

75 JR



STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
DIVISION of HISTORICAL RESOURCES

19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301
Phone: 603-271-3483 Fax: 603-271-3433

October 26, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 261:97-c, Use of Funds, authorize the Department of Natural and Cultural Resources, Division of Historical Resources, to award a Conservation Number Plate (Moose Plate) Grant to the Meredith Public Library Trustees (VC #335131), Meredith, NH, in the amount of \$10,000 for the repair and stabilization of the historic entrance, stairs, and interior at the Meredith Public Library effective upon Governor and Executive Council approval through September 30, 2022. 100% Other Funds (Agency Income)

Funding is available in account, Conservation Plate Fund, as follows:

	<u>FY 2021</u>
03-035-035-350010-34050000-073-509074 – Grants Non-Federal	\$10,000

EXPLANATION

The Conservation Number Plate Fund is used to promote the use and conservation of cultural resources in New Hampshire and to preserve the cultural heritage that belongs to all New Hampshire citizens by providing for the preservation of publicly-owned historic properties.

The Meredith Public Library was built in 1901 and is the oldest town building still being used for its original purpose. The library is listed to the National Register of Historic Places.

Respectfully submitted,

Sarah L. Stewart
Commissioner

GRANT AGREEMENT Grant #MP-20-10

New Hampshire Division of Historical Resources

This agreement between the State of New Hampshire, Division of Historical Resources (hereinafter "DHR") and the Meredith Public Library Trustees (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. GRANT PERIOD: Pending G&C Approval – September 30, 2022
2. OBLIGATION OF THE GRANTEE: The Grantee agrees to accept \$ 10,000 and apply it to the project(s) described in the grant application and approved budget referenced above. In the performance of this grant agreement the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.

As required by the Conservation License Plate Grant Program and the DHR, Grantee agrees to prominently place a DHR provided grant information sign on site or within the community throughout the project funded by this grant, and to acknowledge support of the DHR and the Conservation License Plate Program on any materials promoting the project.

The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant shall cease.

3. PAYMENT of 50% will be made following review by the NH Attorney General's Office and Governor and Council (as appropriate). Payment of the final 50% will be made upon receipt and approval of the final report documentation.
4. REPORTING: The Grantee agrees to submit a narrative report of progress to the DHR by April 1 and September 1 annually for the duration of the grant which summarizes progress on the project. The Grantee agrees to submit a final financial and project report in a format provided by the DHR, no more than 30 days after the end of the grant period.
5. SOVERIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

Sarah Stewart 10/27/2020
Sarah L. Stewart, Commissioner Date

DIVISION HISTORICAL RESOURCES

* Approved 10/22/20 - See Attached Email
Benjamin H. Wilson, Director/SHPO Date

GRANTEE

Name Meredith Public Library
Address 91 Main St.
Meredith NH 03253

CHARL 10/13/20
Authorized Signature Date

STATE OF NEW HAMPSHIRE, COUNTY OF

The foregoing statement was acknowledged before me this 13 day of October 20 20

Erin M. Apostolos
Signature of Notary Public Commission Expires

Approved as to form, substance and execution:

Michael Hiley 11/4/2020
Office of Attorney General Date
Attorney Michael Hiley

ERIN M. APOSTOLOS
Notary Public - New Hampshire
My Commission Expires May 2, 2023

**Scope of Work
Meredith Public Library
Historic Building Renovation Project**

The historic Benjamin M. Smith building which opened in 1901 will undergo renovations in the spring of 2021. Currently the granite steps which lead into the historic building are sinking and cracking. The historic reading rooms are badly in need of paint and the original hardwood floors, covered sometime in the 1950's first with asbestos tile and later with carpeting, will be restored. Grant funding will help us renovate the historic building which will include: fixing the foundation for and resetting the original granite steps, painting the historic reading rooms in a color scheme representative of 1901 and refinishing the original hardwood floors.

Our Owner's Project Manager is Michael Bruss of Bruss Project Management, the architect is Ron Lamarre of Lavallee Brensinger Architects and the Construction Manager is Milestone Engineering and Construction.

Corporate Resolution

I, Betty Strader, hereby certify that I am duly elected Clerk/Secretary/Officer
(Name)
of Meredith Public Library Trustees hereby certify the following is a true of a vote taken at a
(Name of Corporation)
meeting of the Board of Directors/shareholders, duly called and held on Oct 13, 2020,
at which a quorum of the directors/shareholders were present and voting.

Voted: That Ann Butler, chair (may list more than one person) is duly
(Name and Title)
authorized to enter into contracts or agreements on behalf of Meredith Public Library
(Name of Corporation) Trustees
with the State of New Hampshire and any of its agencies and departments and further is
authorized to execute any documents which may in his/her judgement to be desirable or
necessary to affect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full force
and effect as the date of the contract to which this certificate is attached. This authority shall
remain valid for thirty (30) days from the date of this Corporate Resolution. I further certify
that it is understood the State of New Hampshire will rely on this certificate as evidence the
person(s) listed above currently occupy the positions(s) indicated and that they have full
authority to bind the corporation. To the extent that there are limits on the authority of any listed
individual to bind the corporation in contracts with the State of New Hampshire, all such
limitations are expressly stated herein.

DATED: 10-23-20

ATTEST: Betty Strader, treasurer
(Name & Title)

STATE OF NH
COUNTY OF Belknap

On the 23 day of October, before me Erin M. Apostolos,
the undersigned officer personally appeared Betty Strader, known to me
or satisfactorily proven to be the person whose name is subscribed to the within instrument and
acknowledged that he/she executed the same for purposes therein contained. In witness whereof,
I hereunto set me hand and official seal:

Erin M. Apostolos
Justice of the Peace / Notary Public

ERIN M. APOSTOLOS
Notary Public - New Hampshire
My Commission Expires May 2, 2023

My Commission Expires:



CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member: Town of Meredith 41 Main Street Meredith, NH 03253		Member Number: 235	Company Affording Coverage: NH Public Risk Management Exchange - Primex ³ Bow Brook Place 46 Donovan Street Concord, NH 03301-2624		
Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply If Not		
<input checked="" type="checkbox"/> General Liability (Occurrence Form) Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	1/1/2020	1/1/2021	Each Occurrence	\$ 5,000,000	
			General Aggregate	\$ 5,000,000	
			Fire Damage (Any one fire)		
			Med Exp (Any one person)		
<input checked="" type="checkbox"/> Automobile Liability Deductible Comp and Coll: <input type="checkbox"/> Any auto.	1/1/2020	1/1/2021	Combined Single Limit (Each Accident)	\$ 5,000,000	
			Aggregate	\$ 5,000,000	
<input checked="" type="checkbox"/> Workers' Compensation & Employers' Liability	1/1/2020	1/1/2021	<input checked="" type="checkbox"/> Statutory		
			Each Accident	\$ 2,000,000	
			Disease - Each Employee	\$ 2,000,00	
			Disease - Policy Limit		
<input checked="" type="checkbox"/> Property (Special Risk includes Fire and Theft)	1/1/2020	1/1/2021	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: \$ 1,000	

Description: Proof of Primex Member coverage only. The Library and Library Trustees are included in the Town's coverage.

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex ³ - NH Public Risk Management Exchange
			By: <i>Mary Beth Purcell</i>
State of New Hampshire Department of Natural & Cultural Resources 172 Pembroke Rd Concord, NH 03301			Date: 11/3/2020 mpurcell@nhprimex.org
			Please direct inquiries to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax

Lavoie, Leanne

From: Wilson, Benjamin
Sent: Thursday, October 22, 2020 8:27 AM
To: Lavoie, Leanne
Subject: Re: Meredith Library Moose Plate Paperwork for G&C

✈ I approve!

On: 22 October 2020 08:23,
"Lavoie, Leanne" <Leanne.m.Lavoie@dncr.nh.gov> wrote:

Ben, do you approve of this grant? Thanks, Leanne

Leanne M. Lavoie

Program Specialist (Contract and Rule Specialist)

NH Department of Natural and Cultural Resources

172 Pembroke Road

Concord, New Hampshire 03301

603.271.2376

603.271.2629 (fax)

leanne.m.lavoie@dncr.nh.gov - Please note my new email address!

Statement of Confidentiality: *The contents of this message are confidential. Any unauthorized disclosure, reproduction, use or dissemination (either whole or in part) is prohibited. If you are not the intended recipient of this message, please notify the sender immediately and delete the message from your system.*

From: Dixon, Amy <Amy.S.Dixon@dncr.nh.gov>
Sent: Thursday, October 15, 2020 2:17 PM
To: Lavoie, Leanne <Leanne.m.Lavoie@dncr.nh.gov>; Wilson, Benjamin <benjamin.h.wilson@dncr.nh.gov>
Subject: Meredith Library Moose Plate Paperwork for G&C

Dear Leanne,

Please see attached and let me know if you need more information.

With thanks,
Amy

Amy Dixon
Community Preservation Coordinator
New Hampshire Division of Historical Resources
19 Pillsbury Street, 2nd Floor
Concord, NH 03301
603-271-3485