



Moira O'Neill
Child Advocate

State of New Hampshire

Office of the Child Advocate



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MLC

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

May 19, 2021

REQUESTED ACTION

1. Pursuant to the provisions of RSA 124:15 and contingent upon approval of Requested Action #2, authorize the Office of the Child Advocate to establish a Class 046 – Consultants for the purpose of obtaining services to facilitate a strategic planning process that will enable the Office to establish clear and shared priorities that are aligned with the capacity of the Office to fulfill its legislative mandate. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2021. **100% Other Funds**

2. Authorize the Office of the Child Advocate accept and expend a grant award from New Hampshire Charitable Foundation, in the amount of \$27,000, for consulting services with Fio Partners, LLC. of Chester, CT. Effective upon Governor and Council approval through December 31, 2021. **100% Other Funds**

01-88-88-881010-80260000 – Office of Child Advocate

Class/Object	Class Title	SFY 21 Budget	Increase (Decrease) Amount	Revised Budget
	General Funds	\$551,375	\$ -	\$551,375
009-407036	Other Funds	\$ -	\$27,000	\$ 27,000
	TOTAL REVENUE	\$551,375	\$27,000	\$578,375
010	Personal Services Perm	\$227,507	\$ -	\$227,507
010	Personal Services Uncl	\$101,157	\$ -	\$101,157
020	Current Expenses	\$ 4,000	\$ -	\$ 4,000
022	Rents/Leases	\$ 480	\$ -	\$ 480
026	Membership Dues	\$ 450	\$ -	\$ 450
030	Equipment-new	\$ 1,000	\$ -	\$ 1,000
037	Technology- Hardware	\$ 1,000	\$ -	\$ 1,000
038	Technology- Software	\$ 1,000	\$ -	\$ 1,000
039	Telecommunications	\$ 2,352	\$ -	\$ 2,352
046	Consultants	\$ -	\$ 27,000	\$ 27,000
050	Personnel Svs Temp	\$ 15,000	\$ -	\$ 15,000
057	Books/Periodicals	\$ 250	\$ -	\$ 250
060	Benefits	\$181,179	\$ -	\$181,179
066	Employee Training	\$ 2,000	\$ -	\$ 2,000
069	Promotional Marketing	\$ 1,000	\$ -	\$ 1,000
070	In-State Travel/Reimbu	\$ 5,000	\$ -	\$ 5,000
080	Out of State Travel	\$ 8,000	\$ -	\$ 8,000
	TOTAL	\$551,375	\$ 27,000	\$578,375

EXPLANATION

The Office requests authorization to accept a grant from New Hampshire Charitable Foundation, a state non-profit organization who is committed to increasing opportunity for all New Hampshire's children. New Hampshire Charitable Foundation manages a collection of more than 2,000 philanthropic funds created by generous individuals to award grants and scholarships every year.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981.

1. List of personnel involved: Temporary consultants.
2. Nature, Need, and Duration: The temporary consultants will provide subject matter expertise beyond the resources of in-house personnel. These funds will be encumbered pursuant to the contract presented to the Governor and Council May 19, 2021.
3. Relationship to existing agency programs: The consultants will develop a 5 year strategic plan for the Office to establish priorities and goals of the mandates of RSA Chapter 21-v.
4. Has a similar program been requested of the legislature and denied? No
5. Why wasn't the funding included in the agency's budget request? The funds were provided on April 2, 2021 via a grant from the New Hampshire Charitable Foundation. The item has been presented to the Governor and Council on May 19, 2021, effective upon Fiscal Committee approval.
6. Can portions of the grant funds be utilized? All grant dollars are being used for this request.
7. Estimate the funds required to continue this position(s): The contract referenced in question 2 above is for \$27,000. The consultants necessary for this work will not be permanent.

Your favorable action on these items would be appreciated.

Respectfully submitted,



Moira O'Neill
Director

MO/kk

Kimel, Karen

From: Wendy Cahill <wlc@nhcf.org>
Sent: Wednesday, April 7, 2021 9:00 AM
To: O'Neill, Moira
Cc: Kimel, Karen
Subject: NHCF Award for State of New Hampshire Office of the Child Advocate

Follow Up Flag: Follow up
Flag Status: Flagged

EXTERNAL: Do not open attachments or click on links unless you recognize and trust the sender.

April 8, 2021

Ms. Moira O'Neill
Director
State of New Hampshire Office of the Child Advocate
Johnson Hall
107 Pleasant Street
Concord, NH 03301

RE: Grant ID: 134685

Dear Ms. O'Neill:

Congratulations! I am pleased to inform you that a \$27,000.00 grant has been awarded to State of New Hampshire Office of the Child Advocate for consulting services to facilitate a strategic planning process and assist the Office to establish priorities aligned with its mission and capacity. This grant is made possible by gifts from the following fund(s): Fund for Children and Families, Oliver J. and Dorothy Penniman Hubbard New Futures Fund.

The Terms of Award for this grant is at the end of this letter. We have transitioned from paper letters so please keep this email for your records. If you are not the correct person to receive this correspondence please forward it appropriately and let us know so that we may correct our records.

This document, along with the deposit of the grant check, signifies your acceptance of the award and your agreement to comply with its terms. It also includes information about filing reports and request for revisions to the grant. The check will be sent to your organization within one week of this letter. Finally, please reference the above Grant ID in any communications with the Foundation.

We encourage you to publicize your work; please refer to our Press Kit (www.nhcf.org/publicity) for guidelines, logos, etc. – and please share your story with us so we can help publicize your good work!

If you have any questions about this grant or its terms, please contact Deborah Schachter. We wish you success in your efforts and look forward to learning about your results.

Sincerely,

Katie Merrow
Vice President of Community Impact

TERMS OF AWARD

Grant awards from the New Hampshire Charitable Foundation are made only for the purpose(s) specified in the enclosed grant award letter. Deposit of the grant award check signifies your intent to comply with the terms and conditions of the award as outlined below and in the grant award letter and, and serves as our receipt for the enclosed grant award payment. Thank you.

Expenditure of Grant Funds

The grant funds are awarded only to the grant recipient and for the amount and purpose(s) specified in the grant award letter, and subject to any conditions included therein.

Grant funds may be (but are not required to be) used to support attempts to influence legislation of any governmental body in accordance with the grant recipient's project proposal and/or grant award letter, and any applicable IRS regulations. Within reportable activities, the grant recipient must track and report both direct and grassroots activities and submit this to the New Hampshire Charitable Foundation. No part of any grant may be used for support of a political campaign.

Return of Grant Funds to the New Hampshire Charitable Foundation

Grant funds will be returned if the New Hampshire Charitable Foundation determines that the grant recipient has not performed in accordance with the Terms of Award, or met the conditions described in the grant award letter.

Unexpended grant balances should be returned to the New Hampshire Charitable Foundation if the grant recipient loses its exemption from federal income taxation as provided for under Section 501(c)(3) of the Internal Revenue Code.

Reports

A grant report is only required if it is specified as a condition in the grant award letter. If no such condition is noted, there is no requirement to provide any type of grant report. However, at times, a New Hampshire Charitable Foundation staff member may reach out to learn about the general impact of the grant funding within the grant recipient's organization.

Acknowledgement and Publicity

The New Hampshire Charitable Foundation encourages you to publicize your work, including

acknowledgement of this grant funding. A "Grantee Press Kit" can be found on the New Hampshire Charitable Foundation website for additional guidelines and assistance.

Anti-Discrimination in Grantmaking Policy

The New Hampshire Charitable Foundation does not knowingly fund organizations or projects that illegally discriminate with regard to employees, volunteers, or clients served based on age, sex, religion/creed, race, national or ethnic origin, sexual orientation, gender identity or expression, physical or mental ability, marital status, military or veterans status, pregnancy or genetic information.

Future or Additional Funding

No actual or implied promise of future funding has been made beyond the funding specified in the grant award letter. If any grant funds are returned, for any reason, there will be no further obligation in connection with this grant award.