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Lori A. Shibley  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

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September 22, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to pay the National Association of State Alcohol and Drug Abuse Directors, Inc., (VC#170357 B001), 1025 Connecticut Avenue, NW, Suite 605, Washington, DC 20036 in the amount of \$10,900 for annual membership dues, effective upon Governor and Council approval for the retroactive period of July 1, 2021 through June 30, 2022. 80% Federal Funds. 20% General Funds.

05-95-92-920510-33840000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS  
DEPT OF, HHS: DIVISION FO BEHAVIORAL HEALTH, BUREAU OF DRUG AND ALCOHOL  
SVCS, CLINICAL SERVICES

State Fiscal Year	Class / Account	Job Number	Class Title	Total Amount
2022	026-500251	92053081	Organizational Dues	\$10,900
			<b>Total</b>	<b>\$10,900</b>

**EXPLANATION**

This item is retroactive due to staffing transition. The position of Director of the Bureau of Drug and Alcohol Services had a personnel change at the end of last calendar year, and the contact information was not updated timely with the National Association of State Alcohol and Drug Abuse Directors relative to the invoicing of the dues by the organization. Corrective action to avoid this in the future includes, ensuring timely contact information updates upon staffing changes, and putting reminders in place to seek out the dues invoice at a certain point in the year.

Approval of this request will enable the State to continue its membership with this Association. This membership provides information on public policies, provides direct assistance to help the Department to learn about and share best practices for drug and alcohol prevention, treatment and recovery, and provides a forum to discuss and plan for emerging and significant alcohol and drug related policy issues. The purpose of the National Association of State Alcohol and Drug Abuse Directors, Inc. is to foster and support the development of effective and efficient State alcohol and other drug abuse prevention, treatment, and recovery services through

the State, District of Columbia, and Territories.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions.

- 1. How long has this organization been in existence and how long has this agency been a member of this organization?**
  - A. The National Association of State Alcohol and Drug Abuse Directors, Inc. were originally incorporated in 1971 to serve State Drug Agency Directors, and then in 1978 the membership was expanded to include State Alcoholism Agency Directors. The Bureau of Drug and Alcohol Services has been a member of the Association since 1971.
- 2. Is there any other organization that provides the same or similar benefits which your agency belongs to?**
  - A. No. the National Association of State Alcohol and Drug Abuse Directors, Inc. is charged by United States Department of Health and Human Services, Substance Abuse Mental Health Services Administration (SAMHSA) with helping states adopt evidence based practices, develop Information Technology systems to support states in being able to demonstrate the effectiveness of programming, meet the Federal National Outcome Measurement Systems requirements, and facilitate communication and collaboration among states relative to alcohol and other drug abuse prevention, treatment, and recovery services issues. The outcome measures cover a set of domains defined by the SAMHSA and are intended to measure drug and alcohol prevention, treatment and recovery outcomes in a standard and comparable way.
- 3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?**
  - A. All 50 States and Territories belong to the Association. The Bureau of Drug and Alcohol Services is the Single State Agency for New Hampshire. The National Association of State Alcohol and Drug Abuse Directors, Inc. is constituted to provide an authoritative, coordinated and unified voice for all states and United States territories to respond to, and offer advice to the SAMHSA relative to the Substance Abuse Prevention and Treatment (SAPT) block grant.
- 4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)**
  - A. The dues structure was established when the National Association of State Alcohol and Drug Abuse Directors, Inc. were founded. The bylaws established a dues structure that includes "tiers" based on State size (population). This structure has not been changed since the National Association of State Alcohol and Drug Abuse Directors, Inc. was founded. The bylaws and policies and procedures guide processes that govern any dues increases.
- 5. What benefit does the state receive from participating in this membership?**
  - A. Membership offers several benefits including but not limited to the following:
    - I. Technical assistance to the Department to meet the evolving requirements for

the Federal Substance Abuse Block Grant.

- II. Facilitation for the National Treatment Network with all states dedicated to the promotion of effective, socially responsive programs, and evidence and research based practices to expand and improve the publicly funded substance abuse treatment system in each state.
  - III. Facilitation for the Woman Services Network with all states dedicated to the development and promotion of evidence-based practice that addresses the unique alcohol and other drug prevention, treatment, and recovery service needs of women and their families throughout their lifespan.
  - IV. Assistance to the Department to ensure compliance with the federal SAPT Block Grant set aside for women services.
  - V. Facilitation with the National Prevention Network with all states dedicated to comprehensive and effective services to reduce the incidence and prevalence of problems associated with alcohol, tobacco, and other drugs and to promote well-being and health. Members of the network are focused on optimizing State alcohol, tobacco, and other drug and other human service systems to enhance and support national, State, and local prevention services. National Prevention Network is a critical partner in development, dissemination, and implementation of prevention policy.
  - VI. NASADAD provides direct access to key stakeholders and arranges for key public and private sector decision-makers to discuss important issues with the membership through various forums. The Association holds monthly All States conference calls where guest speakers from Capitol Hill, Federal agencies, and non-governmental stakeholders, and elsewhere dialogue directly with the members. The Association's Annual membership Meeting also connects NASADAD members with the leadership of Federal agencies with jurisdiction over funding for addiction services, including the Department of Health and Human Services (DHHS); the Substance Abuse and Mental Health Services Administration (SAMHSA); Centers for Medicare Medicaid Services (CMS); Health Resources and Services Administration (HRSA); Office of National Drug Control Policy (ONDCP); Department of Justice (DOJ); Office of Management and Budget (OMB); and others. Finally, the NASADAD Board of Directors hosts important guests, during its quarterly Board Meetings in Washington, DC and elsewhere.
- 6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.**
- A. Training and educational/research materials are included in the cost of membership. Examples include:
    - I. Monthly Policy Forum Conference calls with all states,
    - II. Annual Policy Issue Briefs such as:
      - a) An Inventory of Alcohol and Other Drug Cost Offset Studies for State Substance Abuse Agencies.
      - b) Use of Buprenorphine and Implications for State Alcohol and Other Drug Systems. Buprenorphine is a medication to treat and combat the ongoing opioid epidemic and associated spike in overdose

deaths.

- c) Current Research on Alcohol Policy and State Alcohol and Other Drug Systems.
- d) Guidance to States on Treatment Standards for Women with Substance Abuse Orders.

**7. Is the membership required in order to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.**

A. No, membership is not required however technical assistance is provided to assist in meeting the evolving requirements for the Federal Substance Abuse Block Grant. Staff from the Bureau of Drug and Alcohol Services participates in webinars facilitated by the National Association of State Alcohol and Drug Abuse Directors, Inc. for this purpose.

**8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.**

A. The National Association of State Alcohol and Drug Abuse Directors, Inc. hosts an annual meeting to foster and support the development of effective and efficient State alcohol and other drug abuse prevention and treatment programs throughout the country. Meeting locations change annually, the cost of which is relatively low (\$400 for three days), however cost does not include transportation and sleeping accommodations, which is usually supported through funding for this purpose made available from Federal SAMHSA.

**9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)**

The Department has four representatives acting in various capacities:

- i. New Hampshire's Single Agency Director is Jaime Powers, Director of the Bureau of Drug and Alcohol Services;
- ii. Jill Burke, Administrator II, represents the State in the National Prevention Network;
- iii. Sara Cleveland, Administrator II, represents the State in the National Treatment Network; and
- iv. Paula Holigan, Program Specialist IV, represents the State in the Women Services Network.

**10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.**

A. Should Governor and Executive Council not approve this request, opportunities would be eliminated that promote and preserve New Hampshire's interests relative to the block grant funding, and that assist with meeting the federal requirement to secure block grant funding. New Hampshire would not be able to participate in ongoing dialogue with the National Association of State Alcohol and Drug Abuse Directors, Inc. and the Federal agency that administers the block grant on alcohol and drug issues and policies. Additionally, New Hampshire would not receive issues briefs that

recommend best practices and emerging trends that are developed and distributed by this Association to assist New Hampshire in its alcohol and drug prevention, treatment and recovery services.

Area Serviced: Statewide.

Source of Funds: 80% Federal Funds from the United States Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Substance Abuse Prevention and Treatment Block Grant. CFDA #93.959 FAIN TI01083464, and 20% General Funds.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette  
Commissioner

**National Association of State  
Alcohol and Drug Abuse Directors, Inc.**  
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Washington, DC 20006  
(202) 293-0090  
FAX: (202) 293-1250  
EMAIL: dcoffice@nasadad.org

# INVOICE

NO. 9729-52

DATE: September 17, 2021

**SOLD TO** Jaime Powers, MS Bureau Director  
Bureau of Drug and Alcohol Services Division for  
Behavioral Health  
NH Department of Health & Human Services  
105 Pleasant Street  
Concord, NH 03301

**SHIPPED TO**

OUR ORDER NO.	YOUR ORDER NO.	SALESPERSON	TERMS	SHIPPED VIA	Ppd. Or Coll. 1
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QUANTITY	DESCRIPTION	PRICE	AMOUNT
	ANNUAL DUES FOR NASADAD  FY: July 1, 2021 - June 30, 2022  FEDERAL ID NUMBER: 52-0983141	\$10,900	\$ 10,900
Please return the yellow copy of this invoice with your payment. Thank you.			