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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR CHILDREN, YOUTH & FAMILIES

Lori A. Shibinette  
Commissioner

129 PLEASANT STREET, CONCORD, NH 03301-3857  
603-271-9546 1-800-852-3345 Ext. 9546  
Fax: 603-271-4912 TDD Access: 1-800-735-2964  
www.dhhs.nh.gov

Joseph E. Ribsam, Jr.  
Director

December 23, 2020

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to the provisions of RSA 14:30-a, VI, authorize the Department of Health and Human Services (DHHS), Division for Children, Youth and Families (DCYF) to accept and expend the Promoting Safe and Stable Families grant in the amount of \$215,398 effective upon date of Fiscal Committee and Governor and Executive Council approval through June 30, 2021, and further authorize the allocation of these funds in the accounts below.

**05-95-42-421010-29730000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES**

Class/Object	Class Title	Current Authorized Budget	Requested Change	Adjusted Budget
<b>Revenue</b>				
000-404171	Federal Funds	\$ 883,369	\$ 215,398	\$ 1,098,767
<b>Total Revenue:</b>		\$ 883,369	\$ 215,398	\$ 1,098,767
<b>Expense</b>				
020-500200	Current Expenses	\$ 13,148	\$ -	\$ 13,148
030-500301	Equipment	\$ 38,539	\$ -	\$ 38,539
039-500180	Telecommunications	\$ 720	\$ -	\$ 720
041-500801	Audit Set Aside	\$ 433	\$ 216	\$ 649
050-500109	Personal Serv. Temp.	\$ 91,512	\$ -	\$ 91,512
060-500601	Benefits	\$ 7,000	\$ -	\$ 7,000
070-500700	In State Travel	\$ 15,000	\$ -	\$ 15,000
080-500710	Out of State Travel	\$ 15,000	\$ -	\$ 15,000
102-500731	Contracts for Program Serv	\$ 702,017	\$ 215,182	\$ 917,199
<b>Total Expense:</b>		\$ 883,369	\$ 215,398	\$ 1,098,767

**EXPLANATION**

*The Department of Health and Human Services' Mission is to join communities and families in providing opportunities for citizens to achieve health and independence.*

The Honorable Ken Weyler, Chairman, and  
His Excellency, Governor Christopher T. Sununu  
December 23, 2020  
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This request is being made to accept grant funds available for SFY 2021 under the Promoting Safe and Stable Families program, Title IV-B, subpart 2 of the Social Security Act.

The Department of Health and Human Services will continue to use this funding to support the Kinship Navigation Support Program attached to a Family Resource Center (FRC) model. Family Resource Centers are contracted with the DHHS to provide home visiting, parenting education, and other supports to any family with children under age eighteen. There are eight contracted FRC's in NH with eleven sites. Each site covers one DCYF District Office catchment area. The FRC's use their existing infrastructure to support kinship caregivers for children placed in their care by DCYF.

Funds are being budgeted in:

Audit Fund Set Aside (Class 041) per state requirements.

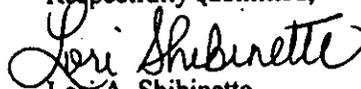
Contracts for Program Services (Class 102). The contracts with the FRC will continue to allow the FRCs to provide support to kinship caregivers. Referrals come from DCYF upon the placement of a child with their kinship caregivers. The Family Resource Center (FRC) contact the family member to initiate support.

Area served: Statewide.

Source of Funds: 100% Federal Funds.

If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully submitted,



Lori A. Shibinette  
Commissioner



Department of Health and Human Services  
Administration for Children and Families

Notice of Award  
Award # 2001NHPKIN  
FAIN# 2001NHPKIN  
Federal Award Date: August 10, 2020



**Recipient Information**

- 1. Recipient Name  
New Hampshire  
Division for Children, Youth and Families  
129 Pleasant Street  
CONCORD, NEW HAMPSHIRE 03301
- 2. Congressional District of Recipient  
\*See Remarks
- 3. Payment Account Number and Type  
\*See Remarks
- 4. Employer Identification Number (EIN)  
1026000618E3
- 5. Data Universal Numbering System (DUNS)  
011040545
- 6. Recipient's Unique Entity Identifier  
\*See Remarks
- 7. Project Director or Principal Investigator  
Kali Giovanditto  
  
kali.giovanditto@dhhs.nh.gov
- 8. Authorized Official  
\*See Remarks

**Federal Award Information**

- 11. Award Number  
2001NHPKIN
- 12. Unique Federal Award Identification Number (FAIN)  
2001NHPKIN
- 13. Statutory Authority  
Public Law 115-123
- 14. Federal Award Project Title  
\*See Remarks
- 15. Catalog of Federal Domestic Assistance (CFDA) Number  
93.471
- 16. CFDA Program Title  
Kinship Navigator
- 17. Award Action Type  
New
- 18. Is the Award R&D?  
\*See Remarks

Summary Federal Award	Financial Information
19. Budget Period Start Date 10-01-2019	End Date 09-30-2021
20. Total Amount of Federal Funds Obligated by this Action	\$215,398
20a. Direct Cost Amount	*See Remarks
20b. Indirect Cost Amount Administrative Offset	*See Remarks
21. Authorized Carryover	*See Remarks
22. Offset	*See Remarks
23. Total Amount of Federal Funds Obligated this budget period	\$215,398
24. Total Approved Cost Sharing or Matching, where applicable	*See Remarks
25. Total Federal and Non-Federal Approved	*See Remarks
26. Project Period Start Date 10-01-2019 -	End Date 09-30-2021
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching	*See Remarks

**Federal Agency Information**

- 9. Awarding Agency Contact Information  
Janice Realeza  
Grants Management Officer  
MGM\_Grantpr@grantsolutions.gov  
2158614007
- 10. Program Official Contact Information  
Jerry Milner  
Associate Commissioner  
ACYF - Children's Bureau  
MGM\_Grantpr@grantsolutions.gov  
202-205-8613

- 28. Authorized Treatment of Program Income  
\*See Remarks
- 29. Grants Management Officer - Signature

Janice Realeza

**Footnotes**

Grants Management Officer



Department of Health and Human Services  
Administration for Children and Families

Notice of Award  
Award # 2001NHPKIN  
FAIN# 2001NHPKIN  
Federal Award Date: August 10, 2020

**Recipient Information**

New Hampshire  
Division for Children, Youth and Families  
129 Pleasant Street  
CONCORD, NEW HAMPSHIRE 03301  
**Employer Identification Number (EIN):** XXXXXXXXXXXXX  
**Data Universal Numbering System (DUNS):** 011040545  
**Recipient's Unique Entity Identifier:** \*See Remarks  
**Object Class:** 41.15

**Financial Information**

Appropriation	CAN	Allotment	Award this action	Cumulative Grant		Document Number	Funding Type
				Award to Date			
75-20-1512	2020,G996480	\$215,398	\$215,398	\$215,398		G-2001NHPKIN	Discretionary

**Terms and Conditions**

The grant award is awarded under the Promoting Safe and Stable Families program, Title IV-B, Subpart 2 of the Social Security Act. This award is available for obligation in accordance with your approved application. The grantee must liquidate all obligations incurred under this award and file the final financial report claiming these expenditures no later than 90 days after the end of the funding period.

With the acceptance of this award, you agree to administer this grant in compliance with conditions set forth in the applicable Program Instructions, terms and conditions, Departmental regulations, and OMB Circulars. Further, in accordance with Department of Treasury regulations 31 CFR Part 205, implementing the Cash Management Improvement Act, you agree to limit your request to draw Federal funds to the minimum amount needed and to time the request in accordance with the actual, immediate requirements in carrying out programs funded through this award. Failure to adhere to these requirements may cause the suspension of grant funds.

Funds included in this award will be made available through the DHHS Payment Management System (PMS). Questions pertaining to payments should be directed to DHHS Division of Payment Management, Post Office Box 6021, Rockville, MD 20852; telephone 1-877-614-5533.

The complete electronic Terms and Conditions to support this program will be located on the website at <https://www.acf.hhs.gov/grants/terms-and-conditions>, or can be secured by contacting the Fiscal Specialist assigned to this grant.

Please transmit a copy of this letter to the office authorized to request funds covered by this award notice.

**Remarks**

\* This field is intended to be included in the standardized Notice of Award and will be displayed in subsequent quarters.