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THE STATE OF NEW HAMPSHIRE
INSURANCE DEPARTMENT

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21 SOUTH FRUIT STREET SUITE 14
CONCORD, NEW HAMPSHIRE 03301

Christopher R. Nicolopoulos
Commissioner

David J. Bettencourt
Deputy Commissioner

May 19, 2021

His Excellency, Governor Christopher T. Sununu
and The Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

In accordance with RSA 94:6, New Appointments, the Insurance Department respectfully requests to place Lisa Cota-Robles at the third step for the position of Health Reform Coordinator (9U611), unclassified salary grade EE, earning \$76,047.40 annually, effective upon G&C approval. Funding is 100% agency income.

Explanation

The Health Reform Coordinator is a professional level position responsible for supervising significant projects in support of the New Hampshire Insurance Department's strategic goals and objectives. Insurance is regulated at the state level, but the interface between state and federal laws is an evolving system that needs the deep legal and public policy experience that Lisa Cota-Robles can bring to the Department.

In addition to federal changes, NH legislation modifies health insurance laws every year. Significant federal grants and Department funds are used to obtain the skills of industry experts to accomplish our responsibilities as a regulator. Ms. Cota-Robles will have direct responsibility for ensuring that contractors working for the Department satisfy their responsibilities to the Department and the federal expectations under the grants.

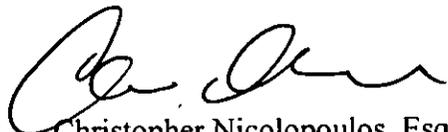
Ms. Cota-Robles is ideally suited to linking the expectations of the public with the responsibilities of a regulator and to ensure the efficient use of government resources in support of good public policy. As the former deputy director of the Office of Strategic Initiatives, we could not hope for a better match as we respond to the demands of health insurance reform. Lisa also has direct experience in Governor Sununu's office as a senior policy and legal advisor. We look forward to drawing on Ms. Cota-Robles experience and education as an attorney and public servant.

His Excellency, Governor Christopher T. Sununu
And the Honorable Executive Council

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The Insurance Department is seeking approval from Governor and Council to compensate Ms. Cota-Robles, unclassified position at \$76,047.40 with a starting date of June 4, 2021. The source of funds is 100% agency income.

Respectfully submitted,



Christopher Nicolopoulos, Esq.
Insurance Commissioner

LISA M. (MERRILL) COTA-ROBLES 131.Hoit Road, Concord, NH
03301 (603) 227-6951 (h) / (603) 767-4056 (c) / E-mail:
lisamerr@gmail.com

Skills & Competencies

- Legal research, synthesis, and analysis
- Ability to communicate dense and complex material in a clear, concise manner – written and oral
- Forecasting and strategic planning/mitigation
- Command of the New Hampshire legislative and rulemaking process
- Technical Skills: Microsoft Office suite of products
- Language Skills: proficient in written and spoken French

Bar Admissions

Admitted in the State of NH and USDC – NH (Fall 2012); NH Bar No. 20828 (currently in inactive status)

Education

University of New Hampshire School of Law, Concord, NH

J.D., 2012; GPA: 3.33

- President, *Federalist Society – UNH Law Chapter* (2011 – 2012); Vice President (2010 – 2011)
- Participant, *John J. Gibbons Criminal Procedure Moot Court Competition* (Spring 2011)
- Board Member and Coach, *Moot Court Advisory Board* (2011 – 2012)
- Teaching Assistant, *Fundamentals of Law* (Spring 2011)
- Volunteer Activities: *Public Interest Coalition* (2009 – 2012); Tutor (2010 – 2011); 1L Mentor (2010 – 2011)

University of New Hampshire, Durham, NH

B.A. *cum laude*, Political Science, 2007; GPA: 3.45

Experience

Office of Strategic Initiatives, Concord, NH

Deputy Director, March 2019 – Present

- Administration and legal compliance of federal grants
- Enforcement of the VW settlement trust fund

Office of Governor Christopher T. Sununu, Concord, NH

Senior Policy & Legal Advisor, January 2018 - March 2019

- Monitor and assisting with drafting of legislation
- Oversee and interface with state agencies
- Assisted Legal Counsel with legal analysis and drafting of briefs

N.H. Fire Standards & Training and EMS, Dept. of Safety, State of N.H., Concord, NH

Program Assistant I, July 2016 – June 2017

Researched and tracked LSRs and bills relevant to NHFSTEMS mission and associated emergency services

- Administration and compliance of federal grants
- Processed course requests and applications; customer service; EMS event planning

Maggiotto Friedman Feeney & Fraas, Concord, NH

Independent Contractor, March 2015 – July 2016

- Trial preparation
- Review of exhibits

Raimo & Murphy, Manchester, NH

Law Clerk & Investigator, October 2013 – January 2014

- Witness preparation for trial
- Research on criminal and family law issues

Legislative Solutions, Concord, NH

Lobbyist, April 2013 – June 2013

- Served as contract legal lobbyist for multi-client firm; attended Senate and House committee meetings, hearings

- Monitored legislation, including rulemaking

Concord Circuit Court, Concord, NH

Judicial Clerk for Judge M. Kristin Spath, January 2012 – May 2012

- Researched statutes and case law for criminal and civil cases; drafted memos and orders
- Attended hearings

Gallagher, Callahan & Gattrell, Concord, NH

Summer Associate, May 2011 – August 2011

- Researched banking, land use, personal injury, worker's compensation, estate planning, employment and corporate law matters; prepared memoranda and drafted motions
- Drafted administrative rules submitted to state agency (NHDES)
- Conducted research and prepared memoranda re: Medicaid/Medicare and commercial insurance issues

New Hampshire Attorney General, Concord, NH

Criminal Bureau Intern, January 2011 – May 2011

- Prepared criminal appellate brief for N.H. Supreme Court; legal research re: double jeopardy, criminal matters

New Hampshire Hospital, Concord, NH

Legal Services Intern, May 2010 – August 2010

- Performed legal research, prepared motions, memoranda, and legislative proposal re: Brady Bill compliance and funding; prepared witnesses for testifying, attended probate and administrative hearings