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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
**OFFICE OF THE COMMISSIONER**
172 Pembroke Road, Concord, New Hampshire 03301
Phone: 271-2411 Fax: 271-2629

February 19, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

## REQUESTED ACTION

Pursuant to RSA 21-I:54, authorize the Department of Natural and Cultural Resources (Department) to **Retroactively** continue one full-time temporary Maintenance Mechanic III, Position #8T2945, Salary Grade 14, effective upon Governor and Executive Council approval for the period of July 1, 2020 through June 30, 2021. 100% Other Funds.

Funding is available in account, Cannon Mountain, as follows:

| | FY 2021 |
|---|---|
| 03-035-035-351510-37030000-050-500109 | $38,890 |
| 03-035-035-351510-37030000-060-500601 | $ 8,155 |
| | $47,135 |

## EXPLANATION

This request is retroactive due to an administrative oversight in the regularly needed periodic review of position end dates for temporary staff. This unintended oversight occurred as a result of the retirement of the position maintaining this responsibility combined with subsequent miscommunication during knowledge transfer to the new employee hired into the vacated position. New audit procedures and reporting tracking has since been established to ensure that no such oversights occur going forward.

This position is essential for the effective and efficient operations of the maintenance operations at Cannon Mountain and Franconia Notch State Park (Cannon/FNSP) for the Department. This operation supports a variety of mechanical and engineering maintenance services in the areas of Tramway, mobile machinery and other critical operational components of the overall system operations at Cannon/FNSP. Granting approval of this position extension will allow the Department to continue to provide the needed direct support to maintain service operations at Cannon/FNSP. For this reason, we seek to continue employment of the position.

Respectfully submitted,

Sarah Stewart

Sarah L. Stewart
Commissioner