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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF ECONOMIC & HOUSING STABILITY

Lori A. Sibbinette  
Commissioner

Karen E. Hebert  
Director

129 PLEASANT STREET, CONCORD, NH 03301  
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October 25, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to pay the American Public Human Services Association (APHSA) (VC#168677 B001), Chantilly, VA in the amount of \$23,655.04 for annual membership dues effective upon Governor and Council approval for the period from January 1, 2022 through December 31, 2022. Funding source: 34% Federal Funds, 66% General Funds.

**05-95-45-450010-61250000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, DIRECTOR'S OFFICE**

State Fiscal Year	Class / Account	Job Number	Class Title	Total Amount
2022	026-500251	45144001	Memberships	\$23,655.04

**EXPLANATION**

Approval of this request will enable the State to continue its participation in the Association. APHSA is a bipartisan national membership association representing state and local health and human services agencies and the subject matter experts that help execute their mission to improve outcomes for people nationwide, and that build resilience and bolster the well-being of people through access to food, health care, housing, employment, child care, community support, and other key building blocks. ASPHA also provides support regarding performance measurement and data analysis, health and human services IT systems, workforce development and training, and the legal dimensions of the field.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions.

1. How long has this organization been in existence and how long has this agency been a member of this organization?

The American Public Human Services Association (APHSA) was founded in 1930 as the American Public Welfare Association (APWA) and later changed its name to APHSA in 1997. The New Hampshire Department of Health and Human Services has been a

*The Department of Health and Human Services' Mission is to join communities and families in providing opportunities for citizens to achieve health and independence.*

member since 1990 and the New Hampshire Department of Health and Welfare was a member in the years prior to 1990.

2. Is there any other organization that provides the same or similar benefits which your agency belongs to?

No.

3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?

Agencies from all 50 states are members as well as the District of Columbia and US territories. The Department is the sole New Hampshire agency belonging to the Association. All Divisions and Offices benefit from this membership.

4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)

APHSA's dues are based on population from the most recent US Census and the standard Cost of Living Adjustments.

5. What benefit does the state receive from participating in this membership?

The work of the Association supports the entire range of programs administered by the Department. Additionally, the Association represents the State before Congress and federal agencies on matters of concern to New Hampshire. With the many changes to federal programs being passed by Congress each year, it is increasingly important to have current information about changes, consequences of the changes, and the potential impact on each state, including the State of New Hampshire.

6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.

Yes. Educational and research materials are included in the membership costs and are provided to the Department. Materials include, but are not limited to; *This Week in Washington*, legislative summaries, policy papers, testimonies, e-mail alerts, and technical assistance.

7. Is the membership required in order to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

No.

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.

No.

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)

Ten DHHS-employees are members: Lori Shibinette, Commissioner; Lori Weaver, Deputy Commissioner; Ann Landry, Associate Commissioner; Christine Santaniello, Associate Commissioner; Morissa Henn, Associate Commissioner; Karen Hebert, Division of Economic and Housing Stability Director; Joseph Ribsam, Division of Children, Youth and Families Director; Henry Lipman, Medicaid Director; Melissa St. Cyr, Chief Legal Officer, and Kerrin Rounds, Chief Financial Officer.

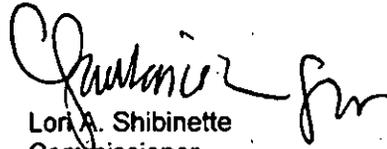
10. Explain in detail any negative impact to the State if the Agency did not belong to this

organization.

Should the Governor and Council not approve this request, the Department may not have the most timely and accurate information available on federal programs, federal funding, future directions, and interpretation of proposed laws and rules, which is necessary for the efficient administration of Department programs.

Source of Funds: 34% Federal Funds, 66% General Funds.

Respectfully submitted,



Lori A. Shibinette  
Commissioner



August 6, 2020

First Notice

Federal I.D: 36-2166948 /D.U.N.S: 07-480-9344

Rebecca Lorden  
Finance Director  
NH Department of Health and Human Services  
State Office Park South  
129 Pleasant Street  
Concord, NH 03301-3852

## APHSA Annual Membership Renewal Notice

*Due on Receipt*

**Renewal Period January 1, 2022 - December 31, 2022**

PLEASE INCLUDE A COPY OF THIS INVOICE WITH ALL PAYMENTS

Please pay the amount below to renew your annual membership with APHSA.  
If you have questions about your membership services or benefits, contact Donna Jarvis-Miller at [memberservice@aphsa.org](mailto:memberservice@aphsa.org).

Please notify us of any changes in your agency contact information by e-mailing [memberservice@aphsa.org](mailto:memberservice@aphsa.org).  
Payments made in the last 30 days may not be reflected at the time of this mailing.

APHSA Member ID: 26665

Invoice #: Exp2022

State Agency Dues	\$15,256.00
Children and Family Services Assessment	\$3,500.00
TANF Assessment	\$1,224.76
Child Care Assessment	\$1,224.76
SNAP Assessment	\$1,224.76
NAPIPM Assessment	\$1,224.76
<b>Balance Due</b>	<b>\$23,655.04</b>

Make checks payable to American Public Human Services Association  
and reference APHSA member ID on all payments.  
Mail to: PO Box 221542, Chantilly, VA 20153-1542

or send wire transfer to: United Bank ABA: 056001066 Account: 157106335

Credit Card Payment: MC AMEX VISA Credit Card No. \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Name as it appears on credit card: \_\_\_\_\_

Telephone No: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**THANK YOU FOR YOUR PAYMENT!**

American Public Human Services Association, 1300 N 17th Street • Suite 340 • Arlington, VA 22209  
Tel: (202) 682-0100 • Fax: (202) 204-0071 • [www.aphsa.org](http://www.aphsa.org)



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