



23 mac

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF ECONOMIC & HOUSING STABILITY

Lori A. Shibinette
Commissioner

Christine L. Santaniello
Associate Commissioner

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9404 1-800-852-3345 Ext. 9404
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

July 20, 2021

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to the provisions of RSA 14:30-a, VI, authorize the Department of Health and Human Services, Division of Economic and Housing Stability, Bureau of Family Assistance, to accept and expend federal Supplemental Nutrition Assistance Program (SNAP) administrative funds, in the amount of \$810,304.00 from the U.S. Department of Agriculture, Food and Nutrition Service effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2023, and further authorize the allocation of these funds in the accounts below. 100% Federal Funds.

05-95-045-4500-24720000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, BUREAU OF FAMILY ASSISTANCE, SNAP ADMIN APRA FUNDS

Class/Object	Class Title	SFY 22 Budget	Increase (Decrease) Amount	Revised Budget
SFY21				
000-403950	Federal Funds	\$ -	\$ 810,304	\$ 810,304
	TOTAL REVENUE	\$ -	\$ 810,304	\$ 810,304
SFY22				
041 - 500801	Audit Fund Set Aside	\$ -	\$ 809	\$ 809
102 - 500731	Contracts for Program Services	\$ -	\$ 809,495	\$ 809,495
	TOTAL EXPENSES	\$ -	\$ 810,304	\$ 810,304

EXPLANATION

U.S. Department of Agriculture, Food and Nutrition Service has granted New Hampshire additional funds for administrative expenses associated with the SNAP program. These grant funds were authorized as part of the *Federal American Recovery Plan Act (ARPA)*.

Funds are being budgeted for Audit costs (Class 041) per state requirements.

Funds are being budgeted in Class 102 (Contracts for Program Services) and will be used for contract amendments to implement the following changes to the New HEIGHTS System:

- Partially fund migrating the EBT Invoicing access database to a newer technology to automate the workflow and provide easy access to the stakeholders and to retire the current MS Access database which no longer meets security standards;
- Modernize the SNAP program error tracking process by providing graphical interface using Tableau with drill down functionality by the district office, worker, and type; and
- Create system functionality to provide benefits timely and accurately for The Disaster Supplemental Nutrition Assistance Program (D-SNAP), which provides food assistance to low-income households with food loss or damage caused by a natural disaster.

Area served: Statewide

Source of funds: These funds are 100% Federal from the U.S. Department of Agriculture, Food and Nutrition Service.

In the event that these Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette
Commissioner