



New Hampshire Liquor Commission

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MLJ
Joseph W. Mollica
Chairman

Nicole Brassard Jordan
Deputy Commissioner

Christopher T. Sununu
Governor

December 21, 2020

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 177:2, Closing of State Stores, the New Hampshire Liquor Commission is writing to inform you of the closing of seven state liquor stores and respectfully request Fiscal Committee and Governor and Council approval of the Indirect Cost Allocation Plan for State Fiscal Year 2020. The Indirect Cost Allocation Plan reflects the operating expense base of the state store and the overhead expenses of the other departments, which are allocated to all state stores on a consistent, rational basis.

EXPLANATION

As of December 1, 2020 the Liquor Commission closed the NH Liquor and Wine outlets listed below:

St #	Address	City	Closing Date
24	52 John Stark Highway, Sugar River Shopping Plaza	Newport	11/1/2020
25	28B Portsmouth Ave, Kings Highway Plaza, Kings Highway	Stratham	11/1/2020
29	100 Lancaster Road	Whitefield	11/1/2020
31	885 Hanover Street, East Side Plaza	Manchester	11/1/2020
36	80 Peterborough Road, Monadnock Plaza	Jaffrey	11/1/2020
70	37 Monadnock Hwy, Wilber's Market Place	Swanzey	11/1/2020
3	1 Airport Road, Suite 300	Manchester	12/1/2020

Please accept the indirect cost plan for Fiscal Year 2020 based on total expenditures of \$70,845,010, with \$17,721,790 operating pool expenses and \$8,453,082 indirect cost expenses allocation back to the liquors stores based on each stores percentage of total sales.

**STATE OF NEW HAMPSHIRE
LIQUOR COMMISSION
INDIRECT COST ALLOCATION PLAN
FISCAL YEAR ENDED JUNE 30, 2020**

<u>BUDGETARY OPERATING EXPENSES:</u>	<u>CLASSIFICATION</u>	<u>FY20 TOTAL</u>	<u>OPERATING POOL</u>	<u>INDIRECT POOL</u>	<u>UNALLOWABLE</u>
OFFICE OF THE COMMISSION	INDIRECT	860,995	NA	860,995	NA
INFORMATION TECHNOLOGY	INDIRECT	2,441,815	NA	2,441,815	NA
FINANCIAL ACCOUNTING	INDIRECT	4,124,711	NA	4,124,711	NA
HUMAN RESOURCES	INDIRECT	635,964	NA	635,964	NA
WORKERS' COMP & UNEMPLOYMENT COMP	INDIRECT	389,597	NA	389,597	NA
STORE OPERATIONS - ALL STORES	BASE	54,462,828	13,847,773	NA	NA
MARKETING AND MERCHANDISING	DIRECT	1,099,781	1,099,781	NA	NA
ADVERTISING	DIRECT	2,530,376	2,530,376	NA	NA
WAREHOUSE AND TRANSPORTATION	DIRECT	243,859	243,859	NA	NA
ENFORCEMENT, LICENSING, EDUCATION & GRANTS	NOT ALLOWABLE	4,055,083	NA	NA	4,055,083
		\$ 70,845,010	\$ 17,721,790	\$ 8,453,082	\$ 4,055,083

ALLOCATION PLAN FOR INDIRECT EXPENSES:

Allocation for Stores direct (Marketing & Merchandising, Advertising and Warehouse and Transportation

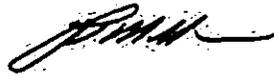
and indirect expenses (includes the following organizations - Commission, IT, Financial Accounting and Human Resources)

Total of \$17,721,790 operating pool allocated to retail store locations based on their respective percentage contribution to total sales.

Total of \$8,453,082 indirect pool allocated to retail store locations based on their respective percentage contribution to total sales.

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Respectfully Submitted
New Hampshire State Liquor Commission



Joseph W. Mollica, Chairman