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State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER OF
SAFETY

March 5, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 21-P:43, the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) requests authorization to enter into a grant agreement with the Town of Belmont (VC#177361-B003) to purchase and install equipment, and a generator to enhance the community's Emergency Operations Center (ECO) for a total amount of $123,180.00. Effective upon Governor and Council approval through August 31, 2022. Funding source: 100% Federal Funds.

Funding is available in the SFY 2021 operating budget as follows:

02-23-23-236010-80920000 Dept. of Safety – Homeland Sec-Emer Mgmt – 100% EMPG Local Match	
072-500574 Grants to Local Gov't - Federal	SFY 2021
Activity Code: 23EMPG2020	$123,180.00

Explanation

This grant provides the funds for the Town of Belmont to purchase and install equipment and a generator to support and enhance the community's new Emergency Operations Center. The grant listed above is funded from the FFY 2020 Emergency Management Performance Grant (EMPG), which was awarded to the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) from the Federal Emergency Management Agency (FEMA). The grant funds are to be used to measurably improve all-hazard planning and preparedness capabilities/activities, to include mitigation, preparedness, response, and recovery initiatives at the state and local level. Grant guidance and applications are available to all Emergency Management Directors and other qualified organizations in the State. Subrecipients submit applications to this office, which are reviewed by the HSEM Planning Chief, Assistant Planning Chief and Field Representatives and approved by the HSEM Director. The criteria for approval are based on grant eligibility in accordance with the grant's current guidance and the documented needs of the local jurisdictions.

The Emergency Management Performance Grants are 50% federally funded by FEMA with a 50% match requirement supplied by the subrecipient. The subrecipient acknowledges their match obligation as part of Exhibit B to their grant agreement.

In the event that Federal Funds are no longer available, General Funds and/or Highway Funds will not be requested to support this program.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

GRANT AGREEMENT

The State of New Hampshire and the Subrecipient hereby
Mutually agree as follows:
GENERAL PROVISIONS

1. Identification and Definitions.

1.1. State Agency Name NH Department of Safety, Homeland Security and Emergency Management		1.2. State Agency Address 33 Hazen Drive Concord, NH 03305	
1.3. Subrecipient Name Town of Belmont (VC#177361-B003)		1.4. Subrecipient Tel. #/Address 603-267-8300 Po Box 310 Belmont NH 03220	
1.5 Effective Date Upon State Approval	1.6. Account Number AU #80920000	1.7. Completion Date August 31, 2022	1.8. Grant Limitation $123,180.00
1.9. Grant Officer for State Agency Olivia Barnhart, EMPG Program Coordinator		1.10. State Agency Telephone Number (603) 223-3639	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Subrecipient Signature 1 Ruth P. Mooney		1.12. Name & Title of Subrecipient Signor 1 Ruth P. Mooney, Chairman	
Subrecipient Signature 2 Jon Pike		Name & Title of Subrecipient Signor 2 Jon Pike, Vice Chairman	
Subrecipient Signature 3 Claude B. Patten		Name & Title of Subrecipient Signor 3 Claude B. Patten, Jr.	
1.13. Acknowledgment: State of New Hampshire, County of Belknap, on 2/11/2021 before the undersigned officer, personally appeared the person identified in block 1.12., known to me (or satisfactorily proven) to be the person whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
1.13.1. Signature of Notary Public or Justice of the Peace (Seal) Alicia Jipson			June 29, 2021 (Commission Expiration)
1.13.2. Name & Title of Notary Public or Justice of the Peace Alicia Jipson Notary Public			
1.14. State Agency Signature(s) By: On: 3/2/21		1.15. Name & Title of State Agency Signor(s) Steven R. Lavoie, Director of Administration	
1.16. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By: Assistant Attorney General, On: 3/23/2021			
1.17. Approval by Governor and Council (if applicable) By: On: / /			

2. SCOPE OF WORK: In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-P:36, the Subrecipient identified in block 1.3 (hereinafter referred to as "the Subrecipient"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT A (the scope of work being hereinafter referred to as "the Project").

Subrecipient Initials: 1.) RPM 2.) JWP 3.) CBP Date: 2/11/21

3. AREA COVERED. Except as otherwise specifically provided for herein, the
Subrecipient shall perform the Project in, and with respect to, the State of New
Hampshire.
4. EFFECTIVE DATE: COMPLETION OF PROJECT.
4.1. This Agreement, and all obligations of the parties hereunder, shall become
effective on the date of approval of this Agreement by the Governor and
Council of the State of New Hampshire if required (block 1.17), or upon
signature by the State Agency as shown in block 1.14 ("the effective date").
4.2. Except as otherwise specifically provided herein, the Project, including all
reports required by this Agreement, shall be completed in its entirety prior to
the date in block 1.7 (hereinafter referred to as "the Completion Date").
5. GRANT AMOUNT: LIMITATION ON AMOUNT: VOUCHERS:
5.1. PAYMENT.
The Grant Amount is identified and more particularly described in EXHIBIT
5.2. B, attached hereto.
5.3. The manner of, and schedule of payment shall be as set forth in EXHIBIT B.
In accordance with the provisions set forth in EXHIBIT B, and in consideration
of the satisfactory performance of the Project, as determined by the State, and
as limited by subparagraph 5.5 of these general provisions, the State shall pay
the Subrecipient the Grant Amount. The State shall withhold from the amount
otherwise payable to the Subrecipient under this subparagraph 5.3 those sums
5.4. required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.
The payment by the State of the Grant amount shall be the only, and the
complete payment to the Subrecipient for all expenses, of whatever nature,
incurred by the Subrecipient in the performance hereof, and shall be the only,
and the complete, compensation to the Subrecipient for the Project. The State
5.5. shall have no liabilities to the Subrecipient other than the Grant Amount.
Notwithstanding anything in this Agreement to the contrary, and
notwithstanding unexpected circumstances, in no event shall the total of all
payments authorized, or actually made, hereunder exceed the Grant limitation
6. set forth in block 1.8 of these general provisions.
COMPLIANCE BY SUBRECIPIENT WITH LAWS AND REGULATIONS.
In connection with the performance of the Project, the Subrecipient shall
comply with all statutes, laws regulations, and orders of federal, state, county,
or municipal authorities which shall impose any obligations or duty upon the
7. Subrecipient, including the acquisition of any and all necessary permits.
7.1. RECORDS and ACCOUNTS.
Between the Effective Date and the date three (3) years after the Completion
Date the Subrecipient shall keep detailed accounts of all expenses incurred in
connection with the Project, including, but not limited to, costs of
administration, transportation, insurance, telephone calls, and clerical materials
and services. Such accounts shall be supported by receipts, invoices, bills and
7.2. other similar documents.
Between the Effective Date and the date three (3) years after the Completion
Date, at any time during the Subrecipient's normal business hours, and as often
as the State shall demand, the Subrecipient shall make available to the State all
records pertaining to matters covered by this Agreement. The Subrecipient
shall permit the State to audit, examine, and reproduce such records, and to
make audits of all contracts, invoices, materials, payrolls, records of personnel,
data (as that term is hereinafter defined), and other information relating to all
matters covered by this Agreement. As used in this paragraph, "Subrecipient"
includes all persons, natural or fictional, affiliated with, controlled by, or under
common ownership with, the entity identified as the Subrecipient in block 1.3
8. of these provisions
8.1. PERSONNEL.
The Subrecipient shall, at its own expense, provide all personnel necessary to
perform the Project. The Subrecipient warrants that all personnel engaged in
the Project shall be qualified to perform such Project, and shall be properly
8.2. licensed and authorized to perform such Project under all applicable laws.
The Subrecipient shall not hire, and it shall not permit any subcontractor,
subgrantee, or other person, firm or corporation with whom it is engaged in a
combined effort to perform the Project, to hire any person who has a
8.3. contractual relationship with the State, or who is a State officer or employee,
elected or appointed.
The Grant Officer shall be the representative of the State hereunder. In the
event of any dispute hereunder, the interpretation of this Agreement by the
9. Grant Officer, and his/her decision on any dispute, shall be final.
9.1. DATA: RETENTION OF DATA: ACCESS.
As used in this Agreement, the word "data" shall mean all information and
things developed or obtained during the performance of, or acquired or
developed by reason of, this Agreement, including, but not limited to, all
studies, reports, files, formulae, surveys, maps, charts, sound recordings, video
recordings, pictorial reproductions, drawings, analyses, graphic
representations,
computer programs, computer printouts, notes, letters, memoranda, paper, and
documents, all whether finished or unfinished.
9.2. Between the Effective Date and the Completion Date the Subrecipient shall grant
to the State, or any person designated by it, unrestricted access to all data for
examination, duplication, publication, translation, sale, disposal, or for any other
purpose whatsoever.
9.3. No data shall be subject to copyright in the United States or any other country by
anyone other than the State.
9.4. On and after the Effective Date all data, and any property which has been
received from the State or purchased with funds provided for that purpose under
this Agreement, shall be the property of the State, and shall be returned to the
State upon demand or upon termination of this Agreement for any reason,
9.5. whichever shall first occur.
The State, and anyone it shall designate, shall have unrestricted authority to
publish, disclose, distribute and otherwise use, in whole or in part, all data.
10. CONDITIONAL NATURE OR AGREEMENT: Notwithstanding anything in
this Agreement to the contrary, all obligations of the State hereunder, including,
without limitation, the continuance of payments hereunder, are contingent upon
the availability or continued appropriation of funds, and in no event shall the State
be liable for any payments hereunder in excess of such available or appropriated
funds. In the event of a reduction or termination of those funds, the State shall
have the right to withhold payment until such funds become available, if ever, and
shall have the right to terminate this Agreement immediately upon giving the
Subrecipient notice of such termination.
11. EVENT OF DEFAULT: REMEDIES.
11.1. Any one or more of the following acts or omissions of the Subrecipient shall
constitute an event of default hereunder (hereinafter referred to as "Events of
11.1.1. Default"):
11.1.2 Failure to perform the Project satisfactorily or on schedule; or.
11.1.3 Failure to submit any report required hereunder; or
11.1.4 Failure to maintain, or permit access to, the records required hereunder; or
11.2. Failure to perform any of the other covenants and conditions of this Agreement.
Upon the occurrence of any Event of Default, the State may take any one, or
11.2.1 more, or all, of the following actions:
Give the Subrecipient a written notice specifying the Event of Default and
requiring it to be remedied within, in the absence of a greater or lesser
specification of time, thirty (30) days from the date of the notice; and if the Event
of Default is not timely remedied, terminate this Agreement, effective two (2)
11.2.2 days after giving the Subrecipient notice of termination; and
Give the Subrecipient a written notice specifying the Event of Default and
suspending all payments to be made under this Agreement and ordering that the
portion of the Grant Amount which would otherwise accrue to the Subrecipient
during the period from the date of such notice until such time as the State
11.2.3 determines that the Subrecipient has cured the Event of Default shall never be
paid to the Subrecipient; and
11.2.4 Set off against any other obligation the State may owe to the Subrecipient any
damages the State suffers by reason of any Event of Default; and
Treat the agreement as breached and pursue any of its remedies at law or in
equity, or both.
12. TERMINATION.
12.1. In the event of any early termination of this Agreement for any reason other than
the completion of the Project, the Subrecipient shall deliver to the Grant Officer,
not later than fifteen (15) days after the date of termination, a report (hereinafter
referred to as the "Termination Report") describing in detail all Project Work
performed, and the Grant Amount earned, to and including the date of
termination.
12.2. In the event of Termination under paragraphs 10 or 12.4 of these general
provisions, the approval of such a Termination Report by the State shall entitle the
Subrecipient to receive that portion of the Grant amount earned to and including
the date of termination.
12.3. In the event of Termination under paragraphs 10 or 12.4 of these general
provisions, the approval of such a Termination Report by the State shall in no
event relieve the Subrecipient from any and all liability for damages sustained or
incurred by the State as a result of the Subrecipient's breach of its obligations
hereunder.
12.4. Notwithstanding anything in this Agreement to the contrary, either the State or,
except where notice default has been given to the Subrecipient hereunder, the
Subrecipient, may terminate this Agreement without cause upon thirty (30) days
written notice.
13. CONFLICT OF INTEREST: No officer, member of employee of the
Subrecipient, and no representative, officer or employee of the State of New
Hampshire or of the governing body of the locality or localities in which the
Project is to be performed, who exercises any functions or responsibilities in the
review or

Subrecipient Initials: 1.) 2.) 3.) Date

approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

14. SUBRECIPIENT'S RELATION TO THE STATE. In the performance of this Agreement the Subrecipient, its employees, and any subcontractor or subgrantee of the Subrecipient are in all respects independent contractors; and are neither agents nor employees of the State. Neither the Subrecipient nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.

15. ASSIGNMENT AND SUBCONTRACTS. The Subrecipient shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Subrecipient other than as set forth in Exhibit A without the prior written consent of the State.

16. INDEMNIFICATION. The Subrecipient shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Subrecipient or subcontractor, or subgrantee or other agent of the Subrecipient. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.

17. INSURANCE AND BOND.

17.1. The Subrecipient shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:

17.1.1 Statutory workmen's compensation and employees liability insurance for all employees engaged in the performance of the Project, and

17.1.2 Comprehensive public liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than $1,000,000 per occurrence and $2,000,000 aggregate for bodily injury or death any one incident, and $500,000 for property damage in any one incident; and

17.2. The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Each policy shall contain a clause prohibiting cancellation or modification of the policy earlier than ten (10) days after written notice thereof has been received by the State.

18. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Subrecipient.

19. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.

20. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required, or by the signing State Agency.

21. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intend of the parties hereto.

22. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

23. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.

24. SPECIAL PROVISIONS. The additional provisions set forth in Exhibit C hereto are incorporated as part of this agreement.

EXHIBIT A

Scope of Services

1. The Department of Safety, Division of Homeland Security and Emergency Management (hereinafter referred to as "the State") is awarding the Town of Belmont (hereinafter referred to as "the Subrecipient") $123,180.00 to purchase and install equipment to enhance the community's Emergency Operations Center (EOC).

2. "The Subrecipient" agrees that the project grant period ends August 31, 2022 and that a final performance and expenditure report will be sent to "the State" by September 30, 2022.

3. "The Subrecipient" agrees to comply with all applicable federal and state laws, rules, regulations, and requirements.

4. "The Subrecipient" shall maintain financial records, supporting documents, and all other pertinent records for a period of three (3) years from the grant period end date. In these records, "the Grantee" shall maintain documentation of the 50% cost share required by this grant.

EXHIBIT B

Grant Amount and Payment Schedule

1. GRANT AMOUNT

	Applicant Share	Grant (Federal Funds)	Cost Totals
Project Cost:	$123,180.00	$123,180.00	$246,360.00
Project Cost is 50% Federal Funds, 50% Applicant Share			
Awarding Agency: Federal Emergency Management Agency (FEMA)			
Award Title & #: Emergency Management Performance Grant (EMPG) EMB-2020-EP-00005			
Catalog of Federal Domestic Assistance (CFDA) Number: 97.042 (EMPG)			
Applicant's Data Universal Numbering System (DUNS): 012809380			

2. PAYMENT SCHEDULE

a. "The Subrecipient" agrees the total payment by "the State" under this grant agreement shall be up to $123,180.00.

b. "The State" shall reimburse up to $123,180.00 to "the Subrecipient" upon "the State" receiving a reimbursement request with match documentation and appropriate backup documentation (i.e., copies of invoices, copies of canceled checks, and/or copies of accounting statements).

c. Upon Governor and Executive Council Approval, allowable match may be incurred for this project from the start of the federal period of performance of this grant, October 1, 2019, to the identified completion date (block 1.7).

EXHIBIT C

Special Provisions

1. This grant agreement may be terminated upon thirty (30) days written notice by either party.

2. Any funds advanced to "the Subrecipient" must be returned to "the State" if the grant agreement is terminated for any reason other than completion of the project.

3. Any funds advanced to "the Subrecipient" must be expended within thirty (30) days of receiving the advanced funds.

4. "The Subrecipient" agrees to have an audit conducted in compliance with OMB Circular 2 CFR 200, if applicable. If a compliance audit is not required, at the end of each audit period "the Subrecipient" will certify in writing that they have not expended the amount of federal funds that would require a compliance audit ($750,000). If required, they will forward for review and clearance a copy of the completed audit(s) to "the State".

   Additionally, "the Subrecipient" has or will notify their auditor of the above requirements prior to performance of the audit. "The Subrecipient" will also ensure that, if required, the entire grant period will be covered by a compliance audit, which in some cases will mean more than one audit must be submitted. "The Subrecipient" will advise the auditor to cite specifically that the audit was done in accordance with OMB Circular 2 CFR 200. "The Subrecipient" will also ensure that all records concerning this grant will be kept on file for a minimum of three (3) years from the end of this audit period.

Office of Board of Selectmen

143 Main Street, P.O. Box 310, Belmont, New Hampshire 03220-0310
Telephone: (603) 267-8300 Fax: (603) 267-8327

Selectmen's Work Session

Monday, February 1, 2021, 10:00 a.m.

Virtual Zoom Format

Chairman Ruth Mooney called the meeting to order at 10:00 a.m. Also present were Selectman Claude Patten, Selectman Jon Pike, Town Administrator Jeanne Beaudin, Assistant Town Administrator Alicia Jipson, Laura Owen with Healthy ID, Cynthia Harrington with the State of NH, Jeffrey Allard with Healthy ID, Bridget Beckwith with the State of NH, and Michael Tursi SAU 80.

Chairman Mooney opened with the following statement: We are utilizing the Zoom platform for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through the Zoom platform and the public has access to listen and, if necessary, participate in this meeting through dialing the following phone # 1-929-205-6099, meeting ID 879 2164 3263, password 294459 or by going to the Town's website at www.belmontnh.org. Notice of today's public hearing was publicized in The Daily Sun, noticed on the Town's website, and posted at Town Hall and the Post Office, notice included instructions for accessing the meeting remotely.

Selectman Patten moved to approve the minutes of the meeting held on January 19, 2021 as written; seconded by Selectman Pike and the motion passed unanimously.

Selectman Pike moved to approve the minutes of the meeting held on January 27, 2021 as written; seconded by Selectman Patten and the motion passed unanimously.

New Business

Creation of a 2nd ERZ Zone- TA Beaudin discussed that in late fall there had been some discussion and interest in creating a second ERZ Zone.. The purpose for creating that zone is that properties within that zone that are currently under used or not used at all can apply for tax credits with the State of NH for projects that improve infrastructure and creates jobs. The area identified for consideration will be a portion of Laconia Road near Fruite Street and Eastgate Park Road north of Lamprey Road. Selectman Pike motioned to accept the 2nd ERZ and allow TA Beaudin to sign all necessary documents; seconded by Selectman Patten, and the motion passed unanimously.

Atlantic Broadband Cable TV Renewal- TA Beaudin received a letter from Atlantic Broadband notifying us of their intent to renew our cable tv franchise. Our current cable TV contract expires in December 2023. They have asked that we start discussion on renewing our franchise agreement. TA Beaudin had reached out to Scott Dunn, the TA for Gilford. In the past he had been the chair of the last series of discussions relative to the existing franchise agreement. Purpose of today's discussion was to advise the Board of the upcoming renewal discussion and consideration process. During the next renewal we are looking at potentially adding language into the contract that allows another cable company the option to be a carrier in the area. There is potential that Comcast is looking to come into the market. They have recently gone into Laconia and we may see them coming into the area in the near future. Chairman Mooney feels that it is important that some language be put into the contract about allowing competition from other incoming providers.

Old Business

Deliberative Session recap- we had about 33 people in attendance and 7 people watching on Zoom. Unfortunately, we had some sound issues for those listening on Zoom. We are unsure of the what the issues were. We did send the recorded video over to LRPA for review and to see if they can fix any of the sound issues. TA Beaudin would like to thank all of those involved in setting up the gym. All involved did a great job setting it up to meet the needs of social distancing. We had one amendment to article #27 that will be added to the ballot.

Town Hall re-opening- Discussion was had in regard to re-opening up TH. We are seeing the number of Covid-19 cases declining. The Vaccine distribution has begun. Cynthia does not want too re-open and then have to close again. That is what seems to agitate people more. It certainly is not easy on staff being closed. Cynthia suggested putting out a news article letting taxpayers know as to why our decision to stay closed until further notice is, so that hopefully they get a better understanding of our reasons. For the time being TH will remain closed until further notice. We meet again on February 22, and that will be a good time to revisit this topic.

Public Hearing

Chairman Mooney opened the public hearing at 10:30 a.m. She noted that the Public Hearing was being held in accordance with RSA 31:95-b and Emergency Orders 12 and 23 on Monday. February 1,2021 beginning at 10:30 a.m. to accept the terms of an Emergency Management Performance Grant in the amount of $123,180 to be used to purchase and install equipment and a generator in the Town's new EOC as part of the Police Department Project. TA Beaudin added that as you know we have been waiting and anticipating this grant for a long time. This is a EMPG grant. Today we are accepting the terms of the grant. We will then submit it to the State of NH by February 17th, in which they will then issue the final grant letter. Grant funds will cover the generator, access into the building and the fire alarm system.

Selectman Mooney opened it up for public comment, there being none; Selectman Patten moved that the Select Board, by a majority vote, accept the terms of the Emergency Management Performance Grant as presented in the amount of $123,180.00 to purchase and install equipment and a generator in the community's new Emergency Operations Center (EOC). Furthermore, the Board acknowledges that the total cost of the project will be $246,360.00, in which the town will be responsible for a 50% match (123,180.00); seconded by Selectman Pike, and the motion passed unanimously.

Chairman Mooney closed the Public Hearing at 10:44 am.

Revenue shortfall at the school- Superintendent Michael Tursi joined the meeting at 10:30 and was present to discuss revenue shortfalls from the State. We are looking at $1.6 million in a loss of state revenue. We have seen a significant decline in enrollment, about 80 students, which has an impact of about $130,000. We also saw a significant decrease in the free and reduced lunch. We received a state waiver to offer free and reduced lunch to those during the pandemic. We have 100 fewer reduced families that applied, totaling in a loss of about $276,000 in state revenue. Additional support is needed for new students coming into the district. M. Tursi made negations with the bus company to reduce the size of buses used and the number of buses used, reducing the contract cost this upcoming year.

Non-Public

Chairman Mooney moved to enter non-public session in accordance with RSA 91: A:3 II (c) at 11:43 a.m. Those present and voting were Ruth Mooney, Claude Patten, and Jon Pike. Also present were TA Beaudin and Asst. TA Jipson.

Meeting adjourned at 12:00 p.m.

_____
Ruth P. Mooney, Chairman

_____
Jon Pike, Vice-Chairman

_____
Claude B. Patten, Jr., Selectman

Primex³
NH Public Risk Management Exchange

CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member:	*Member Number:*	*Company Affording Coverage:*
Primex3 Members as per attached Schedule of Members Property & Liability Program		NH Public Risk Management Exchange - Primex³ Bow Brook Place 46 Donovan Street Concord, NH 03301-2624

	Type of Coverage	*Effective Date (mm/dd/yyyy)*	*Expiration Date (mm/dd/yyyy)*	*Limits* NH Statutory Limits May Apply, If Not:	
X	**General Liability (Occurrence Form)**	7/1/2020	7/1/2021	Each Occurrence	$ 5,000,000
	Professional Liability (describe)			General Aggregate	$ 5,000,000
	☐ Claims Made ☐ Occurrence			Fire Damage (Any one fire)	
				Med Exp (Any one person)	
	Automobile Liability Deductible Comp and Coll:			Combined Single Limit (Each Accident)	
	Any auto			Aggregate	
	Workers' Compensation & Employers' Liability			Statutory	
				Each Accident	
				Disease – Each Employee	
				Disease – Policy Limit	
	Property (Special Risk Includes Fire and Theft)			Blanket Limit, Replacement Cost (unless otherwise stated)	

Description: Proof of Primex Member coverage only.

CERTIFICATE HOLDER:		Additional Covered Party		Loss Payee	Primex³ – NH Public Risk Management Exchange
					By: *Mary Beth Purcell*
NH Dept of Safety 33 Hazen Dr. Concord, NH 03301					Date: 6/23/2020 mpurcell@nhprimex.org Please direct inquires to: **Primex³ Claims/Coverage Services** **603-225-2841 phone** **603-228-3833 fax**

Sullivan County	606
Sullivan School District	964
Sunapee School District	955
Surry School District	965
Swains Lake Village District	552
Tamworth School District	836
Thornton School District	758
Tilton Northfield Fire	567
Timberlane Regional School District	775
Town of Albany	101
Town of Alexandria	102
Town of Alstead	104
Town of Amherst	106
Town of Andover	107
Town of Antrim	108
Town of Auburn	111
Town of Barnstead	112
Town of Barrington	113
Town of Bartlett	114
Town of Bath	115
Town of Belmont	117
Town of Bennington	118
Town of Benton	121
Town of Bow	123
Town of Bradford	124
Town of Brookfield	128
Town of Campton	130
Town of Canaan	131
Town of Carroll	134
Town of Charlestown	136
Town of Chatham	137
Town of Chester	138
Town of Clarksville	142
Town of Colebrook	143
Town of Columbia	144
Town of Cornish	147
Town of Dalton	149
Town of Danbury	150
Town of Deering	153
Town of Derry	154
Town of Dorchester	155
Town of Durham	160
Town of Eaton	163
Town of Enfield	166
Town of Epping	167
Town of Errol	169
Town of Farmington	171
Town of Fitzwilliam	172
Town of Gilsum	180
Town of Gorham	182
Town of Goshen	183
Town of Grafton	184
Town of Grantham	185
Town of Greenland	187
Town of Groton	189
Town of Hampstead	190
Town of Hampton	191
Town of Hancock	193
Town of Hanover	194
Town of Harrisville	195
Town of Haverhill	196
Town of Hebron	197
Town of Henniker	198
Town of Hinsdale	201

Primex³
NH Public Risk Management Exchange

CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only, Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member:	*Member Number:*	*Company Affording Coverage:*
Primex3 Members as per attached Schedule of Members Workers' Compensation Program		NH Public Risk Management Exchange - Primex³ Bow Brook Place 46 Donovan Street Concord, NH 03301-2624

	Type of Coverage	*Effective Date (mm/dd/yyyy)*	*Expiration Date (mm/dd/yyyy)*	*Limits* NH Statutory Limits May Apply, If Not:	
	General Liability (Occurrence Form) **Professional Liability (describe)** ☐ Claims Made ☐ Occurrence			Each Occurrence	
				General Aggregate	
				Fire Damage (Any one fire)	
				Med Exp (Any one person)	
	Automobile Liability Deductible Comp and Coll: Any auto			Combined Single Limit (Each Accident) Aggregate	
X	**Workers' Compensation & Employers' Liability**	1/1/2021	1/1/2022	X Statutory	$2,000,000
				Each Accident	$2,000,000
				Disease – Each Employee	
				Disease – Policy Limit	
	Property (Special Risk includes Fire and Theft)			Blanket Limit, Replacement Cost (unless otherwise stated)	

Description: Proof of Primex Member coverage only.

CERTIFICATE HOLDER:	☐ Additional Covered Party	☐ Loss Payee	Primex³ – NH Public Risk Management Exchange
			By: Mary Beth Purcell
NH Dept of Safety 33 Hazen Dr. Concord, NH 03301			Date: 12/22/2020 mpurcell@nhprimex.org Please direct inquires to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax

Rye Beach Village District	453
Salem Housing Authority	521
SAU 7 Office	817
SAU 19 Office	748
Somersworth Housing Authority	533
Southeast Regional Refuse Dist 53-B	536
Southern New Hampshire Planning Commission	525
Southwest New Hampshire District Fire Mutual Aid	538
Southwest Region Planning Commission	566
Stewartstown School District	790
Strafford County	605
Strafford County Conservation District	465
Strafford Regional Planning Commission	562
Swains Lake Village District	552
Tilton & Northfield Aqueduct Co., Inc.	467
Tilton-Northfield Water District	585
Town of Acworth	100
Town of Albany	101
Town of Alexandria	102
Town of Allenstown	103
Town of Alstead	104
Town of Alton	105
Town of Andover	107
Town of Antrim	108
Town of Ashland	109
Town of Atkinson	110
Town of Auburn	111
Town of Barrington	113
Town of Bartlett	114
Town of Bath	115
Town of Bedford	116
Town of Belmont	117
Town of Bennington	118
Town of Bethlehem	119
Town of Boscawen	122
Town of Bow	123
Town of Brentwood	125
Town of Bristol	127
Town of Brookfield	128
Town of Brookline	129
Town of Campton	130
Town of Canaan	131
Town of Candia	132
Town of Canterbury	133
Town of Carroll	134
Town of Center Harbor	135
Town of Chesterfield	139
Town of Chichester	140
Town of Clarksville	142
Town of Colebrook	143
Town of Conway	146
Town of Cornish	147
Town of Croydon	148
Town of Dalton	149
Town of Deerfield	152
Town of Deering	153
Town of Dublin	157
Town of Dummer	158
Town of Dunbarton	159
Town of Durham	160
Town of East Kingston	161
Town of Easton	162
Town of Eaton	163
Town of Effingham	164

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Jennifer Harper
NH Dept. of Safety, Div. of Homeland Security & Emergency Management
33 Hazen Drive
Concord, NH 03305 - 0011

Re: Grant No.EMB-2020-EP-00005

Dear Jennifer Harper:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2020 Emergency Management Performance Grants has been approved in the amount of $3,535,345.00. As a condition of this award, you are required to contribute a cost match in the amount of $3,535,345.00 of non-Federal funds, or 50.00 percent of the total approved project costs of $7,070,690.00.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2020 Emergency Management Performance Grants Notice of Funding Opportunity.
- FEMA Preparedness Grants Manual

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please log in to the ND Grants system at https://portal.fema.gov.

Step 2: After logging in, you will see the Home page with a Pending Tasks menu. Click on the Pending Tasks menu, select the Application sub-menu, and then click the link for "Award Offer Review" tasks. This link will navigate you to Award Packages that are pending review.

Step 3: Click the Review Award Package icon (wrench) to review the Award Package and accept or decline the award. Please save or print the Award Package for your records.

System for Award Management (SAM): Grant recipients are to keep all of their information up to date in SAM, in particular, your organization's name, address, DUNS number, EIN and banking information. Please ensure that the DUNS number used in SAM is the same one used to apply for all FEMA awards. Future payments will be contingent on the information provided in the SAM; therefore, it is imperative that the information is correct. The System for Award Management is located at http://www.sam.gov.

If you have any questions or have updated your information in SAM, please let your Grants Management Specialist (GMS) know as soon as possible. This will help us to make the necessary updates and avoid any interruptions in the payment process.

PAUL FRANCIS FORD Regional Administrator