State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
25 Capitol Street – Room 120
Concord, New Hampshire 03301

127 MLC

Charles M. Arlinghaus
Commissioner
(603) 271-3201

Joseph B. Bouchard
Assistant Commissioner
(603) 271-3204

Catherine A. Keane
Deputy Commissioner
(603) 271-2059

August 18, 2021

His Excellency, Governor Christopher T. Sununu
And the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

(I). Authorize the Commissioner of the Department of Administrative Services to make transfers from the Salary Adjustment Fund to agency permanent personnel salary accounts after approval by the Director of the Division of Personnel, as authorized under RSA 99:4 during the period of August 19, 2021 to July 22, 2022 for transfers related to fiscal year 2022 and to report transfers made as soon as practical after each quarter of the year end closing date.

(II). Authorize the Commissioner of the Department of Administrative Services to make transfers from the Benefit Adjustment Fund to agency benefit accounts, as authorized under RSA 9:17-c during the period of August 19, 2021 to July 22, 2022 for transfers related to fiscal year 2022 and to report transfers made as practical after each quarter or the year end closing date.

EXPLANATION

RSA 99:4 provides for the Department of Administrative Services to quarterly transfer excess appropriations from agency permanent personnel salary accounts to the Salary Adjustment Account. The Salary Adjustment Account is then available for transfer to departments whose accounts are deficient for permanent personnel. The Benefit Adjustment Account operates in a similar manner under RSA 9:17-c, and is used to fund agencies, which do not have sufficient funds to pay for the normal benefits. This authority to transact for the period is requested in advance because a rapid approval process is necessary to prevent accounts from exceeding their appropriation balance.

Transfers transacted under authority granted are reported in arrears. Attached are all salary and benefits transfers related to the previously authorized period August 26, 2020 to July 23, 2021.

Respectfully Submitted,

Charles M. Arlinghaus
Commissioner

MLC
LAR

STATE OF NEW HAMPSHIRE
DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES
STATE MILITARY RESERVATION, 1 MINUTEMAN WAY
CONCORD, NEW HAMPSHIRE 03301-5607

David J. Mikolaities, Major General
The Adjutant General

Phone: 603-225-1200
Fax: 603-225-1257
TDD Access: 1-800-735-2964

May 3, 2021

MS
6-22-21

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Respectfully request that the following transfers be made pursuant to RSA 99:4 (Salary Adjustment Fund).

From:	Salary Adjustment Fund	$5,500.00
To:	010-012-10150000-010-500100 Community Based Military Programs	$5,500.00
		$5,500.00

EXPLANATION

The requested transfers are to fund salaries through the end of FY 2021. The shortfalls are due to the Department's reorganization. These positions were originally budgeted at DHHS at step 1. However, the personnel were hired at step 2 and subsequently transferred to the Department of Military Affairs and Veterans Services.

Your approval is respectfully requested.

Respectfully submitted,

David J. Mikolaities
Major General, NH National Guard
The Adjutant General

mk
LAR

STATE OF NEW HAMPSHIRE
DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES
STATE MILITARY RESERVATION, 1 MINUTEMAN WAY
CONCORD, NEW HAMPSHIRE 03301-5607

David J. Mikolaities, Major General
The Adjutant General

Phone: 603-225-1200
Fax: 603-225-1257
TDD Access: 1-800-735-2964

May 3, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

MJ
6-22-21

REQUESTED ACTION

Respectfully request that the following transfers be made pursuant to RSA 9:17-C (Employee Benefit Adjustment Fund).

From:	Employee Benefit Adjustment Fund	$12,000.00
To:	010-012-10150000-060-500602 Community Based Military Programs	$12,000.00
		$12,000.00

EXPLANATION

The requested transfers are to fund benefits through the end of FY 2021. The shortfalls are due to the reorganization of the Department. These two positions were originally budgeted at DHHS with individual health care plans. However, both employees were hired with a family plan for health and dental premiums and subsequently transferred to the Department of Military Affairs and Veterans Services.

Your approval is respectfully requested.

Respectfully submitted,

David J. Mikolaities
Major General, NH National Guard
The Adjutant General

JDR

New Hampshire
Department of Agriculture, Markets & Food

Shawn N. Jasper, Commissioner

MS 6-23-21

June 18, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Department of Agriculture, Markets & Food; respectfully requests a transfer from the Employee Benefits Adjustment fund in the total amount of $8,100, effective upon Governor and Council approval for the State Fiscal Year ending June 30, 2021.
100% General Funds.

Accounting Unit	Account Number	Amount
Benefits Class 60		
Commissioner's Office	02-18-18-180010-25000000-060-500602	$8913.00
Regulatory Services	02-18-18-181010-26000000-060-500602	$2,539.00
Pesticide Control	02-18-18-183010-21370000-060-500602	$6,405.00
Total		**$17,857.00**

EXPLANATION

The above requested transfers are to cover shortfalls in salary class through the end of Fiscal year 2021. This will ensure the Department meets its obligations to its employees.

Respectfully Submitted,

Shawn N. Jasper
Commissioner

Office of Commissioner 25 Capitol Street PO Box 2042 Concord, NH 03302-2042
www.agriculture.nh.gov/divisions (603) 271-3551 Fax: (603) 271-1109
TDD Access: Relay NH 1-800-735-2964

New Hampshire
Department of Agriculture, Markets & Food

Shawn N. Jasper, Commissioner

MJ
6-23-21

June 18, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Agriculture, Markets & Food; Animal Industry respectfully requests a transfer from the Employee Salary Adjustment fund in the total amount of $28,380, effective upon Governor and Council approval for the State Fiscal Year ending June 30, 2021.
100% General Funds.

Accounting Unit	Account Number	Amount
Salaries Class 10		
Animal Industry	02-18-18-182010-27000000-010-500100	$22,142.00
Plant Industry	02-18-18-183510-21350000-010-500100	$ 267.00
Pesticide Control	02-18-18-183010-213740000-010-500100	$6,689.00
Total		**$29,098.00**
Salaries Class 11		
Animal Industry	02-18-18-182010-27000000-011-500126	$ 7,188.00
Total		**$ 7,188.00**

EXPLANATION

The above requested transfers are to cover shortfalls in salary class through the end of Fiscal year 2021. This will ensure the Department meets its obligations to its employees.

Respectfully Submitted,

Shawn N. Jasper
Commissioner

Office of Commissioner 25 Capitol Street PO Box 2042 Concord, NH 03302-2042
www.agriculture.nh.gov/divisions (603) 271-3551 Fax: (603) 271-1109
TDD Access: Relay NH 1-800-735-2964

New Hampshire
Department of Agriculture, Markets & Food

Shawn N. Jasper, Commissioner

MT 6-22-21

May 25, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Department of Agriculture, Markets & Food; respectfully requests a transfer from the Employee Benefits Adjustment fund in the total amount of $8,100, effective upon Governor and Council approval for the State Fiscal Year ending June 30, 2021.
100% General Funds.

Accounting Unit	Account Number	Amount
Benefits Class 60		
Commissioner's Office	02-18-18-180010-25000000-060-	$ 8,100.00
Total		**$ 8,100.00**

EXPLANATION

The above requested transfers are to cover shortfalls in salary class through the end of Fiscal year 2021. This will ensure the Department meets its obligations to its employees.

Respectfully Submitted,

Shawn N. Jasper
Commissioner

Office of Commissioner 25 Capitol Street PO Box 2042 Concord, NH 03302-2042
www.agriculture.nh.gov/divisions (603) 271-3551 Fax: (603) 271-1109
TDD Access: Relay NH 1-800-735-2964

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOHN M. FORMELLA
ATTORNEY GENERAL

JANE E. YOUNG
DEPUTY ATTORNEY GENERAL

June 10, 2021

MS
6-22-21

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Benefit Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer $2,010 in general funds to the Department of Justice, and further accept and expend the additional general funds in the following accounts:

Description	Accounting Unit	Amount
060-Benefits	02-20-20-200510-2616-060-500601	$2,010

EXPLANATION

The above requested transfer is to cover the shortfall in benefits through the end of Fiscal Year 2021. The shortfall in accounting unit 2616, Victim Advocate, is attributed to benefit changes, for a generally funded position in the unit, to a higher-rated benefit plan than what was originally budgeted. Funds are available in other benefit classes within the Department to offset this request.

Please let me know if you have any questions regarding this request. Your consideration is greatly appreciated.

Respectfully submitted,

John M. Formella
Attorney General

#3200427

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOHN M. FORMELLA
ATTORNEY GENERAL

JANE E. YOUNG
DEPUTY ATTORNEY GENERAL

June 10, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer $23,475 in general funds to the Department of Justice, and further accept and expend the additional general funds in the following accounts:

Description	Accounting Unit	Amount
011-Personal Services Unclassified	02-20-20-200010-2601-011-500126	$17,000
010-Regular Officers and Employees	02-20-20-200510-2616-010-500100	$6,475
		$23,475

EXPLANATION

The above requested transfers are to cover the shortfall in salaries through the end of fiscal year 2021. The shortfall in salary for accounting unit 2601, Attorney General, is due to actual pay being higher than what remained in the budget line for Fiscal Year 2021. The shortfall in salary for accounting unit 2616, Victim Witness Advocate, is due to a reclassification in class 010. Funds are available in other payroll classes within the Department to offset this request.

Please let me know if you have any questions regarding this request. Your consideration is greatly appreciated.

Respectfully submitted,

John M. Formella
Attorney General

#3200501

BEA New Hampshire Department of BUSINESS AND ECONOMIC AFFAIRS

June 18, 2021

His Excellency, Governor Christopher T. Sununu
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

MJ 6-28-21

REQUESTED ACTION

Pursuant to RSA 99:4, The Salary Adjustment Fund. Authorize the Commissioner of the Department of Administrative Services to transfer $12,764.00 in general funds from the Salary Adjustment Account to the Department of Business and Economic Affairs divisions listed below, effective upon Governor and Council approval for the State Fiscal Year ending June 30, 2021. **100% General Funds**

Accounting Unit	Account Number	Amount
Economic Development	03-22-22-220510-14480000-010-500100	$2,583.00
Travel and Tourism	03-22-22-221010-20130000-011-500126	$10,181.00
	TOTAL	**$12,764.00**

EXPLANATION

The above requested transfers are to cover shortfalls in salary classes through the end of Fiscal Year 2021. The shortfalls in the above accounts resulted from incumbents being paid at a higher pay grade than the budgeted rate, as well as unforeseen expenses associated with retirement payments.

Fund amounts from the Department transferred to the Salary Adjustment Funds during the fiscal year 2021, as well as balances available at year-end represents sufficient amounts to support this request.

Respectfully Submitted,

Taylor Caswell
Commissioner

Lorrie A Rudis

100 North Main Street
Suite 100
Concord, New Hampshire 03301
603.271.2341
visitnh.gov · nheconomy.com · choosenh.com

BEA New Hampshire Department of BUSINESS AND ECONOMIC AFFAIRS

June 18, 2021

His Excellency, Governor Christopher T. Sununu
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

MS
6-28-21

REQUESTED ACTION

Pursuant to RSA 9:17-C, the Employee Benefit Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer $17,365.00 in general funds from the Benefit Adjustment Account to the Department of Business and Economic Affairs divisions listed below, effective upon Governor and Council approval for the State Fiscal Year ending June 30, 2021. **100% General Funds**

Accounting Unit	Account Number	Amount
Economic Development	03-22-22-220510-14480000-060-500602	$828.00
Economic Development	03-22-22-220510-14490000-060-500602	$16,458.00
Travel and Tourism	03-22-22-221010-20250000-060-500602	$79.00
	TOTAL	**$17,365.00**

EXPLANATION

The above requested transfers are to cover shortfalls in the benefit classes through the end of Fiscal Year 2021. The shortfalls in the above accounts resulted from incumbents with higher benefits levels and changes in employee healthcare coverage from single plan to family plan.

Fund amounts from the Department transferred to the Benefit Adjustment Fund during the fiscal year 2021, as well as balances available at year-end represent sufficient amounts to support this request.

Respectfully Submitted,

Taylor Caswell
Commissioner

100 North Main Street
Suite 100
Concord, New Hampshire 03301
603.271.2341
visitnh.gov nheconomy.com choosenh.com

MLC

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER OF
SAFETY

June 24, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

MS
7-9-21

Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of $22,487.62 to cover a projected shortage in the Division of Homeland Security. Effective upon Governor and Council approval for State Fiscal Year 2021 ending June 30, 2021.

02-023-023-236010-27300000 Dept. of Safety – Division of Homeland Security – Emergency Management
060-500602
Health Ins Benefit (Perm) $22,488.00

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2021 attributed to insufficient funds budgeted based on the benefits of the incumbents.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

MLC

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER OF
SAFETY

June 28, 2021

MT
7-9-21

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of $19,886.00 to cover a projected shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2021 ending June 30, 2021.

02-023-023-234010-29130000 Dept. of Safety – Division of State Police – Permits and Licensing
010-500100
Personal Services – Perm $19,886.00

Explanation

This request is to cover a shortfall in salary costs of SFY 2021 attributed to insufficient funds budgeted based on the salary and step of incumbents.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

MLC

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER OF
SAFETY

June 24, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

MT
7-9-21

Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of $9,418.73 to cover a projected shortage in the Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2021 ending June 30, 2021.

02-023-023-234010-29130000 Dept. of Safety – Division of State Police – Permits and Licensing
060-500602
Health Ins Benefit (Perm) $9,419.00

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2021 attributed to insufficient funds budgeted based on the benefits of the incumbents.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

YCR

STATE OF NEW HAMPSHIRE
DEPARTMENT OF NATURAL AND CULTURAL RESOURCES
OFFICE OF THE COMMISSIONER

172 Pembroke Road Concord, New Hampshire 03301
Phone: 271-2411 Fax: 271-2629

June 17, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

MJ
6-28-21

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer $10,453 in general funds from the Salary Adjustment Account to the Department of Natural and Cultural Resources divisions listed below effective the date of Governor and Council for the State Fiscal Year ending June 30, 2021. 100% General Funds.

Account	Account Number	Amount
FOREST HEALTH - STATE	03-35-35-351010-35120000-500100	$3,218
CENTRAL LIBRARY SERVICES	03-35-35-353010-25510000-500100	$3,032
SVC TO PERSONS W/ DISABILITIES	03-35-35-353010-25530000-500100	$4,203
	Total:	$10,453

EXPLANATION

The above requested transfers are to cover shortfalls in salary classes through the end of Fiscal Year 2021. The shortfalls in the above accounts resulted from incumbents being paid at a higher pay grade than the budgeted rate, as well as unforeseen expenses associated with retirement payments.

Fund amounts from the Department transferred to the Salary Adjustment Funds during fiscal year 2021, as well as balances available at year-end represent sufficient amounts to support this request.

Respectfully submitted,

FOR Sarah L Stewart
Commissioner

Lorrie A Rudis

Y&R

STATE OF NEW HAMPSHIRE
DEPARTMENT OF NATURAL AND CULTURAL RESOURCES
OFFICE OF THE COMMISSIONER

172 Pembroke Road Concord, New Hampshire 03301
Phone: 271-2411 Fax: 271-2629

June 17, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

MS
6-28-21

REQUESTED ACTION

Pursuant to RSA 9:17 c. Employee Benefit Adjustment Account, authorize, the Commissioner of the Department of Administrative Services to transfer $21,010 in general funds from the Benefit Adjustment Account to the Department of Natural and Cultural Resources divisions listed below effective the date of Governor, and Council for the State Fiscal Year ending June 30. 2021.
100% General Funds.

Account	Account Number	Amount
EMERALD ASH BORER MGT FND	03-35-35-351010-12360000-500602	$9,158
CENTRAL LIBRARY SERVICES	03-35-35-353010-25510000-500602	$6,827
OFFICE OF PRESERVATION	03-35-35-354010-14440000-500602	$5,025
	Total:	$21,010

EXPLANATION

The above requested transfers are to cover shortfalls in the benefit classes through the end of Fiscal Year 2021. The shortfalls in the above accounts are due to changes in employee healthcare coverage from single plan to family plan, and the budgeted benefits being insufficient for the step and health plan for employees.

Fund amounts from the Department transferred to the Benefit Adjustment Funds during fiscal year 2021, as well as balances available at year-end represent sufficient amounts to support this request.

Respectfully submitted,

for Sarah L Stewart,
Commissioner

The State of New Hampshire

Department of Environmental Services

Robert R. Scott, Commissioner

June 23, 2021

MT
6-28-21

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Department of Environmental Services (DES) requests a transfer from the Benefit Adjustment Fund in the amount of $15,000 to the following Accounting Units (AU) as listed below.

To:	03-44-44-444010-25890000-060	$ 14,000
	03-44-44-440010-38510000-060	$ 1,000
	Total	$ 15,000

Source of Funds: 100% General Funds

EXPLANATION

DES recently reviewed all benefit accounts and found a shortage in the account noted above as a result of benefits being paid at a higher than budgeted rate due to filling a vacant position and retirement payouts. Your approval of this transfer will insure that DES meets its obligations to its employees.

We respectfully request your approval.

Susan Carlson

Susan A. Carlson, Chief Operations Officer
Department of Environmental Services

www.des.nh.gov
29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-2905 • Fax: 271-2181 TDD Access: Relay NH 1-800-735-2964

The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner

June 23,2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

NJ
7-9-21

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Environmental Services (DES) requests a transfer from the Salary Adjustment Fund in the amount of $40,400 to the following Accounting Units (AU) as listed below.

To:	03-44-44-440010-38510000-010		$ 38,000
	03-44-44-440010-10130000-011		100
	03-44-44-444010-54920000-010		100
	03-44-44-443010-91000000-010		2,100
	03-44-44-443010-91000000-011		100
		Total	$ 40,400

Source of Funds: 100% General Funds

EXPLANATION

DES recently reviewed all salary accounts and found a shortage in the accounts noted above due to retirement payouts, an adjustment for an increment as well as budget rounding estimates. Your approval of this transfer will insure that DES meets its obligations to its employees.

We respectfully request your approval.

Susan A. Carlson, Chief Operations Officer
Department of Environmental Services

www.des.nh.gov
29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-2905 • Fax: 271-2181 TDD Access: Relay NH 1-800-735-2964

The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner

July 12, 2021

MJ
7-15-21

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Environmental Services (DES) requests a transfer from the Salary Adjustment Fund in the amount of $100 to the following Accounting Unit (AU) as listed below.

To:	03-44-44-444010-54010000-011			100
		Total	$	100

Source of Funds: 100% General Funds

EXPLANATION

DES recently reviewed all salary accounts and found a shortage in the account noted above due to budget rounding estimates. Your approval of this transfer will insure that DES meets its obligations to its employees.

We respectfully request your approval.

Susan A. Carlson, Chief Operations Officer
Department of Environmental Services

www.des.nh.gov
29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-2905 • Fax: 271-2181 TDD Access: Relay NH 1-800-735-2964

QB

Frank Edelblut
Commissioner

Christine M. Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
TEL. (603) 271-3495
FAX (603) 271-1953

MT
6-29-21

June 29, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

Requested Action

Respectfully request that the following transfers be made pursuant to RSA 9:17-C (Employee Benefit Adjustment Fund). 100% General Funds.

From:	Employee Benefit Adjustment Fund		($ 36,453.00)
To:	06-56-56-560510-12070000-060-500602	HUMAN RESOURCES	$ 6,039.00
	06-56-56-560510-20220000-060-500602	GOVERNANCE	$ 1.00
	06-56-56-562010-25030000-060-500602	INSTRUCTIONAL SUPPORT	$ 1.00
	06-56-56-562010-25310000-060-500602	ASSESSMENT - STATE	$ 1.00
	06-56-56-565010-25440000-060-500602	BLIND PROGRAM-STATE	$ 18,298.00
	06-56-56-567010-30410000-060-500602	EDUCATION ANALYTICS & RESRCS	$ 26.00
	06-56-56-567010-30460000-060-500602	EDUCATIONAL OPPORTUNITIES	$ 371.00
	06-56-56-567010-30470000-060-500602	EDUCATIONAL STATISTICS	$ 4,287.00
	06-56-56-562010-40270000-060-500602	CTE VOC ED - STATE	$ 424.00
	06-56-56-562010-40390000-060-500602	ADULT ED-STATE MATCH/MOE	$ 5,439.00
	06-56-56-560510-60020000-060-500602	BUSINESS MANAGEMENT	$ 1,565.00
	06-56-56-566510-86790000-060-500602	HIGHER EDUCATION COMMISSION	$ 1.00
			$ 36,453.00

Explanation

The request is to cover shortfalls in benefits through the end of Fiscal Year 2021. The shortfalls are due to benefit sweeps reducing appropriations below the amount needed to meet obligations, and the benefit costs for incumbents being higher than the budgeted rate.

Respectfully submitted,

Tammy Vaillancourt
Digitally signed by Tammy Vaillancourt
Date: 2021.06.29 14:39:28 -04'00'

Tammy Vaillancourt
CFO/Executive Project Manager

MLC

Frank Edelblut
Commissioner

Christine M. Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
TEL. (603) 271-3495
FAX (603) 271-1953

MTJ
7-9-21

June 29, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

Requested Action

Pursuant to RSA 99:4, The Salary Adjustment Account, authorize the Department of Education to transfer non-general funds in the amount of $44,183 to cover appropriation shortfalls for Fiscal 2021.

06-56-56-562010-25120000-010-500100	TITLE I-C MIGRANT EDUCATION	$ 3,938.00	R/S 403891
06-56-56-562010-25180000-010-500100	TITLE IV-A 21st CENT STUDENT	$ 40,245.00	R/S 404307

Explanation

The Department requests these transfers to cover shortfalls in salary expenses through June 30, 2021. These shortfalls are primarily related to step increases, and new hires. The above noted transfer will be offset by $44,183 in non-general funds being lapsed into the Salary Adjustment Fund from the following accounts:

06-56-56-562010-25340000-010-500100	ASSESSMENT - FEDERAL	$ (44,183.00)	R/S 404303

TRANSFORMATION

100% Federal Funds.

Respectfully submitted,

Tammy Vaillancourt
Digitally signed by Tammy Vaillancourt
Date: 2021.06.29 14:37:58 -04'00'

Tammy Vaillancourt
CFO/Executive Project Manager

MLC

Frank Edelblut
Commissioner

Christine M. Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
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FAX (603) 271-1953

MT
7-9-21

June 29, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

Requested Action

Respectfully request that the following transfers be made pursuant to RSA 99:4 (Salary Adjustment Fund). 100% General Funds.

From:	Salary Adjustment Fund		($ 75,093.00)
To:	06-56-56-562010-25030000-010-500100	INSTRUCTIONAL SUPPORT	$1.00
	06-56-56-562010-25310000-010-500100	ASSESSMENT - STATE	$5,967.00
	06-56-56-562010-30140000-010-500100	SPECIAL EDUCATION-STATE	$11,049.00
	06-56-56-567010-30410000-010-500100	EDUCATION ANALYTICS & RESRCS	$99.00
	06-56-56-567010-30460000-010-500100	EDUCATIONAL OPPORTUNITIES	$8,998.00
	06-56-56-567010-30470000-010-500100	EDUCATIONAL STATISTICS	$19,936.00
	06-56-56-562010-40270000-010-500100	CTE VOC ED - STATE	$1,669.00
	06-56-56-562010-40390000-010-500100	ADULT ED-STATE MATCH/MOE	$4,315.00
	06-56-56-560510-60020000-010-500100	BUSINESS MANAGEMENT	$7,194.00
	06-56-56-560510-60030000-010-500100	DEPUTY COMMISSIONER	$14,491.00
	06-56-56-566510-86790000-010-500100	HIGHER EDUCATION COMMISSION	$1.00
	06-56-56-560010-60010000-011-500126	COMMISSIONER	$1.00
	06-56-56-562010-64010000-011-500126	LEARNER SUPPORTS/ED IMPROVEMEN	$1.00
	06-56-56-567010-30410000-011-500126	EDUCATION ANALYTICS & RESRCS	$1 371.00
			$75,093.00

Explanation

The request is to cover shortfalls in salaries through the end of Fiscal Year 2021. The shortfalls are due to salary sweeps reducing appropriations below the amount needed to meet obligations, and the salary and step of incumbents being higher than the budgeted rate.

Respectfully submitted,
Tammy Vaillancourt
Digitally signed by Tammy Vaillancourt
Date: 2021.06.29 14:39:14 -04'00'
Tammy Vaillancourt
Chief Financial Officer

New Hampshire DOT
Department of Transportation

Victoria F. Sheehan
Commissioner

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

NCS
7-9-21

William Cass, P.E.
Assistant Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 17, 2021

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of $4,000 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% General Funds.

		FY2021
From:	Salary Adjustment Fund	$4,000
To:	04-096-096-964010-29310000-010-500100	$4,000

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2021. The shortfall is due to final leave payout for retirement.

We respectfully request your approval.

Sincerely,

Victoria F. Sheehan
Victoria F. Sheehan
Commissioner

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New Hampshire DOT
Department of Transportation

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

MS
7-9-21

Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 17, 2021

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of $111,100 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Highway Funds.

		FY2021
From:	Salary Adjustment Fund:	
	04-096-096-960015-30510000-219-502687	$111,100
To:	04-096-096-962015-30330000-010-500100	$ 15,000
	04-096-096-960015-30380000-010-500100	$ 10,000
	04-096-096-960015-30380000-011-500126	$ 100
	04-096-096-960015-30400000-010-500100	$ 85,000
	04-096-096-960515-31980000-010-500100	$ 1,000

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2021. The shortfalls are due to internal promotions filled higher than budgeted estimate and position transfers that occurred subsequent to budget approval.

We respectfully request your approval.

Sincerely,

Victoria F. Sheehan

Victoria F. Sheehan
Commissioner

sam

New Hampshire DOT
Department of Transportation

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 17, 2021

MS
7-9-21

REQUESTED ACTION

Pursuant to RSA 9:17-c Employee Benefit Adjustment Account, the Department of Transportation (DOT) requests a transfer from the Benefit Adjustment Account in the amount of $821,000 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Highway Funds.

		FY2021
From:	Benefit Adjustment Fund:	
	04-096-096-960015-30530000-220-502688	$821,000
To:	04-096-096-960515-29280000-060-500601	$820,000
	04-096-096-960015-30400000-060-500601	$ 1,000

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2021. The shortfalls are due to benefit expenses coming in higher than budgeted as well as position transfers that occurred subsequent to budget approval.

We respectfully request your approval.

Sincerely,

Victoria F. Sheehan

Victoria F. Sheehan
Commissioner

Sam

New Hampshire DOT
Department of Transportation

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

Victoria F. Sheehan
Commissioner

MS
7-9-21

William Cass, P.E.
Assistant Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 17, 2021

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of $60,000 to the following account as listed below to cover shortages effective upon Governor and Council Approval. 100% Turnpike Funds.

		FY2021
From:	Salary Adjustment Fund: 04-096-096-961017-70850000-219-502687	$60,000
To:	04-096-096-961017-70370000-010-500100	$60,000

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2021. The shortfalls are due to internal promotions being higher than budgeted. Vacant positions are always budgeted at Step 1.

We respectfully request your approval.

Sincerely,

Victoria F. Sheehan

Victoria F. Sheehan
Commissioner

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

New Hampshire DOT
Department of Transportation

Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 17, 2021

MS
7-9-21

REQUESTED ACTION

Pursuant to RSA 9:17-c Employee Benefit Adjustment Account, the Department of Transportation (DOT) requests a transfer from the Benefit Adjustment Account in the amount of $55,000 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Turnpike Funds.

		FY2021
From:	Benefit Adjustment Fund: 04-096-096-961017-70860000-220-502688	$55,000
To:	04-096-096-961017-70370000-060-500601	$55,000

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2021. The shortfall is due to benefit allocations that were higher than budgeted.

We respectfully request your approval.

Sincerely,

Victoria F. Sheehan

Victoria F. Sheehan
Commissioner

Monica I. Mezzapelle
STATE TREASURER

MLC

THE STATE OF NEW HAMPSHIRE
STATE TREASURY
25 CAPITOL STREET, ROOM 121
CONCORD, NH 03301
(603) 271-2621
FAX (603) 271-3922
TDD Access: Relay NH 1-800-735-2964

June 28,2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

M.T
7-9-21

REQUESTED ACTION

Pursuant to RSA 99:4, the State Treasury respectfully requests a transfer from the Employee Salary Adjustment Fund in the total amount of $15,000.00 as shown below.
89.73% Other Funds, 10.26% General Fund.

From:	Employee Salary Adjustment Fund	$ 15,000.00
To:	010-038-1050-012-500128	
	Treasury Operations	$ 15,000.00

EXPLANATION

The requested transfer is to restore non-general funds that were swept in error to the Employee Salary Adjustment Fund.

Monica I. Mezzapelle
State Treasurer

Monica I. Mezzapelle
STATE TREASURER

THE STATE OF NEW HAMPSHIRE
STATE TREASURY
25 CAPITOL STREET, ROOM 121
CONCORD, NH 03301
(603) 271-2621
FAX (603) 271-3922
TDD Access: Relay NH 1-800-735-2964

June 7, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, the State Treasury respectfully requests a transfer from the Employee Benefit Adjustment Fund in the total amount of $76,713, as shown below.
100% General Funds.

From:	Employee Benefit Adjustment Fund	$76,713.00
To:	010-038-1066-060-500602 Governor's Scholarship Program	$76,713.00

EXPLANATION

The requested transfer is to restore funds that were swept in error to the Employee Benefit Adjustment Fund, as funds in the Governor's Scholarship Fund are non-lapsing per RSA 4-C:32, III.

Respectfully requested,

Monica I. Mezzapelle

Monica I. Mezzapelle
State Treasurer

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mJm

Monica I. Mezzapelle
STATE TREASURER

THE STATE OF NEW HAMPSHIRE
STATE TREASURY
25 CAPITOL STREET, ROOM 121
CONCORD, NH 03301
(603) 271-2621
FAX (603) 271-3922
TDD Access: Relay NH 1-800-735-2964

MS
6-22-21

June 7, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, the State Treasury respectfully requests a transfer from the Employee Salary Adjustment Fund in the total amount of $82,642, as shown below.
100% General Funds.

From:	Employee Salary Adjustment Fund	$ 82,642.00
To:	010-038-1066-010-500100 Governor's Scholarship Program	$ 82,642.00

EXPLANATION

The requested transfer is to restore funds that were swept in error to the Employee Salary Adjustment Fund, as funds in the Governor's Scholarship Fund are non-lapsing per RSA 4-C:32, III.

Respectfully requested,

Monica I. Mezzapelle

Monica I. Mezzapelle
State Treasurer