- Provided outstanding customer service.

Assistant guest services manager, 11/2014 to 04/2015

Wildcat Mountain Ski Area – Gorham, NH

- Cross-trained and backed up other customer service managers.
- Hired seasonal staff.
- Made out weekly schedules.
- Oversees all guest services operations, including front desk, reservations, and ticket sales.
- Ensure quality and guest satisfaction.
- Good through knowledge of scheduling software.
- Daily Deposits for all departments.

Assistant manager, 04/2012 to 01/2014

Toys R Us – Settlers Green, North Conway NH

- Organized private mailbox system using mailbox manager software.

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- Reported to the district manager regarding all store and staff issues.
- Managed staff of 4 sales associates, 2 team leaders.
- Hiring staff and making work schedules.
- Daily Deposits.

Housing coordinator, 03/1999 to 09/2011
Northern Human Services – Berlin, NH

- Planned and coordinated logistics and materials for board meetings, committee meetings and staff events.
- Ordered and distributed office supplies while adhering to a fixed office budget.
- Screened applicant resumes and coordinated both phone and in-person interviews.
- Drafted biweekly time sheets for Twelve (12) employees.
- Organized all new hire, security and temporary paperwork.
- Had to adhere to state rules and regulations.
- Follow state procedures on running a state funded facility.
- Follow a tight budget, to keep in state guidelines.
- Worked closely with other agencies.
- Open lines of communications with all areas of the Agency.
- Responsible for working closely with the case management and intake staff.
- Develop, implement and/or supervise programs and services in support of assigned housing program
- Complied with state and Federal regulations for eligibility determination and record-keeping.
- Prepared for state and Federal audits and provided regular reports to superiors and the Board of Directors.
- Perform case coordination, clinician collaboration, crisis prevention, crisis interventions to at least 15 consumers living with a severe mental illness.
- Demonstrates a working knowledge of public social service programs and policies.

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Angela Johnson

Professional Summary

A leader and innovator in program development and growth related to the aging population with a strong background in statistical management and financial practices. Effectively manages teams and projects which inspires desirable outcomes.

Highlights

- Detailed, conscientious, diligent
- Creative problem solver
- Skilled in resource management (employees, voluntoers, clients, tangibles)
- Leader in collaborative settings
- Adaptability to changing environments

Experience

Tri-County CAP, Inc., North Country Elder Programs, Berlin NH — Jan. 89 - Present

Varying job capacities throughout tenure:

- Supervise staff and volunteers
- Program planning and strategic development
- Fiscal management
- Statistics and government reports
- Grant writing and fund maintenance
- Business and client relations
- Interviewing/hiring
- Software maintenance/program design

Calamari & Calamari, Attorneys-at-Law, Lancaster NH — July – Dec 1988

Real estate law firm. Accounts receivable, title search

Education

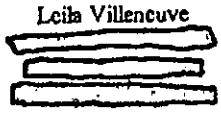
A.A.S. in Accounting, NH Community Technical College, Berlin NH
Graduation Date: December 2004. GPA: 4.0

Groveton High School, Groveton NH. Course of Study: College Prep/Business.
Graduation Date: June 1988.

References provided upon request.

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Leila Villeneuve



OBJECTIVE: Management Position

WORK EXPERIENCE:

Tri-County CAP, Inc.
Program Manager Senior Meals/Senior Center, 2006 - Present

Supervises Staff and Volunteers
Recruits staff and volunteers and oversees their training
Evaluates staff yearly
Works with Fiscal Officer in development of budget
Maintains Quality Control
Insures food served is off good quality
Keeps records as required for all Site Operations
Provides outreach and referral service for all participants
Maintains Senior Center facility
Attends Meetings & trainings
Works with Site Councils
Oversees fundraisers and site activities
Performs duties of other staff in their absence

Senior Meals/Senior Center Manager, 1985 - 2006

Supervise, manage and train 9-person staff
Supervise, manage and train 50-100 volunteers
Prepare weekly reports
Plan and carry out all activities for an ever-growing population of seniors
Attend town meetings for funding
Create and carry out fundraising events
Work with community groups to provide a variety of opportunities to the senior population
Menu planning
Meet with board members on a regular basis
Keep all documents updated and renewed

WMOU/WXLQ Radio Station
Officer Manager/Secretary

Answered phones, greeted and assisted visitors, handled general administrative duties, such as filing, typing, logging and ordering
Wrote short commercials

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Doctors Victor Smith & Ralph Wolf
Receptionist/Medical Transcriber

Scheduled appointments, answered phones, general office work, such as filing, typing and transcribing patient's history

SKILLS:

Microsoft
CATMATT software
Basic Gerontology & Gerontological Counseling
Stress Management
Image & Communications
Time Management
Serve Safe
Criticism and Discipline Skills for Managers
The Neuropsychiatric Aspects of Aids
Volunteer Information Provider Project
Supervisory Drug & Alcohol

EDUCATION:

Associates degree in Secretarial Science, NHVTC. Berlin, NH 1977
Graduate of Berlin High School, Berlin, NH 1975

COMMITTEES:

Chronic Disease Self Management Program Advisory Committee
New Hampshire Association of Senior Centers
Moose Valley Wellness/Health Fair
Androscoggin Valley Healthy Communities

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Tri-County Community Action Program, Inc.

Key Personnel
Nutrition and Transportation
FY2022

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Jeanne Robillard	Chief Executive Officer	$120,000	0%	0
Randall Pilotte	Chief Financial Officer	$85,080	0%	0
Kristy Letendre	Chief Program Officer	$80,000	0%	0
Brenda Gagne	Economic Supports Department Head	$65,000	0%	0
Betty Gilcris	Health and Nutrition Department Head	$67,500	0%	0
Jeanene McDonald	Program Director	$40,000	0%	0
Angela Johnson	Program Director	$45,700	0%	0
Leila Villeneuve	Program Manager	$39,790	0%	0

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scheetz
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

October 21, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive Sole Source** amendments to existing contracts with the eleven (11) Contractors listed below in bold print for the provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by $2,397,600 from $61,566,568 to $$63,964,168, with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2020.100% Federal Funds.

The original contracts were approved and subsequently amended as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	**177203**	**Concord**	**$10,664,329.03**	**$388,735.57**	**$11,053,064.60**	**O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E**
Community Action Partnership of Strafford County	177200	Dover	$228,440.00	$0	$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	$619,893.00	$0	$619,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	**155344**	**North Conway**	**$1,774,376.46**	**$75,938.26**	**$1,850,314.72**	**O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E**

Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$8,104,663.78	$187,038.31	$8,291,702.09	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Greater Wakefield Resource Center	158408	Union	$104,096.00	$23,400.00	$127,496.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Lamprey Health Care	177677	Newmarket	$247,272.00	$0	$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	$4,417,158.77	$145,099.99	$4,562,258.76	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	$2,595,977.98	$83,438.50	$2,679,416.48	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	$10,149,803.44	$385,337.30	$10,535,140.74	O:12/21/2016, #15 A1:6/7/2017, #13 A212/20/2017, #23 A3:2/20/2019, #24 A4:6/24/2020, #46E A5 9/23/2020, #18
Southwestern Community Services	177511	Keene	$384,640.00	$0	$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	$10,697,054.18	$643,487.56	$11,340,541.74	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Strafford Nutrition MOW	260818	Somersworth	$2,748,885.35	$150,073.76	$2,898,959.11	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	$4,867,888.83	$177,163.53	$5,045,052.36	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #46E
VNA at HCS	177274	Keene	$3,962,089.18	$137,887.23	$4,099,976.41	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3 6/24/2020 #46E
		Total:	$61,566,568.00	$2,397,600.01	$63,964,168.01	

See attached fiscal details.

EXPLANATION

This item is **Retroactive** because the Department did not have the fully executed contract amendment documents ready for approval in time to supplement the costs incurred by providing services during this pandemic. This item is **Sole Source** because the most recent amendments to the contracts were Sole Source, and MOP 150 requires any subsequent amendments be labeled **Sole Source**. Further, the Contractors are best positioned to increase capacity quickly to ensure services for individuals continue during the Covid-19 State of Emergency.

The purpose of these amendments is to enable the current Contractors to continue support of the ongoing need for these services for older, isolated, and frail adults to assist them with living as independently as possible, both safely and with dignity. These amendments will ensure that the Contractors provide additional home-delivered meals, as well as additional unanticipated items that are needed to provide services safely during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff.

The Contractors will continue to provide meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before the individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Area served: Statewide

Source of Funds: , Federal Funds from Title IIIB.CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Shibinette
Commissioner

FINANCIAL DETAIL ATTACHMENT SHEET
05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (58% Federal Funds; 42% General Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$124,617.00	$0.00	$124,617.00
541-500383	Meals - Congregate	2017	$163,598.00	$0.00	$163,598.00
544-500386	Meals - Home Delivered	2017	$334,758.00	$0.00	$334,758.00
512-500352	Transportation of Clients	2018	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2018	$343,846.00	$0.00	$343,846.00
544-500386	Meals - Home Delivered	2018	$703,599.00	$0.00	$703,599.00
512-500352	Transportation of Clients	2019	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2019	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2019	$730,379.00	$0.00	$730,379.00
512-500352	Transportation of Clients	2020	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2020	$266,934.00	$0.00	$266,934.00
544-500386	Meals - Home Delivered	2020	$869,499.01	$0.00	$869,499.01
102-500731	Contracts (FFCRA)	2020	$196,280.00	$0.00	$196,280.00
512-500352	Transportation of Clients	2021	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2021	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2021	$779,499.01	$0.00	$779,499.01
512-500352	Transportation of Clients	2022	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2022	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2022	$779,499.01	$0.00	$779,499.01
		Subtotal	*$7,672,025.03*	*$0.00*	*$7,672,025.03*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$53,894.00	$0.00	$53,894.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$113,199.00	$0.00	$113,199.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$619,893.00***	***$0.00***	***$619,893.00***

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$12,846.00	$0.00	$12,846.00
541-500383	Meals - Congregate	2017	$46,750.00	$0.00	$46,750.00
544-500386	Meals - Home Delivered	2017	$65,401.00	$0.00	$65,401.00
512-500352	Transportation of Clients	2018	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2018	$98,260.00	$0.00	$98,260.00
544-500386	Meals - Home Delivered	2018	$137,454.00	$0.00	$137,454.00
512-500352	Transportation of Clients	2019	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2019	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2019	$142,685.00	$0.00	$142,685.00
512-500352	Transportation of Clients	2020	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2020	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2020	$152,281.82	$0.00	$152,281.82
102-500731	Contracts (FFCRA)	2020	$38,340.00	$0.00	$38,340.00
512-500352	Transportation of Clients	2021	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2021	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2021	$152,281.82	$0.00	$152,281.82
512-500352	Transportation of Clients	2022	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2022	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2022	$152,281.82	$0.00	$152,281.82
		Subtotal	***$1,541,361.46***	***$0.00***	***$1,541,361.46***

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$183,131.00	$0.00	$183,131.00
541-500383	Meals - Congregate	2017	$187,622.00	$0.00	$187,622.00
544-500386	Meals - Home Delivered	2017	$161,073.00	$0.00	$161,073.00
512-500352	Transportation of Clients	2018	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2018	$394,346.00	$0.00	$394,346.00
544-500386	Meals - Home Delivered	2018	$338,546.00	$0.00	$338,546.00
512-500352	Transportation of Clients	2019	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2019	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2019	$351,432.00	$0.00	$351,432.00
512-500352	Transportation of Clients	2020	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2020	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2020	$375,066.26	$0.00	$375,066.26
102-500731	Contracts (FFCRA)	2020	$94,450.00	$0.00	$94,450.00
512-500352	Transportation of Clients	2021	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2021	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2021	$375,066.26	$0.00	$375,066.26
512-500352	Transportation of Clients	2022	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2022	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2022	$375,066.26	$0.00	$375,066.26
		Subtotal	*$6,396,347.78*	*$0.00*	*$6,396,347.78*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$8,800.00	$0.00	$8,800.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$18,496.00	$0.00	$18,496.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$104,096.00*	*$0.00*	*$104,096.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,873.00	$0.00	$33,873.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00		$0.00
102-500731	Contracts (FFCRA)	2020	$0.00		$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$0.00		$0.00
544-500386	Meals - Home Delivered	2021	$0.00		$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$0.00		$0.00
544-500386	Meals - Home Delivered	2022	$0.00		$0.00
		Subtotal	*$247,272.00*	*$0.00*	*$247,272.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$38,725.00	$0.00	$38,725.00
541-500383	Meals - Congregate	2017	$80,366.00	$0.00	$80,366.00
544-500386	Meals - Home Delivered	2017	$124,955.00	$0.00	$124,955.00
512-500352	Transportation of Clients	2018	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2018	$168,909.00	$0.00	$168,909.00
544-500386	Meals - Home Delivered	2018	$262,632.00	$0.00	$262,632.00
512-500352	Transportation of Clients	2019	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2019	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2019	$272,627.00	$0.00	$272,627.00
512-500352	Transportation of Clients	2020	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2020	$133,338.00	$0.00	$133,338.00
544-500386	Meals - Home Delivered	2020	$332,962.59	$0.00	$332,962.59
102-500731	Contracts (FFCRA)	2020	$73,270.00	$0.00	$73,270.00
512-500352	Transportation of Clients	2021	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2021	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2021	$290,962.59	$0.00	$290,962.59
512-500352	Transportation of Clients	2022	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2022	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2022	$290,962.59	$0.00	$290,962.59
		Subtotal	*$3,002,428.77*	*$0.00*	*$3,002,428.77*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$62,778.00	$0.00	$62,778.00
544-500386	Meals - Home Delivered	2017	$71,858.00	$0.00	$71,858.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$131,946.00	$0.00	$131,946.00
544-500386	Meals - Home Delivered	2018	$151,031.00	$0.00	$151,031.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2019	$156,779.00	$0.00	$156,779.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$124,968.00	$0.00	$124,968.00
544-500386	Meals - Home Delivered	2020	$179,323.66	$0.00	$179,323.66
102-500731	Contracts (FFCRA)	2020	$42,130.00	$0.00	$42,130.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2021	$167,323.66	$0.00	$167,323.66
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2022	$167,323.66	$0.00	$167,323.66
		Subtotal	*$1,666,364.98*	*$0.00*	*$1,666,364.98*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$90,843.00	$0.00	$90,843.00
541-500383	Meals - Congregate	2017	$123,750.00	$0.00	$123,750.00
544-500386	Meals - Home Delivered	2017	$331,837.00	$0.00	$331,837.00
512-500352	Transportation of Clients	2018	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2018	$260,100.00	$0.00	$260,100.00
544-500386	Meals - Home Delivered	2018	$697,461.00	$0.00	$697,461.00
512-500352	Transportation of Clients	2019	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2019	$270,000.00	$0.00	$270,000.00
544-500386	Meals - Home Delivered	2019	$724,009.00	$0.00	$724,009.00
512-500352	Transportation of Clients	2020	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2020	$214,000.00		$214,000.00
544-500386	Meals - Home Delivered	2020	$828,698.48		$828,698.48
102-500731	Contracts (FFCRA)	2020	$194,570.00		$194,570.00
512-500352	Transportation of Clients	2021	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2021	$270,000.00		$270,000.00
544-500386	Meals - Home Delivered	2021	$772,698.48		$772,698.48
512-500352	Transportation of Clients	2022	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2022	$270,000.00		$270,000.00
544-500386	Meals - Home Delivered	2022	$772,698.48		$772,698.48
		Subtotal	*$6,916,841.44*	*$0.00*	*$6,916,841.44*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$25,003.00	$0.00	$25,003.00
541-500383	Meals - Congregate	2017	$158,538.00	$0.00	$158,538.00
544-500386	Meals - Home Delivered	2017	$490,897.00	$0.00	$490,897.00
512-500352	Transportation of Clients	2018	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2018	$200,277.00	$0.00	$200,277.00
544-500386	Meals - Home Delivered	2018	$1,164,716.00	$0.00	$1,164,716.00
512-500352	Transportation of Clients	2019	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2019	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2019	$1,209,048.00	$0.00	$1,209,048.00
512-500352	Transportation of Clients	2020	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2020	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2020	$1,290,358.06	$0.00	$1,290,358.06
102-500731	Contracts (FFCRA)	2020	$324,910.00	$0.00	$324,910.00
512-500352	Transportation of Clients	2021	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2021	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2021	$1,290,358.06	$0.00	$1,290,358.06
512-500352	Transportation of Clients	2022	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2022	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2022	$1,290,358.06	$0.00	$1,290,358.06
		Subtotal	*$8,538,523.18*	*$0.00*	*$8,538,523.18*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,441.00	$0.00	$33,441.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$70,239.00	$0.00	$70,239.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$384,640.00*	*$0.00*	*$384,640.00*

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$19,861.00	$0.00	$19,861.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$41,715.00	$0.00	$41,715.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$27,974.00	$0.00	$27,974.00
544-500386	Meals - Home Delivered	2017	$129,234.00	$0.00	$129,234.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$58,788.00	$0.00	$58,788.00
544-500386	Meals - Home Delivered	2018	$271,625.00	$0.00	$271,625.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2019	$281,963.00	$0.00	$281,963.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2020	$300,926.45	$0.00	$300,926.45
102-500731	Contracts (FFCRA)	2020	$75,770.00	$0.00	$75,770.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2021	$300,926.45	$0.00	$300,926.45
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2022	$300,926.45	$0.00	$300,926.45
		Subtotal	*$1,992,237.35*	*$0.00*	*$1,992,237.35*

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$102,490.00	$0.00	$102,490.00
541-500383	Meals - Congregate	2017	$77,869.00	$0.00	$77,869.00
544-500386	Meals - Home Delivered	2017	$152,570.00	$0.00	$152,570.00
512-500352	Transportation of Clients	2018	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2018	$163,661.00	$0.00	$163,661.00
544-500386	Meals - Home Delivered	2018	$320,674.00	$0.00	$320,674.00
512-500352	Transportation of Clients	2019	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2019	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2019	$332,880.00	$0.00	$332,880.00
512-500352	Transportation of Clients	2020	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2020	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2020	$355,266.61	$0.00	$355,266.61
102-500731	Contracts (FFCRA)	2020	$89,460.00	$0.00	$89,460.00
512-500352	Transportation of Clients	2021	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2021	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2021	$355,266.61	$0.00	$355,266.61
512-500352	Transportation of Clients	2022	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2022	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2022	$355,266.61	$0.00	$355,266.61
		Subtotal	***$4,061,108.83***	***$0.00***	***$4,061,108.83***

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$28,985.00	$0.00	$28,985.00
541-500383	Meals - Congregate	2017	$73,277.00	$0.00	$73,277.00
544-500386	Meals - Home Delivered	2017	$118,745.00	$0.00	$118,745.00
512-500352	Transportation of Clients	2018	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2018	$154,008.00	$0.00	$154,008.00
544-500386	Meals - Home Delivered	2018	$249,575.00	$0.00	$249,575.00
512-500352	Transportation of Clients	2019	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2019	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2019	$259,073.00	$0.00	$259,073.00
512-500352	Transportation of Clients	2020	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2020	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2020	$276,497.06	$0.00	$276,497.06
102-500731	Contracts (FFCRA)	2020	$69,620.00	$0.00	$69,620.00
512-500352	Transportation of Clients	2021	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2021	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2021	$276,497.06	$0.00	$276,497.06
512-500352	Transportation of Clients	2022	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2022	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2022	$276,497.06	$0.00	$276,497.06
		Subtotal	***$2,726,534.18***	***$0.00***	***$2,726,534.18***

05-95-48-481010-7872 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
		Subtotal	*$46,098,114.00*	*$0.00*	*$46,098,114.00*
			$46,098,114.00	*$0.00*	*$46,098,114.00*

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT (60% Fedoral Funds; 40% Gonoral Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$252,962.00	$0.00	$252,962.00
544-500386	Meals Home Delivered	2018	$531,679.00	$0.00	$531,679.00
544-500386	Meals Home Delivered	2019	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2020	$551,915.00	$0.00	$551,915.00
544-500386	Meals Home Delivered	2021	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2022	$551,916.00	$0.00	$551,916.00
		Subtotal	*$2,992,304.00*	*$0.00*	*$2,992,304.00*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$19,701.00	$0.00	$19,701.00
544-500386	Meals Home Delivered	2018	$41,402.00	$0.00	$41,402.00
544-500386	Meals Home Delivered	2019	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2020	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2021	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2022	$42,978.00	$0.00	$42,978.00
		Subtotal	*$233,015.00*	*$0.00*	*$233,015.00*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$144,419.00	$0.00	$144,419.00
544-500386	Meals Home Delivered	2018	$303,537.00	$0.00	$303,537.00
544-500386	Meals Home Delivered	2019	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2020	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2021	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2022	$315,090.00	$0.00	$315,090.00
		Subtotal	*$1,708,316.00*	*$0.00*	*$1,708,316.00*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$119,598.00	$0.00	$119,598.00
544-500386	Meals Home Delivered	2018	$251,372.00	$0.00	$251,372.00
544-500386	Meals Home Delivered	2019	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2020	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2021	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2022	$260,940.00	$0.00	$260,940.00
		Subtotal	*$1,414,730.00*	*$0.00*	*$1,414,730.00*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$78,590.00	$0.00	$78,590.00
544-500386	Meals Home Delivered	2018	$165,175.00	$0.00	$165,175.00
544-500386	Meals Home Delivered	2019	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2020	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2021	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2022	$171,462.00	$0.00	$171,462.00
		Subtotal	*$929,613.00*	*$0.00*	*$929,613.00*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$273,306.00	$0.00	$273,306.00
544-500386	Meals Home Delivered	2018	$574,440.00	$0.00	$574,440.00
544-500386	Meals Home Delivered	2019	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2020	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2021	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2022	$596,304.00	$0.00	$596,304.00
		Subtotal	*$3,232,962.00*	*$0.00*	*$3,232,962.00*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$182,479.00	$0.00	$182,479.00
544-500386	Meals Home Delivered	2018	$383,532.00	$0.00	$383,532.00
544-500386	Meals Home Delivered	2019	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2020	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2021	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2022	$398,130.00	$0.00	$398,130.00
		Subtotal	*$2,158,531.00*	*$0.00*	*$2,158,531.00*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Community Action Partnership of Strafford County (Vendor #177200)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$63,965.00	$0.00	$63,965.00
544-500386	Meals Home Delivered	2018	$134,443.00	$0.00	$134,443.00
544-500386	Meals Home Delivered	2019	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2020	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2021	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2022	$139,560.00	$0.00	$139,560.00
		Subtotal	*$756,648.00*	*$0.00*	*$756,648.00*

Tri-County Community Action Program (Vendor #177185)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$68,206.00	$0.00	$68,206.00
544-500386	Meals Home Delivered	2018	$143,350.00	$0.00	$143,350.00
544-500386	Meals Home Delivered	2019	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2020	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2021	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2022	$148,806.00	$0.00	$148,806.00
		Subtotal	*$806,780.00*	*$0.00*	*$806,780.00*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$104,451.00	$0.00	$104,451.00
544-500386	Meals Home Delivered	2018	$219,536.00	$0.00	$219,536.00
544-500386	Meals Home Delivered	2019	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2020	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2021	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2022	$227,892.00	$0.00	$227,892.00
		Subtotal	*$1,235,555.00*	*$0.00*	*$1,235,555.00*

05-95-48-481010-9255 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
		Subtotal	*$15,468,454.00*	*$0.00*	*$15,468,454.00*
			$15,468,454.00	*$0.00*	*$15,468,454.00*

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$388,735.57	$388,735.57
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$388,735.57*	*$388,735.57*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$75,938.26	$75,938.26
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$75,938.26*	*$75,938.26*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$187,038.31	$187,038.31
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$187,038.31*	*$187,038.31*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$23,400.00	$23,400.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$23,400.00*	*$23,400.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$145,099.99	$145,099.99
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$145,099.99*	*$145,099.99*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$83,438.50	$83,438.50
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$83,438.50*	*$83,438.50*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$385,337.30	$385,337.30
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$385,337.30*	*$385,337.30*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$643,487.56	$643,487.56
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$643,487.56*	*$643,487.56*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Community Action Partnership of Strafford County (Vendor #177200)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$150,073.76	$150,073.76
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$150,073.76*	*$150,073.76*

Tri-County Community Action Program (Vendor #177195)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$177,163.53	$177,163.53
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$177,163.53*	*$177,163.53*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$137,887.23	$137,887.23
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$137,887.23*	*$137,887.23*

05-95-48-481010-1917 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$2,397,600.00	$2,397,600.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$2,397,600.00*	*$2,397,600.00*
			$0.00	*$2,397,600.00*	*$2,397,600.00*

Summary by Vendor by Year					
Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$875,935.00	$0.00	$875,935.00
		2018	$1,840,867.00	$0.00	$1,840,867.00
		2019	$1,900,972.00	$0.00	$1,900,972.00
		2020	$2,146,371.01	$0.00	$2,146,371.01
		2021	$1,950,092.01	$388,735.57	$2,338,827.58
		2022	$1,950,092.01	$0.00	$1,950,092.01
		Subtotal	*$10,664,329.03*	*$388,735.57*	*$11,053,064.60*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$53,894.00	$0.00	$53,894.00
		2018	$113,200.00	$0.00	$113,200.00
		2019	$113,200.00	$0.00	$113,200.00
		2020	$113,199.00	$0.00	$113,199.00
		2021	$113,200.00	$0.00	$113,200.00
		2022	$113,200.00	$0.00	$113,200.00
		Subtotal	*$619,893.00*	*$0.00*	*$619,893.00*

Gibson Center for Senior Services (Vendor #155344)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$144,698.00	$0.00	$144,698.00
		2018	$304,072.00	$0.00	$304,072.00
		2019	$314,619.00	$0.00	$314,619.00
		2020	$362,555.82	$0.00	$362,555.82
		2021	$324,215.82	$75,938.26	$400,154.08
		2022	$324,215.82	$0.00	$324,215.82
		Subtotal	*$1,774,376.46*	*$75,938.26*	*$1,850,314.72*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$676,245.00	$0.00	$676,245.00
		2018	$1,421,054.00	$0.00	$1,421,054.00
		2019	$1,460,503.00	$0.00	$1,460,503.00
		2020	$1,578,587.26	$0.00	$1,578,587.26
		2021	$1,484,137.26	$187,038.31	$1,671,175.57
		2022	$1,484,137.26	$0.00	$1,484,137.26
		Subtotal	*$8,104,663.78*	*$187,038.31*	*$8,291,702.09*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$8,800.00	$0.00	$8,800.00
		2018	$18,496.00	$0.00	$18,496.00
		2019	$19,200.00	$0.00	$19,200.00
		2020	$19,200.00	$0.00	$19,200.00
		2021	$19,200.00	$23,400.00	$42,600.00
		2022	$19,200.00	$0.00	$19,200.00
		Subtotal	*$104,096.00*	*$23,400.00*	*$127,496.00*

Lamprey Health Care (Vendor #177677)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,873.00	$0.00	$33,873.00
		2018	$71,133.00	$0.00	$71,133.00
		2019	$71,133.00	$0.00	$71,133.00
		2020	$71,133.00	$0.00	$71,133.00
		2021	$0.00	$0.00	$0.00
		2022	$0.00	$0.00	$0.00
		Subtotal	*$247,272.00*	*$0.00*	*$247,272.00*

Newport Senior Center (Vendor #177250)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$363,644.00	$0.00	$363,644.00
		2018	$764,254.00	$0.00	$764,254.00
		2019	$790,246.00	$0.00	$790,246.00
		2020	$881,851.59	$0.00	$881,851.59
		2021	$808,581.59	$145,099.99	$953,681.58
		2022	$808,581.59	$0.00	$808,581.59
		Subtotal	*$4,417,158.77*	*$145,099.99*	*$4,562,258.76*

Ossipee Concerned Citizens (Vendor #170158)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$213,226.00	$0.00	$213,226.00
		2018	$448,152.00	$0.00	$448,152.00
		2019	$465,209.00	$0.00	$465,209.00
		2020	$517,883.66	$0.00	$517,883.66
		2021	$475,753.66	$83,438.50	$559,192.16
		2022	$475,753.66	$0.00	$475,753.66
		Subtotal	*$2,595,977.98*	*$83,438.50*	*$2,679,416.48*

Rockingham Nutrition MOW (Vendor #155197)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$819,736.00	$0.00	$819,736.00
		2018	$1,722,783.00	$0.00	$1,722,783.00
		2019	$1,781,095.00	$0.00	$1,781,095.00
		2020	$2,024,354.48	$0.00	$2,024,354.48
		2021	$1,900,917.48	$385,337.30	$2,286,254.78
		2022	$1,900,917.48	$0.00	$1,900,917.48
		Subtotal	*$10,149,803.44*	*$385,337.30*	*$10,535,140.74*

St Joseph Community Services (Vendor #155093)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$856,917.00	$0.00	$856,917.00
		2018	$1,801,017.00	$0.00	$1,801,017.00
		2019	$1,867,570.00	$0.00	$1,867,570.00
		2020	$2,273,790.06	$0.00	$2,273,790.06
		2021	$1,948,880.06	$643,487.56	$2,592,367.62
		2022	$1,948,880.06	$0.00	$1,948,880.06
		Subtotal	*$10,697,054.18*	*$643,487.56*	*$11,340,541.74*

Southwestern Community Services (Vendor #177511)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,441.00	$0.00	$33,441.00
		2018	$70,240.00	$0.00	$70,240.00
		2019	$70,240.00	$0.00	$70,240.00
		2020	$70,239.00	$0.00	$70,239.00
		2021	$70,240.00	$0.00	$70,240.00
		2022	$70,240.00	$0.00	$70,240.00
		Subtotal	*$384,640.00*	*$0.00*	*$384,640.00*

Community Action Partnership of Strafford County (Vendor #177200)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$19,861.00	$0.00	$19,861.00
		2018	$41,716.00	$0.00	$41,716.00
		2019	$41,716.00	$0.00	$41,716.00
		2020	$41,715.00	$0.00	$41,715.00
		2021	$41,716.00	$0.00	$41,716.00
		2022	$41,716.00	$0.00	$41,716.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Strafford Nutrition MOW (Vendor # 260818)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$221,173.00	$0.00	$221,173.00
		2018	$464,856.00	$0.00	$464,856.00
		2019	$482,549.00	$0.00	$482,549.00
		2020	$577,282.45	$0.00	$577,282.45
		2021	$501,512.45	$150,073.76	$651,586.21
		2022	$501,512.45	$0.00	$501,512.45
		Subtotal	*$2,748,885.35*	*$150,073.76*	*$2,898,959.11*

Tri-County Community Action Program (Vendor #177195)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$401,135.00	$0.00	$401,135.00
		2018	$842,914.00	$0.00	$842,914.00
		2019	$866,805.00	$0.00	$866,805.00
		2020	$978,651.61	$0.00	$978,651.61
		2021	$889,191.61	$177,163.53	$1,066,355.14
		2022	$889,191.61	$0.00	$889,191.61
		Subtotal	*$4,867,888.83*	*$177,163.53*	*$5,045,052.36*

VNA at HCS (Vendor #177274)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$325,458.00	$0.00	$325,458.00
		2018	$683,975.00	$0.00	$683,975.00
		2019	$707,691.00	$0.00	$707,691.00
		2020	$794,735.06	$0.00	$794,735.06
		2021	$725,115.06	$137,887.23	$863,002.29
		2022	$725,115.06	$0.00	$725,115.06
		Subtotal	*$3,962,089.18*	*$137,887.23*	*$4,099,976.41*

Summary for All Vendors by Year					
		SFY	Current Budget	(Decrease)	Modified Budget
		2017	$5,048,036.00	$0.00	$5,048,036.00
		2018	$10,608,729.00	$0.00	$10,608,729.00
		2019	$10,952,748.00	$0.00	$10,952,748.00
		2020	$12,451,549.00	$0.00	$12,451,549.00
		2021	$11,252,753.00	$2,397,600.00	$13,650,353.00
		2022	$11,252,753.00	$0.00	$11,252,753.00
		Subtotal	*$61,566,568.00*	*$2,397,600.00*	*$63,964,168.00*
			$61,566,568.00	$2,397,600.00	$63,964,168.00

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
7872-541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
7872-512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
7872-512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
7872-512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
7872-541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
7872-512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
7872-512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
9255-544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	$0.00	$2,397,600.00	$2,397,600.00
		Total	$61,566,568.00	$2,397,600.00	$63,964,168.00

7872-512-500352	Transportation of Clients	all	$8,599,271.00	$0.00	$8,599,271.00
7872-541-500383	Meals - Congregate	all	$11,077,887.00	$0.00	$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	$25,222,156.00	$0.00	$25,222,156.00
7872-102-500731	Contracts (FFCRA)	all	$1,198,800.00	$0.00	$1,198,800.00
9255-544-500386	Meals Home Delivered	all	$15,468,454.00	$0.00	$15,468,454.00
1917-102-500731	Contracts (CARES)	all	$0.00	$2,397,600.00	$2,397,600.00
		Total	$61,566,568.00	$2,397,600.00	$63,964,168.00
	Grand Total SFY17	2017	$5,048,036.00	$0.00	$5,048,036.00
	Grand Total SFY18	2018	$10,608,729.00	$0.00	$10,608,729.00
	Grand Total SFY19	2019	$10,952,748.00	$0.00	$10,952,748.00
	Grand Total SFY20	2020	$12,451,549.00	$0.00	$12,451,549.00
	Grand Total SFY21	2021	$11,252,753.00	$2,397,600.00	$13,650,353.00
	Grand Total SFY22	2022	$11,252,753.00	$0.00	$11,252,753.00
	Total Contract		$61,566,568.00	$2,397,600.00	$63,964,168.00

State of New Hampshire
Department of Health and Human Services
Amendment #4 to the Nutrition and Transportation Contract

This 4th Amendment to the Nutrition and Transportation contract (hereinafter referred to as "Amendment #4") is by and between the State of New Hampshire, Department of Health and Human Services (hereinafter referred to as the "State" or "Department") and Tri-County Community Action Program, Inc., (hereinafter referred to as "the Contractor"), a nonprofit corporation with a place of business at 30 Exchange Street, Berlin, NH, 03570.

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended on December 20, 2017, (Item #23), February 20, 2019, (Item #24), and on June 24, 2020, (Item #46E), which was also approved by the Governor on June 17, 2020, and presented to the Executive Council on June 24, 2020 (Information Item #O), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation, and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $5,045,052.36.

2. Exhibit A Amendment #3 Scope of Services, Section 1 Provisions Applicable to All Services, Subsection 1.4, to read:

   1.4 The Contractor shall adjust service delivery as directed by the Department, in accordance with the:

   1.4.1. Older American Act Services: Title IIIB-Supportive Services; and

   1.4.2. Coronavirus Aid, Relief and Economic Security (CARES) Act.

3. Exhibit A Amendment #3 Scope of Services, Section 2 Scope of Work, Subsection 2.1, Paragraph 2.1.1, to read:

   2.1.1. Home Delivered Meals, which are funded through Title III and Title XX and CARES Act supplemental funding. The Contractor shall:

   2.1.1.1. Deliver meals to eligible individuals, as defined in NH Administrative Rule He-E 501 and NH Administrative Rule He-E 502, who are:

   2.1.1.1.1 Homebound and unable to prepare their own meals; or

   2.1.1.1.2 Physically distancing by residing in their home for reasons related to the COVID-19 emergency, with no consideration for ability to prepare their own meals.

   2.1.1.2. Provide Home Delivered Meals funded through the Title III and Title XX and CARES Act Supplement to include:

   2.1.1.2.1. Grab-n-Go/Drive Thru, meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided meal(s) without being required to leave the vehicle.



2.1.1.2.2. Take Out/Pick Up, meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave the vehicle in order to receive the meal.

2.1.1.3. Comply with regulations regarding safety and sanitary food practice in accordance with state and local health, safety and sanitation requirements.

2.1.1.4. Accept referrals from Adult Protective Services (APS) and prioritize service to individual referred by APS.

2.1.1.5. Ensure each meal meets a minimum of one-third (33 1/3 %) of the dietary reference intakes established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, and complies with the most recent Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture.

2.1.1.6. Prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of the individual, including recommendations from the individual's licensed practitioner.

2.1.1.7. Ensure a visual contact with each individual on each day that meals are delivered as an assurance of the individual's safety, with the exception of meals provided for weekends or designated as emergency meals, which are delivered to individuals in advance of anticipated inclement weather conditions or other adverse conditions. If unable to make visual contact with an individual, the Contractor shall initiate its agency's protocol, Non-Response from Client at Delivery Time or the equivalent agency guideline or policy and procedure for homebound individual's nonresponse at the time of delivery.

4. Add Exhibit A Amendment #3 Scope of Services, Section 3 Reporting, Subsection 3.6, to read:

   3.6 The Contractor shall provide a monthly report that lists and describes all expenditures of COVID-19 response funds each month until all COVID-19 response funds are expended, or until CARES Act funds are no longer available, whichever comes first.

5. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.1, to read:

   2.1 Title of Program: (OASS) Older Americans Act Title III - Supportive Services, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.044 and Federal Award Identification Number 20AANHT3SS.

6. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.2, to read:

   2.2 Title of Program: (OACM) Older Americans Act Title III - Congregate Meals, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number 20AANHT3CM.

7. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.3, to read:

   2.3. Title of Program: (OAHD) Older Americans Act Title III - Home-Delivered Meals, Award



date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number 20AANHT3HD.

8. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.4, to read:

   2.4. Title of Program: (SSBG) Social Services Block Grant, Award Effective date of October 1, 2019, United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant, Title XX, Catalog of Federal Domestic Assistance #93.667.

9. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, by adding Subsection 2.7, to read:

   2.7 Title of Program: (HDC3) CARES Act for Nutrition Services, Older Americans Act Title III - Home-Delivered Meals, Award date of April 20, 2020, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number FAIN #2001NHHDC3-00.

10. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:

    4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #4, Rate Sheet.

11. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:

    5.2 Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #4, Rate Sheet.

12. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, by adding Subsection 5.4, to read:

    5.4 The Contractor shall submit a separate monthly invoice for services provided using Supplemental Appropriations COVID-19 Emergency Response until all Supplemental Appropriations COVID-19 Emergency Response are expended, or until CARES Act funds are no longer available, whichever comes first.

13. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment by adding Section 10 to read:

    10. Coronavirus Aid, Relief and Economic Security (CARES) Act Supplemental Appropriations COVID-19 Emergency Response Funds.

        10.1. Coronavirus Aid, Relief and Economic Security (CARES) Act Supplemental Appropriations COVID-19 Emergency Response funds are for Supplemental Appropriations #3, and are available until September 30, 2021 to prevent, prepare for, and respond to the COVID-19 emergency.

        10.2. Allowable expenditures using Supplemental Appropriations COVID-19 Emergency Response funds include, but are not limited to:

            10.2.1. Providing Older Americans Act services related to the response. Funds must be expended on allowable Older Americans Act activities as defined by the Older Americans Act and State and local policy, which may include, but are not limited to:



10.2.1.1. Payment of senior center utilities even if no programming was occurring in the senior center for a period of time due to the COVID-19 emergency.

10.2.1.2. Payments for use of other sites including congregate meal sites and senior centers; or to other staff including former congregate meal staff, for preparation and distribution of meals and other supplies.

10.2.1.3. Increased expenditures per unit of service due to the need to provide staff with personal protective equipment.

10.2.1.4. Sanitary equipment, supplies and expenses.

10.2.1.5. Expenditures for meals storage capacity.

10.3. The Contractor shall keep records of expenditures using Supplemental Appropriations COVID-19 Emergency Response funds, and provide the records to the Department upon request. The Contractor shall ensure expenditure records include, but are not limited to:

10.3.1. A general ledger showing revenue and expenses for the contract.

10.3.2 Timesheets and/or timecards signed by both employee and supervisor that support the hours employees worked for wages reported.

10.3.2.1 Per 45 CFR Part 75.430(I)(1) Charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed.

10.3.2.2 Per 2 CFR 200.430 (iii) Labor records must reasonably reflect the total activity for which each employee is compensated, showing percentages for time spent on activities under this contract and all other activities (totaling no more than 100%).

10.3.3 Invoices supporting expenses reported.

14. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment by adding Section 11 to read:

11. Audits

11.1. The Contractor is required to submit an annual audit to the Department if any of the following conditions exist:

11.1.1. Condition A - The Contractor expended $750,000 or more in federal funds received as a subrecipient pursuant to 2 CFR Part 200, during the most recently completed fiscal year.

11.1.2. Condition B - The Contractor is subject to audit pursuant to the requirements of NH RSA 7:28, III-b, pertaining to charitable organizations receiving support of $1,000,000 or more.

11.1.3. Condition C - The Contractor is a public company and required by Security and Exchange Commission (SEC) regulations to submit an annual financial audit.

11.2. If Condition A exists, the Contractor shall submit an annual single audit performed by an independent Certified Public Accountant (CPA) to the Department within 120 days after the close of the Contractor's fiscal year, conducted in accordance with the requirements of 2 CFR Part 200, Subpart F of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards.



11.3. If Condition B or Condition C exists, the Contractor shall submit an annual financial audit performed by an independent CPA within 120 days after the close of the Contractor's fiscal year.

11.4. In addition to, and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department all payments made under the Contract to which exception has been taken, or which have been disallowed because of such an exception.

15. Modify Exhibit B-1 Amendment #3, Rate Sheet by deleting it in its entirety and replacing it with Exhibit B-1 Amendment #4, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not inconsistent with this Amendment #4 remain in full force and effect. This amendment shall be retroactively effective to July 1, 2020, subject to the Governor's approval issued under the Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, and 2020-18.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

10/12/2020
Date

Name: Lori Shibinette
Title: Commissioner

Tri-County Community Action Program, Inc.

10/5/2020
Date

Name: Jeanne Robillard
Title: Chief Executive Officer

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

10/16/20
Date

Catherine Pinos
Name: Catherine Pinos
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor approval issued under the Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, and 2020-18.

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit B-1 Amendment #4
Rate Sheet

Nutrition and Transportation

1/1/2017 through 06/30/2017 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	12,401	$5.50		$ 68,206.00
Title IIIC HD Meals	Per Meal	27,740	$5.50		$ 152,570.00
Title IIIC Cong Meals	Per Meal	14,158	$5.50		$ 77,869.00
Title IIIB Transportation	PerClient/PerDay	2,770	$37.00		$ 102,490.00
			Subtotal		*$ 401,135.00*

7/1/2017 through 06/30/2018 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	24,801	$5.78		$ 143,350.00
Title IIIC HD Meals	Per Meal	55,480	$5.78		$ 320,674.00
Title IIIC Cong Meals	Per Meal	28,315	$5.78		$ 163,661.00
Title IIIB Transportation	PerClient/PerDay	5,540	$38.85		$ 215,229.00
			Subtotal		*$ 842,914.00*

7/1/2018 through 06/30/2019 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	24,801	$5.78	$6.00	$ 148,806.00
Title IIIC HD Meals	Per Meal	55,480	$5.78	$6.00	$ 332,880.00
Title IIIC Cong Meals	Per Meal	28,315	$5.78	$6.00	$ 169,890.00
Title IIIB Transportation	PerClient/PerDay	5,540	$38.85	$38.85	$ 215,229.00
			Subtotal		*$ 868,805.00*

7/1/2019 through 06/30/2020 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	24,801	$6.00		$ 148,806.00
Title IIIC HD Meals	Per Meal	55,480	$6.00		$ 332,880.00
Title IIIC HD SUPPLEMENT	Per Meal	3,731	$6.00		$22,386.61
Title IIIC Cong Meals	Per Meal	28,315	$6.00		$ 169,890.00
Title III Meals (FFCRA)	Per Meal	8,948	$10.00		$89,480.00
Title IIIB Transportation	PerClient/PerDay	5,540	$38.85		$ 215,229.00
			Subtotal		*$ 978,651.61*

7/1/2020 through 06/30/2021 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	24,801	$6.00		$148,806.00
Title IIIC HD Meals	Per Meal	59,211	$6.00		$355,266.61
Title IIIC Cong Meals	Per Meal	28,315	$6.00		$169,890.00
Title IIIC (CARES) Supplemental Appropriations COVID-19 Emergency Response	[redacted]				$ 35,433.53
Title IIIC Meals (COVID-19)	Per Meal	14,173	$10.00		$ 141,730.00
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	8,647	$24.89		$215,229.00
			Subtotal		*$ 1,066,355.14*

7/1/2021 through 06/30/2022 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	24,801	$6.00		$148,806.00
Title IIIC HD Meals	Per Meal	59,211	$6.00		$355,266.61
Title IIIC Cong Meals	Per Meal	28,315	$6.00		$169,890.00
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	8,647	$24.89		$215,229.00
			Subtotal		*$ 889,191.61*

Total		$ 5,045,052.36

Contractor Initials: [signature]
Date: 10/5/2020

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scheets
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

August 1, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a **Retroactive** amendment to an existing Sole Source contract with the vendor listed in bold type below for transportation services for eligible seniors and adults, with no change to the total price limitation of $61,568,568 and no change to the contract completion date of June 30, 2022, effective Retroactive to July 1, 2020 upon Governor and Council approval. 58% Federal Funds. 42% General Funds.

The original contracts were approved and subsequently amended, as approved by the Governor and Executive Council, as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$10,664,329.03	$0	$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Community Action Partnerships of Strafford County	177200	Dover	$228,440.00	$0	$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	$819,893.00	$0	$819,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	$1,774,376.48	$0	$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$8,104,663.78	$0	$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E

Greater Wakefield Resource Center	158408	Union	$104,096.00	$0	$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T::
Lamprey Health Care	177877	Newmarket	$389,538.00	($142,266.00)	$247,272.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T: 8/11/2020
Newport Senior Center	177250	Newport	$4,417,158.77	$0	$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	$2,595,977.98	$0	$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	$10,007,637.44	$142,266.00	$10,149,903.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2:12/20/2017, #23 A3: 2/20/2019, #24 A4: 6/24/2020 #46E
Southwestern Community Services	177511	Keene	$384,640.00	$0	$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	$10,697,054.18	$0	$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Strafford Nutrition MOW	260618	Somersworth	$2,748,885.35	$0	$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	$4,887,888.83	$0	$4,887,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
VNA at HCS	177274	Keene	$3,962,089.18	$0	$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
		Total:	$61,666,668.00	$0	$61,666,668.00	

Funds are available in the following accounts for State Fiscal Year 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because the Department did not have the fully executed contract amendment documents to present for Governor and Executive Council approval in time to prevent a lapse in services that would have resulted from the termination of a contract with Lamprey Health Care. This amendment is **Sole Source** because the Contractor was best positioned to increase capacity quickly in order that services for individuals would continue in communities that were served by the terminated contract.

The purpose of this request is ensure transportation services continue for individuals formerly receiving services in the towns of Lee and Durham through a contract with Lamprey Health Care.

The population served are individuals who are at least 60 years of age as well as individuals who are 18 years of age and older who also have a disability or chronic illness. Approximately 50 individuals will be served with transportation services from July 1, 2020 through June 30, 2022.

Transportation services include providing transportation to individuals in a vehicle to and from home for medical appointments; grocery shopping and errands; and community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services are licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractor will continue to assist individuals by accepting applications for services either directly from clients or through referrals. Additionally, the Contractor will continue to assist individuals to obtain other supportive services, as appropriate.

Should the Governor and Executive Council not authorize this request, individuals in the towns of Lee and Durham who rely on the Department to provide transportation services may not be able to find alternative transportation to travel for necessary errands and appointments.

Area served: Towns of Lee and Durham

Source of Funds: Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.045 / 2001NHCMC2, CFDA# 93.045 / 2001NHHDC2, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Shibinette

Commissioner

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scheets
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

June 15, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to amend existing **Retroactive, Sole Source** contracts with the vendors listed below for the provision of nutrition and/or transportation services, by exercising contract renewal options, by increasing the total price limitation by $22,805,506 from $38,761,062 to $61,566,568 and extending the completion dates from June 30, 2020, to June 30, 2022, effective retroactive to March 20, 2020, upon Governor and Council approval. 57.15% Federal Funds. 42.85% General Funds.

Governor and Executive Council approved the original contracts and subsequent amendments as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Requested Action - Increase (Decrease)	Revised Amount	Approval History (*** See note below ***)
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$6,715,026.00	$3,949,303.03	$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Community Action Partnerships of Strafford County	177200	Dover	$145,008.00	$83,432.00	$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Easter Seals New Hampshire, Inc.	177204	Manchester	$393,493.00	$226,400.00	$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Gibson Center for Seniors	155344	North Conway	$1,116,349.00	$658,027.46	$1,774,376.46	O: 12/21/2016, #15 A1: 12/20/2017, #23

						A2: 2/20/2019, #24
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$5,112,755.00	$2,991,908.78	$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Greater Wakefield Resource Center	158408	Union	$65,698.00	$38,400.00	$104,098.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Lamprey Health Care	177677	Newmarket	$247,272.00	$142,266.00	$389,538.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Newport Senior Center	177250	Newport	$2,781,661.00	$1,635,497.77	$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Ossipee Concerned Citizens	170158	Center Ossipee	$1,633,927.00	$962,050.98	$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	$6,299,278.00	$3,708,259.44	$10,007,537.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2:12/20/2017, #23 A3: 2/20/2019, #24
Southwestern Community Services	177511	Keene	$244,160.00	$140,480.00	$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
St. Joseph Community Services	155093	Merrimack	$6,717,984.00	$3,979,070.18	$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24

Strafford Nutrition MOW	260818	Somersworth	$1,726,898.00	$1,021,987.35	$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Tri-County Community Action Program	177185	Berlin	$3,067,119.00	$1,800,769.83	$4,867,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
VNA at HCS	177274	Keene	$2,494,436.00	$1,467,653.18	$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
		Total:	$38,761,062.00	22,805,506.00	$61,566,568.00	

*** Note: Governor Sununu recently approved the addition of $1,198,800 of emergency federal COVID-19 funding to the existing contracts to allow the Department to immediately disperse funding to Contractors to better support older, isolated, and frail adults who have become increasingly isolated during the COVID-19 pandemic. See the informational item on the 6/24/20 G&C agenda.

Funds are available in the following accounts for State Fiscal Years 2020 and 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

See attached fiscal details.

EXPLANATION – REQUESTED ACTION

This request is **Retroactive** because the Department needed to adjust the application of Older Americans Act funds for unforeseen expenses due to the change from congregate meal services to at-home meal services, as congregate locations closed due to the State of Emergency to protect people from the spread of COVID-10. This request is **Sole Source** because the Department is requesting the current contracts be extended twenty-one (21) months beyond the three (3) month renewal option currently available in the agreements. The purpose of this request is to enable the current Contractors, who have the ability to immediately continue to support the older, isolated, and frail adults they have been serving during the ongoing pandemic by continuing to provide nutrition and transportation services by extending the completion date and increasing the price limitation of the contracts. These funds will be used to support the ongoing need for these services for older, isolated, and frail adults in order to assist them to continue living as independently as possible, both safely and with dignity.

Nutrition services are comprised of home delivered and/or congregate meals. Contractors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals,

to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Contractors will provide congregate meals in community settings, where individuals travel to a specific site to share a meal with other individuals. Due to the COVID-19 health risks facing New Hampshire today, congregate meals are not currently possible but will continue as soon it is determined safe to do so. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners. Due to the COVID-19 Emergency, congregate meals in community settings are currently suspended. Contractors will follow federal, state, and local guidelines for re-opening congregate meal settings and providing congregate meals.

Transportation services include providing individuals with transportation in a vehicle to and from home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Contractors will ensure that vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services will be licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractors will assist individuals in accessing the aforementioned services in accordance with the Older Americans Act, and other federal, state, and local guidelines to ensure the safety of those served during the COVID-19 emergency.

These nutrition and transportation services support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services enable eligible adults to live as independently and safely as possible, and with dignity. The Contractors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 62,192 individuals will be served with congregate and home-delivered meals and 246,312 per person, per day units of transportation services will be provided from July 1, 2020 through June 30, 2022.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for one (1) year and nine (9) months. The Department is exercising the remaining three (3) months available and requesting the extension of the contract for an additional twenty-one (21) months.

The nutrition and transportation services were to provide support to individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need.

Should the Governor and Executive Council not authorize this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Ann H. Landry
Associate Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

January 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into **retroactive** amendments with the vendors listed below by increasing the price limitation by $11,296,768 from $26,265,494 to an amount not to exceed $37,562,262 and extending the completion date from June 30, 2019 to June 30, 2020 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to January 1, 2019 effective upon Governor and Executive Council. 43% General Funds/57% Federal Funds.

The original agreements were approved by the Governor and Executive Council on December 21, 2016 (Item #15 – Vote 5-0). The agreement with Rockingham Nutrition Meals on Wheels was subsequently amended as approved by the Governor and Executive Council on June 7, 2017 (Item #13 – Vote 5-0). All agreements were amended as approved by the Governor and Executive Council on December 20, 2017 (Item #23 – Vote 5-0).

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$4,557,669	$1,961,077	$6,518,746
Community Action Partnership of Strafford County	177200	Dover	$103,293	$41,715	$145,008
Easter Seals New Hampshire, Inc.	177204	Manchester	$280,294	$113,199	$393,493
Gibson Center for Senior Services	155344	North Conway	$752,842	$325,167	$1,078,009
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$3,518,353	$1,499,952	$5,018,305
Greater Wakefield Resource Center	158408	Union	$45,792	$19,904	$65,696
Lamprey Health Care	177677	Newmarket	$176,139	$71,133	$247,272
Newport Senior Center	177250	Newport	$1,892,152	$816,239	$2,708,391
Ossipee Concerned Citizens	170158	Center Ossipee	$1,109,530	$482,267	$1,591,797
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$4,265,302	$1,839,406	$6,104,708

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Southwestern Community Services	177511	Keene	$173,921	$70,239	$244,160
St. Joseph Community Services	155093	Merrimack	$4,458,951	$1,934,123	$6,393,074
Strafford Nutrition MOW	260818	Somersworth	$1,150,885	$500,243	$1,651,128
Tri-County Community Action Program	177195	Berlin	$2,086,963	$890,696	$2,977,659
VNA at HCS	177274	Keene, NH	$1,693,408	$731,408	$2,424,816
		Total:	**$26,265,494**	**$11,296,768**	**$37,562,262**

Funds are available in the following account(s) for State Fiscal Year (SFY) 2019, and are anticipated to be available in SFY 2020, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is **retroactive** to January 1, 2019 because the Department needed time to calculate new rates to incorporate the federal funding increase for meals, and evaluate systems and impact on federal reporting requirements which delayed this action. The January 1, 2019 effective date will provide a full initial six (6) months' period (January 1, 2019-June 30, 2019) for contract agencies to apply the rate increases to their provision of services to clients. The Department did not receive the notification of the increase of funding until November 2018.

The purpose of this request is to enable vendors to continue providing Nutrition and Transportation Services by extending the completion date and increasing the price limitation of the contracts. These services support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community

facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 31,363 individuals will be served from January 1, 2019 through June 30, 2020.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for nine (9) months. This current renewal request for one (1) year, leaves an additional three (3) months of renewal.

Should the Governor and Executive Council not approve this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 18AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 18AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 18AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

November 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into **retroactive** amendments with the vendors listed below by increasing the price limitation by $8,597,592 from $17,667,902 to an amount not to exceed $26,265,494 and extending the completion date from September 30, 2018 to June 30, 2019 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, **retroactive** to July 1, 2017 effective upon Governor and Executive Council. The original agreements were approved by Governor and Executive Council on December 21, 2016 (Item # 15) and the contract with Rockingham Nutrition Meals on Wheels was amended on June 7, 2017 (Item #13). 43% General Funds/ 57% Federal Funds.

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$3,065,757	$1,491,912	$4,557,669
Community Action Partnership of Strafford County	177200	Dover	$69,513	$33,780	$103,293
Easter Seals New Hampshire, Inc.	177204	Manchester	$188,629	$91,665	$280,294
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$2,366,814	$1,151,539	$3,518,353
Greater Wakefield Resource Center	158408	Union	$30,800	$14,992	$45,792
Lamprey Health Care	177677	Newmarket	$118,560	$57,579	$176,139
Newport Senior Center	177250	Newport	$1,272,754	$619,398	$1,892,152
Ossipee Concerned Citizens	170158	Center Ossipee	$746,279	$363,251	$1,109,530

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$2,869,064	$1,396,238	$4,265,302
Southwestern Community Services	177511	Keene	$117,031	$56,890	$173,921
St Joseph Community Services	155093	Merrimack	$2,999,190	$1,459,761	$4,458,951
Strafford Nutrition MOW	260818	Somersworth	$774,098	$376,787	$1,150,885
The Gibson Center for Senior Services	155344	North Conway	$506,402	$246,440	$752,842
Tri-County Community Action Program	177195	Berlin	$1,403,957	$683,006	$2,086,963
VNA at HCS	177274	Keene, NH	$1,139,054	$554,354	$1,693,408
		Total:	**$17,667,902**	**$8,597,592**	**$26,265,484**

Funds to support this request are available in the following accounts in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is **retroactive** to July 1, 2017 because the New Hampshire Legislature appropriated in each year of the biennium (State Fiscal Years 2018 and 2019) a one-time increase of up to five percent (5%) for elderly and adult non-Medicaid services in HB144. The Department is amending the contracts to increase the per meal and per client per date transportation rates. The purpose of this request is to increase the price limitation and extend the completion date in order for the vendors to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will

prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services.

These contracts were selected through a competitive bid process. Sixteen (16) agreements were originally approved by the Governor and Executive Council, one (1) of which (City of Nashua) will be put before the Governor and Executive Council at a later date.

As referenced in the Request for Applications and in Exhibit C-1 of this contract, this Agreement includes the option to extend for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Council. The Division is exercising this renewal option for nine (9) months, leaving an additional one (1) year and three (3) months of renewal.

Should the Governor and Executive Council not approve this request, the Legislature's direction to increase rates paid for Nutrition and Transportation Services, and its inclusion of funding in the current biennium to support these increases will be unfulfilled.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Christine L. Santaniello
Director

Approved by:
Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

OFFICE OF HUMAN SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human Services

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

April 17, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to **retroactively** amend an existing contract with Rockingham Nutrition Meals on Wheels (Vendor ID # 155197) located at 106 North Road, Brentwood, NH 03833, to change the transportation service rate within the price limitation for the provision of Nutrition and/or Transportation Services effective upon Governor and Executive Council Approval. There is no change to the price limitation of $2,869,063.90 and no change to the completion date of September 30, 2018. The original agreement was approved by Governor and Executive Council on December 21, 2016 (Item # 15). 54% Federal Funds. 46%General Funds.

Funds to support this request are available in State Fiscal Year 2017 and are anticipated to be available for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (57% Federal Funds; 43% General Funds)

SFY	Class/ Account	Class Title	Current Budget
2017	512-500352	Transportation of Clients	$90,844.00
2017	541-500383	Meals - Congregate	$123,750.00
2017	544-500386	Meals - Home Delivered	$331,837.00
2018	512-500352	Transportation of Clients	$181,677.60
2018	541-500383	Meals - Congregate	$247,500.00
2018	544-500386	Meals - Home Delivered	$663,674.00
2019	512-500352	Transportation of Clients	$45,416.80
2019	541-500383	Meals - Congregate	$61,875.00
2019	544-500386	Meals - Home Delivered	$165,918.50
		Subtotal	***$1,912,492.90***

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT (44.79% Federal Funds; 55.21% General Funds)

	Class/Account	Class Title	Current Budget
SFY	544-500386	Meals Home Delivered	$273,306.00
2017	544-500386	Meals Home Delivered	$546,612.00
2018	544-500386	Meals Home Delivered	$136,653.00
2019		***Subtotal***	***$956,571.00***
		Total	$2,869,063.90

EXPLANATION

The purpose of this amendment is to request a retroactive change to the transportation service rate for Rockingham Nutrition Meals on Wheels from $10.40 to $23.70, while reducing the total number of rides anticipated, with no change to the price limitation. Transportation Services support older, isolated and frail adults ages sixty (60) and older in the community by assisting them to continue living as independently as possible, safely, and with dignity.

Effective January 1, 2017, the Bureau of Elderly and Adult Services implemented a new rate structure for contracted transportation agencies without increasing the total amount of funding available for transportation. The new rate structure is intended to reimburse contract agencies at a rate that is more aligned with their costs for providing these services in their geographic areas. The rate change is being made to correct an incorrect rate allocated to the agency. The current rate was based on the agency's geographic headquarters in southern New Hampshire and currently does not account for the large rural areas served by the agency. In addition, the agency had requested fewer transportation units in its proposal than were assigned in the currently effective contract. The request is retroactive to the beginning of the contract, January 1, 2017, to account for the error. It is projected that the increase in rates will support the additional costs of serving clients in more rural areas and will ensure that clients are able to receive needed transportation services.

Transportation Services includes transporting individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C 1800, commercial drivers licensing, as applicable. The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness. Services are designed to assist low income participants, including the elderly poor.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. Sixteen (16) contracts were approved by the Governor and Executive Council. These agreements include renewal options for up to two (2) years, contingent upon the provision of satisfactory services, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the funding rate assigned to the contractor will hamper the contractor's ability to provide transportation services.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Maureen W. Ryan
Director of Human Services

Approved by:
Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human Services

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-1964 www.dhhs.nh.gov

November 21, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to enter into contracts with the vendors listed below, for the provision of Nutrition and/or Transportation Services, in an amount not to exceed $17,667,902 effective January 1, 2017, or approval of the Governor and Executive Council, whichever is later, through September 30, 2018. 46%General Funds/54%Federal Funds.

Vendor Name	Vendor	Location	Current Budget
Community Action Partnership of Strafford County	177200	Dover	$69,513
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$3,065,757
Easter Seals New Hampshire, Inc.	177204	Manchester	$188,629
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$2,366,814
Greater Wakefield Resource Center	TBD	Union	$30,800
Lamprey Health Care	177677	Newmarket	$118,560
Newport Senior Center	177250	Newport	$1,272,754
Ossipee Concerned Citizens	170158	Center Ossipee	$746,279
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$2,869,064
St Joseph Community Services	155093	Merrimack	$2,999,190
Strafford Nutrition MOW	260818	Somersworth	$774,098
Southwestern Community Services	TBD	Keene	$117,031
The Gibson Center for Senior Services	155344	North Conway	$506,402
Tri-County Community Action Program	TBD	Berlin	$1,403,957
VNA at HCS	177274	Keene, NH	$1,139,054
		Total:	$17,667,902

Funds to support this request are anticipated to be available in the following accounts in State Fiscal Years 2017 and are anticipated to be available for State Fiscal Year 2018, and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

See Attached Fiscal Details

EXPLANATION

The purpose of this request is to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity. Notwithstanding any other provision of the Contract to the contrary, no services shall continue after, June 30, 2017 and the Department shall not be liable for any payments for services provided after June 30, 2017 unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Nutrition Services are comprised of home delivered and/or congregate meals. Selected vendors will deliver meals to eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each delivered meal includes at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Congregate meals are meals provided in community settings, where individuals travel to a specific site to share a meal with other individuals. The vendors will ensure each meal includes a minimum of one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000; drivers licensing and Saf-C 1800, commercial drivers licensing, as applicable.

Vendors for contracted services will assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals received. Additionally, vendors will assist clients with obtaining other services that may be of assistance to clients, as appropriate.

The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness and are targeted toward low income participants. Nutrition and Transportation Services support eligible adults to live as independently as possible, safely, and with dignity.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. These agreements include renewal options for up to 2 years contingent upon the provision of satisfactory services, continued funding and Governor and Executive Council approval.

The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. The team also included staff with significant business and management expertise.

Selected vendors will ensure clients served meet eligibility requirements for services and each vendor has identified and clients who will receive services, and ensure clients have access to appropriate services.

Should the Governor and Executive Council not approve this request, funding to community programs, statewide, would be significantly impacted. Limiting funding at the community level will negatively impact home-bound individuals in the state and potentially reduce their ability to stay in their home environment. Limited funding would also reduce the mobility of individuals who require transportation in order to travel to and from community locations.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

Respectfully submitted,

Maureen U. Ryan
Director of Human Services

Approved by:

Jeffrey A. Meyers
Commissioner

New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Summary Scoring Sheet

Nutrition and Transportation Services
RFA Name

RFA-2017-BEAS-06-NUTRI
RFA Number

Bidder Name	Pass/Fail	Maximum Points	Actual Points
1. CAP Belknap-Merrimack Counties, Inc.		150	150
2. CAP Strafford County		150	105
3. Easter Seals NH		150	142
4. Grafton County Senior Citizens Council, Inc.		150	150
5. Greater Wakefield Resource Center		150	105
6. Lamprey Health Care		150	150
7. Nashua Transit System		150	135
8. Newport Senior Center, Inc.		150	130
9. Ossipee Concerned Citizens, Inc.		150	125
10. Rockingham Nutrition Meals on Wheels		150	150
11. St. Joseph Community Services, Inc.		150	145

Reviewer Names

1. Tracey Tarr, Administrator II, Elderly & Adult Srvcs, DHHS
2. Jean Crouch, Supervisor VII, DEAS
3. Wendy Aultman, Administrator I DEAS
4.
5.
6.
7.
8.
9.

12. Strafford Nutrition Meals on Wheels		150	135
13. The Gibson Center for Senior Services, Inc		150	150
14. Tri County CAP, Inc.		150	150
15. VNA at HCS		150	130
16. Southwestern Community Services		150	120
17. 0		150	0
18. 0		150	0
19. 0		150	0
20. 0		150	0

State of New Hampshire
Department of Health and Human Services
Amendment #5

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and VNA at HCS, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), as amended and approved by the Governor on October 20, 2020 as presented to the Executive Council on November 18, 2020 as Informational Item #A the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $4,150,316.41

2. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:

   4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #5, Rate Sheet.

3. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:

   5.2. Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #5, Rate Sheet.

4. Modify Exhibit B-1 Amendment #4, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #5, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment #5 remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2021 upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

11/4/2021
Date

DocuSigned by:
Christine Santaniello
Name: Christine Santaniello
Title: Associate Commissioner

VNA at HCS, Inc.

11/2/2021
Date

DocuSigned by:
Maura McQueeney
Name: Maura McQueeney
Title: CEO HCS

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

11/4/2021
Date

DocuSigned by:
J. Christopher Marshall
Name: Christopher Marshall
Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit B-1 Rate Sheet
Amendment #5

Nutrition and Transportation

1/1/2017 through 06/30/2017 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	18,991	$5.50		$ 104,451.00
Title IIIC HD Meals	Per Meal	21,590	$5.50		$ 118,745.00
Title IIIC Cong Meals	Per Meal	13,323	$5.50		$ 73,277.00
Title IIIB Transportation	PerClient/PerDay	1,223	$23.70		$ 28,985.00
			Subtotal		*$ 325,458.00*

7/1/2017 through 06/30/2018 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	37,982	$5.78		$ 219,536.00
Title IIIC HD Meals	Per Meal	43,179	$5.78		$ 249,575.00
Title IIIC Cong Meals	Per Meal	26,645	$5.78		$ 154,008.00
Title IIIB Transportation	PerClient/PerDay	2,445	$24.89		$ 60,856.00
			Subtotal		*$ 683,975.00*

7/1/2018 through 06/30/2019 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	37,982	$5.78	$6.00	$ 227,892.00
Title IIIC HD Meals	Per Meal	43,179	$5.78	$6.00	$ 259,073.00
Title IIIC Cong Meals	Per Meal	26,645	$5.78	$6.00	$ 159,870.00
Title IIIB Transportation	PerClient/PerDay	2,445	$24.89	$24.89	$ 60,856.00
			Subtotal		*$ 707,691.00*

7/1/2019 through 06/30/2020 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	37,982	$6.00		$ 227,892.00
Title IIIC HD Meals	Per Meal	43,179	$6.00		$ 259,074.00
Title IIIC HD SUPPLEMENT	Per Meal	2,904	$6.00		$17,423.06
Title IIIC Cong Meals	Per Meal	26,645	$6.00		$ 159,870.00
Title III Meals (FFCRA)	Per Meal	6,962	$10.00		$69,620.00
Title IIIB Transportation	PerClient/PerDay	2,445	$24.89		$ 60,856.00
			Subtotal		*$ 794,735.06*

7/1/2020 through 06/30/2021 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	37,982	$6.00		$227,892.00
Title IIIC HD Meals	Per Meal	46,082	$6.00		$276,497.06
Title IIIC Cong Meals	Per Meal	26,645	$6.00		$159,870.00
Title IIIC (CARES)	NO UNITS	0	$0.00		$ 27,577.23
Title IIIC Meals (CARES)	Per Meal	11,031	$10.00		$ 110,310.00
Title IIIB Transportation	PerClient/PerDay	2,444	$24.89		$60,856.00
			Subtotal		*$ 863,002.29*

7/1/2021 through 06/30/2022 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	[redacted]	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	37,982	$6.00		$227,892.00
Title IIIC HD Meals	Per Meal	46,082	$6.00		$276,497.06
Title IIIC Meals (HDC5)	NO UNITS	0	$0.00		$ 50,340.00
Title IIIC Cong Meals	Per Meal	26,645	$6.00		$159,870.00
Title IIIB Transportation	PerClient/PerDay	2,444	$24.89		$60,856.00
			Subtotal		*$ 775,455.06*

Total		$ 4,150,316.41

DS
Contractor Initials: MM
Date: 11/2/2021

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State of New Hampshire

Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that VNA AT HCS, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on November 18, 1981. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **67798**

Certificate Number: **0005279004**

IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 5th day of March A.D. 2021.

William M. Gardner

Secretary of State

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CERTIFICATE OF AUTHORITY

I, Julie Greenwood, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of VNA at HCS.
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on September 2, 2021, at which a quorum of the Directors/shareholders were present and voting.
(Date)

VOTED: That Maura McQueeney, CEO (may list more than one person)
(Name and Title of Contract Signatory)

is duly authorized on behalf of VNA at HCS to enter into contracts or agreements with the State
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 10/29/21

Julie E Greenwood

Signature of Elected Officer
Name: Julie E. Greenwood
Title: Chair of the Board of Directors

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HOMEHEA-02 MCORMIER

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 7/28/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Berkshire Insurance Group, Inc PO Box 4889 Pittsfield, MA 01202	CONTACT NAME: Maureen Cormier PHONE (A/C, No, Ext): (866) 636-0244 FAX (A/C, No): (413) 447-1977 E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Philadelphia Indemnity Insurance Company	18058
INSURED Home Healthcare Hospice & Community Services, Inc. 312 Marlboro Street PO Box 564 Keene, NH 03431	INSURER B : ATLANTIC CHARTER INSURANCE GROUP	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR			PHPK2223207	1/4/2021	1/4/2022	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 3,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 3,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO			PHPK2223202	1/4/2021	1/4/2022	BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR						EACH OCCURRENCE	$ 4,000,000
	EXCESS LIAB CLAIMS-MADE			PHUB752148	1/4/2021	1/4/2022	AGGREGATE	$ 4,000,000
	DED X RETENTION $ 10,000							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						X PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N	N/A		WCA00539810	7/1/2021	7/1/2022	E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
A	Prof Liability			PHPK2223207	1/4/2021	1/4/2022	Per claim	1,000,000
A	Prof Liability			PHPK2223207	1/4/2021	1/4/2022	Aggregate	3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Named Insured:
Home Healthcare Hospice & Community Services, Inc. & VNA at HCS, Inc.
PO Box 564
Keene, NH 03431

CERTIFICATE HOLDER

State of New Hampshire
Department of Health and Human Services
129 Pleasant Street
Concord, NH 03301-3857

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Maureen Cormier

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Home Healthcare
Hospice &
Community Services

Mission of Home Healthcare, Hospice and Community Services:

To provide services which enable people to function throughout life at their optimal level of health, well-being and independence, according to their personal beliefs and choices.

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BerryDunn

Home Healthcare Hospice & Community Services

CONSOLIDATED FINANCIAL STATEMENTS

June 30, 2020 and 2019

With Independent Auditor's Report

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BerryDunn

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Home Healthcare, Hospice & Community Services, Inc. and Affiliate

We have audited the accompanying consolidated financial statements of Home Healthcare, Hospice & Community Services, Inc. and Affiliate (the Association), which comprise the consolidated balance sheet as of June 30, 2020, and the related consolidated statements of operations, changes in net assets, and cash flows for the year then ended, and the related notes to the consolidated financial statements.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with U.S. generally accepted accounting principles; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Home Healthcare, Hospice & Community Services, Inc. and Affiliate as of June 30, 2020, and the results of their operations, changes in their net assets and their cash flows for the year then ended, in accordance with U.S. generally accepted accounting principles.

Prior Period Financial Statements

The consolidated financial statements as of June 30, 2019 and for the year then ended were audited by another auditor, whose report dated March 6, 2020 expressed an unmodified opinion on those statements.

Other Matter

Effect of Adopting New Accounting Standards

As discussed in Note 1, the Association adopted new accounting guidance, Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) No. 2014-09, *Revenue from Contracts with Customers* (Topic 606), and FASB ASU No. 2018-08, *Clarifying the Scope* and *the Accounting Guidance for Contributions Received and Contributions Made*, and related guidance. Our opinion is not modified with respect to these matters.

Berry Dunn McNeil & Parker, LLC

Manchester, New Hampshire
February 11, 2021

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HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Consolidated Balance Sheets

June 30, 2020 and 2019

ASSETS

	2020	2019
Current assets		
Cash and cash equivalents	$ 2,916,261	$ 343,467
Investments	16,486	17,267
Patient accounts receivable, net	1,598,291	1,837,946
Other receivables	380,859	340,973
Prepaid expenses	231,568	224,029
Total current assets	5,143,465	2,763,682
Assets limited as to use	11,514,211	12,642,547
Property and equipment, net	2,455,254	2,657,038
Total assets	$ 19,112,930	$ 18,063,267

LIABILITIES AND NET ASSETS

Current liabilities		
Line of credit	$ -	$ 533,503
Accounts payable and accrued expenses	890,003	1,300,311
Accrued payroll and related expenses	1,094,280	1,002,194
Deferred revenue	2,211,990	31,262
Total current liabilities	4,196,273	2,867,270
Net assets		
Without donor restrictions	14,033,130	14,267,831
With donor restrictions	883,527	928,166
Total net assets	14,916,657	15,195,997
Total liabilities and net assets	$ 19,112,930	$ 18,063,267

The accompanying notes are an integral part of these consolidated financial statements.

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HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Consolidated Statements of Operations

Years Ended June 30, 2020 and 2019

	2020	2019
Operating revenue		
Net patient service revenue	$ 11,583,216	$ 12,964,264
Other operating revenue	2,792,163	2,598,094
Net assets released for operations	177,847	107,946
Total operating revenue	14,553,226	15,670,304
Operating expenses		
Salaries and related expenses	11,520,776	11,958,073
Other operating expenses	4,324,791	4,751,034
Depreciation	393,511	431,929
Total operating expenses	16,239,078	17,141,036
Operating loss	(1,685,852)	(1,470,732)
Other revenue and gains		
Contributions and fundraising income	678,399	634,736
Investment income, net	183,351	171,101
Change in fair value of investments	589,401	724,386
Total other revenue and gains	1,451,151	1,530,223
(Deficit) excess of revenue over expenses	(234,701)	59,491
Net assets released for capital acquisition	-	2,835
(Decrease) increase in net assets without donor restrictions	$ (234,701)	$ 62,326

The accompanying notes are an integral part of these consolidated financial statements.

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HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Consolidated Statements of Changes in Net Assets

Years Ended June 30, 2020 and 2019

	2020	2019
Net assets without donor restrictions		
(Deficit) excess of revenue over expenses	$ (234,701)	$ 59,491
Net assets released for capital acquisition	-	2,835
Change in net assets without donor restrictions	(234,701)	62,326
Net assets with donor restrictions		
Contributions	118,821	12,822
Investment income	3,364	13,833
Change in fair value of investments	11,023	58,120
Net assets released for operations	(177,847)	(107,946)
Net assets released for capital acquisition	-	(2,835)
Change in net assets with donor restrictions	(44,639)	(26,006)
Change in net assets	(279,340)	36,320
Net assets, beginning of year	15,195,997	15,159,677
Net assets, end of year	$ 14,916,657	$ 15,195,997

The accompanying notes are an integral part of these consolidated financial statements.

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HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Consolidated Statements of Cash Flows

Years Ended June 30, 2020 and 2019

	2020	2019
Cash flows from operating activities		
Change in net assets	$ (279,340)	$ 36,320
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities		
Depreciation	393,511	431,929
Change in fair value of investments	(600,424)	(782,506)
Investment income restricted for reinvestment	(3,364)	(13,833)
(Increase) decrease in the following assets:		
Investments	781	671
Patient accounts receivable	239,655	(233,193)
Other receivables	(39,886)	(133,627)
Prepaid expenses	(7,539)	25,621
Increase (decrease) in the following liabilities:		
Accounts payable and accrued expenses	(410,308)	798,006
Accrued payroll and related expenses	92,086	(112,698)
Deferred revenue	2,180,728	(78,730)
Net cash provided (used) by operating activities	1,565,900	(62,040)
Cash flows from investing activities		
Purchase of investments	(5,092,124)	(4,235,594)
Proceeds from sale of investments	6,824,248	4,637,711
Capital expenditures	(191,727)	(110,564)
Net cash provided by investing activities	1,540,397	291,553
Cash flows from financing activities		
Proceeds from line of credit	-	1,522,000
Repayments on line of credit	(533,503)	(1,655,622)
Net cash used by financing activities	(533,503)	(133,622)
Net increase in cash and cash equivalents	2,572,794	95,891
Cash and cash equivalents, beginning of year	343,467	247,576
Cash and cash equivalents, end of year	$ 2,916,261	$ 343,467

The accompanying notes are an integral part of these consolidated financial statements.

HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Notes to Consolidated Financial Statements

June 30, 2020 and 2019

1. Summary of Significant Accounting Policies

Organization

Home Healthcare, Hospice & Community Services, Inc. is a non-stock, non-profit corporation in New Hampshire whose primary purpose is to act as a holding company and provide management services to its affiliate.

Affiliate

VNA at HCS, Inc., is a non-stock, non-profit corporation in New Hampshire whose primary purposes are to provide home healthcare, hospice and community services.

Principles of Consolidation

The consolidated financial statements include the accounts of the Home Healthcare, Hospice & Community Services, Inc., and its affiliate, VNA at HCS, Inc. (collectively, the Association). They are related through a common board membership and common management. All significant intercompany balances and transactions have been eliminated in consolidation.

The Association prepares its consolidated financial statements in accordance with U.S. generally accepted accounting principles (U.S. GAAP) established by the Financial Accounting Standards Board (FASB). References to U.S. GAAP in these notes are to the FASB Accounting Standards Codification (ASC).

Basis of Presentation

U.S. GAAP requires the Association to report information regarding its financial position and activities according to the following net asset classification:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Association. These net assets may be used at the discretion of the Association's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions are to be met by actions of the Association or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the consolidated statements of operations and changes in net assets.

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Income Taxes

The Association is a public charity under Section 501(c)(3) of the Internal Revenue Code (IRC). As a public charity, the Association is exempt from state and federal income taxes on income earned in accordance with its tax-exempt purpose. Unrelated business income is subject to state and federal income tax. Management has evaluated the Association's tax positions and concluded that the Association has no unrelated business income or uncertain tax positions that require adjustment to the consolidated financial statements.

Use of Estimates

The preparation of consolidated financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements. Estimates also affect the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

Cash and cash equivalents include highly liquid investments with an original maturity of three months or less, excluding assets limited as to use.

The Association has cash deposits in a major financial institution which may exceed federal depository insurance limits. The Association has not experienced any losses in such accounts. Management believes it is not exposed to any significant risk with respect to these accounts.

Patient Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management provides a reserve for payment adjustments by analyzing past history and identification of trends for all funding sources in the aggregate. Management regularly reviews data about revenue in evaluating the sufficiency of the reserve which is netted against accounts receivable. Amounts not collected after all reasonable collection efforts have been exhausted are applied against the allowance for payment adjustments.

Investments

Investments in short-term investment options are reported as current assets. Investments held for long-term return are reported as non-current assets.

The Association reports investments at fair value and has elected to report all gains and losses in the (deficit) excess of revenue over expenses to simplify the presentation of these amounts in the consolidated statement of operations, unless otherwise stipulated by the donor or State law.

Investments, in general, are exposed to various risks, such as interest rate, credit, and overall market volatility risks. As such, it is reasonably possible that changes in the values of investments will occur in the near term and that such changes could materially affect the amounts reported in the consolidated balance sheets.

Assets Limited as to Use

Assets limited as to use include designated assets set aside by the Board of Directors and donor contributions.

Property and Equipment

Property and equipment are carried at cost less accumulated depreciation. Maintenance, repairs and minor renewals are expensed as incurred and renewals and betterments are capitalized. Depreciation expense is computed using the straight-line method over the useful lives of the related assets.

Property is reviewed for impairment whenever events or changes in circumstances indicate the related carrying amount may not be recoverable. When required, impairment losses on assets to be held and used are recognized based on the excess of the assets' carrying amount over the fair value of the asset.

Net Patient Service Revenue

Services to all patients are recorded as revenue when services are rendered at the estimated net realizable amounts from patients, third-party payors and others, including estimated retroactive adjustments under reimbursement agreements with third-party payors. Retroactive adjustments are accrued on an estimated basis in the period the related services are rendered and in future periods as final settlements are determined. Patients unable to pay full charge, who do not have other third-party resources, are charged a reduced amount based on the Association's published sliding fee scale. Reductions in full charge are recognized when the service is rendered.

Performance obligations are determined based on the nature of the services provided by the Association. Revenue for performance obligations satisfied over time is recognized based on actual services rendered. Generally, performance obligations satisfied over time relate to patients receiving skilled and non-skilled services in their home or facility. The Association measures the period over which the performance obligation is satisfied from admission to the point when it is no longer required to provide services to that patient, which is generally at the time of discharge.

Providers of home health services to clients eligible for Medicare home health benefits are paid on a prospective basis, with no retrospective settlement. The prospective payment is based on the scoring attributed to the acuity level of the client at a rate determined by federal guidelines. As the performance obligations for home health services are met, revenue is recognized based upon the portion of the transaction price allocated to the performance obligation. The transaction price is the prospective payment determined for the medically necessary services.

Providers of hospice services to clients eligible for Medicare hospice benefits are paid on a per-diem basis, with no retrospective settlement, provided the Association's aggregate annual Medicare reimbursement is below a predetermined aggregate capitated rate. Revenue is recognized as the services are performed based on the fixed rate amount. As the performance obligations for hospice services are met, revenue is recognized based upon the portion of the transaction price allocated to the performance obligation. The transaction price is the predetermined aggregate capitated rate per day.

Because all of the Association's performance obligations relate to short-term periods of care, the Association has elected to apply the optional exemption provided in FASB ASC Subtopic 606-10-50-14 (a) and, therefore, is not required to disclose the aggregate amount of the transaction price allocated to performance obligations that are unsatisfied or partially unsatisfied at the end of the reporting period.

Contributions

Unconditional promises to give cash and other assets are reported at fair value at the date the promise is received, which is then treated as cost. The gifts are reported as net assets with donor restrictions if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified as net assets released from restrictions. Donor-restricted contributions whose restrictions are met in the same year as received are reflected as contributions without donor restrictions in the accompanying consolidated financial statements.

Newly Adopted Accounting Pronouncements

In 2020, the Association adopted FASB Accounting Standards Update (ASU) No. 2014-09, *Revenue from Contracts with Customers* (Topic 606), and related guidance, which supersedes accounting standards that previously existed under U.S. GAAP and provides a single revenue model to address revenue recognition to be applied by all entities. Under the new standard, which added Topic 606 to the ASC, entities recognize revenue when a customer obtains control of promised goods or services in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. ASU No. 2014-09 also requires entities to disclose additional information, including the nature, amount, timing, and uncertainty of revenue and cash flows arising from contracts with customers. The Association elected to adopt this ASU retrospectively with the cumulative effect recognized at the date of initial application; therefore, the financial statements and related notes have been presented accordingly. The balance of accounts receivable at the beginning of 2019 was $2,132,956. The adoption had no significant impact for the years ended June 30, 2020 and 2019.

In 2020, the Association also adopted FASB ASU No. 2018-08, *Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*, which clarifies and improves the accounting guidance for contributions received and contributions made. The amendments in this ASU assist entities in (1) evaluating whether transactions should be accounted for as contributions (nonreciprocal transactions) within the scope of ASC Topic No. 958, *Not-for-Profit Entities*, or as exchange (reciprocal) transactions subject to other accounting guidance; and (2) distinguishing between conditional and unconditional contributions. This ASU was adopted by the Association for the year ended June 30, 2020. Adoption of the ASU did not have a material impact on the Association's financial reporting.

Uncertainty

On March 11, 2020, the World Health Organization declared the Coronavirus disease (COVID-19), a global pandemic. In response to the global pandemic, The Centers for Medicare & Medicaid Services implemented certain relief measures and also issued guidance for limiting the spread of COVID-19.

Local, U.S., and world governments have encouraged self-isolation to curtail the spread of COVID-19, by mandating the temporary shut-down of business in many sectors and imposing limitations on travel and the size and duration of group meetings. Many sectors are experiencing disruption to business operations and may feel further impacts related to delayed government reimbursement, volatility in investment returns, and reduced philanthropic support. There is unprecedented uncertainty surrounding the duration of the pandemic, its potential economic ramifications, and any government actions to mitigate them.

The U.S. government has responded with several phases of relief legislation as a response to the COVID-19 outbreak. Legislation enacted into law on March 27, 2020, called the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), a statute to address the economic impact of the COVID-19 outbreak. The CARES Act, among other things, 1) authorizes emergency loans to distressed businesses by establishing, and providing funding for, forgivable bridge loans; 2) provides additional funding for grants and technical assistance; 3) delays due dates for employer payroll taxes and estimated tax payments for corporations; and 4) revises provisions of the IRC, including those related to losses, charitable deductions, and business interest.

The Association has received emergency federal grant funding under the CARES Act totaling $600,871 to offset the cost impact. While management expects this matter to impact operating results, the related financial impact and duration cannot be reasonably estimated. These funds are reported in deferred revenue in the 2020 balance sheet. When it has been determined that the conditions of the funding have been met, the Association will reflect the funds as other operating income.

On April 16, 2020, the Association received a loan from the U.S. Small Business Association (SBA) within the CARES Act under the Paycheck Protection Program (PPP) in the amount of $1,496,000. The loan is unsecured, has a two-year term with a maturity date of April 2022, bears an annual interest rate of 1%, and shall be payable monthly with the first six monthly payments deferred. The principal amount of the PPP is subject to forgiveness, upon the Association's request, to the extent that the proceeds are used to pay qualifying expenditures, including payroll costs, interest on mortgages, rent and utilities, incurred by the Association. It is the Association's intent to apply for forgiveness. Forgiveness is subject to the sole approval of the SBA. The Association has chosen to follow the conditional contribution model for the PPP and has opted to not record any income until forgiveness is received. The full amount of the PPP received is reported as a refundable advance in the current liabilities section of the balance sheet at June 30, 2020.

2. Availability and Liquidity of Financial Assets

As of June 30, 2020, the Association has working capital of $947,192 and average days (based on normal expenditures) cash and liquid investments on hand of 67 which includes only cash and cash equivalents and excludes assets limited as to use, which are assets designated for long-term investment by the board of directors or restricted by donors.

Financial assets and liquidity resources available within one year for general expenditure, such as operating expenses and capital acquisitions not financed with debt or restricted funds (unfunded capital expenditures), were as follows:

	2020	2019
Cash and cash equivalents	$ 2,916,261	$ 343,467
Investments	16,486	17,267
Patient accounts receivable, net	1,598,291	1,837,946
Other receivables	380,859	340,973
Financial assets available to meet cash needs for general expenditures and unfunded capital expenditures within one year	$ 4,911,897	$ 2,539,653

In addition, approximately $10.6 million in board designated funds at June 30, 2020 could be made available to the Association upon approval by the board of directors. The Association also has $1,000,000 in availability under the line of credit as of June 30, 2020.

3. Investments and Assets Limited as to Use

Investments and assets limited as to use, stated at fair value, are as follows:

	2020	2019
Cash and cash equivalents	$ 624,939	$ 329,576
U.S. Government and corporate bonds	2,382,139	3,404,633
Marketable securities	5,818,290	5,988,449
Mutual funds	2,705,329	2,937,156
Total investments and assets limited as to use	$ 11,530,697	$ 12,659,814
Investments without restrictions or designations	$ 16,486	$ 17,267
Assets limited as to use		
Board-designated for future use	10,630,684	11,760,468
Donor-restricted, time or purpose	649,296	647,848
Donor-restricted, perpetual in nature	234,231	234,231
Total assets limited as to use	11,514,211	12,642,547
Total investments and assets limited as to use	$ 11,530,697	$ 12,659,814

Fair Value

FASB ASC Topic 820, *Fair Value Measurement*, defines fair value as the price that would be received to sell an asset or paid to transfer a liability (an exit price) in an orderly transaction between market participants and also establishes a fair value hierarchy which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. The fair value hierarchy within ASC Topic 820 distinguishes three levels of inputs that may be utilized when measuring fair value:

Level 1: Quoted prices (unadjusted) for identical assets or liabilities in active markets that the entity has the ability to access as of the measurement date.

Level 2: Significant observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities, quoted prices in markets that are not active, and other inputs that are observable or can be corroborated by observable market data.

Level 3: Significant unobservable inputs that reflect an entity's own assumptions about the assumptions that market participants would use in pricing an asset or liability.

The fair values of all of the Association's investments, which are presented in the following table, are measured on a recurring basis using Level 1 inputs with the exception of corporate bonds which are valued based on quoted market prices of similar investments and categorized as level 2 investments.

	Assets at Fair Value as of June 30, 2020		
	Level 1	Level 2	Total
Cash and cash equivalents	$ 624,939	$ -	$ 624,939
Corporate bonds	-	1,327,046	1,327,046
Government bonds	1,055,093	-	1,055,093
Equity securities	5,818,290	-	5,818,290
Mutual funds	2,705,329	-	2,705,329
Total	$ 10,203,651	$ 1,327,046	$ 11,530,697

	Assets at Fair Value as of June 30, 2019		
	Level 1	Level 2	Total
Cash and cash equivalents	$ 329,576	$ -	$ 329,576
Corporate bonds	-	1,125,332	1,125,332
Government bonds	2,279,301	-	2,279,301
Equity securities	5,988,449	-	5,988,449
Mutual funds	2,937,156	-	2,937,156
Total	$ 11,534,482	$ 1,125,332	$ 12,659,814

Investment income and gains for cash equivalents and investments consist of the following:

	2020	2019
Net assets without donor restrictions		
Investment income, net of fees	$ 183,351	$ 171,101
Change in fair value of investments	589,401	724,386
Restricted net assets		
Investment income	3,364	13,833
Change in fair value of investments	11,023	58,120
Total	$ 787,139	$ 967,440

4. Property and Equipment

Property and equipment consists of the following:

	2020	2019
Land	$ 482,961	$ 482,961
Building and improvements	5,384,931	5,384,931
Furniture, fixtures, and equipment	3,193,917	3,121,014
Total cost	9,061,809	8,988,906
Less accumulated depreciation	6,606,555	6,331,868
Total property and equipment, net	$ 2,455,254	$ 2,657,038

5. Line of Credit

The Association has an unsecured $1,000,000 line of credit payable on demand with a local bank with interest at 1% above the bank's base rate (4.50% at June 30, 2020). There was no outstanding balance at June 30, 2020 and $533,503 outstanding at June 30, 2019.

6. Net Assets with Donor Restrictions

Net assets with donor restrictions consists of the following:

	2020	2019
Time or purpose restrictions for:		
Haskell fund accumulated earnings	$ 304,618	$ 304,814
Johnson Family fund accumulated earnings	7,009	7,009
Respite	-	4,089
Hospice accumulated earnings	3,208	3,208
Capital acquisition	105,000	-
Operations	-	107,593
Meal sites	-	1,337
Hospice memorial garden	130,154	134,641
Donated motor vehicles	-	41,758
Barbara Duckett scholarship	99,307	89,486
Total	$ 649,296	$ 693,935

Restrictions that are perpetual in nature for:		
Hospice	$ 10,000	$ 10,000
Operations	8,623	8,623
Johnson Family fund	10,202	10,202
Bednar endowment fund	50,000	50,000
Haskell endowment fund	120,570	120,570
Jones endowment fund	34,836	34,836
Total	$ 234,231	$ 234,231

7. Endowments

The Association has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds, absent explicit donor stipulations to the contrary. As a result of this interpretation, the Association classifies as a donor-restricted endowment (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent donor-restricted endowment gifts, and (c) accumulations to the donor-restricted endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund is classified as net assets with donor restrictions until those amounts are appropriated for expenditure by the Association in a manner consistent with the standard of prudence prescribed by UPMIFA.

In accordance with the UPMIFA, the Association considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

(1) The duration and preservation of the fund;
(2) The purposes of the organization and the donor-restricted endowment fund;
(3) General economic conditions;
(4) The possible effect of inflation and deflation;
(5) The expected total return from income and the appreciation of investments;
(6) Other resources of the Association;
(7) The investment policies of the Association;
(8) The spending policy; and
(9) Funds with deficiencies.

Return Objectives and Risk Parameters

The investment portfolio is managed to provide for the long-term support of the Association. Accordingly, these funds are managed with disciplined, longer-term investment objectives and strategies designed to meet cash flow and spending requirements. Management of the assets is designed to attain the maximum total return consistent with acceptable and agreed-upon levels of risk. The Association benchmarks its portfolio performance against a number of commonly used indices.

Strategies Employed for Achieving Objectives

To satisfy its long-term rate-of-return objectives, the Association relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Association targets an asset allocation strategy wherein assets are diversified among several asset classes. The pursuit of maximizing total return is tempered by the need to minimize the volatility of returns and preserve capital. As such, the Association seeks broad diversification among assets having different characteristics with the intent to endure lower relative performance in strong markets in exchange for greater downside protection in weak markets.

Spending Policy

The Association's spending policy is equal to investment returns. All available investment returns earned on endowments are expended, or released from endowment in the year earned.

The following summarizes changes in endowment assets:

		With Donor Restrictions		
	Without Donor Restrictions	Purpose Restrictions	Perpetual in Nature	Total
Balance June 30, 2018	$ 11,363,748	$ 346,821	$ 234,231	$ 11,944,800
Investment income, net	169,336	9,153	-	178,489
Realized and unrealized gains on investments	723,838	38,445	-	762,283
Net assets released from restrictions	-	(79,584)	-	(79,584)
Use of board designated funds for operations	(496,454)	-	-	(496,454)
Balance June 30, 2019	11,760,468	314,835	234,231	12,309,534
Investment income, net	**183,351**	**3,364**	**-**	**186,715**
Realized and unrealized gains on investments	**589,401**	**11,023**	**-**	**600,424**
Net assets released from restrictions	**-**	**(14,387)**	**-**	**(14,387)**
Use of board designated funds for operations	**(1,902,536)**	**-**	**-**	**(1,902,536)**
Balance June 30, 2020	$ 10,630,684	$ 314,835	$ 234,231	$ 11,179,750

8. Net Patient Service Revenue

Net patient service revenue is as follows:

	2020	2019
Medicare	$ 8,644,749	$ 8,648,185
Medicaid	607,871	956,622
Other third-party payers	2,033,186	2,929,195
Private pay	297,410	430,262
Total	$ 11,583,216	$ 12,964,264

Laws and regulations governing the Medicare and Medicaid programs are complex and subject to interpretation. Compliance with such laws and regulations can be subject to future government review and interpretation as well as significant regulatory action including fines, penalties and exclusion from the Medicare and Medicaid programs. The Association believes that it is in substantial compliance with all applicable laws and regulations. However, there is at least a reasonable possibility that recorded estimates could change by a material amount in the near term. Differences between amounts previously estimated and amounts subsequently determined to be recoverable or payable are included in net patient service revenue in the year that such amounts become known.

The Association provides care to patients who meet certain criteria under its charity care policy without charge or at amounts less than its established rates. Because the Association does not pursue collection of amounts determined to qualify as charity care, they are not reported as revenue.

The Association provided services in other health-related activities, primarily to indigent patients, at rates substantially below cost. For certain activities, services were provided without charge. The Association estimates the costs associated with providing the other health-related activities by applying Medicare cost report methodology to determine program costs less any net patient revenue generated by the program. The estimated costs incurred in these activities amounted to $908,362 and $1,104,471 for the years June 30, 2020 and 2019, respectively.

The Association is able to provide these services with a component of funds received through local community support and state grants. Local community support consists of contributions received directly from the public, United Way, municipal appropriations, and investment income earned from assets limited as to use. Federal and state grants consisted of monies received from the State of New Hampshire.

In assessing collectability, the Association has elected the portfolio approach. This portfolio approach is being used as the Association has similar contracts with similar classes of patients. The Association reasonably expects that the effect of applying a portfolio approach to a group of contracts would not differ materially from considering each contract separately. Management's judgment to group the contracts by portfolio is based on the payment behavior expected in each portfolio category. As a result, management believes aggregating contracts (which are at the patient level) by the particular payor or group of payors results in the recognition of revenue approximating that which would result from applying the analysis at the individual patient level.

9. Functional Expenses

The Association provides various services to residents within its geographic location. Expenses related to providing these services are as follows:

	2020	2019
Program services		
Salaries and benefits	$ 9,899,498	$10,338,358
Program supplies	541,049	468,821
Travel	382,312	520,520
Contract services	1,248,462	1,255,855
Other operating expenses	1,019,549	1,149,276
Depreciation	338,144	400,181
Total program services	13,429,014	14,133,011
Administrative and general		
Salaries and benefits	1,621,278	1,619,715
Travel	66,783	90,925
Contract services	899,697	1,056,333
Other operating expenses	166,939	209,304
Depreciation	55,367	31,748
Total administrative and general	2,810,064	3,008,025
Total	$16,239,078	$17,141,036

Management's estimate of cost allocations at a functional level is based on Medicare cost report methodology.

10. Contingencies

Malpractice Insurance

The Association maintains medical malpractice insurance coverage on a claims-made basis. The Association is subject to complaints, claims, and litigation due to potential claims which arise in the normal course of business. U.S. GAAP requires the Association to accrue the ultimate cost of malpractice claims when the incident that gives rise to claim occurs, without consideration of insurance recoveries. Expected recoveries are presented as a separate asset. The Association has evaluated its exposure to losses arising from potential claims and determined no such accrual is necessary at June 30, 2020. The Association intends to renew coverage on a claims-made basis and anticipates that such coverage will be available in future periods.

Litigation

The Association is involved in litigation arising in the normal course of business. After consultation with legal counsel, management estimates these matters will be resolved without a material adverse effect on the Association's future financial position or results of operations.

11. Retirement Plan

The Association sponsors a defined contribution plan. The retirement contributions by the Association amounted to $130,516 and $144,683 for 2020 and 2019, respectively.

12. Concentration of Risk

The Association grants credit without collateral to its patients, most of whom are local residents and are insured under third-party payer agreements. Following is a summary of accounts receivable, by funding source:

	2020	2019
Medicare	62 %	66 %
Medicaid and other third-party payers	38	34
Total	100 %	100 %

13. Subsequent Events

For financial reporting purposes, subsequent events have been evaluated by management through February 11, 2021, which is the date the consolidated financial statements were available to be issued.

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Home Healthcare, Hospice and Community Services/VNA at HCS
2020/2021 Board of Directors

Chair:
Julie Greenwood

Vice-Chair:
Jane Larmon

Treasurer:
Eric Horne

Secretary:
Julie Green

Directors:
Susan Abert

Dianne Bolton

Michael Chelstowski

Mary Ann Davis

Anne Heffernon

Virginia Jordan

Maura McQueeney

Dawn Michelizzi

Brian Reilly

Judy Sadoski

William Schofield

J. David Stinson

David Therrien

Immediate Past President
Allen Mendelson

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Dawn Gordon

Professional Experience

Home Healthcare, Hospice and Community Services – Keene, NH

Meal Site Supervisor – January 25, 2010 to present

- Manage the food service operations at the Harper's Acres Meal Site in accordance with the New Hampshire Sanitary Code and such regulations
- Supervise staff and volunteers at the meal site
- Assure adequate staff coverage during all hours of operations
- Coordinates Meals On Wheels program
- Take reservations and donations from participants accurately and in a confidential manner
- Planning social and recreational activities at the meal site
- Planning, implementing and evaluating the meal sites' development
- Ordering necessary supplies for the meal site
- Fulfills reporting requirements for payroll, necessary time and service reports and other agency reporting forms as required by funding sources, personnel policies and/or certification/licensure requirements

Kitchen Aide – October 2, 2006 – January 25, 2010

- Assist in packaging the hot and cold foods for the Meals On Wheels program
- Assist in serving congregate meal site participants
- Help maintain the cleanliness of the kitchen and dining areas by washing dishes, pots and pans, countertops, cabinets, sweeping and mopping floors, etc.
- Perform all food service related tasks in a hygienic and safe manner according to the NH Sanitary Code

Kmart – Keene, NH

Overnight Stocker, June 2002 – August 2004

- Stocking shelves, cleaning store, putting away returned items, marking prices, etc.

Findings – Keene, NH

Foot Press Operator – August 1985 – January 1986

- Assemble jewelry pieces

Certifications

ServSafe Certified

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Kathleen J. La Rou

EDUCATION: **Katharine Gibbs**, **Deans List** Norwalk, CT
Accelerated computer & business applications software program

EXPERIENCE:

Home Healthcare, Hospice and Community Services Keene, NH

Meal Site Supervisor ***2018-present***

Manage the food service operations at the congregate meal site in Jaffrey, NH in accordance with the New Hampshire Sanitary Code.
Supervise volunteers at the meal site.
Assure adequate staff coverage during all hours of operations.
Coordinates Meals on Wheels program.
Take reservations and donations from participants accurately and in a confidential manner.
Planning social and recreational activities at the meal site.
Planning, implementing and evaluating the meal sites' development
Ordering necessary supplies for the meal site.
Fulfills reporting requirements for payroll, necessary time and service reports and other agency reporting forms as required by funding sources, personnel policies and/or certification/licensure requirements.

Hazel H. Holden
Robert Whitney
Geraldine Jeffery

Home Health Care Provider ***2010-2018***

Provided in home care and support to elderly individuals enabling them to reside in their homes.
Initiated stimulating activities to keep clients interested and active.
Planned and prepared nutritionally balanced meals.
Kept detailed records for family members and other caregivers.

Summerhill Assisted Living
Peterborough, NH

Supervisor of Housekeeping Services ***2009-2010***

Responsible for cleanliness of all areas of Assisted Living & Memory Care Buildings.
In charge of ordering, tracking & keeping within budget all supplies relating to Housekeeping/Laundry Department.
Filled in for departments as needed- Resident Care, Kitchen, Activities.
Ability to resolve problems independently.

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Resident Assistant *2006-2009*

Assisted Residents with ADL'S.
Chairperson of the Health and Safety Committee for 2 terms.
Accompanied Residents to appointments, acting as their advocate.

Volunteer Work

Jaffrey Food Pantry Director *2013*-**present**

Coordinate training and scheduling of 20 volunteers.
Projects food needs for ample supply for 100-120 clients weekly.
Complete 4 monthly reports as well as Quarterly report in order to keep pantry in compliance with The NH Food Bank.
Strong attention to detail.

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Colleen Hayes

Work Experience

Meal Site Supervisor
Home Healthcare, Hospice and Community Services, Keene, NH *July 2018 to present*

I manage the food service operations at the Hinsdale site in accordance with the New Hampshire Sanitary Code to follow outlined regulations. I manager the volunteers at the meal site and assure adequate staff coverage during all hours of operations. I coordinate the Meals On Wheels home delivery program for the homes in my site's vicinity. As a part of my responsibilities, I take reservations and donations from participants accurately and in a confidential manner, plan social and recreational activities at the meal site as well as plan, implement and evaluate the meal sites' development. As necessary, I order supplies for the meal site. Also, I fulfil reporting requirements for payroll, necessary time and service reports and other agency reporting forms as required by funding sources, personnel policies and/or certification/licensure requirements.

Unit Coordinator
Westwinds Clubhouse, Fitchburg, MA *2014-2018*

I worked at a day program for individuals with serious mental illness. I ran the kitchen where we prepare lunch each day for clients and staff. I developed menus, went grocery shopping, and cooked in an institutional setting while helping clients learn kitchen related skills. I also taught Healthy Living classes with a focus on nutrition and physical activity, as well as basic yoga and drama classes.

Care Coordinator for Intensive Care Coordination
Clinical and Support Options, Athol, MA *2013-2014*

Met with families who struggled with children with serious emotional disturbances in their homes. Helped them identify needs and set goals. Facilitated team meetings designed to help families reach their established goals.

Family Partner Supervisor
Valuing our Children, Athol, MA *2010-2013*

Supervised peer supports for families involved in Intensive Care coordination program, while carrying a half case load of families. Family partners work with families to help them identify needs and reach goals based on personal experiences.

Professional Tutor
Mt. Wachusett Community College, Gardner, MA *2007-2010*

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Professional tutor in Academic Support Center and Visions/TRIO program. Tutored students individually and in group and classroom settings in Biology and English.

Direct Care Worker
Seven Hills Foundation, Fitchburg, MA *2006-2007*

Provided direct care support to individuals with developmental disabilities in a respite setting. Cooked meals as well as trained individuals to complete basic activities of daily living.

Residential Supervisor
Dr. Franklin Perkins School, Lancaster, MA *1997-2004*

Worked as a supervisor in an Adult Services program for individuals living in supported housing. My job responsibilities included overseeing staff, and creating menus designed to help with weight management, as well as grocery shopping for several programs.

Education

Bachelor's in Psychology
Smith College in Northampton Northampton, MA *2010*

Additional Information

I have worked in human services for more than 20 years. I am passionate about helping others, and food preparation. Good nutrition and delicious meals and heal people, both physically and emotionally.

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CHARLES PRATT

SKILLS

Hands on, critical thinker with a proven track record of transforming underperforming businesses and teams as an effective leader, capable of working closely with diverse groups of people to achieve superior results in manufacturing operations. Experienced in multiple aspects of management and human resource responsibilities including vetting, interviewing and hiring of new employees as well as payroll management.

EXPERIENCE

Program Manager • Transportation Program, VNA at HCS • Keene, NH • September 2019 – Present
Responsible for the daily operations of agency transportation programs, including the City Express public transportation and paratransit services, Friendly Bus door to door service for seniors and Medical Express service. Responsible for adherence to all Department of Transportation regulation and reporting, program budgeting, and overseeing driver and dispatch staff. Attend community meetings and forums to coordinate with other transportation entities and the public related to transportation issues.

SUPERVISOR • CONTINENTAL CABLE • HINSDALE, NH • JANUARY 2019 – JUNE 2019
Responsible for On Time Delivery, Scheduling of Machines & Employees in the Assembly area & in the Machine shop. Accurate reporting & documentation of steps to ensure Quality Control measurements during each step of assembling order, to adhere to government regulations for defense systems. Providing department meetings as needed, and weekly Management reviews.

PLANT MANAGER • FORTRESS PACKAGING • FAIRFIELD, CA • OCTOBER 2016 –OCTOBER 2018
Instrumental in the start-up of a new production company. Managing the day to day operations, while instructing and monitoring safety quality and on time performance. Recorded 2 years without injury or returned sale while training an entirely new, unexperienced workforce to uphold a high level of standards in support of perfect production quality. Experience loading and unloading trucks as well as conducting facility tours with new potential accounts and performing routine, hands on maintenance of new equipment.

PLANT MANAGER • MULTICELL PACKAGING • KUTZTOWN PA 19530 • OCTOBER 2010 – MARCH 2015
Charged with changing the climate and culture of the facility. Developed and implemented strategies to transform poorly performing production facility into a profitable one. Reduced set-up times, worked closely with vendors to reduce inventory of raw materials, increasing profitability. Cross trained employees resulting in a greater flexibility in the workforce.

PLANT SUPERINTENDENT • INNERPAC NE • KEENE NH 03446 • SEPTEMBER1997 – OCTOBER 2010
Responsible for the day to day operations of the manufacturing of the plant. Did scheduling of machinery, personnel and ordering of raw materials. Oversaw the staff, participated in daily meetings with the General Manager and customer service. Conducted weekly updates with floor personnel. Coordinated with shipping on incoming and outgoing shipments. Learned how to run and setup all machines.

EDUCATION

DIPLOMA • JUNE 1982 • KEENE HIGH SCHOOL

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Gia Farina

2016 – Present: Home Healthcare, Hospice & Community Services — Keene, NH

Nutrition Program Manager

- Manage the food service operations at the meal sites in accordance with NH Sanitary Code and other appropriate regulations
- Supervise staff and volunteers at the nutrition program sites
- Recruit, orient and evaluate staff and volunteers for all aspects of site operation
- Review/Revise menus as necessary
- Coordinate Meals-on-Wheels program
- Plan, implement & evaluate meal site development
- Assist in budget preparation for funding proposals and contracts
- Fulfill reporting requirements for payroll, time & service reports
- Assists with marketing efforts and with development of public relations materials for the nutrition program

2013-2015 Food Service Director

Genesis Healthcare — Keene, NH

- Responsible for the overall food service function.
- Provides technical guidance and administrative direction.
- Plans, develops, organizes and implements activities with the department.
- Oversees the timely and accurate preparation and service of meals
- Operates department within budget.
- Serves as a collaborative member of the center's management team.

2007-2013 Site Coordinator

Keene Food Service/SA U 29 — Keene, NH

- Manage staff of thirteen; serve six hundred students daily
- Purchase and distribute food to an additional five elementary schools
- Maintain safe food handling practices
- Develop daily production sheets
- Participate in regular menu planning meetings

1995-2007 Food & Beverage Director/Sales and Marketing Manager

Colorado Steak House/Best Western Sovereign Hotel — Keene, NH

- Operated 55-seat restaurant and function facility
- Responsible for weekly/monthly inventories and cost analysis
- Coordinated weddings, seminars, and business functions
- Weekly sales call in the surrounding feeder states to promote business

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1992-1995 Food & Beverage Purchaser

Keene Country Club Keene, NH

- Responsible for all purchases for two on-premise restaurants
- Menu development for all special functions: tournaments, etc.
- Inventory control and purchasing breakdowns Keene, NH

Certification:

ServSafe
National Restaurant Association

Education:

Culinary Institute of America Hyde Park, NY

Keene State College Keene, NH
Associate Degree - General Studies

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Jean Ford

Work Experience

Home Healthcare Hospice & Community Services – Keene, NH
Social Services Coordinator May 2001 - Current
Work in the Nutrition department at HCS. Will make home visits throughout Cheshire County to assess for services that will assist elderly and disabled individuals. Also assist with operations at Friendly Meals dining rooms and Meals-on-Wheels when requested. Complete all State and department applications of eligibility as well as annual redetermination. All information to be entered into ServTracker software program. Answer all questions from clients as they arise and help facilitate other services if they should be needed.

Dartmouth-Hitchcock Medical Center - Cheshire Medical Center - Keene, NH
Secretary June 2014 to November 2019
Answer all incoming calls and serve as first triage into the department, Assist or direct patients appropriately. Schedule in office appointments as well as specialty testing. Prepare and send outgoing referrals. Assist patients with prior authorizations for services. Train new incoming employees to policy and procedures as well as office systems. Working knowledge of medical terminology. EPIC software super user and team player.

Winchester School District - Winchester, NH
Administrative Assistant August 2012 to August 2013
Assist the Director of the ACCESS Program in daily office management. Responsible for all billing, through the State of NH and private tuition company. Prepares daily and monthly calendars. Assists in the Homeless Prevention within the community. Assists with the Alternative Education program for SAU 94. Maintains all current files. Prepares invoices and billing statements. Processes all incoming and outgoing mail daily.

Franklin School District
Secretary June 2008 to June 2009
Assist Principal in daily office management. Received all incoming phone calls for the school. Maintained all children's files. Kept all filing up to date. Prepared monthly calendars at the principal's request. Prepared correspondence for meetings with parents and other school officials. Managed school financial accounts. Made bank deposits and balanced checking accounts each month. Prepared reports for the School Board and Superintendent each month. Maintained teacher attendance. Processed all incoming and outgoing mail daily. General filing and supply ordering.

Office of the Commissioner
State of New Hampshire
Executive Secretary October 2007 to June 2008
Assist legislative Coordinator in preparing materials. Maintain filing system on all House and Senate Bills, adding amendments/correspondence/testimonies. Provide information to other Divisions and the public, process confidential matters, operate various business machines, track and process referrals from the Commissioner's Office for the Division using Excel. Assist in preparation of meetings, assume responsibilities of Program Assistant in her absence. Primary contact for the Division for telephone calls, web mails and other contacts made by the public. Process and distribute the Commissioner's mail as well as other Senior Management. General filing, supply ordering.

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Education

Granite State College ~ Human Services Program
Concord, NH
November 2020 – Current

Emergency Medical Technician in EMT
Becker Training Associates - Concord, NH
March 2001 to May 2001

Licensed Nursing Assistant in LNA
Red Cross - Keene, NH
June 1994 to August 1994

High school or equivalent in General
Newport Middle High School - Newport, NH

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CONTRACTOR NAME

Key Personnel

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Charles Pratt	Transportation Manager	$54,999.88	25%	$14,025.05
Gia Farina	Nutrition Program Manager	$55,740.10	100%	$56,855.24
Jean Ford	Outreach Worker	$25,584.00	100%	$13,260.00
Dawn Gordon	Site Supervisor	$19,312.80	100%	$19,702.80
Kathleen LaRou	Site Supervisor	$13,790.40	100%	$17,160.00
Colleen Hayes	Site Supervisor	$15,514.20	100%	$17,550.00

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scheetz
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

October 21, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive Sole Source** amendments to existing contracts with the eleven (11) Contractors listed below in bold print for the provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by $2,397,600 from $61,566,568 to $$63,964,168, with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2020.100% Federal Funds.

The original contracts were approved and subsequently amended as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$10,664,329.03	$388,735.57	$11,053,064.60	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Community Action Partnership of Strafford County	177200	Dover	$228,440.00	$0	$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	$619,893.00	$0	$619,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	$1,774,376.46	$75,938.26	$1,850,314.72	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E

Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$8,104,663.78	$187,038.31	$8,291,702.09	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Greater Wakefield Resource Center	158408	Union	$104,096.00	$23,400.00	$127,496.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Lamprey Health Care	177677	Newmarket	$247,272.00	$0	$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	$4,417,158.77	$145,099.99	$4,562,258.76	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	$2,595,977.98	$83,438.50	$2,679,416.48	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	$10,149,803.44	$385,337.30	$10,535,140.74	O:12/21/2016, #15 A1:6/7/2017, #13 A212/20/2017, #23 A3:2/20/2019, #24 A4:6/24/2020, #46E A5 9/23/2020, #18
Southwestern Community Services	177511	Keene	$384,640.00	$0	$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	$10,697,054.18	$643,487.56	$11,340,541.74	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Strafford Nutrition MOW	260818	Somersworth	$2,748,885.35	$150,073.76	$2,898,959.11	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	$4,867,888.83	$177,163.53	$5,045,052.36	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #46E
VNA at HCS	177274	Keene	$3,962,089.18	$137,887.23	$4,099,976.41	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3 6/24/2020 #46E
		Total:	$61,566,568.00	$2,397,600.01	$63,964,168.01	

See attached fiscal details.

EXPLANATION

This item is **Retroactive** because the Department did not have the fully executed contract amendment documents ready for approval in time to supplement the costs incurred by providing services during this pandemic. This item is **Sole Source** because the most recent amendments to the contracts were Sole Source, and MOP 150 requires any subsequent amendments be labeled **Sole Source**. Further, the Contractors are best positioned to increase capacity quickly to ensure services for individuals continue during the Covid-19 State of Emergency.

The purpose of these amendments is to enable the current Contractors to continue support of the ongoing need for these services for older, isolated, and frail adults to assist them with living as independently as possible, both safely and with dignity. These amendments will ensure that the Contractors provide additional home-delivered meals, as well as additional unanticipated items that are needed to provide services safely during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff.

The Contractors will continue to provide meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before the individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Area served: Statewide

Source of Funds: , Federal Funds from Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Shibinette
Commissioner

FINANCIAL DETAIL ATTACHMENT SHEET
05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (58% Federal Funds; 42% General Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$124,617.00	$0.00	$124,617.00
541-500383	Meals - Congregate	2017	$163,598.00	$0.00	$163,598.00
544-500386	Meals - Home Delivered	2017	$334,758.00	$0.00	$334,758.00
512-500352	Transportation of Clients	2018	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2018	$343,846.00	$0.00	$343,846.00
544-500386	Meals - Home Delivered	2018	$703,599.00	$0.00	$703,599.00
512-500352	Transportation of Clients	2019	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2019	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2019	$730,379.00	$0.00	$730,379.00
512-500352	Transportation of Clients	2020	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2020	$266,934.00	$0.00	$266,934.00
544-500386	Meals - Home Delivered	2020	$869,499.01	$0.00	$869,499.01
102-500731	Contracts (FFCRA)	2020	$196,280.00	$0.00	$196,280.00
512-500352	Transportation of Clients	2021	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2021	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2021	$779,499.01	$0.00	$779,499.01
512-500352	Transportation of Clients	2022	$261,743.00	$0.00	$261,743.00
541-500383	Meals - Congregate	2022	$356,934.00	$0.00	$356,934.00
544-500386	Meals - Home Delivered	2022	$779,499.01	$0.00	$779,499.01
		Subtotal	*$7,672,025.03*	*$0.00*	*$7,672,025.03*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$53,894.00	$0.00	$53,894.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$113,199.00	$0.00	$113,199.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$113,200.00	$0.00	$113,200.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	***$619,893.00***	***$0.00***	***$619,893.00***

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$12,846.00	$0.00	$12,846.00
541-500383	Meals - Congregate	2017	$46,750.00	$0.00	$46,750.00
544-500386	Meals - Home Delivered	2017	$65,401.00	$0.00	$65,401.00
512-500352	Transportation of Clients	2018	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2018	$98,260.00	$0.00	$98,260.00
544-500386	Meals - Home Delivered	2018	$137,454.00	$0.00	$137,454.00
512-500352	Transportation of Clients	2019	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2019	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2019	$142,685.00	$0.00	$142,685.00
512-500352	Transportation of Clients	2020	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2020	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2020	$152,281.82	$0.00	$152,281.82
102-500731	Contracts (FFCRA)	2020	$38,340.00	$0.00	$38,340.00
512-500352	Transportation of Clients	2021	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2021	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2021	$152,281.82	$0.00	$152,281.82
512-500352	Transportation of Clients	2022	$26,956.00	$0.00	$26,956.00
541-500383	Meals - Congregate	2022	$102,000.00	$0.00	$102,000.00
544-500386	Meals - Home Delivered	2022	$152,281.82	$0.00	$152,281.82
		Subtotal	***$1,541,361.46***	***$0.00***	***$1,541,361.46***

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$183,131.00	$0.00	$183,131.00
541-500383	Meals - Congregate	2017	$187,622.00	$0.00	$187,622.00
544-500386	Meals - Home Delivered	2017	$161,073.00	$0.00	$161,073.00
512-500352	Transportation of Clients	2018	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2018	$394,346.00	$0.00	$394,346.00
544-500386	Meals - Home Delivered	2018	$338,546.00	$0.00	$338,546.00
512-500352	Transportation of Clients	2019	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2019	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2019	$351,432.00	$0.00	$351,432.00
512-500352	Transportation of Clients	2020	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2020	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2020	$375,066.26	$0.00	$375,066.26
102-500731	Contracts (FFCRA)	2020	$94,450.00	$0.00	$94,450.00
512-500352	Transportation of Clients	2021	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2021	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2021	$375,066.26	$0.00	$375,066.26
512-500352	Transportation of Clients	2022	$384,625.00	$0.00	$384,625.00
541-500383	Meals - Congregate	2022	$409,356.00	$0.00	$409,356.00
544-500386	Meals - Home Delivered	2022	$375,066.26	$0.00	$375,066.26
		Subtotal	*$6,396,347.78*	*$0.00*	*$6,396,347.78*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$8,800.00	$0.00	$8,800.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$18,496.00	$0.00	$18,496.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$19,200.00	$0.00	$19,200.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$104,096.00*	*$0.00*	*$104,096.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,873.00	$0.00	$33,873.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$71,133.00	$0.00	$71,133.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00		$0.00
102-500731	Contracts (FFCRA)	2020	$0.00		$0.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$0.00		$0.00
544-500386	Meals - Home Delivered	2021	$0.00		$0.00
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$0.00		$0.00
544-500386	Meals - Home Delivered	2022	$0.00		$0.00
		Subtotal	*$247,272.00*	*$0.00*	*$247,272.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$38,725.00	$0.00	$38,725.00
541-500383	Meals - Congregate	2017	$80,366.00	$0.00	$80,366.00
544-500386	Meals - Home Delivered	2017	$124,955.00	$0.00	$124,955.00
512-500352	Transportation of Clients	2018	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2018	$168,909.00	$0.00	$168,909.00
544-500386	Meals - Home Delivered	2018	$262,632.00	$0.00	$262,632.00
512-500352	Transportation of Clients	2019	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2019	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2019	$272,627.00	$0.00	$272,627.00
512-500352	Transportation of Clients	2020	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2020	$133,338.00	$0.00	$133,338.00
544-500386	Meals - Home Delivered	2020	$332,962.59	$0.00	$332,962.59
102-500731	Contracts (FFCRA)	2020	$73,270.00	$0.00	$73,270.00
512-500352	Transportation of Clients	2021	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2021	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2021	$290,962.59	$0.00	$290,962.59
512-500352	Transportation of Clients	2022	$81,341.00	$0.00	$81,341.00
541-500383	Meals - Congregate	2022	$175,338.00	$0.00	$175,338.00
544-500386	Meals - Home Delivered	2022	$290,962.59	$0.00	$290,962.59
		Subtotal	*$3,002,428.77*	*$0.00*	*$3,002,428.77*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$62,778.00	$0.00	$62,778.00
544-500386	Meals - Home Delivered	2017	$71,858.00	$0.00	$71,858.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$131,946.00	$0.00	$131,946.00
544-500386	Meals - Home Delivered	2018	$151,031.00	$0.00	$151,031.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2019	$156,779.00	$0.00	$156,779.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$124,968.00	$0.00	$124,968.00
544-500386	Meals - Home Delivered	2020	$179,323.66	$0.00	$179,323.66
102-500731	Contracts (FFCRA)	2020	$42,130.00	$0.00	$42,130.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2021	$167,323.66	$0.00	$167,323.66
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$136,968.00	$0.00	$136,968.00
544-500386	Meals - Home Delivered	2022	$167,323.66	$0.00	$167,323.66
		Subtotal	***$1,666,364.98***	***$0.00***	***$1,666,364.98***

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$90,843.00	$0.00	$90,843.00
541-500383	Meals - Congregate	2017	$123,750.00	$0.00	$123,750.00
544-500386	Meals - Home Delivered	2017	$331,837.00	$0.00	$331,837.00
512-500352	Transportation of Clients	2018	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2018	$260,100.00	$0.00	$260,100.00
544-500386	Meals - Home Delivered	2018	$697,461.00	$0.00	$697,461.00
512-500352	Transportation of Clients	2019	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2019	$270,000.00	$0.00	$270,000.00
544-500386	Meals - Home Delivered	2019	$724,009.00	$0.00	$724,009.00
512-500352	Transportation of Clients	2020	$190,782.00	$0.00	$190,782.00
541-500383	Meals - Congregate	2020	$214,000.00		$214,000.00
544-500386	Meals - Home Delivered	2020	$828,698.48		$828,698.48
102-500731	Contracts (FFCRA)	2020	$194,570.00		$194,570.00
512-500352	Transportation of Clients	2021	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2021	$270,000.00		$270,000.00
544-500386	Meals - Home Delivered	2021	$772,698.48		$772,698.48
512-500352	Transportation of Clients	2022	$261,915.00	$0.00	$261,915.00
541-500383	Meals - Congregate	2022	$270,000.00		$270,000.00
544-500386	Meals - Home Delivered	2022	$772,698.48		$772,698.48
		Subtotal	***$6,916,841.44***	***$0.00***	***$6,916,841.44***

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$25,003.00	$0.00	$25,003.00
541-500383	Meals - Congregate	2017	$158,538.00	$0.00	$158,538.00
544-500386	Meals - Home Delivered	2017	$490,897.00	$0.00	$490,897.00
512-500352	Transportation of Clients	2018	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2018	$200,277.00	$0.00	$200,277.00
544-500386	Meals - Home Delivered	2018	$1,164,716.00	$0.00	$1,164,716.00
512-500352	Transportation of Clients	2019	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2019	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2019	$1,209,048.00	$0.00	$1,209,048.00
512-500352	Transportation of Clients	2020	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2020	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2020	$1,290,358.06	$0.00	$1,290,358.06
102-500731	Contracts (FFCRA)	2020	$324,910.00	$0.00	$324,910.00
512-500352	Transportation of Clients	2021	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2021	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2021	$1,290,358.06	$0.00	$1,290,358.06
512-500352	Transportation of Clients	2022	$52,492.00	$0.00	$52,492.00
541-500383	Meals - Congregate	2022	$207,900.00	$0.00	$207,900.00
544-500386	Meals - Home Delivered	2022	$1,290,358.06	$0.00	$1,290,358.06
		Subtotal	*$8,538,523.18*	*$0.00*	*$8,538,523.18*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$33,441.00	$0.00	$33,441.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$70,239.00	$0.00	$70,239.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$70,240.00	$0.00	$70,240.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$384,640.00*	*$0.00*	*$384,640.00*

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$19,861.00	$0.00	$19,861.00
541-500383	Meals - Congregate	2017	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2017	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2018	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2018	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2018	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2019	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2019	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2019	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2020	$41,715.00	$0.00	$41,715.00
541-500383	Meals - Congregate	2020	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2020	$0.00	$0.00	$0.00
102-500731	Contracts (FFCRA)	2020	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2021	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2021	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2021	$0.00	$0.00	$0.00
512-500352	Transportation of Clients	2022	$41,716.00	$0.00	$41,716.00
541-500383	Meals - Congregate	2022	$0.00	$0.00	$0.00
544-500386	Meals - Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2017	$27,974.00	$0.00	$27,974.00
544-500386	Meals - Home Delivered	2017	$129,234.00	$0.00	$129,234.00
512-500352	Transportation of Clients	2018	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2018	$58,788.00	$0.00	$58,788.00
544-500386	Meals - Home Delivered	2018	$271,625.00	$0.00	$271,625.00
512-500352	Transportation of Clients	2019	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2019	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2019	$281,963.00	$0.00	$281,963.00
512-500352	Transportation of Clients	2020	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2020	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2020	$300,926.45	$0.00	$300,926.45
102-500731	Contracts (FFCRA)	2020	$75,770.00	$0.00	$75,770.00
512-500352	Transportation of Clients	2021	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2021	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2021	$300,926.45	$0.00	$300,926.45
512-500352	Transportation of Clients	2022	$0.00	$0.00	$0.00
541-500383	Meals - Congregate	2022	$61,026.00	$0.00	$61,026.00
544-500386	Meals - Home Delivered	2022	$300,926.45	$0.00	$300,926.45
		Subtotal	*$1,992,237.35*	*$0.00*	*$1,992,237.35*

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$102,490.00	$0.00	$102,490.00
541-500383	Meals - Congregate	2017	$77,869.00	$0.00	$77,869.00
544-500386	Meals - Home Delivered	2017	$152,570.00	$0.00	$152,570.00
512-500352	Transportation of Clients	2018	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2018	$163,661.00	$0.00	$163,661.00
544-500386	Meals - Home Delivered	2018	$320,674.00	$0.00	$320,674.00
512-500352	Transportation of Clients	2019	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2019	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2019	$332,880.00	$0.00	$332,880.00
512-500352	Transportation of Clients	2020	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2020	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2020	$355,266.61	$0.00	$355,266.61
102-500731	Contracts (FFCRA)	2020	$89,460.00	$0.00	$89,460.00
512-500352	Transportation of Clients	2021	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2021	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2021	$355,266.61	$0.00	$355,266.61
512-500352	Transportation of Clients	2022	$215,229.00	$0.00	$215,229.00
541-500383	Meals - Congregate	2022	$169,890.00	$0.00	$169,890.00
544-500386	Meals - Home Delivered	2022	$355,266.61	$0.00	$355,266.61
		Subtotal	*$4,061,108.83*	*$0.00*	*$4,061,108.83*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$28,985.00	$0.00	$28,985.00
541-500383	Meals - Congregate	2017	$73,277.00	$0.00	$73,277.00
544-500386	Meals - Home Delivered	2017	$118,745.00	$0.00	$118,745.00
512-500352	Transportation of Clients	2018	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2018	$154,008.00	$0.00	$154,008.00
544-500386	Meals - Home Delivered	2018	$249,575.00	$0.00	$249,575.00
512-500352	Transportation of Clients	2019	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2019	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2019	$259,073.00	$0.00	$259,073.00
512-500352	Transportation of Clients	2020	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2020	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2020	$276,497.06	$0.00	$276,497.06
102-500731	Contracts (FFCRA)	2020	$69,620.00	$0.00	$69,620.00
512-500352	Transportation of Clients	2021	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2021	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2021	$276,497.06	$0.00	$276,497.06
512-500352	Transportation of Clients	2022	$60,856.00	$0.00	$60,856.00
541-500383	Meals - Congregate	2022	$159,870.00	$0.00	$159,870.00
544-500386	Meals - Home Delivered	2022	$276,497.06	$0.00	$276,497.06
		Subtotal	*$2,726,534.18*	*$0.00*	*$2,726,534.18*

05-95-48-481010-7872 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
		Subtotal	*$46,098,114.00*	*$0.00*	*$46,098,114.00*
			$46,098,114.00	*$0.00*	*$46,098,114.00*

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT (60% Federal Funds; 40% General Funds)

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$252,962.00	$0.00	$252,962.00
544-500386	Meals Home Delivered	2018	$531,679.00	$0.00	$531,679.00
544-500386	Meals Home Delivered	2019	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2020	$551,915.00	$0.00	$551,915.00
544-500386	Meals Home Delivered	2021	$551,916.00	$0.00	$551,916.00
544-500386	Meals Home Delivered	2022	$551,916.00	$0.00	$551,916.00
		Subtotal	*$2,992,304.00*	*$0.00*	*$2,992,304.00*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$19,701.00	$0.00	$19,701.00
544-500386	Meals Home Delivered	2018	$41,402.00	$0.00	$41,402.00
544-500386	Meals Home Delivered	2019	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2020	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2021	$42,978.00	$0.00	$42,978.00
544-500386	Meals Home Delivered	2022	$42,978.00	$0.00	$42,978.00
		Subtotal	*$233,015.00*	*$0.00*	*$233,015.00*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$144,419.00	$0.00	$144,419.00
544-500386	Meals Home Delivered	2018	$303,537.00	$0.00	$303,537.00
544-500386	Meals Home Delivered	2019	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2020	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2021	$315,090.00	$0.00	$315,090.00
544-500386	Meals Home Delivered	2022	$315,090.00	$0.00	$315,090.00
		Subtotal	*$1,708,316.00*	*$0.00*	*$1,708,316.00*

Greator Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Lamproy Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$119,598.00	$0.00	$119,598.00
544-500386	Meals Home Delivered	2018	$251,372.00	$0.00	$251,372.00
544-500386	Meals Home Delivered	2019	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2020	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2021	$260,940.00	$0.00	$260,940.00
544-500386	Meals Home Delivered	2022	$260,940.00	$0.00	$260,940.00
		Subtotal	*$1,414,730.00*	*$0.00*	*$1,414,730.00*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$78,590.00	$0.00	$78,590.00
544-500386	Meals Home Delivered	2018	$165,175.00	$0.00	$165,175.00
544-500386	Meals Home Delivered	2019	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2020	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2021	$171,462.00	$0.00	$171,462.00
544-500386	Meals Home Delivered	2022	$171,462.00	$0.00	$171,462.00
		Subtotal	*$929,613.00*	*$0.00*	*$929,613.00*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$273,306.00	$0.00	$273,306.00
544-500386	Meals Home Delivered	2018	$574,440.00	$0.00	$574,440.00
544-500386	Meals Home Delivered	2019	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2020	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2021	$596,304.00	$0.00	$596,304.00
544-500386	Meals Home Delivered	2022	$596,304.00	$0.00	$596,304.00
		Subtotal	*$3,232,962.00*	*$0.00*	*$3,232,962.00*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$182,479.00	$0.00	$182,479.00
544-500386	Meals Home Delivered	2018	$383,532.00	$0.00	$383,532.00
544-500386	Meals Home Delivered	2019	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2020	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2021	$398,130.00	$0.00	$398,130.00
544-500386	Meals Home Delivered	2022	$398,130.00	$0.00	$398,130.00
		Subtotal	*$2,158,531.00*	*$0.00*	*$2,158,531.00*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Community Action Partnership of Strafford County (Vendor #177200)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2018	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2019	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2020	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2021	$0.00	$0.00	$0.00
544-500386	Meals Home Delivered	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$63,965.00	$0.00	$63,965.00
544-500386	Meals Home Delivered	2018	$134,443.00	$0.00	$134,443.00
544-500386	Meals Home Delivered	2019	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2020	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2021	$139,560.00	$0.00	$139,560.00
544-500386	Meals Home Delivered	2022	$139,560.00	$0.00	$139,560.00
		Subtotal	*$756,648.00*	*$0.00*	*$756,648.00*

Tri-County Community Action Program (Vendor #177195)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$68,206.00	$0.00	$68,206.00
544-500386	Meals Home Delivered	2018	$143,350.00	$0.00	$143,350.00
544-500386	Meals Home Delivered	2019	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2020	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2021	$148,806.00	$0.00	$148,806.00
544-500386	Meals Home Delivered	2022	$148,806.00	$0.00	$148,806.00
		Subtotal	*$806,780.00*	*$0.00*	*$806,780.00*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$104,451.00	$0.00	$104,451.00
544-500386	Meals Home Delivered	2018	$219,536.00	$0.00	$219,536.00
544-500386	Meals Home Delivered	2019	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2020	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2021	$227,892.00	$0.00	$227,892.00
544-500386	Meals Home Delivered	2022	$227,892.00	$0.00	$227,892.00
		Subtotal	*$1,235,555.00*	*$0.00*	*$1,235,555.00*

05-95-48-481010-9255 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
		Subtotal	*$15,468,454.00*	*$0.00*	*$15,468,454.00*
			$15,468,454.00	*$0.00*	*$15,468,454.00*

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$388,735.57	$388,735.57
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$388,735.57*	*$388,735.57*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Gibson Center for Senior Services (Vendor #155344)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$75,938.26	$75,938.26
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$75,938.26*	*$75,938.26*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$187,038.31	$187,038.31
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$187,038.31*	*$187,038.31*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$23,400.00	$23,400.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$23,400.00*	*$23,400.00*

Lamprey Health Care (Vendor #177677)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Newport Senior Center (Vendor #177250)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$145,099.99	$145,099.99
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$145,099.99*	*$145,099.99*

Ossipee Concerned Citizens (Vendor #170158)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$83,438.50	$83,438.50
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$83,438.50*	*$83,438.50*

Rockingham Nutrition MOW (Vendor #155197)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$385,337.30	$385,337.30
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$385,337.30*	*$385,337.30*

St Joseph Community Services (Vendor #155093)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$643,487.56	$643,487.56
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$643,487.56*	*$643,487.56*

Southwestern Community Services (Vendor #177511)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Community Action Partnership of Strafford County (Vendor #177200)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$0.00*	*$0.00*

Strafford Nutrition MOW (Vendor # 260818)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$150,073.76	$150,073.76
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$150,073.76*	*$150,073.76*

Tri-County Community Action Program (Vendor #177195)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$177,163.53	$177,163.53
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$177,163.53*	*$177,163.53*

VNA at HCS (Vendor #177274)					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$137,887.23	$137,887.23
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$137,887.23*	*$137,887.23*

05-95-48-481010-1917 Summary for All Vendors					
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2018	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2019	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2020	$0.00	$0.00	$0.00
102-500731	Contracts (CARES)	2021	$0.00	$2,397,600.00	$2,397,600.00
102-500731	Contracts (CARES)	2022	$0.00	$0.00	$0.00
		Subtotal	*$0.00*	*$2,397,600.00*	*$2,397,600.00*
			$0.00	*$2,397,600.00*	*$2,397,600.00*

Summary by Vendor by Year					
Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$875,935.00	$0.00	$875,935.00
		2018	$1,840,867.00	$0.00	$1,840,867.00
		2019	$1,900,972.00	$0.00	$1,900,972.00
		2020	$2,146,371.01	$0.00	$2,146,371.01
		2021	$1,950,092.01	$388,735.57	$2,338,827.58
		2022	$1,950,092.01	$0.00	$1,950,092.01
		Subtotal	*$10,664,329.03*	*$388,735.57*	*$11,053,064.60*

Easter Seals New Hampshire, Inc. (Vendor # 177204)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$53,894.00	$0.00	$53,894.00
		2018	$113,200.00	$0.00	$113,200.00
		2019	$113,200.00	$0.00	$113,200.00
		2020	$113,199.00	$0.00	$113,199.00
		2021	$113,200.00	$0.00	$113,200.00
		2022	$113,200.00	$0.00	$113,200.00
		Subtotal	*$619,893.00*	*$0.00*	*$619,893.00*

Gibson Center for Senior Services (Vendor #155344)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$144,698.00	$0.00	$144,698.00
		2018	$304,072.00	$0.00	$304,072.00
		2019	$314,619.00	$0.00	$314,619.00
		2020	$362,555.82	$0.00	$362,555.82
		2021	$324,215.82	$75,938.26	$400,154.08
		2022	$324,215.82	$0.00	$324,215.82
		Subtotal	*$1,774,376.46*	*$75,938.26*	*$1,850,314.72*

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$676,245.00	$0.00	$676,245.00
		2018	$1,421,054.00	$0.00	$1,421,054.00
		2019	$1,460,503.00	$0.00	$1,460,503.00
		2020	$1,578,587.26	$0.00	$1,578,587.26
		2021	$1,484,137.26	$187,038.31	$1,671,175.57
		2022	$1,484,137.26	$0.00	$1,484,137.26
		Subtotal	*$8,104,663.78*	*$187,038.31*	*$8,291,702.09*

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$8,800.00	$0.00	$8,800.00
		2018	$18,496.00	$0.00	$18,496.00
		2019	$19,200.00	$0.00	$19,200.00
		2020	$19,200.00	$0.00	$19,200.00
		2021	$19,200.00	$23,400.00	$42,600.00
		2022	$19,200.00	$0.00	$19,200.00
		Subtotal	*$104,096.00*	*$23,400.00*	*$127,496.00*

Lamprey Health Care (Vendor #177677)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,873.00	$0.00	$33,873.00
		2018	$71,133.00	$0.00	$71,133.00
		2019	$71,133.00	$0.00	$71,133.00
		2020	$71,133.00	$0.00	$71,133.00
		2021	$0.00	$0.00	$0.00
		2022	$0.00	$0.00	$0.00
		Subtotal	*$247,272.00*	*$0.00*	*$247,272.00*

Newport Senior Center (Vendor #177250)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$363,644.00	$0.00	$363,644.00
		2018	$764,254.00	$0.00	$764,254.00
		2019	$790,246.00	$0.00	$790,246.00
		2020	$881,851.59	$0.00	$881,851.59
		2021	$808,581.59	$145,099.99	$953,681.58
		2022	$808,581.59	$0.00	$808,581.59
		Subtotal	***$4,417,158.77***	***$145,099.99***	***$4,562,258.76***

Ossipee Concerned Citizens (Vendor #170158)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$213,226.00	$0.00	$213,226.00
		2018	$448,152.00	$0.00	$448,152.00
		2019	$465,209.00	$0.00	$465,209.00
		2020	$517,883.66	$0.00	$517,883.66
		2021	$475,753.66	$83,438.50	$559,192.16
		2022	$475,753.66	$0.00	$475,753.66
		Subtotal	***$2,595,977.98***	***$83,438.50***	***$2,679,416.48***

Rockingham Nutrition MOW (Vendor #155197)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$819,736.00	$0.00	$819,736.00
		2018	$1,722,783.00	$0.00	$1,722,783.00
		2019	$1,781,095.00	$0.00	$1,781,095.00
		2020	$2,024,354.48	$0.00	$2,024,354.48
		2021	$1,900,917.48	$385,337.30	$2,286,254.78
		2022	$1,900,917.48	$0.00	$1,900,917.48
		Subtotal	***$10,149,803.44***	***$385,337.30***	***$10,535,140.74***

St Joseph Community Services (Vendor #155093)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$856,917.00	$0.00	$856,917.00
		2018	$1,801,017.00	$0.00	$1,801,017.00
		2019	$1,867,570.00	$0.00	$1,867,570.00
		2020	$2,273,790.06	$0.00	$2,273,790.06
		2021	$1,948,880.06	$643,487.56	$2,592,367.62
		2022	$1,948,880.06	$0.00	$1,948,880.06
		Subtotal	***$10,697,054.18***	***$643,487.56***	***$11,340,541.74***

Southwestern Community Services (Vendor #177511)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$33,441.00	$0.00	$33,441.00
		2018	$70,240.00	$0.00	$70,240.00
		2019	$70,240.00	$0.00	$70,240.00
		2020	$70,239.00	$0.00	$70,239.00
		2021	$70,240.00	$0.00	$70,240.00
		2022	$70,240.00	$0.00	$70,240.00
		Subtotal	*$384,640.00*	*$0.00*	*$384,640.00*

Community Action Partnership of Strafford County (Vendor #177200)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$19,861.00	$0.00	$19,861.00
		2018	$41,716.00	$0.00	$41,716.00
		2019	$41,716.00	$0.00	$41,716.00
		2020	$41,715.00	$0.00	$41,715.00
		2021	$41,716.00	$0.00	$41,716.00
		2022	$41,716.00	$0.00	$41,716.00
		Subtotal	*$228,440.00*	*$0.00*	*$228,440.00*

Strafford Nutrition MOW (Vendor # 260818)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$221,173.00	$0.00	$221,173.00
		2018	$464,856.00	$0.00	$464,856.00
		2019	$482,549.00	$0.00	$482,549.00
		2020	$577,282.45	$0.00	$577,282.45
		2021	$501,512.45	$150,073.76	$651,586.21
		2022	$501,512.45	$0.00	$501,512.45
		Subtotal	*$2,748,885.35*	*$150,073.76*	*$2,898,959.11*

Tri-County Community Action Program (Vendor #177195)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$401,135.00	$0.00	$401,135.00
		2018	$842,914.00	$0.00	$842,914.00
		2019	$866,805.00	$0.00	$866,805.00
		2020	$978,651.61	$0.00	$978,651.61
		2021	$889,191.61	$177,163.53	$1,066,355.14
		2022	$889,191.61	$0.00	$889,191.61
		Subtotal	*$4,867,888.83*	*$177,163.53*	*$5,045,052.36*

VNA at HCS (Vendor #177274)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	$325,458.00	$0.00	$325,458.00
		2018	$683,975.00	$0.00	$683,975.00
		2019	$707,691.00	$0.00	$707,691.00
		2020	$794,735.06	$0.00	$794,735.06
		2021	$725,115.06	$137,887.23	$863,002.29
		2022	$725,115.06	$0.00	$725,115.06
		Subtotal	***$3,962,089.18***	***$137,887.23***	***$4,099,976.41***

Summary for All Vendors by Year					
		SFY	Current Budget	(Decrease)	Modified Budget
		2017	$5,048,036.00	$0.00	$5,048,036.00
		2018	$10,608,729.00	$0.00	$10,608,729.00
		2019	$10,952,748.00	$0.00	$10,952,748.00
		2020	$12,451,549.00	$0.00	$12,451,549.00
		2021	$11,252,753.00	$2,397,600.00	$13,650,353.00
		2022	$11,252,753.00	$0.00	$11,252,753.00
		Subtotal	***$61,566,568.00***	***$2,397,600.00***	***$63,964,168.00***
			$61,566,568.00	$2,397,600.00	$63,964,168.00

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	$747,709.00	$0.00	$747,709.00
7872-541-500383	Meals - Congregate	2017	$1,011,322.00	$0.00	$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	$1,981,328.00	$0.00	$1,981,328.00
7872-512-500352	Transportation of Clients	2018	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2018	$1,992,637.00	$0.00	$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	$4,297,313.00	$0.00	$4,297,313.00
7872-512-500352	Transportation of Clients	2019	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2019	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	$4,460,875.00	$0.00	$4,460,875.00
7872-512-500352	Transportation of Clients	2020	$1,570,310.00	$0.00	$1,570,310.00
7872-541-500383	Meals - Congregate	2020	$1,868,482.00	$0.00	$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	$4,960,880.00	$0.00	$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	$1,198,800.00	$0.00	$1,198,800.00
7872-512-500352	Transportation of Clients	2021	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2021	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	$4,760,880.00	$0.00	$4,760,880.00
7872-512-500352	Transportation of Clients	2022	$1,570,313.00	$0.00	$1,570,313.00
7872-541-500383	Meals - Congregate	2022	$2,068,482.00	$0.00	$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	$4,760,880.00	$0.00	$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	$1,307,677.00	$0.00	$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	$2,748,466.00	$0.00	$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	$2,853,077.00	$0.00	$2,853,077.00
9255-544-500386	Meals Home Delivered	2021	$2,853,078.00	$0.00	$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	$2,853,078.00	$0.00	$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	$0.00	$2,397,600.00	$2,397,600.00
		Total	$61,566,568.00	$2,397,600.00	$63,964,168.00

7872-512-500352	Transportation of Clients	all	$8,599,271.00	$0.00	$8,599,271.00
7872-541-500383	Meals - Congregate	all	$11,077,887.00	$0.00	$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	$25,222,156.00	$0.00	$25,222,156.00
7872-102-500731	Contracts (FFCRA)	all	$1,198,800.00	$0.00	$1,198,800.00
9255-544-500386	Meals Home Delivered	all	$15,468,454.00	$0.00	$15,468,454.00
1917-102-500731	Contracts (CARES)	all	$0.00	$2,397,600.00	$2,397,600.00
		Total	$61,566,568.00	$2,397,600.00	$63,964,168.00
	Grand Total SFY17	2017	$5,048,036.00	$0.00	$5,048,036.00
	Grand Total SFY18	2018	$10,608,729.00	$0.00	$10,608,729.00
	Grand Total SFY19	2019	$10,952,748.00	$0.00	$10,952,748.00
	Grand Total SFY20	2020	$12,451,549.00	$0.00	$12,451,549.00
	Grand Total SFY21	2021	$11,252,753.00	$2,397,600.00	$13,650,353.00
	Grand Total SFY22	2022	$11,252,753.00	$0.00	$11,252,753.00
	Total Contract		$61,566,568.00	$2,397,600.00	$63,964,168.00

State of New Hampshire
Department of Health and Human Services
Amendment #4 to the Nutrition and Transportation Contract

This 4th Amendment to the Nutrition and Transportation contract (hereinafter referred to as "Amendment #4") is by and between the State of New Hampshire, Department of Health and Human Services (hereinafter referred to as the "State" or "Department") and VNA at HCS, Inc., (hereinafter referred to as "the Contractor"), a nonprofit corporation with a place of business at 312 Marlboro Street, Keene, NH, 03431.

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended on December 20, 2017, (Item #23), February 20, 2019, (Item #24), and on June 24, 2020, (Item #46E), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $4,099,976.41.

2. Exhibit A Amendment #3 Scope of Services, Section 1 Provisions Applicable to All Services, Subsection 1.4, to read:

   1.4 The Contractor shall adjust service delivery as directed by the Department, in accordance with the:

   1.4.1. Older American Act Services: Title IIIB-Supportive Services; and

   1.4.2. Coronavirus Aid, Relief and Economic Security (CARES) Act.

3. Exhibit A Amendment #3 Scope of Services, Section 2 Scope of Work, Subsection 2.1, Paragraph 2.1.1, to read:

   2.1.1. Home Delivered Meals, which are funded through Title III and Title XX and CARES Act supplemental funding. The Contractor shall:

   2.1.1.1. Deliver meals to eligible individuals, as defined in NH Administrative Rule He-E 501 and NH Administrative Rule He-E 502, who are:

   2.1.1.1.1 Homebound and unable to prepare their own meals; or

   2.1.1.1.2 Physically distancing by residing in their home for reasons related to the COVID-19 emergency, with no consideration for ability to prepare their own meals.

   2.1.1.2. Provide Home Delivered Meals funded through the Title III and Title XX and CARES Act Supplement to include:

   2.1.1.2.1. Grab-n-Go/Drive Thru, meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided meal(s) without being required to leave the vehicle.



2.1.1.2.2. Take Out/Pick Up, meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave the vehicle in order to receive the meal.

2.1.1.3. Comply with regulations regarding safety and sanitary food practice in accordance with state and local health, safety and sanitation requirements.

2.1.1.4. Accept referrals from Adult Protective Services (APS) and prioritize service to individual referred by APS.

2.1.1.5. Ensure each meal meets a minimum of one-third (33 1/3 %) of the dietary reference intakes established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, and complies with the most recent Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture.

2.1.1.6. Prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of the individual, including recommendations from the individual's licensed practitioner.

2.1.1.7. Ensure a visual contact with each individual on each day that meals are delivered as an assurance of the individual's safety, with the exception of meals provided for weekends or designated as emergency meals, which are delivered to individuals in advance of anticipated inclement weather conditions or other adverse conditions. If unable to make visual contact with an individual, the Contractor shall initiate its agency's protocol, Non-Response from Client at Delivery Time or the equivalent agency guideline or policy and procedure for homebound individual's nonresponse at the time of delivery.

4. Add Exhibit A Amendment #3 Scope of Services; Section 3 Reporting, Subsection 3.6, to read:

   3.6 The Contractor shall provide a monthly report that lists and describes all expenditures of COVID-19 response funds each month until all COVID-19 response funds are expended, or until CARES Act funds are no longer available, whichever comes first.

5. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.1, to read:

   2.1 Title of Program: (OASS) Older Americans Act Title III - Supportive Services, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.044 and Federal Award Identification Number 20AANHT3SS.

6. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.2, to read:

   2.2 Title of Program: (OACM) Older Americans Act Title III - Congregate Meals, Award date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number 20AANHT3CM.

7. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.3, to read:

   2.3. Title of Program: (OAHD) Older Americans Act Title III - Home-Delivered Meals, Award



date of October 23, 2019, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number 20AANHT3HD.

8. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, Subsection 2.4, to read:

   2.4. Title of Program: (SSBG) Social Services Block Grant, Award Effective date of October 1, 2019, United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant, Title XX, Catalog of Federal Domestic Assistance #93.667.

9. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 2, by adding Subsection 2.7, to read:

   2.7 Title of Program: (HDC3) CARES Act for Nutrition Services, Older Americans Act Title III - Home-Delivered Meals, Award date of April 20, 2020, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging, Catalog of Federal Domestic Assistance #93.045 and Federal Award Identification Number FAIN #2001NHHDC3-00.

10. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:

    4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #4, Rate Sheet.

11. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:

    5.2 Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #4, Rate Sheet.

12. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, by adding Subsection 5.4, to read:

    5.4 The Contractor shall submit a separate monthly invoice for services provided using Supplemental Appropriations COVID-19 Emergency Response until all Supplemental Appropriations COVID-19 Emergency Response are expended, or until CARES Act funds are no longer available, whichever comes first.

13. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment by adding Section 10 to read:

    10. Coronavirus Aid, Relief and Economic Security (CARES) Act Supplemental Appropriations COVID-19 Emergency Response Funds.

        10.1. Coronavirus Aid, Relief and Economic Security (CARES) Act Supplemental Appropriations COVID-19 Emergency Response funds are for Supplemental Appropriations #3, and are available until September 30, 2021 to prevent, prepare for, and respond to the COVID-19 emergency.

        10.2. Allowable expenditures using Supplemental Appropriations COVID-19 Emergency Response funds include, but are not limited to:

            10.2.1. Providing Older Americans Act services related to the response. Funds must be expended on allowable Older Americans Act activities as defined by the Older Americans Act and State and local policy, which may include, but are not limited to:



10.2.1.1. Payment of senior center utilities even if no programming was occurring in the senior center for a period of time due to the COVID-19 emergency.

10.2.1.2. Payments for use of other sites including congregate meal sites and senior centers; or to other staff including former congregate meal staff, for preparation and distribution of meals and other supplies.

10.2.1.3. Increased expenditures per unit of service due to the need to provide staff with personal protective equipment.

10.2.1.4. Sanitary equipment, supplies and expenses.

10.2.1.5. Expenditures for meals storage capacity.

10.3. The Contractor shall keep records of expenditures using Supplemental Appropriations COVID-19 Emergency Response funds, and provide the records to the Department upon request. The Contractor shall ensure expenditure records include, but are not limited to:

10.3.1. A general ledger showing revenue and expenses for the contract.

10.3.2 Timesheets and/or timecards signed by both employee and supervisor that support the hours employees worked for wages reported.

10.3.2.1 Per 45 CFR Part 75.430(i)(1) Charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed.

10.3.2.2 Per 2 CFR 200.430 (iii) Labor records must reasonably reflect the total activity for which each employee is compensated, showing percentages for time spent on activities under this contract and all other activities (totaling no more than 100%).

10.3.3 Invoices supporting expenses reported.

14. Modify Exhibit B Amendment #3, Methods and Conditions Precedent to Payment by adding Section 11 to read:

11. Audits

11.1. The Contractor is required to submit an annual audit to the Department if any of the following conditions exist:

11.1.1. Condition A - The Contractor expended $750,000 or more in federal funds received as a subrecipient pursuant to 2 CFR Part 200, during the most recently completed fiscal year.

11.1.2. Condition B - The Contractor is subject to audit pursuant to the requirements of NH RSA 7:28, III-b, pertaining to charitable organizations receiving support of $1,000,000 or more.

11.1.3. Condition C - The Contractor is a public company and required by Security and Exchange Commission (SEC) regulations to submit an annual financial audit.

11.2. If Condition A exists, the Contractor shall submit an annual single audit performed by an independent Certified Public Accountant (CPA) to the Department within 120 days after the close of the Contractor's fiscal year, conducted in accordance with the requirements of 2 CFR Part 200, Subpart F of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards.

11.3. If Condition B or Condition C exists, the Contractor shall submit an annual financial audit performed by an independent CPA within 120 days after the close of the Contractor's fiscal year.

11.4. In addition to, and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department all payments made under the Contract to which exception has been taken, or which have been disallowed because of such an exception.

15. Modify Exhibit B-1 Amendment #3, Rate Sheet by deleting it in its entirety and replacing it with Exhibit B-1 Amendment #4, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not inconsistent with this Amendment #4 remain in full force and effect. This amendment shall be retroactively effective to July 1, 2020, subject to the Governor's approval issued under the Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, and 2020-18.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

10/12/2020
Date

Name: Lori Shibinette
Title: Commissioner

VNA at HCS, Inc.

10/7/2020
Date

Name: MAURA McDONOUGH
Title: President/CEO

New Hampshire Department of Health and Human Services
Nutrition and Transportation

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

10/16/20
Date

Catherine Pinos
Name: Catherine Pinos
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor approval issued under the Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, and 2020-18.

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit B-1 Amendment #4
Rate Sheet

Nutrition and Transportation

1/1/2017 through 06/30/2017 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	18,991	$5.50		$ 104,451.00
Title IIIC HD Meals	Per Meal	21,590	$5.50		$ 118,745.00
Title IIIC Cong Meals	Per Meal	13,323	$5.50		$ 73,277.00
Title IIIB Transportation	PerClient/PerDay	1,223	$23.70		$ 28,985.00
			Subtotal		*$ 325,458.00*

7/1/2017 through 06/30/2018 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	37,982	$5.78		$ 219,536.00
Title IIIC HD Meals	Per Meal	43,179	$5.78		$ 249,575.00
Title IIIC Cong Meals	Per Meal	26,645	$5.78		$ 154,008.00
Title IIIB Transportation	PerClient/PerDay	2,445	$24.89		$ 60,856.00
			Subtotal		*$ 683,975.00*

7/1/2018 through 06/30/2019 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	37,982	$5.78	$6.00	$ 227,892.00
Title IIIC HD Meals	Per Meal	43,179	$5.78	$6.00	$ 259,073.00
Title IIIC Cong Meals	Per Meal	26,645	$5.78	$6.00	$ 159,870.00
Title IIIB Transportation	PerClient/PerDay	2,445	$24.89	$24.89	$ 60,856.00
			Subtotal		*$ 707,691.00*

7/1/2019 through 06/30/2020 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	37,982	$6.00		$ 227,892.00
Title IIIC HD Meals	Per Meal	43,179	$6.00		$ 259,074.00
Title IIIC HD SUPPLEMENT	Per Meal	2,904	$6.00		$17,423.06
Title IIIC Cong Meals	Per Meal	26,645	$6.00		$ 159,870.00
Title III Meals (FFCRA)	Per Meal	6,962	$10.00		$69,620.00
Title IIIB Transportation	PerClient/PerDay	2,445	$24.89		$ 60,856.00
			Subtotal		*$ 794,735.06*

7/1/2020 through 06/30/2021 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	37,982	$6.00		$227,892.00
Title IIIC HD Meals	Per Meal	46,082	$6.00		$276,497.06
Title IIIC Cong Meals	Per Meal	26,645	$6.00		$159,870.00
Title IIIC (CARES) Supplemental Appropriations COVID-19 Emergency Response					$ 27,577.23
Title IIIC Meals (COVID-19)	Per Meal	11,031	$10.00		$ 110,310.00
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	2,444	$24.89		$60,856.00
			Subtotal		*$ 863,002.29*

7/1/2021 through 06/30/2022 Service Units

Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	37,982	$6.00		$227,892.00
Title IIIC HD Meals	Per Meal	46,082	$6.00		$276,497.06
Title IIIC Cong Meals	Per Meal	26,645	$6.00		$159,870.00
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	2,444	$24.89		$60,856.00
			Subtotal		*$ 725,115.06*

Total		$ 4,099,976.41

Contractor Initials

Date 10/7/2020

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Lori A. Shibinette
Commissioner

Deborah D. Scheetz
Director

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

August 1, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a **Retroactive** amendment to an existing **Sole Source** contract with the vendor listed in bold type below for transportation services for eligible seniors and adults, with no change to the total price limitation of $81,568,568 and no change to the contract completion date of June 30, 2022, effective **Retroactive** to July 1, 2020 upon Governor and Council approval. 58% Federal Funds. 42% General Funds.

The original contracts were approved and subsequently amended, as approved by the Governor and Executive Council, as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$10,664,329.03	$0	$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Community Action Partnerships of Strafford County	177200	Dover	$228,440.00	$0	$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	$819,893.00	$0	$819,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	$1,774,376.46	$0	$1,774,376.46	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$8,104,663.78	$0	$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E

Greater Wakefield Resource Center	158408	Union	$104,096.00	$0	$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T::
Lamprey Health Care	177677	Newmarket	$389,538.00	($142,266.00)	$247,272.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T: 8/11/2020
Newport Senior Center	177250	Newport	$4,417,158.77	$0	$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	$2,595,977.98	$0	$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	$10,007,637.44	$142,266.00	$10,149,803.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2:12/20/2017, #23 A3: 2/20/2019, #24 A4: 6/24/2020 #46E
Southwestern Community Services	177511	Keene	$384,640.00	$0	$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	$10,697,054.18	$0	$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Strafford Nutrition MOW	260818	Somersworth	$2,748,885.35	$0	$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	$4,887,888.83	$0	$4,887,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
VNA at HCS	177274	Keene	$3,962,089.18	$0	$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
		Total:	$61,666,568.00	$0	$61,666,568.00	

Funds are available in the following accounts for State Fiscal Year 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because the Department did not have the fully executed contract amendment documents to present for Governor and Executive Council approval in time to prevent a lapse in services that would have resulted from the termination of a contract with Lamprey Health Care. This amendment is **Sole Source** because the Contractor was best positioned to increase capacity quickly in order that services for individuals would continue in communities that were served by the terminated contract.

The purpose of this request is ensure transportation services continue for individuals formerly receiving services in the towns of Lee and Durham through a contract with Lamprey Health Care.

The population served are individuals who are at least 60 years of age as well as individuals who are 18 years of age and older who also have a disability or chronic illness. Approximately 50 individuals will be served with transportation services from July 1, 2020 through June 30, 2022.

Transportation services include providing transportation to individuals in a vehicle to and from home for medical appointments; grocery shopping and errands; and community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services are licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractor will continue to assist individuals by accepting applications for services either directly from clients or through referrals. Additionally, the Contractor will continue to assist individuals to obtain other supportive services, as appropriate.

Should the Governor and Executive Council not authorize this request, individuals in the towns of Lee and Durham who rely on the Department to provide transportation services may not be able to find alternative transportation to travel for necessary errands and appointments.

Area served: Towns of Lee and Durham

Source of Funds: Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.045 / 2001NHCMC2, CFDA# 93.045 / 2001NHHDC2, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Shibinette

Commissioner

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibinette
Commissioner

Deborah D. Scheetz
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

June 15, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to amend existing **Retroactive, Sole Source** contracts with the vendors listed below for the provision of nutrition and/or transportation services, by exercising contract renewal options, by increasing the total price limitation by $22,805,506 from $38,761,062 to $61,566,568 and extending the completion dates from June 30, 2020, to June 30, 2022, effective retroactive to March 20, 2020, upon Governor and Council approval. 57.15% Federal Funds. 42.85% General Funds.

Governor and Executive Council approved the original contracts and subsequent amendments as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Requested Action - Increase (Decrease)	Revised Amount	Approval History (*** See note below ***)
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$6,715,026.00	$3,949,303.03	$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Community Action Partnerships of Strafford County	177200	Dover	$145,008.00	$83,432.00	$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Easter Seals New Hampshire, Inc.	177204	Manchester	$393,493.00	$226,400.00	$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Gibson Center for Seniors	155344	North Conway	$1,116,349.00	$658,027.46	$1,774,376.46	O: 12/21/2016, #15 A1: 12/20/2017, #23

						A2: 2/20/2019, #24
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$5,112,755.00	$2,991,908.78	$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Greater Wakefield Resource Center	158408	Union	$65,698.00	$38,400.00	$104,098.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Lamprey Health Care	177677	Newmarket	$247,272.00	$142,266.00	$389,538.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Newport Senior Center	177250	Newport	$2,781,681.00	$1,635,497.77	$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Ossipee Concerned Citizens	170158	Center Ossipee	$1,633,927.00	$962,050.98	$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	$6,299,278.00	$3,708,259.44	$10,007,537.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2:12/20/2017, #23 A3: 2/20/2019, #24
Southwestern Community Services	177511	Keene	$244,160.00	$140,480.00	$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
St. Joseph Community Services	155093	Merrimack	$6,717,984.00	$3,979,070.18	$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24

Strafford Nutrition MOW	260818	Somersworth	$1,726,898.00	$1,021,987.35	$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Tri-County Community Action Program	177185	Berlin	$3,067,119.00	$1,800,769.83	$4,867,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
VNA at HCS	177274	Keene	$2,494,436.00	$1,467,653.18	$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
		Total:	$38,761,062.00	22,805,506.00	$61,566,568.00	

*** Note: Governor Sununu recently approved the addition of $1,198,800 of emergency federal COVID-19 funding to the existing contracts to allow the Department to immediately disperse funding to Contractors to better support older, isolated, and frail adults who have become increasingly isolated during the COVID-19 pandemic. See the informational item on the 6/24/20 G&C agenda.

Funds are available in the following accounts for State Fiscal Years 2020 and 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

See attached fiscal details.

EXPLANATION – REQUESTED ACTION

This request is **Retroactive** because the Department needed to adjust the application of Older Americans Act funds for unforeseen expenses due to the change from congregate meal services to at-home meal services, as congregate locations closed due to the State of Emergency to protect people from the spread of COVID-10. This request is **Sole Source** because the Department is requesting the current contracts be extended twenty-one (21) months beyond the three (3) month renewal option currently available in the agreements. The purpose of this request is to enable the current Contractors, who have the ability to immediately continue to support the older, isolated, and frail adults they have been serving during the ongoing pandemic by continuing to provide nutrition and transportation services by extending the completion date and increasing the price limitation of the contracts. These funds will be used to support the ongoing need for these services for older, isolated, and frail adults in order to assist them to continue living as independently as possible, both safely and with dignity.

Nutrition services are comprised of home delivered and/or congregate meals. Contractors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals,

to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Contractors will provide congregate meals in community settings, where individuals travel to a specific site to share a meal with other individuals. Due to the COVID-19 health risks facing New Hampshire today, congregate meals are not currently possible but will continue as soon it is determined safe to do so. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners. Due to the COVID-19 Emergency, congregate meals in community settings are currently suspended. Contractors will follow federal, state, and local guidelines for re-opening congregate meal settings and providing congregate meals.

Transportation services include providing individuals with transportation in a vehicle to and from home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Contractors will ensure that vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services will be licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractors will assist individuals in accessing the aforementioned services in accordance with the Older Americans Act, and other federal, state, and local guidelines to ensure the safety of those served during the COVID-19 emergency.

These nutrition and transportation services support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services enable eligible adults to live as independently and safely as possible, and with dignity. The Contractors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 62,192 individuals will be served with congregate and home-delivered meals and 246,312 per person, per day units of transportation services will be provided from July 1, 2020 through June 30, 2022.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for one (1) year and nine (9) months. The Department is exercising the remaining three (3) months available and requesting the extension of the contract for an additional twenty-one (21) months.

The nutrition and transportation services were to provide support to individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need.

Should the Governor and Executive Council not authorize this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Ann H. Landry
Associate Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

January 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into **retroactive** amendments with the vendors listed below by increasing the price limitation by $11,296,768 from $26,265,494 to an amount not to exceed $37,562,262 and extending the completion date from June 30, 2019 to June 30, 2020 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to January 1, 2019 effective upon Governor and Executive Council. 43% General Funds/57% Federal Funds.

The original agreements were approved by the Governor and Executive Council on December 21, 2016 (Item #15 – Vote 5-0). The agreement with Rockingham Nutrition Meals on Wheels was subsequently amended as approved by the Governor and Executive Council on June 7, 2017 (Item #13 – Vote 5-0). All agreements were amended as approved by the Governor and Executive Council on December 20, 2017 (Item #23 – Vote 5-0).

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$4,557,669	$1,961,077	$6,518,746
Community Action Partnership of Strafford County	177200	Dover	$103,293	$41,715	$145,008
Easter Seals New Hampshire, Inc.	177204	Manchester	$280,294	$113,199	$393,493
Gibson Center for Senior Services	155344	North Conway	$752,842	$325,167	$1,078,009
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$3,518,353	$1,499,952	$5,018,305
Greater Wakefield Resource Center	158408	Union	$45,792	$19,904	$65,696
Lamprey Health Care	177677	Newmarket	$176,139	$71,133	$247,272
Newport Senior Center	177250	Newport	$1,892,152	$816,239	$2,708,391
Ossipee Concerned Citizens	170158	Center Ossipee	$1,109,530	$482,267	$1,591,797
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$4,265,302	$1,839,406	$6,104,708

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Southwestern Community Services	177511	Keene	$173,921	$70,239	$244,160
St. Joseph Community Services	155093	Merrimack	$4,458,951	$1,934,123	$6,393,074
Strafford Nutrition MOW	260818	Somersworth	$1,150,885	$500,243	$1,651,128
Tri-County Community Action Program	177195	Berlin	$2,086,963	$890,696	$2,977,659
VNA at HCS	177274	Keene, NH	$1,693,408	$731,408	$2,424,816
		Total:	$26,265,494	$11,296,768	$37,562,262

Funds are available in the following account(s) for State Fiscal Year (SFY) 2019, and are anticipated to be available in SFY 2020, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is **retroactive** to January 1, 2019 because the Department needed time to calculate new rates to incorporate the federal funding increase for meals, and evaluate systems and impact on federal reporting requirements which delayed this action. The January 1, 2019 effective date will provide a full initial six (6) months' period (January 1, 2019-June 30, 2019) for contract agencies to apply the rate increases to their provision of services to clients. The Department did not receive the notification of the increase of funding until November 2018.

The purpose of this request is to enable vendors to continue providing Nutrition and Transportation Services by extending the completion date and increasing the price limitation of the contracts. These services support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community

facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 31,363 individuals will be served from January 1, 2019 through June 30, 2020.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for nine (9) months. This current renewal request for one (1) year, leaves an additional three (3) months of renewal.

Should the Governor and Executive Council not approve this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 18AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 18AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 18AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

November 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by $8,597,592 from $17,667,902 to an amount not to exceed $26,265,494 and extending the completion date from September 30, 2018 to June 30, 2019 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to July 1, 2017 effective upon Governor and Executive Council. The original agreements were approved by Governor and Executive Council on December 21, 2016 (Item # 15) and the contract with Rockingham Nutrition Meals on Wheels was amended on June 7, 2017 (Item #13). 43% General Funds/ 57% Federal Funds.

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$3,065,757	$1,491,912	$4,557,669
Community Action Partnership of Strafford County	177200	Dover	$69,513	$33,780	$103,293
Easter Seals New Hampshire, Inc.	177204	Manchester	$188,629	$91,665	$280,294
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$2,366,814	$1,151,539	$3,518,353
Greater Wakefield Resource Center	158408	Union	$30,800	$14,992	$45,792
Lamprey Health Care	177677	Newmarket	$118,560	$57,579	$176,139
Newport Senior Center	177250	Newport	$1,272,754	$619,398	$1,892,152
Ossipee Concerned Citizens	170158	Center Ossipee	$746,279	$363,251	$1,109,530

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$2,869,064	$1,396,238	$4,265,302
Southwestern Community Services	177511	Keene	$117,031	$56,890	$173,921
St Joseph Community Services	155093	Merrimack	$2,999,190	$1,459,761	$4,458,951
Strafford Nutrition MOW	260818	Somersworth	$774,098	$376,787	$1,150,885
The Gibson Center for Senior Services	155344	North Conway	$506,402	$246,440	$752,842
Tri-County Community Action Program	177195	Berlin	$1,403,957	$683,006	$2,086,963
VNA at HCS	177274	Keene, NH	$1,139,054	$554,354	$1,693,408
		Total:	**$17,667,902**	**$8,597,592**	**$26,265,494**

Funds to support this request are available in the following accounts in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is **retroactive** to July 1, 2017 because the New Hampshire Legislature appropriated in each year of the biennium (State Fiscal Years 2018 and 2019) a one-time increase of up to five percent (5%) for elderly and adult non-Medicaid services in HB144. The Department is amending the contracts to increase the per meal and per client per date transportation rates. The purpose of this request is to increase the price limitation and extend the completion date in order for the vendors to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients; including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will

prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services.

These contracts were selected through a competitive bid process. Sixteen (16) agreements were originally approved by the Governor and Executive Council, one (1) of which (City of Nashua) will be put before the Governor and Executive Council at a later date.

As referenced in the Request for Applications and in Exhibit C-1 of this contract, this Agreement includes the option to extend for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Council. The Division is exercising this renewal option for nine (9) months, leaving an additional one (1) year and three (3) months of renewal.

Should the Governor and Executive Council not approve this request, the Legislature's direction to increase rates paid for Nutrition and Transportation Services, and its inclusion of funding in the current biennium to support these increases will be unfulfilled.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN #: 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Christine L. Santaniello
Director

Approved by:
Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human Services

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-361-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

April 17, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to **retroactively** amend an existing contract with Rockingham Nutrition Meals on Wheels (Vendor ID # 155197) located at 106 North Road, Brentwood, NH 03833, to change the transportation service rate within the price limitation for the provision of Nutrition and/or Transportation Services effective upon Governor and Executive Council Approval. There is no change to the price limitation of $2,869,063.90 and no change to the completion date of September 30, 2018. The original agreement was approved by Governor and Executive Council on December 21, 2016 (Item # 15). 54% Federal Funds. 46%General Funds.

Funds to support this request are available in State Fiscal Year 2017 and are anticipated to be available for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (57% Federal Funds; 43% General Funds)

SFY	Class/ Account	Class Title	Current Budget
2017	512-500352	Transportation of Clients	$90,844.00
2017	541-500383	Meals - Congregate	$123,750.00
2017	544-500386	Meals - Home Delivered	$331,837.00
2018	512-500352	Transportation of Clients	$181,677.60
2018	541-500383	Meals - Congregate	$247,500.00
2018	544-500386	Meals - Home Delivered	$663,674.00
2019	512-500352	Transportation of Clients	$45,416.80
2019	541-500383	Meals - Congregate	$61,875.00
2019	544-500386	Meals - Home Delivered	$165,918.50
		Subtotal	***$1,912,492.90***

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT (44.79% Federal Funds; 55.21% General Funds)

	Class/Account	Class Title	Current Budget
SFY	544-500386	Meals Home Delivered	$273,306.00
2017	544-500386	Meals Home Delivered	$546,612.00
2018	544-500386	Meals Home Delivered	$136,653.00
2019		*Subtotal*	*$956,571.00*
		Total	$2,869,063.90

EXPLANATION

The purpose of this amendment is to request a **retroactive** change to the transportation service rate for Rockingham Nutrition Meals on Wheels from $10.40 to $23.70, while reducing the total number of rides anticipated, with no change to the price limitation. Transportation Services support older, isolated and frail adults ages sixty (60) and older in the community by assisting them to continue living as independently as possible, safely, and with dignity.

Effective January 1, 2017, the Bureau of Elderly and Adult Services implemented a new rate structure for contracted transportation agencies without increasing the total amount of funding available for transportation. The new rate structure is intended to reimburse contract agencies at a rate that is more aligned with their costs for providing these services in their geographic areas. The rate change is being made to correct an incorrect rate allocated to the agency. The current rate was based on the agency's geographic headquarters in southern New Hampshire and currently does not account for the large rural areas served by the agency. In addition, the agency had requested fewer transportation units in its proposal than were assigned in the currently effective contract. The request is **retroactive** to the beginning of the contract, January 1, 2017, to account for the error. It is projected that the increase in rates will support the additional costs of serving clients in more rural areas and will ensure that clients are able to receive needed transportation services.

Transportation Services includes transporting individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C 1800, commercial drivers licensing, as applicable. The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness. Services are designed to assist low income participants, including the elderly poor.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. Sixteen (16) contracts were approved by the Governor and Executive Council. These agreements include renewal options for up to two (2) years, contingent upon the provision of satisfactory services, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the funding rate assigned to the contractor will hamper the contractor's ability to provide transportation services.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Maureen U. Ryan
Director of Human Services

Approved by:
Jeffrey A. Meyers
Commissioner

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human Services

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

November 21, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to enter into contracts with the vendors listed below, for the provision of Nutrition and/or Transportation Services, in an amount not to exceed $17,667,902 effective January 1, 2017, or approval of the Governor and Executive Council, whichever is later, through September 30, 2018. 46%General Funds/54%Federal Funds.

Vendor Name	Vendor	Location	Current Budget
Community Action Partnership of Strafford County	177200	Dover	$69,513
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	$3,065,757
Easter Seals New Hampshire, Inc.	177204	Manchester	$188,629
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	$2,366,814
Greater Wakefield Resource Center	TBD	Union	$30,800
Lamprey Health Care	177677	Newmarket	$118,560
Newport Senior Center	177250	Newport	$1,272,754
Ossipee Concerned Citizens	170158	Center Ossipee	$746,279
Rockingham Nutrition Meals on Wheels	155197	Brentwood	$2,869,064
St Joseph Community Services	155093	Merrimack	$2,999,190
Strafford Nutrition MOW	260818	Somersworth	$774,098
Southwestern Community Services	TBD	Keene	$117,031
The Gibson Center for Senior Services	155344	North Conway	$506,402
Tri-County Community Action Program	TBD	Berlin	$1,403,957
VNA at HCS	177274	Keene, NH	$1,139,054
		Total:	$17,667,902

Funds to support this request are anticipated to be available in the following accounts in State Fiscal Years 2017 and are anticipated to be available for State Fiscal Year 2018, and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

See Attached Fiscal Details

EXPLANATION

The purpose of this request is to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity. Notwithstanding any other provision of the Contract to the contrary, no services shall continue after, June 30, 2017 and the Department shall not be liable for any payments for services provided after June 30, 2017 unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Nutrition Services are comprised of home delivered and/or congregate meals. Selected vendors will deliver meals to eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each delivered meal includes at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Congregate meals are meals provided in community settings, where individuals travel to a specific site to share a meal with other individuals. The vendors will ensure each meal includes a minimum of one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000; drivers licensing and Saf-C 1800, commercial drivers licensing, as applicable.

Vendors for contracted services will assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals received. Additionally, vendors will assist clients with obtaining other services that may be of assistance to clients, as appropriate.

The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness and are targeted toward low income participants. Nutrition and Transportation Services support eligible adults to live as independently as possible, safely, and with dignity.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. These agreements include renewal options for up to 2 years contingent upon the provision of satisfactory services, continued funding and Governor and Executive Council approval.

The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. The team also included staff with significant business and management expertise.

Selected vendors will ensure clients served meet eligibility requirements for services and each vendor has identified and clients who will receive services, and ensure clients have access to appropriate services.

Should the Governor and Executive Council not approve this request, funding to community programs, statewide, would be significantly impacted. Limiting funding at the community level will negatively impact home-bound individuals in the state and potentially reduce their ability to stay in their home environment. Limited funding would also reduce the mobility of individuals who require transportation in order to travel to and from community locations.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

Respectfully submitted,

Maureen U. Ryan
Director of Human Services

Approved by:

Jeffrey A. Meyers
Commissioner

New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Summary Scoring Sheet

Nutrition and Transportation Services
RFA Name

RFA-2017-BEAS-06-NUTRI
RFA Number

Bidder Name	Pass/Fail	Maximum Points	Actual Points
1. CAP Belknap-Merrimack Counties, Inc.		150	150
2. CAP Strafford County		150	105
3. Easter Seals NH		150	142
4. Grafton County Senior Citizens Council, Inc.		150	150
5. Greater Wakefield Resource Center		150	105
6. Lamprey Health Care		150	150
7. Nashua Transit System		150	135
8. Newport Senior Center, Inc.		150	130
9. Ossipee Concerned Citizens, Inc.		150	125
10. Rockingham Nutrition Meals on Wheels		150	150
11. St. Joseph Community Services, Inc.		150	145

Reviewer Names

1. Tracey Tarr, Administrator II, Elderly & Adult Srvcs, DHHS
2. Jean Crouch, Supervisor VII, DEAS
3. Wendy Auttman, Administrator I DEAS
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7.
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12. Strafford Nutrition Meals on Wheels		150	135
13. The Gibson Center for Senior Services, Inc		150	150
14. Tri County CAP, Inc.		150	150
15. VNA at HCS		150	130
16. Southwestern Community Services		150	120
17. 0		150	0
18. 0		150	0
19. 0		150	0
20. 0		150	0