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ROBERT L. QUINN  
COMMISSIONER OF  
SAFETY

# State of New Hampshire

DEPARTMENT OF SAFETY  
JAMES H. HAYES BLDG. 33 HAZEN DR.  
CONCORD, N.H. 03305  
(603) 271-2791

February 8, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Authorize the Department of Safety, Division of State Police, to retroactively accept and expend \$98,000.00 of federal pass through funds from the Office of Highway Safety, entitled NH State Police Virtual Private Network (VPN) Installation, to provide assistance to departments in designing, configuring, and deploying a VPN solution. Effective upon Governor and Council approval for the period of October 1, 2020 through June 30, 2021. Funding Source: 100% Agency Income.

Funds are to be budgeted as follows:

02-23-23-234010-22110000 Dept. of Safety – Division of State Police – Highway Safety Equipment and Training Grants

<u>Class</u>	<u>Description</u>	<u>Current Adjusted</u>		<u>Revised Adjusted</u>	
		<u>Authorized</u>	<u>Requested Action</u>	<u>Authorized</u>	<u>Authorized</u>
009-405921	Agency Income	\$ (302,683.00)	\$ (98,000.00)	\$ (400,683.00)	
018-500106	Overtime	\$ 24,733.00	\$ -	\$ 24,733.00	
030-500311	Equipment	\$ 82,038.00	\$ -	\$ 82,038.00	
040-500800	Indirect Cost	\$ 3,613.00	\$ -	\$ 3,613.00	
046-500465	Consultants	\$ 168,925.00	\$ 98,000.00	\$ 266,925.00	
060-500602	Benefits	\$ 6,021.00	\$ -	\$ 6,021.00	
066-500554	Employee Training	\$ 14,810.00	\$ -	\$ 14,810.00	
070-500702	In-State Travel	\$ 2,543.00	\$ -	\$ 2,543.00	
	<b>Total</b>	<b>\$ 302,683.00</b>	<b>\$ 98,000.00</b>	<b>\$ 400,683.00</b>	

### Explanation

This item is retroactive because of an administrative misunderstanding between the vendor, the Department of Safety (DOS), and the Department of Information Technology (DOIT). This retroactive action allows DOS to maximize the amount of grant funding used to support the J-One network VPN installations. DOS will now be invoiced directly for these service and will be reconciling all invoice payments monthly moving forward.

The State Police VPN Installation Assistance grant is being used to fund an existing contractor with network security experience to provide assistance to departments in designing, configuring, and deploying a VPN solution. The move to VPN will expand the ability of more law enforcement agencies to take advantage of the J-One network, which includes electronic citations (E-citations) and the electronic crash records management system (eCrash). The VPN is the communications backbone of the criminal justice system in the State.

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February 8, 2021  
Page 2 of 2

The goal with the VPN is to increase the speed and accuracy of reporting, as well as the accuracy of reporting by capturing the data at the sources, as quickly after the event as possible, and moving it electronically through the system with a minimum of manual re-keying. This should enhance both highway and public safety and be an effective use of resources.

The funds are to be budgeted as follows:

Funds in class 040, Indirect Costs, are not appropriated because the indirect costs are not an eligible expense against contracts for \$25,000.

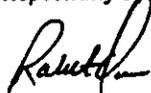
Funds in class 041, Audit Fund Set Aside, are not appropriated because the department that receives the Federal grant from the federal granting agency is responsible for paying the audit fund set aside.

Funds in class 046, Consultants, are needed to pay an existing contractor to provide assistance in designing, configuring, and deploying a VPN solution.

This grant was not budgeted in SFY 2021 because these funds were not anticipated or available during the development of the Department's SFY 20/21 biennial budget.

In the event that Agency Income becomes no longer available General and/or Highway funds will not be requested to support this program.

Respectfully submitted,



Robert L. Quinn  
Commissioner of Safety

**Department of Safety  
Highway Safety Equipment and Training Grants  
Fiscal Situation**

**02-23-23-234010-22110000**

**Federal Funds Awarded:**

FFY 2020 - Pedestrian Bicycle - 10/1/2019 - 9/30/2020	\$10,000.00
FFY 2020 - J-One VPN Installation Assistance - 10/1/2019 - 9/30/2020	\$176,000.00
FFY 2020 - C.A.R. Equipment Training -10/1/2019 - 9/30/2020	\$25,000.00
FFY 2020 - DOS Data Analyst - 10/1/2019 - 9/30/2020	\$17,100.00
FFY 2021 - DOS Data Analyst - 10/1/2020 - 9/30/2021	\$17,100.00
FFY 2021 - Pedestrian Bicycle - 10/1/2020 - 9/30/2021	\$8,000.00
FFY 2021 - CAR Equipment - 10/1/2020-9/30/2021	\$82,038.00
FFY 2020 - J-One VPN Installation Assistance - 10/1/2020 - 9/30/2021	\$176,000.00
<b>Total Grant Funds Awarded</b>	<b><u>\$511,238.00</u></b>

Less: SFY 2020 Expenditures on FFY 2020 Grants	\$28,023.37
Less: SFY 2021 Current Adjusted Authorized	\$300,140.00

<b>Remaining excess grant funds available to appropriate</b>	<b><u>\$183,074.63</u></b>
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<b>This Request</b>	<b>\$98,000.00</b>
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## OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT / FFY2021

The State of New Hampshire and the Subrecipient hereby mutually agree as follows:  
GENERAL PROVISIONS

Grant Agreement Title: New Hampshire State Police - Highway Safety Grant

Grant Agreement #: 21-246

1. Identification and Definitions.

<b>1.1. State Agency Name</b> New Hampshire Department of Safety Office of Highway Safety		<b>1.2. State Agency Address</b> 33 Hazen Drive, Room 208 Concord, NH 03305	
<b>1.3. Subrecipient Name</b> Division of State Police		<b>1.4. Subrecipient Address</b> 33 Hazen Drive Concord, NH 03305	
State Police Director's Name: Nathan Noyes Grant Contact Name: Colonel Nathan Noyes		State Police Director's / Grant Contact's email: Nathan.Noyes@dos.nh.gov	
<b>1.4.1 Subrecipient Type - State Government</b>		<b>1.4.2 DUNS #</b> 060340564 <b>Exp Date:</b> 07/29/2021 UEIS <b>Exp Date:</b>	
<b>1.5. Subrecipient Phone #</b> 603-223-4381	<b>1.6. Effective Date</b> October 1, 2020	<b>1.7. Completion Date</b> September 30, 2021	<b>1.8. Grant Limitation</b> \$1,151,584.40 * (Total amount of Federal funds obligated to the Subrecipient (2 CER 4:200.331 (a)(1)(iv)))
<b>1.9. Grant Officer for State Agency</b> Jeffrey Landi		<b>1.10. State Agency Telephone Number</b> 603-271-4491	
*By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 51:95-b.*			
<b>1.11. Subrecipient Signature 1</b>  Subrecipient Signature 2		<b>1.12. Name &amp; Title of Subrecipient Signor 1</b>  Name & Title of Subrecipient Signor 2	
<b>1.13. Acknowledgment:</b> State of New Hampshire, County of _____, on / / , before the undersigned officer, personally appeared the person(s) identified in block 1.12., known to me (or satisfactorily proven) to be the person(s) whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
<b>1.13.1. Signature of Notary Public or Justice of the Peace (Seal)</b>		<b>1.13.2 Name &amp; Title of Notary Public or Justice of the Peace</b>	
<b>1.14 State Agency Signature 1</b> X _____		<b>1.14.1 Name &amp; Title of State Agency Signor 1</b> DOS Assistant Commissioner Date: _____	
<b>1.15 State Agency Signature 2</b> X _____		<b>Name &amp; Title of State Agency Signor 2</b> Robert L. Quinn, Commissioner NH Department of Safety      Date: _____	
<b>1.16. Approval by Attorney General (Form, Substance and Execution) (If G &amp; C approval required)</b> By: _____ Assistant Attorney General, On: / /			
<b>1.17. Approval by Governor and Council (If applicable)</b> By: _____ On: / /			

**2. SCOPE OF WORK** In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-P:55-63, the Subrecipient identified in block 1.3 (hereinafter referred to as "the Subrecipient"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").

EXHIBIT A

FFY2021 OHS Grant Award		
Project Titles	Federal Budget	Minimum Match Required
<b>SPEED ENFORCEMENT PATROLS</b> PSP & Task 21-02-04 FAST Act 405d (Flexed) - CFDA: 20.616 FAIN Number (Subaward): 69A3751930000405dNHL, 69A3752030000405dNHL, 69A3752130000405dNHL	7470 \$185,000.00	\$46,250.00 ✓
<b>DUI ENFORCEMENT</b> PSP & Task 21-07-04 FAST Act 405d - CFDA: 20.616 FAIN Number (Subaward): 69A3751930000405dNHL, 69A3752030000405dNHL, 69A3752130000405dNHL	7482 \$450,000.00	\$112,500.00 ✓
<b>DISTRACTED DRIVING</b> PSP & Task 21-04-04 FAST Act 405d (Flexed) - CFDA: 20.616 FAIN Number (Subaward): 69A3751930000405dNHL, 69A3752030000405dNHL, 69A3752130000405dNHL	5070 \$95,200.00	\$23,800.00 ✓
<b>PEDESTRIAN BICYCLE</b> PSP & Task 21-06-04 FAST Act 405h - CFDA: 20.616 FAIN Number (Subaward): 69A3751830000405dNHL	2121 \$8,000.00	\$2,000.00
<b>OPERATION SAFE COMMUTE</b> PSP & Task 21-02-11 FAST Act 405d (Flexed) - CFDA: 20.616 FAIN Number (Subaward): 69A3751930000405dNHL, 69A3752030000405dNHL, 69A3752130000405dNHL	7471 \$55,000.00	\$13,750.00 ✓
<b>JOIN THE NH CLIQUE</b> PSP & Task 21-01-04 FAST Act 405d (Flexed) - CFDA: 20.616 FAIN Number (Subaward): 69A3751930000405dNHL, 69A3752030000405dNHL, 69A3752130000405dNHL	2309 \$14,450.00	\$3,612.50 ✓
<b>DRIVE SOBER OR GET PULLED OVER</b> PSP & Task 21-07-11 FAST Act 405d - CFDA: 20.616 FAIN Number (Subaward): 69A3751930000405dNHL, 69A3752030000405dNHL, 69A3752130000405dNHL	2308 \$30,000.00	\$7,500.00 ✓
<b>U DRIVE, U TEXT, U PAY</b> PSP & Task 21-04-11 FAST Act 405d (Flexed) - CFDA: 20.616 FAIN Number (Subaward): 69A3751930000405dNHL, 69A3752030000405dNHL, 69A3752130000405dNHL	5070 \$9,100.00	\$2,275.00 ✓
<b>J-One VPN Installation Assistance</b> PSP & Task 21-03-06 FAST Act 405c - CFDA: 20.616 FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL, 69A3752130000405dNHL	2211 \$176,000.00	\$44,000.00
<b>C.A.R Equipment</b> PSP & Task 21-03-06 FAST Act 405c - CFDA: 20.616 FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL, 69A3752130000405dNHL	2211 \$82,038.00	\$20,509.50
<b>C.A.R Training</b> PSP & Task 21-03-06 FAST Act 405c - CFDA: 20.616 FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL, 69A3752130000405dNHL	2211 \$29,696.40	\$7,424.10
<b>Data Analysis</b> PSP & Task 21-03-08 FAST Act 405c - CFDA: 20.616 FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL, 69A3752130000405dNHL	2211 \$17,100.00	\$4,275.00
<b>Total</b> Total amount Federal funds obligated to the subrecipient, (2 CFR 200.331(a)(1)(v))	\$1,151,584.40 *	\$287,896.10

\* The above award amounts for each project, with the exception of the J-One VPN Installation Assistance project, include indirect costs at 11.44%.  
 • Project Costs: 80% Federal Funds, 20% Applicant Share (Minimum Match Required).

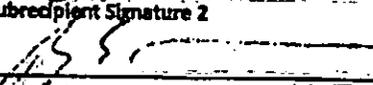
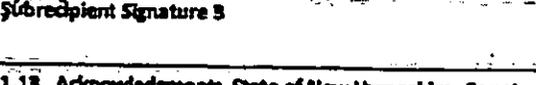
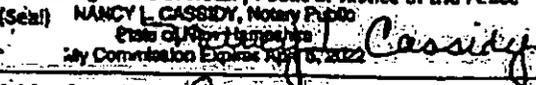
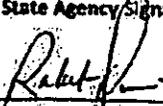
**Awarding Agency:** Office of Highway Safety (OHS)  
**Federal Awarding Agency:** National Highway Traffic Safety Administration (NHTSA), US DOT NHTSA Region 1 55 Broadway, RTV-8E Cambridge, MA 02142  
**Is This a Research and Development Project:** NO

## OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT FFY2020

The State of New Hampshire and the Subrecipient hereby mutually agree as follows:  
GENERAL PROVISIONS

Grant Agreement Title: New Hampshire State Police - Highway Safety Grant  
Identification and Definitions.

Grant Agreement #: 20-246

<b>1.1. State Agency Name</b> New Hampshire Department of Safety Office of Highway Safety		<b>1.2. State Agency Address</b> 33 Hazen Drive, 2 <sup>nd</sup> Floor Concord, NH 03305	
<b>1.3. Subrecipient Name</b> Department of Safety Division of State Police		<b>1.4. Subrecipient Legal Address</b> 33 Hazen Drive Concord, NH 03305	
State Police Director's Name: Christopher Wagner  Grant Contact Name: Colonel Christopher Wagner		State Police Director's / Grant Contact's email:  Christopher.wagner@dos.nh.gov	
<b>1.4.1 Subrecipient Type</b> State Government		<b>1.4.2 DUNS</b> 060340564	
<b>1.5. Subrecipient Phone #</b>  603-223-4381	<b>1.6. Grant Period Start Date</b>  10/01/18	<b>1.7. Completion Date</b>  09/30/20	<b>1.8. Grant Limitation</b> \$1,066,850.00 *
<b>1.9. Grant Officer for State Agency</b> John Clegg		<b>1.10. State Agency Telephone Number</b> 603-271-2131	
*By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b.*			
<b>1.11. Subrecipient Signature 1</b> 		<b>1.12. Name &amp; Title of Subrecipient Signor 1</b> Christopher Wagner, Colonel New Hampshire State Police	
<b>Subrecipient Signature 2</b> 		<b>Name &amp; Title of Subrecipient Signor 2</b> Perry E. Plummer DOS Assistant Commissioner	
<b>Subrecipient Signature 3</b> 		<b>Name &amp; Title of Subrecipient Signor 3</b>	
<b>1.13. Acknowledgment:</b> State of New Hampshire, County of <del>Merrimack</del> <u>Rockingham</u> , on <u>10/16/19</u> , before the undersigned officer, personally appeared the person(s) identified in block 1.12., known to me (or satisfactorily proven) to be the person(s) whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
<b>1.13.1. Signature of Notary Public or Justice of the Peace</b> (Seal)  NANCY L. CASSIDY, Notary Public State of New Hampshire My Commission Expires <u>April 6, 2022</u>		<b>1.13.2 Name &amp; Title of Notary Public or Justice of the Peace</b>  NANCY L. CASSIDY	
<b>1.14. State Agency Signature(s)</b> 		<b>1.15. Name &amp; Title of State Agency Signor(s)</b>  Robert L. Quinn, Commissioner NH Department of Safety Date: <u>8/29/19</u>	
<b>1.16. Approval by Attorney General (Form, Substance and Execution) (If G&amp;C approval required)</b>  By: _____ Assistant Attorney General, On: <u>  /  /  </u>			
<b>1.17. Approval by Governor and Council (if applicable)</b>  By: _____ On: <u>  /  /  </u>			

2. **SCOPE OF WORK:** In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 214:55-63, the Subrecipient identified in block 1.3 (hereinafter referred to as "the Subrecipient"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").

## FFY2020 OHS Grant Award

Project Titles	Federal Budget	Minimum Match Required
<b>ENFORCEMENT PATROLS</b> PSP & Task 20-02-04 FAST Act 405d (Fixed) FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL CFDA: 20.616	\$185,000.00	\$46,250.00
<b>DUI ENFORCEMENT</b> PSP & Task 20-07-04 FAST Act 405d FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL CFDA: 20.616	\$450,000.00	\$112,500.00
<b>DISTRACTED DRIVING</b> PSP & Task 20-04-04 FAST Act 405d (Fixed) FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL CFDA: 20.616	\$95,200.00	\$23,800.00
<b>PEDESTRIAN BICYCLE</b> PSP & Task 20-06-04 FAST Act 405h FAIN Number (Subaward): 69A3751830000405hNH0 CFDA: 20.616	<del>\$10,000.00</del>	\$2,500.00
<b>OPERATION SAFE COMMUTE</b> PSP & Task 20-02-11 FAST Act 405d (Fixed) FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL CFDA: 20.616	\$55,000.00	\$13,750.00
<b>JOIN THE NH CLIQUE</b> PSP & Task 20-01-04 FAST Act 405d (Fixed) FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL CFDA: 20.616	\$14,450.00	\$3,612.50
<b>DRIVE SOBER OR GET PULLED OVER</b> PSP & Task 20-07-11 FAST Act 405d FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL CFDA: 20.616	\$30,000.00	\$7,500.00
<b>U DRIVE, U TEXT, U PAY</b> PSP & Task 20-04-11 FAST Act 405d (Fixed) FAIN Number (Subaward): 69A3751830000405dNHL, 69A3751930000405dNHL, 69A3752030000405dNHL CFDA: 20.616	\$9,100.00	\$2,275.00
<b>J-One VPN Installation Assistance</b> PSP & Task 20-03-06 FAST Act 405c FAIN Number (Subaward): 18X920405cNH17, 69A3751830000405cNH0, 69A3751930000405cNH1, 69A3752030000405cNH3 CFDA: 20.616	<del>\$176,000.00</del>	\$44,000.00
<b>C.A.R Equipment Training</b> PSP & Task 20-03-06 FAST Act 405c FAIN Number (Subaward): 18X920405cNH17, 69A3751830000405cNH0, 69A3751930000405cNH1, 69A3752030000405cNH3 CFDA: 20.616	<del>\$25,000.00</del>	\$6,250.00
<b>Data Analysis</b> PSP & Task 20-03-08 FAST Act 405c FAIN Number (Subaward): 18X920405cNH17, 69A3751830000405cNH0, 69A3751930000405cNH1, 69A3752030000405cNH3 CFDA: 20.616	<del>\$17,100.00</del>	\$4,275.00
<b>Total</b> (Project Cost is 80% Federal Funds, 20% Applicant Share)	\$1,066,850.00 *	\$266,712.50