

AR
39B



STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
OFFICE OF THE COMMISSIONER

172 Pembroke Road, Concord, New Hampshire 03301
Phone: 271-2411 Fax: 271-2629

February 19, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-I:54, authorize the Department of Natural and Cultural Resources (Department) to **Retroactively** continue one full-time temporary Grants and Contracts Technician, Position #8T2951, Salary Grade 15, effective upon Governor and Executive Council approval for the period of December 8, 2020 through December 7, 2021. 100% Other Funds.

Funding is available in account, Service Parks, as follows:

	<u>FY 2021</u>
03-035-035-351510-37200000-050-500109	\$39,448
03-035-035-351510-37200000-060-500601	<u>\$17,369</u>
	\$56,817

EXPLANATION

This request is retroactive due to an administrative oversight in the management and tracking of all such temporary positions with end dates that expire prior to the end of the biennium. New audit procedures and reporting tracking has since been established to ensure that no such oversights occur going forward.

This position is essential for the effective and efficient operations of the contract support function for the Department. Granting approval of this position extension will allow the Department to continue to provide the needed direct support to the Parks Division and overall contract development support provided through our Design, Development and Maintenance group. In addition, this position is providing support as the FEMA recovery coordinator and a liaison role for our department with the state emergency management operations managing the COVID pandemic response and support activities. For these reasons, we seek to continue employment of the position.

Respectfully submitted,

Sarah L. Stewart
Commissioner