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STATE OF NEW HAMPSHIRE  
DEPARTMENT of NATURAL and CULTURAL RESOURCES  
DIVISION of HISTORICAL RESOURCES

19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301  
Phone: 603-271-3483 Fax: 603-271-3433

October 23, 2020

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 261:97-c, Use of Funds, authorize the Department of Natural and Cultural Resources, Division of Historical Resources, to award a Conservation Number Plate (Moose Plate) Grant to the Town of Orford (VC #159930), Orford, NH, in the amount of \$10,000 for the rehabilitation of two historic iron wayfinding signs in the Orford Village Historic District effective upon Governor and Executive Council approval through September 30, 2022. 100% Other Funds (Agency Income)

Funding is available in account, Conservation Plate Fund, as follows:

	<u>FY 2021</u>
03-035-035-350010-34050000-073-509074 – Grants Non-Federal	\$10,000

**EXPLANATION**

The Conservation Number Plate Fund is used to promote the use and conservation of cultural resources in New Hampshire and to preserve the cultural heritage that belongs to all New Hampshire citizens by providing for the preservation of publicly-owned historic properties.

The Town of Orford has two historic iron wayfinding signs along Route 10 in the National Register-listed Orford Village Historic District. The signs date from the 1920 and are contributing elements in the historic district.

Respectfully submitted,

Sarah L. Stewart  
Commissioner

GRANT AGREEMENT Grant #MP-20-09

**New Hampshire Division of Historical Resources**

This agreement between the State of New Hampshire, Division of Historical Resources (hereinafter "DHR") and the Town of Orford (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. GRANT PERIOD: Pending G&C Approval - September 30, 2022
2. OBLIGATION OF THE GRANTEE: The Grantee agrees to accept \$ 10,000 and apply it to the project(s) described in the grant application and approved budget referenced above. In the performance of this grant agreement the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.

As required by the Conservation License Plate Grant Program and the DHR, Grantee agrees to prominently place a DHR provided grant information sign on site or within the community throughout the project funded by this grant, and to acknowledge support of the DHR and the Conservation License Plate Program on any materials promoting the project.

The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant shall cease.

3. PAYMENT of 50% will be made following review by the NH Attorney General's Office and Governor and Council (as appropriate). Payment of the final 50% will be made upon receipt and approval of the final report documentation.
4. REPORTING: The Grantee agrees to submit a narrative report of progress to the DHR by April 1 and September 1 annually for the duration of the grant which summarizes progress on the project. The Grantee agrees to submit a final financial and project report in a format provided by the DHR, no more than 30 days after the end of the grant period.
5. SOVERIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

Sarah L. Stewart 10/27/2020  
Sarah L. Stewart, Commissioner Date

DIVISION HISTORICAL RESOURCES

\* Approved 10/22/20 - See Attached Council  
Benjamin H. Wilson, Director/SHPO Date

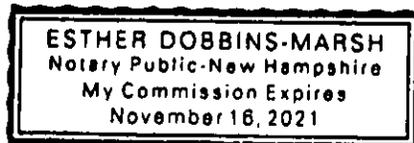
Approved as to form, substance and execution:  
Michael Haley 10/28/2020  
Office of Attorney General Date  
Michael Haley, Attorney

GRANTEE

Name Town of Orford  
Address John Adams Schoolhouse Church  
252 Route 254, Orford NH  
John Adams 10/14/20  
Authorized Signature Date

STATE OF NEW HAMPSHIRE, COUNTY OF  
The foregoing statement was acknowledged before me  
this 14th day of October 2020

Esther Dobbins-Marsh  
Signature of Notary Public Commission Expires



## ***SELECTBOARD TOWN OF ORFORD***

### **Scope of Work for the Restoration of the historical markers in the Town of Orford**

These markers contribute important historical significance to the Town of Orford, and are located within our Historic Village District (National Register). The markers are located at public intersections within the Town of Orford and are visible to anyone driving and/or walking by. The first marker welcomes travelers coming across the Connecticut River from Vermont as well as those entering the village from the south and north. The sign gives directions and mileage to "The Profile", nearby towns and the Massachusetts border.

The second marker protected our tree-lined Mall and walkway that extends the length of the Town's Historic District from horse and carriage travel (and still does). It is critical that both markers be restored and preserved for young and old alike to admire as a tribute and as a reminder of days gone by.

The objective is to restore both signs as near as possible to their original condition without changing features. As defined by a recent consultation with a metal restoration contractor, the basic steps would be to clean all metal surfaces including spaces within the letters and outer perimeters of the letters, cleaning and redefining the features of the State seal, painting the letters and seal and finish with a protective clear coat. The funds will be used to complete the restoration process with additional funds to be raised locally if necessary.

**Municipality Certification of Authority**

I, Debra Haddock (Name), hereby certify/attest that I am duly elected Clerk/Secretary of Greenville (Name of Municipality), New Hampshire. I hereby certify the following is a true copy of the resolution adopted during a meeting of the Municipality Officers, duly called and held on October 14, 2020, at which a quorum of the Municipality Officers were present and voting.

**RESOLVED:** That V. L. Adams, Selectboard Clerk (Name and Title of Official Signing the Agreement) is duly authorized to enter into contracts or agreements on behalf of Greenville (Name of Municipality) with the State of New Hampshire, acting by and through the Department of Natural and Cultural Resources, and is further authorized to execute any documents on behalf of this Municipality which may be in his/her judgement desirable or necessary to effect the purpose of this resolution.

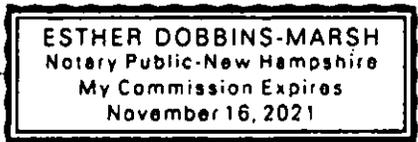
I hereby certify that the foregoing resolution has not been amended or repealed and remains in full force and effect as of October 14, 2020. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that they have full authority to bind the Municipality. This authority remains valid for thirty (30) days from the date of this certificate.

DATED: 10/14/20 ATTEST: Debra Haddock  
(Secretary/Clerk Signature Completing this Certificate)

STATE OF New Hampshire  
COUNTY OF Greenville

On this the 14<sup>th</sup> day of October, 2020, before me Esther Dobbins-Marsh the undersigned officer, personally appeared Debra Haddock, known to me or satisfactorily proven to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes therein contained. In witness whereof, I hereunto set me hand and official seal:

Esther Dobbins-Marsh  
Justice of the Peace (Notary Public)



My Commission Expires:



## CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex<sup>3</sup>) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex<sup>3</sup> is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex<sup>3</sup> is entitled to the categories of coverage set forth below. In addition, Primex<sup>3</sup> may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex<sup>3</sup>, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex<sup>3</sup> Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex<sup>3</sup>. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

<b>Participating Member:</b> Town of Orford 2529 Route 25A Orford, NH 03777		<b>Member Number:</b> 264	<b>Company Affording Coverage:</b> NH Public Risk Management Exchange - Primex <sup>3</sup> Bow Brook Place 46 Donovan Street Concord, NH 03301-2624		
Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, If Not:		
<input checked="" type="checkbox"/> <b>General Liability (Occurrence Form)</b> <b>Professional Liability (describe)</b> <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	7/1/2020	7/1/2021	Each Occurrence	\$ 5,000,000	
			General Aggregate	\$ 5,000,000	
			Fire Damage (Any one fire)		
			Med Exp (Any one person)		
<input checked="" type="checkbox"/> <b>Automobile Liability</b> Deductible    Comp and Coll: <input type="checkbox"/> Any auto	7/1/2020	7/1/2021	Combined Single Limit (Each Accident)	\$ 5,000,000	
			Aggregate	\$ 5,000,000	
<input checked="" type="checkbox"/> <b>Workers' Compensation &amp; Employers' Liability</b>	1/1/2020	1/1/2021	<input checked="" type="checkbox"/> Statutory		
			Each Accident	\$ 2,000,000	
			Disease - Each Employee	\$ 2,000.00	
			Disease - Policy Limit		
<input checked="" type="checkbox"/> <b>Property (Special Risk includes Fire and Theft)</b>	7/1/2020	7/1/2021	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: \$ 1,000	
<b>Description:</b> Proof of Primex Member coverage only.					

<b>CERTIFICATE HOLDER:</b>	<b>Additional Covered Party</b>	<b>Loss Payee</b>	<b>Primex<sup>3</sup> - NH Public Risk Management Exchange</b>		
New Hampshire Department of Natural & Cultural Resources 172 Pembroke Rd Concord, NH 03301			By: <i>Mary Edh Purcell</i>		
			Date: 10/1/2020    mpurcell@nhprimex.org		
			Please direct inquires to: <b>Primex<sup>3</sup> Claims/Coverage Services</b> 603-225-2841 phone 603-228-3833 fax		

**Lavoie, Leanne**

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**From:** Wilson, Benjamin  
**Sent:** Thursday, October 22, 2020 8:44 AM  
**To:** Lavoie, Leanne  
**Subject:** Re: Canaan and Orford Moose Plate Grant Agreements for G&C

\* Yes I approve both grants!

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On: 22 October 2020 08:32,  
"Lavoie, Leanne" <[Leanne.m.Lavoie@dncr.nh.gov](mailto:Leanne.m.Lavoie@dncr.nh.gov)> wrote:

Ben, for the record, please let me know if you approve of both the Mascoma Valley and Town of Orford grants. Thanks,  
L

*Leanne M. Lavoie*

Program Specialist (Contract and Rule Specialist)

NH Department of Natural and Cultural Resources  
172 Pembroke Road  
Concord, New Hampshire 03301  
603.271.2376  
603.271.2629 (fax)  
[leanne.m.lavoie@dncr.nh.gov](mailto:leanne.m.lavoie@dncr.nh.gov) - Please note my new email address!

**Statement of Confidentiality:** *The contents of this message are confidential. Any unauthorized disclosure, reproduction, use or dissemination (either whole or in part) is prohibited. If you are not the intended recipient of this message, please notify the sender immediately and delete the message from your system.*

**From:** Dixon, Amy <[Amy.S.Dixon@dncr.nh.gov](mailto:Amy.S.Dixon@dncr.nh.gov)>  
**Sent:** Friday, October 16, 2020 1:24 PM  
**To:** Lavoie, Leanne <[Leanne.m.Lavoie@dncr.nh.gov](mailto:Leanne.m.Lavoie@dncr.nh.gov)>; Wilson, Benjamin <[benjamin.h.wilson@dncr.nh.gov](mailto:benjamin.h.wilson@dncr.nh.gov)>  
**Subject:** Canaan and Orford Moose Plate Grant Agreements for G&C

Dear Leanne,

Please find the paperwork attached for both Canaan and Orford's Moose Plate grants. I seem to have lost access to the vendor code search feature in NH First, so sorry those are omitted.

Please let me know if you need any additional information.

With thanks,  
Amy

Amy Dixon  
Community Preservation Coordinator  
New Hampshire Division of Historical Resources