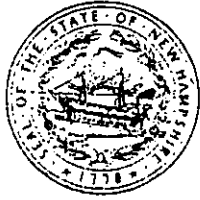


110 mll



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, N.H. 03305
603-271-2791

ROBERT L. QUINN
COMMISSIONER OF SAFETY

August 5, 2019

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to the provisions of Chapter 145, subparagraph I, (a), Laws of 2019, the Department of Safety, requests authorization to exceed the 3/12 limitation of said resolution for the accounts listed on the attached analysis, in the total amount of \$604,750.00, to the extent shown as projected deficits for the period of Fiscal Committee and Governor and Council approval through September 30, 2019. 16.91% General Funds, 25.06% Highway Funds, 1.47% Federal Funds, .15% Turnpike Funds and 56.41% Other Funds.

PERSONAL SERVICES PERMANENT - 100% General Fund

Account	Bureau/Division	Class	Cont. Res. Budget	Estimated Expenditures	Projected Deficit
02-23-23-234010-20640000	SUBSTANCE ABUSE ENFORCE	010	66,888.00	88,888.00	(22,000.00)
02-23-23-234010-29130000	PERMITS AND LICENSING	010	64,974.00	71,174.00	(6,200.00)
General Funding (G)			131,862.00	160,062.00	(28,200.00)

PERSONAL SERVICES PERMANENT - Mixed or Other Funding

Account	Bureau/Division	Fund- ing	Class	Cont. Res. Budget	Estimated Expenditures	Projected Deficit
02-23-23-231015-23000000	OFFICE OF THE COMMISSIONER	H	010	2,826.00	2,991.00	(164.00)
02-23-23-231015-23000000	OFFICE OF THE COMMISSIONER	G	010	26,179.00	27,702.00	(1,523.00)
02-23-23-231015-23000000	OFFICE OF THE COMMISSIONER	O	010	22,570.00	23,882.00	(1,313.00)
02-23-23-231015-23000000	OFFICE OF THE COMMISSIONER	H	011	1,978.00	2,060.00	(82.00)
02-23-23-231015-23000000	OFFICE OF THE COMMISSIONER	G	011	18,318.00	19,079.00	(762.00)
02-23-23-231015-23000000	OFFICE OF THE COMMISSIONER	O	011	15,792.00	16,449.00	(656.00)
02-23-23-231015-23000000	OFFICE OF THE COMMISSIONER	H	013	3,736.00	3,884.00	(148.00)
02-23-23-231015-23000000	OFFICE OF THE COMMISSIONER	G	013	34,607.00	35,977.00	(1,370.00)
02-23-23-231015-23000000	OFFICE OF THE COMMISSIONER	O	013	29,834.00	31,016.00	(1,182.00)
02-23-23-231015-23040000	BUREAU OF HEARINGS	H	010	381,117.00	403,867.00	(22,750.00)
02-23-23-231015-23040000	BUREAU OF HEARINGS	O	010	37,693.00	39,943.00	(2,250.00)
02-23-23-231015-23210000	GRANTS COORDINATOR	H	010	22,952.00	24,896.00	(1,944.00)

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
and the Honorable Council

August 5, 2019

Page 2 of 6

02-23-23-231015-23210000	GRANTS COORDINATOR	O	010	18,374.00	19,930.00	(1,556.00)
02-23-23-231010-50030000	AERIAL LIFT SAFETY	O	010	37,629.00	40,129.00	(2,500.00)
02-23-23-232015-23100000	BUSINESS OFFICE	H	012	2,886.00	3,241.00	(355.00)
02-23-23-232015-23100000	BUSINESS OFFICE	G	012	2,508.00	2,816.00	(308.00)
02-23-23-232015-23100000	BUSINESS OFFICE	O	012	23,072.00	25,909.00	(2,837.00)
02-23-23-232015-23160000	CENTRAL MAINTENANCE	H	010	45,976.00	49,476.00	(3,500.00)
02-23-23-232015-23200000	EQUIPMENT CONTROL	H	010	214,189.00	218,689.00	(4,500.00)
02-23-23-232015-31100000	ROAD TOLL ADMINISTRATION	O	010	141,431.00	143,431.00	(2,000.00)
02-23-23-232015-31200000	ROAD TOLL AUDIT	O	010	128,850.00	130,850.00	(2,000.00)
02-23-23-233010-11100000	DRIVER - SAFETY EDUCATION	O	010	32,437.00	34,937.00	(2,500.00)
02-23-23-233015-23120000	MOTOR VEHICLE REG	O	010	193,814.00	198,814.00	(5,000.00)
02-23-23-233015-23140000	CERTIFICATE OF TITLE	O	010	248,609.00	262,609.00	(14,000.00)
02-23-23-233015-29260000	OPERATIONS	O	010	796,596.00	826,596.00	(30,000.00)
02-23-23-233015-31000000	ADMIN-DMV	O	010	196,736.00	207,236.00	(10,500.00)
02-23-23-233015-31000000	ADMIN-DMV	O	011	31,512.00	33,612.00	(2,100.00)
02-23-23-233015-31000000	ADMIN-DMV	O	012	27,225.00	29,225.00	(2,000.00)
02-23-23-233015-31010000	PUPIL TRANSPORTATION	O	010	19,149.00	21,149.00	(2,000.00)
02-23-23-234015-23050000	COMMERCIAL ENFORCEMENT	H	010	598,802.00	679,442.00	(80,640.00)
02-23-23-234015-23050000	COMMERCIAL ENFORCEMENT	G	010	232,867.00	264,227.00	(31,360.00)
02-23-23-234015-31060000	MCSAP GRANT	H	010	20,001.00	20,976.00	(975.00)
02-23-23-234015-31060000	MCSAP GRANT	F	010	113,339.00	118,864.00	(5,525.00)
02-23-23-234015-40030000	TRAFFIC BUREAU	H	011	6,843.00	7,563.00	(720.00)
02-23-23-234015-40030000	TRAFFIC BUREAU	G	011	15,176.00	16,773.00	(1,597.00)
02-23-23-234015-40030000	TRAFFIC BUREAU	T	011	8,394.00	9,277.00	(883.00)
02-23-23-234010-40080000	OUTSIDE DETAILS	O	010	10,319.00	11,319.00	(1,000.00)
02-23-23-234015-40220000	STATE POLICE FORENSIC LAB	H	010	239,073.00	269,872.00	(30,800.00)
02-23-23-234015-40220000	STATE POLICE FORENSIC LAB	G	010	149,420.00	168,670.00	(19,250.00)
02-23-23-234015-40220000	STATE POLICE FORENSIC LAB	O	010	209,188.00	236,139.00	(26,950.00)
02-23-23-234010-54120000	DETECTIVE BUREAU	O	010	77,359.00	82,759.00	(5,400.00)
02-23-23-234010-54120000	DETECTIVE BUREAU	G	010	1,211,959.00	1,296,559.00	(84,600.00)
02-23-23-234010-54120000	DETECTIVE BUREAU	O	059	1,091.00	1,241.00	(150.00)
02-23-23-234010-54120000	DETECTIVE BUREAU	G	059	17,100.00	19,450.00	(2,350.00)
02-23-23-234010-82390000	URINE & CODIS TESTING LAB	O	010	44,408.00	50,408.00	(6,000.00)
02-23-23-234015-82410000	TOXICOLOGY LAB	H	010	35,037.00	36,177.00	(1,140.00)
02-23-23-234015-82410000	TOXICOLOGY LAB	G	010	149,370.00	154,230.00	(4,860.00)

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
and the Honorable Council

August 5, 2019

Page 3 of 6

02-23-23-236010-81920000	100% EMPG-SS - VY MATCH	F	010	12,522.82	14,522.82	(2,000.00)
02-23-23-236010-82400000	BIOTERRORISM GRANT	O	010	14,345.00	15,345.00	(1,000.00)
02-23-23-236510-13950000	BUR OF EMERGENCY COMMUN	O	011	29,722.00	33,722.00	(4,000.00)
02-23-23-236510-13950000	BUR OF EMERGENCY COMMUN	O	059	42,704.00	47,704.00	(5,000.00)
02-23-23-236510-49660000	BTOP/BROADBAND COMMUN	O	010	14,157.00	16,157.00	(2,000.00)
02-23-23-237010-40650000	FIRE STAND & EMS ADMIN	O	010	540,645.00	575,645.00	(35,000.00)
02-23-23-237010-40650000	FIRE STAND & EMS ADMIN	O	011	27,425.00	32,425.00	(5,000.00)
02-23-23-238010-66310000	FIRE SAFETY ADMINISTRATION	O	010	306,816.00	316,816.00	(10,000.00)
02-23-23-238010-66310000	FIRE SAFETY ADMINISTRATION	O	011	30,031.00	30,531.00	(500.00)
	General Funding (G)			706,895.00	773,474.00	(66,580.00)
	Highway Funding (H)			1,575,416.00	1,723,134.00	(147,718.00)
	Federal Funding (F)			125,862.00	133,387.00	(7,525.00)
	Turnpike Funding (T)			8,394.00	9,277.00	(883.00)
	Other Funding (O)			4,500,142.00	4,767,937.00	(267,794.00)

BENEFITS - 100% General Fund

Account	Bureau/Division	Fund- ing	Class	Cont. Res. Budget	Estimated Expenditures	This Request - Projected Deficit	Part Time and Overtime Projected Deficit
02-23-23-236010-27300000	DIR OF HSEM	G	060	814.00	6,314.00	(5,500.00)	

BENEFITS - Mixed or Other Funding

Account	Bureau/Division	Fund- ing	Class	Cont. Res. Budget	Estimated Expenditures	This Request - Projected Deficit	Part Time and Overtime Projected Deficit
02-23-23-232015-31200000	ROAD TOLL AUDIT	O	060	71,389.00	81,389.00	(10,000.00)	
02-23-23-233010-11100000	DRIVER - SAFETY ED	O	060	21,042.00	21,542.00	(500.00)	
02-23-23-233015-23110000	DRIVER LICENSING	O	060	209,268.00	211,012.00		(1,744.00)
02-23-23-233015-23120000	MOTOR VEHICLE REG	O	060	132,836.00	143,351.00	(9,750.00)	(765.00)
02-23-23-233015-23140000	CERTIFICATE OF TITLE	O	060	173,228.00	182,258.00	(6,500.00)	(2,530.00)
02-23-23-233015-23150000	FINANCIAL RESP	O	060	190,596.00	196,180.00		(5,584.00)
02-23-23-233015-29260000	OPERATIONS	O	060	563,531.00	577,454.00	(4,000.00)	(9,923.00)
02-23-23-233015-31000000	ADMIN - DMV	O	060	132,466.00	133,445.00		(979.00)
02-23-23-233015-31090000	INTERNATL REG PROG	O	060	24,693.00	29,193.00	(4,500.00)	
02-23-23-234010-29130000	PERMITS & LICENSING	G	060	40,004.00	40,473.00		(469.00)

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council

August 5, 2019

Page 4 of 6

02-23-23-234010-42150000	NHH SECURITY	O	060	103,706.00	105,706.00	(2,000.00)	
02-23-23-234010-54120000	DETECTIVE BUREAU	O	060	683,758.00	715,628.00	(9,400.00)	(22,470.00)
02-23-23-234010-54120000	DETECTIVE BUREAU	G	060	43,644.00	45,678.00	(600.00)	(1,434.00)
02-23-23-234010-82390000	URINE&CODIS TEST	O	060	23,964.00	29,164.00	(5,200.00)	
02-23-23-234015-23050000	COMMERCIAL ENF	H	060	331,562.00	338,389.00	(3,600.00)	(3,227.00)
02-23-23-234015-23050000	COMMERCIAL ENF	G	060	128,941.00	131,596.00	(1,400.00)	(1,255.00)
02-23-23-234015-29270000	STATE POLICE COMM	H	060	58,638.00	60,180.00		(1,542.00)
02-23-23-234015-29270000	STATE POLICE COMM	G	060	130,045.00	133,465.00		(3,420.00)
02-23-23-234015-29270000	STATE POLICE COMM	T	060	71,929.00	73,820.00		(1,891.00)
02-23-23-234015-31060000	MCSAP GRANT	H	060	10,425.00	10,665.00	(240.00)	
02-23-23-234015-31060000	MCSAP GRANT	F	060	59,074.00	60,434.00	(1,360.00)	
02-23-23-234015-40030000	TRAFFIC BUREAU	H	060	382,638.00	390,033.00		(7,395.00)
02-23-23-234015-40030000	TRAFFIC BUREAU	G	060	848,605.00	865,006.00		(16,401.00)
02-23-23-234015-40030000	TRAFFIC BUREAU	T	060	469,369.00	478,441.00		(9,072.00)
02-23-23-234015-40100000	ENFORCEMENT	H	060	156,760.00	161,302.00		(4,542.00)
02-23-23-234015-40100000	ENFORCEMENT	G	060	668,293.00	687,655.00		(19,362.00)
02-23-23-234015-40110000	HAMPTON BEACH DET	H	060	1,469.00	4,282.00		(2,813.00)
02-23-23-234015-40110000	HAMPTON BEACH DET	G	060	3,259.00	9,497.00		(6,238.00)
02-23-23-234015-40110000	HAMPTON BEACH DET	T	060	1,803.00	5,253.00		(3,450.00)
02-23-23-234015-40220000	SP FORENSIC LAB	H	060	126,460.00	128,575.00		(2,115.00)
02-23-23-234015-40220000	SP FORENSIC LAB	G	060	79,037.00	80,359.00		(1,322.00)
02-23-23-234015-40220000	SP FORENSIC LAB	O	060	110,653.00	112,503.00		(1,850.00)
02-23-23-234015-82410000	TOXICOLOGY LAB	H	060	19,286.00	19,509.00		(223.00)
02-23-23-234015-82410000	TOXICOLOGY LAB	G	060	82,219.00	83,171.00		(952.00)
02-23-23-236010-82400000	BIOTERRORISM GRNT	O	060	10,441.00	10,941.00	(500.00)	
02-23-23-236510-49660000	BTOP COMM	O	060	7,741.00	8,741.00	(1,000.00)	
02-23-23-237010-40650000	FST & EMS ADMIN	O	060	353,299.00	356,299.00	(3,000.00)	
02-23-23-237010-46520000	FIRE STAND INSTRUCT	O	060	13,248.00	17,073.00		(3,825.00)
02-23-23-238010-50070000	MODULAR BLDG PRG	O	060	6,194.00	8,194.00	(2,000.00)	
02-23-23-238010-66310000	FIRE SAFETY ADMIN	O	060	227,084.00	242,084.00	(15,000.00)	
	General Funding (G)			2,024,047.00	2,076,900.00	(2,000.00)	(50,853.00)
	Highway Funding (H)			1,087,238.00	1,112,935.00	(3,840.00)	(21,800.00)
	Federal Funding (F)			59,074.00	60,434.00	(1,360.00)	

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
and the Honorable Council

August 5, 2019

Page 5 of 6

	Cont. Res. Budget	Estimated Expenditures	This Request - Projected Deficit	Part Time and Overtime Projected Deficit
Turnpike Funding (T)	543,101.00	557,514.00		(14,413.00)
Other Funding (O)	3,059,137.00	3,182,157.00	(73,350.00)	(49,670.00)
General Funding (G)	2,863,618.00	3,016,750.00	(102,280.00)	(50,853.00)
Highway Funding (H)	2,662,654.00	2,836,069.00	(151,558.00)	(21,857.00)
Federal Funding (F)	184,936.00	193,821.00	(8,885.00)	-
Turnpike Funding (T)	551,495.00	566,791.00	(883.00)	(14,413.00)
Other Funding (O)	7,559,279.00	7,950,094.00	(341,144.00)	(49,670.00)
Total by Funding	13,821,982.00	14,563,525.00	(604,750.00)	(136,793.00)

Explanation

The Department of Safety (DOS) respectfully requests that above expenditure classes in specific accounting units be increased for the amounts noted, in excess of the 3/12 limitation established pursuant to Chapter 145, subparagraph I, (a), Laws of 2019.

The deficits projected through the end of the continuing resolution, September 30, 2019, are the result of anticipated payroll and benefit obligations, which will exceed the 25% level of funding for FY 2019, as reflected in the DOS agency budget request for the FY 2020-2021 biennium.

The primary driver for the shortfalls expected in the payroll and benefit line, is the timing of the State's bi-weekly payroll processing schedule that places 7 pay periods in the 3 month span of the Continuing Resolution. (This seventh payroll is one of two extra monthly pay periods of our annual 26 pay period cycle, which places three FY 2020 payrolls in the months of August and January 2020.)

Additional contributors to the shortfalls, unique to the personnel makeup of each accounting unit, may include one or more of the following:

- The effect of the hiring of any individual(s) at a higher level of pay or benefit plan than originally planned for in the FY 2018-2019 budget process.
- The effect of an additional salary increment (step) available for employees associated with the most recent collective bargaining agreements, versus the original budgeted projections.
- Longevity and benefit payments as the result of employee retirements or their decision to leave State service.

The list of shortfall contributors above, would normally be mitigated in part by the agency's ability to seek relief from the Salary Adjustment Fund (RSA 99:4) and or the Benefit Adjustment fund (RSA 9:17,c) for these unbudgeted but normal costs of conducting the State's business.

The multiple funds noted above would normally be populated by Department of Administrative Services (DAS), from a general sweep request and action, to collect salary and benefit excess appropriations from each department, normally done on a quarterly

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
and the Honorable Council

August 5, 2019

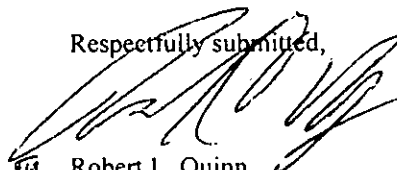
Page 6 of 6

basis. Given the short term of the Continuing Resolution, and the seventh pay period due to be paid September 27, 2019, excess funds are not expected to be available to be brought into the adjustment funds.

Listed below are answers to standard questions required of all Fiscal Committee item requests related to RSA 9:16-a, "Transfers Authorized", RSA 14:30-a, VI, "Expenditure of Funds Over \$100,000 from any Non State Source", or RSA 124:15, "Positions Authorized", and all emergency requests pursuant to "Chapter 145, subparagraph 1 (a), Laws of 2019, making temporary appropriations for the expenses and encumbrances of the State of New Hampshire":

- 1) *Is the action required of this request a result of the Continuing Resolution for FY 2020?* Yes, this request is a result of the Continuing Resolution. This action would not have been requested if the FY 2020-2021 Operating Budget proposal had been approved.
- 2) *If this request is retroactive, what is the significance and importance of the action being effective from an earlier date?* This request is not retroactive.
- 3) *Is this a previously funded and ongoing program established through Fiscal Committee and Governor and Executive Council action? (If so, include as an attachment the original documents as approved and cite the specific dates of authorization and end dates for each action as part of your answer to this question.)* This request is not related to prior Fiscal Committee and/or Governor and Council action.
- 4) *Was funding for this program included in the FY 2018-2019 enacted Budget or requested and denied?* Appropriate funding for salaries and benefits was requested and authorized in the FY 2018-2019 enacted budget.
- 5) *Is this program, in total or in part, included in the vetoed FY 2020-2021 Operating Budget proposal currently pending your department, or was it requested and denied?* The total funding needs to support the salaries and benefits for Department of Safety (DOS) were requested and included in the FY 2020-2021 Operating Budget proposal currently pending.
- 6) *Does this program include either positions or consultants and, if so, are the positions filled, vacant, or have offers pending? (Please provide details for each position and note whether consultant contracts have been awarded.)* This request is the result of the need for additional funding to support filled position costs associated the seven pay periods of the Continuing Resolution and other expected payroll anomalies, which occur annually.
- 7) *What would be the effect should this program be discontinued or not initiated as a result of this request being denied?* The State is obligated to make payment to individuals for the work that they perform on our behalf. The denial of the request would necessitate that DOS return to Fiscal Committee with a transfer request compiled from any allowable expenditure class line with identical funding to mitigate the anticipated shortfalls in these salary and benefit lines.

Respectfully submitted,



Robert L. Quinn
Commissioner of Safety