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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
DIVISION OF FORESTS AND LANDS

172 Pembroke Road Concord, New Hampshire 03301
Phone: 603-271-2214 Fax: 603-271-6488 www.nh.gov/nhdf

January 5, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Natural and Cultural Resources (DNCR), Division of Forests and Lands, Forest Management Bureau, to budget and expend grant funds received from the Department of Safety (DOS), Division of Homeland Security and Emergency Management (HSEM) in the amount of \$19,995 for the purchase of a Remote Automated Weather Station (RAWS) for emergency preparedness capability enhancements effective upon Governor and Executive Council approval. 100% Federal Funds.

Funds to be budgeted in FY2021 in the following account:

03-35-35-351010-35050000 – DNCR, Forests and Lands - Management and Protection Fund

Class-Account	Description	Current FY21 Adjusted Authorized	Requested Action	Revised FY21 Adjusted Authorized
00D-488523	Fed Rev xfers from Other Agencies		(\$19,995)	(\$19,995)
009-406654	Agency Income	(\$1,544,777)		(\$1,544,777)
	Total Revenue	(\$1,544,777)	(\$19,995)	(\$1,564,772)
010-500100	Personal Services Perm Class	\$363,545		\$363,545
020-500200	Current Expenses	\$52,625		\$52,625
022-500255	Rents-Leases Other Than State	\$68,780		\$68,780
027-582703	Transfers to DOIT	\$190,952		\$190,952
029-500290	Intra-Agency Transfers	\$345,732		\$345,732
030-500311	Equipment New Replacement	\$121,550	\$19,995	\$141,545
039-500190	Telecommunications	\$20,000		\$20,000
047-500240	Own Forces Maint Build-Grn	\$70,330		\$70,330
048-500226	Contractual Maint Build-Grn	\$11,280		\$11,280
049-584996	Transfers to Other State Agencies	\$39,000		\$39,000
050-500109	Personal Service Temp Appoint	\$25,000		\$25,000
060-500602	Benefits	\$203,982		\$203,982
066-500543	Employee Training	\$2,000		\$2,000
070-500705	In State Travel Reimbursement	\$28,000		\$28,000
073-500582	Grants Non Federal	\$1		\$1
080-500710	Out of State Travel Reimbursement	\$2,000		\$2,000
	Total Expenses	\$1,544,777	\$19,995	\$1,564,772

EXPLANATION

The Department of Natural and Cultural Resources (DNCR), Division of Forests & Lands is requesting authorization to budget and expend funds recently received from HSEM for emergency preparedness capability enhancements that were authorized as part of an FFY 2019 Emergency Management Performance Grant (EMPG), which was awarded to the Department of Safety, Division of Homeland Security and Emergency Management from the Federal Emergency Management Agency (FEMA).

The DNCR entered into a memorandum of agreement with the DOS approved by the Governor and Executive Council, item #177, on June 24, 2020 which authorized the DNCR to proceed with the purchase of the remote automated weather station via use of these funds. Although the agreement stated that invoicing for the purchase would be forwarded directly to HSEM for payment, it was determined that instead, the DNCR would receive the federal funds and pay the invoice directly. Therefore, these funds need to be appropriated for this purpose.

The following appropriation is being requested for Fiscal Year 2021:

Class 30 – New equipment - \$19,995, to pay for purchase of RAWS weather station.

In the event that Federal Funds are no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Concurred,



Patrick D. Hackley
Director

Sarah Stewart

Sarah L. Stewart
Commissioner



ROBERT L. QUINN
COMMISSIONER OF
SAFETY

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

Approved 6-24-2020 - Item #177

May 15, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 21-P:43, the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) requests authorization to enter into a Memorandum of Agreement (MOA) with the Department of Natural and Cultural Resources, Division of Forest and Lands (VC# 314716-B001) for emergency preparedness capability enhancements for a total amount of \$20,000.00. Effective upon Governor and Council approval through August 31, 2021. Funding source: 100% Federal Funds.

Funding is available in the SFY 2020 operating budget as follows:

02-23-23-236010-80920000	Dept. of Safety	Homeland Sec-Emer Mgmt	100% EMPG Local Match
072-500576	Grants to Other State Agencies - Federal		
Activity Code: 23EMPG 2019			\$20,000.00

Explanation

This MOA between the Division of Homeland Security and Emergency Management (HSEM) and the Department of Natural and Cultural Resources (DNCR) provides the funds to purchase and install a Remote Automated Weather Station (RAWS) in Warren, NH. This RAWS will enhance the fire weather monitoring capabilities of the State and provide public information in real-time for agencies to access during hazardous events.

The MOA listed above is funded from the FFY'2019 Emergency Management Performance Grant (EMPG), which was awarded to the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) from the Federal Emergency Management Agency (FEMA). The grant funds are to be used to measurably improve all-hazard planning and preparedness capabilities/activities, to include mitigation, preparedness, response, and recovery initiatives at the state and local level. Grant guidance and applications are available to all Emergency Management Directors and other qualified organizations in the State. Subrecipients submit applications to this office, which are reviewed by the HSEM Planning Chief, Assistant Planning Chief and Field Representatives and approved by the HSEM Director. The criteria for approval are based on grant eligibility in accordance with the grant's current guidance and the documented needs of the local jurisdictions.

The Emergency Management Performance Grants are 50% federally funded by FEMA with a 50% match requirement supplied by the subrecipient. The subrecipient acknowledges their match obligation as part of Section V of the MOA.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
May 15, 2020
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In the event that Federal Funds are no longer available, General Funds and/or Highway Funds will not be requested to support this program.

Respectfully submitted,



Sarah L. Stewart
Commissioner of Natural and Cultural Resources

Respectfully submitted,



Robert L. Quinn
Commissioner of Safety

**MEMORANDUM OF AGREEMENT (MOA)
BETWEEN
THE NEW HAMPSHIRE DEPARTMENT OF NATURAL AND CULTURAL RESOURCES
AND
THE NEW HAMPSHIRE DEPARTMENT OF SAFETY**

FFY'19 Emergency Management Performance Grant (EMPG) Program

CFDA #97.042

I. PURPOSE

The purpose of this Memorandum of Agreement (MOA) is to provide funding in the amount of \$20,000 to the Division of Forests and Lands, Department of Natural and Cultural Resources to purchase and install a Remote Automated Data Weather Station (RAWS) in Warren, NH. The funding of this RAWS will enhance the Fire weather monitoring capabilities. This information is also available publicly on the internet for state and local Emergency Management agencies to access in real time during all hazard events. Primary data includes wind direction and speed, relative humidity, ambient air temperature, dew point, and rainfall. In addition, the National Fire Danger Rating System (NFDRS) is being updated in 2020 and requires more weather stations for the system to accurately determine fire danger class day predictions. NH Division of Forests and Lands works closely with the National Weather Service and White Mountain National Forest maintaining annual operating plans (to include fire weather monitoring and weather station maintenance) with each of those agencies.

II. PARTIES

The parties to this agreement are New Hampshire Department of Natural and Cultural Resources (hereinafter DNCR), Division of Forests and Lands and New Hampshire Department of Safety, Division of Homeland Security and Emergency Management (hereinafter HSEM).

III. AUTHORITY

The Emergency Management Performance Grant (EMPG), awarded by HSEM, supports activities associated with all-hazard planning and preparedness capabilities and activities, to include mitigation, preparedness, response, and recovery initiatives.

IV. SCOPE OF WORK

The purpose of this Memorandum of Agreement (MOA) is to provide funding in the amount of \$20,000 to the Department of Natural and Cultural Resources, Division of Forests and Lands to purchase and install a Remote Automated Data Weather Station (RAWS) in Warren, NH. The funding of this RAWS will enhance their Fire weather monitoring capabilities. This information is also available publicly on the internet for state and local Emergency Management agencies to access in real time during all hazard events. Primary data includes wind direction and speed, relative humidity, ambient air temperature, dew point, and rainfall. In addition, the National Fire Danger Rating System (NFDRS) is being updated in 2020 and requires more weather stations for the system to accurately determine fire danger class day predictions. NH Division of Forests and Lands works closely with the National Weather Service and White Mountain National Forest maintaining annual operating plans (to include fire weather monitoring and weather station maintenance) with each of those agencies.

HSEM agrees to provide financial assistance to DNCR in support of the tasks listed above, in accordance with Section V. The financial assistance to be provided by HSEM (FFY 2019 EMPG

Program) under this MOA requires a contribution of 50% of the total amount in matching contribution of the total project amount. The match requirement will be met by DNCR through Emergency Management activities via the development of an activity code in the NH First system. Additionally, DNCR will use state funds to maintain their current weather stations which will be used as hard match. The combination of in-kind and hard match will meet the grant requirements.

DNCR shall maintain financial records, supporting documents, and all other pertinent records for a period of three (3) years. In these records, DNCR shall maintain documentation of the 50% cost share required by this grant and agreed upon by DNCR.

V. FUNDING

Upon approval of this MOA, DNCR will forward the invoice from the vendor for the RAWS equipment to HSEM who will then process a check for payment made out to the vendor in the necessary amount (not to exceed the agreed upon \$20,000.00). This payment will be passed through DNCR for forwarding to the vendor. DNCR will provide HSEM subsequent confirmation of receipt of payment by the vendor and that the payment has been applied and the invoice paid in full.

DNCR shall maintain financial records, supporting documents, and all other pertinent records for a period of three (3) years. In these records, DNCR shall maintain documentation of the 50% cost match required by this grant and agreed upon by DNCR.

Supporting documentation shall consist of an invoice from the vendor showing proof of cost and proof of payment for the equipment purchased, shipping cost and services rendered.

VI. TERMINATION

Either party may terminate this agreement by providing a written notice for documentation purposes to the other thirty (30) days prior to termination.

VII. DURATION

This agreement shall continue in effect from the date of Governor and Council approval until August 21, 2021, unless terminated earlier by either party.

VIII. AGREEMENT

In WITNESS THEREOF, the parties hereto have executed this agreement, which shall become effective on the date the Governor and Executive Council of the State of New Hampshire approve the agreement.

NH Department of Natural and Cultural Resources

NH Department of Safety

BWS


Sarah L. Stewart
Commissioner



Robert L. Quinn
Commissioner

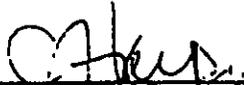
4-20-2020

Date

4/28/20

Date

NH Department of Safety, HSEM



Jennifer Harber, Director

4/30/2020

Date

Approved by the Attorney General this 9 day of June, 2020, as to form, execution and substance.

OFFICE OF THE ATTORNEY GENERAL



Jessica A. King
Assistant Attorney General

U.S. Department of Homeland Security
Washington, D.C. 20472



Jennifer Harper
NH Dept. of Safety, Div. of Homeland Security & Emergency Management
33 Hazen Drive
Concord, NH 03305 - 0011

Re: Grant No.EMB-2019-EP-00003

Dear Jennifer Harper:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2019 Emergency Management Performance Grants has been approved in the amount of \$3,488,269.00. As a condition of this award, you are required to contribute a cost match in the amount of \$3,488,269.00 of non-Federal funds, or 50.00 percent of the total approved project costs of \$6,972,538.00.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2019 Emergency Management Performance Grants Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

In order to establish acceptance of the award and its terms, please follow these instructions:

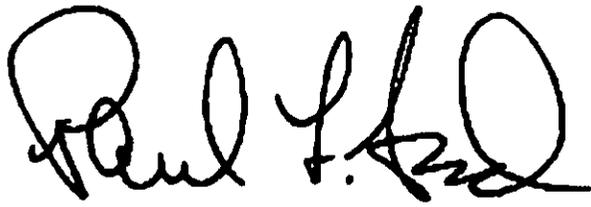
Step 1: Please log in to the ND Grants system at <https://portal.fema.gov>.

Step 2: After logging in, you will see the Home page with a Pending Tasks menu. Click on the Pending Tasks menu, select the Application sub-menu, and then click the link for "Award Offer Review" tasks. This link will navigate you to Award Packages that are pending review.

Step 3: Click the Review Award Package icon (wrench) to review the Award Package and accept or decline the award. Please save or print the Award Package for your records.

System for Award Management (SAM): Grant recipients are to keep all of their information up to date in SAM, in particular, your organization's name, address, DUNS number, EIN and banking information. Please ensure that the DUNS number used in SAM is the same one used to apply for all FEMA awards. Future payments will be contingent on the information provided in the SAM; therefore, it is imperative that the information is correct. The System for Award Management is located at <http://www.sam.gov>.

If you have any questions or have updated your information in SAM, please let your Grants Management Specialist (GMS) know as soon as possible. This will help use to make the necessary updates and avoid any interruptions in the payment process.

A handwritten signature in black ink, appearing to read "Paul F. Ford". The signature is stylized with large, rounded letters and a prominent loop at the end.

PAUL FRANCIS FORD Regional Administrator