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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
DIVISION of HISTORICAL RESOURCES

19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301
Phone: 603-271-3483 Fax: 603-271-3433

April 28, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 261:97-c, Use of Funds, authorize the Department of Natural and Cultural Resources, Division of Historical Resources, to award a Conservation Number Plate (Moose Plate) Grant to the Town of Greenfield, Stephenson Memorial Library Trustees (VC #177226 B003), Greenfield, NH, in the amount of $10,000 for the improved universal accessibility to the library through the installation of automatic door hardware effective upon Governor and Executive Council approval through September 30, 2022. 100% Other Funds (Agency Income)

Funding is available in account, Conservation Plate Fund, as follows:

	FY 2021
03-035-035-350010-34050000-073-509074 – Grants Non-Federal	$10,000

EXPLANATION

The Conservation Number Plate Fund is used to promote the use and conservation of cultural resources in New Hampshire and to preserve the cultural heritage that belongs to all New Hampshire citizens by providing for the preservation of publicly-owned historic properties.

The Stephenson Memorial Library, built in 1909, is listed to the New Hampshire State Register of Historic Places as an excellent example of the Colonial Revival style of architecture and for its role in the social and educational history of the town's residents.

The Attorney General's office has reviewed and approved the agreement as to form, substance and execution.

Respectfully submitted,

Sarah L. Stewart
Commissioner

GRANT AGREEMENT **Grant #MP-20-16**

New Hampshire Division of Historical Resources

This agreement between the State of New Hampshire, Division of Historical Resources (hereinafter "DHR") and **the Stephenson Memorial Library Trustees, Greenfield** (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. GRANT PERIOD: **Pending G&C Approval – September 30, 2022**

2. OBLIGATION OF THE GRANTEE: The Grantee agrees to accept $ **10,000** and apply it to the project(s) described in the grant application and approved budget referenced above. In the performance of this grant agreement the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.

   As required by the Conservation License Plate Grant Program and the DHR, Grantee agrees to prominently place a DHR provided grant information sign on site or within the community throughout the project funded by this grant, and to acknowledge support of the DHR and the Conservation License Plate Program on any materials promoting the project.

   The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant shall cease.

3. PAYMENT of 50% will be made following review by the NH Attorney General's Office and Governor and Council (as appropriate). Payment of the final 50% will be made upon receipt and approval of the final report documentation.

4. REPORTING: The Grantee agrees to submit a narrative report of progress to the DHR by April 1 and September 1 annually for the duration of the grant which summarizes progress on the project. The Grantee agrees to submit a final financial and project report in a format provided by the DHR, no more than 30 days after the end of the grant period.

5. SOVERIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

Sarah Stewart 5/6/21

Sarah L. Stewart, Commissioner Date

DIVISION HISTORICAL RESOURCES

E.A.Wilson 4/29/2021

Benjamin H. Wilson, Director/SHPO Date

Approved as to form, substance and execution:

5/10/2021

Office of Attorney General Date

Michael Haley Attorney

STEPHENSON MEMORIAL LIBRARY

GRANTEE 761 FOREST RD

Name GREENFIELD NH

Address

Diane Boilard

DIANE BOILARD 4-27-2021

Authorized Signature Date

STATE OF NEW HAMPSHIRE, COUNTY OF

The foregoing statement was acknowledged before me this 27th day of April 20 21

Catherine P. Shaw 5/16/2023

Signature of Notary Public Commission Expires

CATHERINE P. SHAW MY COMMISSION EXPIRES MAY 16, 2023 NOTARY PUBLIC NEW HAMPSHIRE

STEPHENSON MEMORIAL LIBRARY
CERTIFICATE OF AUTHORITY

I, Andra Hall, hereby certify that I am a duly elected Trustee of the Stephenson Memorial Library in the town of Greenfield New Hampshire and certify the following is a true vote taken at a Trustees meeting, on 2/10/2021 at which a quorum of trustees was present and voting.

> Voted: That Diane Boilard, Trustee Chair and Bruce Dodge, Trustee secretary duly elected in the Town of Greenfield, NH are authorized to execute any documents which may, in their judgement, be desirable or necessary to affect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as the date of the contract to which this certificate is attached. This authority shall remain valid for their term of office from the date of this Trustee resolution. I further certify that it is understood the State of New Hampshire will rely on this certificate as evidence the person(s) listed above currently occupy the positions(s) indicated and that they have full authority to bind the Stephenson Memorial Library Trustees. To the extent that there are limits on the authority of any listed individual to bind the Board of Trustees in contracts with the state of New Hampshire, all such limitations are expressly stated herein.

DATED: 4/8/21 **ATTESTED:** Andra Hall Ed.D

STATE OF NEW HAMPSHIRE

COUNTY OF HILLSBOROUGH

On the 8th day of April, 2021, before me Andra Hall, Ed.D.

The above signed officer personally appeared BEFORE Vivianne S. Bausha known to me or satisfactorily proven to be the person whose name is subscribed to the within instrument and acknowledged that they executed the same for the purposes therein contained. In witness whereof, I hereunto set me hand and official seal:

Vivianne S. Bausha

~~Justice of the Peace~~/Notary Public

My commission Expires: 7-31-2024

VIVIANNE S BAUSHA
COMM EXP
NOTARY
PUBLIC
07-31-2024
NEW HAMPSHIRE

Primex³
NH Public Risk Management Exchange

CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only, Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member:	*Member Number:*	*Company Affording Coverage:*
Town of Greenfield 7 Sawmill Road Greenfield, NH 03047	186	NH Public Risk Management Exchange - Primex³ Bow Brook Place 46 Donovan Street Concord, NH 03301-2624

	Type of Coverage	*Effective Date (mm/dd/yyyy)*	*Expiration Date (mm/dd/yyyy)*	*Limits* NH Statutory Limits May Apply If Not:	
X	**General Liability (Occurrence Form)**	1/1/2021	1/1/2022	Each Occurrence	$ 5,000,000
	Professional Liability (describe)			General Aggregate	$ 5,000,000
	☐ Claims Made ☐ Occurrence			Fire Damage (Any one fire)	
				Med Exp (Any one person)	
	Automobile Liability Deductible Comp and Coll: $1,000			Combined Single Limit (Each Accident)	
	Any auto			Aggregate	
X	**Workers' Compensation & Employers' Liability**	1/1/2021	1/1/2022	X Statutory	
				Each Accident	$2,000,000
				Disease – Each Employee	$2,000,000
				Disease – Policy Limit	
X	**Property (Special Risk Includes Fire and Theft)**	1/1/2021	1/1/2022	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: $1,000

Description: Proof of Primex Member coverage only.

CERTIFICATE HOLDER:	☐ Additional Covered Party	☐ Loss Payee	**Primex³ – NH Public Risk Management Exchange**
			By: *Mary Beth Purcell*
State of NH Department of Natural and Cultural Resources 172 Pembroke Rd Concord, NH 03301			Date: 2/24/2021 mpurcell@nhprimex.org Please direct inquires to: **Primex³ Claims/Coverage Services** **603-225-2841 phone** **603-228-3833 fax**

STEPHENSON MEMORIAL LIBRARY
PROPOSED MAIN ENTRY UPDATE 2021

The Stephenson Memorial Library has proposed updating its Main East Entryway to expand access for patrons. The current doors will be modified and upgraded with the installation of automatic door hardware to improve access for patrons with disabilities.

The work to update and automate the entries to the building (2 in the main vestibule and 1 in the lower level Wensberg room) would cost in the range of $6,800.00 to $10,000 (not including an electrician's cost).

Ongoing fundraising will cover the additional costs incurred above the grant amount.