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Lori A. Shlbinette  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

September 21, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to amend the existing contract with the Contractor listed in **bold** below to cover additional costs for a court-appointed consultant while the organization undergoes receivership to determine the viability of the organization and to bring in new leadership by increasing the total price limitation by \$70,000 from \$18,709,274 to \$18,779,274 with no change to the contract completion date of June 30, 2022, effective upon Governor and Council approval. 100% General Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Connections Peer Support Center	#157070-B001	Portsmouth	\$2,069,950	\$0	\$2,069,950	O:06/29/16 #23 A1: 06/20/18 #33B A2: 06/19/19 #28 A3: 06/24/20 #27 A4: 12/02/20 #14
H.E.A.R.T.S Peer Support Center Region IV	#209287-B001	Nashua	\$2,913,757	\$0	\$2,913,757	O:06/29/16 #23 A1: 06/20/18 #33B A2: 06/19/19 #28 A3: 06/24/20 #27 A4: 12/02/20 #14
Lakes Region Consumer Advisory Board	#157060-B001	Laconia	\$2,036,620	\$0	\$2,036,620	O:06/29/16 #23 A1: 06/20/18 #33B A2: 06/19/19 #28 A3: 06/24/20 #27 A4: 12/02/20 #TBD
Monadnock Area Peer Support Agency	#157973-B001	Keene	\$2,223,907	\$0	\$2,223,907	O:06/29/16 #23 A1: 06/20/18 #33B A2: 06/19/19 #28 A3: 06/24/20 #27 A4: 12/02/20 #14
On the Road to Recovery, Inc.	#158839-B001	Manchester	\$3,166,471	\$0	\$3,166,471	O:06/29/16 #23 A1: 06/20/18 #33B A2: 06/19/19 #28 A3: 06/24/20 #27 A4: 12/02/20 #14

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The Alternative Life Center	#168081-B001	Conway	\$2,863,522	\$70,000	\$2,933,522	O:06/29/16 #23 A1: 06/21/17 #38 A2: 06/20/2018 #33B A3: 06/19/19 #28 A4: 06/24/20 #27 A5: 12/18/20 #14
The Stepping Stone Drop-In Center Association	#157697-B001	Claremont	\$2,296,642	\$0	\$2,296,642	O:06/29/16 #23 A1: 06/20/18 #33B A2: 06/19/2018 #28 A3: 06/24/20 #27 A4: 12/02/20 #TBD
Tri-City Consumers' Action Co-operative	#157797-B001	Rochester	\$1,138,405	\$0	\$1,138,405	O:06/29/16 #23 A1: 06/20/18 #33B A2: 06/19/19 #28 A3: 06/24/20 #27 A4: 12/02/20 #TBD
		<b>Total:</b>	<b>\$18,709,274</b>	<b>\$70,000</b>	<b>\$18,779,274</b>	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

**See attached fiscal details.**

#### **EXPLANATION**

The Department conducted Quality Assurance Reviews of The Alternative Life Center and identified financial, operational and governance deficiencies that the Contractor was unable to remedy despite significant assistance from the Department. In mid-2021, the nonprofit organization's board of directors fell below the statutorily required number and the remaining members stated they were unable to fulfill their responsibilities. The Department referred the matter to the Charitable Trusts Unit in the Attorney General's Office, which filed a *Complaint for Appointment of Receiver and Declaratory Judgment as to Authority of Directors* in Grafton County Superior Court. The complaint requested the Court to appoint a receiver to oversee the management of The Alternative Life Center and the declaratory judgment action requested an order confirming the suspension or resignation of the board of directors. The Court granted both requests. The purpose of this contract amendment is to add funding to pay for the court-appointed receiver, who will determine the viability of The Alternative Life Center and either dissolve it or correct its deficiencies, hire new management, and add members to its board of directors so it can continue to provide peer support services for adults who are at a significant risk of becoming recipients of mental health services.

Approximately 100 individuals will be served during State Fiscal Year 2022.

The Contractor will continue to provide peer support services for adults who are 18 years of age and older who self-identify as recipients or former recipients of mental health services or who are at significant risk of becoming recipients. Services are designed to enhance personal wellness, independence, and recovery by increasing personal awareness, and symptom management of mental illness. Peer support services include supportive interactions and shared experiences using an Intentional Peer Support model that fosters recovery from mental illness and self-advocacy skills through personal connection and building relationships.

Peer support agencies provide individuals with a comprehensive array of in-house and community based discussion groups, practice groups, educational events, social outings,

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community outreach, and community support. Peer support agencies provide Intentional Peer Support services through face-to face meetings and telephone calls. Telephone-based peer support services, known as Warmline Services, are available statewide to assist individuals who may experience mental health crises outside of regular business hours.

The Department will monitor contracted services through the court-appointed receiver and continued monitoring of programmatic audits, reviews and ongoing financial audits, which include, but are not limited to:

- Monthly financial ratios, expenses, and status;
- Outreach activities;
- Program evaluations and surveys;
- Service deliverable expectations;
- Numbers served, number of current members, and program utilizations tools; and

Should the Governor and Executive Council not authorize this request, individuals in the Community Mental Health Region 1, with serious and persistent mental health conditions may not have access to the valuable support they rely on to manage the symptoms of their mental illness. Should these peer support services become unavailable, some individuals may require a higher level of service, including hospitalization, which is significantly more costly than peer support services.

Area served: Mental Health Region I

Source of Funds: General Funds

Respectfully submitted,



Lori A. Shibinette  
Commissioner

Financial Detail

05-95-92-920010-7143 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV OF, DIV OF BEHAVIORAL HEALTH, MENTAL HEALTH BLOCK GRANT

100% Federal Funds

Activity Code: 92207143

The Alternative Life Center					
Vendor # 068801					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 290,154.00	\$ -	\$ 290,154.00
2018	Contracts for Prog Svs	102-500731	\$ 290,154.00	\$ -	\$ 290,154.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 580,308.00</b>	<b>\$ -</b>	<b>\$ 580,308.00</b>

The Stepping Stone Drop-In Center Association					
Vendor # 157967					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 209,790.00	\$ -	\$ 209,790.00
2018	Contracts for Prog Svs	102-500731	\$ 209,790.00	\$ -	\$ 209,790.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 419,580.00</b>	<b>\$ -</b>	<b>\$ 419,580.00</b>

Lakes Region Consumer Advisory Board					
Vendor # 157060					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 188,183.00	\$ -	\$ 188,183.00
2018	Contracts for Prog Svs	102-500731	\$ 188,183.00	\$ -	\$ 188,183.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 376,366.00</b>	<b>\$ -</b>	<b>\$ 376,366.00</b>

Monadnock Area Peer Support Agency					
Vendor # 157973					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 146,449.00	\$ -	\$ 146,449.00
2018	Contracts for Prog Svs	102-500731	\$ 146,449.00	\$ -	\$ 146,449.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 292,898.00</b>	<b>\$ -</b>	<b>\$ 292,898.00</b>

H.E.A.R.T.S. Peer Support Center of Greater Nashua Region VI					
Vendor # 209287					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 211,860.00	\$ -	\$ 211,860.00
2018	Contracts for Prog Svs	102-500731	\$ 211,860.00	\$ -	\$ 211,860.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 423,720.00</b>	<b>\$ -</b>	<b>\$ 423,720.00</b>

Financial Detail

On the Road to Recovery, Inc.					
Vendor # 158839					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 245,562.00	\$ -	\$ 245,562.00
2018	Contracts for Prog Svs	102-500731	\$ 245,562.00	\$ -	\$ 245,562.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 491,124.00</b>	<b>\$ -</b>	<b>\$ 491,124.00</b>

Connections Peer Support Center					
Vendor # 157070					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 135,751.00	\$ -	\$ 135,751.00
2018	Contracts for Prog Svs	102-500731	\$ 135,751.00	\$ -	\$ 135,751.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 271,502.00</b>	<b>\$ -</b>	<b>\$ 271,502.00</b>

Tri-City Consumers' Action Co-operative					
Vendor # 157797					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 102,362.00	\$ -	\$ 102,362.00
2018	Contracts for Prog Svs	102-500731	\$ 102,362.00	\$ -	\$ 102,362.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 204,724.00</b>	<b>\$ -</b>	<b>\$ 204,724.00</b>

<b>SUB TOTAL</b>			<b>\$ 3,060,222.00</b>	<b>\$ -</b>	<b>\$ 3,060,222.00</b>
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05-95-92-920010-7011 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV OF, DIV OF BEHAVIORAL HEALTH, PEER SUPPORT SERVICES  
 100% General Funds  
 Activity Code: 92207011

The Alternative Life Center					
Vendor # 068801					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 233,122.00	\$ -	\$ 233,122.00
2018	Contracts for Prog Svs	102-500731	\$ 233,122.00	\$ -	\$ 233,122.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 466,244.00</b>	<b>\$ -</b>	<b>\$ 466,244.00</b>

The Stepping Stone Drop-In Center Association					
Vendor # 157967					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 168,555.00	\$ -	\$ 168,555.00
2018	Contracts for Prog Svs	102-500731	\$ 168,555.00	\$ -	\$ 168,555.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 337,110.00</b>	<b>\$ -</b>	<b>\$ 337,110.00</b>

Financial Detail

Lakes Region Consumer Advisory Board					
Vendor # 157060					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 151,196.00	\$ -	\$ 151,196.00
2018	Contracts for Prog Svs	102-500731	\$ 151,196.00	\$ -	\$ 151,196.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 302,392.00</b>	<b>\$ -</b>	<b>\$ 302,392.00</b>

Monadnock Area Peer Support Agency					
Vendor # 157973					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 117,665.00	\$ -	\$ 117,665.00
2018	Contracts for Prog Svs	102-500731	\$ 117,665.00	\$ -	\$ 117,665.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 235,330.00</b>	<b>\$ -</b>	<b>\$ 235,330.00</b>

H.E.A.R.T.S. Peer Support Center of Greater Nashua Region VI					
Vendor # 209287					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 170,218.00	\$ -	\$ 170,218.00
2018	Contracts for Prog Svs	102-500731	\$ 170,218.00	\$ -	\$ 170,218.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 340,436.00</b>	<b>\$ -</b>	<b>\$ 340,436.00</b>

On the Road to Recovery, Inc.					
Vendor # 158839					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 197,296.00	\$ -	\$ 197,296.00
2018	Contracts for Prog Svs	102-500731	\$ 197,296.00	\$ -	\$ 197,296.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 394,592.00</b>	<b>\$ -</b>	<b>\$ 394,592.00</b>

Connections Peer Support Center					
Vendor # 157070					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 109,071.00	\$ -	\$ 109,071.00
2018	Contracts for Prog Svs	102-500731	\$ 109,071.00	\$ -	\$ 109,071.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 218,142.00</b>	<b>\$ -</b>	<b>\$ 218,142.00</b>

Tri-City Consumers' Action Co-operative					
Vendor # 157797					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 82,245.00	\$ -	\$ 82,245.00
2018	Contracts for Prog Svs	102-500731	\$ 82,245.00	\$ -	\$ 82,245.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -

Financial Detail

2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			\$ 164,490.00	\$ -	\$ 164,490.00

<b>SUB TOTAL</b>			\$ 2,458,736.00	\$ -	\$ 2,458,736.00
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05-95-92-922010-4118 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PEER SUPPORT SERVICES					
100% General Funds					
Activity Code: 92204118					
<b>The Alternative Life Center</b>					
Vendor # 068801					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 233,122.00	\$ -	\$ 233,122.00
2020	Contracts for Prog Svs	102-500731	\$ 197,082.00	\$ -	\$ 197,082.00
2021	Contracts for Prog Svs	102-500731	\$ 190,832.00	\$ -	\$ 190,832.00
2022	Contracts for Prog Svs	102-500731	\$ 190,832.00	\$ 50,000.00	\$ 240,832.00
<b>Subtotal</b>			\$ 811,868.00	\$ 50,000.00	\$ 861,868.00

<b>The Stepping Stone Drop-In Center Association</b>					
Vendor # 157967					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 168,555.00	\$ -	\$ 168,555.00
2020	Contracts for Prog Svs	102-500731	\$ 177,823.00	\$ -	\$ 177,823.00
2021	Contracts for Prog Svs	102-500731	\$ 171,573.00	\$ -	\$ 171,573.00
2022	Contracts for Prog Svs	102-500731	\$ 171,573.00	\$ -	\$ 171,573.00
<b>Subtotal</b>			\$ 689,524.00	\$ -	\$ 689,524.00

<b>Lakes Region Consumer Advisory Board</b>					
Vendor # 157060					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 151,196.00	\$ -	\$ 151,196.00
2020	Contracts for Prog Svs	102-500731	\$ 156,569.00	\$ -	\$ 156,569.00
2021	Contracts for Prog Svs	102-500731	\$ 150,319.00	\$ -	\$ 150,319.00
2022	Contracts for Prog Svs	102-500731	\$ 150,319.00	\$ -	\$ 150,319.00
<b>Subtotal</b>			\$ 608,403.00	\$ -	\$ 608,403.00

<b>Monadnock Area Peer Support Agency</b>					
Vendor # 157973					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 117,665.00	\$ -	\$ 117,665.00
2020	Contracts for Prog Svs	102-500731	\$ 128,811.00	\$ -	\$ 128,811.00
2021	Contracts for Prog Svs	102-500731	\$ 122,561.00	\$ -	\$ 122,561.00
2022	Contracts for Prog Svs	102-500731	\$ 122,561.00	\$ -	\$ 122,561.00
<b>Subtotal</b>			\$ 491,598.00	\$ -	\$ 491,598.00

<b>H.E.A.R.T.S. Peer Support Center of Greater Nashua Region VI</b>					
Vendor # 209287					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 170,218.00	\$ -	\$ 170,218.00
2020	Contracts for Prog Svs	102-500731	\$ 200,977.00	\$ -	\$ 200,977.00
2021	Contracts for Prog Svs	102-500731	\$ 194,727.00	\$ -	\$ 194,727.00
2022	Contracts for Prog Svs	102-500731	\$ 194,727.00	\$ -	\$ 194,727.00
<b>Subtotal</b>			\$ 760,649.00	\$ -	\$ 760,649.00

Financial Detail

On the Road to Recovery, Inc.					
Vendor # 158839					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svcs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svcs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svcs	102-500731	\$ 197,296.00	\$ -	\$ 197,296.00
2020	Contracts for Prog Svcs	102-500731	\$ 189,153.00	\$ -	\$ 189,153.00
2021	Contracts for Prog Svcs	102-500731	\$ 182,903.00	\$ -	\$ 182,903.00
2022	Contracts for Prog Svcs	102-500731	\$ 182,903.00	\$ -	\$ 182,903.00
<b>Subtotal</b>			<b>\$ 752,255.00</b>	<b>\$ -</b>	<b>\$ 752,255.00</b>

Connections Peer Support Center					
Vendor # 157070					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svcs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svcs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svcs	102-500731	\$ 109,071.00	\$ -	\$ 109,071.00
2020	Contracts for Prog Svcs	102-500731	\$ 114,544.00	\$ -	\$ 114,544.00
2021	Contracts for Prog Svcs	102-500731	\$ 108,294.00	\$ -	\$ 108,294.00
2022	Contracts for Prog Svcs	102-500731	\$ 108,294.00	\$ -	\$ 108,294.00
<b>Subtotal</b>			<b>\$ 440,203.00</b>	<b>\$ -</b>	<b>\$ 440,203.00</b>

Tri-City Consumers' Action Co-operative					
Vendor # 157797					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svcs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svcs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svcs	102-500731	\$ 82,245.00	\$ -	\$ 82,245.00
2020	Contracts for Prog Svcs	102-500731	\$ 64,409.00	\$ -	\$ 64,409.00
2021	Contracts for Prog Svcs	102-500731	\$ 58,159.00	\$ -	\$ 58,159.00
2022	Contracts for Prog Svcs	102-500731	\$ 58,159.00	\$ -	\$ 58,159.00
<b>Subtotal</b>			<b>\$ 262,972.00</b>	<b>\$ -</b>	<b>\$ 262,972.00</b>

<b>SUB TOTAL</b>			<b>\$ 4,817,472.00</b>	<b>\$ 50,000.00</b>	<b>\$ 4,867,472.00</b>
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05-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV,  
BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT  
100% Federal Funds  
Activity Code: 92204120

The Alternative Life Center					
Vendor # 068801					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svcs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svcs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svcs	102-500731	\$ 290,154.00	\$ -	\$ 290,154.00
2020	Contracts for Prog Svcs	102-500731	\$ 237,516.00	\$ -	\$ 237,516.00
2021	Contracts for Prog Svcs	102-500731	\$ 237,516.00	\$ -	\$ 237,516.00
2022	Contracts for Prog Svcs	102-500731	\$ 237,516.00	\$ -	\$ 237,516.00
<b>Subtotal</b>			<b>\$ 1,002,702.00</b>	<b>\$ -</b>	<b>\$ 1,002,702.00</b>

The Stepping Stone Drop-in Center Association					
Vendor # 157967					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svcs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svcs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svcs	102-500731	\$ 209,790.00	\$ -	\$ 209,790.00
2020	Contracts for Prog Svcs	102-500731	\$ 213,546.00	\$ -	\$ 213,546.00
2021	Contracts for Prog Svcs	102-500731	\$ 213,546.00	\$ -	\$ 213,546.00
2022	Contracts for Prog Svcs	102-500731	\$ 213,546.00	\$ -	\$ 213,546.00
<b>Subtotal</b>			<b>\$ 850,428.00</b>	<b>\$ -</b>	<b>\$ 850,428.00</b>

<b>Lakes Region Consumer Advisory Board</b>					
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Financial Detail

Vendor # 157060					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 188,183.00	\$ -	\$ 188,183.00
2020	Contracts for Prog Svs	102-500731	\$ 187,092.00	\$ -	\$ 187,092.00
2021	Contracts for Prog Svs	102-500731	\$ 187,092.00	\$ -	\$ 187,092.00
2022	Contracts for Prog Svs	102-500731	\$ 187,092.00	\$ -	\$ 187,092.00
<b>Subtotal</b>			<b>\$ 749,459.00</b>	<b>\$ -</b>	<b>\$ 749,459.00</b>

Monadnock Area Peer Support Agency					
Vendor # 157973					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 146,449.00	\$ -	\$ 146,449.00
2020	Contracts for Prog Svs	102-500731	\$ 152,544.00	\$ -	\$ 152,544.00
2021	Contracts for Prog Svs	102-500731	\$ 152,544.00	\$ -	\$ 152,544.00
2022	Contracts for Prog Svs	102-500731	\$ 152,544.00	\$ -	\$ 152,544.00
<b>Subtotal</b>			<b>\$ 604,081.00</b>	<b>\$ -</b>	<b>\$ 604,081.00</b>

H.E.A.R.T.S. Peer Support Center of Greater Nashua Region VI					
Vendor # 209287					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 211,860.00	\$ -	\$ 211,860.00
2020	Contracts for Prog Svs	102-500731	\$ 192,364.00	\$ -	\$ 192,364.00
2021	Contracts for Prog Svs	102-500731	\$ 192,364.00	\$ -	\$ 192,364.00
2022	Contracts for Prog Svs	102-500731	\$ 192,364.00	\$ -	\$ 192,364.00
<b>Subtotal</b>			<b>\$ 788,952.00</b>	<b>\$ -</b>	<b>\$ 788,952.00</b>

On the Road to Recovery, Inc.					
Vendor # 158839					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 245,562.00	\$ -	\$ 245,562.00
2020	Contracts for Prog Svs	102-500731	\$ 227,646.00	\$ -	\$ 227,646.00
2021	Contracts for Prog Svs	102-500731	\$ 227,646.00	\$ -	\$ 227,646.00
2022	Contracts for Prog Svs	102-500731	\$ 227,646.00	\$ -	\$ 227,646.00
<b>Subtotal</b>			<b>\$ 928,500.00</b>	<b>\$ -</b>	<b>\$ 928,500.00</b>

Connections Peer Support Center					
Vendor # 157070					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 135,751.00	\$ -	\$ 135,751.00
2020	Contracts for Prog Svs	102-500731	\$ 134,784.00	\$ -	\$ 134,784.00
2021	Contracts for Prog Svs	102-500731	\$ 134,784.00	\$ -	\$ 134,784.00
2022	Contracts for Prog Svs	102-500731	\$ 134,784.00	\$ -	\$ 134,784.00
<b>Subtotal</b>			<b>\$ 540,103.00</b>	<b>\$ -</b>	<b>\$ 540,103.00</b>

Tri-City Consumers' Action Co-operative					
Vendor # 157797					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 102,362.00	\$ -	\$ 102,362.00
2020	Contracts for Prog Svs	102-500731	\$ 134,619.00	\$ -	\$ 134,619.00
2021	Contracts for Prog Svs	102-500731	\$ 134,619.00	\$ -	\$ 134,619.00
2022	Contracts for Prog Svs	102-500731	\$ 134,619.00	\$ -	\$ 134,619.00

Financial Detail

Subtotal			\$ 506,219.00	\$ -	\$ 506,219.00
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<b>SUB TOTAL</b>			<b>\$ 5,970,444.00</b>	<b>\$ -</b>	<b>\$ 5,970,444.00</b>
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05-95-91-910010-5710 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: GLENCLIFF HOME FOR ELDER, GLENCLIFF HOME, PROFESSIONAL CARE

80% Other Funds/ 20% General Funds					
Activity Code: 91000000					
<b>The Altenative Life Center</b>					
Vendor # 068801					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	Consultants	046-500464	\$ 1,200.00	\$ -	\$ 1,200.00
2019	Consultants	046-500464	\$ 1,200.00	\$ -	\$ 1,200.00
2020	Consultants	046-500464	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 2,400.00</b>	<b>\$ -</b>	<b>\$ 2,400.00</b>

<b>SUB TOTAL</b>			<b>\$ 2,400.00</b>	<b>\$ -</b>	<b>\$ 2,400.00</b>
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05-95-92-922010-4117 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, CMH PROGRAM SUPPORT

100% General Funds					
Activity Code: 92204117 / 92204118					
<b>The Alternative Life Center</b>					
Vendor # 068801					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ 20,000.00	\$ 20,000.00
<b>Subtotal</b>			<b>\$ -</b>	<b>\$ 20,000.00</b>	<b>\$ 20,000.00</b>

<b>The Stepping Stone Drop-In Center Association</b>					
Vendor # 157967					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Lakes Region Consumer Advisory Board</b>					
Vendor # 157060					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Monadnock Area Peer Support Agency</b>					
Vendor # 157973					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2021	Contracts for Prog Svs	102-500731	\$ 300,000.00	\$ -	\$ 300,000.00
2022	Contracts for Prog Svs	102-500731	\$ 300,000.00	\$ -	\$ 300,000.00
<b>Subtotal</b>			<b>\$ 600,000.00</b>	<b>\$ -</b>	<b>\$ 600,000.00</b>

<b>H.E.A.R.T.S. Peer Support Center of Greater Nashua Region VI</b>					
Vendor # 209287					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2021	Contracts for Prog Svs	102-500731	\$ 300,000.00	\$ -	\$ 300,000.00
2022	Contracts for Prog Svs	102-500731	\$ 300,000.00	\$ -	\$ 300,000.00
<b>Subtotal</b>			<b>\$ 600,000.00</b>	<b>\$ -</b>	<b>\$ 600,000.00</b>

<b>On the Road to Recovery, Inc.</b>					
Vendor # 158839					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2021	Contracts for Prog Svs	102-500731	\$ 300,000.00	\$ -	\$ 300,000.00

Financial Detail

2022	Contracts for Prog Svs	102-500731	\$ 300,000.00	\$ -	\$ 300,000.00
<b>Subtotal</b>			<b>\$ 600,000.00</b>	<b>\$ -</b>	<b>\$ 600,000.00</b>
<b>Connections Peer Support Center</b>					
Vendor # 157070					
<b>State Fiscal Year</b>	<b>Class Title</b>	<b>Class Account</b>	<b>Current Budget</b>	<b>Amount Increase/ (Decrease)</b>	<b>Revised Budget Amount</b>
2021	Contracts for Prog Svs	102-500731	\$ 300,000.00	\$ -	\$ 300,000.00
2022	Contracts for Prog Svs	102-500731	\$ 300,000.00	\$ -	\$ 300,000.00
<b>Subtotal</b>			<b>\$ 600,000.00</b>	<b>\$ -</b>	<b>\$ 600,000.00</b>
<b>Tri-City Consumers' Action Co-operative</b>					
Vendor # 157797					
<b>State Fiscal Year</b>	<b>Class Title</b>	<b>Class Account</b>	<b>Current Budget</b>	<b>Amount Increase/ (Decrease)</b>	<b>Revised Budget Amount</b>
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>SUB TOTAL</b>			<b>\$ 2,400,000.00</b>	<b>\$ 20,000.00</b>	<b>\$ 2,420,000.00</b>
<b>TOTAL</b>			<b>\$ 18,709,274.00</b>	<b>\$ 70,000.00</b>	<b>\$ 18,779,274.00</b>

**State of New Hampshire  
Department of Health and Human Services  
Amendment #6**

This Amendment to the Peer Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and The Alternative Life Center ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council June 29, 2016, (Item #23), as amended on June 21, 2017, (Item #38), June 20, 2018, (Item #33B), June 19, 2019 (Item #28), June 24, 2020, (Item #27) and on December 18, 2020, (Item #14) the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, Paragraph 3, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation and modify payment terms to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:  
\$2,933,522
2. Modify Exhibit A – Amendment #5, Scope of Services by adding the following:  
13.6. The Contractor shall cover any additional costs for any court-appointed consultant.
3. Modify Exhibit B – Amendment #5, Methods and Conditions Precedent to Payment, by replacing it in its entirety with Exhibit B – Amendment #6, Methods and Conditions Precedent to Payment, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

9/29/2021

Date

DocuSigned by:

*Katja Fox*

500005901003112

Name: Katja Fox

Title: Director

The Alternative Life Center

9/29/2021

Date

DocuSigned by:

*Marilee Nihan*

500001201003000

Name: Marilee Nihan

Title: Acting Director, Court Appointed Receiver

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

9/29/2021  
\_\_\_\_\_  
Date

DocuSigned by:  
*J. Christopher Marshall*  
\_\_\_\_\_  
Name: J. Christopher Marshall  
Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name:  
Title:



New Hampshire Department of Health and Human Services  
Peer Support Services

**Exhibit B – Amendment #6**

**Method and Conditions Precedent to Payment**

1. The State shall pay the Contractor an amount not to exceed the Form P-37, Block 1.8, Price Limitation for the services provided pursuant to Exhibit A, Amendment #5, Scope of Services.
2. This Agreement is funded by:
  - 2.1. 54% Community Mental Health Services Block Grant, as awarded on 11/17/20, by the United States Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, CFDA 93.958, FAIN B09SM083816.
  - 2.2. 46% General funds.
3. The Contractor agrees to provide the services in Exhibit A, Amendment #5, Scope of Service in compliance with funding requirements identified in Subsection 2., above.
4. Failure to meet the scope of services may jeopardize the Contractor's current and/or future funding.
5. Payment for services provided in Exhibit A – Amendment #5, Scope of Services shall be made as follows:
  - 5.1. The Contractor shall submit an invoice in a form satisfactory to the State, by the 15<sup>th</sup> working day of each month, which identifies and requests reimbursement for authorized expenses incurred in the prior month.
  - 5.2. The Contractor shall ensure the invoice is completed, signed, dated, and returned to the Department in order to initiate payment.
  - 5.3. The State shall make payment to the Contractor within thirty (30) days of receipt of each invoice, subsequent to approval of the submitted invoice and if sufficient funds are available.
6. The Contractor shall keep detailed records of their activities related to Department-funded programs and services and have records available for Department review, as requested.
7. The final invoice shall be due to the State no later than forty (40) days after the contract completion date specified in Form P-37, General Provisions Block 1.7 Completion Date.
8. In lieu of hard copies, all invoices may be assigned an electronic signature and emailed to dhhs.dbhinvoicesmhs@dhhs.nh.gov, or invoices may be mailed to:

The Alternative Life Center

Exhibit B – Amendment #6

Contractor Initials ds  
MN  
 Date 9/29/2021

RFP-2017-BBH-02-PEERS-06-06

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Rev. 01/08/19



**New Hampshire Department of Health and Human Services  
Peer Support Services**

**Exhibit B – Amendment #6**

Financial Administrator  
Department of Health and Human Services  
Bureau of Mental Health Services  
105 Pleasant Street, Main Building  
Concord, NH 03301

9. The Contractor shall provide its Revenue and Expense Budget on Budget Form A, supplied by the Department, within 20 calendar days of the contract effective date and then 20 days from the beginning of each fiscal year thereafter.
10. The Contractor shall provide quarterly Revenue and Expense Reports on Budget Form A, within thirty (30) calendar days after the end of each fiscal quarter, defined as July 1 to September 30, October 1 to December 31, January 1 to March 31, and April 1 to June 30.
11. The Contractor shall provide supporting documentation, when required by the Department, to support evidence of actual expenditures, in accordance with the Department approved budgets in Section 9.
12. Payments may be withheld pending receipt of required reports or documentation as identified in Exhibit A – Amendment #5, Scope of Services and in this Exhibit B – Amendment #6.
13. Any expenditure that exceeds the approved budgets in Section 9. shall be solely the financial responsibility of the Contractor.
14. When the contract price limitation is reached the program shall continue to operate at full capacity at no charge to the Department for the duration of the contract period.
15. Funding may not be used to replace funding for a program already funded from another source.
16. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this agreement may be withheld, in whole or in part, in the event of non-compliance with any Federal or State law, rule or regulation applicable to the services provided, or if the said services or products have not been satisfactorily completed in accordance with the terms and conditions of this agreement.
17. Notwithstanding paragraph 18 of the General Provisions P-37, changes limited to adjusting amounts between budget line items, related items, amendments of related budget exhibits within the price limitation, and to adjusting encumbrances between

The Alternative Life Center

Exhibit B – Amendment #6

Contractor Initials

DS  
MN

RFP-2017-BBH-02-PEERS-06-06

Page 2 of 7

Date 9/29/2021



**New Hampshire Department of Health and Human Services  
Peer Support Services**

**Exhibit B – Amendment #6**

State Fiscal Years, may be made by written agreement of both parties and may be made without obtaining approval of the Governor and Executive Council.

18. The Department reserves the right to recover any program funds not used, in whole or in part, for the purposes stated in this Agreement from the Contractor within 120 days of the Completion Date.

19. Contractor will have forty-five (45) days from the end of each State Fiscal Year to submit to the Department final invoices for payment. Any adjustments made to a prior invoice will need to be accompanied by supporting documentation.

**20. Property Standards**

**20.1. Insurance Coverage**

20.1.1. The Contractor shall, at a minimum, provide the equivalent insurance coverage for real property and equipment acquired or improved with State funds as provided to property owned by the Contractor.

**20.2. Real Property**

20.2.1. Subject to the obligations and conditions set forth in this section, title to real property acquired or improved in whole or in part with State funds will vest upon acquisition in the Contractor.

20.2.2. Except as otherwise provided by State statutes or in this Agreement, real property will be used for the originally authorized purpose as long as needed for that purpose, during which time the Contractor must not dispose of or encumber its title or other interests without State approval.

20.2.3. When real property is no longer needed for the originally authorized purpose, the Contractor must obtain disposition instructions from the State. The Instructions must provide for one of the following alternatives:

20.2.3.1. Retain title after compensating the State. The amount paid to the State will be computed by applying the State's percentage of participation in the cost of the original purchase (and costs of any improvements) to the fair market value of the property. However, in those situations where the Contractor is disposing of real property acquired or improved with State funds and acquiring replacement real property prior to expiration of this Agreement and any amendment



**New Hampshire Department of Health and Human Services  
Peer Support Services**

**Exhibit B – Amendment #6**

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thereof, the net proceeds from the disposition may be used as an offset to the cost of the replacement property.

20.2.3.2. Sell the property and compensate the State. The amount due to the State will be calculated by applying the State's percentage of participation in the cost of the original purchase (and cost of any improvements) to the proceeds of the sale after deduction of any actual and reasonable selling and fixing-up expenses. If the State appropriation funding this Agreement or any amendment thereof has not been closed out, the net proceeds from sale may be offset against the original cost of the property. When the Contractor is directed to sell property, sales procedures must be followed that provide for competition to the extent practicable and result in the highest possible return.

20.2.3.3. Transfer title to a third party designated/approved by the State. The Contractor is entitled to be paid an amount calculated by applying the State's percentage of participation in the purchase of the real property (and cost of any improvements) to the current fair market value of the property.

**20.2.4. Equipment**

20.2.4.1. Equipment means tangible personal property (including information technology systems) purchased in whole or in part with State funds and that has a useful life of more than one (1) year and a per-unit acquisition cost which or exceeds \$5,000.

20.2.4.2. Subject to the obligations and conditions set forth in this section, title to equipment acquired with State funds will vest upon acquisition in the Contractor subject to the following conditions:

20.2.4.2.1. Use the equipment for the authorized purposes of the project during the period of performance, or until the property is no longer needed for the purposes of the project

DS  
MN



**New Hampshire Department of Health and Human Services  
Peer Support Services**

**Exhibit B – Amendment #6**

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20.2.4.2.2. Not encumber the property without approval of the State.

20.2.4.2.3. Use and dispose of the property in accordance with the terms of this Exhibit B – Amendment #6.

20.2.5. Use

20.2.5.1. Equipment must be used by the Contractor in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by State funds, and the Contractor must not encumber the property without prior approval of the State. When no longer needed for the original program or project, the equipment may be used in other activities funded by the State.

20.2.5.2. During the time that equipment is used on the project or program for which it was acquired, the Contractor must also make equipment available for use on other projects or programs currently or previously supported by the State, provided that such use will not interfere with the work on the projects or program for which it was originally acquired. First preference for other use must be given to other programs or projects supported by the State that financed the equipment. Use for non-State-funded programs or projects is also permissible with approval from the State.

20.2.5.3. When acquiring replacement equipment, the Contractor may use the equipment to be replaced as a trade-in or sell the property and use the proceeds to offset the cost of the replacement property.

20.2.6. Management requirements. Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part with State funding, until disposition takes place will, as a minimum, meet the following requirements:

20.2.6.1. Property records must be maintained that include a description of the property, a serial number or other identification number, the source of funding for the property, who holds title, the acquisition date, and cost of the property,

ds  
MN



**New Hampshire Department of Health and Human Services  
Peer Support Services**

**Exhibit B – Amendment #6**

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percentage of State participation in the project costs for the Agreement under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.

- 20.2.6.2. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two (2) years.
- 20.2.6.3. A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft must be investigated.
- 20.2.6.4. Adequate maintenance procedures must be developed to keep the property in good condition.
- 20.2.6.5. If the Contractor is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.

20.2.7. Disposition. When original or replacement equipment acquired with State funds is no longer needed for the original project or program or for other activities currently or previously supported by the State, except as otherwise provided by State statutes or in this Agreement, the Contractor must request disposition instructions from the State. Disposition of the equipment will be made as follows:

- 20.2.7.1. Items of equipment with a current per unit fair market value of \$5,000 or less may be retained, sold or otherwise disposed of with no further obligation to the State.
- 20.2.7.2. Items of equipment with a current per-unit fair-market value in excess of \$5,000 may be retained by the Contractor or sold. The State is entitled to an amount calculated by multiplying the current market value or proceeds from sale by the State's percentage of participation in the cost of the original purchase. If the equipment is sold, the State may permit the Contractor to deduct and retain from the State's share \$500 or 10 percent of the proceeds, whichever is less, for its selling and handling expenses.



**New Hampshire Department of Health and Human Services  
Peer Support Services**

**Exhibit B – Amendment #6**

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20.2.7.3. The Contractor may transfer title to the property to an eligible third party provided that, in such cases, the Contractor must be entitled to compensation for its attributable percentage of the current fair market value of the property.

20.2.7.4. In cases where the Contractor fails to take appropriate disposition actions, the State may direct the Contractor to take disposition actions.

**21. Property Trust Relationship and Liens**

21.1. Real property, equipment, and intangible property, that are acquired or improved with State funds must be held in trust by the Contractor as trustee for the beneficiaries of the project or program under which the property was acquired or improved. The State may require the Contractor to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with State funds and that use and disposition conditions apply to the property.

# State of New Hampshire

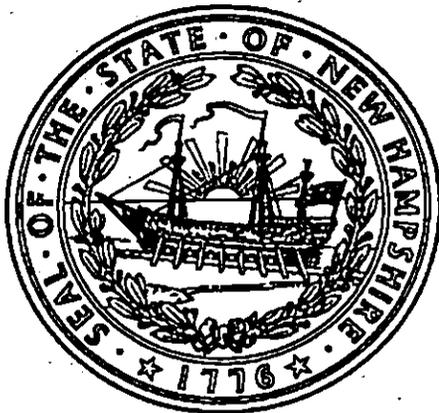
## Department of State

### CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that THE ALTERNATIVE LIFE CENTER is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on January 15, 1999. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 307757

Certificate Number: 0005448809



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 28th day of September A.D. 2021.

A handwritten signature in cursive script, appearing to read "Wm Gardner".

William M. Gardner  
Secretary of State.

THE STATE OF NEW HAMPSHIRE

GRAFTON, SS.

SUPERIOR COURT

Attorney General,  
Director of Charitable Trusts

v.

The Alternative Life Center

**[PROPOSED] ORDER FOR APPOINTMENT OF RECEIVER  
OVER THE ALTERNATIVE LIFE CENTER AND RELATED RELIEF**

The Attorney General, Director of Charitable Trusts (“the Director”) filed a Complaint for Appointment of a Receiver and Declaratory Judgment as to Authority of Directors, seeking, among other relief, the appointment of a receiver over The Alternative Life Center (“ALC”), arising out of its management and governance as set forth in the Complaint. After considering the Complaint, the Ex Parte Motion for Appointment of Receiver, the Affidavit of Julianne Carbin, and other documents and statements of counsel, the Court finds that the Director has met his burden of proof and issues the following Order:

1. Effective as of the date of this order, Marilee Nihan of Bow is appointed as receiver of ALC with all powers under the articles of agreement and by-laws of ALC and the laws of the State of New Hampshire to act as the officers and directors of ALC. Without limiting the generality of the foregoing, the receiver is granted all necessary power and authority to: take custody and control of all of ALC’s property; operate ALC’s programs; conserve and/or expend assets as appropriate and lawful; make or authorize such payments and disbursements from the funds and assets taken into control or thereafter received by the receiver and authorize



True Copy Attest

*D. J. J.*

the incurrence of such expenses and make, or authorize the making of such agreements as may be reasonable, necessary and advisable in discharging the receiver's duties; assume control of, and be named signatory for, all accounts at any bank, brokerage firm or financial institution which has possession, custody or control of any assets or funds; manage employment matters including making decisions regarding the retention, allocation, and/or termination of staff; if appropriate, recruit new directors subject to approval of this Court; obtain full and complete access to all books and records; review and analyze all records of ALC with respect to billing, receipt, and expenditure of funds; collect receivables and initiate actions determined by the receiver as necessary or appropriate to preserve the rights of ALC in any claims; determine appropriate levels of insurance coverage; ensure proper licensing; and file all appropriate and necessary reports and forms with federal and state entities, including, but not limited to the Internal Revenue Service, Secretary of State, and the Charitable Trusts Unit.

2. Specifically, the receiver and her agents have the authority to enter and take control of the facilities of ALC and its contents at Littleton, Conway, Colebrook, and Berlin, New Hampshire. ALC, its agents and employees, shall offer their cooperation to the receiver and shall immediately turn over to her control all ALC assets, including ALC facilities, vehicles, equipment, keys, business and financial records, human resource records, programmatic records, electronic records, computers, account passwords, and operational procedures so that the receiver may meet her responsibilities.

3. The receiver shall be responsible for determining, as a preliminary matter, whether ALC can be a viable independent organization moving forward and how best to ensure the continuity of services to the communities it serves.



True Copy Attest

A handwritten signature in dark ink, appearing to read "D. Carlson".

David P. Carlson, Clerk of Court

July 22, 2021

4. The Court shall schedule a status conference for approximately thirty (30) days from the date of this Order. The receiver shall be required to attend this conference for the purposes of discussing and determining an appropriate course of action, as well as any other issues as necessary. A further order of the Court may be issued following that hearing.

5. Commencing October 31, 2021, the receiver shall file quarterly reports with this Court regarding her progress, and the status of resolving ALC's financial, governance, and management issues. The receiver may request a hearing before the Court at her discretion to address any matters under her jurisdiction.

6. The receiver is authorized to charge ALC for her services at a rate of \$90 per hour up to \$30,000 based upon billing submitted for approval to the Director of Charitable Trusts. The receiver may also incur reasonable and necessary expenses necessary to her work as receiver, except she shall not charge ALC for her travel time nor for her mileage expense. The receiver may apply to the Court should she seek additional compensation for her services. Any party may request a hearing on the receiver's bill(s), which the Court will schedule at its discretion. The receiver may also be permitted to withdraw upon motion to the Court if ALC shall fail to make payment as required herein.

7. The receiver shall not be required to post a bond.

8. The receiver may retain at her discretion agents to assist her with her work. So long as those agents are not compensated by ALC, no further approval is required. Should the receiver determine it necessary to retain additional paid persons to assist her in her work (other than current employees or their replacements, and who are not officers or directors), she shall file a motion requesting authority to take such action with the Court.



True Copy Attest

*D. P. Carlson*  
David P. Carlson, Clerk of Court  
July 22, 2021

9. In furtherance of her responsibilities, the receiver is authorized to communicate with, and/or serve this Order upon, any person, entity or government office she deems appropriate to inform them of the status of this matter and/or the financial condition of ALC.

10. Subject to payment for services provided after the date of this order, any entity furnishing water, electric, telephone, sewage, garbage or trash removal services to ALC shall maintain such service.

11. All banks, financial institutions and other business entities which have possession, custody or control of any assets, funds or accounts in the name of ALC shall cooperate expeditiously in the granting of control and authorization as a necessary signatory as to said assets and account to the receiver.

12. Except for acts of gross negligence, the receiver shall not be liable for any loss or damage to ALC by reason of any act performed or omitted to be performed by the receiver in connection with the discharge of the receiver's duties and responsibilities and shall not be liable for any debts or claims of creditors of ALC, whether the same shall arise before or after the appointment of the receiver.

13. The Court, upon its own motion, or upon motion by the receiver or the Director of Charitable Trusts, may terminate the appointment of the receiver when the issues set forth in the Complaint have been satisfactorily addressed.

14. The Court accepts the action by consent of the remaining directors of ALC to suspend their authority. The Receiver may consult with, but is not required to follow the direction of, those directors.



True Copy Attest

*D. J. A.*

David P. Carlson, Clerk of Court

July 22, 2021

15. This Order concerns the appointment of a receiver and ancillary relief. Nothing in this order shall limit the authority of the Director of Charitable Trusts to bring any other necessary enforcement action against ALC, its directors, officers, employees or agents, as it deems necessary under its common law and/or statutory authority, in any appropriate judicial forum.

SO ORDERED.

July \_\_\_\_, 2021

/s/ Peter H. Bornstein

Honorable Peter H. Bornstein

July 21, 2021

Presiding Justice

Clerk's Notice of Decision  
Document Sent to Parties  
on 07/22/2021



True Copy Attest

*David P. Carlson*

David P. Carlson, Clerk of Court

July 22, 2021





## **Alternative Life Center**

### **"Mission Statement"**

***"Our Mission is to provide a sanctuary where people, eighteen years and older, learn to create a personal vision leading their own recovery. The journey towards recovery occurs in a compassionate atmosphere through education, peer support, sharing of common experiences and utilizing individual as well as community resources."***

*Financial Statements*

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**THE ALTERNATIVE LIFE CENTER**

**FOR THE YEAR ENDED JUNE 30, 2020  
AND  
INDEPENDENT AUDITORS' REPORT**

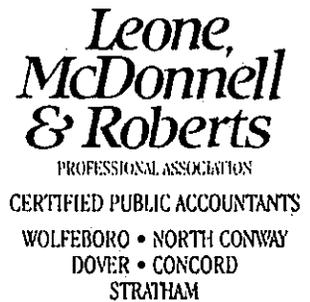
**THE ALTERNATIVE LIFE CENTER**

**FINANCIAL STATEMENTS**

**JUNE 30, 2020**

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To the Board of Directors of  
The Alternative Life Center  
Conway, New Hampshire

## INDEPENDENT AUDITORS' REPORT

We have audited the accompanying financial statements of The Alternative Life Center (a nonprofit corporation), which comprise the statement of financial position as of June 30, 2020, and the related statements of activities, cash flows, and functional expenses for the year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Alternative Life Center as of June 30, 2020, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Report on Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Functional Revenue, Support and Expenses and the Schedule of Bureau of Mental Health Services (BMHS) Refundable Advance on pages 13 and 14 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

### **Report on Summarized Comparative Information**

We have previously audited the The Alternative Life Center's 2019 financial statements, and our report dated November 7, 2019, expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2019, is consistent, in all material respects, with the audited financial statements from which it has been derived.

*Leone, McDonnell ; Roberts  
Professional Association*

January 6, 2021  
North Conway, New Hampshire

**THE ALTERNATIVE LIFE CENTER**  
**STATEMENT OF FINANCIAL POSITION**  
**JUNE 30, 2020 WITH COMPARATIVE TOTALS FOR JUNE 30, 2019**

**ASSETS**

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>2020 Total</u>	<u>2019 Total</u>
<b>CURRENT ASSETS</b>				
Cash and cash equivalents	\$ 40,978	\$ 17,775	\$ 58,753	\$ 23,433
Cash and cash equivalents - member funds	13,822	-	13,822	10,584
Accounts receivable	56,688	-	56,688	50,802
Prepaid expenses	2,990	-	2,990	2,990
<b>Total current assets</b>	<u>114,478</u>	<u>17,775</u>	<u>132,253</u>	<u>87,809</u>
<b>PROPERTY</b>				
Vehicles	90,787	-	90,787	90,787
Equipment	31,811	-	31,811	31,811
Leasehold improvements	4,500	-	4,500	4,500
<b>Total</b>	<u>127,098</u>	<u>-</u>	<u>127,098</u>	<u>127,098</u>
Less: accumulated depreciation	<u>(123,399)</u>	<u>-</u>	<u>(123,399)</u>	<u>(110,355)</u>
<b>Property, net</b>	<u>3,699</u>	<u>-</u>	<u>3,699</u>	<u>16,743</u>
<b>Total assets</b>	<u>\$ 118,177</u>	<u>\$ 17,775</u>	<u>\$ 135,952</u>	<u>\$ 104,552</u>

**LIABILITIES AND NET ASSETS**

<b>CURRENT LIABILITIES</b>				
Accounts payable	\$ 4,167	\$ -	\$ 4,167	\$ 3,654
Accrued payroll and related taxes	14,222	-	14,222	12,856
Refundable advances	-	17,775	17,775	39,924
<b>Total current liabilities</b>	<u>18,389</u>	<u>17,775</u>	<u>36,164</u>	<u>56,434</u>
<b>LONG TERM LIABILITIES</b>				
Paycheck Protection Program loan	58,900	-	58,800	-
<b>Total liabilities</b>	<u>77,289</u>	<u>17,775</u>	<u>95,064</u>	<u>56,434</u>
<b>NET ASSETS</b>				
	<u>40,888</u>	<u>-</u>	<u>40,888</u>	<u>48,118</u>
<b>Total net assets</b>	<u>40,888</u>	<u>-</u>	<u>40,888</u>	<u>48,118</u>
<b>Total liabilities and net assets</b>	<u>\$ 118,177</u>	<u>\$ 17,775</u>	<u>\$ 135,952</u>	<u>\$ 104,552</u>

See Notes to Financial Statements

**THE ALTERNATIVE LIFE CENTER****STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2020 WITH COMPARATIVE TOTALS FOR JUNE 30, 2019**

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>2020 Total</u>	<u>2019 Total</u>
<b>SUPPORT AND REVENUE</b>				
Bureau of Mental Health Services support and revenue:				
Grants	\$ 474,372	\$ -	\$ 474,372	\$ 552,169
Interest	-	-	-	52
Total Bureau of Mental Health Services support and revenue	<u>474,372</u>	<u>-</u>	<u>474,372</u>	<u>552,221</u>
Other support and revenue:				
Peer support revenue	13,143	-	13,143	24,348
Fundraising and donations	13,300	-	13,300	2,335
Total other support and revenue	<u>26,443</u>	<u>-</u>	<u>26,443</u>	<u>26,683</u>
Total support and revenue	<u>500,815</u>	<u>-</u>	<u>500,815</u>	<u>578,904</u>
<b>EXPENSES</b>				
Program services	420,945	-	420,945	488,459
Management and general	87,100	-	87,100	84,078
Total expenses	<u>508,045</u>	<u>-</u>	<u>508,045</u>	<u>572,537</u>
CHANGE IN NET ASSETS	(7,230)	-	(7,230)	6,367
NET ASSETS AT BEGINNING OF YEAR	<u>48,118</u>	<u>-</u>	<u>48,118</u>	<u>41,751</u>
NET ASSETS AT END OF YEAR	<u>\$ 40,888</u>	<u>\$ -</u>	<u>\$ 40,888</u>	<u>\$ 48,118</u>

See Notes to Financial Statements

**THE ALTERNATIVE LIFE CENTER****STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED JUNE 30, 2020 WITH COMPARATIVE TOTALS FOR JUNE 30, 2019**

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>2020 Total</u>	<u>2019 Total</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
Change in net assets	\$ (7,230)	\$ -	\$ (7,230)	\$ 6,367
Adjustments to reconcile change in net assets to net cash provided by operating activities:				
Depreciation	13,044	-	13,044	16,745
(Increase) decrease in assets:				
Accounts receivable	(45,617)	39,731	(5,886)	(43,015)
Prepaid expenses	-	-	-	3,869
Increase (decrease) in liabilities:				
Accounts payable	513	-	513	(1,791)
Accrued payroll and related taxes	1,366	-	1,366	1,586
Refundable advances	-	(22,149)	(22,149)	(142,179)
Refundable advances - Crisis Respite	-	-	-	(13,366)
<b>NET CASH (USED IN) PROVIDED BY OPERATING ACTIVITIES</b>	<u>(37,924)</u>	<u>17,582</u>	<u>(20,342)</u>	<u>(171,784)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
Borrowings on Paycheck Protection Program loan	58,900	-	58,900	-
<b>NET CASH PROVIDED BY FINANCING ACTIVITIES</b>	<u>58,900</u>	<u>-</u>	<u>58,900</u>	<u>-</u>
<b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	20,976	17,582	38,558	(171,784)
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<u>33,824</u>	<u>193</u>	<u>34,017</u>	<u>205,801</u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<u>\$ 54,800</u>	<u>\$ 17,775</u>	<u>\$ 72,575</u>	<u>\$ 34,017</u>

See Notes to Financial Statements

**THE ALTERNATIVE LIFE CENTER****STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED JUNE 30, 2020 WITH COMPARATIVE TOTALS FOR JUNE 30, 2019**

	<u>Program Services</u>	<u>Management and General</u>	<u>2020 Total</u>	<u>2019 Total</u>
Salaries and wages	\$ 246,664	\$ 56,330	\$ 302,994	\$ 315,982
Rent	48,246	1,799	50,045	50,568
Payroll taxes	19,904	4,083	23,987	25,182
Professional fees	11,931	9,883	21,814	18,890
Employee benefits	13,573	1,438	15,011	29,891
Travel - staff transportation	13,615	-	13,615	21,482
Depreciation	6,522	6,522	13,044	16,745
Education and in service training	12,665	-	12,665	30,936
Office supplies and advertising	5,601	5,601	11,202	3,971
Telephone and internet	9,897	470	10,367	10,631
Insurance	8,766	974	9,740	12,896
Membership expenses	9,657	-	9,657	2,492
Utilities	6,194	-	6,194	7,858
Repairs and maintenance	2,996	-	2,996	3,061
Transportation - client services	1,790	-	1,790	6,485
Building and household supplies	448	-	448	2,059
Postage	228	-	228	9,328
Consumable supplies and food	-	-	-	2,765
Other	2,248	-	2,248	1,315
	<u>\$ 420,945</u>	<u>\$ 87,100</u>	<u>\$ 508,045</u>	<u>\$ 572,537</u>
Total functional expenses				

See Notes to Financial Statements

**THE ALTERNATIVE LIFE CENTER**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2020**

**NOTE 1    ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Organization**

The Alternative Life Center (the Center) is a New Hampshire nonprofit corporation providing four sanctuaries where people coping with or recovering from symptoms of mental illness or emotional disorders learn to create a personal vision leading to their own recovery in a compassionate atmosphere through education, peer support, sharing of common experiences and utilizing individual as well as community resources in Conway, Berlin, Colebrook, Littleton and Wolfeboro, New Hampshire and surrounding communities.

**Basis of Accounting**

The financial statements of the Center have been prepared on the accrual basis of accounting.

**Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those estimates.

**Basis of Presentation**

The financial statements of the Center have been prepared in accordance with U.S. generally accepted accounting principles (US GAAP), which require the Center to report information regarding its financial position and activities according to the following net asset classifications:

**Net assets without donor restrictions** – Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Center. These net assets may be used at the discretion of the Center's management and board of directors.

**Net assets with donor restrictions** – Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Center or by passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities.

The Center only had net assets without donor restrictions for the year ended June 30, 2020.

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Center's financial statements for the year ended June 30, 2019, from which the summarized information was derived.

#### **Other Events**

The impact of the novel coronavirus ("COVID-19") and measures to prevent its spread are affecting the Center's operations. The significance of the impact of these disruptions, including the extent of their adverse impact on the Center's financial and operational results, will be dictated by the length of time that such disruptions continue and, in turn, will depend on the currently unknowable duration of the COVID-19 pandemic and the impact of governmental regulations that might be imposed in response to the pandemic. The Center's operations could also be impacted should the disruptions from COVID-19 lead to changes in client and donor behavior. The COVID-19 impact on the capital markets could also impact the Center's cost of borrowing. There are certain limitations on the Center's ability to mitigate the adverse financial impact of these items. COVID-19 also makes it more challenging for management to estimate future performance of the operations, particularly over the near to medium term.

#### **Cash and Cash Equivalents**

The Center classifies certificates of deposit as cash equivalents. The Center maintains cash accounts for funds raised by members to be used for members' benefit.

#### **Accounts Receivable**

Accounts receivable consists of grants and program service fees receivable. At June 30, 2020, accounts receivable were considered fully collectable, and therefore, no provisions for bad debts have been made in these financial statements.

#### **Reclassifications**

Certain accounts in the prior-year financial statements have been reclassified for comparative purposes to conform with the presentation in the current-year financial statements.

#### **Advertising**

The Center expenses advertising costs as incurred.

**Property and Depreciation**

Property is stated at cost or fair value at date of donation. Material assets with a useful life in excess of one year are capitalized. Depreciation is computed using straight-line methods over the estimated lives of the related assets as follows:

Vehicles	5 years
Equipment	5 - 7 years
Leasehold improvements	5 years

Expenditures for repairs and maintenance are expensed when incurred and betterments are capitalized. Assets sold or otherwise disposed of are removed from the accounts, along with the related depreciation allowances, and any gain or loss is recognized.

**Fair Value of Financial Instruments**

ASC Topic No. 820-10, *Financial Instruments*, provides a definition of fair value which focuses on an exit price rather than an entry price, establishes a framework in generally accepted accounting principles for measuring fair value which emphasizes that fair value is a market-based measurement, not an entity-specific measurement, and requires expanded disclosures about fair value measurements. In accordance with FASB ASC 820-10, the Center may use valuation techniques consistent with market, income and cost approaches to measure fair value. As a basis for considering market participant assumptions in fair value measurements, ASC Topic 820-10 establishes a fair value hierarchy, which prioritizes the inputs used in measuring fair values.

The carrying amount of cash, other assets and current liabilities, approximates fair value because of the short maturity of those instruments.

**Income Taxes**

The Center is a nonprofit corporation exempt from income tax under Section 501(c)(3) of the Internal Revenue Code. The Internal Revenue Service has determined the Center to be other than a private foundation.

The Center follows FASB ASC Topic No. 740, Accounting for Uncertainty in Income Taxes, which requires the Center to report uncertain tax positions, related interest and penalties, and to adjust its assets and liabilities for unrecognized tax benefits and accrued interest and penalties accordingly. At June 30, 2020, the Center determined it had no tax positions that did not meet the "more likely than not" standard of being sustained by tax authorities.

The Center's open audit periods are 2016 through 2019. The Center does not expect any tax positions to change significantly within the next twelve months.

**Functional Allocation of Expenses**

The costs of providing the various programs and other activities have been summarized on a functional basis. Accordingly, costs have been allocated among the programs and supporting services benefited. Such allocations have been determined by management on an equitable basis. Salaries and wages have been allocated based on time and effort. All other expenses are allocated based on direct assignment.

**Donations**

Donated materials and equipment are reflected as contributions in the accompanying financial statements at their estimated values at date of receipt. No amounts have been reflected in the statements for donated services, as no objective basis is available to measure the value of such services; however, a number of volunteers have donated time to the Center's program services. The Board of Directors serves in a volunteer capacity.

**Subsequent Events**

Subsequent events are events or transactions that occur after the statement of financial position date, but before financial statements are available to be issued. Recognized subsequent events are events or transactions that provide additional evidence about conditions that existed at the statement of financial position date, including the estimates inherent in the process of preparing financial statements. Non-recognized subsequent events are events that provide evidence about conditions that did not exist at the statement of financial position date, but arose after that date. Management has evaluated subsequent events through January 6, 2021, the date the June 30, 2020 financial statements were available for issuance.

**New Accounting Pronouncement**

FASB ASU 2018-08. Clarifying the Scope and Accounting Guidance for Contributions Received and Contributions Made (Topic 958). This accounting standard is meant to help not-for profit entities evaluate whether transactions should be accounted for as contributions or as exchange transactions and, if the transaction is identified as a contribution, whether it is conditional or unconditional. ASU 2018-08 clarifies how an organization determines whether a resource provider is receiving commensurate value in return for a grant. If the resource provider does receive commensurate value from the grant recipient, the transaction is an exchange transaction and would follow the guidance under ASU 2014-09 (FASB ASC Topic 606). If no commensurate value is received by the grant maker, the transfer is a contribution. ASU 2018-08 stresses that the value received by the general public as a result of the grant is not considered to be commensurate value received by the provider of the grant. Results for reporting the years ending June 30, 2020 are presented under FASB ASU 2018-08. The comparative information has not been restated and continues to be reported under the accounting standards in effect in those reporting periods. There was no material impact to the financial statements as a result of adoption. Accordingly, no adjustment to opening net assets was recorded.

**NOTE 2 LIQUIDITY AND AVAILABILITY**

The following represents the Center's financial assets as of June 30, 2020:

Financial assets at year-end:

Cash and cash equivalents	\$ 72,575
Accounts receivable	<u>56,688</u>
Total financial assets	<u>\$ 129,263</u>

Less amounts not available to be used  
within one year:

Refundable advances available to spend only with approval from the State	<u>\$ 17,775</u>
Financial assets available to meet general expenditures over the next twelve months	<u>\$ 111,488</u>

The Center's goal is generally to maintain financial assets to meet 30 days of operating expenses (approximately \$42,000).

**NOTE 3**     **REFUNDABLE ADVANCES**

The Center records grant revenue as a refundable advance until it is expended for the purpose of the grant, at which time it is recognized as revenue. The balance in refundable advance liabilities at June 30, 2020, represents amounts received from the New Hampshire Department of Health and Human Services, Bureau of Mental Health Services (BMHS) that will be expended in future fiscal years in accordance with the grant agreement and the approval of BMHS. The Schedule of Bureau of Mental Health Services (BMHS) Refundable Advances reconciles the refundable advance liabilities.

**NOTE 4**     **FUNDRAISING REVENUE**

The Center recorded fundraising activities revenue for proceeds from yard-sale type fundraising events during the year ended June 30, 2020. The Center conducts these activities to raise funds for specific client activities or non-budgeted Center expenses. These funds are kept in separate accounts by the Center, and related expenses are recorded as either fundraising or client expenses. The net income from these activities is not related to the refundable advance received from the New Hampshire Department of Health and Human Services, Bureau of Mental Health Services.

**NOTE 5**     **LEASE AGREEMENTS**

The Center leases its facilities under the terms of operating leases that expired June 30, 2020. Currently the Conway, Littleton and Berlin locations have annual leases with future minimum lease payments totaling \$36,168 due within one year and \$5,536 due in the following year. The Colebrook location has a month-to-month lease for \$900 per month.

**NOTE 6**     **CONCENTRATION OF RISK**

For the year ended June 30, 2020, approximately 94% of the total support and revenue was derived from the New Hampshire Department of Health and Human Services, Bureau of Mental Health Services. The future existence of the Center is dependent upon the funding policies and continued support of this source.

**NOTE 7**     **CONTINGENCIES – GRANT COMPLIANCE**

The Center receives funds under a state grant and from Federal sources. Under the terms of these agreements, the Center is required to use the funds within a certain period and for purposes specified by the governing laws and regulations. If expenses were found not to have been made in compliance with the laws and regulations, the Center might be required to repay the funds.

No provisions have been made for these contingencies because specific amounts, if any, have not been determined or assessed by government audits as of June 30, 2020.

**NOTE 8**     **RETIREMENT PLAN**

The Center maintains a tax sheltered 403(b) plan that covers substantially all full-time employees. The Center contributes up to 3% of the base compensation of eligible participants to the plan. Contributions to the plan for the year ended June 30, 2020 totaled \$2,441.

**NOTE 9**     **PAYCHECK PROTECTION PROGRAM LOAN**

During the year ended June 30, 2020, the Center applied for and was awarded a Paycheck Protection Program loan through the Small Business Administration. Loan forgiveness is possible if certain criteria are met. Any amounts not forgiven are to be repaid over a five-year period, with payments deferred for the first six month. Interest would be stated at 1%. As of the date of the audit report, the amount of the loan that will be eligible for forgiveness is unknown. The loan amounted to \$58,900 at June 30, 2020, and is recorded as a liability on the accompanying statement of financial position.

## THE ALTERNATIVE LIFE CENTER

SCHEDULE OF FUNCTIONAL REVENUE, SUPPORT AND EXPENSES  
FOR THE YEAR ENDED JUNE 30, 2020

	Peer Support Conway	Peer Support Berlin	Peer Support Catebrook	Peer Support Littleton	Warm Line	Total EMHS Funds	Other Non-EMHS Programs	2020 Total
<b>REVENUE AND SUPPORT</b>								
Grants	\$ 152,085	\$ 48,737	\$ 67,031	\$ 199,856	\$ 8,883	\$ 474,372	\$ -	\$ 474,372
Peer support revenue	-	-	-	-	-	-	13,143	13,143
Fundraising and donations	-	-	-	-	-	-	13,300	13,300
<b>Total revenue and support</b>	<b>\$ 152,085</b>	<b>\$ 48,737</b>	<b>\$ 67,031</b>	<b>\$ 199,856</b>	<b>\$ 8,883</b>	<b>\$ 474,372</b>	<b>\$ 26,443</b>	<b>\$ 500,816</b>
<b>EXPENSES</b>								
<b>Program Services:</b>								
Salaries and wages	\$ 41,796	\$ 31,817	\$ 47,553	\$ 108,815	\$ 8,547	\$ 236,428	\$ 8,236	\$ 246,664
Payroll taxes	3,237	2,584	3,780	9,004	701	19,286	618	19,904
Employee benefits	7,165	31	743	5,430	9	13,378	195	13,573
Rent	16,193	10,465	9,638	11,950	-	48,246	-	48,246
Education and in service training	12,665	-	-	-	-	12,665	-	12,665
Professional fees	11,931	-	-	-	-	11,931	-	11,931
Travel - staff transportation	1,805	198	1,042	8,649	-	11,692	1,923	13,615
Depreciation	6,522	-	-	-	-	6,522	-	6,522
Insurance	8,766	-	-	-	-	8,766	-	8,766
Telephone and internet	3,942	1,749	2,585	1,621	-	9,897	-	9,897
Transportation - client services	200	109	578	905	-	1,790	-	1,790
Utilities	3,417	1,304	1,413	60	-	6,194	-	6,194
Office supplies and advertising	1,216	30	-	4,395	-	5,601	-	5,601
Building and household supplies	-	126	220	102	-	448	-	448
Repairs and maintenance	2,040	-	420	538	-	2,996	-	2,996
Postage	118	-	-	110	-	228	-	228
Membership expenses	-	-	-	-	-	-	9,857	9,857
Other	693	-	-	1,555	-	2,248	-	2,248
<b>Total program services:</b>	<b>\$ 121,706</b>	<b>\$ 48,211</b>	<b>\$ 68,050</b>	<b>\$ 153,092</b>	<b>\$ 9,257</b>	<b>\$ 400,318</b>	<b>\$ 20,629</b>	<b>\$ 420,945</b>
<b>Management and general:</b>								
Salaries and wages	\$ 11,266	\$ -	\$ -	\$ 45,084	\$ -	\$ 56,330	\$ -	\$ 56,330
Payroll taxes	1,021	-	-	3,092	-	4,083	-	4,083
Employee benefits	144	-	-	1,294	-	1,438	-	1,438
Rent	1,799	-	-	-	-	1,799	-	1,799
Professional fees	9,193	-	-	690	-	9,883	-	9,883
Depreciation	6,522	-	-	-	-	6,522	-	6,522
Insurance	974	-	-	-	-	974	-	974
Telephone and internet	470	-	-	-	-	470	-	470
Office supplies and advertising	-	-	-	5,601	-	5,601	-	5,601
<b>Total management and general</b>	<b>\$ 31,389</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 55,711</b>	<b>\$ -</b>	<b>\$ 87,100</b>	<b>\$ -</b>	<b>\$ 87,100</b>
<b>Total expenses</b>	<b>\$ 153,095</b>	<b>\$ 48,211</b>	<b>\$ 68,050</b>	<b>\$ 208,803</b>	<b>\$ 9,257</b>	<b>\$ 487,418</b>	<b>\$ 20,629</b>	<b>\$ 508,045</b>

See Independent Auditors' Report

**THE ALTERNATIVE LIFE CENTER**

**SCHEDULE OF BUREAU OF MENTAL HEALTH SERVICES (BMHS)  
REFUNDABLE ADVANCES  
FOR THE YEAR ENDED JUNE 30, 2020**

	<b><u>Total</u></b>
Total FY 2020 BMHS funds received	\$ 452,223
Recognition of funds released by BMHS	<u>10,491</u>
Total funds received	462,714
BMHS expenses (taken from audit report)	(487,416)
Depreciation expense	<u>13,044</u>
BMHS loss	(11,658)
Refundable advances balance at June 30, 2019	39,924
Refundable advances used during the fiscal year	<u>(10,491)</u>
Refundable advances balance at June 30, 2020	<b><u>\$ 17,775</u></b>

See Independent Auditors' Report



KEY PERSONNEL

NAME	POSITION	SALARY	% PAID FROM STATE CONTRACT
Vacant	Executive Director	Up to \$62,920	100%
Vacant	Assistant Executive Director	Up to \$ 54,600	100%

Note: As of this date, September 28, 2021, Alternative Life Center is in receivership. Court-appointed receiver is acting as Executive Director.

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STATE OF NEW HAMPSHIRE  
 DEPARTMENT OF HEALTH AND HUMAN SERVICES  
 DIVISION FOR BEHAVIORAL HEALTH

Lori A. Sbibinette  
 Commissioner

129 PLEASANT STREET, CONCORD, NH 03301  
 603-271-9544 1-800-852-3345 Ext. 9544

Katja S. Fox  
 Director

Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

December 2, 2020

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, to amend the existing contract with the vendor listed in **bold** below by adding additional financial reporting and employment verification requirements, with no change to the price limitation of \$18,709,274 and no change to the contract completion dates of June 30, 2022, effective upon Governor and Council approval.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Connections Peer Support Center	#157070-B001	Portsmouth	\$2,069,950	\$0	\$2,069,950	O:06/29/16 #23 A1: 06/20/18 #33B A2: 06/19/19 #28 A3: 06/24/20 #27 A4: 12/02/20 #14
H.E.A.R.T.S Peer Support Center Region IV	#209287-B001	Nashua	\$2,913,757	\$0	\$2,913,757	O:06/29/16 #23 A1: 06/20/18 #33B A2: 06/19/19 #28 A3: 06/24/20 #27 A4: 12/02/20 #14
Lakes Region Consumer Advisory Board	#157060-B001	Laconia	\$2,036,620	\$0	\$2,036,620	O:06/29/16 #23 A1: 06/20/18 #33B A2: 06/19/19 #28 A3: 06/24/20 #27 A4: 12/02/20 #TBD
Monadnock Area Peer Support Agency	#157973-B001	Keene	\$2,223,907	\$0	\$2,223,907	O:06/29/16 #23 A1: 06/20/18 #33B A2: 06/19/19 #28 A3: 06/24/20 #27 A4: 12/02/20 #14

On the Road to Recovery, Inc.	#158839-B001	Manchester	\$3,166,471	\$0	\$3,166,471	O:06/29/16 #23 A1: 06/20/18 #33B A2: 06/19/19 #28 A3: 06/24/20 #27 A4: 12/02/20 #14
The Alternative Life Center	#168081-B001	Conway	\$2,863,522	\$0	\$2,863,522	O:06/29/16 #23 A1: 06/21/17 #38 A2: 06/20/2018 #33B A3: 06/19/19 #28 A4: 06/24/20 #27
The Stepping Stone Drop-In Center Association	#157697-B001	Claremont	\$2,296,642	\$0	\$2,296,642	O:06/29/16 #23 A1: 06/20/18 #33B A2: 06/19/2018 #28 A3: 06/24/20 #27 A4: 12/02/20 #TBD
Tri-City Consumers' Action Co-operative	#157797-B001	Rochester	\$1,138,405	\$0	\$1,138,405	O:06/29/16 #23 A1: 06/20/18 #33B A2: 06/19/19 #28 A3: 06/24/20 #27 A4: 12/02/20 #TBD
<b>Total:</b>			<b>\$18,709,274</b>	<b>\$0</b>	<b>\$18,709,274</b>	

**EXPLANATION**

The purpose of this request is to amend the contract in **bold** with the Alternative Life Center to add additional provisions to the existing contract relative to: (1) ensuring proper fiscal oversight by requiring the Contractor to submit monthly reports to the Department detailing the organization's current liabilities, assets, timeliness in paying invoices, revenues, and expenses; and (2) adding employment requirements that require reference, criminal records, motor vehicle, and Bureau of Elderly and Adult Services state registry checks.

The Contractor will continue to provide peer support services for adults who are 18 years of age and older who self-identify as a recipient, a former recipient, or are at significant risk of becoming a recipient of mental health services. Services are designed to enhance personal wellness, independence, and recovery by increasing personal awareness, and symptom management of mental illness. Peer support services include supportive interactions and shared experiences using an Intentional Peer Support model that fosters recovery from mental illness and self-advocacy skills through personal connection and building relationships.

Peer support agencies provide individuals with a comprehensive array of in-house and community based discussion groups, practice groups, educational events, social outings, community outreach, and community support. Peer support agencies provide Intentional Peer Support services through face-to face meetings and telephone calls. Telephone-based peer support services, known as Warmline Services, are available statewide to assist individuals who may experience mental health crises outside of regular business hours.

The Department will monitor contracted services through use of programmatic audits, reviews and ongoing financial audits including but not limited to:

- Monthly financial ratios, expenses, and status;
- Outreach activities;
- Educational events;
- Program evaluations and surveys;
- Service deliverable expectations;
- Numbers served, number of current members, and program utilization tools; and
- Ongoing steps to increase membership.

As referenced in Exhibit C-1, Revisions to General Provision, Section 3. of the original contracts, the parties have the option to extend the agreements for up to four (4) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties and Governor and Council approval. The Department is not exercising its option to renew at this time.

Should the Governor and Executive Council not authorize this request, improved fiscal oversight to ensure financial sustainability of the org and background checks to increase safety protocols for those served will not occur.

Area served: Mental Health Region I

Source of Funds: General Funds

Respectfully submitted,



Lori A. Shibinette  
Commissioner



**New Hampshire Department of Health and Human Services  
Peer Support Services**

**State of New Hampshire  
Department of Health and Human Services  
Amendment #5 to the Peer Support Services Contract**

This 5<sup>th</sup> Amendment to the Peer Support Services contract (hereinafter referred to as "Amendment #5") is by and between the State of New Hampshire, Department of Health and Human Services (hereinafter referred to as the "State" or "Department") and The Alternative Life Center, (hereinafter referred to as "the Contractor"), a nonprofit corporation with a place of business at 6 Main Street, Conway, NH 03818.

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 29, 2016, (Item #23), as amended on June 21, 2017, (Item #38), June 20, 2018, (Item #33B), June 19, 2019, (Item #28), and on June 24, 2020, (Item #27), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, and Exhibit C-1, Revisions to General Provisions, Paragraph 3, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Delete Exhibit A - Amendment #3, Scope of Services, in its entirety and replace with Exhibit A – Amendment #5, Scope of Services, which is attached hereto and incorporated by reference herein.
2. Delete Exhibit B, Amendment #2, Methods and Conditions Precedent to Payment in its entirety and replace with Exhibit B – Amendment #5, Methods and Conditions Precedent to Payment, which is attached hereto and incorporated by reference herein.



New Hampshire Department of Health and Human Services  
Peer Support Services

All terms and conditions of the Contract and prior amendments not inconsistent with this Amendment #5 remain in full force and effect. This amendment shall be effective upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

11/12/2020

Date

DocuSigned by:  
*Katja Fox*  
E07005804C03442  
Name: Katja Fox  
Title: Director

The Alternative Life Center

11/5/2020

Date

DocuSigned by:  
*Laura Mekinova*  
0028E8B13C0650  
Name: Laura Mekinova  
Title: Executive Director



**New Hampshire Department of Health and Human Services  
Peer Support Services**

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

11/17/2020

Date

DocuSigned by:

Name: Catherine Pinos

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:



New Hampshire Department of Health and Human Services  
Peer Support Services

**Exhibit A - Amendment #5**  
**Scope of Services**

**1. Provisions Applicable to All Services**

- 1.1. The Contractor shall submit a detailed description of the language assistance services they shall provide to persons with limited English proficiency to ensure meaningful access to their programs and services within ten (10) days of the contract effective date.
- 1.2. The Contractor agrees that, to the extent future legislative action by the New Hampshire (NH) General Court or federal or state court orders may have an impact on the Services described herein, the State Agency has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.
- 1.3. The Contractor shall provide peer support services in accordance with NH Administrative Rule He-M 400, Community Mental Health, Part 02, Peer Support, referred to as He-M 402, that:
  - 1.3.1. Increase quality of life for individuals living with mental illness in NH.
  - 1.3.2. Increase hope for and belief in the possibility of recovery for individuals living with mental illness in NH.
  - 1.3.3. Increase choice regarding the services and supports available to individuals living with mental illness in NH.
  - 1.3.4. Provide alternatives to and reduce the use of more restrictive and expensive services such as hospitalization.
  - 1.3.5. Increase social connectedness for individuals living with mental illness in NH.
  - 1.3.6. Increase satisfaction with peer support services.
- 1.4. The Contractor shall provide mental health peer support services to individuals who are eighteen (18) years of age or older who:
  - 1.4.1. Self-identify as a recipient, as a former recipient, or at a significant risk of becoming a recipient of mental health services, and may include individuals who are homeless.
- 1.5. For the purposes of this contract, any reference to days shall mean consecutive calendar days, unless otherwise denoted as business days.
- 1.6. The Contractor agrees that if the performance of services involves the collection, transmission, storage, or disposition of Part 2 substance use disorder (SUD) information or records created by a Part 2 provider the information or records shall be subject to all safeguards of 42 CFR Part 2.

**2. Definitions**

- 2.1. **Board of Directors** means the governing body of a nongovernmental peer support agency.
- 2.2. **Business Days** are defined as Monday through Friday, excluding Saturday and Sunday.
- 2.3. **Consumers** are any individual, eighteen (18) years of age or older, who self-identifies as a recipient, as a former recipient, or as a significant risk of becoming a recipient of

The Alternative Life Center

Exhibit A - Amendment #5

Contractor Initials:

RFP-2017-BBH-02-PEERS-06-A05

Page 1 of 18

Date: 11/5/2020



New Hampshire Department of Health and Human Services  
Peer Support Services

**Exhibit A - Amendment #5**

publically funded mental health services.

- 2.4. **Guests** are any individuals who are invited to visit the peer support agency by a member, participant, or the peer support agency.
- 2.5. **Homeless** is (1) an individual or family who lacks a fixed, regular, and adequate nighttime residence; or (2) an individual or family who has a primary nighttime residence that is a supervised publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels and congregate shelters), an institution other than a penal facility that provides temporary residence for individuals intended to be institutionalized, or a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.
- 2.6. **Members** are any consumers, who have made an informed decision to join, and agree to, abide by, and support the goals and objectives of peer support services.
- 2.7. **Mental illness** is defined in RSA 135-C:2 X; namely, "a substantial impairment of emotional processes, or of the ability to exercise conscious control of one's actions, or of the ability to perceive reality or to reason, when the impairment is manifested by instances of extremely abnormal behavior or extremely faulty perceptions. It does not include impairment primarily caused by: (a) epilepsy; (b) intellectual disability; (c) continuous or noncontinuous periods of intoxication caused by substances such as alcohol or drugs; or (d) dependence upon or addiction to any substance such as alcohol or drugs."
- 2.8. **Participant** means a consumer, who is not member, who participates in any aspect of peer support services.
- 2.9. **Peer Support Agency (PSA)** means an organization whose primary purpose is to provide culturally appropriate peer support, peer education, and peer programming to persons eighteen (18) year of age and older who self- identify as having a mental illness.
- 2.10. **Quarter or Quarterly** is defined as the periods of July 1 through September 30, October 1 through December 31, January 1 through March 31, and April 1 through June 30.
- 2.11. **Recovery** means for an individual with a mental illness, development of personal and social skills, beliefs and characters that support choice, increase quality of life, minimize or eliminate impairment, and decrease dependence on professional services.
- 2.12. **Région** is the geographic area of cities and towns in New Hampshire, as defined by the Department.
- 2.13. **Serious Mental Illness (SMI)** refers to individuals whom the state defines as having either Serious Mental Illness (SMI) or Serious and Persistent Mental Illness (SPMI) pursuant to N.H. Revised Statutes Annotated (RSA) 135-C:2, XV.
- 2.14. **Week** is defined as Monday through Sunday.

**3. Scope of Services**

**3.1. Peer Support Services**

3.1.1. The Contractor shall provide in-house and community based services for New Hampshire residents.

3.1.2. The Contractor shall provide peer support services that are provided for

The Alternative Life Center

Exhibit A - Amendment #5

Contractor Initials



New Hampshire Department of Health and Human Services  
Peer Support Services

**Exhibit A - Amendment #5**

consumers and by consumers including, but not limited to:

- 3.1.2.1. Peer support services that include supportive interactions, shared experiences, acceptance, trust, respect, lived experience, and mutual support among members, participants, staff and volunteers.
- 3.1.2.2. Maintenance of a safe physical location that:
  - 3.1.2.2.1. Is open a minimum of forty-four (44) hours per week, eight (8) hours per day, five (5) days per week and four (4) hours on one (1) additional day per week at each location; and
  - 3.1.2.2.2. Provides face-to-face or telephone peer support services to PSA members or others who contact the PSA at a minimum of forty (40) hours per week at each location.
- 3.1.2.3. Peer support services based on the Intentional Peer Support model that:
  - 3.1.2.3.1. Foster recovery from mental illness by helping individuals identify and achieve personal goals while building an evolving vision of their recovery.
  - 3.1.2.3.2. Foster self-advocacy skills, autonomy, and independence.
  - 3.1.2.3.3. Emphasize mutuality and reciprocity as demonstrated by shared decision-making; strong conflict resolution; non-medical approaches; and non-static roles, including but not limited to, staff who are members and members who are educators.
  - 3.1.2.3.4. Offer alternative views on mental health, mental illness and the effects of trauma and abuse.
  - 3.1.2.3.5. Encourage informed decision-making about all aspects of people's lives.
  - 3.1.2.3.6. Support people with mental illness in challenging perceived self-limitations, while encouraging the development of beliefs that enhance personal and relational growth.
  - 3.1.2.3.7. Emphasize a holistic approach to health that includes a vision of the whole person.
- 3.1.2.4. Providing opportunities to learn wellness strategies by using; at a minimum, Wellness Recovery Action Planning (WRAP) and Whole Health Action Management (WHAM), to strengthen individual abilities to attain and maintain their health and recovery from mental illness.
- 3.1.2.5. Provide in-house and community-based services according to the

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New Hampshire Department of Health and Human Services  
Peer Support Services

**Exhibit A - Amendment #5**

Deliverables in Subsection 12.1. through Subsection 12.2.

- 3.1.2.6. Provide outreach by face-to-face or by telephone contact with consumers by providing support to individuals who are unable to attend agency activities, visiting people who are hospitalized with a psychiatric condition, and reaching out to people who meet membership criteria and are homeless.
- 3.1.2.7. Provide monthly newsletters published by the peer support agency (PSA) that describes agency services and activities; other community services; social and recreational opportunities; member articles and contributions and other relevant topics that might be of interest to members and participants.
- 3.1.2.8. Distribute the newsletters to the members and other interested parties, which may include but are not limited to community mental health centers and other appropriate community organizations, at least five (5) business days prior to the upcoming month.
- 3.1.2.9. Provide monthly education events and presentations topics germane to issues and concerns of consumers of mental health services which must include, but are not limited to:
  - 3.1.2.9.1. Rights Protection.
  - 3.1.2.9.2. Peer Advocacy.
  - 3.1.2.9.3. Recovery.
  - 3.1.2.9.4. Employment.
  - 3.1.2.9.5. Wellness Management.
  - 3.1.2.9.6. Community Resources.
- 3.1.2.10. Provide an electronic copy of the monthly newsletters and education events in Subparagraph 3.1.2.7. and Paragraph 11.6.3., to the Office of Consumer and Family Affairs within the Department's Bureau of Behavioral Health, and the Mental Health Block Grant State Planner and Mental Health Block Grant Advisory Council no later than five (5) days prior to the beginning of the following month.
- 3.1.2.11. Provide individual peer assistance by assisting adults to:
  - 3.1.2.11.1. Locate, obtain, and maintain mental health services and supports through referral, consumer education, and self-empowerment;
  - 3.1.2.11.2. Support individuals who are identifying problems by assisting them in addressing the issue and/or in resolving grievances; and
  - 3.1.2.11.3. Promote self-advocacy.
- 3.1.2.12. Provide employment education by providing members with:
  - 3.1.2.12.1. Information relative to obtaining and maintaining



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- competitive employment.
- 3.1.2.12.2. Referrals to community mental health center employment programs.
- 3.1.2.12.3. Employment-related activities, which may include, but are not limited to:
  - 3.1.2.12.3.1. Resume writing.
  - 3.1.2.12.3.2. Interviewing techniques.
  - 3.1.2.12.3.3. Assistance with completing employment applications..
- 3.1.2.13. Inform members and the general public about peer support and wellness services available by providing Community Education Presentations about mental illness and the peer support community on a monthly basis to potential referral sources, funders, or families of individuals affected by mental illness.
- 3.1.2.14. Inform local human service providers and the general public about the stigma of mental illness, wellness and recovery and collaborate with other local human service providers that serve consumers in order to facilitate referrals and share information about services and other local resources.
- 3.1.2.15. Provide training and technical assistance to assist consumers to advocate for themselves and on their own behalf regarding healthcare such as, but not limited to:
  - 3.1.2.15.1. Preparation techniques for doctors' appointments.
  - 3.1.2.15.2. How to take notes.
  - 3.1.2.15.3. How to use the physician's desk reference book for medications and a review of patient rights.
- 3.1.2.16. Invite guests to participate in peer support activities.
- 3.1.2.17. Provide residential support services, as needed, by providing support and assistance such as help with staying in their home or apartment, or finding a place to live.
- 3.1.2.18. Maintain at least a monthly schedule of peer support and wellness services and activities, which includes, but is not limited to:
  - 3.1.2.18.1. Staff development and training.
  - 3.1.2.18.2. Events that include community-based services.
  - 3.1.2.18.3. Community outreach events.
- 3.2. The Contractor shall provide transportation services to members, participants and guests, as needed. The Contractor shall:
  - 3.2.1. Transport members, participants, guests, in a Contractor owned or leased vehicle, to and from their homes and/or the Contractor's PSA to participate in activities that may include, but not limited to:

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- 3.2.1.1. Peer support services.
- 3.2.1.2. Wellness and recovery activities.
- 3.2.1.3. Annual conferences.
- 3.2.1.4. Regional meetings.
- 3.2.1.5. Council meetings.
- 3.2.2. Ensure all vehicles and drivers used for transportation comply with Federal and State Department of Transportation and Department of Safety regulations, which include, but are not limited to:
  - 3.2.2.1. Vehicles must be registered pursuant to NH Administrative Rule Saf-C 500, Vehicle Registration Rules.
  - 3.2.2.2. Vehicles must be inspected in accordance with NH Administrative Rule Saf-C 3200, Official Motor Vehicle Inspection Requirements.
  - 3.2.2.3. Drivers must be licensed in accordance with NH Administrative Rule Saf-C 1000, Driver Licensing.
- 3.2.3. Require all employees, members, or volunteers who drive Contractor-owned vehicles sign a State of New Hampshire Release of Individual Motor Vehicle Driver Records form in order to access individual driver records that indicate drivers have safe driving records.
- 3.2.4. Require all employees, members, or volunteers who drive Contractor-owned vehicles complete a National Safety Council Defensive Driving course offered through a State of New Hampshire-approved agency.
- 3.3. The Contractor shall acknowledge funding from the Department to support transportation costs:
  - 3.3.1. Is not used for activities other than peer support related activities defined in this Agreement.
  - 3.3.2. May be used on an 'as needed' basis to pay for bus rides that are necessary to transport individuals to peer support services provided by the Contractor.
- 3.4. Warmline Services
  - 3.4.1. The Contractor shall provide warmline services that offer on-call telephone peer support services to members, participants, and others. The Contractor shall ensure warmline services:
    - 3.4.1.1. Are provided to any individual with the ability to receive calls and make calls statewide and who lives or works in the State of New Hampshire.
    - 3.4.1.2. Are provided during the hours the PSA is closed.
    - 3.4.1.3. Assist individuals with addressing a current crisis related to their mental health.
    - 3.4.1.4. Include referrals to appropriate treatment and other resources available in the consumer's service area.

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- 3.4.1.5. Are provided by staff who are trained in providing warmline services.
- 3.4.1.6. May include outreach calls described in Subparagraph 3.1.2.6.

**4. Geographic Area and Physical Location of Services**

- 4.1. The Contractor shall provide peer support services separately from the confines of a local community mental health center, unless otherwise pre-approved by the Department.
- 4.2. The Contractor shall provide peer support services at a physical location and/or building that is in compliance with Exhibit C, Section 15, and with the Life Safety requirements, which include, but are not limited to, ensuring the building:
  - 4.2.1. Is in compliance with local health, building and fire safety codes.
  - 4.2.2. Is maintained in good repair and free of hazards, and includes, but is not limited to:
    - 4.2.2.1. A minimum of one (1) indoor bathroom that includes a sink and toilet.
    - 4.2.2.2. A minimum of one (1) telephone for incoming and outgoing calls.
    - 4.2.2.3. A functioning septic or other sewage disposal system.
    - 4.2.2.4. A source of potable water for drinking and food preparation as follows:
      - 4.2.2.4.1. If drinking water is supplied by a non-public water system, the Contractor shall ensure the water is tested and found to be in accordance with NH Administrative Rules Env-Ws 300, Drinking Water Rules, Part 15, Maximum Contaminant Levels and Maximum Contaminant Level Goal for Regulated Organics and Part 316; Regulated Secondary Maximum Contaminant Levels initially and every five (5) years thereafter.
      - 4.2.2.4.2. If the water is not approved for drinking, the Contractor shall implement an alternative method for providing safe drinking water.

**5. Enrolling Consumers for Services and/or as Members with a Peer Support Agency (PSA)**

- 5.1. The Contractor shall provide peer support services to individuals defined in Subsection 1.4, who have a desire to work on wellness issues, and who have a desire to participate in services.
- 5.2. The Contractor shall request consumers complete a membership application to join and support the activities and mission of the PSA.
- 5.3. The Contractor shall ensure the membership application includes, but is not limited to:
  - 5.3.1. The minimum engagement policy.
  - 5.3.2. Suspension of membership policy.
  - 5.3.3. Membership rules.



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- 5.3.4. Attestation that the consumer supports the mission of the PSA.
- 5.4. The Contractor shall provide services to both members and non-members.
- 6. **Staffing Requirements for a PSA**
  - 6.1. The Contractors shall employ an Executive Director who:
    - 6.1.1. Is appointed by the Board of Directors.
    - 6.1.2. Is employed by the Contractor and is supervised by the Board of Directors.
    - 6.1.3. Has, at a minimum, the following qualification:
      - 6.1.3.1. One (1) year of supervisory or management experience; and
        - 6.1.3.1.1. An associate's degree or higher administration, business management, education, health, or human services; or
        - 6.1.3.1.2. Additional years of experience in the peer support field that can be substituted for one (1) year of academic experience.
      - 6.1.3.2. Additional years of experience in the peer support field that can be substituted for one (1) year of academic experience.
    - 6.1.4. Is evaluated annually by the Board of Directors to ensure peer support and wellness services and activities are provided in accordance with:
      - 6.1.4.1. The performance expectations approved by the Board.
      - 6.1.4.2. The Department's policies and rules.
      - 6.1.4.3. The Contract terms and conditions.
      - 6.1.4.4. The Quality improvement reviews.
  - 6.2. The Contractor shall screen each staff member for tuberculosis prior to employment.
  - 6.3. The Contractor shall not add, delete, defund, or transfer staff positions among programs without prior written permission from the Department.
  - 6.4. The Contractor shall develop a Staffing Contingency Plan for Department approval no later than thirty (30) days from the contract effective date, which includes but is not limited to:
    - 6.4.1. The process for replacement of personnel in the event of loss of key personnel or other personnel during the period of this Agreement.
    - 6.4.2. The description of how additional staff resources shall be allocated to support this Agreement in the event of inability to meet any performance standard.
    - 6.4.3. The description of time frames necessary for obtaining staff replacements.
    - 6.4.4. An explanation of the Contractor's capabilities to provide, in a timely manner, staff replacements/additions with comparable experience.
  - 6.5. The Contractor shall submit an emergency staffing plan within thirty (30) days of the contract effective date if the contract that includes, but not limited to:
    - 6.5.1. Inclement weather notifications for programming and transportation services.
    - 6.5.2. Emergency evacuation plans for the Agency.

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- 6.6. Prior to making an offer of employment or for volunteer work, the Contractor shall, after obtaining signed and notarized authorization from the person or persons for whom information is being sought:
  - 6.6.1. Obtain at least two (2) references for the person;
  - 6.6.2. Submit the person's name for review against the bureau of elderly and adult services (BEAS) state registry maintained pursuant to RSA 161-F:49;
  - 6.6.3. Complete a criminal records check to ensure that the person has no history of:
    - 6.6.3.1. Felony conviction; or
    - 6.6.3.2. Any misdemeanor conviction involving:
      - 6.6.3.2.1. Physical or sexual assault;
      - 6.6.3.2.2. Violence;
      - 6.6.3.2.3. Exploitation;
      - 6.6.3.2.4. Child pornography;
      - 6.6.3.2.5. Threatening or reckless conduct;
      - 6.6.3.2.6. Theft;
      - 6.6.3.2.7. Driving under the influence of drugs or alcohol; or
      - 6.6.3.2.8. Any other conduct that represents evidence of behavior that could endanger the well-being of a consumer; and
  - 6.6.4. Complete a motor vehicles record check to ensure that the person has a valid driver's license if the person will be transporting consumers.
- 6.7. Unless the Contractor requests and obtains a waiver from the Department, it shall not hire any individual or approve any individual to act as a volunteer if:
  - 6.7.1. The individual's name is on the BEAS state registry;
  - 6.7.2. The individual has a record of a felony conviction; or
  - 6.7.3. The individual has a record of any misdemeanors specified in Subparagraph 6.6.3.2.

**7. Staff Training and Development**

- 7.1. The Contractor shall verify and document all staff and volunteers have appropriate training, education, experience, and orientation to fulfill the responsibilities of their respective positions. The Contractor shall ensure:
  - 7.1.1. All personnel and training records are current and available to the Department, as requested.
  - 7.1.2. All staff training shall be in accordance with New Hampshire Administrative Rule He-M 400, Community Mental Health, Part 402, Peer Support, Section 402.05, Staff Training, Staff Development and Orientation.
- 7.2. The Contractor shall maintain documentation in files of the staffs completed trainings and certifications.

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- 7.3. The Contractor shall obtain Department approval thirty (30) days prior to the training date, for all trainings provided by the Contractor or to attend trainings other than offered by the Contractor for staff at least on an annual basis such as, but not limited to:
  - 7.3.1. Peer Support.
  - 7.3.2. Warmline.
  - 7.3.3. Facilitating Peer Support Groups.
  - 7.3.4. Sexual Harassment.
  - 7.3.5. Member Rights.
- 7.4. The Contractor shall provide Intentional Peer Support training and its required consultations to meet state certification.
- 7.5. The Contractor shall provide Wellness, Recovery, and Planning training to staff during the years in which Intentional Peer Support is not provided.
- 7.6. The Contractor shall ensure administrative staff, including the Executive Director, participate in trainings on:
  - 7.6.1. Staff Development.
  - 7.6.2. Supervision.
  - 7.6.3. Performance Appraisals.
  - 7.6.4. Employment Practices.
  - 7.6.5. Harassment.
  - 7.6.6. Program Development.
  - 7.6.7. Complaints and the Complaint Process.
  - 7.6.8. Financial Management.
- 7.7. The Contractor shall ensure that annual Wellness Training is available to staff and members, and may be provided to other mental health consumers who do not identify themselves as members of a PSA in the region.
- 7.8. The Contractor shall obtain prior approval by the Department no later than thirty (30) days prior to the training, to provide or refer staff to specific training proposed by either the Department or the Contractor.
- 7.9. The Contractor shall collaborate with other Peer Support Agencies to offer combined trainings to facilitate efficient use of training funds and to increase the scope of trainings offered.
- 7.10. The Contractor shall purge all data in accordance with the instructions from the Department pertaining to members, participants, and guests who have not received peer support services within the prior two (2) year period.
- 8. **Composition and Responsibilities of a PSA**
  - 8.1. The Contractor shall establish and maintain a status as a PSA by:
    - 8.1.1. Being incorporated with the Secretary of State's Office as a non-for-profit

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agency.

- 8.1.2. Having a plan for governance that requires a Board of Directors who:
  - 8.1.2.1. Are responsible for the management and control of the property and affairs of the corporation.
  - 8.1.2.2. Have the powers usually vested in the Board of Directors of a non-for-profit corporation.
  - 8.1.2.3. Are comprised of a minimum of nine (9) individuals with at least 51% of the individuals who self-identify as consumers.
  - 8.1.2.4. Have membership where less than 20% of the Board members are related by blood, marriage, or cohabitation to other Board members.
  - 8.1.2.5. Establish and maintain the bylaws that include, but are not limited to:
    - 8.1.2.5.1. Responsibilities and powers of the Board of Directors.
    - 8.1.2.5.2. Term limits for the Board of Directors officers ensuring not more than 20% of the Board members serve for more than six (6) consecutive years.
    - 8.1.2.5.3. A nominating process that actively recruits diverse individuals whose skills and life experiences serve the needs of the agency.
    - 8.1.2.5.4. A procedure by which inactive PSA members are removed from the PSA Board.
- 8.2. The Contractor shall submit a corrective action plan to the Department within five (5) days when the Board of Directors membership falls below the required minimum of nine (9) members.
- 8.3. The Contractor shall submit an updated list of current Board of Directors members and a corrective action plan with timeframes to comply with the required number of members when membership falls below the minimum required number of five (5) members to the Department and NH Department of Justice, Division of Charitable Trusts.
- 8.4. The Contractor shall have a documented Orientation Process and Manual for the members and officers of the Board of Directors, which includes written descriptions outlining the duties of the members and officers of the Board of Directors.
- 8.5. The Contractor shall have annual trainings related to the members and officers of the Board of Directors roles and responsibilities, including fiduciary responsibilities.
- 8.6. The Contractor's Board of Directors shall have fiduciary responsibility for the agency including approval of agency financial policies and procedures that includes, but not be limited to, the following:
  - 8.6.1. Cash Management including, but not limited to:
    - 8.6.1.1. Cash receipts.
    - 8.6.1.2. Cash disbursements.



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- 8.6.1.3. Petty cash.
- 8.6.2. Accounts Payable/Receivable Procedures, payroll, and fixed assets.
- 8.6.3. Internal Control Procedures.
- 8.6.4. Expense Reimbursement and Advance Policy.
- 8.7. The Contractor shall have open attendance to PSA members during a portion of a Board meeting.
- 8.8. The Contractor shall publish the times and locations of Board of Directors meetings in an effort to encourage PSA member attendance.
- 8.9. The Contractor's Board of Directors shall maintain written records that are available to the Department upon request, which include, but are not limited to:
  - 8.9.1. Board of Directors meeting minutes that include, but are not limited to:
    - 8.9.1.1. Topics discussed.
    - 8.9.1.2. Votes and actions taken.
    - 8.9.1.3. A monthly review of the agency's financial status.
  - 8.9.2. Current Board of Directors list that includes, but is not limited to:
    - 8.9.2.1. Member name.
    - 8.9.2.2. Member address.
    - 8.9.2.3. Member phone number.
    - 8.9.2.4. Member e-mail address.
    - 8.9.2.5. Board office held.
    - 8.9.2.6. Date joined the Board.
    - 8.9.2.7. Member Board expiration date.
  - 8.9.3. Documentation of the process and results of annual Board of Directors elections.
  - 8.9.4. Policy manuals that include, but are not limited to policies for:
    - 8.9.4.1. Human Resources.
    - 8.9.4.2. Staff Development.
    - 8.9.4.3. Financial Responsibilities.
    - 8.9.4.4. Protection for member and participant rights.
- 8.10. The Contractor shall pursue other sources of revenue to support additional peer support services and/or supplement other related activities that the Department may not pay for under this Agreement.

**9. Participation in Statewide/Regional Meetings**

- 9.1. The Contractor shall support the recruitment and training of individuals for serving on local, regional and state mental health policy, planning and advisory initiatives.

The Alternative Life Center

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Contractor Initials

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- 9.2. The Contractor shall ensure the participation of individuals other than the Contractor's employees who provide leadership development meetings, workshops, and training events.
- 9.3. The Contractor shall ensure the Executive Director, or designee, attends the Department's monthly Peer Support Directors meeting for the purpose exchanging information as well as supporting and strengthening the statewide Peer Support system.
- 9.4. The Contractor shall meet, a minimum of two (2) times per year, with other regional community support organizations that serve the same populations, which may include, but are not limited to:
  - 9.4.1. Mental health centers.
  - 9.4.2. Area homeless shelters.
  - 9.4.3. Community action programs.
  - 9.4.4. Housing agencies.
- 9.5. The Contractor shall submit documentation to the Department that demonstrates attendance at the meetings in Section 9.

**10. Grievance and Appeals**

- 10.1. The Contractor shall submit a grievance and appeals process to the Department for approval. The Contractor shall ensure the grievance and appeals process includes, but is not limited to:
  - 10.1.1. How to receive complaints orally, or in writing, ensuring information collected includes, but is not limited to:
    - 10.1.1.1. Consumer name.
    - 10.1.1.2. Date of written grievance.
    - 10.1.1.3. Nature and subject of the grievance.
    - 10.1.1.4. A method to submit an anonymous complaint.
  - 10.1.2. A policy relative to assisting consumers with the grievance and appeal process including, but not limited to, how to file a complaint.
  - 10.1.3. A method to track complaints.
  - 10.1.4. Investigating allegations that a member's or participant's rights have been violated by agency staff, volunteers or consultants.
  - 10.1.5. An immediate review of the complaint and investigation by the Contractor's director or his or her designee.
  - 10.1.6. A process to attempt to resolve every grievance for which a formal investigation is requested.
  - 10.1.7. An appeal process for members or participants to appeal any written decision rendered by the Board of Directors.

10.2. The Contractor shall ensure the Board of Directors issues a written decision to the

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member or participant filing a grievance upon completing an investigation and within twenty (20) business days setting forth the disposition of the grievance.

10.3. The Contractor shall submit a copy of the written decision in Subsection 10.2. of the complaint to the Department within ten (10) days from the written decision.

**11. Reporting Requirements**

11.1. The Contractor shall submit a report that lists the names of the trained individuals in accordance with Section 7. Staff Training and Development, utilizing reporting forms provided by the Department.

11.2. The Contractor shall provide the prior month's interim Balance Sheet, and Profit and Loss Statements to the Department no later than the 30<sup>th</sup> of the month, ensuring the report includes, but is not limited to:

11.2.1. The Current Ratio that measures the Contractor's total current assets available to cover the cost of current liabilities. The Contractor shall:

11.2.1.1. Utilize the following formula: Total current assets divided by total current liabilities.

11.2.1.2. Maintain a minimum current ratio of 1.1:1.0 with no variance allowed.

11.2.2. Accounts Payable that measure the Contractor's timeliness in paying invoices, ensuring no outstanding invoices greater than sixty (60) days.

11.2.3. Budget Management that compares budgets to actual revenues and expenses to determine the percentage of the Contractor's budget executed year-to-date.

11.2.4. Ensure revenues are equal to or greater than the year-to-date calculation while ensuring expenses are equal to or less than the year-to-date calculation.

11.3. The Contractor shall prepare an Annual Report presentation for the benefit of the Mental Health Block Grant Advisory Council.

11.4. The Contractor shall submit a quarterly written report to the Department, on a form supplied by the Department, no later than the fifteenth (15<sup>th</sup>) day of the month following the end of each quarter that includes, but is not limited to:

11.4.1. Community outreach activities as outlined in Section 12. Deliverables.

11.4.2. Compilation of program evaluation and surveys submitted in the past quarter.

11.4.3. Peer support service deliverables as identified on templates provided by the Department.

11.4.4. Statistical data including, but not limited to:

11.4.4.1. The total number of unduplicated participants served on a daily basis.

11.4.4.2. The total number of current members, defined as only those members who have been served within the past year.

11.4.4.3. Program utilization totals by percentage.

11.4.4.4. Number of telephone peer support contacts.



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- 11.4.4.5. Number and description of outreach activities.
- 11.4.4.6. Number and description of educational events provided:
  - 11.4.4.6.1. On-site; and
  - 11.4.4.6.2. In the community.
- 11.4.5. Board of Directors meeting minutes for the previous quarter that include, but are not be limited to:
  - 11.4.5.1. Executive Director's report.
  - 11.4.5.2. Board of Directors roster.
- 11.5. The Contractor shall provide a report for Department approval by July 31 of each State Fiscal Year, which outlines:
  - 11.5.1. Specific steps the Contractor has taken to increase membership in the previous State Fiscal Year.
  - 11.5.2. A plan for how the Contractor shall increase the unduplicated numbers served in the above activities by ten (10) percent of the total served in the previous year, for each subsequent State Fiscal Year.
  - 11.5.3. Monthly in-house schedules and newsletters.
  - 11.5.4. Quarterly revenue and expenses by cost, category and locations.
  - 11.5.5. Quarterly Capital Expenditure Reports.
  - 11.5.6. Quarterly Auditor's Reports: The prior three (3) months of monthly interim Balance Sheet and Profit and Loss Statements including separate statements for related parties that are certified by an officer of the reporting entity to measure the agency's fiscal integrity.

**12. Deliverables**

- 12.1. The Contractor shall provide a minimum of fifteen (15) hours of in-house services at each Center each week, of which five (5) hours may be conducted in the Center's community or region, as approved by the Department. The Contractor shall provide services that include, but are not limited to:
  - 12.1.1. New topics introduced every month.
  - 12.1.2. A minimum of five (5) separate discussion groups per week that address emotional wellbeing topics, which may include, but are not limited to:
    - 12.1.2.1. IPS.
    - 12.1.2.2. WRAP.
    - 12.1.2.3. WHAM.
    - 12.1.2.4. Setting boundaries.
    - 12.1.2.5. Positive thinking.
    - 12.1.2.6. Wellness.

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- 12.1.2.7. Stress management.
- 12.1.2.8. Addressing trauma.
- 12.1.2.9. Reduction of negative or intrusive thoughts.
- 12.1.2.10. Management of emotional states including, but not limited to:
  - 12.1.2.10.1. Anger.
  - 12.1.2.10.2. Depression.
  - 12.1.2.10.3. Anxiety.
  - 12.1.2.10.4. Mania
- 12.1.3. A minimum of five (5) discussion or practice groups per week that address physical wellbeing topics which may include, but are not limited to:
  - 12.1.3.1. Smoking cessation.
  - 12.1.3.2. Weight loss.
  - 12.1.3.3. Nutrition and Cooking.
  - 12.1.3.4. Physical exercise.
  - 12.1.3.5. Mindfulness activities including, but not limited to:
    - 12.1.3.5.1. Yoga.
    - 12.1.3.5.2. Meditation.
    - 12.1.3.5.3. Journaling.
- 12.1.4. A minimum of four (4) activity groups per week that that provide positive skill-building activities which may include, but are not limited to:
  - 12.1.4.1. Arts and crafts.
  - 12.1.4.2. Music expression.
  - 12.1.4.3. Creative writing.
  - 12.1.4.4. Cooking.
  - 12.1.4.5. Sewing.
  - 12.1.4.6. Gardening.
  - 12.1.4.7. Movies.
- 12.1.5. A minimum of one (1) group per week based on topics relevant to fostering independence which may include, but are not limited to:
  - 12.1.5.1. Online blogs or articles that relate to mental health.
  - 12.1.5.2. Obtaining employment.
  - 12.1.5.3. Budgeting.
  - 12.1.5.4. Decision-making.
  - 12.1.5.5. Self-advocacy.



New Hampshire Department of Health and Human Services  
Peer Support Services

**Exhibit A - Amendment #5**

12.2. The Contractor shall provide community-based services including, but not limited to a minimum of one (1) trip into the community per month for activities that may include, but are not limited to:

- 12.2.1. Visiting a natural setting.
- 12.2.2. Volunteering opportunities.
- 12.2.3. Visiting a museum.
- 12.2.4. Visiting a local historical site.
- 12.2.5. Visiting local farms or gardens.

12.3. The Contractor shall provide community outreach that includes, but is not limited to:

12.3.1. Providing monthly community education presentations about mental illness and the peer support community to potential referral sources, funders, or families of individuals affected by mental illness, including, but not limited to:

- 12.3.1.1. Local psychiatric hospitals.
- 12.3.1.2. Local mental health clinics.
- 12.3.1.3. Local community events.

12.3.2. Providing monthly educational events and presentations to members, participants, or other individuals seeking support and information relating to the issues and concerns of consumers of mental health services which includes, but is not limited to educational topics to be covered over the course of the year, which may include, but are not limited to:

- 12.3.2.1. Rights protection.
- 12.3.2.2. Peer Advocacy.
- 12.3.2.3. Recovery.
- 12.3.2.4. Employment.
- 12.3.2.5. Wellness Management.
- 12.3.2.6. Community Resources.

**13. Quality Improvement**

13.1. The Contractor shall participate in quality program reviews and site visits on a schedule provided by the Department. All contract deliverables, programs, and activities shall be subject to review during this time. These reviews shall result in a report and potential corrective action.

13.2. The Contractor shall participate in quality assurance reviews as follows:

13.2.1. Ensure the Department has access sufficient for monitoring of contract compliance requirements as identified in OMB Circular A-133.

13.2.2. Ensure the Department is provided with access that shall include, but is not limited to:

- 13.2.2.1. Data.

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**New Hampshire Department of Health and Human Services  
Peer Support Services**

**Exhibit A - Amendment #5**

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- 13.2.2.2. Financial records.
- 13.2.2.3. Scheduled access to Contractor work sites, locations, and work spaces and associated facilities.
- 13.2.2.4. Unannounced access to Contractor work sites, locations, and work spaces and associated facilities.
- 13.2.2.5. Scheduled phone access to Contractor principals and staff.
- 13.3. The Contractor shall perform monitoring and comprehensive quality and assurance activities including, but not limited to:
  - 13.3.1. Participating in bi-annual quality improvement review as in Subsection 13.1.
  - 13.3.2. Participating in ongoing monitoring and reporting based on the bi-annual review and corrective action plan submitted in conjunction with the Department and Contractor.
  - 13.3.3. Conducting member satisfaction surveys provided by and as instructed the Department.
  - 13.3.4. Reviewing personnel files for completeness.
  - 13.3.5. Reviewing the complaint process.
- 13.4. The Contractor shall provide a corrective action plan to the Department within thirty (30) days of notification of noncompliance with contract activities.
- 13.5. The Contractor shall provide all requested audits to the Department no later than ten (10) days after receiving the request from the Department.

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New Hampshire Department of Health and Human Services  
Peer Support Services

Exhibit B – Amendment #5

**Method and Conditions Precedent to Payment**

1. The State shall pay the Contractor an amount not to exceed the Price Limitation, Block 1.8, of the General Provisions of this Agreement, Form P-37, for the services provided by the Contractor pursuant to Exhibit A – Amendment #4, Scope of Services.
2. This Agreement is funded by:
  - 2.1. 100% General Funds.
3. The Contractor agrees to provide the services in Exhibit A – Amendment #4, Scope of Services in compliance with funding requirements in Section 2., above.
4. The Contractor shall submit one (1) invoice to the Department upon Governor and Council approval of this Agreement requesting an advance payment in an amount not to exceed \$35,696 for peer support services as described in Exhibit A – Amendment #4, Scope of Services. The Contractor shall ensure:
  - 4.1. The invoice clearly states a request for the advance payment, to be provided at the start of each State Fiscal Year (SFY), in the amount of \$35,696, referenced in Exhibit A – Amendment #4, Scope of Services.
  - 4.2. The invoice includes how funds will be utilized toward peer support services in accordance with Exhibit A – Amendment #4, Scope of Services, Exhibit B-5 Amendment #3 and Exhibit B-6 Amendment #3.
  - 4.3. The Contractor shall submit monthly invoices for actual expenditures incurred in accordance with Exhibit A – Amendment #4, Scope of Services, Exhibit B-5 Amendment #3 and Exhibit B-6 Amendment #3.
  - 4.4. The Department shall recoup the advance payment back by deducting 1/3<sup>rd</sup> of the advanced amount from the December 2020, January 2021, and February 2021 invoices, unless otherwise agreed upon by the Department.
5. Subsequent to the action in Section 4., the Department shall make monthly payments to the Contractor based upon cost reimbursement, as submitted by the Contractor to maintain services and as approved by the Department, of the Department approved budget amounts in Exhibit B-1 Budget Form through Exhibit B-6 Amendment #3 SFY 2022 Budget.
  - 5.1. In no event shall the total of the initial payment in Section 4. and monthly payments in Section 5. exceed the budget amounts set forth in Section 5.
  - 5.2. The Department will adjust monthly payments for expenditures set forth in Section 10., below and amounts paid to initiate services in Section 4., above.
6. Payment for services provided in Exhibit A – Amendment #4, Scope of Services shall be made as follows:
  - 6.1. The Contractor shall submit an invoice on Department supplied forms, by the tenth (10th) working day of each month, which identifies and requests reimbursement for authorized expenses incurred in the prior month.

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**New Hampshire Department of Health and Human Services  
Peer Support Services**

**Exhibit B – Amendment #5**

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- 6.2. The State shall make payment to the Contractor on actual expenditures, within thirty (30) days of receipt of each Department-approved invoice for Contractor services provided pursuant to this Agreement.
  - 6.3. In lieu of hard copies, all invoices may be assigned an electronic signature and emailed to [dhhs.dbhinvoicesmhs@dhhs.nh.gov](mailto:dhhs.dbhinvoicesmhs@dhhs.nh.gov), or invoices may be mailed to:  
  
Financial Manager  
Bureau of Mental Health  
Department of Health and Human Services  
105 Pleasant Street, Main Building  
Concord, NH 03301
  7. The Contractor shall provide its Revenue and Expense Budget on Budget Form A supplied by the Department, within twenty (20) calendar days of the contract effective date and then twenty (20) days from the beginning of each fiscal year thereafter.
  8. The Contractor shall provide quarterly Revenue and Expense Reports on Budget Form A, within thirty (30) calendar days after the end of each fiscal quarter, defined as July 1 to September 30, October 1 to December 31, January 1 to March 31, and April 1 to June 30.
  9. The Contractor shall provide supporting documentation, when required by the Department, to support evidence of actual expenditures, in accordance with the Department approved budgets in Section 5.
  10. Any expenditure that exceeds the approved budgets in Section 5. shall be solely the financial responsibility of the Contractor.
  11. When the contract price limitation is reached the program shall continue to operate at full capacity at no charge to the Department for the duration of the contract period.
  12. Funding may not be used to replace funding for a program already funded from another source.
  13. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this Contract may be withheld, in whole or in part, in the event of noncompliance with any State or Federal law, rule or regulation applicable to the services provided, or if the said services have not been completed in accordance with the terms and conditions of this Agreement.
  14. Notwithstanding Paragraph 18 of the General Provisions of this Agreement P-37, an amendment limited to the budget amounts identified in Section 5., to adjust amounts within the budgets, within the price limitation, can be made by written agreement of both parties and may be made without obtaining approval of Governor and Executive Council.
  15. The Department reserves the right to recover any program funds not used, in whole or in part, for the purposes stated in this Agreement from the Contractor within one hundred and twenty (120) days of the Completion Date.
  16. Contractor will have forty-five (45) days from the end of each State Fiscal Year to submit to the Department final invoices for payment. Any adjustments made to a prior invoice will need to be accompanied by supporting documentation.
  17. Property Standards
    - 17.1. Insurance coverage.

The Alternative Life Center

Exhibit B – Amendment #5

Contractor Initials

RFP-2017-BBH-02-PEERS-06-05

Page 2 of 5

Date 11/5/2020



**New Hampshire Department of Health and Human Services  
Peer Support Services**

**Exhibit B – Amendment #5**

- 17.1.1. The Contractor shall, at a minimum, provide the equivalent insurance coverage for real property and equipment acquired or improved with State funds as provided to property owned by the Contractor.
- 17.2. Real property.
- 17.2.1. Subject to the obligations and conditions set forth in this section, title to real property acquired or improved in whole or in part with State funds will vest upon acquisition in the Contractor.
- 17.2.2. Except as otherwise provided by State statutes or in this Agreement, real property will be used for the originally authorized purpose as long as needed for that purpose, during which time the Contractor must not dispose of or encumber its title or other interests without State approval.
- 17.2.3. When real property is no longer needed for the originally authorized purpose, the Contractor must obtain disposition instructions from the State. The instructions must provide for one of the following alternatives:
- 17.2.3.1. Retain title after compensating the State. The amount paid to the State will be computed by applying the State's percentage of participation in the cost of the original purchase (and costs of any improvements) to the fair market value of the property. However, in those situations where the Contractor is disposing of real property acquired or improved with State funds and acquiring replacement real property prior to expiration of this Agreement and any amendment thereof, the net proceeds from the disposition may be used as an offset to the cost of the replacement property.
- 17.2.3.2. Sell the property and compensate the State. The amount due to the State will be calculated by applying the State's percentage of participation in the cost of the original purchase (and cost of any improvements) to the proceeds of the sale after deduction of any actual and reasonable selling and fixing-up expenses. If the State appropriation funding this Agreement or any amendment thereof has not been closed out, the net proceeds from sale may be offset against the original cost of the property. When the Contractor is directed to sell property, sales procedures must be followed that provide for competition to the extent practicable and result in the highest possible return.
- 17.2.3.3. Transfer title to a third party designated/approved by the State. The Contractor is entitled to be paid an amount calculated by applying the State's percentage of participation in the purchase of the real property (and cost of any improvements) to the current fair market value of the property.
- 17.3. Equipment.
- 17.3.1. Equipment means tangible personal property (including information technology systems) purchased in whole or in part with State funds and that has a useful life of more than one (1) year and a per-unit acquisition cost which equals or exceeds \$5,000.



**New Hampshire Department of Health and Human Services  
Peer Support Services**

**Exhibit B – Amendment #5**

- 17.3.2. Subject to the obligations and conditions set forth in this section, title to equipment acquired with State funds will vest upon acquisition in the Contractor subject to the following conditions:
  - 17.3.2.1. Use the equipment for the authorized purposes of the project during the period of performance, or until the property is no longer needed for the purposes of the project.
  - 17.3.2.2. Not encumber the property without approval of the State.
  - 17.3.2.3. Use and dispose of the property in accordance with Paragraph 18.2.2., Paragraph 18.2.1. and Paragraph 18.3.5.
- 17.3.3. Use.
  - 17.3.3.1. Equipment must be used by the Contractor in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by State funds, and the Contractor must not encumber the property without prior approval of the State. When no longer needed for the original program or project, the equipment may be used in other activities funded by the State.
  - 17.3.3.2. During the time that equipment is used on the project or program for which it was acquired, the Contractor must also make equipment available for use on other projects or programs currently or previously supported by the State, provided that such use will not interfere with the work on the projects or program for which it was originally acquired. First preference for other use must be given to other programs or projects supported by the State that financed the equipment. Use for non-State-funded programs or projects is also permissible with approval from the State.
  - 17.3.3.3. When acquiring replacement equipment, the Contractor may use the equipment to be replaced as a trade-in or sell the property and use the proceeds to offset the cost of the replacement property.
- 17.3.4. Management requirements. Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part with State funding, until disposition takes place will, as a minimum, meet the following requirements:
  - 17.3.4.1. Property records must be maintained that include a description of the property, a serial number or other identification number, the source of funding for the property, who holds title, the acquisition date, and cost of the property, percentage of State participation in the project costs for the Agreement under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.
  - 17.3.4.2. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two (2) years.

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New Hampshire Department of Health and Human Services  
Peer Support Services

Exhibit B – Amendment #5

- 17.3.4.3. A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft must be investigated.
- 17.3.4.4. Adequate maintenance procedures must be developed to keep the property in good condition.
- 17.3.4.5. If the Contractor is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.
- 17.3.5. Disposition. When original or replacement equipment acquired with State funds is no longer needed for the original project or program or for other activities currently or previously supported by the State, except as otherwise provided by State statutes or in this Agreement, the Contractor must request disposition instructions from the State. Disposition of the equipment will be made as follows:
  - 17.3.5.1. Items of equipment with a current per unit fair market value of \$5,000 or less may be retained, sold or otherwise disposed of with no further obligation to the State.
  - 17.3.5.2. Items of equipment with a current per-unit fair-market value in excess of \$5,000 may be retained by the Contractor or sold. The State is entitled to an amount calculated by multiplying the current market value or proceeds from sale by the State's percentage of participation in the cost of the original purchase. If the equipment is sold, the State may permit the Contractor to deduct and retain from the State's share \$500 or ten (10) percent of the proceeds, whichever is less, for its selling and handling expenses.
  - 17.3.5.3. The Contractor may transfer title to the property to an eligible third party provided that, in such cases, the Contractor must be entitled to compensation for its attributable percentage of the current fair market value of the property.
  - 17.3.5.4. In cases where the Contractor fails to take appropriate disposition actions, the State may direct the Contractor to take disposition actions.

18. Property Trust Relationship and Liens

- 18.1. Real property, equipment, and intangible property, that are acquired or improved with State funds must be held in trust by the Contractor as trustee for the beneficiaries of the project or program under which the property was acquired or improved. The State may require the Contractor to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with State funds and that use and disposition conditions apply to the property.

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**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH**

Lori A. Shibleette  
Commissioner

Katja S. Fox  
Director

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dbha.nh.gov

June 9, 2020

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

- 1) Authorize the Department of Health and Human Services, Division for Behavioral Health, to amend existing agreements with the vendors listed below to continue providing peer support services to adults with mental illness by exercising renewal options by increasing the total price limitation by \$5,368,958 from \$10,940,316 to \$16,309,274 and by extending the completion dates from June 30, 2020 to June 30, 2022, effective upon Governor and Council approval. 55.1% Federal Funds, 44.9% General Funds.
  
- 2) Further authorize a total advance payment of \$221,627, for the vendors listed below in accordance with the terms of the contracts, effective upon Governor and Council approval. 55.1% Federal Funds and 44.9% General Funds.

The agreements were approved by Governor and Council as indicated in the table below.

Vendor Name	Vendor Number	Location	Contract Amount	Increase/ (Decrease)	Modified Contract Amount	G&C Approval
Connections Peer Support Center	#15707 0-8001	Portsmouth	\$977,544	\$492,408	\$1,469,950	O:06/29/16 #23 A1: 06/20/18#33B A2: 06/19/19 #28
H.E.A.R.T.S Peer Support Center Region IV	#20928 7-8001	Nashua	\$1,533,325	\$780,432	\$2,313,757	O:06/29/16 #23 A1: 06/20/18#33B A2: 06/19/19 #28
Lakes Region Consumer Advisory Board	#15706 0-8001	Laconia	\$1,355,548	\$681,072	\$2,036,620	O:06/29/16 #23 A1: 06/20/18#33B A2: 06/19/19 #28
Monadnock Area Peer Support Agency	#15797 3-8001	Keene	\$1,067,447	\$556,460	\$1,623,907	O:06/29/16 #23 A1: 06/20/18#33B A2: 06/19/19 #28

On the Road to Recovery, Inc.	#15883 9-B001	Manchester	\$1,739,123	\$827,348	\$2,566,471	O:08/29/16 #23 A1: 08/20/18#33B A2: 08/19/19 #28
The Alternative Life Center	#16808 1-B001	Conway	\$2,000,576	\$862,946	\$2,863,522	O:08/29/16 #23 A1: 06/21/17 #38 A2: 08/20/2018 #33B A3: 06/19/19 #28
The Stepping Stone Drop-In Center Association	#15769 7-B001	Claremont	\$1,520,154	\$776,488	\$2,296,642	O:08/29/16 #23 A1: 06/20/18 #33B A2: 06/19/2018 #28
Tri-City Consumers' Action Co-operative	#15779 7-B001	Rochester	\$746,599	\$391,808	\$1,138,405	O:08/29/16 #23 A1: 08/20/18#33B A2: 06/19/19 #28
<b>Totals</b>			<b>\$10,940,316</b>	<b>\$5,368,858</b>	<b>\$16,309,274</b>	

Funds are available in the following accounts for State Fiscal Year 2021 and anticipated to be available for State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budget, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

05-95-92-920010-7143 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV OF, DIV OF BEHAVIORAL HEALTH, MENTAL HEALTH BLOCK GRANT

05-95-92-920010-7011 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV OF, DIV OF BEHAVIORAL HEALTH, PEER SUPPORT SERVICES

05-95-92-922010-4118 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PEER SUPPORT SERVICES

05-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT

05-95-91-910010-5710 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: GLENCLIFF HOME FOR ELDER, GLENCLIFF HOME, PROFESSIONAL CARE

See Attached Fiscal Details

**EXPLANATION**

The purpose of this request is to continue providing peer support services for adults who are eighteen (18) years of age and older who self-identify as a recipient, a former recipient, or are at significant risk of becoming a recipient of mental health services.

Approximately 2,200 individuals will be served from July 1, 2020 through June 30, 2022.

The original agreement, included language in Exhibit C-1, Revisions to General Provision, Section 3 that allows the Department to renew the contract for up to four (4) years, subject to the continued availability of funding, satisfactory performance of service, parties' written authorization and approval from the Governor and Executive Council. The Department is in agreement with renewing services for two (2) of the remaining two (2) years at this time.

The contractors provide services that enhance personal wellness, independence, and recovery by increasing personal awareness, and symptom management of mental illness. Peer support services include supportive interactions and shared experiences using an Intentional Peer Support model that fosters recovery from mental illness and self-advocacy skills through personal connection and building relationships. The contractors provided peer services to 2,161 adults with mental illness in State Fiscal Year 2019 as evidenced by quarterly data reports. The Department conducted on-site reviews in State Fiscal Year 2019 of all contractors. As evidenced in the reviews, programming was delivered using principles and practice of Intentional Peer Support and related peer disciplines.

All contractors met expectations as outlined in NH Administrative Rule He-M 402 and developed quality improvement plans with the Department to address areas needing improvement. The contractors have taken advantage of available technical assistance and trainings to maintain well-rounded, professional, and sustainable peer-run programs.

Peer support agencies provide individuals with a comprehensive array of in-house and community based discussion groups, practice groups, educational events, social outings, community outreach, and community support. Peer support agencies provide Intentional Peer Support services through face-to face meetings and telephone calls. Telephone-based peer support services, known as Warmline Services, are available statewide to assist individuals who may experience mental health crises outside of regular business hours.

Three (3) of the agencies, H.E.A.R.T.S. Peer Support Agency, Monadnock Area Peer Support, and The Stepping Stone Drop-In Center Association, also provide respite beds for individuals who have a mental illness, are experiencing or at risk of a mental health crisis, and need a therapeutic respite from their current living situation. Respite beds provide twenty-four (24) hour seven (7) days a week access to peer support services and are available for up to a maximum of seven (7) days. Peer Support Agencies and peer respite services are also in accordance with the recommendations 10 Year Mental Health Plan and Community Mental Health Agreement.

Each contractor's effectiveness to deliver services will be measured through programmatic audits, reviews, and ongoing financial audits relative to areas that include, but are not limited to:

- Monthly financial ratios, expenses, and status;
- Outreach activities;
- Educational events;
- Program evaluations and surveys;
- Service deliverable expectations;
- Numbers served on daily basis, number of current members, and program utilization totals;
- Ongoing steps to increase membership; and
- Number of services provided beyond the immediate crisis stabilization, including referrals.

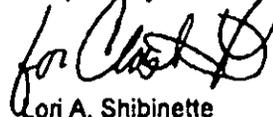
Should the Governor and Council not authorize this request, individuals with mental health conditions, statewide, may not have access to the valuable support they rely on to manage the symptoms of their mental illness. Should these peer support services become unavailable, some individuals may require a higher level of service, including hospitalization, which is significantly more costly than peer support services.

Area served: Statewide

Source of Funds: 55.1% Federal Funds, CFDA #93.958 / FAIN SM010035-19 and 44.9% General Funds.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shabinette  
Commissioner

Financial Detail

05-95-92-920010-7143 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV OF, DIV OF BEHAVIORAL HEALTH, MENTAL HEALTH BLOCK GRANT					
100% Federal Funds					
Activity Code: 92207143					
<b>The Alternative Life Center</b>					
Vendor # 068801					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 290,154.00	\$ -	\$ 290,154.00
2018	Contracts for Prog Svs	102-500731	\$ 290,154.00	\$ -	\$ 290,154.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 580,308.00</b>	<b>\$ -</b>	<b>\$ 580,308.00</b>
<b>The Stepping Stone Drop-In Center Association</b>					
Vendor # 157967					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 209,790.00	\$ -	\$ 209,790.00
2018	Contracts for Prog Svs	102-500731	\$ 209,790.00	\$ -	\$ 209,790.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 419,580.00</b>	<b>\$ -</b>	<b>\$ 419,580.00</b>
<b>Lakes Region Consumer Advisory Board</b>					
Vendor # 157060					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 188,183.00	\$ -	\$ 188,183.00
2018	Contracts for Prog Svs	102-500731	\$ 188,183.00	\$ -	\$ 188,183.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 376,366.00</b>	<b>\$ -</b>	<b>\$ 376,366.00</b>
<b>Monadnock Area Peer Support Agency</b>					
Vendor # 157973					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 148,449.00	\$ -	\$ 148,449.00
2018	Contracts for Prog Svs	102-500731	\$ 148,449.00	\$ -	\$ 148,449.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 292,898.00</b>	<b>\$ -</b>	<b>\$ 292,898.00</b>
<b>H.E.A.R.T.S. Peer Support Center of Greater Nashua Region VI</b>					
Vendor # 209287					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 211,860.00	\$ -	\$ 211,860.00
2018	Contracts for Prog Svs	102-500731	\$ 211,860.00	\$ -	\$ 211,860.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 423,720.00</b>	<b>\$ -</b>	<b>\$ 423,720.00</b>

Financial Detail

On the Road to Recovery, Inc.					
Vendor # 156839					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 245,562.00	\$ -	\$ 245,562.00
2018	Contracts for Prog Svs	102-500731	\$ 245,562.00	\$ -	\$ 245,562.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 491,124.00</b>	<b>\$ -</b>	<b>\$ 491,124.00</b>

Connections Peer Support Center					
Vendor # 157070					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 135,751.00	\$ -	\$ 135,751.00
2018	Contracts for Prog Svs	102-500731	\$ 135,751.00	\$ -	\$ 135,751.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 271,502.00</b>	<b>\$ -</b>	<b>\$ 271,502.00</b>

Tri-City Consumers' Action Co-operative					
Vendor # 157797					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 102,362.00	\$ -	\$ 102,362.00
2018	Contracts for Prog Svs	102-500731	\$ 102,362.00	\$ -	\$ 102,362.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 204,724.00</b>	<b>\$ -</b>	<b>\$ 204,724.00</b>

<b>SUB TOTAL</b>			<b>\$ 3,060,222.00</b>	<b>\$ -</b>	<b>\$ 3,060,222.00</b>
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05-95-92-920010-7011 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV OF, DIV OF BEHAVIORAL HEALTH, PEER SUPPORT SERVICES  
100% General Funds  
Activity Code: 92207011

The Alternative Life Center					
Vendor # 068801					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 233,122.00	\$ -	\$ 233,122.00
2018	Contracts for Prog Svs	102-500731	\$ 233,122.00	\$ -	\$ 233,122.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 466,244.00</b>	<b>\$ -</b>	<b>\$ 466,244.00</b>

The Stepping Stone Drop-In Center Association					
Vendor # 157967					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 188,555.00	\$ -	\$ 188,555.00
2018	Contracts for Prog Svs	102-500731	\$ 188,555.00	\$ -	\$ 188,555.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 337,110.00</b>	<b>\$ -</b>	<b>\$ 337,110.00</b>

Financial Detail

Lakes Region Consumer Advisory Board					
Vendor # 157060					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 151,196.00	\$ -	\$ 151,196.00
2018	Contracts for Prog Svs	102-500731	\$ 151,196.00	\$ -	\$ 151,196.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 302,392.00</b>	<b>\$ -</b>	<b>\$ 302,392.00</b>

Monadnock Area Peer Support Agency					
Vendor # 157973					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 117,665.00	\$ -	\$ 117,665.00
2018	Contracts for Prog Svs	102-500731	\$ 117,665.00	\$ -	\$ 117,665.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 235,330.00</b>	<b>\$ -</b>	<b>\$ 235,330.00</b>

H.E.A.R.T.S. Peer Support Center of Greater Nashua Region VI					
Vendor # 209287					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 170,218.00	\$ -	\$ 170,218.00
2018	Contracts for Prog Svs	102-500731	\$ 170,218.00	\$ -	\$ 170,218.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 340,436.00</b>	<b>\$ -</b>	<b>\$ 340,436.00</b>

On the Road to Recovery, Inc.					
Vendor # 158839					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 197,296.00	\$ -	\$ 197,296.00
2018	Contracts for Prog Svs	102-500731	\$ 197,296.00	\$ -	\$ 197,296.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 394,592.00</b>	<b>\$ -</b>	<b>\$ 394,592.00</b>

Connections Peer Support Center					
Vendor # 157070					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 109,071.00	\$ -	\$ 109,071.00
2018	Contracts for Prog Svs	102-500731	\$ 109,071.00	\$ -	\$ 109,071.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 218,142.00</b>	<b>\$ -</b>	<b>\$ 218,142.00</b>

Tri-City Consumers' Action Co-operative					
Vendor # 157797					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 82,245.00	\$ -	\$ 82,245.00
2018	Contracts for Prog Svs	102-500731	\$ 82,245.00	\$ -	\$ 82,245.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -

Financial Detail

2021	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2022	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			\$ 164,490.00	\$ -	\$ 164,490.00

<b>SUB TOTAL</b>			\$ 2,458,738.00	\$ -	\$ 2,458,738.00
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05-95-92-922010-4118 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PEER SUPPORT SERVICES					
100% General Funds					
Activity Code: 92204118					
The Alternative Life Center					
Vendor # 068801					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 233,122.00	\$ -	\$ 233,122.00
2020	Contracts for Prog Svs	102-500731	\$ 190,832.00	\$ 6,250.00	\$ 197,082.00
2021	Contracts for Prog Svs	102-500731	\$ -	\$ 190,832.00	\$ 190,832.00
2022	Contracts for Prog Svs	102-500731	\$ -	\$ 190,832.00	\$ 190,832.00
<b>Subtotal</b>			\$ 423,954.00	\$ 367,914.00	\$ 811,868.00

The Stepping Stone Drop-In Center Association					
Vendor # 157967					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 168,555.00	\$ -	\$ 168,555.00
2020	Contracts for Prog Svs	102-500731	\$ 171,573.00	\$ 6,250.00	\$ 177,823.00
2021	Contracts for Prog Svs	102-500731	\$ -	\$ 171,573.00	\$ 171,573.00
2022	Contracts for Prog Svs	102-500731	\$ -	\$ 171,573.00	\$ 171,573.00
<b>Subtotal</b>			\$ 340,128.00	\$ 349,396.00	\$ 689,524.00

Lakes Region Consumer Advisory Board					
Vendor # 157080					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 151,196.00	\$ -	\$ 151,196.00
2020	Contracts for Prog Svs	102-500731	\$ 150,319.00	\$ 6,250.00	\$ 156,569.00
2021	Contracts for Prog Svs	102-500731	\$ -	\$ 150,319.00	\$ 150,319.00
2022	Contracts for Prog Svs	102-500731	\$ -	\$ 150,319.00	\$ 150,319.00
<b>Subtotal</b>			\$ 301,515.00	\$ 306,888.00	\$ 608,403.00

Monadnock Area Peer Support Agency					
Vendor # 157973					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 117,865.00	\$ -	\$ 117,865.00
2020	Contracts for Prog Svs	102-500731	\$ 122,581.00	\$ 6,250.00	\$ 128,811.00
2021	Contracts for Prog Svs	102-500731	\$ -	\$ 122,581.00	\$ 122,581.00
2022	Contracts for Prog Svs	102-500731	\$ -	\$ 122,581.00	\$ 122,581.00
<b>Subtotal</b>			\$ 240,226.00	\$ 251,372.00	\$ 491,598.00

H.E.A.R.T.S. Peer Support Center of Greater Nashua Region VI					
Vendor # 209287					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 170,218.00	\$ -	\$ 170,218.00
2020	Contracts for Prog Svs	102-500731	\$ 194,727.00	\$ 6,250.00	\$ 200,977.00
2021	Contracts for Prog Svs	102-500731	\$ -	\$ 194,727.00	\$ 194,727.00
2022	Contracts for Prog Svs	102-500731	\$ -	\$ 194,727.00	\$ 194,727.00

Financial Detail

<b>Subtotal</b>			\$ 384,945.00	\$ 395,704.00	\$ 780,649.00
<b>On the Road to Recovery, Inc.</b>					
<b>Vendor # 158839</b>					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 197,296.00	\$ -	\$ 197,296.00
2020	Contracts for Prog Svs	102-500731	\$ 182,903.00	\$ 6,250.00	\$ 189,153.00
2021	Contracts for Prog Svs	102-500731	\$ -	\$ 182,903.00	\$ 182,903.00
2022	Contracts for Prog Svs	102-500731	\$ -	\$ 182,903.00	\$ 182,903.00
<b>Subtotal</b>			\$ 380,199.00	\$ 372,056.00	\$ 752,255.00

<b>Connections Peer Support Center</b>					
<b>Vendor # 157070</b>					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 109,071.00	\$ -	\$ 109,071.00
2020	Contracts for Prog Svs	102-500731	\$ 108,294.00	\$ 6,250.00	\$ 114,544.00
2021	Contracts for Prog Svs	102-500731	\$ -	\$ 108,294.00	\$ 108,294.00
2022	Contracts for Prog Svs	102-500731	\$ -	\$ 108,294.00	\$ 108,294.00
<b>Subtotal</b>			\$ 217,365.00	\$ 222,838.00	\$ 440,203.00

<b>Tri-City Consumers' Action Co-operative</b>					
<b>Vendor # 157797</b>					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 82,245.00	\$ -	\$ 82,245.00
2020	Contracts for Prog Svs	102-500731	\$ 58,159.00	\$ 6,250.00	\$ 64,409.00
2021	Contracts for Prog Svs	102-500731	\$ -	\$ 58,159.00	\$ 58,159.00
2022	Contracts for Prog Svs	102-500731	\$ -	\$ 58,159.00	\$ 58,159.00
<b>Subtotal</b>			\$ 140,404.00	\$ 122,568.00	\$ 262,972.00

<b>SUB TOTAL</b>			\$ 2,408,736.00	\$ 2,408,738.00	\$ 4,817,472.00
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05-05-02-022010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT  
100% Federal Funds  
Activity Code: 02204120

<b>The Alternative Life Center</b>					
<b>Vendor # 068501</b>					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 290,154.00	\$ -	\$ 290,154.00
2020	Contracts for Prog Svs	102-500731	\$ 237,516.00	\$ -	\$ 237,516.00
2021	Contracts for Prog Svs	102-500731	\$ -	\$ 237,516.00	\$ 237,516.00
2022	Contracts for Prog Svs	102-500731	\$ -	\$ 237,516.00	\$ 237,516.00
<b>Subtotal</b>			\$ 527,670.00	\$ 475,032.00	\$ 1,002,702.00

<b>The Stepping Stone Drop-In Center Association</b>					
<b>Vendor # 157967</b>					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 209,790.00	\$ -	\$ 209,790.00
2020	Contracts for Prog Svs	102-500731	\$ 213,546.00	\$ -	\$ 213,546.00
2021	Contracts for Prog Svs	102-500731	\$ -	\$ 213,546.00	\$ 213,546.00
2022	Contracts for Prog Svs	102-500731	\$ -	\$ 213,546.00	\$ 213,546.00
<b>Subtotal</b>			\$ 423,336.00	\$ 427,092.00	\$ 850,428.00

Financial Detail

Lakes Region Consumer Advisory Board					
Vendor # 157050					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 188,183.00	\$ -	\$ 188,183.00
2020	Contracts for Prog Svs	102-500731	\$ 187,092.00	\$ -	\$ 187,092.00
2021	Contracts for Prog Svs	102-500731	\$ -	\$ 187,092.00	\$ 187,092.00
2022	Contracts for Prog Svs	102-500731	\$ -	\$ 187,092.00	\$ 187,092.00
<b>Subtotal</b>			<b>\$ 375,275.00</b>	<b>\$ 374,184.00</b>	<b>\$ 749,459.00</b>

Monadnock Area Peer Support Agency					
Vendor # 157973					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 148,449.00	\$ -	\$ 148,449.00
2020	Contracts for Prog Svs	102-500731	\$ 152,544.00	\$ -	\$ 152,544.00
2021	Contracts for Prog Svs	102-500731	\$ -	\$ 152,544.00	\$ 152,544.00
2022	Contracts for Prog Svs	102-500731	\$ -	\$ 152,544.00	\$ 152,544.00
<b>Subtotal</b>			<b>\$ 298,993.00</b>	<b>\$ 305,088.00</b>	<b>\$ 604,081.00</b>

H.E.A.R.Y.S. Peer Support Center of Greater Nashua Region VI					
Vendor # 209287					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 211,860.00	\$ -	\$ 211,860.00
2020	Contracts for Prog Svs	102-500731	\$ 192,364.00	\$ -	\$ 192,364.00
2021	Contracts for Prog Svs	102-500731	\$ -	\$ 192,364.00	\$ 192,364.00
2022	Contracts for Prog Svs	102-500731	\$ -	\$ 192,364.00	\$ 192,364.00
<b>Subtotal</b>			<b>\$ 404,224.00</b>	<b>\$ 384,728.00</b>	<b>\$ 788,952.00</b>

On the Road to Recovery, Inc.					
Vendor # 158839					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 245,562.00	\$ -	\$ 245,562.00
2020	Contracts for Prog Svs	102-500731	\$ 227,648.00	\$ -	\$ 227,648.00
2021	Contracts for Prog Svs	102-500731	\$ -	\$ 227,648.00	\$ 227,648.00
2022	Contracts for Prog Svs	102-500731	\$ -	\$ 227,648.00	\$ 227,648.00
<b>Subtotal</b>			<b>\$ 473,208.00</b>	<b>\$ 455,292.00</b>	<b>\$ 928,500.00</b>

Connections Peer Support Center					
Vendor # 157070					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 135,751.00	\$ -	\$ 135,751.00
2020	Contracts for Prog Svs	102-500731	\$ 134,784.00	\$ -	\$ 134,784.00
2021	Contracts for Prog Svs	102-500731	\$ -	\$ 134,784.00	\$ 134,784.00
2022	Contracts for Prog Svs	102-500731	\$ -	\$ 134,784.00	\$ 134,784.00
<b>Subtotal</b>			<b>\$ 270,535.00</b>	<b>\$ 269,568.00</b>	<b>\$ 540,103.00</b>

Tri-City Consumers' Action Co-operative					
Vendor # 157797					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 102,362.00	\$ -	\$ 102,362.00

Financial Detail

2020	Contracts for Prog Svs	102-500731	\$ 134,819.00	\$ -	\$ 134,819.00
2021	Contracts for Prog Svs	102-500731	\$ -	\$ 134,819.00	\$ 134,819.00
2022	Contracts for Prog Svs	102-500731	\$ -	\$ 134,819.00	\$ 134,819.00
<b>Subtotal</b>			<b>\$ 239,881.00</b>	<b>\$ 269,238.00</b>	<b>\$ 506,219.00</b>

<b>SUB TOTAL</b>			<b>\$ 3,010,222.00</b>	<b>\$ 2,960,222.00</b>	<b>\$ 5,970,444.00</b>
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05-95-91-910010-5710 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: GLENCLIFF HOME FOR ELDER, GLENCLIFF HOME, PROFESSIONAL CARE

80% Other Funds/ 20% General Funds

Activity Code: 91000000

The Alternative Life Center					
Vendor # 068801					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	Consultants	046-500464	\$ 1,200.00	\$ -	\$ 1,200.00
2019	Consultants	046-500464	\$ 1,200.00	\$ -	\$ 1,200.00
2020	Consultants	046-500464	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 2,400.00</b>	<b>\$ -</b>	<b>\$ 2,400.00</b>

<b>SUB TOTAL</b>			<b>\$ 2,400.00</b>	<b>\$ -</b>	<b>\$ 2,400.00</b>
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<b>TOTAL</b>			<b>\$ 10,940,316.00</b>	<b>\$ 5,368,958.00</b>	<b>\$ 16,309,274.00</b>
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**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH**

Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9544 1-800-852-3345 Ext. 9544  
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

May 23, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

- 1) Authorize the Department of Health and Human Services, Division for Behavioral Health, to exercise renewal options and amend existing agreements with the vendors listed below to continue providing peer support services to adults with mental illness by increasing the total price limitation by \$2,659,479 from \$8,280,837 to \$10,940,316 and by extending the completion date from June 30, 2019 to June 30, 2020, effective July 1, 2019 or upon Governor and Executive Council approval whichever is later. 55.45% Federal Funds, 44.55% General Funds.

Vendor Name	Vendor Number	Location	Contract Amount	Increase/ (Decrease)	Modified Contract Amount	G&C Approval
Connections Peer Support Center	#157070-B001	Portsmouth	\$734,466	\$243,078	\$977,544	O:06/29/16 #23 A1: 6/20/18#33B
H.E.A.R.T.S Peer Support Center	#209287-B001	Nashua	\$1,146,234	\$387,091	\$1,533,325	O:06/29/16 #23 A1: 6/20/18#33B
Lakes Region Consumer Advisory Board	#157060-B001	Laconia	\$1,018,137	\$337,411	\$1,355,548	O:06/29/16 #23 A1: 6/20/18#33B
Monadnock Area Peer Support Agency	#157973-B001	Keene	\$792,342	\$275,105	\$1,067,447	O:06/29/16 #23 A1: 6/20/18#33B
On the Road to Recovery, Inc.	#158839-B001	Manchester	\$1,328,574	\$410,549	\$1,739,123	O:06/29/16 #23 A1: 6/20/18#33B
The Stepping Stone Drop-In Center Association	#157697-B001	Claremont	\$1,135,035	\$385,119	\$1,520,154	O:06/29/16 #23 A1: 6/20/18#33B
The Alternative Life Center	#168081-B001	Conway	\$1,572,228	\$428,348	\$2,000,576	O:06/29/16 #23 A1:06/21/17 #38 A2: 6/20/18#33B
Tri-City Consumers' Action Co-operative	#157797-B001	Rochester	\$553,821	\$192,778	\$746,599	O:06/29/16 #23 A1: 6/20/18#33B
		<b>Total</b>	<b>\$8,280,837</b>	<b>\$2,659,479</b>	<b>\$10,940,316</b>	

Financial Detail

Lakes Region Consumer Advisory Board					
Vendor # 157060					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 151,196.00	\$ -	\$ 151,196.00
2018	Contracts for Prog Svs	102-500731	\$ 151,196.00	\$ -	\$ 151,196.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 302,392.00</b>	<b>\$ -</b>	<b>\$ 302,392.00</b>

Monadnock Area Peer Support Agency					
Vendor # 157973					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 117,665.00	\$ -	\$ 117,665.00
2018	Contracts for Prog Svs	102-500731	\$ 117,665.00	\$ -	\$ 117,665.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 235,330.00</b>	<b>\$ -</b>	<b>\$ 235,330.00</b>

H.E.A.R.T.S. Peer Support Center of Greater Nashua Region VI					
Vendor # 209287					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 170,218.00	\$ -	\$ 170,218.00
2018	Contracts for Prog Svs	102-500731	\$ 170,218.00	\$ -	\$ 170,218.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 340,436.00</b>	<b>\$ -</b>	<b>\$ 340,436.00</b>

On the Road to Recovery, Inc.					
Vendor # 156839					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 197,296.00	\$ -	\$ 197,296.00
2018	Contracts for Prog Svs	102-500731	\$ 197,296.00	\$ -	\$ 197,296.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 394,592.00</b>	<b>\$ -</b>	<b>\$ 394,592.00</b>

Connections Peer Support Center					
Vendor # 157070					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 109,071.00	\$ -	\$ 109,071.00
2018	Contracts for Prog Svs	102-500731	\$ 109,071.00	\$ -	\$ 109,071.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 218,142.00</b>	<b>\$ -</b>	<b>\$ 218,142.00</b>

Tri-City Consumers' Action Co-operative					
Vendor # 157797					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ 82,245.00	\$ -	\$ 82,245.00
2018	Contracts for Prog Svs	102-500731	\$ 82,245.00	\$ -	\$ 82,245.00
2019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2020	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 164,490.00</b>	<b>\$ -</b>	<b>\$ 164,490.00</b>

<b>SUB TOTAL</b>			<b>\$ 2,458,736.00</b>	<b>\$ -</b>	<b>\$ 2,458,736.00</b>
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05-95-92-922010-4118 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PEER SUPPORT SERVICES					
100% General Funds					
Activity Code: 92204118					
The Alternative Life Center					

Financial Detail

Vendor # 068801					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 233,122.00	\$ -	\$ 233,122.00
2020	Contracts for Prog Svs	102-500731	\$ -	\$ 190,832.00	\$ 190,832.00
<b>Subtotal</b>			<b>\$ 233,122.00</b>	<b>\$ 190,832.00</b>	<b>\$ 423,954.00</b>

The Stepping Stone Drop-In Center Association					
Vendor # 157967					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 168,555.00	\$ -	\$ 168,555.00
2020	Contracts for Prog Svs	102-500731	\$ -	\$ 171,573.00	\$ 171,573.00
<b>Subtotal</b>			<b>\$ 168,555.00</b>	<b>\$ 171,573.00</b>	<b>\$ 340,128.00</b>

Lakes Region Consumer Advisory Board					
Vendor # 157060					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 151,198.00	\$ -	\$ 151,198.00
2020	Contracts for Prog Svs	102-500731	\$ -	\$ 150,319.00	\$ 150,319.00
<b>Subtotal</b>			<b>\$ 151,198.00</b>	<b>\$ 150,319.00</b>	<b>\$ 301,518.00</b>

Monadnock Area Peer Support Agency					
Vendor # 157973					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 117,665.00	\$ -	\$ 117,665.00
2020	Contracts for Prog Svs	102-500731	\$ -	\$ 122,561.00	\$ 122,561.00
<b>Subtotal</b>			<b>\$ 117,665.00</b>	<b>\$ 122,561.00</b>	<b>\$ 240,226.00</b>

H.E.A.R.T.S. Peer Support Center of Greater Nashua Region VI					
Vendor # 209287					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 170,218.00	\$ -	\$ 170,218.00
2020	Contracts for Prog Svs	102-500731	\$ -	\$ 194,727.00	\$ 194,727.00
<b>Subtotal</b>			<b>\$ 170,218.00</b>	<b>\$ 194,727.00</b>	<b>\$ 364,945.00</b>

On the Road to Recovery, Inc.					
Vendor # 158839					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 197,296.00	\$ -	\$ 197,296.00
2020	Contracts for Prog Svs	102-500731	\$ -	\$ 182,903.00	\$ 182,903.00
<b>Subtotal</b>			<b>\$ 197,296.00</b>	<b>\$ 182,903.00</b>	<b>\$ 380,199.00</b>

Connections Peer Support Center					
Vendor # 157070					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 109,071.00	\$ -	\$ 109,071.00
2020	Contracts for Prog Svs	102-500731	\$ -	\$ 108,294.00	\$ 108,294.00
<b>Subtotal</b>			<b>\$ 109,071.00</b>	<b>\$ 108,294.00</b>	<b>\$ 217,365.00</b>

Financial Detail

Tri-City Consumers' Action Co-operative					
Vendor # 157797					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 82,245.00	\$ -	\$ 82,245.00
2020	Contracts for Prog Svs	102-500731	\$ -	\$ 58,159.00	\$ 58,159.00
<b>Subtotal</b>			\$ 82,245.00	\$ 58,159.00	\$ 140,404.00

<b>SUB TOTAL</b>			\$ 1,229,368.00	\$ 1,179,368.00	\$ 2,408,736.00
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05-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT

100% Federal Funds  
Activity Code: 92204120

The Alternative Life Center					
Vendor # 068801					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 290,154.00	\$ -	\$ 290,154.00
2020	Contracts for Prog Svs	102-500731	\$ -	\$ 237,516.00	\$ 237,516.00
<b>Subtotal</b>			\$ 290,154.00	\$ 237,516.00	\$ 527,670.00

The Stepping Stone Drop-In Center Association					
Vendor # 157967					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 209,790.00	\$ -	\$ 209,790.00
2020	Contracts for Prog Svs	102-500731	\$ -	\$ 213,546.00	\$ 213,546.00
<b>Subtotal</b>			\$ 209,790.00	\$ 213,546.00	\$ 423,336.00

Lakes Region Consumer Advisory Board					
Vendor # 157060					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 188,183.00	\$ -	\$ 188,183.00
2020	Contracts for Prog Svs	102-500731	\$ -	\$ 187,092.00	\$ 187,092.00
<b>Subtotal</b>			\$ 188,183.00	\$ 187,092.00	\$ 375,275.00

Monadnock Area Peer Support Agency					
Vendor # 157973					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 146,449.00	\$ -	\$ 146,449.00
2020	Contracts for Prog Svs	102-500731	\$ -	\$ 152,544.00	\$ 152,544.00
<b>Subtotal</b>			\$ 146,449.00	\$ 152,544.00	\$ 298,993.00

H.E.A.R.T.S. Peer Support Center of Greater Nashua Region VI					
Vendor # 209287					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 211,860.00	\$ -	\$ 211,860.00
2020	Contracts for Prog Svs	102-500731	\$ -	\$ 192,364.00	\$ 192,364.00
<b>Subtotal</b>			\$ 211,860.00	\$ 192,364.00	\$ 404,224.00

Financial Detail

On the Road to Recovery, Inc.					
Vendor # 158839					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 245,562.00	\$ -	\$ 245,562.00
2020	Contracts for Prog Svs	102-500731	\$ -	\$ 227,646.00	\$ 227,646.00
<b>Subtotal</b>			<b>\$ 245,562.00</b>	<b>\$ 227,646.00</b>	<b>\$ 473,208.00</b>

Connections Peer Support Center					
Vendor # 157070					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 135,751.00	\$ -	\$ 135,751.00
2020	Contracts for Prog Svs	102-500731	\$ -	\$ 134,784.00	\$ 134,784.00
<b>Subtotal</b>			<b>\$ 135,751.00</b>	<b>\$ 134,784.00</b>	<b>\$ 270,535.00</b>

Tri-City Consumers' Action Co-operative					
Vendor # 157787					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ 102,362.00	\$ -	\$ 102,362.00
2020	Contracts for Prog Svs	102-500731	\$ -	\$ 134,619.00	\$ 134,619.00
<b>Subtotal</b>			<b>\$ 102,362.00</b>	<b>\$ 134,619.00</b>	<b>\$ 236,981.00</b>

<b>SUB TOTAL</b>			<b>\$ 1,530,111.00</b>	<b>\$ 1,480,111.00</b>	<b>\$ 3,010,222.00</b>
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05-95-91-910010-5710 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, MHS: GLENCLIFF HOME FOR ELDER, GLENCLIFF HOME, PROFESSIONAL CARE					
80% Other Funds/ 20% General Funds					
Activity Code: 91000000					
The Attentive Life Center					
Vendor # 068801					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	Consultants	048-500484	\$ 1,200.00	\$ -	\$ 1,200.00
2019	Consultants	048-500484	\$ 1,200.00	\$ -	\$ 1,200.00
2020	Consultants	048-500484	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ 2,400.00</b>	<b>\$ -</b>	<b>\$ 2,400.00</b>
<b>SUB TOTAL</b>			<b>\$ 2,400.00</b>	<b>\$ -</b>	<b>\$ 2,400.00</b>
<b>TOTAL</b>			<b>\$ 8,280,837.00</b>	<b>\$ 2,659,479.00</b>	<b>\$ 10,940,316.00</b>

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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF BEHAVIORAL HEALTH

Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9422 1-800-852-3345 Ext. 9422  
Fax: 603-271-8431 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

May 16, 2018

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

REQUESTED ACTION

- 1) Authorize the Department of Health and Human Services, Division of Behavioral Health, Bureau of Mental Health Services, to exercise renewal options to agreements with the vendors listed below to continue providing peer support services to adults with mental illness, by increasing the price limitation by \$2,760,679 from \$5,520,158 to \$8,280,837, and by extending the contract completion dates from June 30, 2018 to June 30, 2019, effective upon approval by the Governor and Executive Council. Funding is 55.45% Federal, 44.55% General Funds
- 2) Upon approval of Request #1, authorize the Department to process advance payments of up to a maximum of one-twelfth (1/12th) of each contract price limitation for State Fiscal Year 2019.

The original contract was approved by the Governor and Executive Council on June 29, 2016 (Item #23), and amended on June 21, 2017 (Item #38).

Vendor	Location	Current Amount	Increase Amount	Revised Amount
Connection Peer Support Center	Portsmouth, NH	\$489,644	\$244,822	\$734,466
H.E.A.R.T.S. Peer Support Center of Greater Nashua Region VI	Nashua, NH	\$764,156	\$382,078	\$1,146,234
Lakes Region Consumer Advisory Board	Laconia, NH	\$678,758	\$339,379	\$1,018,137
Monadnock Area Peer Support Agency	Keene, NH	\$528,228	\$264,114	\$792,342
On the Road to Recovery, Inc.	Manchester, NH	\$885,716	\$442,858	\$1,328,574
The Stepping Stone Drop-in Center Association	Claremont, NH	\$756,690	\$378,345	\$1,135,035
The Alternative Life Center	Conway, NH	\$1,047,752	\$524,478	\$1,572,228
Tri-City Consumers' Action Co-operative	Rochester, NH	\$369,214	\$184,607	\$553,821
	Totals	\$5,520,158	\$2,760,679	\$8,280,837

Funds are available in State Fiscal Year 2019 with authority to adjust encumbrances between State Fiscal Years through the Budget Office without further approval from the Governor and Executive Council, if needed and justified.

**Please see attached financial detail.**

#### **EXPLANATION**

The purpose of this request is for continuation of peer support services to adults with long-term and/or severe mental illness at Peer Support Agencies. The Contractors provide services that enhance personal wellness, independence, and recovery by reducing crises due to symptoms of mental illness. Peer support services include supportive interactions and shared experiences using an Intentional Peer Support model that fosters recovery from mental illness and self-advocacy skills.

Peer support services teach wellness self-management, and provide outreach through face-to-face meetings, or telephone calls, to provide continued support to individuals who may not be able to attend face-to-face peer support service meetings. Telephone peer support services are available statewide to assist individuals who may experience mental health crises during hours when the contractors' agencies are closed for business. These eight (8) Peer Support Agency contractors expect to serve a total of 3,990 individuals through these contract amendments.

Contractors produce a monthly newsletter to inform members, participants, community mental health centers, community organizations, and the public about services and ongoing activities at the agency. Activities include skills trainings and educational events for members to learn about topics such as symptom management and how to navigate services, local education and community outreach efforts around stigma, wellness, and recovery, and meetings with other human service providers to facilitate appropriate referrals. The newsletters and documentation of monthly trainings, educational meetings, and community outreach events are submitted on a monthly basis to the Department.

The DHHS conducts a review of all contracted Peer Support Agency policies and procedures to ensure they are all up to date, on file, and meet expectations of the contract. Ongoing tracking and oversight is maintained by the Department. Contractors produce quarterly statistical data reports that are submitted to the Department based on contract deliverables. Monthly reports are submitted that include a list of trained staff and trainings they have completed, service utilization data, program activity data, revenue and expense by cost and program category, a Capital Expenditure Report, an Interim Balance Sheet, a Profit and Loss statement, and all Board Meeting Minutes. If items are not being met a corrective action plan is required. The Contractor also prepares an annual report for presentation to the Department and Mental Health Planning and Advisory Council. Each contractor undergoes a bi-annual quality improvement review and participates in ongoing monitoring and reporting based on these reviews. Each contractor conducts member satisfaction surveys as requested by the department and at any time the contractor is found out of compliance, the agency has 30 days to submit a corrective action plan to ensure compliance is regained.

Approval of the advance payment for each of the eight (8) contractors will allow them to continue to cover operating expenses. If approved, the total advance payment amount will not exceed \$331,281. The funds will be used to cover day to day costs that include payroll and

occupancy. The Department considers advance payment to these vendors as a necessary method to ensure ongoing services for the clients that they serve. The Department is in close communication with these agencies and monitors their financial status on an ongoing basis.

Language in the eight (8) contracts reserves the Department's right to renew each contract for up to four (4) additional years, subject to the continued availability of funds, satisfactory performance of the contractors, and Governor and Executive Council approval.

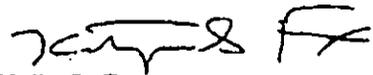
Should the Governor and Executive Council not approve this request, 3,990 individuals may not have access the valuable support that they rely on to manage their symptoms of mental illness. Some individuals may require a higher level of service, including hospitalization, should these peer support services become unavailable.

Area served: Statewide.

Source of funds: 44.55% General Funds and 55.45% Federal Funds from United States Department of Health and Human Services, Block Grants for Community Mental Health Services, Catalog of Federal Domestic Award (CFDA) 93.958, and Federal Award Identification Number (FAIN) SM010035-18

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Katja S. Fox  
Director



Approved by:

Jeffrey A. Meyers  
Commissioner

Financial Details for Peer Support Services

05-95-92-920010-7143 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV OF, DIV OF BEHAVIORAL HEALTH, MENTAL HEALTH BLOCK GRANT					
100% Federal Funds					
Activity Code: 92207143					
<b>The Alternative Life Center</b>					
Vendor # 089801					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$290,154	\$0	\$290,154
2018	Contracts for Prog Svs	102-500731	\$290,154	\$0	\$290,154
2019	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
<b>Subtotal</b>			<b>\$580,308</b>	<b>\$0</b>	<b>\$580,308</b>
<b>The Stepping Stone Drop-In Center Association</b>					
Vendor # 157967					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$209,790	\$0	\$209,790
2018	Contracts for Prog Svs	102-500731	\$209,790	\$0	\$209,790
2019	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
<b>Subtotal</b>			<b>\$419,580</b>	<b>\$0</b>	<b>\$419,580</b>
<b>Lakes Region Consumer Advisory Board</b>					
Vendor # 157060					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$188,183	\$0	\$188,183
2018	Contracts for Prog Svs	102-500731	\$188,183	\$0	\$188,183
2019	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
<b>Subtotal</b>			<b>\$376,366</b>	<b>\$0</b>	<b>\$376,366</b>
<b>Monadnock Area Peer Support Agency</b>					
Vendor # 157973					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$148,449	\$0	\$148,449
2018	Contracts for Prog Svs	102-500731	\$148,449	\$0	\$148,449
2019	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
<b>Subtotal</b>			<b>\$296,898</b>	<b>\$0</b>	<b>\$296,898</b>
<b>H.E.A.R.T.S. Peer Support Center of Greater Nashua Region VI</b>					
Vendor # 209287					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$211,860	\$0	\$211,860
2018	Contracts for Prog Svs	102-500731	\$211,860	\$0	\$211,860
2019	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
<b>Subtotal</b>			<b>\$423,720</b>	<b>\$0</b>	<b>\$423,720</b>

Financial Details for Peer Support Services

On the Road to Recovery, Inc.					
Vendor # 136839					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2,017	Contracts for Prog Svs	102-500731	\$245,562	\$0	\$245,562
2,018	Contracts for Prog Svs	102-500731	\$245,562	\$0	\$245,562
2,019	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
<b>Subtotal</b>			<b>\$491,124</b>	<b>\$0</b>	<b>\$491,124</b>

Connections Peer Support Center					
Vendor # 157070					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2,017	Contracts for Prog Svs	102-500731	\$135,751	\$0	\$135,751
2,018	Contracts for Prog Svs	102-500731	\$135,751	\$0	\$135,751
2,019	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
<b>Subtotal</b>			<b>\$271,502</b>	<b>\$0</b>	<b>\$271,502</b>

Tri-City Consumers' Action Co-operative					
Vendor # 157797					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2,017	Contracts for Prog Svs	102-500731	\$102,362	\$0	\$102,362
2,018	Contracts for Prog Svs	102-500731	\$102,362	\$0	\$102,362
2,019	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
<b>Subtotal</b>			<b>\$204,724</b>	<b>\$0</b>	<b>\$204,724</b>

<b>SUB TOTAL</b>			<b>\$3,080,222</b>	<b>\$0</b>	<b>\$3,080,222</b>
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05-95-92-820010-7011 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV OF, DM OF BEHAVIORAL HEALTH, PEER SUPPORT SERVICES					
100% General Funds					
Activity Code: 92207011					
The Alternative Life Center					
Vendor # 068801					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2,017	Contracts for Prog Svs	102-500731	\$233,122	\$0	\$233,122
2,018	Contracts for Prog Svs	102-500731	\$233,122	\$0	\$233,122
2,019	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
<b>Subtotal</b>			<b>\$466,244</b>	<b>\$0</b>	<b>\$466,244</b>

The Stepping Stone Drop-In Center Association					
Vendor # 157887					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2,017	Contracts for Prog Svs	102-500731	\$168,555	\$0	\$168,555
2,018	Contracts for Prog Svs	102-500731	\$168,555	\$0	\$168,555
2,019	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
<b>Subtotal</b>			<b>\$337,110</b>	<b>\$0</b>	<b>\$337,110</b>

Financial Details for Peer Support Services

Lakes Region Consumer Advisory Board					
Vendor # 157050					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2,017	Contracts for Prog Svs	102-500731	\$151,196	\$0	\$151,196
2,018	Contracts for Prog Svs	102-500731	\$151,196	\$0	\$151,196
2,019	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
Subtotal			\$302,392	\$0	\$302,392

Monadnock Area Peer Support Agency					
Vendor # 157073					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2,017	Contracts for Prog Svs	102-500731	\$ 117,665	\$ -	\$ 117,665
2,018	Contracts for Prog Svs	102-500731	\$ 117,665	\$ -	\$ 117,665
2,019	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
Subtotal			\$ 235,330	\$ -	\$ 235,330

H.E.A.R.T.S. Peer Support Center of Greater Nashua Region VI					
Vendor # 209287					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2,017	Contracts for Prog Svs	102-500731	\$170,218	\$0	\$170,218
2,018	Contracts for Prog Svs	102-500731	\$170,218	\$0	\$170,218
2,019	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
Subtotal			\$340,436	\$0	\$340,436

On the Road to Recovery, Inc.					
Vendor # 158839					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2,017	Contracts for Prog Svs	102-500731	\$197,296	\$0	\$197,296
2,018	Contracts for Prog Svs	102-500731	\$197,296	\$0	\$197,296
2,019	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
Subtotal			\$394,592	\$0	\$394,592

Connections Peer Support Center					
Vendor # 157070					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2,017	Contracts for Prog Svs	102-500731	\$109,071	\$0	\$109,071
2,018	Contracts for Prog Svs	102-500731	\$109,071	\$0	\$109,071
2,019	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
Subtotal			\$218,142	\$0	\$218,142

Tri-City Consumers' Action Co-operative					
Vendor # 157797					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2,017	Contracts for Prog Svs	102-500731	\$82,245	\$0	\$82,245
2,018	Contracts for Prog Svs	102-500731	\$82,245	\$0	\$82,245
2,019	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
Subtotal			\$164,490	\$0	\$164,490

<b>SUB TOTAL</b>			<b>\$2,458,736</b>	<b>\$0</b>	<b>\$2,458,736</b>
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05-95-92-922010-4118 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, PEER SUPPORT SERVICES					
100% General Funds					
Activity Code: 92204118					
The Alternative Life Center					
Vendor # 066801					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2,017	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2,018	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2,019	Contracts for Prog Svs	102-500731	\$0	\$233,122	\$233,122

Financial Details for Peer Support Services

Subtotal			\$0	\$233,122	\$233,122
<b>The Stepping Stone Drop-In Center Association</b>					
Vendor # 157987					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2018	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2019	Contracts for Prog Svs	102-500731	\$0	\$168,656	\$168,656
Subtotal			\$0	\$168,656	\$168,656
<b>Lakes Region Consumer Advisory Board</b>					
Vendor # 157060					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2018	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2019	Contracts for Prog Svs	102-500731	\$0	\$161,196	\$161,196
Subtotal			\$0	\$161,196	\$161,196
<b>Monadnock Area Peer Support Agency</b>					
Vendor # 157973					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2018	Contracts for Prog Svs	102-500731	\$ -	\$ -	\$ -
2019	Contracts for Prog Svs	102-500731	\$ -	\$ 117,685	\$ 117,685
Subtotal			\$ -	\$ 117,685	\$ 117,685
<b>H.E.A.R.T.S. Peer Support Center of Greater Nashua Region VI</b>					
Vendor # 209267					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2018	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2019	Contracts for Prog Svs	102-500731	\$0	\$170,218	\$170,218
Subtotal			\$0	\$170,218	\$170,218
<b>On the Road to Recovery, Inc.</b>					
Vendor # 156839					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2018	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2019	Contracts for Prog Svs	102-500731	\$0	\$197,296	\$197,296
Subtotal			\$0	\$197,296	\$197,296
<b>Connections Peer Support Center</b>					
Vendor # 157070					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2018	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2019	Contracts for Prog Svs	102-500731	\$0	\$109,071	\$109,071
Subtotal			\$0	\$109,071	\$109,071
<b>Tri-City Consumers' Action Co-operative</b>					
Vendor # 157797					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2018	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2019	Contracts for Prog Svs	102-500731	\$0	\$82,245	\$82,245
Subtotal			\$0	\$82,245	\$82,245
<b>SUB TOTAL</b>			<b>\$0</b>	<b>\$1,229,368</b>	<b>\$1,229,368</b>

Financial Details for Peer Support Services

05-95-92-922010-4120 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV, BUREAU OF MENTAL HEALTH SERVICES, MENTAL HEALTH BLOCK GRANT					
100% Federal Funds					
Activity Code: 92204120					
<b>The Alternative Life Center</b>					
Vendor # 065801					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2,017	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2,018	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2,019	Contracts for Prog Svs	102-500731	\$0	\$290,154	\$290,154
<b>Subtotal</b>			\$0	\$290,154	\$290,154
<b>The Stepping Stone Drop-In Center Association</b>					
Vendor # 167867					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2,017	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2,018	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2,019	Contracts for Prog Svs	102-500731	\$0	\$209,790	\$209,790
<b>Subtotal</b>			\$0	\$209,790	\$209,790
<b>Lakes Region Consumer Advisory Board</b>					
Vendor # 157060					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2,017	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2,018	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2,019	Contracts for Prog Svs	102-500731	\$0	\$188,183	\$188,183
<b>Subtotal</b>			\$0	\$188,183	\$188,183
<b>Monadnock Area Peer Support Agency</b>					
Vendor # 157873					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2,017	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2,018	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2,019	Contracts for Prog Svs	102-500731	\$0	\$146,449	\$146,449
<b>Subtotal</b>			\$0	\$146,449	\$146,449
<b>M.E.A.R.T.S. Peer Support Center of Greater Nashua Region VI</b>					
Vendor # 209287					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2,017	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2,018	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2,019	Contracts for Prog Svs	102-500731	\$0	\$211,860	\$211,860
<b>Subtotal</b>			\$0	\$211,860	\$211,860
<b>On the Road to Recovery, Inc.</b>					
Vendor # 158839					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2,017	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2,018	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2,019	Contracts for Prog Svs	102-500731	\$0	\$245,562	\$245,562
<b>Subtotal</b>			\$0	\$245,562	\$245,562
<b>Connections Peer Support Center</b>					
Vendor # 157070					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2,017	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2,018	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2,019	Contracts for Prog Svs	102-500731	\$0	\$135,751	\$135,751
<b>Subtotal</b>			\$0	\$135,751	\$135,751

Financial Details for Peer Support Services

Tri-City Consumers' Action Co-operative					
Vendor # 157797					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2017	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2018	Contracts for Prog Svs	102-500731	\$0	\$0	\$0
2019	Contracts for Prog Svs	102-500731	\$0	\$102,362	\$102,362
<b>Subtotal</b>			<b>\$0</b>	<b>\$102,362</b>	<b>\$102,362</b>

<b>SUB TOTAL</b>			<b>\$0</b>	<b>\$1,530,111</b>	<b>\$1,530,111</b>
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05-95-91-910010-5710 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: GLENCLIFF HOME FOR ELDER, GLENCLIFF HOME, PROFESSIONAL CARE					
80% Other Funds/ 20% General Funds					
Activity Code: 91000000					
The Alternative Life Center					
Vendor # 058801					
State Fiscal Year	Class Title	Class Account	Current Budget	Amount Increase/ (Decrease)	Revised Budget Amount
2018	Consultants	046-500464	\$1,200	\$0	\$1,200
2019	Consultants	046-500464	\$0	\$1,200	\$1,200
<b>Subtotal</b>			<b>\$1,200</b>	<b>\$1,200</b>	<b>\$2,400</b>
<b>TOTAL</b>			<b>\$5,520,158</b>	<b>\$2,780,879</b>	<b>\$8,280,837</b>

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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR BEHAVIORAL HEALTH

Jeffrey A. Meyers  
Commissioner

Katia S. Fox  
Director

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9422 1-800-852-3345 Ext. 9422  
Fax: 603-271-8431 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

May 19, 2017

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Behavioral Health, Glenclyff Home to amend an Agreement with The Alternative Life Center, 6 Main Street, Conway, NH, 03818 (Vendor #068801), to continue to provide peer support services to Glenclyff Home residents, by increasing the price limitation by \$1,200 from \$1,046,552 to an amount not to exceed \$1,047,752, effective July 1, 2017 or upon the date of Governor and Executive Council approval whichever comes later. There is no change to the completion date of June 30, 2018. The source of funds for this amendment is 19% General Funds and 81% Agency Funds.

Funds are anticipated to be available in State Fiscal Year 2018, upon the availability and continued appropriation of funds in the future operating budget, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

05-95-92-920010-7143 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV OF, DIV OF BEHAVIORAL HEALTH, MENTAL HEALTH BLOCK GRANT

State Fiscal Year	Class Title	Class Account	Current Budget
2017	Contracts for Prog Svs	102-500731	\$290,154
2018	Contracts for Prog Svs	102-500731	\$290,154
		Subtotal	\$580,308

**05-95-92-920010-7011 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF,  
 HHS: BEHAVIORAL HEALTH DIV OF, DIV OF BEHAVIORAL HEALTH, PEER SUPPORT  
 SERVICES**

State Fiscal Year	Class Title	Class Account	Current Budget
2017	Contracts for Prog Svs	102-500731	\$233,122
2018	Contracts for Prog Svs	102-500731	\$233,122
		Subtotal	\$466,244

**05-95-91-910010-5710 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF,  
 HHS: BEHAVIORAL HEALTH DIV OF, DIV OF BEHAVIORAL HEALTH, PEER SUPPORT  
 SERVICES**

State Fiscal Year	Class Title	Class Account	Current Budget
2018	Consultants	046-500464	\$1,200
	Subtotal	Subtotal	\$1,200
		Grand Total	\$1,047,752

**EXPLANATION**

Approval of this Amendment will allow the Contractor to continue to provide peer support services to Glenclyff Home residents who have severe mental illness. This Amendment increases the funding in the Agreement to add the provision of monthly group peer support services to Glenclyff Home residents. Peer Support services enhance personal wellness, independence, and recovery by reducing crises due to symptoms of mental illness.

The original agreement was competitively bid.

Notwithstanding any other provision of the Contract to the contrary, no services shall continue after June 30, 2017, and the Department shall not be liable for any payments for services provided after June 30, 2017, unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Should Governor and Council determine not to approve this request, residents at the Glenclyff Home would lose a valuable support that is vital to managing their symptoms of mental illness.

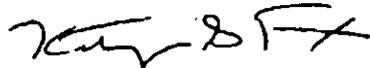
Area served: Northern New Hampshire and Glenclyff Home

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His Excellency, Governor Christopher T. Sununu  
and His Honorable Council  
Page 3 of 3

Source of funds: 19% General Funds and 81% Agency Funds.

Respectfully submitted



Katja S. Fox  
Director

Approved by:



Jeffrey A. Meyers  
Commissioner



Jeffrey A. Meyers  
Commissioner

Katja S. Fox  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF BEHAVIORAL HEALTH

120 PLEASANT STREET, CONCORD, NH 03301  
603-271-9422 1-800-852-3345 Ext. 9422  
Fax: 603-271-8431 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 6, 2016

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, NH 03301

G&C Approved

6/29/16

Date: \_\_\_\_\_  
Item #: 23

REQUESTED ACTION

1. Authorize the Department of Health and Human Services, Division of Behavioral Health, Bureau of Mental Health Services, to enter into Agreements with the vendors listed below, to provide peer support services in an amount not to exceed \$5,518,958, effective July 1, 2016 through June 30, 2018, upon approval by Governor and Executive Council. 55.45% Federal, 44.55% General Funds

Summary of contract amounts by Vendor.

Vendor	Location	Budget Amount
Connection Peer Support Center	Portsmouth, NH	\$489,644
H.E.A.R.T.S. Peer Support Center of Greater Nashua Region VI	Nashua, NH	\$764,156
Lakes Region Consumer Advisory Board	Laconia, NH	\$678,758
Monadnock Area Peer Support Agency	Keene, NH	\$528,228
On the Road to Recovery, Inc.	Manchester, NH	\$885,716
The Stepping Stone Drop-In Center Association	Claremont, NH	\$756,690
The Alternative Life Center	Conway, NH	\$1,046,552
Tri-City Consumers' Action Co-operative	Rochester, NH	\$369,214
		\$5,518,958

2. Contingent upon approval of Requested Action #1, authorize an advance payment up to a maximum of one-twelfth of the contract price limitation per each Vendor for each State Fiscal Year. If exercised this amount would be \$459,913.17.

Funds are available in State Fiscal Year 2017 and anticipated to be available in State Fiscal Year 2018, upon the availability and continued appropriation of funds in the future operating budget, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

Please see attached financial detail.

#### EXPLANATION

The attached agreements represent eight (8) agreements with a combined price limitation of \$5,518,958.

Approval of these eight (8) Agreements will allow the Contractors to provide peer support services to adults with long-term and/or severe mental illness. The Contractor will provide services that will enhance personal wellness, independence, and recovery by reducing crises due to symptoms of mental illness. Peer support services include supportive interactions and shared experiences using an intentional Peer Support model that fosters recovery from mental illness and self-advocacy skills. Additionally, peer support services teach wellness self-management, and provide outreach by face-to-face or telephone calls to provide continued support to consumers who may not be able to attend services. Also warmline (ne services will be available statewide by providing telephone peer support to assist individuals in addressing a current crisis related to their mental health during hours when an agency is closed for services. These eight peer support agency contractors expect to serve a total of 3,300 consumers during State Fiscal Year 2017. The Agreements require the Contractors increase the number of consumers served by 10% for each subsequent State Fiscal Year.

Approval of the advanced payment for each of the eight (8) Vendors, for each State Fiscal Year, will allow the Contractors to continue to cover operating expenses. These funds cover day to day costs including payroll and occupancy. These agencies face considerable challenges in their day to day operations. The Department considers advance payment to these vendors as a necessary method to ensure ongoing services for the clients that they serve. The Department is in close communications with these agencies and monitors their financial status on an ongoing basis.

The Department published a Request for Proposals for Substance Use Disorder Treatment and Recovery Support Services (RFP2017-BBH-02-PEERS) on the Department of Health and Human Services website March 24, 2016 through April 26, 2016. The Department received eight proposals. These proposals were reviewed and scored by a team of individuals with program specific knowledge. The Department selected all the Vendors to provide these services (See attached Summary Score Sheet).

Some of the Vendors' proposals scored lower than anticipated; however, it was determined that losing peer support services would be detrimental to the individuals, families, and communities of New Hampshire. In order to ensure effective delivery of services, the Department has strengthened language in the Vendors' contracts. Monthly Board minutes and attachments will be submitted for review as well as a Board member list whenever changes in membership occur. Quarterly review letters based upon review of monthly and quarterly submissions will be sent to the agencies requiring corrective action response when necessary. In addition, the Department monitors the peer support Contractors through quality assurance reviews, monthly meetings, monthly and quarterly financial reporting and quarterly statistical reporting.

The attached Contracts include language that reserves the right to renew each contract for up to four (4) additional years, subject to the continued availability of funds, satisfactory performance of contracted services and Governor and Executive Council approval.

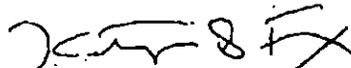
Should Governor and Council determine not to approve this request, 3,300 persons could lose a valuable support they have come to rely on to manage their symptoms of mental illness. Some individuals likely will need a higher level of service including hospitalization.

Area served: Statewide.

Source of funds: <sup>44.55</sup>~~45.55~~% General Funds and 55.45% Federal Funds from United States Department of Health and Human Services, Block Grants for Community Mental Health Services, Catalog of Federal Domestic Award (CFDA) 93.958, and Federal Award Identification Number (FAIN) SM010035-10

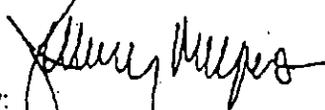
In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted



Katja S. Fox  
Director

Approved by:



Jeffrey A. Meyers  
Commissioner

Financial Detail

05-95-92-920010-7143 HEALTH AND SOCIAL SERVICES; HEALTH AND HUMAN SVCS-DEPT OF, MMS: BEHAVIORAL HEALTH DIV OF, DIV OF BEHAVIORAL HEALTH, MENTAL HEALTH BLOCK GRANT			
100% Federal Funds			
Activity Code: 92207143			
<b>The Alternative Life Center</b>			
Vendor # 068001			
State Fiscal Year	Class Title	Class Account	Current Budget
2017	Contracts for Prog Svs	102-500731	\$ 290,154.00
2018	Contracts for Prog Svs	102-500731	\$ 290,154.00
<b>Subtotal</b>			<b>\$ 580,308.00</b>
<b>The Stepping Stone Drop-In Center Association</b>			
Vendor # 157967			
State Fiscal Year	Class Title	Class Account	Current Budget
2017	Contracts for Prog Svs	102-500731	\$ 209,790.00
2018	Contracts for Prog Svs	102-500731	\$ 209,790.00
<b>Subtotal</b>			<b>\$ 419,580.00</b>
<b>Lakes Region Consumer Advisory Board</b>			
Vendor # 157080			
State Fiscal Year	Class Title	Class Account	Current Budget
2017	Contracts for Prog Svs	102-500731	\$ 188,183.00
2018	Contracts for Prog Svs	102-500731	\$ 188,183.00
<b>Subtotal</b>			<b>\$ 376,366.00</b>
<b>Monadnock Area Peer Support Agency</b>			
Vendor # 157973			
State Fiscal Year	Class Title	Class Account	Current Budget
2017	Contracts for Prog Svs	102-500731	\$ 148,449.00
2018	Contracts for Prog Svs	102-500731	\$ 148,449.00
<b>Subtotal</b>			<b>\$ 296,898.00</b>
<b>H.E.A.R.T.S. Peer Support Center of Greater Nashua Region VI</b>			
Vendor # 209287			
State Fiscal Year	Class Title	Class Account	Current Budget
2017	Contracts for Prog Svs	102-500731	\$ 211,800.00
2018	Contracts for Prog Svs	102-500731	\$ 211,800.00
<b>Subtotal</b>			<b>\$ 423,600.00</b>

Financial Detail

On the Road to Recovery, Inc.			
Vendor # 158839			
State Fiscal Year	Class Title	Class Account	Current Budget
2017	Contracts for Prog Svs	102-500731	\$ 245,562.00
2018	Contracts for Prog Svs	102-500731	\$ 245,562.00
<b>Subtotal</b>			<b>\$ 491,124.00</b>

Connections Peer Support Center			
Vendor # 157070			
State Fiscal Year	Class Title	Class Account	Current Budget
2017	Contracts for Prog Svs	102-500731	\$ 135,751.00
2018	Contracts for Prog Svs	102-500731	\$ 135,751.00
<b>Subtotal</b>			<b>\$ 271,502.00</b>

Tri-City Consumers' Action Co-operative			
Vendor # 157797			
State Fiscal Year	Class Title	Class Account	Current Budget
2017	Contracts for Prog Svs	102-500731	\$ 102,352.00
2018	Contracts for Prog Svs	102-500731	\$ 102,362.00
<b>Subtotal</b>			<b>\$ 204,714.00</b>
<b>SUB TOTAL</b>			<b>\$ 3,060,222.00</b>

05-95-92-920010-7011 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV  
 OF, DIV OF BEHAVIORAL HEALTH, PEER SUPPORT SERVICES  
 .100% General Funds  
 Activity Code: 92207011

The Alternative Life Center			
Vendor # 068801			
State Fiscal Year	Class Title	Class Account	Current Budget
2017	Contracts for Prog Svs	102-500731	\$ 233,122.00
2018	Contracts for Prog Svs	102-500731	\$ 233,122.00
<b>Subtotal</b>			<b>\$ 466,244.00</b>

The Stepping Stone Drop-In Center Association			
Vendor # 157987			
State Fiscal Year	Class Title	Class Account	Current Budget
2017	Contracts for Prog Svs	102-500731	\$ 168,555.00
2018	Contracts for Prog Svs	102-500731	\$ 168,555.00
<b>Subtotal</b>			<b>\$ 337,110.00</b>

Financial Detail

Lakes Region Consumer Advisory Board			
Vendor # 157060			
State Fiscal Year	Class Title	Class Account	Current Budget
2017	Contracts for Prog Svs	102-500731	\$ 151,196.00
2018	Contracts for Prog Svs	102-500731	\$ 151,196.00
Subtotal			\$ 302,392.00
Monadnock Area Peer Support Agency			
Vendor # 157973			
State Fiscal Year	Class Title	Class Account	Current Budget
2017	Contracts for Prog Svs	102-500731	\$ 117,665.00
2018	Contracts for Prog Svs	102-500731	\$ 117,665.00
Subtotal			\$ 235,330.00
HEARTS Peer Support Center of Greater Nashua Region VI			
Vendor # 209287			
State Fiscal Year	Class Title	Class Account	Current Budget
2017	Contracts for Prog Svs	102-500731	\$ 170,218.00
2018	Contracts for Prog Svs	102-500731	\$ 170,218.00
Subtotal			\$ 340,436.00
On the Road to Recovery, Inc.			
Vendor # 158639			
State Fiscal Year	Class Title	Class Account	Current Budget
2017	Contracts for Prog Svs	102-500731	\$ 197,296.00
2018	Contracts for Prog Svs	102-500731	\$ 197,296.00
Subtotal			\$ 394,592.00
Connections Peer Support Center			
Vendor # 157070			
State Fiscal Year	Class Title	Class Account	Current Budget
2017	Contracts for Prog Svs	102-500731	\$ 109,071.00
2018	Contracts for Prog Svs	102-500731	\$ 109,071.00
Subtotal			\$ 218,142.00
Tri-City Consumers' Action Co-operative			
Vendor # 157797			
State Fiscal Year	Class Title	Class Account	Current Budget
2017	Contracts for Prog Svs	102-500731	\$ 82,245.00
2018	Contracts for Prog Svs	102-500731	\$ 82,245.00
Subtotal			\$ 164,490.00
<b>SUB TOTAL</b>			<b>\$ 2,458,736.00</b>
<b>TOTAL</b>			<b>\$ 5,516,958.00</b>

