

STATE OF NEW HAMPSHIRE
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION

7 Eagle Square
Concord, N.H. 03301
Telephone 603-271-2152

LINDSEY B. COURTNEY
Executive Director



APR 22 '21 PM 2:07 RCVD
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April 12, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Office of Professional Licensure and Certification to renew its membership with the Council of Licensure, Enforcement and Regulation (CLEAR), vendor number 171859, Nicholasville, KY, in the amount of \$2,865 effective upon Governor and Council approval, for the period July 1, 2021 through June 30, 2022. 100% Agency Income

Funds are anticipated to be available in the following account for Fiscal Year 2022, upon the continued appropriation of funds in the future operating budget:

01-21-21-211010-24040000 Administration	<u>FY 2022</u>
026 – 500251 ORGANIZATIONAL DUES	2,865.00

EXPLANATION

The Office of Professional Licensure and Certification wishes to continue its membership with the Council on Licensure, Enforcement & Regulation (CLEAR), which provides access to resources, webinars, seminars, educational programs and information for those involved with professional and occupational regulation.

Respectfully submitted,

A handwritten signature in cursive script that reads "L. Courtney".

Lindsey B. Courtney
Executive Director

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Listed below are answers to questions which may be of assistance for The Governor and Council in considering the approval of organization dues and membership submissions:

1. *How long has this organization been in existence and how long has this agency been a member of this organization?* CLEAR began over 30 years ago; the OPLC has been a member since 2018.
2. *Is there any other organization which provides the same or similar benefits which your agency belongs to?* No
3. *How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?* Almost all 50 states, as well as numerous international countries, states and provinces have CLEAR memberships. The OPLC is the only NH state agency that is a member of CLEAR.
4. *How is the dues structure established?* CLEAR charges states based on the number of regulated entities the agency oversees.
5. *What benefit does the state receive from participating in membership?* Membership in CLEAR provides access to regulatory resources, publications and discounts on registration to many training and conference events. The CLEAR membership includes online training in various licensure related areas. This training is available to all OPLC staff and board members.
6. *Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail:* Yes, training materials are included for the online training.
7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain:* Membership in CLEAR is not required in order to receive federal grants or to participate in examinations.
8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.* No travel is included with this membership fee.
9. *Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization).* The staff of the OPLC, specifically Directors, Board Administrators, and Board Members would be involved in CLEAR should the Governor and Executive Council approve membership.
10. *Explain in detail any negative impact to the State if the Agency did not belong to this organization.* CLEAR is an excellent resource regarding best practices in licensing, as well as best practices in

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professional regulatory investigation and administration in a regulatory agency. OPLC would lose the benefit of this networking opportunity which includes interstate and international connections.



**Council on Licensure,
Enforcement & Regulation**
Promoting Regulatory Excellence

Council on Licensure, Enforcement and Regulation
108 Wind Haven Drive, Suite A
Nicholasville, KY 40356

INVOICE

Invoice number: 25649
Invoice Status: Unpaid
Issued: 06 Apr 2021

Bill to:

Tina Kelley
tina.m.kelley@oplcr.nh.gov
State of New Hampshire - OPLC

Item	Amount
Membership renewal. Level: Agency responsible for 20+ Regulated Entities/ Professions. Renew to 01 Jul 2022	\$2,865.00

Total: \$2,865.00 USD
Balance Due: \$2,865.00 USD

PAYMENT OPTIONS

Online: [Pay this invoice online](#)

Offline: If paying by check, please mail remittance to:

CLEAR
108 Wind Haven Dr., Ste. A
Nicholasville, KY 40356

PLEASE DO NOT REPLY DIRECTLY TO THIS EMAIL ADDRESS.
Please [contact us](#) with any billing questions.

Council on Licensure, Enforcement and Regulation
108 Wind Haven Drive, Suite A | Nicholasville, KY 40356 | 859-269-1289