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STATE OF NEW HAMPSHIRE  
DEPARTMENT of NATURAL and CULTURAL RESOURCES  
DIVISION OF FORESTS AND LANDS

172 Pembroke Road Concord, New Hampshire 03301  
Phone: 603-271-2214 Fax: 603-271-6488 www.nh.gov/nhdf

January 5, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Natural and Cultural Resources, Division of Forests and Lands, Forest Management Bureau, to budget and expend grants funds for declared Major Disaster FEMA-4457-DR-NH from the Federal Emergency Management Agency (FEMA) in the amount of \$26,218 for July 2019 storm damages effective upon Governor and Executive Council approval. 100% Federal Funds.

Funds to be budgeted in FY2021 in the following account:

03-35-35-351010-35050000 – DNCR, Forests and Lands - Management and Protection Fund

Class-Account	Description	Current FY21 Adjusted Authorized	Requested Action	Revised FY21 Adjusted Authorized
00D-488523	Fed Rev xfers from Other Agencies		(\$26,218)	(\$26,218)
009-406654	Agency Income	(\$1,544,777)		(\$1,544,777)
	<b>Total Revenue</b>	<b>(\$1,544,777)</b>	<b>(\$26,218)</b>	<b>(\$1,570,995)</b>
010-500100	Personal Services Perm Class	\$363,545		\$363,545
020-500200	Current Expenses	\$52,625		\$52,625
022-500255	Rents-Leases Other Than State	\$68,780		\$68,780
027-582703	Transfers to DOIT	\$190,952		\$190,952
029-500290	Intra-Agency Transfers	\$345,732		\$345,732
030-500311	Equipment New Replacement	\$121,550		\$121,550
039-500190	Telecommunications	\$20,000		\$20,000
047-500240	Own Forces Maint Build-Grn	\$70,330		\$70,330
048-500226	Contractual Maint Build-Grn	\$11,280		\$11,280
049-584996	Transfers to Other State Agencies	\$39,000	\$26,218	\$65,218
050-500109	Personal Service Temp Appoint	\$25,000		\$25,000
060-500602	Benefits	\$203,982		\$203,982
066-500543	Employee Training	\$2,000		\$2,000
070-500705	In State Travel Reimbursement	\$28,000		\$28,000
073-500582	Grants Non Federal	\$1		\$1
080-500710	Out of State Travel Reimbursement	\$2,000		\$2,000
	<b>Total Expenses</b>	<b>\$1,544,777</b>	<b>\$26,218</b>	<b>\$1,570,995</b>

**EXPLANATION**

The Department of Natural and Cultural Resources, Division of Forests and Lands is requesting authority to budget and expend funds recently received from FEMA for storm damages suffered in July of 2019. These funds will be used to pay an invoice from the Department of Transportation (DOT) for emergency repairs to Orange Road in Groton, NH. The road passes through the newly acquired Kimball Hill Wildlife Management Area and also provides access to a portion of Cardigan Mountain State Forest.

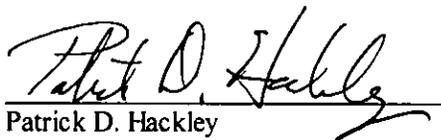
The following appropriation is being requested for Fiscal Year 2021:

Class 49 – Interagency Transfers - \$26,218, to pay DOT invoice for emergency repairs to Orange Road in Groton, NH.

In the event that Federal Funds are no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Concurred,



Patrick D. Hackley  
Director

*Sarah Stewart*

Sarah L. Stewart  
Commissioner



**State of New Hampshire Department of Safety**

Robert L. Quinn, Commissioner  
Richard C. Bailey, Jr., Assistant Commissioner

**Homeland Security and Emergency Management**  
Jennifer L. Harper, Director



December 16, 2020

NH Department of Natural and Cultural Resources  
172 Pembroke Road  
Concord, NH 03302

On August 15, 2019 FEMA declared a Major Disaster (FEMA-4457-DR-NH) for the State of New Hampshire due to a Severe Storm and Flooding event which occurred on July 11-12, 2019. This authorized the Public Assistance Grant Program (CFDA # 97.036) for eligible applicants within Grafton County. The NH Department of Natural and Cultural Resources currently has one project under this disaster that has been deemed eligible for reimbursement. A check or direct deposit to your financial account will be sent *separately* for \$51,934.50, representing the federal share of the total approved eligible costs of your awarded projects.

Included in this correspondence are the following documents for your files:

- Award Summary Sheet
- Project Report:
  - PW 36 – Grants Portal Project 121295

**Required Forms:**

Click the link(s) below to complete additional required documentation.

- [Project Certification and Completion Report](#)

Additionally, you must complete the Federal Funding Accountability and Transparency Act (FFATA) paperwork within 14 calendar days of receipt of this award letter.

- [Federal Funding Accountability and Transparency Act \(FFATA\)](#)

**Required Subrecipient Risk Assessment and Monitoring:**

Federal law requires that the State of New Hampshire complete a risk assessment and subrecipient monitoring for all entities that receive Federal funds. At this time, the NH Department of Natural and Cultural Resources is considered a low risk Subrecipient. A Subrecipient's risk is based on previous performance in the Public Assistance grant program, results of previous audits, staff turnover, project complexity, and cost within the current disaster.

Subrecipients with a low risk require no additional monitoring.

If there are any questions, please contact Vanesa Urango, State Public Assistance Coordinator, for assistance at (603) 223-3602 or [Vanesa.E.Urango@dos.nh.gov](mailto:Vanesa.E.Urango@dos.nh.gov). All correspondence should be directed to this office.

Sincerely,

Jennifer L. Harper  
Director

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