



# State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

25 Capitol Street - Room 120  
Concord, New Hampshire 03301  
[Office@das.nh.gov](mailto:Office@das.nh.gov)

Charles M. Arlinghaus  
Commissioner  
(603) 271-3201

Joseph B. Bouchard  
Assistant Commissioner  
(603) 271-3204

Catherine A. Keane  
Deputy Commissioner  
(603) 271-2069

December 23, 2020

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

## REQUESTED ACTION

For consideration to be placed on the consent calendar. Pursuant to the provisions of NH RSA 4:8, Gifts to the State, authorize the Department of Administrative Services (DAS) to accept non-monetary donations of twenty-eight previously utilized, 65-gallon rolling recycling totes and four 10-gallon square standing recycling totes in the approximate used value of \$155.00 from NFI for use by the State's recycling program effective upon Governor and Council approval.

## EXPLANATION

For several years, the Transitional Housing Program of the Department of Health and Human Services (DHHS) had provided recycling collection and sorting services to the Hugh Gallen Campus as part of a work program for clients through a third-party vendor, NFI. The recycling work program was halted in March 2020 due to Covid-19, and collection and sorting requirements of the contract between DHHS and NFI was nullified. Recycling containers obtained over the years by NFI are no longer needed and given the State's recycling fund has been subsidizing the cost of the recycling collection work program through an agreement between the DAS and DHHS, the containers would be donated back to the State for the quantity and approximate current value stated above.

Respectfully submitted,

*Joseph B. Bouchard*  
for - Charles M. Arlinghaus  
Commissioner



**NORTH INC.**  
**TRANSITIONAL HOUSING SERVICES**

*Creating diverse and innovative services for people*

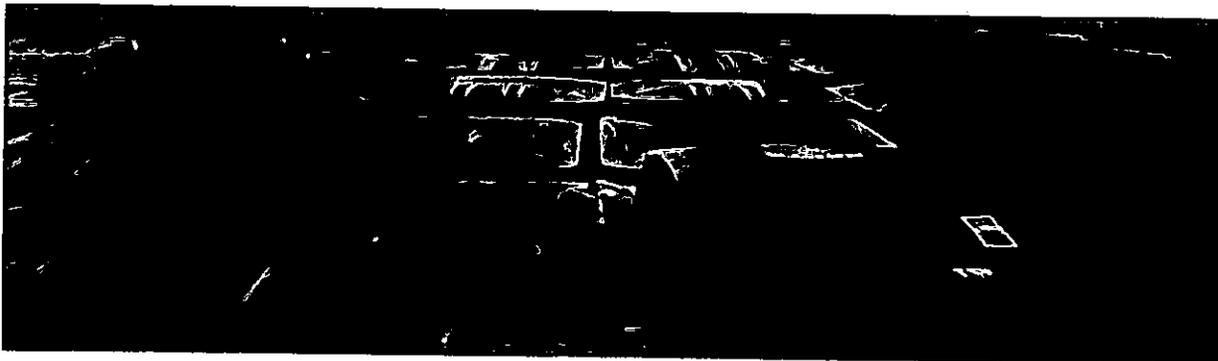
99 Pleasant Street, Concord, NH 03301  
 (603) 229-3900 Office (603) 224-9880 Fax

The purpose of this letter is to document the donation of recycling containers to New Hampshire's recycling fund by NFI, a vendor under contract with the Department of Health and Human Services (DHHS).

For several years, the Transitional Housing Program of DHHS had provided recycling collection and sorting services to the Hugh Gallen Campus as part of a work program for clients. The recycling/work program was halted in March 2020 due to Covid-19, and this part of the contract between DHHS and NFI was nullified.

Recycling containers obtained over the years by NFI are no longer needed and given the State's recycling fund has been subsidizing the cost of the recycling collection work program through an agreement of the Department of Administration Services and DHHS, the containers would be donated back to the State for the number and estimated current value below.

ITEM	NUMBER	APPROX. VALUE NEW	APPROX. VALUE SURPLUS
Rubbermaid Brute 55 Gallon	1	\$200.00	\$10.00
Toter 55 Gallon	27	\$125.00 /ea.	\$135.00
Rubbermaid 10 Gallon	5	\$20.00 /ea.	\$10.00
<b>Total Donation</b>			<b>\$155.00</b>



Sincerely,



Mary Ann Silveria  
 Program Director/ Transitional Housing Services



Accredited by the Joint Commission