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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

OFFICE OF THE COMMISSIONER

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9200 1-800-852-3345 Ext. 9200
Fax: 603-271-4912 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

Lori A. Shibinette
Commissioner

Lori A. Weaver
Deputy Commissioner

April 16, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, New Hampshire Hospital, to enter into a zero dollar **Retroactive, Sole Source** Use of Premises Agreement with Riverbend Community Mental Health, Inc. (VC#177192), Concord, NH, for the purposes of operating a community residence, with the option to renew for up to five (5) additional years, effective retroactive to July 1, 2020, upon Governor and Council approval through July 1, 2025.

EXPLANATION

This request is **Retroactive** because Riverbend Community Mental Health, Inc. (Riverbend) currently occupies Twitchell House, which is the state-owned facility at 111 Pleasant Street, Concord, New Hampshire, through an unwritten agreement that occurred prior to current Department leadership. This request is **Sole Source** because Riverbend is currently providing critical services to the high-needs population housed at Twitchell House.

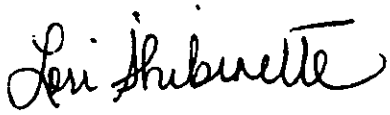
The purpose of this request is to allow Riverbend to continue to use the State-owned building at 111 Pleasant Street, Concord, New Hampshire, which is also known as Twitchell House. This Use of Premises Agreement allows Riverbend to use the facility, at no cost, to operate a Community Residence licensed under RSA 151 and certified under New Hampshire Administrative Rule He-M 1002. Riverbend currently houses 15 residents at Twitchell House, which is at maximum capacity. Residents who live there are referred to Riverbend by social workers at New Hampshire Hospital or NFI North; Riverbend case managers who work in its community support program, or by other organizations throughout New Hampshire outside of Merrimack County. The facility provides long-term housing as some residents live at Twitchell House for many years.

Riverbend is responsible to protect, repair and maintain the premises in good order and condition, to pay for utilities, for all housekeeping and sanitation, for routine household tasks, to conduct fire extinguisher and sprinkler inspections, for snow removal, and for any damage due to occupancy, or leasehold improvements. Riverbend may use the Department of Information Technology cables only as approved by the Department of Information Technology. The Department is responsible to conduct routine inspections, preventative and routine maintenance, fire drills, and respond to emergency maintenance requests.

As referenced in Section 5, Term and Termination of the attached Use of Premises Agreement, the parties have the option to extend the agreement for up five (5) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties and Governor and Council approval.

Should the Governor and Council not authorize this request the licensed Community Residence, operated by Riverbend, serving 15 residents, would no longer have a facility from which to operate.

Respectfully submitted,



Lori A. Shibinette
Commissioner

USE OF PREMISES AGREEMENT
BETWEEN
THE NEW HAMPSHIRE DEPARTMENT OF HEALTH & HUMAN SERVICES
AND
RIVERBEND COMMUNITY MENTAL HEALTH, INC.

1. **Introduction:** This Use of Premises Agreement (hereinafter referred to as "Agreement") is entered into by and between the State of New Hampshire, Department of Health and Human Services, NH Hospital (hereinafter "State"), of 36 Clinton Street, Concord, NH 03301 and Riverbend Community Mental Health, Inc. (hereinafter "Riverbend")" of PO Box 2032, Concord, NH 03302-2032, to establish the terms and conditions under which Riverbend may use certain premises owned by the State. The State and Riverbend are mutually referred to as the parties.

2. **Authority:** Pursuant to RSA 126-A, the Commissioner of the New Hampshire Department of Health and Human Services of has the responsibility for the administrative and executive direction of the Department and the properties and facilities under its jurisdiction. Such properties include certain buildings that are part of the Governor Hugh Gallen Office Park as defined in RSA 4:39-a.

3. **Definition of Premises:** The premises consists of the building identified by the State as Twitchell House, which is a 10,444 square foot two story brick/mortar building located at 111 Pleasant Street in Concord, New Hampshire on the Governor Hugh Gallen State Office Park Campus. Three assigned parking spaces are also included in the premises.

4. **Grant of Permission for Use of Premises and Terms of Use**: The State hereby gives permission, which is revocable and terminable as hereinafter provided, to Riverbend to use the above-defined premises to operate a Community Residence licensed under RSA 151 and certified under NH Administrative Rule He-M 1002.

   Riverbend acknowledges that the State has title to the premises and shall not assail, resist or deny such title. Riverbend also acknowledges that this Agreement constitutes a revocable license, that this Agreement does not create a lease nor any right to the possession of the property, and does not create any estate or interest in the property.

   Riverbend shall be subject to general supervision of the State and shall be subject to rules and regulations prescribed by the State of New Hampshire including, but not limited to, meeting the requirements of the Department's Health Facilities Administration and the State of New Hampshire Fire Marshall's Office regulations.

   Riverbend must comply with the provisions of all applicable federal, state and local laws, rules, regulations, and standards, and in particular those provisions concerning the protection and enhancement of environmental quality, pollution control and abatement, safe drinking water, life safety systems and solid and hazardous waste.

   Should Riverbend discover any violations to applicable federal, state and local laws, rules, regulations or standards, it shall report the violations immediately to the State and, at their own expense, be responsible for any costs incurred as a result of the violation of the aforementioned federal, state and local laws, rules, regulations or standards.Riverbend agrees that any agency of the State of New Hampshire, its officers, agents, employees, and contractors may enter the premises, at all times (with reasonable notice) for any purpose, including inspection, and Riverbend shall have no claim on account of such entries against the State of New Hampshire or any officer, agent, employee or contractor thereof.

   Riverbend shall not make any construction, alterations, additions or improvements to the premises without first obtaining the prior written approval of the Department. Riverbend shall ensure all work,

repairs, renovations, or replacements approved by the State are guaranteed by the vendors completing the work, against defects resulting from the use of inferior materials, equipment or workmanship for one (1) year from the date of completion of the work.

Riverbend shall ensure that if, within any guarantee period, repairs or changes are required in connection with guaranteed work, which in the opinion of the State is rendered necessary as a result of the use of materials, equipment or workmanship which are inferior, defective, Riverbend shall promptly upon receipt of notice from the State, and at the Riverbend's own expense (1) place in satisfactory condition in every particular, all guaranteed work and correct all defects therein; (2) make good all damage to the building or site, or equipment or contents thereof, which in the opinion of the State, is the result of the use of materials, equipment or workmanship which are inferior or defective; and (3) make good any work or material, or the equipment and contents of said building or site disturbed in fulfilling any such guarantee.

Riverbend is responsible for all repairs due to wear or negligence on the part of its employees, clients, guests or invitees.

The State shall not be responsible for damage to property or injuries to persons which may arise from or be attributed, or incident to the exercise of the privileges granted under this Agreement, including the condition or state of repair of the premises and its use and occupation by Riverbend, or from damage to their property, or damage to the property, or injuries to the persons of Riverbend or any officers, employees, servants, agents, contractors, or others who may be at the premises at their invitation or the invitation of any one of them arising from governmental activities at the premises. Riverbend expressly waives all claims against the State for any loss, damage, personal injury or death caused by or occurring by reason of or incident to the use of the premises or as consequence of the conduct of activities or the performance of responsibilities under this Agreement.

Riverbend agrees that on the date this Agreement terminates, it shall vacate the premises and shall remove all personal property and restore the premises to a condition satisfactory to the State, with damages beyond the control of Riverbend and due to ordinary wear and tear excepted. If Riverbend neglects to remove their personal property and to so restore the premises, then at the option of the State, such property shall either become property of the State without compensation therefore, or the State may cause property to be removed and the premises to be so restored at the expense of Riverbend, and no claim for damage against the State or its officers, employees or agents shall be created by or made on account of such removal and restoration work.

5. **Term and Termination:** This Agreement is retroactively effective to July 1, 2020, through July 1, 2025, subject to Governor and Executive Council approval. The parties may agree to extend the Term for up to an additional five (5) years. This Agreement shall automatically terminate if Riverbend fails to maintain licensure and certification as a Community Residence. This Agreement may be terminated by either party for any reason upon sixty (60) days written notice, which notice shall be delivered by hand or by certified mail to the address listed in paragraph 1 above.

6. **Payment**. Unless otherwise specified herein, the parties shall be responsible for their respective costs.

7. **Responsibilities of the State:** The State shall:

    a. Complete monthly inspections of the premises and review and prioritize the Maintenance Checklist developed by the Riverbend Liaison per paragraph 8 below;

    b. Conduct scheduled preventative maintenance inspections and repairs for all equipment on the premises to include, HVAC systems, drains, and backflow preventers;

c. Replace, as needed, equipment to include, HVAC systems, sump pumps, plumbing fixtures, drains, and backflow preventers;

d. Maintain all electrical wiring and related hard-wired lighting, receptacles and panel board fixtures;

e. Provide routine building maintenance during normal business hours, Monday through Friday, 7:00 AM - 3:00 PM. Routine maintenance is defined as normal wear and tear of the building structure, envelope, systems, hardware, and fixed assets (not including kitchen appliances) and does not include damage resulting in abuse or neglect by the contractor or its agents, consumers, and visitors;

f. Respond immediately to emergency maintenance requests that threaten the health and safety of consumers, staff, and property as needed, 24/7;

g. Provide manufacturers recommended maintenance and testing of the generator, and written documentation of the test and results;

h. Conduct fire drills in accordance with applicable compliance regulations, and provide Riverbend with written documentation of the test and results;

i. Provide Police Coverage/Protection including Life-Alert through the State Office Complex Police;

j. Monitor the HVAC environment via the Building Automation System;

k. Maintain locks and replace lost or damaged keys; and

l. Provide ground maintenance, defined as lawn mowing, trimming of trees, bushes and shrubs and plowing of main road leading to the building.

8. **Responsibilities of Riverbend**: Riverbend shall:

a. Protect, repair and maintain the premises in good order and condition and shall exercise due diligence in protecting the premises against damage or destruction by fire, vandalism, theft or other causes;

b. Be responsible and pay all utilities (including Natural Gas, Water/Sewer, Electric, and Waste Disposal). Riverbend must establish accounts for all utilities in its name, with NH Hospital named as "second" on each utility account. Invoices for each utility shall be sent directly to and paid by Riverbend;

c. Assign a Liaison and backup to develop a Maintenance Checklist for routine repairs/maintenance needed. The Maintenance Checklist will be available for NH Hospital to review and prioritize during monthly inspections conducted by the NH Hospital Facilities Office. Liaisons will be the only persons who shall contact NH Hospital Facilities;

d. Designate a liaison to be responsible for all keys, to include distribution, tracking, and communication with the NH Hospital Facilities Office for lock repair or key replacement;

e. Be responsible for all housekeeping/sanitation and routine household tasks, such as, moving of furniture, changing light bulbs, and minor plumbing repairs, such as, toilet unclogging;

e. Be responsible for window air conditioners maintenance, repairs, and replacement;

f. Call State Office Complex Police if there is an emergency requiring maintenance after normal business hours;

g. Maintain, repair, and replace household appliances, such as, dishwashers, washer and dryer, and stoves;

h. Be responsible for maintenance, repair, and replacement of landscaping features/decorations;

i. Conduct monthly fire extinguisher inspections and testing of egress lighting. Maintain and/or or replace the extinguishers annually as necessary in accordance with Health Facilities Administration Licensing and Certifications and the State Fire Marshall's Office requirements;

j. Maintain and inspect all fire protection related equipment in accordance with applicable local, state, and federal regulations, and provide the written documentation of the test and results with the NH Hospital Director of Facilities;

k. Conduct sprinkler inspections in accordance with applicable local, state, and federal regulations, and provide the written documentation of the test and results with the NHH Director of Facilities;

l. Properly maintain all equipment and pay for any equipment needing replacement or repair;

m. Use the Department's Information Technology (IT) cables only as approved by the Department of Information Technology;

n. Pay for the personal alarm ("Life Alert") system;

o. Complete snow removal and de-icing of steps and walkways adjacent to the building;

p. Purchase, supply, launder, and manage all linens (sheets, pillowcases, bath towels, and face cloths);

r. Ensure all buildings are free of pests and pay for pest extermination services if needed;

s. Dispose of recycling materials; and

t. Be responsible for any damage due to occupancy, or leasehold improvements, including interior painting and floor covering repair or replacement.

9. **Relationship to the State**: In the performance of this Agreement, Riverbend is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither Riverbend nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, worker's compensation or other emoluments provided by the State to its employees.

10. **Non-Assignment**: Riverbend shall not assign or otherwise transfer any interest in this Agreement.

11. **Indemnification**: Unless otherwise exempted by law, Riverbend shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers and employees, which arise out of (or which may be claimed to arise out of) the acts or omissions of the Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct.

    Riverbend shall indemnify, save, hold harmless and defend the State, its officers, employees and agents from and against all suits, claims, or actions of any sort resulting from, related to or arising out of any activities conducted under this Use of Premises Agreement and any costs, expenses, liabilities, fines or penalties resulting from discharges, emissions, spills, storage, disposal or any other action by Riverbend giving rise to liability to the State, civil or criminal, or responsibility under federal, state or local environmental laws.

The State shall not be liable for any costs incurred by Riverbend arising under this paragraph 11. Nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This paragraph 11 shall survive the expiration or termination of this Agreement and is not intended to waive the State's sovereign immunity, which is hereby reserved by the State.

12. **Insurance**: Riverbend shall, at its sole expense, obtain, and continuously maintain in force, the following insurance:
    a. Commercial general liability insurance against any claims of bodily injury, death, or property damage, in amounts not less than $1,000,000 per occurrence and $3,000,000 aggregate or excess; and
    b. Contractor shall furnish to the State, a certificate(s) of insurance for all insurance required under this Premises Use Agreement. Riverbend shall also furnish to the State certificate(s) of insurance for all renewal(s) of insurance required under this Premises Use Agreement.no later than ten (10) days prior to expiration date of each insurance policy.
13. **Workers' Compensation**: By signing this Agreement Riverbend agrees, certifies and warrants that it is in compliance with or exempt from, the requirements of N.H. RSA 281-A (Workers' Compensation).
    a. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Riverbend or any subcontractor or employee of Riverbend, which might arise under applicable State of NH Workers' Compensation laws in connection with the performance of this Agreement.
14. **Notice**: The parties agree that any notice, order, direction, determination, requirement, consent, or approval under this Agreement shall not be effective unless it is in writing. All notices to be given pursuant to this Agreement shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in paragraph 1 above.
15. **Amendments**: This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.
16. **Choice of Law and Forum**: This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.
17. **Third Parties**: The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
18. **Headings**: The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

19. **Severability**: In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

20. **Entire Agreement**: This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

DocuSigned by:
Lori A. Weaver
4C4A92994125473...

3/23/2021

Lori A. Weaver, Deputy Commissioner
NH Department of Health and Human Services

Date

DocuSigned by:
Lisa K. Madden
63968E16890F4CC...

3/23/2021

Lisa K. Madden, President and CEO
Riverbend Community Health, Inc.

Date

The preceding Use of Premises Agreement, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

3/24/2021

Date

DocuSigned by:
Takhmina Rakhmatova
02744912E0964E9...

Name: Takhmina Rakhmatova

Title: Assistant Attorney General

I hereby certify that the preceding Use of Premises Agreement was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting).

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:

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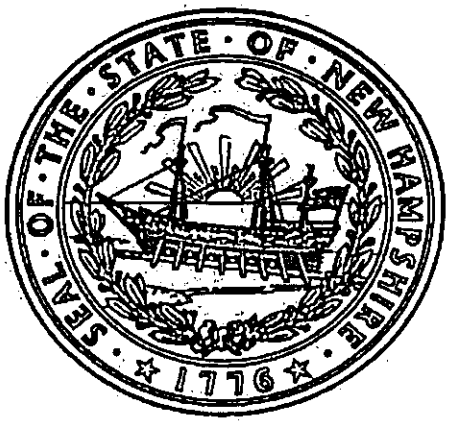
State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that RIVERBEND COMMUNITY MENTAL HEALTH, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on March 25, 1966. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **62509**

Certificate Number: **0004885005**



IN TESTIMONY WHEREOF,
I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 6th day of April A.D. 2020.

William M. Gardner
Secretary of State

CERTIFICATE OF VOTE

I, Andrea D. Beaudoin, hereby certify that:

1. I am a duly elected Assistant Board Secretary of Riverbend Community Mental Health, Inc.

2. The following is a true copy of a vote taken at a meeting of the Board of Directors of the Corporation, duly called and held on February 25, 2021, at which a quorum of the Directors/shareholders were present and voting.

   VOTE: That the President and/or Treasurer is duly authorized on behalf of Riverbend Community Mental Health, Inc. to enter into contracts or agreements with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30)** days from the date of this Certificate of Vote. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed below currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

4. Lisa K. Madden is duly elected President & CEO of the Corporation.

Dated: March 23, 2021

Andrea D Beaudoin
Signature of Elected Officer
Name: Andrea D. Beaudoin
Title: Assistant Board Secretary

Client#: 1364844 RIVERCOM12

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 2/09/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
USI Insurance Services LLC
3 Executive Park Drive, Suite 300
Bedford, NH 03110
855 874-0123

CONTACT NAME:
PHONE (A/C, No, Ext): 855 874-0123 FAX (A/C, No):
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Philadelphia Indemnity Insurance Co.	18058
INSURER B : Granite State Healthcare & Human Svc WC	NONAIC
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Riverbend Community Mental Health Inc.
278 Pleasant Street
Concord, NH 03301

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT X LOC OTHER:			PHPK2187101	10/01/2020	10/01/2021	EACH OCCURRENCE	$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$100,000
							MED EXP (Any one person)	$5,000
							PERSONAL & ADV INJURY	$1,000,000
							GENERAL AGGREGATE	$3,000,000
							PRODUCTS - COMP/OP AGG	$3,000,000
								$
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY			PHPK2187103	10/01/2020	10/01/2021	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $10K			PHUB740241	10/01/2020	10/01/2021	EACH OCCURRENCE	$10,000,000
							AGGREGATE	$10,000,000
								$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		HCHS20210000416 HCHS20210000418 3A States: NH	02/01/2021 02/01/2021	02/01/2022 02/01/2022	X PER STATUTE / OTH-ER	
							E.L. EACH ACCIDENT	$1,000,000
							E.L. DISEASE - EA EMPLOYEE	$1,000,000
							E.L. DISEASE - POLICY LIMIT	$1,000,000
A	Professional Liability			PHPK2187101	10/01/2020	10/01/2021	$1,000,000 Ea. Incident $3,000,000 Aggregate	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

NH DHHS
129 Pleasant Street
Concord, NH 03301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Riverbend Community Mental Health, Inc.
Board of Directors
2020-2021

John Barthelmes, **Chair**
James Doremus, **Vice Chair**
Annmarie Timmins, **Secretary**
Andrea Beaudoin, **Assistant Secretary**
Lisa Madden, **President/CEO**, *Ex Officio*
Frank Boucher
Leslie Combs
Christopher Eddy
Lucy Hodder
Nicholas Larochelle
Rabbi Robin Nafshi
Bradley Osgood
Glenn Shepherd
James Snodgrass
Carol Sobelson
Cinde Warmington
Robert Steigmeyer, *Ex Officio*