



The State of New Hampshire
Department of Environmental Services

DEC 22 '20 PM 1:55 RCVD 99



Robert R. Scott, Commissioner

December 14, 2020

His Excellency, Governor Christopher Sununu
 and the Honorable Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Environmental Services (NHDES) to accept and expend federal funds in the amount of \$99,709 from the U.S. Environmental Protection Agency (EPA), to continue to assist NH Breweries with energy efficiency and water conservation projects as well proper management of waste and wastewater, effective upon Governor and Council approval through September 30, 2022. 100% Federal Funds.

Funding is to be budgeted as follows:

**NH Pollution Prevention Program
 03-44-44-440010-4787
 FY2021**

Class	Budget Category	Current Budget	Requested Action	Revised Budget
Income				
000-404450	Federal Funds	(\$93,458)	(\$99,709)	(\$193,167)
Expenditures				
010-500100	Personal Services Perm Class	\$46,761	\$0	\$46,761
020-500200	Current Expense	\$850	\$0	\$850
024-500227	Maint Other Than Bldg-Grounds	\$75	\$0	\$75
027-500799	Transfers to DoIT	\$4,911	\$0	\$4,911
028-500292	Transfers to General Services	\$3,807	\$0	\$3,807
039-500188	Telecommunications	\$600	\$0	\$600
040-500800	Indirect Costs	\$3,176	\$3,000	\$6,176
041-500801	Audit Fund Set Aside	\$94	\$98	\$192
042-500620	Additional Fringe Benefits	\$3,507	\$371	\$3,878
050-500109	Salary Temporary Employees	\$0	\$59,000	\$59,000
060-500601	Benefits	\$28,302	\$33,040	\$61,342
066-501709	Employee Training	\$325	\$700	\$1,025
070-500705	In-State Travel	\$300	\$500	\$800
080-500716	Out Of State Travel	\$750	\$0	\$750
102-500731	Contract for Program Services	\$0	\$3,000	\$3,000
TOTAL		\$93,458	\$99,709	\$193,167

EXPLANATION

NHDES was awarded a grant from EPA to assist assist NH Breweries with energy efficiency and water conservation projects as well proper management of waste and wastewater. This has been a very successful project, with good engagement from the brewery industry. NHDES would like to continue its work and increase assistance efforts. Funds are available for this project to allow the Pollution Prevention Program staff to continue this valuable work.

NHDES is requesting authorization to to budget these funds as follows:

Classes 066 (Employee Training) and 070 (In-State Travel) – To cover training costs and in-state travel to provide technical assistance to breweries.

Classes 040, 041, 042, 060 (Indirect Cost, Audit Fund Set Aside, Additional Fringe Benefits, and -Benefits, respectively) – Funds for each of these classes are based on a percentage of personnel costs associated with the *Class 050* below.

Class 050 (Salary Temporary Employees) – The additional amount of \$59,000 in class 050, *Salary Temporary Employees*, will not be used for new positions. These funds are available to support continued work on the Brewery project and will cover the costs for the following budgeted position:

Position #	Title	Account (00-44-44)	Funding	Amount
19887	Program Specialist IV	440010-5923-010	100% Other	\$ 59,000

Class 102 Contract for Program Services – The funds will be used to enter into a contract with the Northeast Waste Management Officials' Association (NEWMOA) to provide assistance to the Brewery project by connecting NH with other New England states also working with breweries to create a regional outreach effort.

In the event that federal funds become no longer available, General funds will not be requested to support this program.

We respectfully request your approval of this item.


Robert R. Scott, Commissioner

**P2 Federal Grant
FY 2021
03-44-44-440010-47870000**

Total Federal Awards	\$274,000
Less Expenditures thru 06/30/2020	\$78,521
Remaining Authorization to Budget	\$195,479
Less Current FY21 Budget Authorization	\$93,458
Total Available for Budgeting	\$102,021
REQUESTED ACTION	\$99,709
Available to Budget at a later date	\$2,312

Grant Award Number	<u>Award Amount</u>	<u>Expenses Thru 06/30/2020</u>	<u>Balance</u>
NP00A00278	\$180,000	\$78,521	\$101,479
NP00A00740	\$94,000	\$0	\$94,000
TOTAL	\$274,000	\$78,521	\$195,479

	U.S. ENVIRONMENTAL PROTECTION AGENCY Assistance Amendment	GRANT NUMBER (FAIN): 00A00278		DATE OF AWARD 09/28/2020	
		MODIFICATION NUMBER: 2		MAILING DATE 09/28/2020	
		PROGRAM CODE: NP		TYPE OF ACTION No Cost Amendment	ACH# 10108
		PAYMENT METHOD: ASAP			
RECIPIENT TYPE: State		Send Payment Request to: U.S. EPA RTP-Finance Center 4930 Page Road Mail Code AA216-01 Durham, NC 27703 rtpfc-grants@epa.gov			
RECIPIENT: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EIN: 02-6000618		PAYEE: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095			
PROJECT MANAGER Melissa Zych 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 E-Mail: melissa.zych@des.nh.gov Phone: 603-271-6460		EPA PROJECT OFFICER Lee Fiske 5 Post Office Square, Suite 100, 04-1 Boston, MA 02109-3912 E-Mail: Fiske.Lee@epa.gov Phone: 617-918-1847		EPA GRANT SPECIALIST Trevor Tavano Grants Management Office, 05-5 E-Mail: Tavano.Trevor@epa.gov Phone: 617-918-1235	
PROJECT TITLE AND EXPLANATION OF CHANGES Food and Beverage Manufacturing and Processing Amendment #2 approves a Time Extension through 09/30/2021 for New Hampshire Department of Environmental Services. All Terms and Conditions remain unchanged, and in full force and effect.					
BUDGET PERIOD 10/01/2018 - 09/30/2021		PROJECT PERIOD 10/01/2018 - 09/30/2021		TOTAL BUDGET PERIOD COST \$361,153.00	
				TOTAL PROJECT PERIOD COST \$361,153.00	
NOTICE OF AWARD					
Based on your Application dated 08/06/2018 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$0. EPA agrees to cost-share 49.84% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$180,000. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.					
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)			AWARD APPROVAL OFFICE		
ORGANIZATION / ADDRESS EPA New England 5 Post Office Square, Suite 100 Boston, MA 02109-3912			ORGANIZATION / ADDRESS U.S. EPA, Region 1 5 Post Office Square, Suite 100 Boston, MA 02109-3912		
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY					
Digital signature applied by EPA Award Official Trevor Tavano - Grants Management Specialist				DATE 09/28/2020	

	U.S. ENVIRONMENTAL PROTECTION AGENCY Grant Agreement	GRANT NUMBER (FAIN): 00A00740 MODIFICATION NUMBER: 0 PROGRAM CODE: NP	DATE OF AWARD 09/17/2020
		TYPE OF ACTION New	MAILING DATE 09/24/2020
		PAYMENT METHOD: ASAP	ACH# 10108
		RECIPIENT TYPE: State	
RECIPIENT: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EIN: 02-6000618		PAYEE: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095	
PROJECT MANAGER Melissa Zych 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 E-Mail: Melissa.Zych@des.nh.gov Phone: 603-271-6398	EPA PROJECT OFFICER Lee Fiske 5 Post Office Square, Suite 100, 04-1 Boston, MA 02109-3912 E-Mail: Fiske.Lee@epa.gov Phone: 617-918-1847	EPA GRANT SPECIALIST Trevor Tavano Grants Management Branch, 05-5 E-Mail: Tavano.Trevor@epa.gov Phone: 617-918-1235	
PROJECT TITLE AND DESCRIPTION Pollution Prevention Strategies for Breweries, Wineries and Beverage Distilleries This project will provide pollution prevention technical assistance to the New Hampshire brewery, winery and beverage distillery industry to reduce the strength and volume of discharges of wastewater pollutants and implement energy efficiency, water conservation and hazardous waste reduction projects. The New Hampshire Department of Environmental Services will partner with the New Hampshire electric and gas utilities to provide on-site technical assistance and the New Hampshire Brewers Association, New Hampshire Craft Spirits Organization and the University of New Hampshire to offer off-site training and educational materials.			
BUDGET PERIOD 10/01/2020 - 09/30/2022	PROJECT PERIOD 10/01/2020 - 09/30/2022	TOTAL BUDGET PERIOD COST \$380,805.00	TOTAL PROJECT PERIOD COST \$380,805.00
NOTICE OF AWARD			
Based on your Application dated 04/27/2020 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$94,000. EPA agrees to cost-share 49.89% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$94,000. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.			
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE	
ORGANIZATION / ADDRESS EPA New England 5 Post Office Square, Suite 100 Boston, MA 02109-3912		ORGANIZATION / ADDRESS U.S. EPA, Region 1 5 Post Office Square, Suite 100 Boston, MA 02109	
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY			
Digital signature applied by EPA Award Official for Arthur Johnson - Director, Mission Support Division Fred Weeks - Award Official delegate			DATE 09/17/2020