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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
DIVISION of HISTORICAL RESOURCES

19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301
Telephone: 603-271-3483 Fax: 603-271-3433

December 30, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Natural and Cultural Resources, Division of Historical Resources to make a **Retroactive** payment to the National Conference of State Historic Preservation Officers (NCSHPO) (VC #162915), Washington, DC in the amount of $5,529.16 for calendar year 2021 membership dues effective upon Governor and Executive Council approval for the period January 1, 2021 through December 31, 2021. 100% Federal Funds.

Funding is available in account, Federal Preservation Programs, as follows:

	FY 2021
03-035-035-354010-14450000-026-500251 Organizational Dues	$5,529.16

EXPLANATION

The Division of the Historical Resources (Division) is requesting permission to renew its membership with the NCSHPO, the professional association of the State government officials who carry out the national historic preservation program as delegates of the Secretary of the Interior pursuant to the National Historic Preservation Act of 1966, as amended (NHPA) (16 USC 470). The Division of Historical Resources has been a member of NHSHPO since its inception and has included the expense in its budget approved by the Legislature. This item is **retroactive** as the Division did not submit this request in time to make an earlier Governor and Executive Council meeting.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions. A copy of the invoice is also attached.

1. **How long has this organization been in existence and how long has this agency been a member of this organization?** The NCSHPO was organized in 1969; and New Hampshire has been a member since its preservation office was established in the 1970's.

2. **Is there any other organization which provides the same or similar benefits which your agency belongs to?** No, the NCSHPO is the only professional association for state government officials who carry out state and national historic preservation programs.

3. **How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?** Of the 50 states, 49 are members, along with a number of territories, commonwealths and Washington, DC. No other NH state agency is a member of NCSHPO.

4. **How is the dues structure established? (Standard fee for all states, based on state population, based on other criteria, etc.)** The dues structure is based on each state's yearly allocation from the Historic

Preservation Fund, via the National Park Service. The states with the biggest allocations, such as California, have the largest dues bill.

5. **What benefit does the state receive from participating in this membership?** The benefits New Hampshire and the other states receive derive mainly from NCSHPO providing one voice to express the states' perspectives, goals, and needs to the federal government, specifically the National Park Service and the Advisory Council on Historic Preservation. Both, the National Historic Preservation Act (16 USC 470) and the Advisory Council on Historic Preservation's regulations (36 CFR Part 800) look to NCSHPO as the voice of the states. The National Historic Preservation Act names the NCSHPO as the point of contact for State Historic Preservation Officers (SHPO's). The president of the NCSHPO board of directors is an ex-officio member of the Advisory Council on Historic Preservation. The NCSHPO also acts as a communications vehicle among the SHPO's and their staffs and represents the states with federal agencies and national preservation organizations. Once a year, NCSHPO also partners with Preservation Action to sponsor Advocacy Day in Washington, DC, and prepares guidance and organization for legislative visits.

6. **Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.** In terms of education, membership in NCSHPO gives each state access to its peers around the country through an electronic listserv (at no additional cost). The listserv provides an easily accessible source of information on dealing with the national preservation program and in sharing information about state-based programs, current issues and solutions.

7. **Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.** Membership is not required to receive any federal grant or to participate in licensing or certification exams. Membership does, however, assist in creating an efficient, professional and responsive state-level preservation program that continues to meet federal funding requirements.

8. **Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.** Communications among NCSHPO members take place electronically or through conference calls. Should a SHPO become a director or an officer of the organization, travel to three meetings around the country is expected; and funding for this out-of-state travel is supplied through the federal Historic Preservation Fund. No one in the NH preservation office currently serves as a director or officer, nor have they in the recent past.

9. **Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)** Each state preservation office is a voting member of the organization; and either the State Historic Preservation Officer or the Deputy may represent the state. With a letter from the SHPO/Deputy, a senior staff member may represent the state. As noted under #8 above, no one from the NH office currently serves as an officer or director. Other employees in the office benefit from participating in the listserv and increased communication with professional peers in other states.

10. **Explain in detail any negative impact to the State if the Agency did not belong to this organization.** Non-members do not have access to any of the benefits described above, such as a strong voice among federal agencies, organizations, and the legislative branch, as well as efficient communications with other professionals in state preservation offices, and up-to-date information on national issues that affect NH.

Respectfully submitted,

Sarah L. Stewart
Commissioner

NCSHPO

Annual Dues Invoice - 2021

National Conference of State Historic Preservation Officers
444 N. Capitol Street NW, Suite 342
Washington, DC 20001-1538
USA
Phone: (202) 624-5465 Fax: (202) 624-5419

Invoice Date 11/20/2020

Payment Terms Payment is due upon receipt. Alternate payment arrangements may be made by contacting Sharon Smith in the NCSHPO office at 202.624.5465 or at smith@ncshpo.org.

Name: Benjamin Wilson
Title: SHPO & Director
Org: New Hampshire Division of Historical Reso
Address:
19 Pillsbury Street, 2nd Floor

Concord NH 03301-3570
Phone: (603) 271-8850 **Ext:**
Email Benjamin.wilson@dncr.nh.gov

******Please note any contact information changes above. In addition, please view your SHPO and DSHPO contact information provided in our web directory at www.ncshpo.org. Please contact the office with any changes.******

Member Dues	$5,529.16
Amount Paid	
Total Due	$5,529.16

Please send payment to the address listed at the top of the page. Our members are our strength. As always, feel free to contact the NCSHPO staff with any questions and concerns.

Erik Hein, Executive Director.....hein@ncshpo.org

Ted Monoson, Gov. Relations Director.....monoson@ncshpo.org

Sharon Smith, Business Manager.....smith@ncshpo.org