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STATE OF NEW HAMPSHIRE  
 DEPARTMENT of NATURAL and CULTURAL RESOURCES  
 STATE COUNCIL on the ARTS

19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301

December 3, 2019

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Executive Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Natural and Cultural Resources, Division of the Arts to award a Public Value Partnership Grant to New Hampshire Theatre Project (VC #156466), Portsmouth, NH in the amount of \$15,000 to strengthen their capacity for affordable diverse arts programs to New Hampshire residents and visitors effective upon Governor and Executive Council approval through June 30, 2020. 100% General Funds

Funding is available in account, State Arts Development, as follows:

03-035-035-353510-41040000-073-500575 - Grants Non Federal

FY 2020  
 \$15,000

**EXPLANATION**

Public Value Partnerships are awarded to nonprofit arts organizations, with a minimum of five years of continuous arts programming and professional staffing, to strengthen their capacity for offering affordable, diverse arts program to New Hampshire's residents and visitors. Grant categories and deadlines are advertised through the divisions' website, social media and electronic newsletters.

At a recent meeting, the NH State Art Councilors unanimously voted to accept the Arts Division's Public Value Partnership Review Panel's recommendations for the partnerships based on its funding priority ranking within a competitive review. The six-member peer panel, facilitated by an Arts Councilor, considered seventeen criteria to arrive at a consensus ranking for each application. Each panelist is advised, both individually and collectively, of their obligation to disclose any conflict of interest and themselves from assessment if a conflict is present. The evaluative criteria range from the administrative capacity of the organization, artistic quality, strategic planning, to community impact and accessibility.

The Attorney General's office has approved the agreement as to form, substance and execution.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sarah L. Stewart".

Sarah L. Stewart  
 Commissioner



NEW HAMPSHIRE STATE COUNCIL ON THE ARTS GRANT AGREEMENT

This agreement between the State of New Hampshire, New Hampshire State Council on the Arts (hereinafter "Council") and NH Theatre Project (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. GRANT PERIOD: FY2020
2. OBLIGATIONS OF THE GRANTEE:
  - The Grantee agrees to accept \$15,000.00 and apply it to the program(s) described in the grant application and approved budget for Investment in Cultural Infrastructure. In the performance of this grant agreement, the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.
  - Funding credit including Council logo must appear in all programs, publicity, and promotional materials. The following wording and Council logo should be used:
 

 NH Theatre Project is supported in part by a grant from the New Hampshire State Council on the Arts & the National Endowment for the Arts.
  - The Grantee acknowledges that the NHSCA Program Coordinator may schedule a site visit to the organization and may request a site visit from the NHSCA.
  - The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease. That determination rests within the sole discretion of the Council.
3. PAYMENT will be made following the receipt and execution of all required documents and approval of the Governor and Executive Council.
4. FINAL REPORT: The Grantee agrees to submit a final financial and narrative report on a form provided by the Council no more than 30 days after the end of the grant period. Failure to submit the final report will render the Grantee ineligible for Council funding for two years.
5. SOVEREIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

DACA APPROVAL

Contracting Officer for State Agency

Sarah Stewart 12/4/19  
Signature Date

Name, Title: Sarah L. Stewart  
Commissioner

APPROVED BY ATTORNEY GENERAL

as to form, substance and execution:

[Signature] 12/4/2019  
Office of Attorney General Date

GRANTEE SIGNATURE

Org/ Name: NH Theatre Project  
Address: 959 Islington Street Portsmouth NH 03801  
Genevieve Aichele

Printed Name of Authorized Official for Grantee  
[Signature] 10/17/19  
Authorized Official's Signature & Title Date

NOTARIZATION REQUIRED:

STATE OF NEW HAMPSHIRE, COUNTY OF Rockingham

On the 17 day of October 2019 before the undersigned officer, personally appeared Genevieve Aichele

(Print name of person whose signature is being notarized) or satisfactorily proven to be the person who executed the above, and acknowledged that s/he executed this document in the capacity indicated.

Notary Public/ Justice of the Peace  
Printed Name: Charlotte  
My Commission expires: \_\_\_\_\_



# State of New Hampshire

## Department of State

### CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that NEW HAMPSHIRE THEATRE PROJECT is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on February 11, 1988. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 125613

Certificate Number: 0004198391



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 17th day of October A.D. 2018.

A handwritten signature in black ink, appearing to read "Wm Gardner".

William M. Gardner  
Secretary of State

# Business Information

## Business Details

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Business Name:	NEW HAMPSHIRE THEATRE PROJECT	Business ID:	125613
Business Type:	Domestic Nonprofit Corporation	Business Status:	Good Standing
Business Creation Date:	02/11/1988	Name in State of Incorporation:	Not Available
Date of Formation in Jurisdiction:	02/11/1988		
Principal Office Address:	959 Islington St, Portsmouth, NH, 03801, USA	Mailing Address:	NONE
Citizenship / State of Incorporation:	Domestic/New Hampshire		
		Last Nonprofit Report Year:	2015
		Next Report Year:	2020
Duration:	Perpetual		
Business Email:	tamre@nhtheratreproject.org	Phone #:	603-431-6644
Notification Email:	NONE	Fiscal Year End Date:	NONE

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## Principal Purpose

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S.No	NAICS Code	NAICS Subcode
1	OTHER / TO MAKE ACCESSIBLE HIGH QUALITY THEATRICAL EXPERIENCES/ARTISTIC VISIONS	

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## Principals Information

Name/Title	Business Address
Mark Jacobsohn / President	35 Riverwood Dr, York, 03909, USA
Jennifer Kinsey / Secretary	83 R1 Heights Rd, Stratham, 03885, USA
Michelle Mailloux / Treasurer	97 Eastwood Drive, Portsmouth, 03801, USA
Maxene Feintuch / Other Officer	180 Lincoln Ave, Portsmouth, 03801, USA
Matthew Saunders / Other Officer	37 Brookside Dr, Stratham, 03885, USA

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## Registered Agent Information

Name: Not Available

Registered Office Not Available  
Address:

Registered Mailing Not Available  
Address:

## Trade Name Information

Business Name	Business ID	Business Status
Strafford Summer Arts Camp (/online/BusinessInquire/TradeNameInformation? businessID=570102)	743581	Active
West End Studio Theatre (/online/BusinessInquire/TradeNameInformation? businessID=578302)	751779	Active

## Trade Name Owned By

Name	Title	Address
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### Trademark Information

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Trademark Number	Trademark Name	Business Address	Mailing Address
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No records to view.

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[Filing History](#)   [Address History](#)   [View All Other Addresses](#)   [Name History](#)  
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NH Department of State, 107 North Main St. Room 204, Concord, NH 03301 -- [Contact Us \(/online/Home/ContactUS\)](#)

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**Board Resolution**

I, Maxene Feintuch, hereby certify that I am duly elected Clerk/Secretary of  
(Name)

New Hampshire Theatre Project. I hereby certify the following is a true copy of a vote taken at  
(Name of Organization)

a meeting of the Board of Directors/shareholders, duly called and held on August 16, 2018  
at which a quorum of the Directors/shareholders were present and voting.

VOTED: That Genevieve Aichole, Artistic Director is duly authorized to enter a  
(Name and Title) person that sign the grant

Contract on behalf of New Hampshire Theatre Project with the  
(Name of Organization)

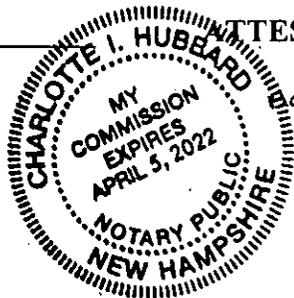
NH State Council on the Arts State of New Hampshire and further is  
(Name of State Agency)

Authorized to execute any documents which may in his/her judgment be  
desirable or necessary to effect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full  
force and effect as of the 10/17, 2019. I further certify that it is understood that the  
State of New Hampshire will rely on this certificate as evidence that the person listed above currently  
occupies the position indicated and that they have full authority to bind the corporation to the specific  
contract indicated.

DATED: 10-17-19

TEST: Charlotte I. Hubbard  
(Name and Title) Clerk/Secretary  
Notary







GRANTEE INFORMATION FORM for ORGANIZATIONS

Please complete the following for fulfillment of grant requirements by the State of New Hampshire's Department of Administrative Services.

Name of Organization New Hampshire Theatre Project (NHTP)

1. Statement of Purpose:

(Give your organization's mission statement or list your organization's objectives in the space below)

NHTP uses the art of theatre-making to spark conversation, connect individuals, and strengthen communities.

2. Salary of Administrator:

(List annual salary of administrator, not artist's fees, who will be involved in this grant.) \$31,000

Attach the Following:

- ✓3. DUNS Number (If not provided on application) 19-838-3867
- ✓4. Resume of Administrator (see website)
- ✓5. Financial Statement:  
A one-page financial statement of your organization's most recently completed fiscal year.
- ✓6. Board of Directors:  
A list of the current directors and officers of your organization.  
Please do not include any personal information such as home addresses, phone numbers or emails.
- \*7. List Geographic Areas Served by Organization
- 8. Certificate of Liability and Workers Comp Insurance with the Department of Natural & Cultural Resources as the certificate holder
- ✓9. Please include a copy of a current year Certificate of Good Standing. (if not provided with the application)  
If you do not have a Certificate of Good Standing with the state of NH please call Secretary of State Corporate Division at 271-3244 and request an application.

\* New Hampshire, Southern Maine, Northeast Massachusetts

New Hampshire Theatre Project  
FY 2018-2019 Budget to Actual

**18-19 Budget    18-19 Actual**

**INCOME**

Tuition	46,500	26,832	1 summer camp didn't run, Youth Rep tuition down
Tickets	54,000	53,089	
Rental	5,000	7,913	
Fee for Service	30,000	19,608	Longer lead-time than expected for AIR & TFL
Interest & Misc	0	724	
Program Ads	1,500	1,910	
<b>TOTAL EARNED INCOME</b>	<b>137,000</b>	<b>110,076</b>	
Sponsorships	16,000	15,150	
Grants	39,100	36,593	
Contributions	50,000	45,571	
Gaming	10,000	8,047	
<b>TOTAL UNEARNED INCOME</b>	<b>115,100</b>	<b>105,361</b>	
<b>TOTAL INCOME</b>	<b>252,100</b>	<b>216,363</b>	

**EXPENSES**

Contracted Services	80,750	64,065	See Fee for service note above
Royalties	6,000	5,716	
Production Expenses	9,200	2,869	Thrifty designers this year!
<b>TOTAL PROGRAM COSTS</b>	<b>95,950</b>	<b>72,650</b>	
Payroll	85,000	86,783	
Maintenance & Repair	5,500	1,943	Not much snow this year :-)
Marketing	7,600	5,965	
Interest expense	700	831	
Insurance	2,400	2,985	New company, increase
Rent	29,500	30,010	Added 2nd storage unit
Utilities	6,000	5,459	
Office expenses	6,500	8,878	Includes show refreshments & soft goods
Travel & prof development	1,000	595	
Merchant fees	2,000	2,325	
Bank fees	250	100	
Gaming expenses	3,000	2,577	
Miscellaneous	2,000	900	New computer
Capital Campaign Expenses	0	1,200	
<b>TOTAL OPERATING EXPENSE</b>	<b>151,450</b>	<b>150,551</b>	
<b>TOTAL EXPENSES</b>	<b>247,400</b>	<b>223,201</b>	
<b>NET</b>	<b>4,700</b>	<b>-6,848</b>	

New Hampshire Theatre Project  
2019 Board of Directors & Committees

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**EXECUTIVE BOARD OF DIRECTORS**

**Matthew Saunders, President, 2008**

Saunders & Silverstein LLP, Amesbury MA - Governance, Facilities

**Judith Rubenstein, Vice-President, 2014**

Measured Progress, Internal Communications, Dover NH - Governance, Programming

**Max Feintuch, Clerk, 2008**

Speech Language Pathologist, York Middle School, York ME - Development

**Mike Hastings, Treasurer, 2016**

Michael R. Hastings Associates - Finance Chair, Programming

**John Bolduc, 2016**

Oddfellow's & Rebekah's Home of Maine, Auburn ME - Governance

**Susan Geib, 2016**

Written Word- Freelance strategic writing consultant - Development Chair

**Mark Willis, 2016**

Independent Historian, US State Dept. (ret) - Governance Chair, Programming

**Genevieve Aichele, Executive Artistic Director, 1988**

Programming Co-Chair

**ADVISORY BOARDS & STAFF**

Janice Hastings - Marketing Director, Development Committee

Jennifer Kinsey, Ex Officio - Advisory Board, Development Committee

Colin McGee, Ex Officio - Finance Committee

Stephanie Ancona - Advisory Board, Grantwriting Consultant

Ben Harris, Emeritus - Advisory Board, Development

Frank Hyer - Advisory Board, Facilities

Barclay Jackson - Volunteer Coordinator

Peter Motson - Advisory Board, Company Artist

Dean Plager - Facilities Committee Chair

Anne Richter Arnold - Theatre for Life Consultant

Andrew Schwartz, Emeritus - Advisory Board, Technology Consultant

Tamre Steinhauer - Administrative Coordinator

Catherine Stewart - Associate Artistic Director, Programming, Advocacy

**COMPANY ARTISTS - Programming Committee**

Meghann Beauchamp, Robin Fowler, Crystal Gould, Blair Hundertmark,

Stephanie Lazenby, CJ Lewis, Eric Schildge, Rachel Vilandre

## **New Hampshire Theatre Project – STAFF BIOS**

**Genevieve Aichele** (Founding Artistic Director) received her degree in Music & Theatre for Community Programs from the University of New Hampshire in 1975, graduating summa cum laude. She has performed, directed and taught theatre arts both nationally and internationally, including hundreds of artist-in-residence programs with all ages, over the past 40 years. Genevieve is a juried Roster Artist/Trainer for VSA-Arts International and the NH State Council on the Arts, and has taught public speaking, fundraising and grantwriting at the University of New Hampshire and Great Bay Community College. Genevieve has served as a consultant and trainer for numerous organizations, including the NH Department of Education, Phillips Exeter Academy, American Society for Training & Development, American Community Theatre Association, Brown Center at UNH, VJ Timberland, The Woodland Group, and numerous business and individual clients. She has received numerous awards, including the prestigious 2001 New Hampshire Governors Award for Excellence in Arts in Education and the 2008 NH Theatre Award for her work with youth. In 2002, she received an award for Outstanding Achievement in American Theatre from the New England Theatre Conference. In 2015, she received a special Spotlight Award for Excellence in Theatre for her direction of *I Am My Own Wife* in 2014.

As a performance artist, Genevieve has collaborated with a variety of other artists, and tours with musician/composer Randy Armstrong in *World Tales*, combining storytelling, theatre and movement with music from around the world. Armstrong & Aichele's *World Tales* CD's have received national and international acclaim, and numerous awards. Genevieve has written hundreds of scripts for youth (currently available at Leicester Bay Theatricals Publishing) as well as adaptations of *Lysistrata*, *The Little Prince*, and the ethno-dramas *Neighborhoods* (2001 Community Arts Award) and *Dreaming Again* (commissioned by the NH Humanities Council, toured twice throughout the state of New Hampshire). At NHTP, Genevieve directed the Senior Youth Repertory Company from its inception in 1999, retiring from this role in 2014. She has appeared in numerous productions, including Mary Hatch in *It's a Wonderful Life*, Olive in *The Odd Couple Female Version*, Dorothy in *Eleemosynary*, Madame Arcati in *Blithe Spirit*, Grace in *Faith Healer*, and Sister Aloysius in *Doubt*. NHTP mainstage directing credits include *Men in Boats*, *The Time Machine*, *Metamorphoses*, *The Crucible*, *I Am My Own Wife*, *Finding the Prince*, *Waiting for Godot*, *Twelfth Night*, *Amadeus*, *Lysistrata* and *Dreaming Again*. She has also directed professional productions for Shaker Village, Hackmatack Theatre, *Clara's Dream: A Jazz Nutcracker*, and The Music Hall's 100<sup>th</sup> Anniversary, among others.

**Janice Hastings** (Marketing Director) is a native of New Hampshire and earned a BA in Linguistics from the University of New Hampshire. Her career spans 30 years in New Hampshire and nationally with nonprofit arts, education, disability, and afterschool organizations. Janice first worked with New Hampshire Theatre Project in 1989 coordinating an artist residency program for 'at-risk' teens and since then has remained an advocate for the arts and the power it has to transform lives, enhance learning and social development, and strengthen community. Janice is a 2013 graduate of Leadership Seacoast and the recipient of numerous awards including, as Executive Director of VSA arts of NH, the 2003 Governors Arts Award for Distinguished Arts Leadership for her work promoting an inclusive arts community. She most recently served as the Marketing & Development Director for New Heights.