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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Shabinette
Commissioner

Patricia M. Tilley
Director

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November 3, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to **Retroactively** pay the Association of State and Territorial Health Officials (VC#168523), Arlington, VA in the amount of \$20,700 for annual membership dues, effective retroactive to July 1, 2021, upon Governor and Council approval through June 30, 2022. 50% Federal Funds. 50% General Funds.

05-95-90-900010-51100000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: DIVISION OF PUBLIC HEALTH, ADMINISTRATION, OFFICE OF THE DIRECTOR

State Fiscal Year	Class / Account	Job Number	Class Title	Total Amount
2022	026-500251	9007200	Memberships	\$20,700
			Total	\$20,700

EXPLANATION

This request is **Retroactive** because the Department did not have funding allocated for this membership until State Fiscal Year 2022. Approval of this request will enable the State to pay annual membership dues with Association of State and Territorial Health Officials. The Association of State and Territorial Health Officials is the national nonprofit organization representing state public health agencies. Association of State and Territorial Health Officials has a dual mission: to assist state health departments in the development and implementation of programs and policies to promote health and prevent disease; and to serve as a conduit for the state discussions and policy development with federal partners.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions.

1. How long has this organization been in existence and how long has this agency been a member of this organization?

Association of State and Territorial Health Officials was incorporated on March 23, 1942 and the Department of Health and Human Services has been associated with this organization since March 1942.

2. Is there any other organization that provides the same or similar benefits which your

agency belongs to?

No.

3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?

All 50 States, 6 U.S. Territories, and the District of Columbia.

Yes, the Department of Health and Human Services, Division of Public Health Services is the only state agency that is a member of the Association of State and Territorial Health Officials.

4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)

Association of State and Territorial Health Officials membership dues are population based.

5. What benefit does the state receive from participating in this membership?

The Association of State and Territorial Health Officials provides staff to advocate in Washington, DC for national issues of public health significance. Because New Hampshire does not have an office in Washington, DC, the Association of State and Territorial Health Officials legislative staff provides timely briefings to state health officials on congressional activities, and non-partisan advocacy on public health issues such as funding for the AIDS Drug Assistance Program, Immunization, maternal and child health as well as infectious and chronic diseases. More than half of the public health operating budget comes from federal sources. Therefore, the Department's participation with Association of State and Territorial Health Officials is vital to maintain the Department's ability to continue receiving Federal grants and funding for these programs.

The Association of State and Territorial Health Officials provides resources to assist the Department with responding to COVID-19. The Association of State and Territorial Health Officials provides coordination between various Federal agencies, and convenes State Health Departments to ensure information sharing; streamlined communication; and a coordinated response.

The Association of State and Territorial Health Officials advocates for the inclusion of health promotion and disease prevention in the health care discussion at the national level. They have been instrumental in bringing members of congress and the federal government consolidated information from the states regarding successful implementation of population based approach and its positive impact on quality of health care delivery while controlling costs.

The Association of State and Territorial Health Officials assists the Department with applying for and obtaining private foundation grants that are helping the agency in the development and implementation of its strategic priorities as stated by the NH Public Health Improvement Council.

The Association of State and Territorial Health Officials provides resources and technical support to assist the Department in various operational aspects including consultation on financing, organization, workforce development, and how best to use information technology to achieve programmatic goals at a reasonable cost.

6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.

The Department receives numerous educational and research materials from the Association of State and Territorial Health Officials and the cost is included in the membership. Federal grants are received by the Association of State and Territorial Health

Officials to provide the states with training that far exceeds any trainings that are provided for at the same state level.

7. Is the membership required in order to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

No.

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.

Yes, the Association of State and Territorial Health Officials cover all costs for the Director and other staff members of the Division of Public Health Services to attend meetings throughout the year.

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)

Patricia Tilley, Director of the Division of Public Health Services – Member

10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

If the Department does not belong to the Association of State and Territorial Health Officials, the Department would not have access to the information, training, and advocacy for policy and funding at the federal level. This information provides the Department with an array of evidence based and quality practices that lead to better health outcomes for the population of NH.

Respectfully submitted,



 Lori A. Shibinette
Commissioner



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INVOICE# 070121-NH	INVOICE DATE: MAY 31, 2021
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DESCRIPTION	TOTAL
ASTHO Annual Dues for the Period July 1, 2021 – June 30, 2022	\$20,700

INVOICE TOTAL	\$20,700
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REMITTANCE

As a result of COVID-19, we are currently working remotely. To accommodate this change, please transmit funds electronically (via ACH) to:

Name on Bank Account: Association of State & Territorial Health Officials
Bank Account Number: 203000009286
Checking or Savings Account: Checking
ABA Routing Number: 054001220
Receiving Bank Name: Wells Fargo Bank, N.A.
Branch Location: Tyson's Plaza
Branch Address: 1753 Pinnacle Drive
 McLean, VA 22102

Payment Due: June 30, 2021