



16 JR

STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
DIVISION of FORESTS and LANDS

172 PEMBROKE ROAD CONCORD, NEW HAMPSHIRE 03301
PHONE: (603) 271-2214 FAX: (603) 271-6488 WWW.NHDFL.ORG

August 30, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to MOP 1102 (L), authorize the Department of Natural and Cultural Resources (DNCR) to allow Director Patrick Hackley, Chief of Forest Protection Steven Sherman, and Deputy Northeastern Coordination Center (NECC) Manager Donald Tucker to travel outside of a 300 mile radius of DNCR headquarters by driving a state vehicle rather than flying to Charlottetown, Prince Edward Island, Canada to attend the Northeastern Forest Fire Protection Commission 2021 Annual Commissioner's Meeting from September 27, 2021 to October 1, 2021 effective upon Governor and Executive Council approval. 100% Federal Funds.

EXPLANATION

DNCR is requesting permission to allow Director Patrick Hackley, who is a member of the Commission per RSA 227-L:26, Chief of Forest Protection Steven Sherman and NECC Deputy Manager Donald Tucker, to travel 587 miles each way via state vehicle rather than by airline flight, to Charlottetown, Prince Edward Island, Canada for the Northeastern Forest Fire Protection Commission 2021 Annual Commissioner's Meeting. The purpose of this annual meeting is to discuss the business affairs of the Compact, including a Forest Fire Situation and Current Activity update, FY 2021 Budgets, Financial Audit, USFS Updates and other various related topics. This meeting is also an opportunity for all compact members to discuss their respective agency's operations. This travel is specifically listed as an authorized use of funds within the Federal State Fire Assistance grant program.

A cost analysis has determined that the travel component of the trip (excluding meals and hotel accommodations) is estimated to cost approximately \$3,505 via airline flight versus driving mileage costs for use of a state vehicle of \$682, resulting in a savings of \$2,823.

Please refer to the attached Form A-24 and expense worksheet for a detailed explanation of costs.

Respectfully submitted,

(154)

Sarah L. Stewart
Commissioner

REQUEST FOR AUTHORIZATION FOR OUT-OF-STATE TRAVEL

Date: August 20, 2021

TO THE HONORABLE GOVERNOR & COUNCIL:

The Department of Natural and Cultural Resources requests permission for 3 employees or their designees to travel to Charlottetown, Prince Edward Island (PEI), Canada for 5 days of out-of-state travel status from September 27, 2021 to October 1, 2021

Conference/Workshop/Seminar Title

Northeastern Forest Fire Protection Commission 2021 Annual Commissioner's Meeting

Purpose of Travel

We are requesting permission for Director Patrick Hackley, who is a Commissioner per RSA 227-L:26, Chief of Forest Protection Steven Sherman and NECC Deputy Center Manager Donald Tucker to travel and attend the Northeastern Forest Fire Protection Commission 2021 Annual Commissioner's Meeting in Charlottetown, PEI.

The purpose of this meeting is to discuss the business affairs of the Compact, including a Forest Fire Situation Update/Current Activity, FY2021 Budgets, Financial Audit, USFS Updates and other various related topics. This meeting is also an opportunity for all Compact Members to discuss their agencies operations. The travel is specifically listed in the federal State Fire Assistance grant narrative.

We are requesting that Patrick Hackley, Steve Sherman and Donald Tucker be allowed to drive FL-2 instead of flying. The total cost for flying would be \$6,843 versus \$4,020 driving, resulting in a savings of \$2,823.

Attendees and their Titles

1. Patrick Hackley – Director of Forests and Lands
2. Steven Sherman – Chief of Forest Protection
3. Donald Tucker – NECC Deputy Center Manager

Fiscal Information – Summary

<u>Objt</u>	<u>Description</u>	<u>Amount</u>		<u>Amount</u>
0710	Common Carriers	\$ _____	Appropriation of Out-of-State Travel	\$ <u>11,198.00</u>
0711	Per Diem in Lieu	\$ _____	Amount Expended to date	\$ <u>0.00</u>
0712	Meals	\$ <u>750.00</u>	Available Balance	\$ <u>11,198.00</u>
0713	Hotel	\$ <u>1,988.00</u>	Amount requested this authorization	\$ <u>4,020.00</u>
0714	Mileage	\$ <u>682.00</u>	Estimated Balance Available	\$ <u>7,178.00</u>
0715	Operation State Car	\$ _____		
0717	Miscellaneous	\$ _____	Appropriation Code	<u>010 - 035 - 3529 - 080</u>
0719	Registration Fees	\$ <u>600.00</u>	Source of Funds	<u>100% Federal Funds</u>
	Total	\$ <u>4,020.00</u>		

Authorized Signature 

(154)

Cost Comparison

DRIVING:

Travel from Concord, NH to Charlottetown, PEI

Mileage: 587 Miles (1,174 miles Round-Trip)

Average Total Time: 10 Hours

FLYING:

Flying out of Manchester Airport to Charlottetown, PEI

Average Time: 15 hours (or longer)

Fiscal Information – Summary

Description	Drive	Flying	Savings
Meals	\$ 750.00	\$ 750.00	\$ -
Hotel	\$ 1,988.00	\$ 1,988.00	\$ -
Mileage	\$ 682.00	\$ -	\$ (682.00)
Flights	\$ -	\$ 3,505.44	\$ 3,505.44
Registration Fees	\$ 600.00	\$ 600.00	\$ -
Total:	\$ 4,020.00	\$ 6,843.44	\$ 2,823.44

From: Brian Kerr
To: Townsend, Jennifer
Subject: Flight Options: Canada
Date: Monday, August 30, 2021 1:47:09 PM

EXTERNAL: Do not open attachments or click on links unless you recognize and trust the sender.

Not sure if the State has the rule to book US airlines (code shares) or not so I quoted both United and Air Canada (Same flights, a codeshare so just different flight numbers)

There are no flights that I see on the 27th that will get them there by 3pm so I quoted 9/26 departure.

Please review the dates and times of the flight options below, and if any of them will work for you please confirm to us the option number and we will issue a ticket. If the options don't work for you please give us a better understanding of the times you need or if you have certain flights in mind please let us know.

If we don't already have it we will need passenger birthday MMDDYY, and if you have them, passenger TSA - Pre Check Number and Frequent Flyer Number. You can also fill out a [traveler profile here](#).

Prices are for 3 travelers

Air / Rail

Option 1

Manchester > Washington

1h 46m


UA3876

Departure

Manchester Boston regional,
Manchester (MHT) Sun, Sep 26
2021 at 8:00AM from
Terminal N/A

Arrival

Washington Dulles Intl,
Washington (IAD) Sun, Sep 26
2021 at 9:46AM at Terminal N/A

Cabin Class:Economy (H) Duration:1h 46m Equipment:Canadair Regional Jet
Operated by:AIR WISCONSIN DBA UNITED EXPRESS Baggage Allowance:none
Stopovers:none

Washington > Charlottetown

5h 50m


UA8459

Departure

Washington Dulles Intl,
Washington (IAD) Sun, Sep 26,
2021 at 3:50PM from
Terminal N/A

Arrival

Pierre Elliott Trudeau Intl Arpt,
Montreal (YUL) Sun, Sep 26 2021
at 5:35PM at Terminal N/A

Cabin Class:Economy (H) Duration:1h 45m Equipment:EMBRAER 175 Operated
by:AIR CANADA EXPRESS - JAZZ Baggage Allowance:none Stopovers:none

 UA8364	Departure	Arrival
	Pierre Elliott Trudeau Intl Arpt, Montreal (YUL) Sun, Sep 26 2021 at 8:10PM from Terminal N/A	Charlottetown Municipal, Charlottetown (YYG) Sun, Sep 26 2021 at 10:40PM at Terminal N/A
Cabin Class:Economy (H) Duration:1h 30m Equipment:Airbus A220-300 Operated by:Air Canada Baggage Allowance:none Stopovers:none		

Charlottetown > Manchester

12h 41m

 UA8575	Departure	Arrival
	Charlottetown Municipal, Charlottetown (YYG) Fri, Oct 01 2021 at 12:10PM from Terminal N/A	Lester B Pearson Intl, Toronto (YYZ) Fri, Oct 01 2021 at 1:32PM at Terminal 1
Cabin Class:Economy (M) Duration:2h 22m Equipment:EMBRAER 175 Operated by:AIR CANADA EXPRESS - JAZZ Baggage Allowance:none Stopovers:none		
 UA8028	Departure	Arrival
	Lester B Pearson Intl, Toronto (YYZ) Fri, Oct 01 2021 at 6:30PM from Terminal 1	Washington Dulles Intl, Washington (IAD) Fri, Oct 01 2021 at 7:53PM at Terminal N/A
Cabin Class:Economy (M) Duration:1h 23m Equipment:Canadair Regional Jet 900 Operated by:AIR CANADA EXPRESS - JAZZ Baggage Allowance:none Stopovers:none		
 UA3880	Departure	Arrival
	Washington Dulles Intl, Washington (IAD) Fri, Oct 01 2021 at 10:05PM from Terminal N/A	Manchester Boston regional, Manchester (MHT) Fri, Oct 01 2021 at 11:51PM at Terminal N/A
Cabin Class:Economy (M) Duration:1h 46m Equipment:Canadair Regional Jet Operated by:AIR WISCONSIN DBA UNITED EXPRESS Baggage Allowance:none Stopovers:none		
		Total
Price per ADT: 1,168.48 USD (incl. tax 195.48)		3,505.44 USD

Option 2

Boston > Charlottetown

5h 55m

	Departure	Arrival
---	------------------	----------------

UA8483	Boston Edward L Logan Intl Apt, Boston (BOS) Sun, Sep 26 2021 at 3:45PM from Terminal B	Pierre Elliott Trudeau Intl Arpt, Montreal (YUL) Sun, Sep 26 2021 at 5:02PM at Terminal N/A
Cabin Class:Economy (V) Duration:1h 17m Equipment:Canadair Regional Jet 900 Operated by:AIR CANADA EXPRESS - JAZZ Baggage Allowance:none Stopovers:none		
 UA8364	Departure Pierre Elliott Trudeau Intl Arpt, Montreal (YUL) Sun, Sep 26 2021 at 8:10PM from Terminal N/A	Arrival Charlottetown Municipal, Charlottetown (YYG) Sun, Sep 26 2021 at 10:40PM at Terminal N/A
Cabin Class:Economy (V) Duration:1h 30m Equipment:Airbus A220-300 Operated by:Air Canada Baggage Allowance:none Stopovers:none		

Charlottetown > Boston

6h 33m

 UA8575	Departure Charlottetown Municipal, Charlottetown (YYG) Fri, Oct 01 2021 at 12:10PM from Terminal N/A	Arrival Lester B Pearson Intl, Toronto (YYZ) Fri, Oct 01 2021 at 1:32PM at Terminal 1
Cabin Class:Economy (W) Duration:2h 22m Equipment:EMBRAER 175 Operated by:AIR CANADA EXPRESS - JAZZ Baggage Allowance:none Stopovers:none		
 UA8534	Departure Lester B Pearson Intl, Toronto (YYZ) Fri, Oct 01 2021 at 4:10PM from Terminal 1	Arrival Boston Edward L Logan Intl Apt, Boston (BOS) Fri, Oct 01 2021 at 5:43PM at Terminal B
Cabin Class:Economy (W) Duration:1h 33m Equipment:Canadair Regional Jet 900 Operated by:AIR CANADA EXPRESS - JAZZ Baggage Allowance:none Stopovers:none		
		Total
Price per ADT: 540.08 USD (incl. tax 110.08)		1,620.24 USD

Option 3

Boston > Charlottetown

5h 55m

 AC7623	Departure Boston Edward L Logan Intl Apt, Boston (BOS) Sun, Sep 26 2021	Arrival Pierre Elliott Trudeau Intl Arpt, Montreal (YUL) Sun, Sep 26 2021
--	--	--

at 3:45PM from Terminal B

at 5:02PM at Terminal N/A

Cabin Class:Economy (A) Duration:1h 17m Equipment:Canadair Regional Jet 900
Operated by:AIR CANADA EXPRESS - JAZZ Baggage Allowance:none
Stopovers:none



AC638

Departure

Pierre Elliott Trudeau Intl Arpt,
Montreal (YUL) Sun, Sep 26 2021
at 8:10PM from Terminal N/A

Arrival

Charlottetown Municipal,
Charlottetown (YYG) Sun, Sep 26
2021 at 10:40PM at Terminal N/A

Cabin Class:Economy (A) Duration:1h 30m Equipment:Airbus A220-300 Operated
by:Air Canada Baggage Allowance:none Stopovers:none

Charlottetown > Boston

5h 18m



AC8329

Departure

Charlottetown Municipal,
Charlottetown (YYG) Fri, Oct 01
2021 at 5:45AM from
Terminal N/A

Arrival

Lester B Pearson Intl, Toronto
(YYZ) Fri, Oct 01 2021 at 7:07AM
at Terminal 1

Cabin Class:Economy (K) Duration:2h 22m Equipment:EMBRAER 175 Operated
by:AIR CANADA EXPRESS - JAZZ Baggage Allowance:none Stopovers:none



AC7674

Departure

Lester B Pearson Intl, Toronto
(YYZ) Fri, Oct 01 2021 at 8:30AM
from Terminal 1

Arrival

Boston Edward L Logan Intl Apt,
Boston (BOS) Fri, Oct 01 2021 at
10:03AM at Terminal B

Cabin Class:Economy (K) Duration:1h 33m Equipment:Canadair Regional Jet 900
Operated by:AIR CANADA EXPRESS - JAZZ Baggage Allowance:none
Stopovers:none

Total

Price per ADT: 492.78 USD (incl. tax 492.78)

1,478.34 USD



Brian Kerr
951-697-6895 Office
951-225-3738 Fax
www.sunward.com