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STATE OF NEW HAMPSHIRE
 DEPARTMENT of NATURAL and CULTURAL RESOURCES
 OFFICE OF THE COMMISSIONER

172 Pembroke Road Concord, New Hampshire 03301
 Phone: 271-2411 Fax: 271-2629

October 7, 2021

The Honorable Ken Weyler, Chairman
 Fiscal Committee of the General Court
 and
 His Excellency, Governor Christopher T. Sununu
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

- 1) Pursuant to RSA 14:30-a, VI, authorize the Department of Natural and Cultural Resources (DNCR), to budget and expend prior year carry forward funds in the amount of \$477,000 for the purpose of promoting, protecting and investing in the state's natural, cultural and historical resources pursuant to RSA 261:97-b, I, upon Fiscal Committee and Governor and Executive Council approval through June 30, 2023. 100% Agency Income.

Funds will be budgeted in the following account:

03-035-035-350010-34050000 – Conservation Plate Funds

Class-Account	Class Description	FY22 Current Adjusted Authorized	Requested Action	Revised FY22 Adjusted Authorized
008-405368	Agency Income	(\$1,618,990)	(\$477,000)	(\$2,095,990)
009-405391	Agency Income	(\$61,941)		(\$61,941)
	Total Revenue	(\$1,680,931)	(\$477,000)	(\$2,157,931)
020-500200	Current Expenses	\$77,315		\$77,315
029-500290	Intra-Agency Transfers	\$180,000		\$180,000
040-500800	Indirect Costs	\$58,000		\$58,000
048-500226	Contractual Maint Build-Grn	\$257,130	\$162,000	\$419,130
049-584912	Transfer To Other State Age	\$25,000		\$25,000
069-500567	Promotional Marketing Exp	\$52,203		\$52,203
073-509074	Grants Non Federal	\$601,728		\$601,728
102-500731	Contracts For Program Servi	\$110,000		\$110,000
103-500736	Contracts For Op Services	\$319,555	\$315,000	\$634,555
	Total Expenses	\$1,680,931	\$477,000	\$2,157,931

- 2) Pursuant to RSA 9:16-a, II, authorize the Department of Natural and Cultural Resources (DNCR) to transfer funds in the amount of \$157,315, effective upon the approval of Fiscal Committee and the Governor and Executive Council through June 30, 2023 and further authorize the funds to be allocated as shown below. 100% Agency Income.

Class-Account	Class Description	FY22 Current Adjusted Authorized	Requested Action	Revised FY22 Adjusted Authorized
008-405368	Agency Income	(\$1,618,990)		(\$1,618,990)
009-405391	Agency Income	(\$61,941)		(\$61,941)
	Total Revenue	(\$1,680,931)	\$0	(\$1,680,931)
020-500200	Current Expenses	\$77,315	(\$72,315)	\$5,000
029-500290	Intra-Agency Transfers	\$180,000		\$180,000
040-500800	Indirect Costs	\$58,000		\$58,000
048-500226	Contractual Maint Build-Grn	\$257,130	\$120,625	\$377,755
049-584912	Transfer To Other State Age	\$25,000		\$25,000
069-500567	Promotional Marketing Exp	\$52,203		\$52,203
073-509074	Grants Non Federal	\$601,728	\$16,690	\$618,418
102-500731	Contracts For Program Servi	\$110,000	(\$85,000)	\$25,000
103-500736	Contracts For Op Services	\$319,555	\$20,000	\$339,555
	Total Expenses	\$1,680,931	\$0	\$1,680,931

EXPLANATION

In accordance to RSA 261:97-b, I, DNCR is designated to promote use and conservation of cultural resources in New Hampshire. DNCR is requesting \$477,000 in carry forward fund revenue to be appropriated for FY 2022 and the transfer of \$157,315 as identified in the above tables. These additional funding and transfers are necessary to continue to fulfill the requirements of the use of this dedicated fund through such efforts as local promotional grants and other various investments in promotion and preservation of our cultural resources such as restoration of historic sites, preservation of valuable documents and artifacts and other contractual efforts that serve to preserve the cultural heritage for all citizens of New Hampshire.

The following appropriation authorities are being requested:

Class 20 – Current Expenses – Appropriation reduction due to lack of need for supplies as was previously anticipated.

Class 48 – Contractual Maintenance – Building and Grounds – Appropriation increase to allocate the total portion of funds needed to support the projects for the Bureau of Historic Sites.

Class 73 – Grants Non Federal – Appropriation is being increased to assure availability of funds needed for various cultural resource grant initiatives issued as non- federal grants from this dedicated fund (Conservation Plate Fund) to municipalities, organizations and individuals who receive awards from cultural resource preservation and promotion grant programs established by the Division of Historical Resources, Council on the Arts and State Library.

Class 102 – Contracts for Program Services – Appropriation reduction due to anticipated reduction in program service contracting expenditures.

Class 103 – Contracts for Op Services – Additional appropriation due to increase in projected expenditures for contracted projects with specific focus on construction services to renovate the historic McGreal House at Shieling State Forest in Peterborough, NH. Renovations will comprise substantial work on the exterior envelope including sill repair, roofing, siding, chimney repair, painting, and new storm windows. Interior work will include new plumbing, electrical, and heating systems, one new bathroom, and reconfiguration of an existing bathroom and existing kitchen.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985.

Justification:

- 1) **Does transfer involve continuing programs or one-time projects?** Yes. This transfer involves the continuation of programs and projects that facilitate the promotion, protection, and investment in the state's natural, cultural, and historic resources.
- 2) **Is this transfer required to maintain existing program level or will it increase the program level.** It is required to maintain the existing program level.
- 3) **Cite any requirements which make this program mandatory.** None.
- 4) **Identify the source of the funds on all accounts listed on this transfer.** 100% Agency Income. Conservation Plate Fund.
- 5) **Will there be any effect on revenue if this transfer is approved or disapproved?** Revenue will not be affected by this transfer.
- 6) **Are funds expected to lapse if this transfer is not approved?** No. This dedicated Fund is non-lapsing.
- 7) **Are personnel services involved? If yes, answer the following:** There are no personnel services involved with the transfer request.

Respectfully submitted,

(15M)



Sarah L. Stewart
Commissioner