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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
DIVISION of PARKS and RECREATION
172 Pembroke Road Concord, New Hampshire 03301
Phone: (603) 271-3556 Fax: (603) 271-3553
Web: www.nhstateparks.org

June 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Natural and Cultural Resources, Division of Parks and Recreation (Department) to make a **RETROACTIVE** payment to Rowell's Services (VC #167877), Tilton, NH, for \$14,481 for replacement of a septic tank at Bear Brook State Park per invoice dated May 15, 2019. **100% Agency Income**


Funding is available as follows:

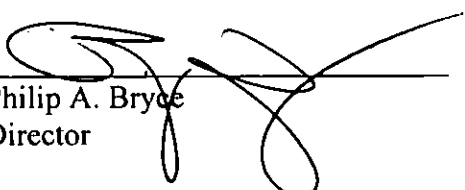
	<u>FY 2020</u>
03-35-35-351510-37200000	
Service Parks	\$14,481
103-500736 Contracts for Op Services	


EXPLANATION

In May of 2019, the septic system at Bear Brook State Park failed and Rowell's Services was contacted to evaluate the situation. The bathrooms at the campground were deemed inoperable due to the failed septic tank at the Park. The campground was open, and the sites utilizing this bathhouse were fully reserved. The South Region Manager and the Bear Brook State Park manager deemed the lack of bathroom facilities to be an emergency and engaged Rowell's Services to replace the Septic Tank immediately. There was no time in which to obtain proposals or proceed through the normal Purchasing procedures. Rowell's was able to replace the septic tank and have the bathrooms operational very quickly. Due to this emergency, the Department is now seeking retroactive approval to make payment to this vendor.

Respectfully submitted,

Concurred, 


Philip A. Bryce
Director


Sarah L. Stewart
Commissioner



Please remit payment to:
PO Box 287
Tilton NH 03276
(603) 934-4145

Estimate 20832619
Job 33946
Estimate Date 5/15/2019
Completed Date
Technicians Brian Bodge
Kyle Minery
Rob B Johnson

Billing Address
State of NH Div of Parks
172 Pembroke Road
Concord, NH 03301 USA

Customer PO
Job Address
Bearbrook State Park
600 Lower Road
Deerfield, NH 03037 USA

Estimate Details

Replace 2000 Gallon Septic Tank:

Objective & Scope of Work:

- The Service Experts will cut the asphalt around the existing 2000-gallon septic tank in front of the restrooms. The Service Experts will excavate around the tank and remove the old non-HD tank and dispose of all concrete. A new 2000-gallon HD tank will be installed in its place and all connections to the existing pipes will be made. The Service Experts will install 3 riser covers with steel access covers over each cover of tank. The area will be back-filled with some of the existing material and some new gravel will be brought in to bring to grade. Any disturbed asphalt will be replaced.
- Protect the property & clean the work area upon completion.
- Pull all necessary permits that may be required.

Payments to be made as follows:
50% deposit upon agreement of this proposal and the balance due at completion.

We Propose:
To hereby furnish materials and labor in accordance with the above specification, for the sum of:

Fourteen Thousand Four Hundred Eighty-One Dollars and 00/100-----\$14,481.00

Task #	Description	Quantity	Your Price	Your Total
1	LABOR TO COMPLETE SEPTIC TANK INSTALLATION	1.00	\$6,750.00	\$6,750.00
2	EQUIPMENT NEEDED TO COMPLETE INSTALLATION	1.00	\$1,500.00	\$1,500.00
3	H2O SEPTIC TANK AND MATERIAL	1.00	\$6,231.00	\$6,231.00
				Potential Savings \$0.00
				Sub-Total \$14,481.00
				Fuel Charge 0% \$0.00
				Total \$14,481.00

If the above information is pertaining to a proposal; all proposals require a 50% deposit upon acceptance and the remaining balance is due once the work is completed. Should the presence of ledge be encountered during the scope of work, a separate invoice will be provided for the removal of the ledge. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.