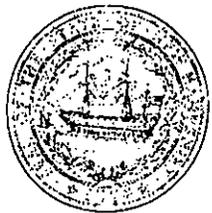


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New Hampshire Veterans Home

139 Winter Street
Tilton, NH 03276-5415



Margaret D. LaBrecque
Commandant

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March 24, 2021

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court, and

His Excellency, Governor Christopher T. Sununu
And the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to Chapter 346:380, Laws of 2019, Veterans Home; Transfer Among Accounts and Classes, the Veterans Home respectfully requests authorization to transfer appropriation between expenditure classes in the amount of \$1,630,000 to make the most efficient use of limited funding resources, effective upon Fiscal Committee and Governor and Council approval through June 30, 2021 as follows:

In SFY21 Funds shall be transferred within 05-43-43-0430010-53580000- Vets Home Custodial Care as follows:

| 05-43-43-0430010-53580000 Vets Home Custodial Care | FY2021 Current Adjusted Authorized | Requested Action FY2021 | Revised FY2021 Adjusted Authorized |
|---|--|----------------------------|--|
| Source of Funds: | | | |
| 000 000010 General Funds | 9,194,653 | | 9,194,653 |
| 001 484927 Transfer From Other Agency | 261,000 | | 261,000 |
| Total | 9,455,653 | | 9,455,653 |
| Expenses: | | | |
| 010 500100 Personal Services | 3,688,873 | (175,000) | 3,513,873 |
| 018 500106 Overtime | 12,000 | 150,000 | 162,000 |
| 019 500105 Holiday Pay | 70,000 | | 70,000 |
| 020 500200 Current Expenses | 243,250 | | 243,250 |
| 022 500255 Rents-Leases Other | 29,500 | | 29,500 |
| 023 500263 Heat Electricity Water | 851,500 | | 851,500 |
| 024 500225 Maint Other | 40,000 | | 40,000 |
| 027 502799 Transfers to DOIT | 767,964 | | 767,964 |
| 030 500300 Equipment New Replacement | 224,000 | | 224,000 |
| 039 500180 Telecommunications | 69,750 | | 69,750 |
| 047 500240 Own Forces Maint Build-Grn | 152,000 | | 152,000 |
| 048 500226 Contractural Maint Build-Grn | 443,000 | | 443,000 |
| 049 500294 Transfer To other State Age | 14,743 | | 14,743 |
| 050 500109 Personal Service Temp | 199,000 | 70,000 | 269,000 |

| | | | |
|--------------------------------------|------------------|----------|------------------|
| 060 500602 Benefits | 2,215,829 | (45,000) | 2,170,829 |
| 070 500704 In State Travel | 3,000 | | 3,000 |
| 103 500740 Contracts For Op Services | 35,000 | | 35,000 |
| 211 501530 Catastrophic Casualty Ins | 2,881 | | 2,881 |
| Total | 9,455,653 | | 9,455,653 |

In SFY21 Funds shall be transferred within 05-43-43-0430010-53590000- Vets Home Professional Care as follows:

| 05-43-43-0430010-53590000 Vets Home Professional Care | FY2021 Current Adjusted Authorized | Requested Action FY2021 | Revised FY2021 Adjusted Authorized |
|--|--|----------------------------|--|
| Source of Funds: | | | |
| 000 000010 General Funds | 9,214,860 | | 9,214,860 |
| 000 404410 Federal Funds | 11,043,274 | | 11,043,274 |
| 009 407072 Other Funds | 9,249,907 | | 9,249,907 |
| 001 484927 Transfer From Other Agency | 800,000 | | 800,000 |
| Total | 30,830,041 | | 30,830,041 |
| Expenses: | | | |
| 010 500100 Personal Services | 15,490,125 | (1,000,000) | 14,490,125 |
| 011 500126 Personal Services Unclassified | 118,707 | | 118,707 |
| 018 500106 Overtime | 163,999 | 1,060,000 | 1,223,999 |
| 019 500105 Holiday Pay | 351,001 | | 351,001 |
| 020 500200 Current Expenses | 829,381 | | 829,381 |
| 021 500211 Food Institutions | 841,499 | | 841,499 |
| 026 500251 Organizational Dues | 1,500 | | 1,500 |
| 040 500800 Indirect Costs | 178,736 | | 178,736 |
| 041 500801 Audit Fund Set Aside | 10,508 | | 10,508 |
| 046 500462 Consultants | 374,824 | | 374,824 |
| 050 500109 Personal Service Temp | 763,000 | 350,000 | 1,113,000 |
| 060 500602 Benefits | 8,492,082 | (410,000) | 8,082,082 |
| 066 500543 Employee Training | 75,000 | | 70,000 |
| 070 500704 In State Travel Reimbursement | 3,550 | | 3,550 |
| 080 500713 Out of State Travel Reimbursement | 4,050 | | 4,050 |
| 101 500729 Medical Payments to Providers | 3,132,079 | | 3,132,079 |
| Total | 30,830,041 | | 30,830,041 |

EXPLANATION

Pursuant to Chapter 346:380, Laws of 2019, organization footnote whereas the Veterans Home shall be exempt from RSA 9:17-a, I and RSA 9:17-c, subject to approval by the fiscal committee of the general court of any transfer of appropriations from permanent personal services or employee benefits to any other use or purpose. The Veterans Home wishes to transfer funds within accounting units 53580000 and 53590000 as the home has experienced vacancies in authorized permanent custodial and direct care nursing positions for which substitutions have been and must be provided in order for the Home to operate safely, provide nursing oversight and care for the residents. Approval of this request for \$1,630,000 neither increases nor decreases the total departmental budget.

AU 5358000 98.2% General Funds 2.8% Transfer from Other Agency

Class 010- Decrease Personal Services by \$175,000 due to department vacancies.

Class 018- Increase Overtime by \$150,000 due to anticipated shortfalls resulted from department vacancies.

Class 050- Increase Personal Service Temporary by \$70,000 anticipated shortfalls resulted from department vacancies.

Class 060- Decrease Benefits by \$45,000 due to department vacancies.

AU 53590000 27.88% General Funds, 37.76% Federal Funds, 31.62% Agency Income, and 2.74% Transfer from Other Agency

Class 010- Decrease Personal Services by \$1,000,000 due to department vacancies.

Class 018- Increase Overtime by \$1,060,000 due to anticipated shortfalls resulted from department vacancies for critical care needs.

Class 050- Increase Personal Service Temporary by \$350,000 anticipated shortfalls resulted from department vacancies for critical care needs.

Class 060- Decrease Benefits by \$410,000 due to department vacancies

In the development of the operating budget for SFY 21, the Home did not anticipate the amount of overtime that would be necessary to provide services to the residents. Vacancies exist in the Home, which has left appropriations available in personal services.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions:

- A. Justification: The purpose of this request is to allow the Home to fund the overtime and Personal Service Temporary lines.
- B. Does this transfer involve continuing programs or one-time projects? This transfer involves continuing programs.
- C. Is this transfer required to maintain existing program levels or will it increase the program level? This transfer is to fund the required overtime and temporary personnel services provided.
- D. Cite any requirements, which make this program mandatory. The Home must meet all Federal and State regulations regarding staff to resident ratio..
- E. Identify the source of funds on all accounts listed on this transfer. Funding sources for FY21 are expected to be as follows: AU 5358 98.2% General Funds 2.8% Transfer from Other Agency. AU 5359 27.88% General Funds, 37.76% Federal Funds, 31.62% Agency Income, and 2.74% Transfer from Other Agency.
- F. Will there be any effect on revenue is this transfer is approved or disapproved? No.
- G. Are funds expected to lapse if this transfer is not approved? Yes.
- H. Are personnel services involved? Yes.

Respectfully Submitted,

Margaret D LaBrecque

Margaret D. LaBrecque
Commandant