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New Hampshire DOT
Department of Transportation

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

FIS 21-018

Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Bureau of Planning & Community Assist.
December 16, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:16-c, authorize the Department of Transportation to transfer $571,500.00 between various classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2021 as follows:

04-096-096-962515-2944	Current Budget FY2021	Requested Change	Revised Budget FY2020
SPR Planning Funds			
Expenses:			
018 500106 Overtime	$22,000	$0	$22,000
020 500200 Current Expense	49,102	0	49,102
024 500225 Maint Other than Build-Grn	500	0	500
030 500331 Equipment New Replacement	21,500	571,500	593,000
037 500166 Technology-Hardware	55,002	0	55,002
038 500175 Technology-Software	544,438	0	544,438
039 500189 Telecommunications	2,651	0	2,651
046 500463 Consultants	4,337,883	(571,500)	3,766,383
050 500109 Personal Services-Temp	0	0	0
060 500601 Benefits	0	0	0
066 500546 Employee Training	23,806	0	23,806
070 500702 In-State Travel Reimbursement	2,300	0	2,300
072 500575 Grants Federal	5,154,250	0	5,154,250
081 509081 Out of State Travel Fed Reimbursement	12,500	0	12,500
Total	$10,225,932	$0	$10,225,932
Source of Funds			
Revenue:			
000-409151 Federal Funds	$10,225,932	$0	$10,225,932
Total	$10,225,932	$0	$10,225,932

EXPLANATION

The Department requests authorization to transfer budgeted account funds among the various classes to pay for services incurred in meeting the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

SPR Planning Funds (2944) 100% Federal Funds

Class 46 Decrease Consultants by $571,500. Funding for the specialized equipment up-fit of the new pavement data collection vehicle was originally budgeted in this class line, thus, funds are available to transfer. The transfer aligns appropriations to the correct class line for accounting purposes.

Class 30 Increase Equipment by $571,500 to appropriately classify the costs of the specialized equipment up-fit of the new pavement data collection vehicle for accounting purposes.

A similar item was passed by the Fiscal Committee and Governor & Council in FY20 (G&C Item 19A 5/20/2020) for contract expenses in that fiscal year. This request will appropriate funds in the correct class lines for contract expenses in FY21. Contract expenses for fiscal years 2022 and 2023 have been budgeted in the correct class lines in DOT's 22-23 Agency Budget.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
   Transfers are for continuing programs (not one-time).

2. Is this transfer required to maintain existing program level or will it increase program level?
   Transfers are to maintain existing program levels (no increase in program level).

3. Cite any requirements, which make this program necessary.
   RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. This transfer will facilitate the accomplishment of this responsibility.

4. Identify the source of funds on all accounts listed on this transfer.
   Source of funds are Federal Funds.

5. Will there be any effect on revenue if this transfer is approved or disapproved?
   This transfer will have no effect on revenue.

6. Are funds expected to lapse if this transfer is not approved?
   No.

7. Are personal services involved?
   The transfer does not result in any new positions.

Your approval of this resolution is respectfully requested.

Sincerely,

Victoria F. Sheehan

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Commissioner