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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
DIVISION of FORESTS and LANDS

172 Pembroke Road Concord, New Hampshire 03301
Phone: (603) 271-2214 Fax: (603) 271-6488 www.nhdfi.org

February 24, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, NH 03301

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REQUESTED ACTION

Authorize the Department of Natural and Cultural Resources, Division of Forests and Lands to enter into a Memorandum of Understanding (MOU) with the Town of Jaffrey to operate a Remote Automated Weather Station (RAWS) on property located in Jaffrey abutting Monadnock State Park and associated with Poole Reservoir, to be able to record data for use in calculating the daily wildfire danger, effective upon Governor and Executive Council approval through February 8, 2024. No State Funding Required.

EXPLANATION

Under the authority of RSA 227-G:3 and 227-L:1, the Division of Forests and Lands (Division) calculates the predicted daily wildfire danger for each county in the state, as part of the program to reduce the incidence and severity of wildfires.

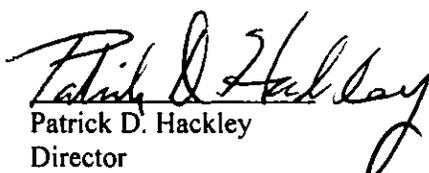
The Division currently operates 3 Remote Automated Weather Stations (RAWS) and the White Mountain National Forest operates 1 RAWS, for a total of 4 throughout the state. Currently we do not have any RAWS coverage in the southwestern part of the state and this location provides the open space and access required for placement of the RAWS.

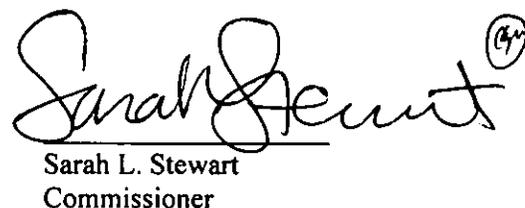
The addition of this station will fill this gap and provide important fire weather information. This weather information will be part of the national network and is made public for use by the general public, other emergency response agencies and will provide up-to-date, accurate, local weather conditions for Monadnock State Park to use for hiker awareness and during Search and Rescue operations.

The RAWS system is completely automated and solar powered. It will not require any services from the Town of Jaffrey and the Division will have unlimited access to the property to service and maintain all equipment of the RAWS system.

The Attorney General's office has reviewed and approved this MOA as to form, substance and execution.

Respectfully submitted,


Patrick D. Hackley
Director


Sarah L. Stewart
Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF NATURAL & CULTURAL RESOURCES
DIVISION OF FORESTS & LANDS

RECEIVED

FEB 10 2021

MEMORANDUM OF UNDERSTANDING

DNCR

This Agreement made this 18 day of Feb 2021, by and between the NH Department of Natural and Cultural Resources-Division of Forests & Lands-Forest Protection Bureau, hereinafter referred to as the Grantee and the Town of Jaffrey, NH, hereinafter referred to as the Grantor.

WHEREAS, The Grantor is the owner of a tract of land designated as tax map parcel 219 lot 6 located adjacent to Monadnock State Park and associated with the Poole Reservoir located in Jaffrey, NH, and

WHEREAS, The Grantee operates a system of Remote Automated Weather Stations in the state required to record data for use in calculating the daily wildfire danger, and the Grantee desires to locate a new weather station in Cheshire County to enhance the accuracy of fire weather forecasts.

NOW THEREFORE, it is agreed by and between the parties hereto that:

1. The Grantor grants to the Grantee, the right to install and operate a Remote Automated Weather Station on property owned by the Town of Jaffrey, NH. Said location is southeast of Poole Reservoir on lot 6 adjacent to infrastructure owned and operated by the Public Works Department. It is noted that the weather station and all of its components will remain the property of the Grantee.
2. The weather station is entirely automated and powered by a solar panel and will not require any services from the Grantor. The Grantor may continue to maintain the grass at the site without impact to the weather station.

3. The operation of the weather station is for public safety purposes, however the Grantee will make the data accessible in real time via web application to the Grantor and the public for use as desired.
4. The exact location of the station shall be determined by the Grantor and Grantee without impact to existing infrastructure and based upon the criteria established by the National Weather Service and the National Wildfire Coordinating Group.
5. Should it become necessary, all physical improvements desired by the Grantee shall be subject to the Grantor's approval prior to implementation.
6. The Grantee, assumes responsibility for the security of the weather station and by this authorization assumes all liability for possible damages and injuries resulting from this specific use of the Grantor's property.
7. The Grantor grants to the Grantee, unlimited access to the said property in order to maintain and service the weather station.

TO HAVE AND TO HOLD to the said Grantee for a term of three (3) years from this date of execution by all signatories with the mutual desire for perpetual renewal.

TOWN OF JAFFREY, NH

John A. Zola 2/18/2021
 Witness Date

Jon T. Frederick 2/18/2021
 Jon Frederick Date
 Town Manager

DEPARTMENT OF NATURAL & CULTURAL RESOURCES

Patrick D. Hackley 2/11/21
 Patrick D. Hackley Date
 Director-Division of Forests & Lands

Sarah C. Stewart 3/2/21
 Sarah C. Stewart Date
 Commissioner-DNCR

APPROVED BY ATTORNEY GENERAL, AS TO FORM, SUBSTANCE AND EXECUTION

Michael Haley 3/8/2021
 MICHAEL HALEY, ATTORNEY DATE

Municipality Certification of Authority

I, Kelly Rollins (Name), hereby certify/attest that I am duly elected Clerk/Secretary of Jaffrey (Name of Municipality), New Hampshire. I hereby certify the following is a true copy of the resolution adopted during a meeting of the Municipality Officers, duly called and held on February 8, 2021, at which a quorum of the Municipality Officers were present and voting.

RESOLVED: That Jon R. Frederick, ^{Town} ~~man~~ ^{manager} (Name and Title of Official Signing the Agreement) is duly authorized to enter into contracts or agreements on behalf of Jaffrey (Name of Municipality) with the State of New Hampshire, acting by and through the Department of Natural and Cultural Resources, and is further authorized to execute any documents on behalf of this Municipality which may be in his/her judgement desirable or necessary to effect the purpose of this resolution.

I hereby certify that the foregoing resolution has not been amended or repealed and remains in full force and effect as of February 8, 2021. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that they have full authority to bind the Municipality. This authority remains valid for thirty (30) days from the date of this certificate.

DATED: Feb. 22, 2021 ATTEST: Kelly Rollins
(Secretary/Clerk Signature Completing this Certificate)

STATE OF New Hampshire
COUNTY OF Cheshire

On this the 22 day of February, 2021, before me Judith A. Zola, the undersigned officer, personally appeared Kelly Rollins, known to me or satisfactorily proven to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes therein contained. In witness whereof, I hereunto set me hand and official seal:

Judith A. Zola
Justice of the Peace / Notary Public

My Commission Expires: 12-2-2025
JUDITH A. ZOLA
Notary Public - New Hampshire
My Commission Expires December 2, 2025





APPROVED

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
February 8, 2021

Chairman: Franklin W. Sterling, Jr.
Selectmen: John E. Belletete, Kevin Chamberlain
Town Manager: Jon Frederick
Staff: Police Chief Todd Mullenburg, Administrative Assistant Judy Zola

A. Call to Order - 6:01pm

B. Non-Public – None

C. Appointments – None

D. Public Hearings – None

E. Approval of Meeting Minutes

On a motion by Belletete, seconded by Chamberlain, the Public Minutes of January 25, 2021 were approved (3-0).

On a motion by Belletete, seconded by Chamberlain, the Non-Public Minutes of February 2, 2021 were approved and sealed (3-0).

F. Consent Agenda

1. Payroll and Vendor Manifests

2. Abatements

a) #2021-3A – Forest Park Tenant’s Association – 62 Scenic Drive - \$ 1,177.23 – Taxes

3. Veteran Exemption

a) James Domian – 109 Michigan Road - All Veteran’s Tax Credit - \$500.00

b) Kristine Domian – 109 Michigan Road - Veteran’s Tax Credit - \$500.00

c) Russell Hannagan – 30 Oak Street – All Veteran’s Credit - \$500.00

d) Kevin Kiley – 47 Lakewood Drive – Veteran’s Tax Credit - \$500.00 and Veteran’s Disability Credit-\$1,800.00

4. Yield Tax Levy

a) Christopher & Kelly Marcotte – Map 225/Lot 16& 17 - \$646.16

b) Jessica & Gerrit Bradley – Map 223/Lot 13 - \$225.47

5. Land Use Change
 - a) DPD Properties, LLC – Map 255/Lot 8-5-1- \$2,950.00
 - b) DPD Properties, LLC – Map 255/Lot 8-5-2- \$2,950.00
 - c) DPD Properties, LLC – Map 255/Lot 8-5-3- \$2,950.00
 - d) DPD Properties, LLC – Map 255/Lot 8-5-4- \$2,950.00
 - e) DPD Properties, LLC – Map 255/Lot 8-5-5- \$4,470.00
 - f) DPD Properties, LLC – Map 255/Lot 8-5-6- \$5,170.00
 - g) DPD Properties, LLC – Map 255/Lot 8-5-7- \$2,950.00
 - h) DPD Properties, LLC – Map 255/Lot 8-5-1- \$2,950.00

6. Tax Collector's Second Cycle 2021 Septic Hauler's Commitment Warrant
 - a) \$6,432.00

7. Acceptance of Donations
 - a) Playground Fund: \$100.00 – Monadnock Insurance Agency, Inc.

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda was approved (3-0).

G. Old Business – None

H. New Business

Poole Tank Weather Station MOU with the State of New Hampshire – This would be an automated, solar powered weather station that would be placed on Town property. The Town would be allowed to use weather services. All maintenance would be the responsibility of State.

On a motion by Belletete, seconded by Chamberlain, the MOU with the State of New Hampshire for the Poole Tank Weather Station was approved (3-0).

Resolution #2021-05 – Withdrawal of Bridge Capital Reserve Funds - \$29, 281.96

On a motion by Belletete, seconded by Chamberlain, Resolution #2021-05 was approved (3-0).

Resolution #2021-06 – Withdrawal of Police Cruiser Capital Reserve Funds - \$48,940

This is to replace the 2012 sedan that wasn't completed last year. The price was negotiated down to \$34,301. The outfitting will be done with the regular company that has been used before. They received \$2,000 for a trade in from DPW. They would still need to withdraw \$47,940 to cover the vehicle and outfitting.

On a motion by Belletete, seconded by Chamberlain, Resolution#2021-06 was approved (3-0).

Approval and Certification of the 2021 Warrant and Layman's Warrant

The warrant articles #1-31 were reviewed and approved at the January 25th Select Board Meeting.

Articles #32 through 41 were reviewed. Article # 41 for Reality Check is based on old census numbers. It was suggested that their request be based on the current census numbers and the amount adjusted. Mary Drew will be notified.

On a motion by Belletete, seconded by Chamberlain, Articles #32 to #41 were recommended (3-0) with new amount pending on #41.

Article #42 is a non-monetary request, therefore does not need BOS recommendation.

On a motion by Belletete, seconded by Chamberlain, The Warrant and Layman's Warrant were Approved and Certified (3-0).

I. Reports to the Select Board

Selectmen's Reports

Sterling- Budget Public Hearing was held via Zoom successfully last Saturday 2/6/2021. The budget was approved for \$6,494,493, which was a 1.48% decrease from last year. Chairman Sterling thanked the Budget Committee for their time and commitment.

Belletete – Nothing to report.

Chamberlain- There is now a revised Broadband figure. The Broadband Committee will be reviewing this at their next meeting on February 19th and then pass along their findings to the BOS for the February 22nd meeting.

Town Manager's Report

- o Tony has met with Dan Weeks regarding the WWTP. Evaluations continue regarding solar.
- o The Cold Stone Springs RFQ submission were due by January 29th and Jaffrey met with Peterborough. Interviews will be held on Wednesday February 10th via Zoom.
- o Town Meeting Planning meetings will begin shortly.
- o March 9th is confirmed for elections at Pratt Auditorium.
- o Town Report is being finalized.

J. Other Business- None

K. Non-Public- On a motion by Belletete, seconded by Chamberlain to enter Non-Public Session pursuant to RSA 91-A:3, II (J) at 6:23pm (Sterling-yay, Belletete - yay, Chamberlain-yay)

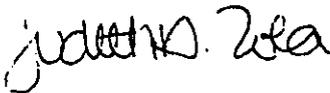
On a motion by Belletete, seconded by Chamberlain to exit Non-Public session at 7:00pm and to seal the minutes (3-0).

L. Adjournment

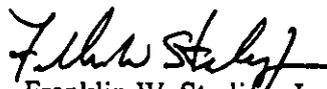
On a motion by Belletete, seconded by Chamberlain, the meeting was adjourned at 7:01pm (3-0).

Submitted:

Attest:



Judith A. Zola
Administrative Assistant



Franklin W. Sterling, Jr.
Chairman

The Town of Jaffrey prohibits discrimination on the basis of race, color, national origin, sex, sexual orientation, religion, age, disability, marital or family status.

The Town of Jaffrey is an equal opportunity employer.



CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member: Town of Jaffrey 10 Goodnow Street Jaffrey, NH 03452		Member Number: 208	Company Affording Coverage: NH Public Risk Management Exchange - Primex ³ Bow Brook Place 48 Donovan Street Concord, NH 03301-2624		
Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, If Not:		
<input checked="" type="checkbox"/> General Liability (Occurrence Form) Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	7/1/2020	7/1/2021	Each Occurrence	\$ 5,000,000	
			General Aggregate	\$ 5,000,000	
			Fire Damage (Any one fire)		
			Med Exp (Any one person)		
<input checked="" type="checkbox"/> Automobile Liability Deductible Comp and Coll: <input type="checkbox"/> Any auto	7/1/2020	7/1/2021	Combined Single Limit (Each Accident)	\$ 5,000,000	
			Aggregate	\$ 5,000,000	
<input checked="" type="checkbox"/> Workers' Compensation & Employers' Liability	1/1/2021	1/1/2022	<input checked="" type="checkbox"/> Statutory		
			Each Accident	\$ 2,000,000	
			Disease - Each Employee	\$ 2,000,00	
			Disease - Policy Limit		
<input checked="" type="checkbox"/> Property (Special Risk Includes Fire and Theft)	7/1/2020	7/1/2021	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: \$ 1,000	
Description: Proof of Primex Member coverage only.					

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex³ - NH Public Risk Management Exchange
State of New Hampshire Department of Natural & Cultural Resources 172 Pembroke Rd Concord, NH 03301			By: <i>Mary Beth Powell</i>
			Date: 2/19/2021 mpurcell@nhprimex.org
			Please direct inquiries to: Primex ³ Claims/Coverage Services 603-225-2841 phone 603-226-3833 fax